



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • MAY 2, 2019

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

I. Meeting Called to Order

II. Statement of Compliance with Open Public Meetings Act: *This meeting complies with the Open Public Meetings Act by notification on January 9, 2019 of this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.*

III. Flag Salute

IV. Invocation

V. Roll Call

VI. PRESENTATION - CUB SCOUTS

VII. RESOLUTIONS:

#2019-112 Resolution authorizing payment of BILL LIST 05-02-2019

#2019-113 Resolution awarding contract for tennis and basketball court improvements

#2019-114 Resolution authorizing the solicitation of bids for fencing at various Borough parks

VIII. Administrator's Report

1. Resolution amending the Personnel Policy and Employee Handbook

IX. Clerk's Report

May 21, 2019 Consent Items

1. Resolution authorizing games of chance for the Strawberry Festival
2. Resolution rescinding Resolution #2019-056
3. Resolution Setting the Fees for 2019 Summer Action Camp
4. Resolution authorizing permits for Facility Use - Spring 2019
5. Resolution authorizing waiver of Budget Reading in Full
6. Resolution awarding Contract to Maser Consulting - 2019 Road Program
7. Workshop Minutes, April 4, 2019
8. Regular Minutes, April 16, 2019
9. Executive Session Minutes, April 16, 2019

X. Discussion Items

1. U.S. Census - New Construction Program, Mayor Coffey
2. Planning Board Application Fees & Review Deposits

XI. Mayor's Report

XII. Petitions from the Public

XIII. Adjournment



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • MAY 2, 2019

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

- I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:00 p.m.
- II. **Statement of Compliance with Open Public Meetings Act:** Mayor Coffey stated "Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 9, 2019, and by the posting of same on the municipal bulletin board and Borough Web Site."
- III. **Flag Salute:** Mayor Coffey led the audience and members of the Council in the flag salute.
- IV. **Invocation:** Chaplain Stacy Deerin was unable to attend.

V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Joseph A. Irace	Councilman	Present	
Michael O'Brien	Councilman	Present	
Robert Proto	Councilman	Present	
Stephen Solan	Council President	Present	
Jeanne Smith	Borough Clerk	Present	
Donna M. Phelps	Borough Administrator	Present	
Catherine D. LaPorta	Chief Financial Office	Present	
Scott Arnette	Board Attorney	Present	

- VI. **PRESENTATION - CUB SCOUTS:** Cub Scouts Augie Zilincar and Mateo Molino made a proposal for a flag retirement box. Mateo explained the design for the box was prepared by an Eagle Scout, the materials for the box were paid for by the Eagle Scout and explained drop off and retrieval. The goal of the Scouts is to remind the community to retire flags respectfully and for Scouts to continue their tradition of flag retirement ceremonies. If the plan is approved, there will be 2 boxes installed by PAP and Hook & Ladder firehouses. Mateo reported that the Scouts well surpassed their goal of 500 lbs of plastic bags to exchange for a bench.

VII. **RESOLUTIONS:**

1. Resolution authorizing payment of BILL LIST 05-02-2019

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph A. Irace, Councilman
SECONDER:	Robert Proto, Councilman
AYES:	Deerin, Gallo, Irace, O'Brien, Proto, Solan

2. Resolution awarding contract for tennis and basketball court improvements

Councilman Irace made a motion to adopt which was seconded by Councilman Deerin. Councilman Proto asked for discussion on the motion and being recognized, asked who the contract was being awarded to as the resolution hadn't been provided. Ms. Smith advised that she had received the recommendation from the Engineer that afternoon and the resolution and recommendation were in their meeting folders before them. Ms. Phelps explained two bids were received, and the Borough Engineer needed verification on the bidders' references.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph A. Irace, Councilman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Irace, O'Brien, Proto, Solan

3. Resolution authorizing the solicitation of bids for fencing at various Borough parks

Councilman Deerin made a motion to amend the resolution to include fencing replacement at Trinity Park. There was discussion regarding aggregation of the fence replacements for the Borough's parks.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Joseph A. Irace, Councilman
AYES:	Deerin, Gallo, Irace, O'Brien, Proto, Solan

VIII. Administrator's Report:

1. Resolution amending the Personnel Policy and Employee Handbook

Ms. Phelps advised that in keeping with the restructuring of duties at Borough Hall and her duties as BA, the Personnel Manual should reflect that the BA is the official to implement the policy. Also, the policy needs to be amended to implement the sick leave policy.

Ms. Phelps has continued to meet with the architect for the new municipal complex as the Borough gets closer to finalizing the bid documents. She expressed thanks to Police Chief Kelly, Construction Official, John Johnson, Ms. Smith, Ms. LaPorta and the Governing Body for their assistance.

Ms. Phelps announced that there are seasonal positions available at the Dept. of Public Works for the summer and an application is available on the Borough's website. All members of the DPW took the JIF "Fast Track to Safety Class" which puts them in compliance with JIF safety requirements.

Ms. Phelps took a tour of Freehold Cartage as part of the Borough's tonnage report, and observed handling of recyclables, crushed concrete and mulching. She described the difficulties Freehold Cartage is having getting rid of walls of baled cardboard and mixed paper. Prior to the tour, there was a recycling coordinators meeting. Eatontown's DPW Director, Mr. Spence Carpenter, spoke about a program called Second Chance Toys, which keeps plastic toys out of landfills by donating them to children in need. Eatontown participates in the program, and Ms. Phelps asked if Oceanport could piggyback with Eatontown in the program. She will get more information for the Governing Body.

IX. Clerk's Report:

Ms. Smith reported on items including notice letters distributed to all residents impacted by the planned 2019 Road Program advising to upgrade/replace utility services prior to moratorium and drafting of an amendment to the street opening ordinance was underway to address moratorium openings. Ms. Smith also advised of an additional vendor request for the Strawberry Festival to be added to that resolution, background investigation was underway and should be completed prior to Council's action planned on May 21 to which there were no objections. Ms. Smith advises that she receives regular reports from the fire department and adds them to the consent agenda. She requested that minutes submitted by committees also be included for formal recognition of receipt. Mayor Coffey asked that the firefighters who were involved in a life-saving event during the Annual Ham Dinner be invited to the meeting for the reading of a Proclamation to commend them.

May 21, 2019 Consent Items:

1. Resolution authorizing games of chance for the Strawberry Festival
2. Resolution rescinding Resolution #2019-056
3. Resolution Setting the Fees for 2019 Summer Action Camp
4. Resolution authorizing permits for Facility Use - Spring 2019
5. Resolution authorizing waiver of Budget Reading in Full
6. Resolution awarding Contract to Maser Consulting - 2019 Road Program
7. Workshop Minutes, April 4, 2019
8. Regular Minutes, April 16, 2019
9. Executive Session Minutes, April 16, 2019

X. Discussion Items:

1. U.S. Census - New Construction Program, Mayor Coffey explained this is an invitation to participate in the 2020 Census New Construction Program, which will allow the federal government to get a better handle on the Borough's actual population. It is a voluntary program to track new building units. There was discussion regarding the amount of work required to participate. Mr. Johnson, Construction Official, should review and report to the Governing Body at the next meeting.
2. Planning Board Application Fees & Review Deposits, Ms. Smith advised that she provided copies of neighboring municipalities' fee ordinances for comparison to Oceanport's fees. Ms. Smith discussed application fees and escrow deposits. An amendment would clarify the language and she would be meeting with the Planning Board Attorney, Kevin Kennedy and the Borough Engineer, William White, to discuss the Borough's fees and put together proposed amendments.

XI. Mayor's Report: Mayor Coffey advised Monmouth Park Racetrack opens on Saturday, May 4th to coincide with the Kentucky Derby, the Mini Golf Tournament will be held on Friday, May 3rd, the 8th Grade Color Run is also May 4th, and Triumphant Life Church is having their annual fair. Two residents have earned their Eagle Scout badges, Christopher Schuff and Jack Donohoe, who will be honored on Sunday.

XII. Petitions from the Public: Mayor Coffey opened the meeting to petitions from the public:

Stuart Briskey, Oceanport, asked questions including cost of a jet pack repair bill, Hale trailer and brake wheel repair bill, the cost of renting the trailer instead of maintaining the barracks, payments for New Jersey State Unemployment and payment to FMERA for \$50,000 for a water

main contribution. There was discussion between Mayor Coffey and Mr. Briskey regarding water, electric and sewer contributions. Mr. Briskey asked Councilman Irace why the flag was not at half-staff at the police station after the deaths of Sen. Thomas Gagliano and former President George H.W. Bush. Councilman Irace did not have an answer. He stated it was disgraceful that a flag wasn't being flown on the former Fort grounds and had complained to FMERA. Mr. Briskey asked about the current condition of fire hydrants on Fort grounds. Mayor Coffey explained that 13 new hydrants were installed and all others were deemed not usable. Mr. Briskey and Councilman Irace had discussions regarding responding to calls on the Fort property and safety. Mayor Coffey explained there was an agreement with FMERA to provide services from 8-10 years ago.

Lefty Grimes, Bayonne and Mike Vigalest (phonetic) Brick, performed a song regarding legalization of medical marijuana.

Councilman Deerin commented about the insensitive and callous mailing to Councilman Irace's home. He noted how Councilman Irace and his family have volunteered thousands of hours to the Borough. He suggested anyone who had a problem should attend the meetings and speak up at the public portion.

- XIII. Adjournment:** As there was no further business, the meeting was adjourned at 7:40 PM on a motion by Councilman Proto, seconded by Councilman Irace and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR MAY 2, 2019**

**Resolution #2019-112
05/2/19**

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of May 2, 2019.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated May 2, 2019 totaling \$2,571,221.40.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



Catherine D. LaPorta, CFO

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph A. Irace, Councilman
SECONDER:	Robert Proto, Councilman
AYES:	Deerin, Gallo, Irace, O'Brien, Proto, Solan

I certify that the foregoing Resolution #2019-112 was adopted by the Oceanport Governing Body at the Regular Meeting held May 2, 2019



JEANNE SMITH, RMC
BOROUGH CLERK

**BOROUGH OF OCEANPORT
BILL LIST**

2-May-19

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$129,288.07 8TH PAY
DCRP	\$182.72
RICHARD GUTMAN	\$1,500.00
CAPITAL TRUST TOTAL	\$247,084.01
DOG REGISTRY TOTAL	\$618.80
TRUST OTHER TOTAL	\$292.50
ESCROW TRUST TOTAL	\$2,425.55
OPEN SPACE TRUST TOTAL	\$1,936.10
SUI	\$0.00
UCC TRUST	\$0.00
2018 VOUCHERS PAID THIS MEETING	\$5,126.59
2019 VOUCHERS PAID THIS MEETING	\$2,182,767.06
TOTAL	\$2,571,221.40

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED
TO THE MAYOR AND COUNCIL FOR PAYMENT

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
Current Fund			
1459 - ACCLAIM INVENTORY, LLC	PO 2496 2018 Inventory Audit	2,500.00	2,500.00
1009 - ADP, INC	PO 3315 PERIOD ENDING 3/31/19	167.12	167.12
1017 - AMERICAN WEAR, INC	PO 3246 SAFETY WEAR	324.00	324.00
1116 - ASBURY PARK PRESS	PO 3187 ADM ADVERTISING - ORD #999 4/9/19	76.28	
	PO 3254 Legal Notice for Tennis/Basketball	146.36	222.64
1042 - C&S ELECTRICAL CONTRACTOR, INC	PO 3228 EMERGENCY LIGHT AT BORO HALL	155.00	155.00
1047 - CENTRAL JERSEY HEALTH INSURANC	PO 3314 HEALTH/DENTAL INS - 5/1/19	75,357.00	75,357.00
1055 - CLARKE CATON HINTZ CORP	PO 3172 LAND USE DEV ORD PROJECT THRU 2/22/	340.00	
	PO 3188 HOUSING PLAN ELEMENT/FAIR SHARE 02/	482.69	
	PO 3189 FT MONMOUTH REDEVELOPMENT 02/22/19	2,967.38	3,790.07
1056 - COAST CITIES EQUIPMENT, INC	PO 3270 REPAIR FOR GARBAGE TRUCK	112.50	112.50
1060 - COMCAST BUSINESS COMMUNICATION	PO 3308 BORO HALL INTERNET/TELEPHONE 4/14/1	557.74	557.74
1563 - EXCEL CONTRACTING, INC.	PO 3213 REPAIR FOR DPW ROOF	250.00	250.00
1143 - I.D.M. MEDICAL SUPPLY INC	PO 3155 REFILL OXYGEN 3/16/19	123.52	123.52
1581 - INTEGRATED SYSTEMS & SERVICES INC	PO 3169 Warrantee and software support (2 y	2,845.00	2,845.00
1153 - JERSEY CENTRAL POWER & LIGHT	PO 3281 JCPL #015 - 3/2/19 - 4/1/19	1,635.11	
	PO 3280 JCPL #009 - 3/5/19 - 4/2/19	765.54	2,400.65
1556 - LANGUAGE SERVICES ASSOCIATES INC	PO 3224 TELEPHONIC CHARGES 1/31/19 & 3/31/1	90.30	90.30
1195 - MASER CONSULTING, P.A.	PO 3292 GENERAL ENG SERVICE 03/19	5,100.00	5,100.00
1214 - MON COUNTY TRAFFIC OFFICERS	PO 2956 2019 Monmouth County Traffic Office	35.00	35.00
1220 - MONMOUTH COUNTY PUBLIC WORKS	PO 3216 REPAIRS TO 38-75 PUMPER	1,350.64	
	PO 3215 REPAIRS TO 38-76 PUMPER	1,619.15	
	PO 3214 REPAIRS TO 38-99 FIRE POLICE CAPTAI	553.96	3,523.75
1222 - MONMOUTH COUNTY TREASURER	PO 3289 2ND QUARTER 2019 COUNTY TAXES DUE	775,713.64	
	PO 3277 2ND QUARTER 2019 COUNTY LIBRARY TAX	54,982.56	
	PO 3276 2ND QUARTER 2019 COUNTY HEALTH TAXE	15,391.33	
	PO 3275 2ND QUARTER 2019 COUNTY OPEN SPACE	86,046.12	932,133.65
1232 - MONMOUTH MUNICIPAL JIF	PO 3274 MMJIF INS 2ND INSTALLMENT FOR 2019	106,794.00	106,794.00
1241 - NAPA AUTO PARTS (#15456)	PO 3151 LAWN EQUIPMENT SUPPLIES	38.97	
	PO 3249 LAWN MOWER SUPPLIES	13.99	52.96
1245 - NJ AMERICAN WATER CO	PO 3232 LIBRARY WATER 2019 - 3/13/19 - 4/9/	16.85	
	PO 3231 OLD WHARF PARK - 3/13/19 - 4/9/19	16.85	
	PO 3230 OLD WHARF PARK 3/13/19 - 4/9/19	55.28	
	PO 3229 OLD WHARF PARK 3/13/19 - 4/9/19	42.10	
	PO 3268 262 ARNOLD 3/13/19 - 4/9/19	16.85	
	PO 3319 PAP FIRE HOUSE - 3/13/19 - 4/9/19	147.98	295.91
1251 - NJ NATURAL GAS CO	PO 3321 TOHICON LIBRARY - 3/15/19 - 4/15/1	107.32	107.32
1261 - OCEANPORT BOARD OF EDUCATION	PO 3279 MAY 2019 TAX REMITTANCE	794,999.67	794,999.67
1284 - POWERHOUSE SIGNWORKS	PO 3136 EASTER DATE RIDER BANNERS	120.00	120.00
1303 - RESERVE ACCOUNT	PO 3288 REFILL POSTAGE METEN	1,000.00	1,000.00
1314 - SEABOARD FIRE & SAFETY	PO 3164 FIRE INSPECTION AT OLD WHARF	157.00	
	PO 3165 FIRE INSPECTION AT DPW BLDG	165.00	
	PO 3166 FIRE INSPECTION AT BLACKBERRY BAY P	55.00	
	PO 3167 FIRE INSPECTION AT LIBRARY	115.95	
	PO 3168 FIRE INSPECTION AT PAP FIREHOUSE	145.00	637.95
1315 - SEABOARD WELDING SUPPLY, INC.	PO 3211 CYLINDER RENTAL- 3/31/19	20.75	20.75
1323 - SHORE REGIONAL HIGH SCHOOL	PO 3273 MAY 2019 TAX REMITTANCE	249,771.00	249,771.00
1326 - SIP'S PAINT	PO 3152 LIGHT BULBS FOR BORO HALL	15.99	
	PO 3209 TOOLS TO REMOVE FENCE	24.57	40.56
1334 - STAVOLA ASPHALT COMPANY, INC	PO 3162 HOT PATCH	150.16	150.16
1341 - TARGETED TECHNOLOGIES LLC	PO 3240 MSP AGREEMENT 5/19	2,602.00	
	PO 3239 MAIL ARCHIVING 5/19	228.00	2,830.00
1447 - TREASURER STATE OF NJ	PO 3310 MARRIAGE LICENSE FEE DUE STATE - 1S	50.00	50.00
1369 - TRIUS, INC	PO 3156 HD DISC SHOES FOR PLOW - 3/9/18	174.96	174.96
1373 - TWO RIVER WATER RECLAMATION	PO 3238 SENIOR CTR - 4/1/19 - 6/30/19	90.00	
	PO 3237 COMMUNITY CTR - 4/1/19 - 6/30/19	90.00	

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
1387 - VERIZON	PO 3236 433 MYRTLE 04/01/19 - 6/30/19	90.00	
	PO 3235 BLACKBERRY BAY 4/1/19 - 6/30/19	90.00	360.00
	PO 3234 FIRE ALARM - OLD WHARF 4/8/49 - 5/7	43.58	
	PO 3233 LIBRARY TELEPHONE 4/7/19 - 5/6/19	250.41	293.99
1388 - VERIZON WIRELESS	PO 3312 FIRST AID AIR CARDS - 3/24/19 - 4/2	140.04	
	PO 3245 POLICE AIR CARDS - 3/27/19 - 4/26/1	366.44	506.48
Capital Fund			
1106 - FIORE PAVING COMPANY, INC	PO 3311 MILTON AVENUE DRAINAGE - PAYMENT #1	108,433.93	
	PO 3302 2018 ROAD PROGRAM PARTIAL PAYMENT	55,451.83	163,885.76
1110 - FMERA	PO 3253 WATER MAIN CONTRIBUTION	50,000.00	50,000.00
1138 - HALE TRAILER BRAKE & WHEEL INC	PO 3206 TRAILER FOR 900 MURPHY - DPW 4/19	340.00	340.00
1157 - JOHNNY ON THE SPOT INC	PO 3131 PORTA WATER - 3/21/19 - 4/17/19	199.50	199.50
1195 - MASER CONSULTING, P.A.	PO 3301 AERIAL PHOTOGRAPHY AND PHOTOMETRIC	9,290.50	
	PO 3300 CHECK VALVES ENGINEERING CERTIFICAT	247.50	
	PO 3299 MAIN STREET ENGINEERING CERTIFICATI	2,340.00	
	PO 3298 MILTON AVE CONSTRUCTION OVERSIGHT	4,195.00	
	PO 3297 ADRIAN AVE CONST OVERSIGHT CERT RES	5,026.25	
	PO 3296 MYRTLE AVE ENGINEERING CERTIFICATI	5,274.75	
	PO 3316 OPB 164 ASBESTOS ABATEMENT & DEMO O	5,377.25	
	PO 3317 OPB 164 ASBESTOS ABATEMENT & DEMO O	907.50	32,658.75
DOG TRUST FUND			
1445 - Monmouth County SPCA	PO 3192 ANIMAL CONTROL SERVICES - 3/19	425.00	425.00
1367 - TREASURER:STATE OF NJ HEALTH	PO 3283 MARCH 2019 DOG REPORT	77.40	
	PO 3291 State Monthly Dog License Report	116.40	193.80
OPEN SPACE TRUST			
1129 - GOOSE CONTROL TECHNOLOGY	PO 3257 CONTROL CONTROL SERVICES 2019	1,500.00	1,500.00
1131 - GRAINGER (ACCT #831466131	PO 3160 BASKETBALL NETS FOR PARKS	144.90	144.90
1157 - JOHNNY ON THE SPOT INC	PO 3158 MARIA GATTA PARK - RESTROOMS - 3/20	291.20	291.20
OTHER TRUST			
1579 - ENGenuity Infrastructure	PO 3284 PLANNING BD REVIEW - DENHOLTZ CATAL	292.50	292.50
DEVELOPERS ESCROW TRUST			
1195 - MASER CONSULTING, P.A.	PO 3295 OPB002 PLOT PLAN REVIEW	125.00	
	PO 3294 OPB002 PLOT PLAN REVIEW	125.00	250.00
1340 - T&M ASSOCIATES	PO 3285 RPM NORTH POST - 2/19/19 - 4/5/19	2,175.55	2,175.55
TOTAL			2,440,250.61

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	2,187,893.65
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	4,052.64			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	167.12			
01-201-20-165-200	BOROUGH ENGINEER OE	5,100.00			
01-201-21-180-200	PLANNING BOARD OE	3,450.07			
01-201-23-210-200	INSURANCE PREMIUMS OTHER	52,069.00			
01-201-23-210-202	HEALTH	71,259.00			
01-201-23-210-203	DENTAL	4,098.00			
01-201-23-210-204	MMJIF	54,725.00			
01-201-25-240-200	POLICE OE	3,246.44			
01-201-25-260-200	FIRST AID ORGANIZATION OE	140.04			
01-201-25-265-209	REPAIRS & MAINTENANCE	1,350.64			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	20.75			
01-201-26-300-271	REPAIRS	112.50			
01-201-26-300-273	SUPPLIES	93.52			
01-201-26-300-277	BITUMINOUS CONCRETE	150.16			
01-201-26-300-281	UNIFORM RENTAL	324.00			
01-201-26-310-252	REPAIRS & EQUIPMENT	887.95			
01-201-28-371-200	PARKS AND PLAYGROUNDS OE	120.00			
01-201-31-430-201	ELECTRICITY	1,712.57			
01-201-31-430-203	TELEPHONE/INTERNET	851.73			
01-201-31-430-204	WATER/SEWER	655.91			
01-201-31-430-205	NATURAL GAS	107.32			
01-201-31-430-207	STREET LIGHTING	688.08			
01-201-43-490-200	MUNICIPAL COURT OE	90.30			
01-203-20-130-200	(2018) FINANCIAL ADMINISTRATION OE		2,500.00		
01-203-25-260-200	(2018) FIRST AID ORGANIZATION OE		123.52		
01-203-25-265-209	(2018) REPAIRS & MAINTENANCE		2,173.11		
01-203-26-300-271	(2018) REPAIRS		174.96		
01-203-26-310-252	(2018) REPAIRS & EQUIPMENT		155.00		
01-204-55-000	Accounts Payable			340.00	
01-206-55-000-046	REGIONAL SCHOOL TAX			249,771.00	
01-207-55-000-045	LOCAL SCHOOL TAX			794,999.67	
01-208-55-000-039	COUNTY TAX PAYABLE			775,713.64	
01-208-55-000-041	COUNTY OPEN SPACE TAX			86,046.12	
01-208-55-000-042	COUNTY HEALTH TAX			15,391.33	
01-208-55-000-043	COUNTY LIBRARY TAX			54,982.56	
01-218-55-000-028	DUE STATE-MARRIAGE LICENSES			50.00	
TOTALS FOR	Current Fund	205,472.74	5,126.59	1,977,294.32	2,187,893.65
04-101-01-100-011	CAPITAL CASH - TD			0.00	247,084.01
04-215-55-474-000	MUNICIPAL COMPLEX ORD #970			56,824.25	
04-215-55-988-A00	ROADS, DRAINAGE, TRAFFIC SIGNAL, BULKHEA			190,259.76	
TOTALS FOR	Capital Fund	0.00	0.00	247,084.01	247,084.01
05-101-00-100-011	CASH - TD			0.00	618.80
05-161-00-500-040	DUE TO STATE OF NJ			193.80	
05-270-00-500-020	RESERVE FOR EXPENDITURES			425.00	
TOTALS FOR	DOG TRUST FUND	0.00	0.00	618.80	618.80
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	1,936.10
06-270-00-500-020	RESERVE FOR OPEN SPACE			1,936.10	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	1,936.10	1,936.10
60-101-01-100-101	CASH-OTHER TRUST - TD			0.00	292.50
60-270-55-600-205	RES.FOR DEV.ESCROW			292.50	
TOTALS FOR	OTHER TRUST	0.00	0.00	292.50	292.50
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	2,425.55
61-270-55-600-205	RES.FOR DEV.ESCROW			2,425.55	
TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	2,425.55	2,425.55

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Total to be paid from Fund 01	Current Fund	2,187,893.65			
Total to be paid from Fund 04	Capital Fund	247,084.01			
Total to be paid from Fund 05	DOG TRUST FUND	618.80			
Total to be paid from Fund 06	OPEN SPACE TRUST	1,936.10			
Total to be paid from Fund 60	OTHER TRUST	292.50			
Total to be paid from Fund 61	DEVELOPERS ESCROW TRUST	2,425.55			
		=====			
		2,440,250.61			

Pending Payments (*Not Finalized*) - (..) ALL FUNDS

From 04/01/2019 to 04/30/2019 With a Line Amount > 10000

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
4/22/2019		3289		01-208-55-000-039	2ND QUARTER 2019 COUNTY TAXES MONMOUTH COUNTY TREASURER	775,713.64	775,713.64	01-101-01-000-011
4/22/2019		3277		01-208-55-000-043	2ND QUARTER 2019 LIBRARY TAXES MONMOUTH COUNTY TREASURER	54,982.56	54,982.56	01-101-01-000-011
4/22/2019		3276		01-208-55-000-042	2ND QUARTER 2019 HEALTH TAXES MONMOUTH COUNTY TREASURER	15,391.33	15,391.33	01-101-01-000-011
4/22/2019		3275		01-208-55-000-041	2ND QUARTER 2019 OPEN SPACE TAXES MONMOUTH COUNTY TREASURER	86,046.12	86,046.12	01-101-01-000-011
4/22/2019		3279		01-207-55-000-045	MAY 2019 OCEANPORT BOARD OF EDUCATION	794,999.67	794,999.67	01-101-01-000-011
4/22/2019		3273		01-206-55-000-046	SHORE REGIONAL HIGH SCHOOL	249,771.00	249,771.00	01-101-01-000-011
4/24/2019		3311		04-215-55-988-A02	PARTIAL PAYMENT #1 FOR MILTON AVE IMPROVEME FIORE PAVING COMPANY, INC	108,433.93	108,433.93	04-101-01-100-011
4/24/2019		3302		04-215-55-988-A03	FIORE PAVING - PARTIAL PAYMENT CERT NO 1 FIORE PAVING COMPANY, INC	55,451.83	55,451.83	04-101-01-100-011
4/24/2019		3253		04-215-55-474-007	WATER MAIN CONTRIBUTION FMERA	50,000.00	50,000.00	04-101-01-100-011
4/24/2019		3314		01-201-23-210-202 01-201-23-210-203	HEALTH DENTAL CENTRAL JERSEY HEALTH INSURANC	71,259.00 4,098.00	75,357.00	01-101-01-000-011
4/24/2019		3274		01-201-23-210-200-2 01-201-23-210-204	WORKERS' COMPENSATION MMJIF MONMOUTH MUNICIPAL JIF	52,069.00 54,725.00	106,794.00	01-101-01-000-011

APRIL SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
01-101-01-000-011	CASH OPERATING				2,159,055.32
04-101-01-100-011	CAPITAL CASH - TD				213,885.76
01-201-23-210-200-2	WORKMEN'S COMPENSATION		52,069.00		
01-201-23-210-202	HEALTH		71,259.00		
01-201-23-210-203	DENTAL		4,098.00		
01-201-23-210-204	MMJIF		54,725.00		
01-206-55-000-046	REGIONAL SCHOOL TAX			249,771.00	
01-207-55-000-045	LOCAL SCHOOL TAX			794,999.67	
01-208-55-000-039	COUNTY TAX PAYABLE			775,713.64	
01-208-55-000-041	COUNTY OPEN SPACE TAX			86,046.12	
01-208-55-000-042	COUNTY HEALTH TAX			15,391.33	
01-208-55-000-043	COUNTY LIBRARY TAX			54,982.56	
04-215-55-474-007	OTHER			50,000.00	
04-215-55-988-A02	MILTON ROAD			108,433.93	
04-215-55-988-A03	ADRIAN AVE			55,451.83	
APRIL TOTALS (FOR RANGE):			182,151.00	2,190,790.08	2,372,941.08
			=====	=====	=====

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-101-01-000-011	CASH OPERATING				2,159,055.32
04-101-01-100-011	CAPITAL CASH - TD				213,885.76
01-201-23-210-200-2	WORKMEN'S COMPENSATION		52,069.00		

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A CONTRACT FOR THE TENNIS & BASKETBALL COURTS
IMPROVEMENT PROJECT**

**Resolution #2019-113
05/2/19**

WHEREAS, the Borough of Oceanport solicited bids for the Tennis & Basketball Court Improvements project; and

WHEREAS, the said bid solicitation process was effectuated in accordance with prevailing provision of the Local Public Contracts Law, pursuant to N.J.S.A 40A:11-1 et seq.; and

WHEREAS, in response to the subject bid solicitations process the Borough of Oceanport received two (2) bids; and

WHEREAS, the lowest responsible, responsive bid for the base bid and add alternate was submitted by Shaughnessy Sports Construction, 11 Kirsten Drive, Freehold, NJ 07728 hereinafter referred to as "Contractor" in the sum of Eighty-one thousand dollars and no cents (\$81,000.00); and

WHEREAS, the Contractor has complied with the mandatory requirements of N.J.S.A. 40A:11-23.2.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport is hereby authorized to award the Tennis & Basketball Court Improvements Project to Shaughnessy Sports Construction, 11 Kirsten Drive, Freehold, NJ 07728 subject to the conditions set forth herein.
2. That said Contract shall be in the total sum of Eighty-one thousand dollars and no cents (\$81,000.00).
3. That the within award of contract shall be subject to the Borough's Chief Financial Officer certifying in writing that funds are available for the stated purposes.
4. That the within award of Contract shall be contingent upon the Contractor submitting Appropriate Performance Security, which guarantees shall be approved as to form by the Borough Attorney.
5. That the Mayor and Clerk are hereby authorized to sign any and all documents necessary to effectuate the intentions of the within Resolution - including but not limited to, the Contract subject to the review of said Contract by the Borough Attorney.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to return the bid security to the remaining unsuccessful bidder, within three (3) days of signed Contracts and the approval of the Contractor's Performance Guarantees.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient uncommitted funds available in Account #06-270-00-500-020 (Open Space Trust) in the amount of \$81,000.00 for the stated purpose.



Catherine D. LaPorta, CFO

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph A. Irace, Councilman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Irace, O'Brien, Proto, Solon

I certify that the foregoing Resolution #2019-113 was adopted by the Oceanport Governing Body at the Regular Meeting held May 2, 2019



JEANNE SMITH, RMC
BOROUGH CLERK



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

May 2, 2019

VIA EMAIL

Honorable Mayor and Council
Borough of Oceanport
315 East Main Street
Oceanport, NJ 07757

Re: Repairs and Resurfacing of Tennis and Basketball Courts at the Blackberry Bay and
Community Parks
Borough of Oceanport, Monmouth County, New Jersey
Project No. OPB-165

Dear Mayor and Council:

On Friday, April 26, 2019 at 11:00 a.m., bids were received for the Repairs and Resurfacing of Tennis and Basketball Courts at the Blackberry Bay and Community Parks. We have reviewed the bids and found the bid to be in order. A bid summary is attached. A comparison of the bids is as follows:

CONTRACTOR	TOTAL BASE BID	ADD ALTERNATE
Shaughnessy Sports Construction	\$78,600.00	\$2,400.00
Halecon Inc.	\$144,900.00	\$2,000.00

Our office contacted the apparent low bidder's references and their work has been found to be acceptable. Based upon our review of the above referenced bid it is our recommendation that the contract be awarded to Shaughnessy Sports Construction for total base bid and add alternate. Any award shall be conditioned upon the review and approval of the bid documents by the Borough Attorney and the availability of funds.

Should have any questions or require additional clarification, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING P.A.

William H.R. White, III, P.E., P.P., C.M.E.
Oceanport Borough Engineer

WHW/nb
Enclosures

cc: Jeanne Smith, RMC, Borough Clerk (with enclosure and original bids)
Scott Arnette, Esq., Borough Attorney (via email)
\\hqfas1\general\projects\opb\opb-165\correspondence\out\190502_whw_recommendation_of_award.docx



BID DATE: April 26, 2019

BID TABULATION SHEET FOR:
Borough of Oceanport

MC PROJECT NO: OPB-165
ENGINEER: WILLIAM H. WHITE, P.E.

REPAIRS AND RESURFACING OF TENNIS AND BASKETBALL COURTS AT THE BLACKBERRY BAY AND COMMUNITY CENTER PARKS BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY OPB-165				SHAUGHNESSY SPORTS CONSTRUCTION 11 KIRSTEN DRIVE FREEHOLD, NJ 07728				HALECON, INC. 136 BILLIAN STREET BRIDGEWATER, NJ 08807			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
BASE BID ITEMS											
1	CRACK REPAIR	LS	1	\$16,500.00	\$16,500.00	\$16,500.00		\$37,900.00	\$37,900.00	\$37,900.00	
2	LEVELING BINDER PATCH	LS	1	\$6,850.00	\$6,850.00	\$6,850.00		\$9,000.00	\$9,000.00	\$9,000.00	
3	RESURFACING AND STRIPING OF TENNIS AND BASKETBALL COURTS	LS	1	\$55,250.00	\$55,250.00	\$55,250.00		\$98,000.00	\$98,000.00	\$98,000.00	
TOTAL PROPOSAL A					\$78,600.00	\$78,600.00			\$144,900.00	\$144,900.00	
A-1	PURCHASE AND INSTALLATION OF NEW NETS AND TENSIONERS.	LS	1	\$2,400.00	\$2,400.00	\$2,400.00		\$2,000.00	\$2,000.00	\$2,000.00	
TOTAL ADD ALTERNATE 1					\$2,400.00	\$2,400.00			\$2,000.00	\$2,000.00	

Pending Payments (*Not Finalized*) - (..) ALL FUNDS

From 04/01/2019 to 04/30/2019 With a Line Amount > 10000

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-201-23-210-202	HEALTH		71,259.00		
01-201-23-210-203	DENTAL		4,098.00		
01-201-23-210-204	MMJIF		54,725.00		
01-206-55-000-046	REGIONAL SCHOOL TAX			249,771.00	
01-207-55-000-045	LOCAL SCHOOL TAX			794,999.67	
01-208-55-000-039	COUNTY TAX PAYABLE			775,713.64	
01-208-55-000-041	COUNTY OPEN SPACE TAX			86,046.12	
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01-208-55-000-043	COUNTY LIBRARY TAX			54,982.56	
04-215-55-474-007	OTHER			50,000.00	
04-215-55-988-A02	MILTON ROAD			108,433.93	
04-215-55-988-A03	ADRIAN AVE			55,451.83	
TOTALS (FOR RANGE):			182,151.00	2,190,790.08	2,372,941.08
			=====	=====	=====

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE PURCHASING AGENT AND BOROUGH
ADMINISTRATOR TO SOLICIT BIDS FOR FENCING AT EVERGREEN AND
COMMUNITY CENTER PARKS**

Resolution #2019-114

05/2/19

WHEREAS, the Borough of Oceanport has the need to procure equipment, goods or services, where the estimated cost of which exceeds the pay to play threshold.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body does hereby authorize the Purchasing Agent and Borough Administrator to prepare and solicit bids for replacement fencing at Evergreen Park and the Community Center Park tennis courts.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Joseph A. Irace, Councilman
AYES:	Deerin, Gallo, Irace, O'Brien, Proto, Solan

I certify that the foregoing Resolution #2019-114 was adopted by the Oceanport Governing Body at the Regular Meeting held May 2, 2019



JEANNE SMITH, RMC
BOROUGH CLERK