



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • APRIL 23, 2020

Regular Meeting

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

I. Call to Order

II. Statement of Compliance with Open Public Meetings Act: *This meeting complies with the Open Public Meetings Act by notification on January 6, 2020 this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.*

III. Flag Salute

IV. Invocation

V. Roll Call

VI. GUEST: FMERA Staff Monthly Update

VII. Administrators Report

1. Results of Solid Waste & Recycling Bids
Resolution awarding contract for Solid Waste & Recycling Collection - WITH BULK
Resolution awarding contract for Solid Waste & Recycling Collection - NO BULK

VIII. Clerk's Report

- Resolution adopting a policy for conducting remote meetings
- Resolution Setting the Fees for 2020 Summer Action Camp
3. Go-To-Webinar Meeting Software
4. Annual Financial Disclosures
5. Primary Election Rescheduled for July 7, 2020

IX. Consent Agenda

1. Resolution authorizing payment of BILL LIST 04-23-2020
2. Resolution authorizing Tax Sale Redemption #19-00009
3. Acceptance of Minutes, Historical Committee, Feb. 13, 2020
4. Receipt of Minutes, Recreation Committee, Jan. 8, 2020
5. Acceptance of Minutes, Recreation Committee, Feb. 12, 2020

X. Minutes

1. Workshop Minutes, March 5, 2020
2. Regular Meeting Minutes, March 19, 2020

XI. Resolutions

- Resolution authorizing an emergency temporary appropriation
- Resolution authorizing execution of a Hold Harmless Agreement with The Goldstein Partnership

XII. Honorable Clement V. Somers

1. Resolution designating the official name of the New Municipal Complex - to be provided

XIII. First Reading Ordinances

XIV. Second Reading Ordinances

2nd Reading and PUBLIC HEARING of An Ordinance Limiting Use of Single Use Plastics

2nd Reading and PUBLIC HEARING of An Ordinance to Amend Chapter 223 designating Eatontown as the local enforcement agency

XV. Committee Reports

1. Councilman Deerin, Parks and Recreation
2. Councilman Gallo, Public Works and Engineering

Discussion on Temporary Shared Services Agreement with Monmouth Beach

3. Councilman Keeshen, Public Safety
4. Councilman O'Brien, Finance and Administration

CFO's Report - Delinquent Property Taxes

Resolution establishing adjusted interest rate for 2nd quarter tax payments due to COVID19

5. Councilman Tvrdik, Planning and Development Liaison
6. Councilwoman Walker, Health and Human Services Liaison

XVI. Mayor Coffey's Report

XVII. Petitions from the public

XVIII. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A CONTRACT PROPOSAL A AND ADD ALTERNATE A-1 FOR
SOLID WASTE, BULK WASTE & RECYCLING COLLECTION TO SUBURBAN
DISPOSAL**

Resolution

WHEREAS, the Borough of Oceanport solicited bids in connection with Solid Waste Collection and Disposal Services and Recycling Collection and Disposal; and

WHEREAS, the said bid solicitation process was effectuated in accordance with prevailing provisions of the Local Public Contracts Law, pursuant to *N.J.S.A. 40A:11-1 et seq.*; and

WHEREAS, in response to the subject bid solicitation process, the Borough of Oceanport received two (2) bids; and

WHEREAS, the Borough Engineer and Borough Attorney reviewed the bids and the Borough Engineer prepared a written summation of the submitted proposals; and

WHEREAS, bids were received with alternate proposals 1-5 with alternate add on for bulk waste collection and disposal; and

WHEREAS, the Borough Council has considered same and now desires to proceed with Proposal A and Alternate Add On A-1; and

WHEREAS, the lowest responsible bid was submitted by Suburban Disposal Inc., hereinafter referred to as "Contractor" in the sum of \$824,000 bid amount for two years, with three one-year options in the amounts of \$432,000.00, \$454,000.00, and \$472,000.00, respectively; and

WHEREAS, this contract entails both the collection and disposal of solid waste, bulk waste one time monthly, together with the curbside collection and disposal of recyclables, being aluminum, glass, bimetal, plastic, newspaper and cardboard; and

WHEREAS, the Contractor has complied with the mandatory requirements of *N.J.S.A. 40A:11-23.2*, and

WHEREAS, the Borough shall provide sufficient funds in its annual budget for each of the five (5) years for the purpose of fulfilling the terms and conditions of this contract; and

WHEREAS, awarding such a Contract to Suburban Disposal Inc. will be in the best interest of the Borough and its residents,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport is hereby authorized to award Proposal A for the solid waste collection and disposal services and collection and disposal services of recyclables and Alternate Add On A-1 for one time monthly bulk waste collection and disposal to Suburban Disposal Inc. subject to conditions set forth herein.

2. That the said Contract shall be in the sum of \$824,000 bid amount for two years, with three one-year options in the amounts of \$432,000.00, \$454,000.00, and \$472,000.00, respectively; and
3. That the within award of Contract shall be contingent upon the Contractor submitting appropriate Performance Security, which guarantees shall be approved as to form by the Borough Attorney.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign any and all documents necessary to effectuate the intentions of the within Resolution - including, but not limited to, the Contract, subject to the Certification of Funds by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to return all bid security, except the security of the three (3) apparent lowest responsible bidders. Upon return of said security the bids of such bidders shall be considered withdrawn.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to return the bid security to the remaining unsuccessful bidders, within three (3) days of signed Contracts and the approval of the Contractor's Performance Guarantees.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds for the purpose stated herein are subject to sufficient funds being appropriated in the annual budget for each year of the contract.

Catherine D. LaPorta, CFO



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

7.2.a

Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

April 16, 2020

VIA EMAIL

Honorable Mayor and Council
Borough of Oceanport
315 East Main Street
Oceanport, NJ 07757

Re: Solid Waste/Recycling Collection
Borough of Oceanport, Monmouth County, New Jersey
Project No. OPB-168

Dear Mayor and Council:

On Tuesday, April 14, 2020, at 11:00 a.m., bids were received for the Borough's Collection of Solid Waste and Recycling. The contract was bid out with several options in order to permit Mayor and Council to have cost saving options to choose from. The following matrix provides a brief summary of the five proposals.

PROPOSAL	NUMBER OF CONTRACTS TO BE AWARDED	NUMBER OF SOLID WASTE DISTRICTS	NUMBER OF RECYCLING DISTRICTS	RECYCLING COLLECTIONS PER MONTH/DISTRICT
A	1	3	2	2
B	1	2	2	2
C	2	3	2	2
D	2	2	2	2
E	1	2	1	5

Proposals C & D proposed to award separate contracts for Solid Waste and Recycling Collection. Proposal E is similar to West Long Branch in that it provides for weekly recycling collection for the entire Borough with alternating collection of glass, aluminum, tin and plastic one week and mixed paper, newspaper, cardboard and chipboard the next week. Bulk waste pick up has been reduced to the first Solid Waste Collection of the month to reduce costs and was bid as an Add Alternate Bid Item.

Our office has reviewed the bids and found them to be in order. Attached to this letter is a copy of the Bid Summary. Please note that Republic Services did not bid on the Bulk Waste Collection. A comparison of bids based on the maximum contract duration is as follows:



5 Year Total of Solid Waste and Recycling Collection

PROPOSAL	Suburban Disposal Inc.	Republic Services
A	\$ 1,994,000.00	\$ 2,663,710.00
B	\$ 1,994,000.00	NO BID
C	\$ 1,994,000.00	NO BID
D	\$ 1,994,000.00	NO BID
E	\$ 2,399,000.00	NO BID

5 Year Total of Solid Waste, Recycling, and Bulk Collection

PROPOSAL	Suburban Disposal Inc.	Republic Services
A	\$ 2,182,000.00	NO BID
B	\$ 2,182,000.00	NO BID
C	\$ 2,182,000.00	NO BID
D	\$ 2,182,000.00	NO BID
E	\$ 2,587,000.00	NO BID

The lowest responsive bidder for all proposals is Suburban Disposal Inc., the current contractor for the Borough. The current contract expires on May 31, 2020. The lowest bid in the original bid receipt in November 2019 for the 5-year period was \$2,381,000.00.

The bid specifications were set up for a two-year contract with up to three one-year renewals. This method allows the Borough to rebid the contract should circumstances change that are in favor of the Borough prior to renewing for years 3-5. The total cost for the two-year contract period is included in the Bid Tabulation. Our recommendation would be for the Mayor and Council to award Proposal A as this would impact the residents the least as the collection schedule would be unchanged except for the bulk pickup only once a month as opposed once a week.

Any recommendation of award from the Council should be conditioned upon the review and approval of the bid documents by the Borough Attorney and the availability of funds.

Should you have any questions or require additional clarification, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING P.A.

William H.R. White, III, P.E., P.P., C.M.E.
Oceanport Borough Engineer

WHW/nb
Enclosures

cc: Jeanne Smith, RMC, Borough Clerk (with enclosure)
Scott Arnette, Esq., Borough Attorney (with enclosure)

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COLLECTION OF SOLID WASTE AND RECYCLABLES		Three (3) Solid Waste Districts	
BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY		Two (2) recyclable districts	
MC PROJECT NO. OPB-168		(commingled recyclables)	
April 14, 2020			
Proposal A (two recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services	\$298,000.00	\$325,950.00
	Furnish Basic Recycling Collection Services	\$73,000.00	\$165,843.00
	Subtotal	\$371,000.00	\$491,793.00
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	\$338,988.00
	Furnish Basic Recycling Collection Services	\$75,000.00	\$172,477.00
	Subtotal	\$381,000.00	\$511,465.00
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	\$352,548.00
	Furnish Basic Recycling Collection Services	\$82,000.00	\$179,376.00
	Subtotal	\$396,000.00	\$531,924.00
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	\$366,649.00
	Furnish Basic Recycling Collection Services	\$85,000.00	\$186,551.00
	Subtotal	\$414,000.00	\$553,200.00
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	\$381,315.00
	Furnish Basic Recycling Collection Services	\$90,000.00	\$194,013.00
	Subtotal	\$432,000.00	\$575,328.00
5 YEAR TOTAL		\$1,994,000.00	\$2,663,710.00

Add Alternate A-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

2 YEAR GRAND TOTAL	\$824,000.00	\$1,003,258.00
5 YEAR GRAND TOTAL	\$2,182,000.00	\$2,663,710.00

- Does not include Bulk waste Pick-up



COLLECTION OF SOLID WASTE AND RECYCLABLES BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY MC PROJECT NO. OPB-168 April 14, 2020	Two (2) Solid Waste Districts Two (2) recyclable districts (commingled recyclables)
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Proposal B (two recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services	\$298,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$73,000.00	No Bid
	Subtotal	\$371,000.00	No Bid
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$75,000.00	No Bid
	Subtotal	\$381,000.00	No Bid
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$82,000.00	No Bid
	Subtotal	\$396,000.00	No Bid
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$85,000.00	No Bid
	Subtotal	\$414,000.00	No Bid
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$90,000.00	No Bid
	Subtotal	\$432,000.00	No Bid
5 YEAR TOTAL		\$1,994,000.00	No Bid

Add Alternate B-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

2 YEAR GRAND TOTAL	\$824,000.00	No Bid
5 YEAR GRAND TOTAL	\$2,182,000.00	No Bid

COLLECTION OF SOLID WASTE AND RECYCLABLES
BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY
MC PROJECT NO. OPB-168
April 14, 2020

Three (3) Solid Waste Districts
Two (2) recyclable districts
(commingled recyclables)

Proposal C-1 Solid Waste collection only (seperate Contract)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services (seperate Contract)	\$298,000.00	No Bid
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	No Bid
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	No Bid
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	No Bid
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	No Bid
5 YEAR TOTAL		\$1,589,000.00	No Bid

Add Alternate C-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

Proposal C-2 Recycling collection only (two recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Recycling Collection Services	\$73,000.00	No Bid
YEAR 2	Furnish Basic Recycling Collection Services	\$75,000.00	No Bid
YEAR 3	Furnish Basic Recycling Collection Services	\$82,000.00	No Bid
YEAR 4	Furnish Basic Recycling Collection Services	\$85,000.00	No Bid
YEAR 5	Furnish Basic Recycling Collection Services	\$90,000.00	No Bid
5 YEAR TOTAL		\$405,000.00	No Bid

2 YEAR GRAND TOTAL

\$824,000.00

No Bid

5 YEAR GRAND TOTAL

\$2,182,000.00

No Bid



COLLECTION OF SOLID WASTE AND RECYCLABLES
BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY
MC PROJECT NO. OPB-168
April 14, 2020

Two (2) Solid Waste Districts
Two (2) recyclable districts
(commingled recyclables)

Proposal D-1 Solid Waste collection only (seperate Contract)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services (seperate Contract)	\$298,000.00	No Bid
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	No Bid
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	No Bid
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	No Bid
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	No Bid
5 YEAR TOTAL		\$1,589,000.00	No Bid

Add Alternate D-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

Proposal D-2 Recycling collection only (two recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Recycling Collection Services	\$73,000.00	No Bid
YEAR 2	Furnish Basic Recycling Collection Services	\$75,000.00	No Bid
YEAR 3	Furnish Basic Recycling Collection Services	\$82,000.00	No Bid
YEAR 4	Furnish Basic Recycling Collection Services	\$85,000.00	No Bid
YEAR 5	Furnish Basic Recycling Collection Services	\$90,000.00	No Bid
5 YEAR TOTAL		\$405,000.00	No Bid

2 YEAR GRAND TOTAL

\$824,000.00

No Bid

5 YEAR GRAND TOTAL

\$2,182,000.00

No Bid



COLLECTION OF SOLID WASTE AND RECYCLABLES BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY MC PROJECT NO. OPB-168 April 14, 2020	Two (2) Solid Waste Districts One (1) recyclable districts (seperated recyclables)
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Proposal E (five recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services	\$298,000.00	\$325,950.00
	Furnish Basic Recycling Collection Services	\$146,000.00	\$165,843.00
	Subtotal	\$444,000.00	\$491,793.00
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$150,000.00	No Bid
	Subtotal	\$456,000.00	No Bid
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$164,000.00	No Bid
	Subtotal	\$478,000.00	No Bid
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$170,000.00	No Bid
	Subtotal	\$499,000.00	No Bid
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$180,000.00	No Bid
	Subtotal	\$522,000.00	No Bid
5 YEAR TOTAL		\$2,399,000.00	No Bid

Add Alternate E-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

2 YEAR GRAND TOTAL	\$972,000.00	No Bid
5 YEAR GRAND TOTAL	\$2,587,000.00	No Bid

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A CONTRACT PROPOSAL A ONLY FOR SOLID WASTE &
RECYCLING COLLECTION TO SUBURBAN DISPOSAL**

Resolution

WHEREAS, the Borough of Oceanport solicited bids in connection with Solid Waste Collection and Disposal Services and Recycling Collection and Disposal; and

WHEREAS, the said bid solicitation process was effectuated in accordance with prevailing provisions of the Local Public Contracts Law, pursuant to *N.J.S.A. 40A:11-1 et seq.*; and

WHEREAS, in response to the subject bid solicitation process, the Borough of Oceanport received two (2) bids; and

WHEREAS, the Borough Engineer and Borough Attorney reviewed the bids and the Borough Engineer prepared a written summation of the submitted proposals; and

WHEREAS, bids were received with alternate proposals 1-5 with add on for bulk waste collection and disposal; and

WHEREAS, the Borough Council has considered same and now desires to proceed with Proposal A only; and

WHEREAS, the lowest responsible bid was submitted by Suburban Disposal Inc., hereinafter referred to as "Contractor" in the sum of \$752,000 bid amount for two years, with three one-year options in the amounts of \$396,000.00, \$414,000.00, and \$432,000.00, respectively; and

WHEREAS, this contract entails both the collection and disposal of solid waste, together with the curbside collection and disposal of recyclables, being aluminum, glass, bimetal, plastic, newspaper and cardboard; and

WHEREAS, the Contractor has complied with the mandatory requirements of *N.J.S.A. 40A:11-23.2*, and

WHEREAS, the Borough shall provide sufficient funds in its annual budget for each of the five (5) years for the purpose of fulfilling the terms and conditions of this contract; and

WHEREAS, awarding such a Contract to Suburban Disposal Inc. will be in the best interest of the Borough and its residents,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport is hereby authorized to award Proposal A for the solid waste collection and disposal services and collection and disposal services of recyclables to Suburban Disposal Inc. subject to conditions set forth herein.
2. That the said Contract shall be in the sum of \$752,000 bid amount for two years, with three one-year options in the amounts of \$396,000.00, \$414,000.00, and \$432,000.00, respectively; and

3. That the within award of Contract shall be contingent upon the Contractor submitting appropriate Performance Security, which guarantees shall be approved as to form by the Borough Attorney.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign any and all documents necessary to effectuate the intentions of the within Resolution - including, but not limited to, the Contract, subject to the Certification of Funds by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to return all bid security, except the security of the three (3) apparent lowest responsible bidders. Upon return of said security the bids of such bidders shall be considered withdrawn.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to return the bid security to the remaining unsuccessful bidders, within three (3) days of signed Contracts and the approval of the Contractor's Performance Guarantees.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds for the purpose stated herein are subject to sufficient funds being appropriated in the annual budget for each year of the contract.

Catherine D. LaPorta, CFO



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

7.3.a

Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
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April 16, 2020

VIA EMAIL

Honorable Mayor and Council
Borough of Oceanport
315 East Main Street
Oceanport, NJ 07757

Re: Solid Waste/Recycling Collection
Borough of Oceanport, Monmouth County, New Jersey
Project No. OPB-168

Dear Mayor and Council:

On Tuesday, April 14, 2020, at 11:00 a.m., bids were received for the Borough's Collection of Solid Waste and Recycling. The contract was bid out with several options in order to permit Mayor and Council to have cost saving options to choose from. The following matrix provides a brief summary of the five proposals.

PROPOSAL	NUMBER OF CONTRACTS TO BE AWARDED	NUMBER OF SOLID WASTE DISTRICTS	NUMBER OF RECYCLING DISTRICTS	RECYCLING COLLECTIONS PER MONTH/DISTRICT
A	1	3	2	2
B	1	2	2	2
C	2	3	2	2
D	2	2	2	2
E	1	2	1	5

Proposals C & D proposed to award separate contracts for Solid Waste and Recycling Collection. Proposal E is similar to West Long Branch in that it provides for weekly recycling collection for the entire Borough with alternating collection of glass, aluminum, tin and plastic one week and mixed paper, newspaper, cardboard and chipboard the next week. Bulk waste pick up has been reduced to the first Solid Waste Collection of the month to reduce costs and was bid as an Add Alternate Bid Item.

Our office has reviewed the bids and found them to be in order. Attached to this letter is a copy of the Bid Summary. Please note that Republic Services did not bid on the Bulk Waste Collection. A comparison of bids based on the maximum contract duration is as follows:



5 Year Total of Solid Waste and Recycling Collection

PROPOSAL	Suburban Disposal Inc.	Republic Services
A	\$ 1,994,000.00	\$ 2,663,710.00
B	\$ 1,994,000.00	NO BID
C	\$ 1,994,000.00	NO BID
D	\$ 1,994,000.00	NO BID
E	\$ 2,399,000.00	NO BID

5 Year Total of Solid Waste, Recycling, and Bulk Collection

PROPOSAL	Suburban Disposal Inc.	Republic Services
A	\$ 2,182,000.00	NO BID
B	\$ 2,182,000.00	NO BID
C	\$ 2,182,000.00	NO BID
D	\$ 2,182,000.00	NO BID
E	\$ 2,587,000.00	NO BID

The lowest responsive bidder for all proposals is Suburban Disposal Inc., the current contractor for the Borough. The current contract expires on May 31, 2020. The lowest bid in the original bid receipt in November 2019 for the 5-year period was \$2,381,000.00.

The bid specifications were set up for a two-year contract with up to three one-year renewals. This method allows the Borough to rebid the contract should circumstances change that are in favor of the Borough prior to renewing for years 3-5. The total cost for the two-year contract period is included in the Bid Tabulation. Our recommendation would be for the Mayor and Council to award Proposal A as this would impact the residents the least as the collection schedule would be unchanged except for the bulk pickup only once a month as opposed once a week.

Any recommendation of award from the Council should be conditioned upon the review and approval of the bid documents by the Borough Attorney and the availability of funds.

Should you have any questions or require additional clarification, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING P.A.

William H.R. White, III, P.E., P.P., C.M.E.
Oceanport Borough Engineer

WHW/nb
Enclosures

cc: Jeanne Smith, RMC, Borough Clerk (with enclosure)
Scott Arnette, Esq., Borough Attorney (with enclosure)

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COLLECTION OF SOLID WASTE AND RECYCLABLES		Three (3) Solid Waste Districts	
BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY		Two (2) recyclable districts	
MC PROJECT NO. OPB-168		(commingled recyclables)	
April 14, 2020			
Proposal A (two recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services	\$298,000.00	\$325,950.00
	Furnish Basic Recycling Collection Services	\$73,000.00	\$165,843.00
	Subtotal	\$371,000.00	\$491,793.00
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	\$338,988.00
	Furnish Basic Recycling Collection Services	\$75,000.00	\$172,477.00
	Subtotal	\$381,000.00	\$511,465.00
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	\$352,548.00
	Furnish Basic Recycling Collection Services	\$82,000.00	\$179,376.00
	Subtotal	\$396,000.00	\$531,924.00
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	\$366,649.00
	Furnish Basic Recycling Collection Services	\$85,000.00	\$186,551.00
	Subtotal	\$414,000.00	\$553,200.00
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	\$381,315.00
	Furnish Basic Recycling Collection Services	\$90,000.00	\$194,013.00
	Subtotal	\$432,000.00	\$575,328.00
5 YEAR TOTAL		\$1,994,000.00	\$2,663,710.00

Add Alternate A-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

2 YEAR GRAND TOTAL	\$824,000.00	\$1,003,258.00
5 YEAR GRAND TOTAL	\$2,182,000.00	\$2,663,710.00

- Does not include Bulk waste Pick-up



COLLECTION OF SOLID WASTE AND RECYCLABLES
BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY
MC PROJECT NO. OPB-168
April 14, 2020

Two (2) Solid Waste Districts
Two (2) recyclable districts
(commingled recyclables)

Proposal B (two recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services	\$298,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$73,000.00	No Bid
	Subtotal	\$371,000.00	No Bid
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$75,000.00	No Bid
	Subtotal	\$381,000.00	No Bid
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$82,000.00	No Bid
	Subtotal	\$396,000.00	No Bid
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$85,000.00	No Bid
	Subtotal	\$414,000.00	No Bid
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$90,000.00	No Bid
	Subtotal	\$432,000.00	No Bid
5 YEAR TOTAL		\$1,994,000.00	No Bid

Add Alternate B-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

2 YEAR GRAND TOTAL

\$824,000.00

No Bid

5 YEAR GRAND TOTAL

\$2,182,000.00

No Bid



COLLECTION OF SOLID WASTE AND RECYCLABLES
BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY
MC PROJECT NO. OPB-168
April 14, 2020

Three (3) Solid Waste Districts
Two (2) recyclable districts
(commingled recyclables)

Proposal C-1 Solid Waste collection only (seperate Contract)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services (seperate Contract)	\$298,000.00	No Bid
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	No Bid
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	No Bid
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	No Bid
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	No Bid
5 YEAR TOTAL		\$1,589,000.00	No Bid

Add Alternate C-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

Proposal C-2 Recycling collection only (two recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Recycling Collection Services	\$73,000.00	No Bid
YEAR 2	Furnish Basic Recycling Collection Services	\$75,000.00	No Bid
YEAR 3	Furnish Basic Recycling Collection Services	\$82,000.00	No Bid
YEAR 4	Furnish Basic Recycling Collection Services	\$85,000.00	No Bid
YEAR 5	Furnish Basic Recycling Collection Services	\$90,000.00	No Bid
5 YEAR TOTAL		\$405,000.00	No Bid

2 YEAR GRAND TOTAL

\$824,000.00

No Bid

5 YEAR GRAND TOTAL

\$2,182,000.00

No Bid



COLLECTION OF SOLID WASTE AND RECYCLABLES
BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY
MC PROJECT NO. OPB-168
April 14, 2020

Two (2) Solid Waste Districts
Two (2) recyclable districts
(commingled recyclables)

Proposal D-1 Solid Waste collection only (seperate Contract)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services (seperate Contract)	\$298,000.00	No Bid
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	No Bid
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	No Bid
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	No Bid
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	No Bid
5 YEAR TOTAL		\$1,589,000.00	No Bid

Add Alternate D-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

Proposal D-2 Recycling collection only (two recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Recycling Collection Services	\$73,000.00	No Bid
YEAR 2	Furnish Basic Recycling Collection Services	\$75,000.00	No Bid
YEAR 3	Furnish Basic Recycling Collection Services	\$82,000.00	No Bid
YEAR 4	Furnish Basic Recycling Collection Services	\$85,000.00	No Bid
YEAR 5	Furnish Basic Recycling Collection Services	\$90,000.00	No Bid
5 YEAR TOTAL		\$405,000.00	No Bid

2 YEAR GRAND TOTAL\$824,000.00No Bid

5 YEAR GRAND TOTAL\$2,182,000.00No Bid



COLLECTION OF SOLID WASTE AND RECYCLABLES		Two (2) Solid Waste Districts	
BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY		One (1) recyclable districts	
MC PROJECT NO. OPB-168		(seperated recyclables)	
April 14, 2020			
Proposal E (five recyclable pick ups/month)		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Basic Solid Waste Collection Services	\$298,000.00	\$325,950.00
	Furnish Basic Recycling Collection Services	\$146,000.00	\$165,843.00
	Subtotal	\$444,000.00	\$491,793.00
YEAR 2	Furnish Basic Solid Waste Collection Services	\$306,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$150,000.00	No Bid
	Subtotal	\$456,000.00	No Bid
YEAR 3	Furnish Basic Solid Waste Collection Services	\$314,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$164,000.00	No Bid
	Subtotal	\$478,000.00	No Bid
YEAR 4	Furnish Basic Solid Waste Collection Services	\$329,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$170,000.00	No Bid
	Subtotal	\$499,000.00	No Bid
YEAR 5	Furnish Basic Solid Waste Collection Services	\$342,000.00	No Bid
	Furnish Basic Recycling Collection Services	\$180,000.00	No Bid
	Subtotal	\$522,000.00	No Bid
5 YEAR TOTAL		\$2,399,000.00	No Bid

Add Alternate E-1 Bulk Waste Pick-up		SUBURBAN DISPOSAL INC	REPUBLIC SERVICES
YEAR 1	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 2	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 3	Furnish Bulk Waste Collection Services	\$36,000.00	No Bid
YEAR 4	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
YEAR 5	Furnish Bulk Waste Collection Services	\$40,000.00	No Bid
5 YEAR TOTAL		\$188,000.00	No Bid

2 YEAR GRAND TOTAL	\$972,000.00	No Bid
5 YEAR GRAND TOTAL	\$2,587,000.00	No Bid

**RESOLUTION OF THE BOROUGH
ADOPTING A POLICY FOR CONDUCTING REMOTE MEETINGS**

Resolution

WHEREAS, pursuant with N.J.S.A. 10:4-6 (the “Open Public Meetings Act,” or “Act”), the Borough has implemented means by which to conduct remote meetings of its committees, boards and governing body; and

WHEREAS, the Borough having considered the Local Operational Guidance- Covid-19: Guidance for Remote Public Meetings in New Jersey as issued by the NJ Division of Local Government Services desires to implement its own policy,

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Oceanport, County of Monmouth hereby adopts the attached hereto "POLICY for Remote Public Meetings During COVID-19".



POLICY for Remote Public Meetings During COVID-19

To ensure continuity of government operations while maintaining the necessary social distance to avoid the spread of COVID-19, the Borough has adopted the following policy for the conduct of virtual and telephonic public meetings in compliance with N.J.S.A. 10:4-6 (the “Open Public Meetings Act,” or “Act”).

In light of the Governor’s issuance of Executive Order 107, the Borough has been strongly encouraged to conduct all public meetings subject to the Open Public Meetings Act exclusively using communications equipment (e.g., telephonic conference call-in connections, internet streaming, etc.) for the foreseeable future without providing a physical meeting place.

The Borough will comply with the required notice at least forty-eight (48) hours prior to its public meetings; however, during a declared emergency, electronic notice pursuant to N.J.S.A. 10:4-9.1 (electronic notification via the internet at least 48 hours prior to the meeting giving the time, dates, location, and, to the extent known, agenda, etc.) satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L. 2020, c.11.

Open Public Meetings Act:

- N.J.S.A. 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms.
- Local units are required to provide at least forty-eight (48) hours of advance notice prior to all public meetings, unless a meeting on shorter notice is compelled by emergent circumstances. In emergent circumstances, the meeting must be held in a manner consistent with N.J.S.A. 10:4-9(b).
- Local units must ensure that the public retains the ability to attend and provide comment at public meetings. Therefore, local units should provide instructions to the public regarding how to access a remote meeting and the procedures for commenting through whatever equipment or medium is utilized.
- Local units holding remote meetings are advised to avoid executive or closed sessions, unless the topic of concern is urgent, directly affects the health, safety, or welfare of residents, or is an allowed exception under N.J.S.A. 10:4-12. If executive or closed session is imperative, local units should consider having a separate conference line available for that session.

All virtual/remote meetings are conducted virtually from the Maple Place School, 2 Maple Place, Oceanport, NJ 07757 until such time that the emergency declaration has been lifted. Meetings will be televised on FIOS Channel 28 and live streamed through a remote, online webinar-type service as more particularly set forth below.

MEANS BY WHICH REMOTE PUBLIC MEETING MAY BE HELD

Office Conference Phone

This option for remote meetings may be used for Committee and/or Staff meetings. Borough officers wishing to conduct a remote meeting shall coordinate through the Borough Clerk use of the Borough's "FreeConferenceCall.com" account. To hold a meeting by teleconference, the remote meeting shall be scheduled in advance through the Borough Clerk in order for advance notice to be provided when appropriate for compliance with the Open Public Meetings Act.

Steps to Conducting a Public Meeting Through an Office Conference Phone

1. From standard phone, dial the provided phone number
2. Enter the access code.
3. Wait for all participants to 'Dial-in,' enter the access code, and 'Join' the call.
4. Begin meeting.

Web-based Conference Calls

This option shall be used to conduct teleconference meetings of the Borough Council and the Oceanport Planning/Zoning Board using a publicly advertised 'Dial-in.' Borough officers wishing to conduct a web-based meeting shall coordinate through the Borough Clerk use of the Borough's "Go-To-Webinar/Meeting" accounts. The remote meeting shall be scheduled in advance through the Borough Clerk in order for advance notice to be provided when appropriate for compliance with the Open Public Meetings Act.

All meetings of a public body requiring compliance with the Open Public Meetings Act shall be conducted using the Borough's web-based application "GoToMeeting or GoToWebinar."

HOW DO I JOIN A REMOTE MEETING/HEARING?

Due to online security concerns, registration is required. Register through the LINKS below to receive an email invitation.

- Register Online: [MAYOR & COUNCIL Meetings](#)
- Register Online: [PLANNING/ZONING BOARD Meetings](#)

After registering, Joining is easy and just takes a few seconds:

- Simply click the link in the invitation. You'll proceed to your session immediately. Just remember to register first if attending a webinar. (The join link is in the invitation email)
- Alternatively, if you have the session ID but don't have easy access to the direct link:

For a meeting, go to www.joingotomeeting.com.

For a webinar, go to www.joinwebinar.com.

NO RESOURCES OR TECHNOLOGICAL ACCESS?

- Participants may also attend by registering through the Borough Clerk's Office to obtain a "Dial-in" telephone number, enter the access code (if applicable), and 'Join' the web-based call. Contact the Borough Clerk at 732-222-8221 or via email to public.comments@oceanportboro.com

II. Multiple options for accepting public comments

When employing any method for conducting remote public meetings, ensuring public participation and comment is the most significant concern. The Borough shall provide the following option for public comments listed below:

Public Comments accepted by:

- Submitting text comments through the web-based application to be read out loud during the live-stream.
- The text "Comment" feature on the live stream.
- Emails submitted to public.comments@oceanportboro.com as publicized in the meeting notice and mentioned at the beginning of the live-stream.
- Calling the Borough's Public Comments phone # 732-272-8337 that is answered only during the live-stream. Callers information will be taken and called back for their designated time to speak allowing the caller to be put on speaker and enter his or her comment on the record.

The meeting is recorded and available to the Public by request and will also be posted to the Borough's website.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
SETTING THE FEES FOR 2020 SUMMER ACTION CAMP**

Resolution

WHEREAS, each year the Borough of Oceanport and the Oceanport Recreation Program sponsors a summer "Action Camp", a playground-based program consisting of games, crafts and sports campers attending grades K to 7; and

WHEREAS, pursuant with Borough Code § 204-16(C), the fee for each year's program shall be set by resolution of the Borough Council; and

WHEREAS, the Parks and Recreation Committee has made a recommendation for the setting of fees for the 2020 session:

NOW THEREFORE BE IT RESOLVED, that the Borough Council hereby sets the fees for the 2020 Summer Action Camp as follows:

REGISTRATION OPENS – To Be Determined	
Resident	\$190.00
Non-Resident	\$235.00

BE IT FURTHER RESOLVED that the Borough Clerk shall provide a copy of this resolution to the Recreation Coordinator and Chief Financial Officer.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR
APRIL 23, 2020**

Resolution

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of April 23, 2020.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated April 23, 2020 totaling \$318,942.34.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



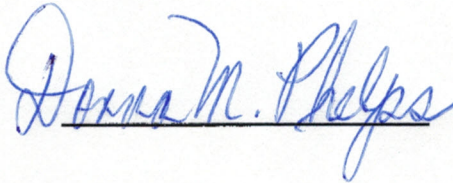
Catherine D. LaPorta, CFO

**BOROUGH OF OCEANPORT
BILL LIST**

23-Apr-20

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$101,367.64 7TH PAY
DCRP	\$123.68
GRANT FUND	\$980.00
CAPITAL TRUST TOTAL	\$18,948.76
DOG REGISTRY TOTAL	\$425.00
OPEN SPACE TRUST TOTAL	\$1,674.00
SUI	\$0.00
OFF DUTY	\$0.00
UCC TRUST	\$151.37
TRUST OTHER TOTAL	\$0.00
ESCROW TRUST TOTAL	\$7,534.39
2019 VOUCHERS PAID THIS MEETING	\$802.50
2020 VOUCHERS PAID THIS MEETING	\$187,135.00
TOTAL	\$318,942.34

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED
TO THE MAYOR AND COUNCIL FOR PAYMENT


Donna M. Phelps

List of Bills - (All Funds)

9.1.a

Vendor	Description	Payment	Check Total
Current Fund			
1002 - ACACIA FINANCIAL GROUP	PO 5593 FIN ADVISOR - FINANCIAL ADVISORY SERVICE	682.50	682.50
1003 - ACCU SCAN	PO 5418 Records Management Services	936.73	936.73
1009 - ADP, INC	PO 5676 PAYROLL SERVICES THROUGH 04/01	958.15	958.15
1016 - AMERICAN UNIFORM & SUPPLY	PO 5605 BODY ARMOR	980.00	980.00
1019 - ARCHER	PO 5671 BOND COUNSEL - 2019 BOND & 02/20 BAN	6,038.41	6,038.41
1116 - ASBURY PARK PRESS	PO 5578 Legal Notices	59.30	
	PO 5635 Legal Notices	80.00	
	PO 5641 Legal	80.90	220.20
1013 - AUTO TURF SPECIALISTS	PO 5522 BELT FOR LAWN MOWER	66.56	66.56
1469 - BLAZE EMERGENCY, LLC	PO 5515 TANK SENSOR CHECK 38-75	789.00	789.00
1038 - BOROUGH OF SHREWSBURY	PO 5599 SHARED COURTROOM FACILITIES - 1/2 MARCH	1,500.00	1,500.00
1525 - BOUND TREE MEDICAL LLC	PO 5453 FIRST AID SUPPLIES	1,221.88	1,221.88
1040 - BROWN'S HEATING & COOLING INC	PO 5590 HVAC Repair	1,181.26	1,181.26
1042 - C&S ELECTRICAL CONTRACTOR, INC	PO 5529 REMOVE LIGHT POLE	212.50	
	PO 5544 MAIN STREET LAMP POST REPLACEMENT	6,100.00	6,312.50
1516 - CANON FINANCIAL SERVICES, INC	PO 5571 COPIER MAINTENANCE MARCH 2020	57.00	57.00
1489 - CAREER DEVELOPMENT INSTITUTE	PO 5516 Training Course-Lt. Fagliarone and Chief	148.00	148.00
1047 - CENTRAL JERSEY HEALTH INSURANC	PO 5597 HEALTH/DENTAL INSURANCE APR 2020	72,828.00	72,828.00
1720 - CGP&H	PO 5612 ADMINISTRATIVE AGENT FOR AFFORDABLE HOUS	1,105.00	1,105.00
1716 - CLORDISYS	PO 5502 LANTERN UV DISINFECTION SYSTEM	3,525.00	3,525.00
1058 - COMCAST * DPW	PO 5679 DPW INTERNET/PHONE - 04/08-05/07/2020	254.37	254.37
1446 - DIRECT ENERGY BUSINES	PO 5594 282 BARKER & 900 MURPHY 02/19-03/18/2020	729.26	
	PO 5595 2 PEMBERTON AVE 02/15-03/17/20	271.00	
	PO 5596 433 MYRTLE 02/15-03/17/20	233.86	
	PO 5624 21 MAIN ST - 02/15-03/17/2020	273.47	1,507.59
1109 - FMERA	PO 5631 BLDG 901 TRAILER ELECTRIC 03/02-04/01/20	99.36	
	PO 5632 BLDG 900 ELECTRIC 03/01-03/31/2020	458.06	
	PO 5633 282 HILDRETH WATER & ELECTRIC - 03/01-03	996.11	
	PO 5634 STREET LIGHTS ROUTE 537 03/01-03/31/202	273.26	1,826.79
1124 - GEORGE WALL	PO 5251 PART FOR TRUCK 120	554.73	554.73
1132 - GRAMCO BUSINESS COMMUNICATIONS	PO 5489 BOSCH CONF. SYS - 02/28/2020 - 02/27/202	665.00	665.00
1143 - I.D.M. MEDICAL SUPPLY INC	PO 5555 OXYGEN REFILL 03/16/2020	181.08	181.08
1153 - JERSEY CENTRAL POWER & LIGHT	PO 5613 STREET LIGHTING JCPL #007 - 02/18-03/18/	4,807.34	
	PO 5665 JCPL #009 - 03/03-03/31/2020	840.62	
	PO 5670 JCPL #015 - 02/28-03/31/2020	1,329.05	6,977.01
1672 - Kyle + McManus Associates LLC	PO 5557 AFFORDABLE HOUSING - FEB 2020	2,069.20	
	PO 5630 AFFORDABLE HOUSING - MARCH 2020	497.00	2,566.20
1220 - MONMOUTH COUNTY PUBLIC WORKS	PO 5089 AIR LEAK/PM TRUCK 38-90 (LADDER)	557.41	557.41
1245 - NJ AMERICAN WATER CO	PO 5621 HYDTS 02/26-003/24/2020	6,256.00	6,256.00
1251 - NJ NATURAL GAS CO	PO 5592 2 PEMBERTON AVE - 02/14-03/17/2020	449.11	
	PO 5625 21 MAIN STREET - 02/14-03/17/2020	382.45	831.56
1286 - PRO JANITORIAL SERVICES, LLC	PO 5661 JANITORIAL SERVICES MARCH 2020	1,435.00	1,435.00
1315 - SEABOARD WELDING SUPPLY, INC.	PO 5622 OXYGEN & CYLINDER - 03/31/2020	20.75	20.75
1326 - SIP'S PAINT	PO 5483 EAR PROTECTION	39.98	
	PO 5485 LEAD PAINT TEST KIT	12.99	
	PO 5487 TOILET BRUSH & CLOROX	12.58	
	PO 5573 RAIN PONCHOS/FACE SHIELD	490.52	
	PO 5600 N95 masks for officer use during COVID-1	47.98	604.05
1334 - STAVOLA ASPHALT COMPANY, INC	PO 5575 HOT PATCH & TACK OIL - 02/27/2020	464.30	464.30
1337 - SUBURBAN DISPOSAL	PO 5663 COLLECTION FEES CERTIFICATION - APRIL 20	37,166.66	
	PO 5664 DISPOSAL FEE & RECYCLING & CONTAINER MA	17,298.35	54,465.01
1346 - THE ARNETTE LAW FIRM LLC	PO 5598 BOROUGH ATTORNEY FEES - FEB 2020	6,493.75	6,493.75
1503 - The Meers Group, Ltd.	PO 5673 Appraisal Services for Tax Appeal	1,400.00	1,400.00
1447 - TREASURER STATE OF NJ	PO 5672 MARRIAGE LICENSE FEE DUE STATE - 1ST QUA	50.00	50.00
1358 - TREASURER: COUNTY OF MONMOUTH	PO 5628 SCAT - 1ST QUARTER BILLING 2020	2,015.00	2,015.00
1387 - VERIZON	PO 5623 OEM (732-389-9801) 03/23-04/22/2020	237.79	
	PO 5666 FIRE ALARM - OLD WHARF 04/08-05/07/2020	44.84	
	PO 5667 LIBRARY TELEPHONE 04/07-05/06/2020	258.09	540.72
1388 - VERIZON WIRELESS	PO 5620 FIRST AID AIR CARDS - 03/24-04/23/2020	70.02	
	PO 5647 POLICE AIR CARDS - 03/27-04/26/2020	367.03	437.05

List of Bills - (All Funds)

9.1.a

Vendor	Description	Payment	Check Total
1389 - VERIZON WIRELESS (OEM)	PO 5668 OEM AIR CARD 04/02-05/01/2020	38.01	38.01
1392 - W.B. MASON CO, INC	PO 5527 laptop case	25.98	25.98
Capital Fund			
1019 - ARCHER	PO 5671 BOND COUNSEL - 2019 BOND & 02/20 BAN	8,011.33	8,011.33
1708 - IAMELLO ARCHITECTURAL STUDIO LLC	PO 5681 OWNER'S REP MUNI COMPLEX - 02/20-03/24/2	948.75	948.75
1200 - McMANIMON*SCOTLAND*BAUMANN LLC	PO 5569 MUNICIPAL BLDG REDEVELOPMENT 02/29/2020	2,171.50	2,171.50
1327 - SLATTERY PEST CONTROL	PO 5279 TERMITE TREATMENT AT BORO HALL	2,500.00	2,500.00
1347 - THE GOLDSTEIN PARTNERSHIP	PO 5616 ARCHITECTURAL SERVICES MARCH 2020	5,317.18	5,317.18
DOG TRUST FUND			
1445 - Monmouth County SPCA	PO 5518 ANIMAL CONTROL - FEB 2020	425.00	425.00
OPEN SPACE TRUST			
1010 - AHERN BLUEPRINTING, INC	PO 5610 COURT/PARK SIGNS	1,080.00	1,080.00
1310 - RYSER'S LANDSCAPE SUPPLY INC	PO 5521 GRAVEL FOR BLACKBERRY PARK	594.00	594.00
UCC Trust			
1559 - Verizon Wireless	PO 5654 UCC AIR CARD 04/02-05/01/2020	151.37	151.37
DEVELOPERS ESCROW TRUST			
1499 - KEVIN E KENNEDY, ESQ	PO 5036 NICOLAS MANGAN CATALOG #7764520481	645.00	
	PO 5655 MONMOUTH PARK CORPORATE CENTER	255.00	
	PO 5656 MONMOUTH PARK CORPORATE CENTER	270.00	1,170.00
1195 - MASER CONSULTING, P.A.	PO 5320 CO INSPECTION - CATALOG #7764520001	125.00	
	PO 5437 Planning Board Review -NICHOLA MANGAN	82.50	
	PO 5657 76 GOOSENECK POINT ROAD - KELLY	371.25	
	PO 5658 FORT PARTNERS GROUP	288.75	
	PO 5660 MARTELLI 222 MONMOUTH BLVD	990.00	
	PO 5677 NJCU	82.50	
	PO 5678 OCEANPORT GARDENTS	165.00	2,105.00
1200 - McMANIMON*SCOTLAND*BAUMANN LLC	PO 5570 KKF UNIVERSITY - 02/29/2020	903.00	903.00
1557 - MICHAEL P BOLAN PP/AICP	PO 5629 COAH LEGAL SERVICES MARCH 2020	2,675.00	2,675.00
1340 - T&M ASSOCIATES	PO 5602 RPM NORTH POST B110.02 L1 CATALOG #77645	237.68	
	PO 5603 RPM SOUTH POST, B110.03, L1.2, CATALOG #	91.44	329.12
1722 - TERRY RUSSELL	PO 5662 1262 TURF DRIVE	212.27	212.27
1660 - TWO RIVERS CONSTRUCTION	PO 5608 ESCROW REFUND - CATALOG #7764520168	140.00	140.00
TOTAL			217,451.07

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	187,737.55
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	3,697.63			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	7,102.54			
01-201-20-155-200	LEGAL SERVICES OE	7,598.75			
01-201-21-180-200	PLANNING BOARD OE	139.30			
01-201-21-181-205	PLANNER SERVICES & FEES	2,566.20			
01-201-23-210-202	HEALTH	68,644.00			
01-201-23-210-203	DENTAL	4,184.00			
01-201-25-240-200	POLICE OE	620.01			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	38.01			
01-201-25-255-200	FIRE HYDRANT SERVICE OE	6,256.00			
01-201-25-260-200	FIRST AID ORGANIZATION OE	6,208.61			
01-201-25-265-209	REPAIRS & MAINTENANCE	1,346.41			
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	20.75			
01-201-26-300-271	REPAIRS	554.73			
01-201-26-300-272	TIRES	66.56			
01-201-26-300-273	SUPPLIES	52.56			
01-201-26-300-277	BITUMINOUS CONCRETE	464.30			

9.1.a

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

01-201-26-305-200	SANITATION-TRASH REMOVAL OE	23,833.33			
01-201-26-306-200	RECYCLING OE	13,333.33			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	1,447.99			
01-201-26-310-252	REPAIRS & EQUIPMENT	7,493.76			
01-201-31-430-201	ELECTRICITY	3,124.22			
01-201-31-430-203	TELEPHONE/INTERNET	537.00			
01-201-31-430-204	WATER/SEWER	174.09			
01-201-31-430-205	NATURAL GAS	1,619.04			
01-201-31-430-207	STREET LIGHTING	5,763.58			
01-201-31-465-200	SANITATION DUMPING FEES	17,298.35			
01-201-43-490-200	MUNICIPAL COURT OE	1,500.00			
01-203-20-130-200	(2019) FINANCIAL ADMINISTRATION OE		602.50		
01-204-55-000	Accounts Payable			1,400.00	
01-218-55-000-028	DUE STATE-MARRIAGE LICENSES			50.00	

TOTALS FOR	Current Fund	185,685.05	602.50	1,450.00	187,737.55
=====					
02-160-05-000-001	DUE TO/FROM CURRENT FUND			0.00	980.00
02-213-40-700-035	BODY ARMOR			980.00	

TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	980.00	980.00
=====					
04-101-01-100-011	CAPITAL CASH - TD			0.00	18,948.76
04-215-55-470-000	2016 ROAD & DRAINAGE IMPROVEMENT ORD 965			8,011.33	
04-215-55-474-000	MUNICIPAL COMPLEX ORD #970			10,937.43	

TOTALS FOR	Capital Fund	0.00	0.00	18,948.76	18,948.76
=====					
05-101-00-100-011	CASH - TD			0.00	425.00
05-270-00-500-020	RESERVE FOR EXPENDITURES			425.00	

TOTALS FOR	DOG TRUST FUND	0.00	0.00	425.00	425.00
=====					
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	1,674.00
06-270-00-500-020	RESERVE FOR OPEN SPACE			594.00	
06-270-00-500-021	SPACE COVID-19			1,080.00	

TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	1,674.00	1,674.00
=====					
18-101-01-100-101	CASH UCC TRUST			0.00	151.37
18-270-55-600	RESERVE FOR UCC TRUST			151.37	

TOTALS FOR	UCC Trust	0.00	0.00	151.37	151.37
=====					
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	7,534.39
61-270-55-600-205	RES.FOR DEV.ESCROW			7,534.39	

TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	7,534.39	7,534.39
=====					

Total to be paid from Fund 01 Current Fund	187,737.55
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	980.00
Total to be paid from Fund 04 Capital Fund	18,948.76
Total to be paid from Fund 05 DOG TRUST FUND	425.00
Total to be paid from Fund 06 OPEN SPACE TRUST	1,674.00
Total to be paid from Fund 18 UCC Trust	151.37
Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST	7,534.39

	217,451.07

9.1.a

Pending Payments (*Not Finalized*) - (..) ALL FUNDS

From 04/01/2020 to 04/30/2020 With a Line Amount > 10000.00

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
4/10/2020	5597			01-201-23-210-202 01-201-23-210-203	HEALTH APR 2020 DENTAL APR 2020 CENTRAL JERSEY HEALTH INSURANC	68,644.00 4,184.00	72,828.00	01-101-01-000-011
4/17/2020	5664			01-201-31-465-201 01-201-31-465-201 01-201-31-465-201	DISPOSAL, RECYCLING & ROLL-OFF CONTAINER 1/ NJ Recycling Enhancement Act Fee BULK DISPOSAL FEE SUBURBAN DISPOSAL	15,660.96 568.80 1,068.59	17,298.35	01-101-01-000-011
4/17/2020	5663			01-201-26-305-201 01-201-26-306-201	SOLID WASTE COLLECTION 1/20 RECYCLING COLLECTION SUBURBAN DISPOSAL	23,833.33 13,333.33	37,166.66	01-101-01-000-011

APRIL SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
01-101-01-000-011	CASH OPERATING				127,293.01
01-201-23-210-202	HEALTH		68,644.00		
01-201-23-210-203	DENTAL		4,184.00		
01-201-26-305-201	SANITATION-TRASH REMOVAL		23,833.33		
01-201-26-306-201	OTHER EXPENSES		13,333.33		
01-201-31-465-201	SANITATION DUMPING FEES		17,298.35		
APRIL TOTALS (FOR RANGE):			127,293.01		127,293.01
			=====	=====	=====

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-101-01-000-011	CASH OPERATING				127,293.01
01-201-23-210-202	HEALTH		68,644.00		
01-201-23-210-203	DENTAL		4,184.00		
01-201-26-305-201	SANITATION-TRASH REMOVAL		23,833.33		
01-201-26-306-201	OTHER EXPENSES		13,333.33		
01-201-31-465-201	SANITATION DUMPING FEES		17,298.35		
TOTALS (FOR RANGE):			127,293.01		127,293.01
			=====	=====	=====

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #19-00006 FOR
BLOCK 65, LOT 27 KNOWN AS 488 BRANCHPORT AVENUE**

Resolution

WHEREAS, at the Borough Tax Sale held on October 24, 2019, a lien was sold on Block 65 Lot 27 otherwise known as 488 Branchport Ave; and

WHEREAS, this lien, known as Tax Sale Certificate 19-00006 was sold to DSHC Enterprises LLC at an interest rate of 0% and;

WHEREAS, the owner's representative has redeemed certificate 19-00006 in the amount of \$ 280.59.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$280.59 payable to DSHC Enterprises LLC, PO Box 524, Plainsboro NJ 08536 for the redemption of Tax Sale Certificate 19-00006.

BE IT FURTHER RESOLVED, that the CFO be authorized to issue a check in the amount of \$1,200 (Premium) to the aforementioned lienholder.



Mayor & Council

SCHEDULED

DISCUSSION ITEM (ID # 1669)

Meeting: 04/23/20 07:00 PM
Department: Administration
Category: Committee
Prepared By: Jeanne Smith
Initiator: Jeanne Smith
Sponsors:
DOC ID: 1669

9.3

Acceptance of Minutes, Historical Committee, Feb. 13, 2020

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING HELD
02/13/2020

The Oceanport Historical Committee met on Thursday, February 13, 2020. We met at the Blackberry Bay Pavilion at 7:00 p.m., and we wrapped things up around 9:00 p.m. The goals of the committee are to plan and execute efforts to celebrate the Borough's centennial which will occur in 2020 and to promote a better understanding of the Borough's history.

In attendance were:

Frank Barricelli
 Debbie Blair, Wolf Hill liaison
 Nadine Jeffrey
 Rosanne Letson
 Paula Lombardo
 Mike MacStudy
 Barbara Sheppard
 Ric Siciliano
 Toni Sverapa

Guests:

Pat & Raymond Berndt

(Note: If I omitted your name from the attendance for this meeting, please let me know.)

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Review/approve previous month's Minutes
- Review financial status
- Review status of donation letter responses
- Discuss subcommittee meetings/actions
- Discuss school-related activities
- Review status of inputs to history book
- Other items and open discussion
- Verify new action items and adjourn

Before we began, we talked about Wolf Hill's 100th Day of School program, which Frank and Toni attended. Frank said it was difficult to have all grades (Kindergarten through 4th) together as the kids are all at different levels. He also felt they ran short on time. The best part for him was when smaller groups of students came up after.

The following guests were introduced: Pat & Raymond Berndt. Pat (Brady) Berndt grew up on Vreeland Place, as did her mother. She and her husband, Raymond, came with a box full of photographs, maps, articles, pamphlets, and even an 8 mm movie reel (we were unable to view it as we did not have a projector). Members of the committee were awed and very appreciative to Pat and Raymond for visiting our meeting and sharing all of their information.

We approved the Minutes from the prior meeting, and Rosanne will finalize them and submit them to Jeanne Smith at the Borough for filing.

Toni provided our financial status as of January 1, 2020. We had \$17,462.00. We made \$1,972.00 on the banner sales. Of the \$17,462.00, \$16,450.00 is the Committee's for spending.

We talked a little about the book we're working on. As of February of last year, we were quoted \$10,725.00 for 1000 hardcover copies, size 8" x 10", and \$6,450.00 for 1000 softcover copies, size 8" x 10 ½" or 6" x 9", 120 pages. We decided we would wait to see what we had in the way of content before we decided on whether to publish a hardcover or a softcover book. We also decided to do an initial run of 1000 copies to see how well/quickly they sell.

Toni spoke to a photographer, Tina Colella, who will charge \$600 an hour for four hours (for the Gala).

Ric and Frank met with Mr. Ward Wagner, head of marketing for Woodbine Cemetery about being a sponsor. He was very excited and interested about being a sponsor at \$2,500.00, which would pay half the estimated cost for Oceanport Day at Monmouth Park. They are opening a Centennial Mausoleum. The opened in 1919, and had their first burial in 1920. Frank said that the old Pemberton Farm is now the cemetery. He copied marketing brochures from 1919 and 1920 that show the first sales of burial plots as well as a photo trolley running down Eatontown Boulevard. They would like to provide hats or tote bags. Ric noted that the tote bags made more sense than the caps, especially with disposable bags being used less and less. Mr. Wagner's tentative sponsorship offer is pending approval by the owner.

Ric also said that the picnic area (at Monmouth Park) charge increased from the \$700 we were quoted in the past to \$900, with no food provided.

Ric then talked about Oceanport Day at Monmouth Park (June 14th). He said that Audrey, who works for Dennis Drazin at the Track is putting together a barbecue package at \$25 per person, and a sub package that is a la carte. He said that Audrey can't do much until March. He did say that Monmouth Park will honor the quote that Jennifer gave us at \$75 a person for the Gala in October.

Ric also talked about the Ransom family. The grandson of Reverend Ransom, Curtis Ransom, wants to donate \$2,500.00 as a family to the Centennial. That would be a family sponsorship. We will write about the Reverend Ransom and his family in the book, and we'll also include some of the photos provided.

We talked about the Essay Contest. There will be a winner and a runner up at Maple Place. At Wolf Hill, there will be one winner per grade level for a total of 8 winners there. We talked about presenting Centennial sweatshirts for the runners up. The Language Arts teachers will choose the winners or choose the top three – they’re still working out the details. \$25.00 tops will be the amount of the prizes awarded. We talked about giving out the prizes the same date in both schools. The themes for Maple Place are what tradition do you love in our town? Or, what do you love about our town? Kindergarten through 1st grade will have a poster contest. The posters will be completed at home. Grades 2, 3 and 4 will have an essay contest with the theme Why I Love Oceanport. The essays will be done in school. The Essay Contest will open March 2nd, and the essays will be due April 6th.

Debbie told us that the coloring book project was ongoing with the Art Club students. They have pictures to use as samples. They meet once or twice a month. Frank mentioned that he had a Monmouth Park Coloring Book, and he will supply that for them to use as well.

Mike provided us with all pertinent Rec Committee dates for the year 2020 as follows:

1. The Easter Egg Scramble is April 4th at 11:00 a.m. with a rain date of April 5th at 2:00 p.m.
2. The Mini Golf Tournament is May 1st at 5:00 or 6:00 p.m.
3. The Memorial Day Parade is May 25th at 9:00 a.m.
4. The Disc Golf Tournament is July 25th.
5. Movies in the Park (dates to be announced).
6. Halloween Parade October 25th at 11:00 a.m. (From Charles Park to the Port-Au-Peck Fire House).
7. The Holiday Tree Lighting is December 6th.

Mike mentioned that the Rec Committee would like to take over and run with some of the ideas we had for Summer’s End, such as “old-fashioned” contests, etc.

Paula talked to us about the Memorial Day Parade, which is Monday, May 25th at 9:00 a.m. She reached out to Councilman Bill Deerin about using the antique cars, and he’s on board with that. Paula contacted the antique automobile club, who told her we were the first request this year for cars for the parade. Frank and Ric told us that a relative of Woodbine Cemetery’s marketing manager, Mr. Ward Wagner, has a 1920 Chrysler, and we all discussed how we’d love to have them participate with that automobile. Paula says the Oceanport Fire Department has a 1968 Mac truck, which will “march” with our part of the parade. The Eatontown Fire Department has an antique fire truck they could send, and Dale Bennett is the contact person there according to Paula. We did discuss, though, limiting the fire trucks, etc., to Oceanport’s vehicles.

Bill Deerin wants the Rec teams, the scouts, and the band(s) to potentially march in the parade this year. We talked about the school bands. Debbie said Maple Place has a band that can march. Apparently, Shore Regional really doesn’t have a marching band anymore.

We touched briefly on the progress of the book. Toni has received pieces on Rec Basketball and Roller Hockey. A piece on the Environmental Commission/Committee is coming, as is a piece on the Water Watch Committee. Debbie is working to get a piece on Wolf Hill, and Paula is working to get a piece on Maple Place.

Toni let us know that the Hook & Ladder will do the 50/50 raffle for us at the Gala. They will send Toni the application/form that needs to be filled out and filed with the State.

Before adjourning, we talked about an archaeological that was found on the Fort Monmouth property where the NCO (Non-commissioned officers) housing is on the south side of the Parade Field. There is a fenced-off area that is near a stream that is visible from the road. The dig was done there three years ago, and arrowheads and other artifacts were found there.

We adjourned at approximately 9:00 p.m.

Action Items for the next meeting:

1. The subcommittees will continue to meet as needed.
2. Frank will make sure the Art students at Maple Place get the Monmouth Park Coloring Book he has.
3. Rosanne will continue to post on Facebook requesting that people share photos with us to be used in the videos at the Gala. Mike will follow-up with Rec Committee members about photos on their cell phones taken at Rec events.
4. Frank will reach out again to all organizations who still owe us their histories for the book. Paula and Toni will get together and work on what Steve Briskey submitted for the Port-Au-Peck Fire Company and the photos from Clem Sommers.
5. Frank will start sending Rosanne the passages he has for editing.
6. Toni will talk to the Commodore at the Sailing Club about having a nondenominational sunset service.
7. Frank will put something together on Triumphant Life Church for the book, and we will get the submissions from the schools. Paula and Toni will get the fire departments'. Toni will touch base with Marge at the schools for enrollment numbers, etc.

Oceanport Historical Committee
Outline of Upcoming Events
2020

- I. Essay contest for the schools ("Why I Love Oceanport", etc.) – March - April 2020.
- II. Coordination with the schools for preparation of a coloring book depicting Oceanport and its history by our students.
- III. Memorial Day Parade – Monday, May 25, 2020.
- IV. Lion's Club Strawberry Festival – May – June 2020.

- V. Oceanport Day at Monmouth Park – Sunday, June 14, 2020.
- VI. Regatta – sailing, model boat, kayak, etc. – July or August 2020 (not finalized yet).
- VII. Centennial Social at Blu Grotto/Blue Grass Mini Golf – August 13, 2020.
- VIII. Summer’s End Festival – September 2020 (pet parade, pie contest, old-fashioned county fair type activities).
- IX. Centennial Gala – Saturday, October 17, 2020.
- X. Halloween Window Painting of local businesses – October 2020.
- XI. Sponsor historical category prize for the Rec Committee’s Halloween party/parade, October 25, 2020.
- XII. Holiday Home Tour, December 6, 2020.



Mayor & Council

SCHEDULED

DISCUSSION ITEM (ID # 1671)

Meeting: 04/23/20 07:00 PM
Department: Administration
Category: Committee
Prepared By: Jeanne Smith
Initiator: Jeanne Smith
Sponsors:
DOC ID: 1671

9.4

Receipt of Minutes, Recreation Committee, Jan. 8, 2020

OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
January 8, 2020

9.4.a

Minutes of the regular meeting of the Oceanport Recreation Committee held on
Wednesday evening, January 8, 2020, Blackberry Bay Park Building

In attendance:	Members: Jay Silverman Mike MacStudy Spencer Carpenter Joanne Hunt Scott Marcantanio Spencer Carpenter Greg Lockwood Bill Deerin Beth Watkins
Absent:	Therese Wollman

Open Meeting/Flag Salute

Meeting called to order by Jay Silverman at 7:30pm. Motion to open the meeting was made by Mike MacStudy and seconded by Scott Marcantanio.

Election of Officers:

Mike MacStudy presented the slate of officers:

In a motion made by Mike MacStudy and seconded by Scott Marcantanio, the nomination of Beth Watkins for Chair of the Recreation Committee was made. As there were no other nominations on the floor, Mike MacStudy called for a vote. All were in favor.

In a motion made by Mike MacStudy and seconded by Beth Watkins, the nomination of Scott Marcantanio for Vice Chair of the Recreation Committee was made. As there were no other nominations on the floor, Mike MacStudy called for a vote. All were in favor.

Approval of Minutes

The December 2020 meeting minutes were reviewed. The motion to approve the meeting minutes was made by Mike MacStudy and seconded by Spencer Carpenter. All were in favor.

Correspondence:

Joanne Hunt reported that a final letter was sent to “LaxKids” for payment from the summer field use. The Committee agreed that payment must be made in full before approving any future rentals.

Public Comments: Motion to open to the public was made by Greg Lockwood and seconded by Mike MacStudy at 7:41 pm.

The Following individuals were present:

David Walker, Bungalow Road- Wife is on Council, realized he was very interested in both parks and programs.

Chris Macioch, Burnt Mill Road- Has seen the progress over the past few months, actively involved in Oceanport and interested in serving.

These two individuals were seeking appointments to the Recreation Committee. Jay Silverman, Mike MacStudy and Beth Watkins explained the process.

As there was no one from the public present, in a motion made by Beth Watkins and seconded by Mike MacStudy, the meeting was closed to the public at 8:07 pm.

After the close of the public portion but also in attendance was:

Kristian Karlson, Irma Road.

Beth Watkins re explained the process for the Committee and duties.

Recreation Coordinator Report- Joanne Hunt

Report Highlights:

Decorating Contest- email address seemed to work and we should continue. Jay Silverman suggested we consider a “Blow Up” category. The Committee discussed using Facebook as a notification of winners’ right after judging to allow residents to visit winners during the holidays. All agreed that the historical category was a success.

Revenue:

2020 Boat Permits \$400.00

Field Revenue \$0. Lax Kids still owes \$500 for 2019.

No new field requests. Mike MacStudy explained to the public present about field use and the procedures.

Joanne Hunt presented final calendar of events for 2020.

Council Liaison Report:

Bill Deerin – Bill Deerin reported that the track money, which we had recommended for the improvements of the walking trails and parking at Gatta Park was now earmarked for a police tower. Bill Deerin told the Committee he was committed to future uses for Parks but that there are not a lot of guidelines.

Mike MacStudy mentioned that we are still in need of a sign for community events which has not been replaced since Sandy.

Spencer Carpenter reported that he had hoped Council would consider turf fields for Gatta. Guest Chris Macioch inquired about “naming” rights as a revenue stream for the fields.

Guest Dave Walker asked about sports facilities at the fort and future plans. Bill Deerin responded that everything is still under review and discussion.

Jay Silverman asked Bill Deerin about the defibrillators which he hopes are in place for spring sports. Spencer Carpenter also stated that an answer is needed ASAP on the foundation funds - \$24,000.

Subcommittee Reports:

Subcommittee & Officer Review Panel- Spencer Carpenter- No report

Nominations- Mike MacStudy- Completed!

Sonny Giordano Award- Greg Lockwood- No report.

Egg Scramble- Beth Watkins-No report

Mini Golf- Mike MacStudy- No report

Memorial Day Parade Committee- Beth Watkins – No report

Movies- Therese Wollman- No report

Summer's End- Jay Silverman- No report. Joanne Hunt reported that invoice was processed for stage.

Halloween- Scott Marcantano- No report

Tree Lighting- Spencer Carpenter- Lights will be taken down ASAP.

Decorating Contest- Jay Silverman- Previously reported

Grants/ Master Plan/Park Improvement – Joanne Hunt- previously reported.

Disc Golf- Scott Marcantano –Joanne Hunt will do permit for date. Mike MacStudy will secure golf cart. Scott will look at working with the club for perhaps a “pro-am” type of category.

Finance Report- Greg Lockwood- Greg Lockwood explained the budget and items for the benefit of public present. We are operating on a temporary budget. End of 2020 showed funds were expended.

Old Business:

Pool- Beth Watkins re stated her commitment to the pool. She explained that Mayor Coffey is also in agreement. Spencer Carpenter stated that a concrete status report and budget numbers are needed in order to have any call to action.

Mike MacStudy reported that OP Baseball would fund a new batting cage.

Mike MacStudy would like to revisit shaded benches as some are needed near new buddy swing. Evergreen Park would also benefit from new tables and additional benches. He asked Joanne Hunt to present options in February.

New Business:

Mike MacStudy reported that the OP Historical Committee is seeking photos from Recreation and various events.

Beth Watkins mentioned the importance of our events being on the Borough calendar. Joanne Hunt will remind Jeanne Smith and Kim Parent about inclusion. Beth also feels strongly that we should use paper fliers to send home from school.

Scott Marcantano opened the discussion about basketball practice in the parks. Mike MacStudy suggested that they seek a permit (no fee) so that there are no issues. Mike did however stress that this must be a sanctioned team/practice.

Adjourn: Motion to adjourn was made by Mike MacStudy and seconded by Jay Silverman at 9:08 pm. Next meeting: February 12, 2020 7:30 PM Blackberry Bay Park Building. Scott Marcantano

Respectfully submitted, Joanne Hunt



Mayor & Council

SCHEDULED

DISCUSSION ITEM (ID # 1670)

Meeting: 04/23/20 07:00 PM
Department: Administration
Category: Committee
Prepared By: Jeanne Smith
Initiator: Jeanne Smith
Sponsors:
DOC ID: 1670

9.5

Acceptance of Minutes, Recreation Committee, Feb. 12, 2020

OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
February 12, 2020

9.5.a

Minutes of the regular meeting of the Oceanport Recreation Committee held
on
Wednesday evening, February 20, 2020, Blackberry Bay Park Building

In attendance:	Members:
	Jay Silverman
	Therese Wollman
	Mike MacStudy
	Spencer Carpenter
	Joanne Hunt
	Scott Marcantano
	Spencer Carpenter
	Greg Lockwood
	Beth Watkins
Absent:	Bill Deerin

Open Meeting/Flag Salute

Meeting called to order by Beth Watkins at 7:30pm. Motion to open the meeting was made by Jay Silverman and seconded by Therese Wollman.

Approval of Minutes

The January 2020 meeting minutes were reviewed. Joanne Hunt asked for clarification- the item to be replaced for baseball was the batting cage net only- not the batting cage. The motion to approve the meeting minutes was made by Therese Wollman and seconded by Greg Lockwood. All were in favor.

Correspondence:

Joanne Hunt reported the \$500 payment for "LaxKids" for payment from the summer field use was received.

Public Comments: Motion to open to the public was made by Therese Wollman and seconded by Greg Lockwood at 7:35 pm.

It should be noted that the following individuals were present:

David Walker.

Chris Macioch

Kristian Karlson

All were present at the second meeting of the Committee for membership purposes.

Report Highlights:

Next event- April 4- Egg Scramble. Bill Deerin has secured the “bunny”. Therese Wollman has the costume. Joanne Hunt will order all the eggs, prizes and candy to fill eggs. Beth Watkins will work on a flier.

Revenue:

2020 Boat Permits \$700.00

Field Revenue \$500. Lax Kids \$500 for 2019.

Council Liaison Report:

Bill Deerin – Not present, no report. Scott Marcantanio reported that the Decorating Contest winners were recognized at the previous Council meeting.

Subcommittee Reports:

Subcommittee & Officer Review Panel- Spencer Carpenter- No report

Nominations- Mike MacStudy- no report

Sonny Giordano Award- Greg Lockwood- No report.

Egg Scramble- Beth Watkins-No report

Mini Golf- Mike MacStudy-The course is all set. Mike will speak with course regarding food and possibly cooking or bringing in refreshments

Memorial Day Parade Committee- Beth Watkins – Should be all set for parade. We can finalize attendees as we get closer.

Movies- Therese Wollman- Next month we will look at options and finalize September date.

Summer’s End-Jay Silverman- Stage is secure. There was discussion regarding the 100th celebration and making the fireworks bigger and better. Joanne will look at options with vendor. Dave Walker mentioned he also knows the vendor and can inquire as to what can be done that is “special” for 100th year. Mike MacStudy suggested we think about “carnival” games to keep within the Centennial theme. All were in favor. Joanne will inquire about games.

Halloween- Scott Marcantanio- No report

Tree Lighting- Spencer Carpenter- Lights have been removed

Decorating Contest- Jay Silverman- No report

Grants/ Parks – Joanne Hunt- No report

Disc Golf- Scott Marcantanio –Date needs to change due to Haskell. New date is July 25. Scott Marcantanio feels we have enough prizes. Another idea for day would be to have a skills competition.

Grants/Parks- Joanne Hunt will remind DPW of 3/15 opening and re-send the list created by Mike MacStudy.

Finance Report- Greg Lockwood- Greg Lockwood reported we are operating on a temporary budget.

Old Business:

Action Camp- Joanne Hunt reported that OP schools cannot be used as rain locations. A discussion continued as to possible options. Some members felt that with only 2 to 3 rain days that we should just cancel camp. Other felt we can require parents to go out of town to other schools. Spencer Carpenter asked if any space at the Fort was available. Beth Watkins inquired about Snapology and all agreed that we should continue this for 2020. Joanne Hunt will confirm.

Joanne Hunt reiterated that the pool (or lack of a pool) is key to pricing and structure for camp and that decisions must be made in March.

Pool- Beth Watkins stated that there has been no pool update but that she will speak to Jay ASAP. Spencer Carpenter stated that we simply need to know the status and rework this into a request for repair. Beth Watkins stated that once we know the “state” of the pool, we should be able to hire a manger. Dave Watkins agreed and knows that there are other towns that have been successful, and made a profit.

Mike MacStudy- no report on benches

Sunshades- Joanne Hunt will be meeting with vendor at the NJRPA conference and will report.

Sports Foundations Funds- There has been no update on these funds. The Recreation Committee asked Joanne Hunt to contact Donna Phelps immediately regarding the defibrillators.

Additional funding request to be forwarded to BA and Council per Mike MacStudy. Mike wanted to also request that the field be redone with 1/3 of funding from- Sports Foundation, Open Space and OP Baseball. Mike will need to get an updated quote but feels this will be close \$30,000 with \$10,000 from each source.

The Committee feels that action must be taken immediately on these funds to avoid losing them. Joanne Hunt will send an updated email to Donna Phelps ASAP. Jay Silverman added that defibrillators must be in place by 4/1 for spring season.

New Business:

Beth Watkins would like to reopen discussion regarding recreation activities and would like to pilot a program to see how/if it will work.

Gregg Lockwood reported that there would be no color run but there would be a fitness event on 5/9/20. Jay Silverman asked that they be reminded to secure a permit.

David Walker asked if we had considered a “run” or any 5K event sponsored by Recreation. Both Mike MacStudy and Jay Silverman reviewed the previous ideas made by members. The Committee was open to this discussion and would consider Summer’s End but cautioned that working with race officials and closing County roads can be a challenge.

New member vote: In a motion made by Beth Watkins and seconded by Jay Silverman the following members were approved by the Recreation Committee.

David Walker.
Chris Macioch
Kristian Karlson

All were in favor. Joanne Hunt mentioned that we did not have a Corresponding Secretary. Beth Watkins will make a nomination next month.

Adjourn: Motion to adjourn was made by Beth Watkins and seconded by Therese Wollman at 9:05 pm. Next meeting: March 11, 2020 7:30 PM Blackberry Bay Park Building. Refreshments; Joanne Hunt

Respectfully submitted, Joanne Hunt

**BOROUGH OF OCEANPORT****MAYOR & COUNCIL****MINUTES • MARCH 5, 2020****Workshop****Maple Place School****7:00 PM****2 Maple Place, Oceanport, NJ 07757**

- I. **Meeting Called to Order:** Council President Gallo called the meeting to order at 7:01 p.m.
- II. **Statement of Compliance with Open Public Meetings Act:** *This meeting complies with the Open Public Meetings Act by notification on January 6, 2020 of this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough website.*

Please be advised that the Borough of Oceanport's Municipal Council Meetings are video and audio recorded and may be broadcast and/or live streamed. This is a PUBLIC meeting. As a visitor attending this public meeting, your presence and attendance may be recorded. By remaining in the meeting room during the meeting, it is assumed your consent is given if your image is broadcasted or live streamed. There may be situations where, due to technical difficulties, broadcasting, live streaming or recording of a meeting may not be possible or available. The Borough shall not be responsible for and accepts no liability in the event that the recording, broadcast or live streaming of the meeting is unavailable. If you choose to speak at this public meeting, in order for the Clerk to record the minutes in a complete and thorough fashion, you must only speak at the microphone and you will be required to state your name and address for the record at the start of your comment."

- III. **Flag Salute:** Council President Gallo led the audience and members of the Council in the flag salute
- IV. **Invocation:** Borough Chaplain Stacy Deerin gave an Irish blessing for the invocation.
- V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Absent	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Present	
Michael O'Brien	Councilman	Absent	
Thomas Tvrdik	Councilman	Absent	
Meghan Walker	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Present	
Donna M. Phelps	Borough Administrator	Present	
Scott Arnette	Board Attorney	Present	
Catherine D. LaPorta	Chief Financial Officer	Present	

VI. RESOLUTIONS:**#2020-87** Resolution authorizing payment of BILL LIST 03-05-2020

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Bryan Keeshen, Councilman
AYES:	Deerin, Gallo, Keeshen, Walker
ABSENT:	O'Brien, Tvrdik

VII. Administrator's Report:

1. Domestic Violence Policy – under review with Borough Attorney
2. #2020-088 Resolution authorizing Davey Tree Service to park temporarily in exchange for tree service

Ms. Phelps advised that Davey Tree Service had approached the Borough regarding parking temporarily at Gatta Park. In exchange Davey Tree Service would provide tree removal service for a tree in the Willow Way right of way that did not front to another property owner and needed to come down promptly. Ms. Phelps requested that the Council consider acting on the resolution that evening so that tree removal could proceed. As there were no objections by Council, the Clerk read the resolution in full for the record which was moved by Councilman Deerin, seconded by Councilman Keeshen and received the following roll call:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Bryan Keeshen, Councilman
AYES:	Deerin, Gallo, Keeshen, Walker
ABSENT:	O'Brien, Tvrdik

Ms. Phelps next reported on the Borough's gasoline purchasing through Long Branch, associated fees and her evaluation of pricing through the County compared with Long Branch which results in a savings if the Borough were to purchase through the County in addition to travel time and distance with the County being closely located to the Borough's operations. As there were no objections from Council, Ms. Phelps would proceed with making the switch. Ms. Phelps also reported on items including a request from the Port Au Peck Firehouse President Richard Gallo, III seeking the Borough's permission to allow Pop Warner to store a container for their equipment at the firehouse site. There were no objections as long as the fire company was okay with it; the Borough would be continuing with the contractor for grass cutting from last fall to which there were no objections; advised that NJ American Water co would be flushing hydrants in Oceanport May 18-29.

Lastly, Ms. Phelps reported on the status of the work at the municipal complex advising "First off – the mold at both buildings. I let the contractor know that the Borough had reached out to companies to put together mold remediation specs and oversee the remediation process. The contractor is not comfortable getting involved in that process and suggested that we go ahead with the removal of all the sheetrock and insulation so we can keep the job moving. He can take the mold remediation out of the change order. It is my understanding that Removal of the contaminated materials will provide a clean slate of what mold remains in the buildings and remediation can be addressed once the removal work is completed. The contractor has suggested (and I believe the Planning and Development Committee is in agreement, as is the Borough's Owner Rep) that he proceed with removing all the sheet rock and insulation so that work can continue on the building. Boro Hall \$360,174.88/PD 66, 964.29. This includes removal/replacement of sheet rock and insulation and design, furnish and install new sprinkler piping and heads.

"I realize that the ultimate goal is to ensure that the Borough has taken all the necessary steps to remediate the mold issue. Unfortunately, there is not a company out there that will do the remediation and provide us with a guarantee that the mold will not return. However, as previously stated, I don't believe there are any procedures for inspection and abatement of mold hazards. There is legislation pending which requires the DCA to establish procedures for inspection and abatement of mold hazards in residential buildings and school facilities, and certification programs for mold inspectors and mold hazard abatement workers. However, the legislation did not pass in the last legislative session. It was pre-filed for introduction in the 2020 session and is pending in Senate/Assembly committee. The only other thing I found regarding mold was:

"Currently, there are no federal standards or recommendations, (e.g., OSHA, NIOSH, EPA) for airborne concentrations of mold or mold spores. The NJDHSS PEOSH Program, however, enforces an Indoor Quality Standard for public employees in New Jersey that addresses visible microbial contamination in buildings (N.J.A.C. 12:100-13.4 (c)). For further information on the Standard, contact the NJDHSS PEOSH Program (see p. 12). I did look under the Department of Health's PEOSH Program and there is information on what an employer has to do to provide good indoor air quality, but I couldn't find anything specific to mold remediation and oversight of companies doing the remediation.

Demolition of rear of Police Building. Since the building is now open, it is easier for the demolition subcontractor to come in now and do this demolition for future growth. And it appears there is no questions there will be future growth with the redevelopment of the Fort. It would be difficult to do this demolition at a later date since it would be extremely disruptive to the Department. The cost for this is

\$77,671 and this change has been approved by the Planning and Development Committee.

Finally, there have been some questions regarding peeling paint in the buildings and whether or not it was lead paint. I was at the Police Building with our Construction Official John Johnson when this was brought to our attention. At that time, John explained that there would be no children in the building and that the only way the lead paint is problematic is if it is ingested. He further explained that there are no requirements for testing the lead paint. FYI, John has his RRP (Renovation Remodel and Paint) Certification and is EPA Lead Safety Certified. Lead sampling is only required in residential homes, schools and day care centers. I also purchased a lead testing kit and tested the paint. The results were negative."

Councilman Deerin commented that amounts to more than \$500,000 in change orders over the last 2 weeks and how could they have not known about this. Ms. Phelps advised that some of this was before her time and she believes that some of it can be attributed to the leaking roofs. Councilman Deerin asked why wasn't this addressed in the original bid. Councilman Gallo commented that they were told it was okay and now that its leaking we've got to do it. Additionally, with moving rooms around the sprinkler heads have to be moved and get compromised when the vendor is doing anything. Councilman Deerin stated "it just stinks to me".

VIII. Clerk's Report: Ms. Smith reported that she was in receipt of a donation from the Oceanport Sports Foundation as had been previously advised was forthcoming. In order for the Borough to receive the funds, a resolution had been provided in their packets providing for the accepting of the donation. Ms. Smith asked that the Council move on the resolution that evening in order for the Borough to process the donation. As there were no objections, the Clerk read the resolution in full for the record which was moved by Councilman Deerin, seconded by Councilwoman Walker and received the following roll call:

1. #2020-089 Resolution accepting donation from the Oceanport Sports Foundation

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Meghan Walker, Councilwoman
AYES:	Deerin, Gallo, Keeshen, Walker
ABSENT:	O'Brien, Tvrdik

Ms. Smith reported on two items regarding the Planning Board – parcel for Alison Hall development was appearing informally before the Board with a full application anticipated. Ms. Smith also reported that the 2 Martelli projects had completed Planning Board conditions; were scheduled to close on the properties with funds for the Borough's sale of 222 Monmouth Blvd forthcoming. Ms. Smith asked for any questions on any of the items for the March 19, 2020 meeting.

March 19, 2020 Meeting Items:

3. Resolution appointing Acacia Financial Group as Financial Advisor for 2020
4. Resolution accepting the Tax Collector's Annual Report for 2019
5. Resolution authorizing Tax Sale Redemption #19-00007
6. Resolution supporting increase of funding for Shore Protection Fund
7. Receipt & Acceptance of Minutes, Environmental Advisory Committee, Dec. 9, 2019
8. Receipt & Acceptance of Minutes, Recreation Committee, Dec. 10, 2019
9. Receipt & Acceptance of PAP Captain's Report for February 2020
10. Mayor & Council - Workshop - Feb 6, 2020 7:00 PM
11. Mayor & Council - Regular Meeting - Feb 20, 2020 7:00 PM

IX. Chief Financial Officer's Report: Ms. LaPorta reported on items regarding the budget, meetings on capital; sale of bonds, payments of bond anticipation note and advised that at the next meeting she would be seeking an extension of the temporary budget which only carries through March until the budget is adopted.

X. Discussion Items:

1. Re-Establishing the Environmental Commission, Councilwoman Walker

Councilwoman Walker suggesting tabling the discussion until everyone could be present and with no objections was moved to the April 2, 2020 workshop meeting.

2. An Ordinance Limiting Use of Single Use Plastics

Councilwoman Walker stated the ordinance had been provided and was scheduled for introduction at the next meeting providing for a ban on single use bags and other items provided on request only.

3. EMS Transportation Insurance Billing

Councilman Keeshen discussed a proposed ordinance to put in place a tool to assist with first responders/EMS should they need any – whether short on staffing or otherwise; moving to a billable system would entail the resident's insurance being billed, any balance not covered by insurance would be waived for residents. Councilwoman Walker asked what would be the argument against it? Councilman Keeshen explained if the Borough did move to the system, the employees would have to be under the Borough and First Aid members have to follow under another set of rules and would cost a bit more money; worker's comp insurance – which the Borough already has in place. The First Aid squad would have to manage more if it were put under them. Responders would need to become employees. Councilwoman Walker asked if they had the manpower to handle the administrative work – insurance filing...Councilman Keeshen responded that a third-party billing company would be hired to perform that work; when trip to hospital has data inputted the billing company would track through the hospital. The recoup from the insurance would essentially cover the costs for the billing company and employees and equipment. Councilman Keeshen stated that there were still more details to be worked out before introduction but wanted to bring the concept to the Council.

4. Improvements to Fields at Community Center and Blackberry Bay Park, Councilman Deerin

Councilman Deerin advised that in order to do maintenance on the ball fields at Blackberry and Community Centers – they will need refurbishment at a cost of approximately \$30,000; monies to cover would come from Oceanport Sports Foundation, Oceanport Baseball and the Borough's Open Space Trust. Would like to get it done before the season starts. Quotes would be obtained and provide to Katie for review and the donation from baseball would need to be provided before an award could be made using those anticipated funds.

XI. Petitions from the Public: Council President Gallo opened the meeting to petitions from the public:

Stuart Briskey, 46 Werah Place, stated he saw on the bill list payment for the drone for OEM and asked if it would be shared with other Oceanport emergency services; would there be cross-training on it? Councilman Keeshen responded yes, others would have the opportunity to be trained on it and would be available to the fire department they would be allowed to call it out for use. Mr. Briskey asked if he could check the status of those signed up to train on the OEM boat a few years ago.

Jeffrey Oakes, 60 Pemberton Ave, acknowledged the new Council, was his first time out since being in the hospital. Mr. Oakes' journey has petitioned the governing body to lift the ban on medical cannabis and was why he was there again tonight. Countless people working on a new law for the State which would be called Jeff's Law and would be a shame if his hometown continued a ban on medical cannabis. He appealed to the Council once again to reconsider lifting the ban.

As no one else from the public appeared to be heard, Council President Gallo closed that portion of the meeting.

XII. Adjournment: As there was no further business, the meeting was adjourned at 7:39 PM on a motion by Councilman Keeshen, seconded by Councilman Deerin and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

**BOROUGH OF OCEANPORT****MAYOR & COUNCIL****MINUTES • MARCH 19, 2020****Regular Meeting****Maple Place School****7:00 PM****2 Maple Place, Oceanport, NJ 07757**

- I. **Call to Order:** Mayor Coffey called the meeting to order at 7:01 p.m.
- II. **Statement of Compliance with Open Public Meetings Act:** Mayor Coffey stated "Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 6, 2020, and by the posting of same on the municipal bulletin board and Borough Web Site."

Mayor Coffey then read the virtual/remote meeting advisory advising the public how to attend and participate during public portions of the meeting as detailed on the meeting agenda.

- III. **Flag Salute:** Mayor Coffey led the audience and members of the Council in the flag salute

- IV. **Invocation:** Borough Chaplain Stacy Deerin gave the invocation.

- V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Remote	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Present	
Michael O'Brien	Councilman	Remote/Present	7:38 PM
Thomas Tvrdek	Councilman	Present	
Meghan Walker	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Present	
Donna M. Phelps	Borough Administrator	Remote	
Scott Arnette	Board Attorney	Present	
Catherine D. LaPorta	Chief Financial Office	Present	

- VI. **Administrators Report:**

1. **Fire Prevention Services**

Ms. Phelps reported the shared services agreement with Eatontown is progressing, however, later on the Agenda is the introduction of an ordinance designating same as required by the State which ordinance must first be provided to the State and recommends holding off on introduction. There was discussion on whether to postpone the introduction or introduce while waiting to hear back from the State and should changes be necessary re-introduce at that time. With no objections it was decided to introduce that evening.

Ms. Phelps next reported on progress at the municipal buildings including field report from Mr. Iamello, delay in containers needed for the relocation of Borough items from the rear portion of the police building in order to move forward with the demolition of the interior.

- VII. **Clerk's Report:** Ms. Smith provided updated information on new elections legislation that now requires petitions for candidacy to be filed electronically through form provided by the State which is to be available by tomorrow.

1. **Receipt of Mayor's Appointments to Office of Emergency Management**

Ms. Smith stated receipt is acknowledged of Mayor Coffey's appointments to the Office of Emergency Management in concert with the Public Safety Committee's recommendations:

Mauro Baldanza

OEM Director

3yr Term expiring 12/31/22

Chris Baggot	1st Asst. Director	1yr Term expiring 12/31/20
Wes Sherman	2nd. Asst. Director	1yr Term expiring 12/31/20
Chief Michael Kelly	3rd Asst. Director	1yr Term expiring 12/31/20

VIII. Consent Agenda: Ms. Smith stated there are 9 items on Consent Agenda which was moved by Councilman Deerin and seconded by Council President Gallo

- #2020-90** 1. Resolution authorizing payment of BILL LIST 03-19-2020
- #2020-91** 2. Resolution accepting the Tax Collector's Annual Report for 2019
- #2020-92** 3. Resolution authorizing Tax Sale Redemption #19-00007
- #2020-93** 4. Resolution appointing Acacia Financial Group as Financial Advisor for 2020
- #2020-94** 5. Resolution supporting increase of funding for Shore Protection Fund
- #2020-95** 6. Resolution authorizing permits for Facility Use - Spring 2020
- 7. Receipt & Acceptance of Minutes, Environmental Advisory Committee, Dec. 9, 2019
- 8. Receipt & Acceptance of Minutes, Recreation Committee, Dec. 10, 2019
- 9. Receipt & Acceptance of PAP Captain's Report for February 2020

RESULT: ADOPTED [UNANIMOUS]
MOVER: William Deerin, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

IX. Minutes:

1. Mayor & Council - Workshop - Feb 6, 2020 7:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Meghan Walker, Councilwoman
SECONDER: Bryan Keeshen, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

2. Approval of Executive Session Minutes, Feb. 6, 2020

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bryan Keeshen, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

3. Mayor & Council - Regular Meeting - Feb 20, 2020 7:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Thomas Tvrdik, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

4. Approval of Executive Session Minutes, Feb. 20, 2020

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bryan Keeshen, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

X. Resolutions:

#2020-96 Resolution appointing an Interim Fire Official

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Bryan Keeshen, Councilman
SECONDER: Thomas Tvrdik, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2020-97 Resolution appointments to Boards & Committees, Recreation

RESULT: **ADOPTED [5 TO 0]**
MOVER: Bryan Keeshen, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik
ABSTAIN: Walker

#2020-98 Resolution authorizing contract for Field Maintenance/Renovation Improvements

RESULT: **TABLED [UNANIMOUS]**

#2020-99 Resolution accepting donation from the Oceanport Baseball Association

RESULT: **TABLED [UNANIMOUS]**

#2020-100 Resolution authorizing Change Order #9 to Benjamin Harvey Co. Contract

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Thomas Tvrdik, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2020-101 Resolution authorizing Change Order #10 to Benjamin Harvey Co. Contract

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Tvrdik, Councilman
SECONDER: Bryan Keeshen, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2020-102 Resolution authorizing Change Order #11 to Benjamin Harvey Co. Contract

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Thomas Tvrdik, Councilman
SECONDER: Meghan Walker, Councilwoman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2020-103 Resolution authorizing Change Order #12 to Benjamin Harvey Co. Contract

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Thomas Tvrdik, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2020-104 Resolution authorizing an emergency temporary appropriation

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryan Keeshen, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdek, Walker

XI. First Reading Ordinances:**#1022** Introduction of An Ordinance Limiting Use of Single Use Plastics

Councilman Tvrdek called for the introduction of "AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER X, 'POLICE REGULATIONS', NEW SECTION X-Y ENTITLED "LIMITING USE OF SINGLE-USE PLASTIC BAGS, PLASTIC UTENSILS, POLYSTYRENE FOAM CONTAINERS, AND PLASTIC STRAWS BY BUSINESSES" OF THE CODE OF THE BOROUGH OF OCEANPORT" and then asked the Clerk to read the proposed ordinance by title only, after which Councilman Tvrdek moved to approve the Ordinance upon first reading and to hold the public hearing on the proposed ordinance at the Council meeting of April 23, 2020 and to advertise same in accordance with the law, which was seconded by Councilman Keeshen.

RESULT:	APPROVED OF FIRST READING [UNANIMOUS]	Next: 4/23/2020 7:00 PM
MOVER:	Thomas Tvrdek, Councilman	
SECONDER:	Bryan Keeshen, Councilman	
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdek, Walker	

#1023 Introduction of An Ordinance to Amend Chapter 223 designating Eatontown Fire Bureau as the local enforcement agency

Councilman Tvrdek called for the introduction of "AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING CHAPTER 223 "FIRE PREVENTION" TO DESIGNATE THE BOROUGH OF EATONTOWN BUREAU OF FIRE SAFETY AS THE BOROUGH OF OCEANPORT'S LOCAL ENFORCEMENT AGENCY" and then asked the Clerk to read the proposed ordinance by title only, after which Councilman Tvrdek moved to approve the Ordinance upon first reading and to hold the public hearing on the proposed ordinance at the Council meeting of April 23, 2020 and to advertise same in accordance with the law, which was seconded by Councilman Keeshen.

RESULT:	APPROVED OF FIRST READING [UNANIMOUS]	Next: 4/23/2020 7:00 PM
MOVER:	Thomas Tvrdek, Councilman	
SECONDER:	Bryan Keeshen, Councilman	
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdek, Walker	

GUEST: Mayor Coffey recognized Senator Declan O'Scanlon attending by phone. Senator O'Scanlon extended thanks, commended efforts for their first meeting and levels of participation, reassured everyone that we would all get through this time together, updated work on opening additional testing centers, encouraged the public to stay home; expressed everyone's concerns for economic impacts and efforts to minimize to the extent possible and conveyed his availability and contact information.

Councilman Deerin asked about the PNC site, was there a priority. Senator O'Scanlon advised that there would be a website with information, steps being taken to minimize wait times, entreated the public to utilize if they were genuinely showing symptoms but due to limited resources, emphasized the need to stay home and minimize the strain on resources.

Mayor Coffey expressed appreciation for the Senator taking time to join the Borough's first time remote meeting.

Mayor Coffey instructed the public on how to participate in the public hearing for the next item and to begin submitting their request to be heard through the “raise hand”, chat and question features where they would be put on live or read the question/comment.

XII. Second Reading Ordinances:

#1021 An Ordinance for Hazardous Substance Cleanups

Councilman Tvrdik called for the 2nd reading and Public Hearing of an ordinance to amend liquor license fees and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only. " **AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING CHAPTER 295 "PROPERTY MAINTENANCE" TO PROVIDE FOR THE REIMBURSEMENT OF COSTS RELATED TO HAZARDOUS MATERIAL CALLS**" was published one time in the LINK News on February 27, 2020.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance. Acknowledged there were no comments or questions submitted or requests to be heard, Mayor Coffey closed the public hearing on a motion by Councilwoman Walker, which was seconded by Councilman Keeshen and approved by Council.

Councilman Tvrdik made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Councilman Keeshen.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Tvrdik, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

XIII. Committee Reports:

1. Councilman Deerin, Parks and Recreation

Councilman Deerin reported not a lot to report with events on hold, parks remain open for families to use.

2. Councilman Gallo, Public Works and Engineering

Council President Gallo reported DPW still working, spring cleanup begins next month, encouraged everyone to enjoy their families and listen to the rules.

3. Councilman Keeshen, Public Safety

Councilman Keeshen reported on a missing person incident, 4hr operation, subject found safe, team effort and gave special thanks to Oceanport OEM, First Aid, Fire Department, MC Prosecutor Office Child Abduction Response Team, MC Sheriff's Canine, NJ Transit Police, West Long Branch Police, Little Silver Police, Holmdel Police whom assisted with OEM drone launch as licensed operator; access to Police Headquarters closed for the time being due to coronavirus with information on how to access; NJ Marathon race cancelled and Drug Take Back Operation for this month cancelled. It has been his pleasure to work with and operate with the Fire Chief and Chief Kelly; staff at Borough Hall keeping business going and their support to first responders, First Aid on the front lines, OEM team and putting out credible information and documenting for future responses, to the doctors, nurses – the backbone of the system, putting themselves in the crosshairs; the people he mentioned are what make America great and challenges one to find a neighborhood in Oceanport that doesn't have one or more of those people; commitment to service makes Oceanport a great place. That said, public cooperation is needed with the following: maintain social distancing – not sending kids to the park to play with other kids, check on neighbors, if you call 911 they will ask specific questions which should be answered honestly in order to facilitate first responders; sign up for CodeRed system. This “storm” is not like usual and we are learning as we go through.

4. Councilman O'Brien, Finance and Administration

Councilman O'Brien reported they continue to work through the budget process; various inputs from departments for capital budget; and pointed out some secondary/tertiary effects on the budget – with closure of Monmouth Park, sports betting revenue will be down and delays in events could be important; federal government is exploring ways to get funding to municipalities, declaration of emergency first step

in getting funds reimbursed, other expenses indirectly related; they are also researching alternative means for financing should the borough need to.

5. Councilman Tvrdik, Planning and Development Liaison

Councilman Tvrdik's report was brief due to being out for back surgery and had missed the last Planning Board meeting and Council meeting; included additional information regarding the municipal complex, removal of sheetrock and tiles impacted by mold; consideration of roof systems for the two buildings; the building department presently closed to public, applications can be left in the foyer at Borough Hall; currently not doing CO's for occupied buildings but looking at alternatives to get back on track and urged the public to be patient.

6. Councilwoman Walker, Health and Human Services Liaison

Councilwoman Walker's report provided information including Board of Health – best resources are CDC and NJ Department of Health which are prominently posted on the borough's website; Monmouth County Health Department has opened a hotline for those needing crisis counselling; read letter from Oceanport Board of Education Superintendent Anne Facendo with update on schools; updates on Shore Regional High School closure and event cancellations. Councilwoman Walker commented that she was a parent of high school students and could attest to the work and process in place. Councilwoman Walker further reported on resources for those with addiction/substance abuse issues including website, phone apps and online AA meetings. Councilwoman Walker also reported on meetings of Water Watch and Environmental Committees, efforts continue for water testing, regional group being established to unify towns bordering Shrewsbury River and water testing; reinstatement of the Environmental Committee as a Commission; libraries are closed but a local book store was offering pickup and drop off of books.

- XIV. Mayor Coffey's Report:** Mayor Coffey's report included comments on current circumstances regarding coronavirus, need to help one another as a community as this was world-wide event no one was coming to help like they did during Sandy, important that we use this to prepare better for future events; impacts of Governor Murphy's executive order EO-105, closure of certain businesses, social distancing protocols, expect more closures as the numbers rise; recommends information be obtained from the CDC website and NJ Department of Health, links available on the Borough website; OEM Facebook page for updates and school websites for Oceanport information. Mayor Coffey added that the Borough's risk management is recommending closure of playgrounds and courts and practicing social distancing while using the parks; should a failure of maintaining the social distancing protocols, the playgrounds, recreation facilities will be closed. Please keep hands washed, maintain groups less than 10.

- XV. Petitions from the public:** Mayor Coffey opened the meeting to petitions from the public. Public was advised to click button on "raise hand" to want to speak.

Cullin Wible, 67 Wolf Hill Ave, thanked everyone for their time, never thought we would get to the point of this level of digital engagement without legislative change of the Open Public Meetings Act and hopes that it will continue. Mr. Wible asked questions on topics including compensation for tax losses, losses from Monmouth Park (Mayor Coffey responded that a local declaration of emergency was in place that allows the Borough to avail itself of COVID19 expenses); does the plastics ordinance apply to Monmouth Park? (Mayor Coffey answered he didn't know as they are a State-owned property); indicated his support for banning of straws but not the single use bags as it actually causes people to buy bags of higher density plastic; concluded with thanks to Mr. Abboud for his assistance in pulling all of this together and those who are serving the Borough.

As no one else presented for comment or questions, Mayor Coffey closed that portion of the meeting.

Mayor Coffey added an emergency resolution #2020-111 "Resolution declaring actions for COVID10 emergency" which was moved by Councilman Deerin, seconded by Councilman Keeshen.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Bryan Keeshen, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

Mayor Coffey added that he had spoken with residents at Oceanport Gardens regarding supply problems and things being put in place for those who wished to help. Thanked Mike Abboud for all his help.

Mayor Coffey acknowledged one additional "raised hand" from the public:

Dan Czermak, 1075 Stephenson Ave, Beacon of Life CEO, offered their assistance to the Borough in anyway needed included hot meals delivered to homes and a drive up testing site if found necessary. Mayor Coffey thanked him for his offer of assistance.

- XVI. Adjournment:** As there was no further business, the meeting was adjourned at 8:13 PM on a motion by Council President Gallo, seconded by Councilman Tvrdik and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING AN EMERGENCY TEMPORARY APPROPRIATION**

Resolution

WHEREAS, the appropriations set forth in the 2020 temporary budget are insufficient to meet the financial obligations as set forth below; and

WHEREAS, the permanent budget for the year 2020 has not yet been adopted; and

WHEREAS, the total emergency temporary appropriations adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 included in this resolution total \$25,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body (not less than two-thirds of all members thereof affirmatively concurring) in accordance with the aforementioned statute, that the 2020 temporary fiscal budget is hereby amended to provide for an emergency temporary appropriation in the amount of \$25,000.00 and said appropriations are as follows:

2020 Temporary Budget

PROPOSED
OTHER EXPENSES

APPROPRIATIONS	\$	25,000.00
	\$	25,000.00

**RESOLUTION OF THE BOROUGH OF OCEANPORT
RATIFYING AND AFFIRMING A HOLD HARMLESS AGREEMENT BETWEEN
THE BOROUGH OF OCEANPORT AND THE GOLDSTEIN PARTNERSHIP**

Resolution

WHEREAS, the Borough of Oceanport has entered into a contractual agreement with The Goldstein Partnership for certain professional inspection, planning, design and oversight services in connection with its new Municipal Complex project located at what is known as the Fort Monmouth property; and,

WHEREAS, the Governing Body authorized Change Order #17 for the municipal complex contract which did not involve design was all change orders related to the municipal complex contract must be issued through The Goldstein Partnership; and

WHEREAS, The Goldstein Partnership did not provide, nor was it asked to provide, professional services related to the design or installation of the GAF TPO roof system for the Municipal Complex; and,

WHEREAS, The Goldstein Partnership did not provide, nor was it asked to provide, professional services related to the remediation of a mold condition at the new Municipal Complex; and,

WHEREAS, in order for the roof system and mold remediation referred to above to be performed, change orders are required to be filed; and,

WHEREAS, The Goldstein Partnership has agreed to provide any and all documentation necessary to perfect the aforesaid change orders if The Goldstein Partnership is held harmless and indemnified for any and all actions that may arise with respect to these specific change orders; and,

WHEREAS, due to the exigent need to maintain progress on the project related to the roof systems and mold conditions prior to obtaining a formal written resolution approving of a limited hold harmless and indemnification letter, the Mayor executed the Hold Harmless and Indemnification Agreement conditioned upon approval by the Borough Council at the next meeting of the Governing Body;

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Oceanport hereby ratifies and affirms the actions of the Mayor in executing the Limited Hold Harmless and Indemnification Agreement between The Goldstein Partnership and the Borough of Oceanport.

Limited Hold Harmless and Indemnification Agreement

Whereas the Borough of Oceanport has entered into a contractual agreement with The Goldstein Partnership for certain professional inspection, planning, design and oversight services in connection with its new Municipal Complex project located at what is known as the Fort Monmouth property; and,

Whereas, The Goldstein Partnership did not provide, nor was it asked to provide, professional services related to the design or installation of the GAF TPO roof system for the Municipal Complex; and,

Whereas, The Goldstein Partnership did not provide, nor was it asked to provide, professional services related to the remediation of a mold condition at the new Municipal Complex; and,

Whereas, in order for the roof system and mold remediation referred to above to be performed, change orders are required to be filed; and,

Whereas, The Goldstein Partnership has agreed to provide any and all documentation necessary to perfect the aforesaid change orders if The Goldstein Partnership is held harmless and indemnified for any and all actions that may arise with respect to these specific change orders; and,

Whereas, the Borough of Oceanport is not relying upon the professional expertise of The Goldstein Partnership with respect to the specific matters set forth in detail above and is willing to hold harmless and indemnify The Goldstein Partnership for any and all actions that may arise with respect to these two specific matters; and,

Whereas, The Goldstein Partnership is cognizant of the time constraints under which the Borough of Oceanport is operating under with respect to the development of the Municipal Complex and, to that end, is willing to expedite the documentation necessary to perfect the requested change orders so that the roof and mold remediation projects can be completed forthwith; now, therefore, it is hereby

AGREED between the Borough of Oceanport and The Goldstein Partnership as follows:

1. The Borough of Oceanport hereby holds harmless, indemnifies and defends The Goldstein Partnership, its members, officers, employees and associated professionals, for any liabilities that directly arise from the design and/or installation of the GAF TPO roof system on the Municipal Building and the Police Building at the new Municipal Building Complex in Oceanport, only.

2. While not implying culpability, this does not, nor shall it be construed in any way as, relieving or excusing or holding The Goldstein Partnership harmless for any liability for any professional negligence, malfeasance or nonfeasance regarding any of the professional services it provided, or was required to provide, pursuant to the agreement and contract with the Borough of Oceanport, including but not limited to the roof condition during its pre-bid or post-bid inspections.

3. The Borough of Oceanport hereby holds harmless, indemnifies and defends The Goldstein Partnership, its members, officers, employees and associated professionals, for any liabilities that directly arise from the design and/or remediation of any mold condition discovered after the start of construction at Municipal Building and the Police Building at the new Municipal Building Complex in Oceanport, only.

The Borough of Oceanport

The Goldstein Partnership

By: John F. Coffey II, Mayor

By: Eli Goldstein

Dated:

Dated:

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER X, 'POLICE REGULATIONS', NEW SECTION X-Y ENTITLED "LIMITING USE OF SINGLE-USE PLASTIC BAGS, PLASTIC UTENSILS, POLYSTYRENE FOAM CONTAINERS, AND PLASTIC STRAWS BY BUSINESSES" OF THE CODE OF THE BOROUGH OF OCEANPORT

NNN.1: INTENT.

The intent of this Ordinance is to adopt regulations relating to and limiting the use of single-use non-biodegradable plastic bags, plastic utensils, polystyrene foam containers, and plastic straws by businesses in the Borough of Oceanport. The regulations are intended as necessary and proper steps by the Borough to address a significant global problem relating to the sale and use of single-use plastic bags, plastic utensils, polystyrene foam containers, and plastic straws; to further incentivize the use of reusable bags and compostable utensils and containers at businesses and, ultimately, to protect the environment, waterways, and wildlife, and to preserve the public health, welfare, and safety.

NNN.2: DEFINITIONS. The following words, phrases and terms as used in this chapter are hereby defined for the purpose thereof as follows.

"Business or Store" means any retail establishment that engages in the retail sale of goods and products. This definition includes, but is not limited to pharmacies, supermarkets, grocery stores, convenience stores, clothing stores, surf shops, dry cleaners, food marts, and food service establishments.

"Food Service Establishment" means any establishment which serves made-to-order food or beverages for dine-in, takeout, or delivery.

"Garment Bag" means a larger laundry or dry cleaning bag incorporating a hanger on which garments may be hung to prevent wrinkling during travel or storage and used to protect transport clothing or other textiles.

"Goods and Products" means things and items that are prepared and made to be sold including, but not limited to, clothing, groceries, prepared food, foodstuffs, meat, dairy, beverages, merchandise, books, jewelry, alcohol, tobacco products, toys and any and all other things and items sold at retail by businesses and stores.

"Produce Bag or Product Bag" means any bag without handles that is used exclusively to segregate produce, meats, other food items and merchandise to the point of sale inside a store to prevent such items from coming into direct contact with other purchased items, where such contact could damage or contaminate other food or merchandise when placed together in a reusable or recycled bag.

"Retail" means the sale of goods and products for use and/or consumption.

"Reusable Bag" means a bag that is designed and manufactured to withstand repeated uses over a period of time, is machine washable or made from a material that can be cleaned and disinfected regularly, has a minimum lifetime of 75 uses, and is capable of carrying a minimum of 18 pounds.

"Single-Use, Plastic Carryout Bag" means a bag, sheet, or receptacle produced or manufactured from material commonly known as "plastic" or "polyethylene" which does not decompose within 12 months, is provided at the check-out stand, cash register, point of sale, or other point of departure for the purpose of transporting goods or products out of the establishment. The term "single-use plastic carryout bag" does not include reusable bags, produce or product bags, or garment bags.

"Effective Date" shall be defined as the date on which final adoption and publication in accordance with the law are complete.

"Enforcement Date" shall be the later of 180 days from the Effective Date or Month, Day, Year.

NNN.3 REGULATION OF SINGLE-USE, PLASTIC CARRYOUT BAGS, PLASTIC UTENSILS,

PLASTIC STRAWS, AND POLYSTYRENE FOAM CONTAINERS.

No business or store shall provide any single-use plastic carryout bags, plastic utensils, polystyrene foam containers, and/or plastic straws to a customer at the check stand, cash register, point of sale, or other point of departure for the purpose of transporting or consuming products or goods outside of the business or store, except as otherwise provided in this chapter.

NNN.4 EXCEPTIONS.

Upon the specific request of any customer, a business or store may provide said customer with plastic utensils and/or plastic straws. It shall be a violation of this ordinance for any business or store to offer plastic utensils and/or straws unless specifically requested by the customer. Additionally, this ordinance should not be read as prohibiting cups, containers, or utensils which may be utilized for more than a single serving.

Exempt bags include (i) produce bags or product bags used as defined above to prevent cross-contamination; (ii) garment, laundry, or dry-cleaning bags, (iii) paid subscription newspaper bags; and (iv) bait bags.

NNN.5 CARRYOUT BAG FEE.

1. A store may provide a customer with a single-use paper carryout bag or reusable carryout bag, provided that the store shall impose and collect a minimum fee of \$0.10 for each such bag provided to the customer. No store shall be required to charge such fee for an exempt bag. All monies collected under this provision shall be retained by the store.
2. All paper carryout bags must be 100% recyclable and include a minimum of 40% post-consumer recycled content.
3. The store shall indicate on the sales or other receipt given to the customer the total number of single-use paper carryout bags provided to the customer, and the total fee charged to the customer.
4. No store shall charge a carryout bag fee for bags of any kind provided by the customer in lieu of a carryout bag furnished by the store.
5. No store shall prevent a person from using a bag of any kind that they have brought to the store for the purpose of carrying items obtained from the store.
6. The fee on paper bags will not apply to customers purchasing groceries with government assistance such as the New Jersey state Supplemental Nutritional Assistance Program, the EBT program, or the New Jersey state Special Supplemental Nutrition Program for women, infant, and children.

NNN.6 ENFORCEMENT.

This Ordinance shall take effect on the Effective Date and all businesses and stores must be in compliance with same by the Enforcement Date.

Any business or store found not to be in compliance with this Ordinance on the Enforcement Date, and which has not made application to the Borough Council for an extension as provided in this section, shall be in violation of this Ordinance and subject to the violations and penalties prescribed herein.

The Borough Council may, in the Borough's sole discretion, grant an extension of time for compliance with the Ordinance when a business or store makes application for an extension prior to the Enforcement Date. Upon such application, the Borough shall consider whether the business or store has made adequate good faith efforts to comply with this Ordinance by the Enforcement Date, and has been unable to do so for compelling reasons. The Borough may, in its sole discretion, grant an extension for not longer than 180 additional days from the Enforcement Date.

NNN.7 VIOLATIONS AND PENALTIES.

Each business or store violating any of the provisions of this section shall, upon conviction thereof in municipal court, be subject to a penalty of up to \$500 for a first offense, up to \$1,000 for a second

offense, and up to \$2,500 for a third offense. If the violation is of a continuing nature, each day during which it continues shall constitute an additional, separate and distinct offense.

NNN.8 SEVERABILITY.

In the event that any clause, section, provision, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, the remaining provisions of this Ordinance not affected by said invalidity shall remain in full force and effect.

APPROVED ON FIRST READING

DATED: March 19, 2020

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: April 23, 2020

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING CHAPTER 223 "FIRE PREVENTION" TO DESIGNATE THE BOROUGH OF EATONTOWN BUREAU OF FIRE SAFETY AS THE BOROUGH OF OCEANPORT'S LOCAL ENFORCEMENT AGENCY

WHEREAS, the Governing Body of the Borough of Oceanport has entered into a Shared Services Agreement with the Borough of Eatontown for Fire Prevention Services pursuant with the "Shared Services and Consolidation Act" at N.J.S.A. 40A:65-1 et seq. (The "Act"); and

WHEREAS, the Borough Code shall be amended to reflect that the Borough of Eatontown Fire Safety Bureau shall be the local enforcement agency for the Borough of Oceanport in order for the agreement to be effective pursuant to law,

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Oceanport, in the County of Monmouth, in the State of New Jersey, that the following amendments be made to Chapter 223 entitled "Fire Prevention":

NOTE: Additions are underlined and deletions are marked by strike through.

§ 223-6 Designation of enforcement agency.

The local enforcing agency shall be the Borough of Eatontown Bureau of Fire ~~Prevention~~ Safety for the Borough of Oceanport.

BE IT FURTHER ORDAINED that all other terms and provisions of Article II, Chapter 223, Fire Prevention, Establishment and Management of the Borough Code shall remain unchanged.

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon final passage and publication in accordance with the law.

APPROVED ON FIRST READING

DATED: March 19, 2020

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: April 23, 2020

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor



Mayor & Council

SCHEDULED REPORT (ID # 1677)

Meeting: 04/23/20 07:00 PM
Department: Administration
Category: Policy
Prepared By: Jeanne Smith
Initiator: Jeanne Smith
Sponsors:
DOC ID: 1677

CFO's Report - Delinquent Property Taxes

ATTACHMENTS:

- NJLM Alert - delinquent property tax options (PDF)

Jeanne Smith

From: NJLM Urgent Alert <listserv@civicplus.com>
Sent: Wednesday, April 15, 2020 1:49 PM
To: Jeanne Smith
Subject: Urgent Alert, April 15



[Click to view newsletter archives](#)

April 15, 2020

Changing Delinquent Property Taxes Interest

As we approach the May 1 property tax deadline we would like to advise you of options currently available to you to assist property owners facing fiscal challenges.

N.J.S.A. 54:4-67 permits municipal governing bodies to establish the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens and charges on or before the date when they would become delinquent. The maximum interest rate that can be charged is 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500. The minimum interest rate that can be charged is not set by law.

In other words, a town could reduce the interest rate on delinquent taxes as low as effectively zero percent (0.000001) for a specific period of time, such as under the current circumstances. Further, any change in interest can only apply prospectively. A governing body cannot retroactively change the interest rate on payments already late. When a payment is made on delinquency after the adoption of the resolution revising the interest rate, the interest rate is calculated at the previous rate until the effective date of the new delinquency rate.

For example, a municipality previously set the delinquent tax rate at 8% for the first \$1,500 and 18% on any amount in excess of \$1,500. A resolution is then adopted changing the interest rate on May 1 to 0.000001%. A taxpayer delinquent on their February 1 tax payment making payment on May 20 is charged the 8% and 18% rate, as appropriate, from February 1 to April 30 then 0.000001% from May 1 to May 20.

If the governing body chooses to change the interest rate for these delinquent payments the law requires that notice of the change must be given to all taxpayers after the adoption of the resolution. The notice advising of the new rate and the effective date may be

separate from the tax bill and given prior to the next payment date. No change in the interest rate or end of year penalty can take effect until the notice has been provided to the taxpayers.

The impact of the Covid-19 State of Emergency affects the economy, residents, and financial circumstances of each municipality differently. If your governing body is considering this option, it is strongly suggested that they discuss the proposed change with the Administrator, Chief Financial Officer, Tax Collector, Financial Advisor and Attorney. This will help you understand the short-term impacts, such as meeting the statutory payments to the county and school district(s), and long-term impact of such a change in context of the specific circumstances facing the municipality.

It is important that each municipality react appropriately to meet the needs of your residents. If an action such as this is contemplated it should be done as a measured response to the conditions in the municipality. It is important to remember that not all communities are impacted in the same way.

Sample Resolution

Resolution Establishing the Rate of Interest for Delinquent Taxes

WHEREAS, N.J.S.A. 54:4-67a permits the governing body by resolution to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens or charges, on or before the date when they would become delinquent; and

WHEREAS, the statute fixes the rate of interest cannot exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made; and

WHEREAS, the *(insert name of municipality)* adopted *(insert Resolution Number)* setting the Rate of Interest for Delinquent Taxes at *(insert the amount)* on *(insert resolution adoption date)*; and

WHEREAS, due to the COVID-19 pandemic and the State and Federal declarations of a major disaster throughout New Jersey, the governing body of the *(insert name of municipality)* wishes to change the rate of interest for future delinquent tax payments;

NOW THEREFORE, BE IT RESOLVED, by the governing body of the *(insert the name of the municipality)* in the county *(insert name of county)* that the rate of interest for taxes unpaid after *(insert the date of the ten-day grace period following the quarterly payment)* is fixed at *(insert rate)%* on the first \$1,500.00 of delinquency and *(insert rate)%* per annum on any amount of taxes in excess of \$1,500.00 effective *(insert effective date)*; and

BE IT FURTHER RESOLVED, that the rate of interest for taxes unpaid shall be calculated from date of the quarterly payment until the date of actual payment; and

BE IT FURTHER RESOLVED, this Resolution shall be published in its entirety once in the official newspaper of the *(insert name of municipality)* and a copy of this adopted Resolution forwarded to the Division of Local Government Services in the Department of Community Affairs

Please note that if the municipality is reducing the rate for a defined period of time, i.e. one month, then the following clause should be added to the resolution:

BE IT FURTHER RESOLVED, effective (insert effective date) the rate of interest for taxes unpaid after (insert the date of the ten-day grace period following the quarterly payment) is fixed at (insert rate)% on the first \$1,500.00 of delinquency and (insert rate)% per annum on any amount of taxes in excess of \$1,500.00 effective (insert effective date)

Contacts:

- Lori Buckelew, Senior Legislative Analyst, lbuckelew@njlm.org, 609-695-3481 x112.
- Michael F. Cerra, Assistant Executive Director, mcerra@njlm.org, 609-695-3481 x120.
-

Where can I find COVID-19 Related Resources from the League?

The League has created a [COVID-19 webpage](#), which was created as a central source for all resources we are posting. The League is also posting updates of news and new legislation and guidance daily on the [Emergency Management & Public Health News Flash](#).

You may sign up to receive email alerts when new items are posted, or visit the League's COVID-19 resource page to view news flash items. Many of these items are also being posted on the League's [Facebook](#), [Twitter](#) and [LinkedIn](#) accounts. There have also been several posts published on the League's [Town Crier blog](#) that gives detailed explanations and analysis of the legislation surrounding COVID-19.



222 West State Street, Trenton, NJ 08608
Phone: 609-695-3481 Web: www.njlm.org

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**RESOLUTION OF THE BOROUGH OF OCEANPORT
ESTABLISHING THE RATE OF INTEREST FOR DELINQUENT TAXES FOR
THE 2ND QUARTER**

Resolution

WHEREAS, N.J.S.A. 54:4-67a permits the governing body by resolution to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens or charges, on or before the date when they would become delinquent; and

WHEREAS, the statute fixes the rate of interest cannot exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made; and

WHEREAS, the *(insert name of municipality)* adopted *(interest Resolution Number)* setting the Rate of Interest for Delinquent Taxes at *(insert the amount)* on *(insert resolution adoption date)*; and

WHEREAS, due to the COVID-19 pandemic and the State and Federal declarations of a major disaster throughout New Jersey, the governing body of the *(insert name of municipality)* wishes to change the rate of interest for future delinquent tax payments;

NOW THEREFORE, BE IT RESOLVED by the Governing body of the Borough of Oceanport, in the County of Monmouth, that the rate of interest for taxes unpaid after *(insert the date of the ten-day grace period following the quarterly payment)* is fixed at *(insert rate)%* on the first \$1,500.00 of delinquency and *(insert rate)%* per annum on any amount of taxes in excess of \$1,500.00 effective *(insert effective date)*; and

BE IT FURTHER RESOLVED, that the rate of interest for taxes unpaid shall be calculated from date of the quarterly payment until the date of actual payment; and

BE IT FURTHER RESOLVED, this Resolution shall be published in its entirety once in the official newspaper of the *(insert name of municipality)* and a copy of this adopted Resolution forwarded to the Division of Local Government Services in the Department of Community Affairs

Please note that if the municipality is reducing the rate for a defined period of time, i.e. one month, then the following clause should be added to the resolution:

BE IT FURTHER RESOLVED, effective *(insert effective date)* the rate of interest for taxes unpaid after *(insert the date of the ten-day grace period following the quarterly payment)* is fixed at *(insert rate)%* on the first \$1,500.00 of delinquency and *(insert rate)%* per annum on any amount of taxes in excess of \$1,500.00 effective *(insert effective date)*