



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • APRIL 21, 2022

Regular Meeting

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

I. Call to Order

II. Statement of Compliance with Open Public Meetings Act: - This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2022 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.

III. Flag Salute

IV. Invocation

V. Roll Call

VI. MAYOR'S PROCLAMATION

1. U10 - Knights Girls Mid-Monmouth CHAMPIONS

VII. GUEST: FMERA Staff Monthly Update

VIII. Administrators Report

1. Public Safety for JIF Compliance

IX. Clerk's Report

X. Consent Agenda

- #2022-82 1. Resolution authorizing payment of BILL LIST 04-21-2022
- #2022-83 2. Resolution authorizing Tax Sale Redemption #21-00009
- #2022-84 3. Resolution appointing Primepoint LLC as payroll service provider
- #2022-85 4. Resolution awarding contract to Intron Technologies for provision of 2022 IT equipment
- #2022-86 5. Resolution supporting municipal adoption of regulations to protect from threats of flooding
- #2022-87 6. Resolution authorizing 2020 Road Program Change Order #3
- #2022-88 7. Resolution authorizing tree services through Monmouth County Public Works
- #2022-89 8. Resolution awarding contract to Jersey Printing for 2022 printing services
- #2022-90 9. Resolution amending fees set for extra duty assignments for 2022
- #2022-91 10. Resolution amending the Tidal Check Valve Project approved locations
- #2022-92 11. Resolution appointing Milton Zarate as part time labor for the Public Works Dept
- #2022-93 12. Resolution authorizing Facility Use - Tennis Courts for Fundraiser
13. Receipt & Acceptance of Minutes, Parks & Recreation Committee, 01/12/2022
14. Receipt & Acceptance of Minutes, Parks & Recreation Committee, 02/09/2022
15. Receipt & Acceptance of Minutes, Historical Committee, 10/28/2021
16. Receipt & Acceptance of Minutes, Historical Committee, 11/11/2021
17. Receipt & Acceptance of Minutes, Historical Committee, 01/13/2022
18. Receipt & Acceptance of Minutes, Historical Committee, 02/10/2022

XI. 2022 MUNICIPAL BUDGET INTRODUCTION

#2022-94 Resolution Introducing & Approving the 2022 Municipal Budget

XII. First Reading Ordinances

Introduction of Ordinance Establishing a CAP Bank for CY2022 - *To Be Provided*

Introduction of BOND Ordinance for Various 2022 Capital Improvements

Introduction of BOND Ordinance for Maria Gatta Park Improvements Phase II (Turf Fields)

XIII. Second Reading & Public Hearing Ordinances

2nd Reading and PUBLIC HEARING of Ordinance for Electrical Vehicles

XIV. Resolutions

#2022-95 Resolution authorizing Mayor to sign "Letter of Intent" for Maria Gatta Park Project

XV. Committee Reports

1. Councilman Deerin, Parks & Recreation
2. Councilman Gallo, Public Works & Engineering
3. Councilman Keeshen, Public Safety
4. Councilman O'Brien, Finance & Administration
5. Councilman Tvrdik, Planning & Development
6. Councilwoman Walker, Health & Human Services

XVI. Mayor Coffey's Report**XVII. Petitions from the public****XVIII. EXECUTIVE SESSION**

#2022-96 Resolution authorizing an Executive Session

Litigation, Negotiations and the Attorney Client Privilege N.J.S.A. 10:4-12(b)(7)

Affordable Housing

XIX. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING PAYMENT OF BILL LIST
FOR APRIL 21, 2022**

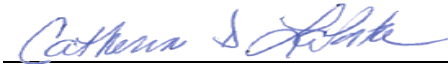
Resolution #2022-82
04/21/22

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of April 21, 2022.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated April 21, 2022 totaling \$212,330.33.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



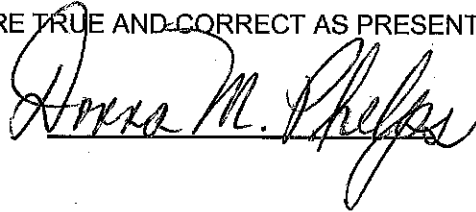
Catherine D. LaPorta, CFO

**BOROUGH OF OCEANPORT
BILL LIST**

21-Apr-22

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$124,071.14 8TH PAY \$135.35 DCRP
GRANT FUND	\$0.00
CAPITAL	\$0.00
DOG REGISTRY TOTAL	\$0.00
OPEN SPACE TRUST TOTAL	\$1,543.43
SUI	\$0.00
UCC TRUST	\$5,302.08
TRUST OTHER TOTAL	\$0.00
ESCROW TRUST TOTAL	\$3,130.42
NON BUDGETARY	\$125.00
2021 VOUCHERS PAID THIS MEETING	\$9,274.92
2022 VOUCHERS PAID THIS MEETING	\$68,747.99
TOTAL	\$212,330.33

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED



List of Bills - (All Funds)

10.1.b

Vendor	Description	Payment	Check Total
Current Fund			
1009 - ADP, INC	PO 10768 PAYROLL SERVICES - PERIOD ENDING 03/16	409.50	409.50
1665 - ATLANTIC PLUMBING SUPPLY COPR	PO 10722 COMMUNITY CENTER	59.82	59.82
1023 - ATLANTIC PRINTING&GRAPHICS LLC	PO 10799 2021 OCEANPORT NEWSLETTER - BULLETIN -	1,295.00	1,295.00
1029 - BEATRIZ C CRANEY	PO 10665 INTERPRETING - 03/28/22	220.00	
	PO 10743 INTERPRETING - 03/14/22	100.00	320.00
1469 - BLAZE EMERGENCY, LLC	PO 10632 Air Brake Electrical repair in Ladder 38	1,220.54	
	PO 10721 This is an estimate - Estimate #3583	4,285.53	5,506.07
1033 - BOB'S UNIFORM SHOP, INC	PO 10383 Uniform Purchases Resnyk & Ruane	23.00	
	PO 10567 Uniform Purchase Ruane	54.95	
	PO 10774 Uniform Purchase Petrucelli	27.50	105.45
1525 - BOUND TREE MEDICAL LLC	PO 10010 FAS SUPPLIES	5,025.45	5,025.45
1446 - DIRECT ENERGY BUSINES	PO 10778 900 MURPHY - 02/17-03/18/22	201.08	201.08
1099 - EUROFINS QC INC	PO 10676 WATER TESTING - MAR 2022	444.50	444.50
1109 - FMERA	PO 10809 BUILDING 977 - MAR 2022	2,721.87	
	PO 10810 BLDG 900 - MAR 2022	458.06	
	PO 10811 BLDG 901 - MAR 2022	1,209.06	
	PO 10812 RT 537 - MAR 2022	273.26	4,662.25
1941 - GOTO TECHNOLOGIES USA, INC	PO 10787 Go-To-Webinar Services 3/21-4/20/22	199.00	199.00
1133 - GREATLAND CORPORATION	PO 10450 2021 FILING	300.00	300.00
1136 - GROFF TRACTOR MID ATLANTIC	PO 10748 TINK BLADES REPLACEMENT 520 AND 720	1,580.98	1,580.98
1141 - HOFFMAN RADIO NETWORK, LLC	PO 10737 UNIT REPLACEMENT	195.00	195.00
1143 - I.D.M. MEDICAL SUPPLY INC	PO 10730 FAS OXYGEN - MAR 2022	54.83	54.83
1649 - INTRON TECHNOLOGY, LLC	PO 10549 computer equipment for Body Worn Camera	170.00	
	PO 10655 IT Equipment Replacements	9,710.00	9,880.00
1153 - JERSEY CENTRAL POWER & LIGHT	PO 10771 MAIN & INTERSECTION - APR 2022	43.71	
	PO 10777 200-000-857-007 02/17-03/18/22	5,022.22	5,065.93
1153 - JERSEY CENTRAL POWER & LIGHT	PO 10822 200-000-957-015 PORT AU PECK FIRE HOUSE	4,039.04	4,039.04
1154 - JOANNE HUNT	PO 10788 EGG HUNT REIMBURSEMENT	121.65	121.65
1480 - JOHN GUIRE SUPPLY	PO 10613 OLD MASON	4.53	4.53
1158 - JOHN'S AUTO & TRUCK REPAIR LLC	PO 10675 AMBULANCE REPAIR 38-56	3,020.68	3,020.68
1814 - LEAF	PO 10766 OEM COPIER	82.32	82.32
1220 - MONMOUTH COUNTY PUBLIC WORKS	PO 10677 FA GASOLINE- FEB 2022	137.77	
	PO 10678 PD GASOLINE -FEB 2022	2,250.84	
	PO 10679 DPW- GASOLINE - FEB 2022	2,090.78	
	PO 10755 FD GASOLINE - FEB 2022	417.60	
	PO 10758 OEM GASOLINE - FEB 2022	66.70	4,963.69
1241 - NAPA AUTO PARTS (#15456)	PO 10828 TRUCK LAMP	11.05	11.05
1245 - NJ AMERICAN WATER CO	PO 10779 HYDRANT SERVICE - 02/24-03/22/22	7,326.92	7,326.92
1286 - PRO JANITORIAL SERVICES, LLC	PO 10817 CLEANING SERVICE - MAR 2022	2,450.00	2,450.00
1791 - READY FRESH	PO 10818 WATER DELIVERY - MAR 2022	87.39	87.39
1322 - SHORE REGIONAL BOARD OF ED	PO 10791 2021-2022 SCHOOL YEAR	9,014.02	9,014.02
1326 - SIPS PAINT & HARDWARE	PO 10629 LINE ONE OWPH / LINE 2 SMALL MACHINE SUP	83.84	
	PO 10746 OLD WHARF HOUSE PROJECT	251.99	335.83
1849 - TABB INC	PO 10776 BACKGROUND CHECK - NEW EMPLOYEES	28.00	28.00
1345 - TEAM LIFE, INC	PO 10658 REPLACEMENT PADS	240.00	240.00
1346 - THE ARNETTE LAW FIRM LLC	PO 10845 BOROUGH ATTORNEY - MAR 2022	5,696.25	5,696.25
1580 - THE TWO RIVER TIMES	PO 10709 LEGAL NOTICES - Ordinances	45.26	45.26
1447 - TREASURER STATE OF NJ	PO 10769 MARRIAGE LICENSE FEES 1st QTR 2022	125.00	125.00
1358 - TREASURER: COUNTY OF MONMOUTH	PO 10772 SCAT 1ST QUARTER BILLING - 2022	2,015.00	2,015.00
1362 - TREASURER: STATE OF NJ	PO 10797 ENVIRONMENTAL REGULATION - NJPDES	2,000.00	2,000.00
1388 - VERIZON WIRELESS	PO 10773 POLICE WIRELESS - 03/27-04/26/22	684.65	
	PO 10780 FAS WIRELESS - 03/24-04/23/22	70.02	
	PO 10802 FIRE BUREAU - 04/02-05/01/22	28.17	782.84
1558 - Verizon Wireless	PO 10804 FIRE - 04/02-05/01/22	114.03	114.03
1559 - Verizon Wireless	PO 10805 UCC/CLER WIRELESS - 04/02-05/01/22	24.21	24.21
1389 - VERIZON WIRELESS (OEM)	PO 10803 OEM WIRELESS - 04/02-05/01/22	38.01	38.01
1390 - VIC GERARD GOLF CARS, INC	PO 10759 Service to Golf Carts	154.32	154.32
1392 - W.B. MASON CO, INC	PO 10714 OFFICE SUPPLIES	123.01	123.01

OPEN SPACE TRUST

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List of Bills - (All Funds)

10.1.b

Vendor	Description	Payment	Check Total
1529 - JOHN GUIRE SUPPLY LLC	PO 10712 COMMUNITY CENTER	947.90	947.90
1362 - TREASURER: STATE OF NJ	PO 10770 WATER ALLOCATION	215.00	215.00
1617 - UNITED SITE SERVICES	PO 10680 MARIA GATTA PARK - 03/16-04/12/22	342.50	342.50
1388 - VERIZON WIRELESS	PO 10806 BBB SECURITY MONITORING - 04/02-05/01/22	38.03	38.03
UCC Trust			
1861 - BUILDING SAFETY CONFERENCE	PO 10813 BUILDING SAFETY CONFERENCE	249.00	249.00
1361 - TREASURER: STATE OF NJ	PO 10814 STATE TRAINING FEE - 1st QUARTER 2022	4,905.00	4,905.00
1559 - Verizon Wireless	PO 10805 UCC/CLER WIRELESS - 04/02-05/01/22	148.08	148.08
DEVELOPERS ESCROW TRUST			
1720 - CGP&H	PO 10724 ADM AGENT FOR AFFORDABLE HOUSING - 02/07	403.00	403.00
1807 - COLLIERS ENGINEERING & DESIGN	PO 10750 PB Engineering - FMBC	2,465.00	
	PO 10767 PB Engineering - Schmidt	127.50	
	PO 10796 PB Engineering - Keller	85.00	2,677.50
1942 - JOSEPH KELLER	PO 10795 ESCROW REFUND	33.49	33.49
1580 - THE TWO RIVER TIMES	PO 10710 Legal Notice - Green	6.20	
	PO 10713 Legal Notice - Haney	10.23	16.43
TOTAL			88,123.84

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	78,147.91
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	2,225.89			
01-201-20-120-200	MUNICIPAL CLERK OE	11,249.26			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	412.49			
01-201-20-145-200	COLLECTION OF TAXES OE	0.45			
01-201-20-155-200	LEGAL SERVICES OE	5,696.25			
01-201-21-180-200	PLANNING BOARD OE	24.07			
01-201-25-240-200	POLICE OE	1,114.42			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	120.33			
01-201-25-255-200	FIRE HYDRANT SERVICE OE	7,326.92			
01-201-25-260-200	FIRST AID ORGANIZATION OE	3,580.53			
01-201-25-265-200	FIRE DEPARTMENT OE	114.03			
01-201-25-265-209	REPAIRS & MAINTENANCE	5,506.07			
01-201-25-265-400	FIRE BUREAU OE	28.17			
01-201-26-300-271	REPAIRS	1,585.51			
01-201-26-300-273	SUPPLIES	35.30			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	4,750.53			
01-201-26-310-252	REPAIRS & EQUIPMENT	59.82			
01-201-27-335-300	WATER WATCH COMMITTEE-OTHER	444.50			
01-201-28-371-200	PARKS AND PLAYGROUNDS OE	121.65			
01-201-29-405-200	TRANS OF HS STUDENTS OE	9,014.02			
01-201-31-430-201	ELECTRICITY	4,489.61			
01-201-31-430-203	TELEPHONE/INTERNET	24.21			
01-201-31-430-205	NATURAL GAS	201.08			
01-201-31-430-207	STREET LIGHTING	5,339.19			
01-201-31-430-208	GASOLINE & OIL	4,963.69			
01-201-43-490-200	MUNICIPAL COURT OE	320.00			
01-203-20-130-200	(2021) FINANCIAL ADMINISTRATION OE		300.00		
01-203-25-252-200	(2021) EMERGENCY MANAGEMENT OE		11.05		
01-203-25-260-200	(2021) FIRST AID ORGANIZATION OE		1,951.05		
01-203-31-430-201	(2021) ELECTRICITY		3,938.42		
01-203-46-870-200	(2021) COVID 19		3,074.40		
01-218-55-000-028	DUE STATE-MARRIAGE LICENSES			125.00	
TOTALS FOR	Current Fund	68,747.99	9,274.92	125.00	78,147.91

10.1.b

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	1,543.43
06-270-00-500-020	RESERVE FOR OPEN SPACE			1,543.43	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	1,543.43	1,543.43
18-101-01-100-101	CASH UCC TRUST			0.00	5,302.08
18-270-55-600	RESERVE FOR UCC TRUST			5,302.08	
TOTALS FOR	UCC Trust	0.00	0.00	5,302.08	5,302.08
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	3,130.42
61-270-55-600-205	RES.FOR DEV.ESCROW			3,130.42	
TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	3,130.42	3,130.42

Total to be paid from Fund 01 Current Fund	78,147.91
Total to be paid from Fund 06 OPEN SPACE TRUST	1,543.43
Total to be paid from Fund 18 UCC Trust	5,302.08
Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST	3,130.42

	88,123.84

Pending Payments (*Not Finalized*) - (.) ALL FUNDS

From 04/01/2022 to 04/30/2022 With a Line Amount > 10000.00

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
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SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
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TOTALS (FOR RANGE):

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SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
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TOTALS (FOR RANGE):

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**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING REDEMPTION OF TAX
SALE CERTIFICATE #21-00009 FOR BLOCK 138 LOT 14 KNOWN AS 100 MAIN ST**

**Resolution #2022-83
04/21/22**

WHEREAS, at the Borough Tax Sale held on October 1, 2021, a lien was sold on Block 138 Lot 14 otherwise known as 110 Main Street; and

WHEREAS, this lien, known as Tax Sale Certificate 21-00009 was sold to US Bank Cust/PC8Firsttrust Bank at an interest rate of 18%; and

WHEREAS, the owner has redeemed certificate 21-00009 in the amount of \$964.81.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$964.81 payable to US Bank Cust/PC8Firsttrust Bank, 50 South 16th St. Suite 2050, Philadelphia, PA 19102 for the redemption of Tax Sale Certificate 21-00009.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
APPOINTMENT OF PRIMEPOINT LLC AS PAYROLL SERVICE PROVIDER**

**Resolution #2022-84
04/21/22**

WHEREAS, the Local Finance Board of the State of New Jersey adopted rules regarding "Electronic Disbursement Controls for Payroll Purposes" in order to provide authority for local governments to hire third-party payroll services and disbursing services to disburse funds to payroll agencies; and

WHEREAS, the Borough of Oceanport adopted Ordinance #991 to establish electronic disbursement controls for payroll purposes pursuant with N.J.S.A. 52:27D-20.1 and N.J.A.C. 5:30-17.1 et. seq.; and

WHEREAS, the Borough Administrator has recommended that the Borough transition its service provider from ADP to Primepoint LLC; and

WHEREAS, pursuant with Ordinance #991, the Borough Administrator and Chief Financial Officer have reviewed the proposal and contract terms of service for compliance with the Borough's ordinance; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Oceanport that Primepoint LLC is hereby appointed as Payroll Service Provider pursuant with Ordinance #991, N.J.S.A. 52:27D-20.1 and N.J.A.C. 5:30-17.1 et. seq

BE IT FURTHER RESOLVED that the Borough Clerk shall provide a copy of this resolution to the Borough Administrator, Chief Financial Officer, Purchasing Agent and Payroll Clerk.



Revised Payroll, Time & Labor, and HMRS Proposal for: Borough of Oceanport

Prepared for: Donna Phelps

Prepared by: Jerry Hampton

Date: March 2, 2022

Primepoint LLC
2 Springside Rd.
Westampton, NJ 08060
609-298-7373
www.primepoint.com



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 - 2. Processings with Year Round Employees and Summer Employees (3 Processings)
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 - 1. HRMS Functions
 - 2. Time & Labor Management
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V. References

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I. About Primepoint

A. Primepoint's Technology

PRIMEPOINT IS A HUMAN RESOURCE AND PAYROLL MANAGEMENT COMPANY OFFERING PROPRIETARY CLOUD-BASED TECHNOLOGY THAT INTERGRATES:

Human Resource Management System

Provides the capability to manage an employee's work life from recruitment to separation

Payroll Management/Processing

Advanced technology creates streamlined payroll processing and reporting, as well as improved management of payroll finances and G/L entries

Reporting and remitting to Federal, 50 states & local tax jurisdictions

Time and Labor Management Solutions

SAAS system to manage both employee time worked and time off

Employee Scheduling

EmployeeXperience® Self-service Web Portal

Accessible via computer and Smartphone apps, includes single sign-on to time collection and benefits administration systems, enables on-boarding, online benefits enrollment, employee communications, and much more

Provides an Employee Support Center. We believe that this employee call center is vital to the successful use of an employee portal. This and future generations of employees are technologically aware and expect more sophisticated mobile-friendly tools to easily and quickly access information. We support your employees with not only a great tool, but also great support in its use. Our Employee Support Center is a standard service at no additional charge

Human Resource Support Services

Includes employee handbooks, HR help desk, job descriptions, and much more.

Benefit Management Including ACA Compliance and Reporting

Primepoint offers tools to measure and manage benefit eligibility and online benefits enrollment via Primepoint's EmployeeXperience®, the outcome of which will enable reporting as required under the Affordable Care Act (ACA)

IT'S JUST A CLICK AWAY, TO LEARN ABOUT PRIMEPOINT'S:

[Philosophy & Culture](#)

[Customer Service](#)

[History](#)

[SAS Certification](#)

[Government Specialist](#)

[Non-Profit Specialist](#)

[Large Employer Specialist](#)

B. Primepoint's Service

We take a different approach to service that creates what we call the



**From your first interaction with us, you'll notice the difference.
And once you become a customer, you'll experience the difference.**



live payroll support based in the US
we don't outsource our support, nor do we
rely on automated answers



hold time that averages 7 seconds
your calls are answered quickly by a service
team that knows you by name



**quick & accurate responses
to your payroll questions**
your dedicated service team is readily available
to answer your questions via phone or email



painless transitions
you'll experience an efficient transition to our service
that starts from your first interactions with us



tailored solutions
we partner with you to tailor solutions to help
make your individual processes more efficient



**streamlined employee support
through the employeeXperience®**
your employees can easily access and manage their
payroll information through our self-service portal



very high customer satisfaction
96% of our customers report being satisfied or
very satisfied with their transition to Primepoint



See the Difference

And if that's not enough, check out the [100 Reasons to Switch](#) to Primepoint

II. Transition to Primepoint's Services

A. Overview

This will be the start of when you experience and appreciate the **Primepoint Experience™**.

Primepoint offers a unique transition process designed to ensure new customers experience a smooth conversion from processing payroll with ADP systems & services to Primepoint's systems & services.

The Implementation Team will be by your side every step of the way.

- Made up of experienced professionals
- Has a wealth of experience transitioning customers
- Will be your direct contact during transition, when systems go live, and until all your expected services and solutions are completed and running smoothly

After the transition, Borough of Oceanport will be assigned to Primepoint's Government Service Team (with direct phone and email access).

- Trained and experienced to serve government clients with their unique and complex needs
- Able to implement process improvements when needed or uncovered
- Turnover is very low, so you get to know the team members and the team members get to know you

NEW CUSTOMER SURVEY RESULTS

PRIMEPOINT IS KNOWN FOR PAINLESS TRANSITIONS WITH 97% OF TRANSITIONED CUSTOMERS SAYING THEY WERE VERY SATISFIED OR SATISFIED WITH THEIR CHANGE TO PRIMEPOINT AND THE TRANSITION WAS AS EASY AS OR EVEN EASIER THAN THEY EXPECTED.

Very Satisfied: 78%

Satisfied: 19%

Somewhat Satisfied: 2.6%

Not Satisfied: 0%

B. Transitioning to Primepoint Payroll & HRMS

INITIAL PHASE

When: Typically 6-8 weeks prior to 1st payroll date

Duration: 1 hour

An Implementation Team Member will arrange a phone meeting to obtain the login credentials of your current system and to obtain additional information needed to establish your company up in our system. An HR Solutions team member will arrange a phone meeting to discuss the timing and priorities in rolling out the HR system functions you have selected.

DISCOVERY PHASE

When: Preliminary data analysis has been performed

Duration: Varies

Your assigned Implementation Team Member will communicate with you via emails/phone to discuss questions uncovered during data analysis and discuss custom configuration projects, i.e. custom reports, earning codes and pay rates, data integrations, etc.

SYSTEM INTRODUCTION PHASE

When: After last payroll is run with current provider

Duration: Estimated 1-2 hours

Your assigned Implementation Team Member will conduct a GoToMeeting introduction on general system navigation and employee maintenance. Business users will now be responsible to maintain all data in Primepoint's System.

PROCESS PHASE

When: Day of your 1st payroll processing

Duration: Estimated 1-2 hours

Your assigned Implementation Team Member will conduct a GoToMeeting session to assist in executing the first payroll process.

HRMS ROLL-OUT PHASE

When: Varies

Duration: Varies based on amount of technology purchased

Depending on the specific HRMS functions you purchased, a Systems Support and/or HR Support Team Member will conduct GoToMeeting Training with the appropriate HR contact(s).

HOW DID WE DO? PHASE

When: Approximately 1 month after 1st payroll processing

Your Relationship Manager will call or meet with you to review & evaluate the sales process and the implementation process of the payroll system and HRMS functions.

Specific Dates - To Be Determined

Payroll training dates will be coordinated by your assigned Implementation Team member.

T&L training dates (if applicable) will be coordinated by your assigned T&L Team member.

Technology training dates will be coordinated by an HR Support and/or Systems Support Team member.

C. Transitioning to Primepoint Time & Labor

INITIAL PHASE

When: Typically 6-8 weeks prior to 1st payroll date

You need to provide copies of Personnel manual, CBAs and any memorandums that alter them.

1ST TAB PHASE

When: Preliminary data analysis has been performed

You need to submit the first tab of an Excel Workbook (Census info and approval Workflow) that Primepoint will provide you.

INSTALLATION PHASE

When: Approximately 1 month before 1st Processing Date (if applicable)

A Primepoint T&L Specialist will assist IT remotely or personally install equipment.

SETUP REVIEW PHASE

When: Approximately 10 days before Time Collection begins

Duration: Estimated 1 - 1.5 hours

Your T&L Specialist will review the setup via a GoToMeeting.

MANAGER TRAINING PHASE

When: Approximately 3 weeks before Processing Date

Duration: Estimated 1 hour

A Primepoint T&L Specialist will provide onsite manager training via GoToMeeting (onsite if needed). Time collection begins soon after.

2ND TAB PHASE

When: Due 1 week after last processing with prior provider (sooner if possible)

You need to submit the second tab of an Excel Workbook (Remaining Accrual Balances) that Primepoint will provide you.

ADMINISTRATOR TRAINING PHASE

When: T1 week before 1st Processing Date

A Primepoint T&L Specialist will provide admin training via GoToMeeting.

PROCESS PHASE

When: 1 or 2 days before your 1st Processing Date

Duration: Estimated 1 hour

Your Primepoint T&L Specialist will assist with the transfer of file to payroll worksheet for first payroll.

Specific Dates - To Be Determined

III. Services & Pricing

Totals below are based on quantities provided to Primepoint in the discovery process.
Actual totals will be based on actual quantities.

A. Per Processing Services

1. Processings with Year Round Employees (23 Processings)

NAME	PRICE	QTY	SUBTOTAL
Processing Service	\$25.00	1	\$25.00
Per Pay Processed	\$1.25	58	\$72.50
Full Tax Service Federal & 1 State	\$12.00	1	\$12.00
Direct Deposit Service	\$5.00	1	\$5.00
Direct Deposit Service - Per Transaction	\$0.30	44	\$13.20
Check Pressure Sealing Service	\$5.00	1	\$5.00
Check Pressure Sealing Service - Per Check/Stub	\$0.15	58	\$8.70
Agency Check Service - Delivered to Client	\$1.50	3	\$4.50
Group Term Life	\$10.00	1	\$10.00
Delivery Method: Courier	\$7.00	1	\$7.00
New Hire Reporting Only charged when a new employee is hired	\$2.00	0	\$0.00
EmployeeXperience® Secure, online employee self-service portal	\$0.00	1	\$0.00
Business Access Payroll and Employee Management Portal	\$0.00	1	\$0.00

Per Processing Total \$162.90

2. Processings with Year Round Employees and Summer Employees (3 Processings)

NAME	PRICE	QTY	SUBTOTAL
Processing Service	\$25.00	1	\$25.00
Per Pay Processed	\$1.25	88	\$110.00
Full Tax Service Federal & 1 State	\$12.00	1	\$12.00
Direct Deposit Service	\$5.00	1	\$5.00
Direct Deposit Service - Per Transaction	\$0.30	44	\$13.20
Check Pressure Sealing Service	\$5.00	1	\$5.00
Check Pressure Sealing Service - Per Check/Stub	\$0.15	88	\$13.20
Agency Check Service - Delivered to Client	\$1.50	3	\$4.50
Group Term Life	\$10.00	1	\$10.00
Delivery Method: Courier	\$7.00	1	\$7.00
New Hire Reporting Only charged when a new employee is hired	\$2.00	0	\$0.00
EmployeeXperience® Secure, online employee self-service portal	\$0.00	1	\$0.00
Business Access Payroll and Employee Management Portal	\$0.00	1	\$0.00

Per Processing Total \$204.90

B. Monthly Services

1. HRMS Functions

NAME	PRICE
Report Builder	\$100.00
<u>Report Builder</u> gives you the ability to create customizable queries that open in MS Excel.	

HRMS Monthly Total \$100.00

2. Time & Labor Management

a. Months with Year Round Employees (10 Months)

NAME	PRICE	QTY	SUBTOTAL
Cloud-Based Mid-Market Edition	\$50.00	1	\$50.00
Includes PC and Smart Phone Time Collection and Customized Time Off Tracking			
Per User Fee	\$4.50	42	\$189.00
Tier Pricing: 1-49 Users \$4.50 50--99 Users \$4.25			

T & L Monthly Total \$239.00

b. Months with Year Round Employees and Summer Employees (2 Months)

NAME	PRICE	QTY	SUBTOTAL
Cloud-Based Mid-Market Edition	\$50.00	1	\$50.00
Includes PC and Smart Phone Time Collection and Customized Time Off Tracking			
Per User Fee	\$4.25	72	\$306.00
Tier Pricing: 1-49 Users \$4.50 50--99 Users \$4.25			

T & L Monthly Total \$356.00

C. Quarterly Services

NAME	PRICE
PERS Report	\$0.00
PFRS Report	\$0.00
Quarterly Total \$0.00	

D. Year End Services

NAME	PRICE	QTY	SUBTOTAL
Year End Processing & Filing	\$40.00	1	\$40.00
Per W-2	\$3.50	88	\$308.00
W-2 Delivery Method: Local Courier	\$7.00	1	\$7.00
Year End Total \$355.00			

E. Total Annualized Fees

NAME	PRICE	QTY	SUBTOTAL
Per Processing Service Fees	\$162.90	23	\$3,746.70
Processings with Year Round Employees			
Per Processing Service Fees	\$204.90	3	\$614.70
Processings with Year Round And Summer Employees			
HRMS Monthly Service Fees	\$100.00	12	\$1,200.00
T & L Monthly Service Fees	\$239.00	10	\$2,390.00
Months with Year Round Employees			
T & L Monthly Service Fees	\$356.00	2	\$712.00
Months with Year Round and Summer Employees			
Quarterly Service Fees	\$0.00	4	\$0.00
Year End Service Fees	\$355.00	1	\$355.00
Annualized Total \$9,018.40			

F. Service Implementation Fees

NAME	PRICE
Customized Service and System Configuration including Standard Training Standard Training is defined as "training to competency" with a maximum of 5 hours of web-based training. Additional training is available upon request at the rates indicated at the rates listed under Miscellaneous Services. One Time Fee includes historic payroll data import from the current calendar year in which service begins (unless Benefits Management is purchased, then the previous year's history will also be imported). See Miscellaneous Services Section for fee to import additional historic payroll data.	\$800.00
Time & Labor Management System Configuration including Standard Training Standard Training is defined as "training to competency" with a maximum of 3 hours of web-based training. Additional web-based training is available upon request at \$150.00/hour.	\$1,000.00

One Time Implementation Total \$1,800.00

G. Miscellaneous Services (as needed)

NAME	FEE
Additional Tax Jurisdictions	\$7.00/jurisdiction/month
Agency Checks	\$1.50/check - Remitted by Client \$3.00/check - Remitted by Primepoint
Check - Void & reissue	\$1.25/check
EFT Reversal (+ \$75 if funds are not available)	\$1.55/reversal
Payroll Check Credited via Wire Transfer	\$30.00/wire transfer
Amended Tax Returns (1st-3rd Quarters)	\$100.00 + \$50.00/agency
Amended Tax Returns (4th Quarter including W-2C and W-3C)	\$300.00 + \$50.00/agency
Additional Training	\$150.00/hour GoToMeeting or at Primepoint
Next Day Delivery: Local Courier (Get Quote for National Courier)	\$7.00/delivery
Direct Deposit Service	\$5.00 Base & \$0.50/transaction/processing
Primepoint Check Service	\$5.00 Base & \$0.50/transaction/processing
Labor Law Poster Replacement Plan	\$5.00/Poster/month
Workers Comp Pay As You Go Service	\$12.00/month
General Ledger Service	\$10.00/processing + \$100/hr Set Up Fee
Importing of Historic Payroll Data	\$300.00/year + \$0.15/check

IV. HRMS Functions to Consider

HRMS FUNCTIONS	MONTHLY FEE	IMPLEMENTATION FEE
<u>Document Management</u> This module gives you the ability to upload company documents and forms for convenient administrative access and for employees to view in the self-service portal, EmployeeXperience. You can also upload a document that, upon logging into the EmployeeXperience, requires employee(s) to download and acknowledge reading. A record is kept of all acknowledgements.	\$50.00	\$250.00
<u>Recruitment Management & Applicant Tracking</u> This module gives you the ability to create and accept online employment applications so you can streamline the hiring process. Document Management is required.	\$250.00	\$1,500.00
<u>OSHA Reporting</u> This module gives you the ability to record OSHA & Workers Comp accidents/injuries and generate the required 300 and 301 reports.	\$50.00	\$200.00
<u>Electronic Onboarding / Workflow</u> This module gives you the ability to electronically on-board new employees. New hires will receive an email with a link to enroll into the EmployeeXperience, Primepoint's self-service portal. Once enrolled, new hires are asked to complete their system profile and important employment documents i.e. W-4, I-9, etc.) Document Management is required.	\$150.00	\$1,500.00
<u>Employee Events Management</u> This module will automatically track all system field changes, including the user who made the change, value of the field prior to the change, and date & time of the change. Users can log employee events in real-time, i.e. accidents, disciplinary actions, meeting notes, etc. Users can also schedule future events and be prompted when scheduled.	\$100.00	\$250.00
<u>Role Based Security</u> This module gives you the ability to create user roles within the system. Roles can limit system access and/or edit rights. System users will then be assigned to the role appropriate for their position.	\$50.00	\$200.00
<u>Employee HR Profile</u> This module gives you the ability to organize and maintain important information about each employee. (Performance Reviews, Education & Training Tracking, Compliance, Emergency Contacts, Dependents, Company Property, Education, Positions, etc.)	\$100.00	\$250.00

HRMS FUNCTIONS	MONTHLY FEE	IMPLEMENTATION FEE
<u>Benefits Management</u> *ACA Reporting and Compliance This module gives you the ability to manage all forms of employee benefits. The system will help you monitor benefit eligibility for variable-hour employees, keeping you in compliance with ACA. The system will also produce the required year-end ACA reporting. *Employee Online Benefits Election This function gives your employees the ability to elect benefits via the employee self-service portal. Benefits Management and Document Management are required.	\$100.00 + \$3/EE (for BM with ACA R&C) + \$2/EE (for BM with Benefits Election)	\$1,500.00
<u>Position Management</u> This very powerful function will help you to view your business's staff in a new and much more efficient manner. It will assist with budget analysis, information reporting, help identify open positions, clarify the organizational structure, and much more including things unique to your business. You'll move from an employee-centric to a position-centric view of your staff, which will provide you with new insights into your business. Our HR team will help you create organizational positions, and apply to those positions all the important attributes, such as pay ranges (min - max), wage allocations, training, education, certifications, licenses, or whatever applies to your business. Additionally, this function streamlines your HR functions by making maintenance of employees more efficient and comprehensive as they may move from one position to another.	\$150.00	\$1,000.00

V. References

Burlington City Ken MacMillan - CFO 609-386-0200 x 120 195 employees Started 1/1/05 Previously InHouse	Burlington Township Jodi Botlinger 609-239-5832 192 employees Started 7/2/10 Previously used ADP
Montgomery Township Darleen Hamilton 908-359-8211 x224 334 employees Started 1/1/09 Previously used ADP	City of Asbury Park Mary Kay Callahan - Payroll 732-502-5715 726 employees Started 1/1/04 Previously used ADP
City of Hoboken Maria Pepe - Assistant Comptroller (201) 420-2022 650 employees Started 10/23/14 Previously used ADP	City of New Brunswick Ida Patron - Payroll Manager 732-745-5045 680 employees Started 1/4/14 Previously used ADP
Ewing Township Joanna Mustafa – CFO 609-883-2900x7601 423 employees Started 1/13/12 Previously used ADP	Princeton, A Municipal Corporation Jacqueline Nagin – CFO 609-497-7621 228 employees Started 1/9/09 Previously used ADP
Monroe Township Marianne Tyler – Payroll 856-728-9800 x252 240 employees Started 1/1/06 Previously used ADP	

VI. Acceptance

BY SIGNING THIS PROPOSAL, BOROUGH OF OCEANPORT:

- agrees to pay Primepoint the fees described above,
- understands that the fees will be paid at the agreed upon frequency and method,
- understands that you are solely responsible for ensuring its pay rules are in full compliance with all Federal and State labor laws,
- authorizes Primepoint to move forward with the set-up of the above services.

☒ By checking this box, I accept the terms of this proposal and agree to the terms of the [Primepoint Service Agreement](#).

Primepoint:



March 2, 2022
Jerry Hampton

Borough of Oceanport:



March 9, 2022
Donna M. Phelps

Proposal is valid for 90 days.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A NON-FAIR AND OPEN CONTRACT FOR PROVISION OF IT EQUIPMENT
SERVICES BETWEEN INTRON TECHNOLOGY AND THE BOROUGH OF OCEANPORT**

**Resolution #2022-85
04/21/22**

WHEREAS, the Borough of Oceanport has a need to replace desktop computers, monitors and associated equipment by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and,

WHEREAS, the Borough has determined that the value of the services may exceed \$17,500.00.

WHEREAS, the Borough of Oceanport has awarded a Professional Service Contract to Intron Technology for IT Services & Support for 2022 and desires to award this contract for IT equipment consistent with their existing contract; and

WHEREAS, Intron Technology has completed and submitted a Business Entity Disclosure Certification and Political Contribution Disclosure Form which certifies that Intron Technology has not made any reportable contributions to a political or candidate committee in the Borough of Oceanport in the previous one year, and the contract will prohibit Intron Technology from making any reportable contributions through the term of the contract; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. Intron Technology is hereby appointed to provide IT equipment for calendar year 2022 for an amount not to exceed Seventeen-thousand five hundred dollars (\$17,500).
2. Intron Technology is prohibited from making any contribution to a political or candidate committee during the term of this appointment.
3. The Purchasing Agent is hereby authorized to contract for services on behalf of the Borough of Oceanport subject to the availability of funds encumbered by purchase order on an as needed Basis pursuant with N.J.A.C. 5:30-5.4

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with the Borough Clerk with said contract.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
IN SUPPORT OF THE ABILITY OF MUNICIPALITIES TO ADOPT REGULATIONS TO
PROTECT PUBLIC HEALTH, SAFETY, AND WELFARE FROM THREATS OF FLOODING**

Resolution #2022-86

04/21/22

WHEREAS, in recent years, residents have experienced more frequent and severe storms, which have caused increased flooding and flood damage in the municipality; and

WHEREAS, the increase of flooding events and flood damage threatens the public health, safety, and welfare, imposes economic damages to residents, and taxes municipal services that are forced to respond to increased flooding; and

WHEREAS, pursuant to N.J.A.C. 7:8-1.S(a), municipalities are permitted to impose additional or more stringent stormwater management requirements than the model ordinance promulgated by the New Jersey Department of Environmental Protection ("NJDEP"); and

WHEREAS, each municipality has unique situations that may require additional or more stringent regulations in order to be in full compliance with the controlling state and federal statutes, regulations, and permits, and in order to protect their residents from threats of flooding and flooding related damage; and

WHEREAS, the New Jersey Department of Community Affairs ("NJDEP") is considering proposed regulations amending Residential Site Improvement Standards that would further curtail a municipality's ability to protect its residents from the threat of flooding and flood related damage; and

NOW THEREFORE, BE IT RESOLVED by the governing body of the Borough of Oceanport that it supports regulations that provide flexibility to municipalities to adopt additional and/or more stringent stormwater regulations, in order to allow municipalities to protect its residents from threats of flooding and flood damage; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Oceanport opposes the continuation of any Residential Site Improvement Standard regulations that would limit a municipality's ability to establish more protective flood prevention and stormwater management regulations than the model ordinances promulgated by the NJDEP; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Oceanport requests the Governor and the state legislature take action to ensure that the Residential Site Improvement Standards do not limit a municipality's ability to protect its residents from the threat of flooding; and

BE IT FURTHER RESOLVED that Oceanport requests the NJDEP take whatever legal action available to ensure that a municipality's ability to protect its residents from flooding is not in any way impeded or restricted; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Senate President Nicholas Scutari, Assembly Speaker Craig Coughlin, Senator Declan O'Scanlon, Assemblywoman Victoria Flynn, Assemblyman Gerry Scharfenberger, Governor Phil Murphy, Lt. Governor Sheila Oliver, New Jersey Department of Environmental Protection Commissioner Shawn LaTourette, and the New Jersey State League of Municipalities.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING CHANGE ORDER #3 & FINAL - 2020 ROAD PROGRAM CONTRACT**

**Resolution #2022-87
04/21/22**

WHEREAS, change orders are regulated by Local Finance Board Regulations (N.J.A.C. 5:30-14.4); and

WHEREAS, there is a need to amend the contract with Fiore Paving Co. as stated in a letter from the Engineer dated March 17, 2022 due to a 2% penalty for the surface course pursuant with NJDOT criteria for asphalt testing; and

WHEREAS, the original contract of \$896,543.86 will be decreased by \$708.76 to reflect Change Order #3's adjustment for the 2% penalty and closes out the project for an final adjusted contract amount of \$915,355.30; and

WHEREAS, the Borough Council is satisfied that the requested change was necessary and has been carried out.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport as follows,

1. Change Order #3 to the contract between the Borough of Oceanport and Fiore Paving Co. is hereby approved.
2. The Mayor or Borough Clerk are hereby authorized to sign the change order on behalf of the Borough.

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 732 704 5978



March 17, 2022

Honorable Mayor and Council
Borough of Oceanport
315 East Main Street
Oceanport, NJ 07757

Change Order #3 Final
2020 Road Program
Borough of Oceanport, Monmouth County, New Jersey
Colliers Engineering & Design Project No. OPB-170

Dear Mayor and Council,

Enclosed please find Change Order #3 Final for the above referenced project. The asphalt testing NJDOT's new criteria resulted in a 2% penalty for the surface course.

Enclosed are four (4) copies of Change Order No. 3 Final. The change order decreases the contract amount to \$915,355.30 reflecting a decrease of \$708.76. Please return all four (4) copies of the executed Change Order to our office.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
DBA Maser Consulting

A handwritten signature in blue ink, appearing to read "W.H. White III".

William H.R. White, III, P.E., P.P., C.M.E.
Oceanport Borough Engineer

WHW/dmm
Enclosures

cc: Jeanne Smith, RMC, Borough Clerk (via email)
Katie LaPorta, CFO (via email)
Robert Fiore (via email)

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NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 3 Final
STATE AID PROJECT

10.6.a

Project	2020 Road Program MA FY 2020 - Comanche Drive Improvements Phase I
Municipality	Borough of Oceanport
County	Monmouth
Contractor	Fiore Paving Co, Inc.

In accordance with the project Supplementary Specification, the following are changes in the contract.

Location and Reason for Change (Attach additional sheets if required)

- **Penalty for Air Void test results in Proposal A (Comanche Drive) HMA Surface Course of 2%**

PROPOSAL A

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
P-1	2% Air Void Penalty for HMA Surface Course	1.00 LS	(\$708.76)	\$ (708.76)
				\$ (708.76)

Amount of Original Contract	\$	896,543.86
Change Order No. 1	\$	49,980.00
Change Order No. 2	\$	(30,459.80)
Change Order No. 3 Final	\$	(708.76)
Adjusted Amount Based on Change Order No. 1 - 3 (Final)	\$	915,355.30

Extra	\$	0.00
Supplemental	\$	0.00
Reduction	\$	-708.76
Total Change	\$	-708.76

% Change in Contract
[(+) Decrease] -0.08%


Colliers Engineering & Design
(Engineer)

3/12/21
(Date)

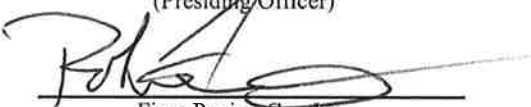
Approved: _____

(District Manager)
(Bureau of Local Aid)

(Date)

Borough of Oceanport
(Presiding Officer)

(Date)


Fiore Paving Co., Inc.
(Contractor)

3/16/22
(Date)

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A CONTRACT WITH MONMOUTH COUNTY DIVISION OF PUBLIC WORKS
FOR TREE REMOVAL/MAINTENANCE SERVICES**

**Resolution #2022-88
04/21/22**

WHEREAS, the Borough of Oceanport has need for tree maintenance/removal services; and

WHEREAS, Mayor Coffey requested quotes for various sites from the MONMOUTH COUNTY DEPARTMENT OF PUBLIC WORKS who has provided 6 quotes to perform the following services:

Tree Removal(s) - Blackberry Bay Park
Tree Removal(s) - Community Center Park
Tree Removal(s) - Trinity Park
Tree Removal(s) - Evergreen Park
Tree Removal(s) - Borough land between 548 & 555 Shrewsbury Ave
Tree Maintenance - Billings Park at Wolf Hill Ave

WHEREAS, the N.J.S.A. 40A:11-5(2) authorizes agreements between government agencies without public advertising; and

WHEREAS, the cost of services for the six (6) quotes totals \$10,256.72; and

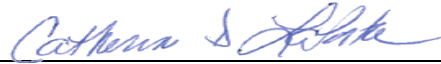
WHEREAS, funds in the amount of \$7,198.74 are available in the Open Space Fund and funds in the amount of \$3,057.98 are available in Account # 01-201-26-310-258 of the CY2022 temporary budget

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Oceanport that:

1. The Mayor is hereby authorized to execute the attached quotes dated March 14, 2022 for tree removal services by the Monmouth County Public Works Division.
2. The Purchasing Agent is authorized to take such other actions necessary and appropriate to accomplish the purposes of this resolution; and

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient uncommitted funds available in Account #06-270-00-500-020, Open Space in the amount of \$7,198.74; Account #01-201-26-310-258, Public Buildings & Grounds Tree Maintenance in the amount of \$3,057.98 for a total contract amount of \$10,256.72 for the stated purpose.



Catherine D. LaPorta, CFO



MONMOUTH COUNTY PUBLIC WORKS & ENGINEERING **MATERIAL/EQUIPMENT/SERVICE REQUEST FORM**

WORK ORDER #: Task 273611

REQUESTOR'S INFORMATION- PART I

Requestor's Name: Jay Coffey Phone Number: _____

Municipality: OceanPort Department: Mayors Office

Service Requested & Location (If Applicable):
Remove trees at Blackberry Bay Park

Equipment Requested (If Applicable):

Material Requested (If Applicable):

Delivery Requested: ☐ Yes ☐ No

Date Needed: _____ Expected Date of Return: _____

Requestor's Signature: _____ Date: _____

MONMOUTH COUNTY'S APPROVAL- PART II

Division: Shade Tree District (If Applicable): _____

Administrative Fee:	\$ <u>18.50</u>
Estimated Labor Cost:	\$ <u>1,125.39</u>
Estimated Material Cost:	\$ <u>84.67</u>
Estimated Equipment Cost:	\$ <u>1,413.75</u>
Delivery Cost *(Optional):	\$ _____

ESTIMATED TOTAL COST: \$ 2,623.81

☐ If box is checked, estimate is based on visual inspection of required repairs. Final costs will be based on actual repairs completed due to extent of deterioration and/or damage found.

Division Head Signature: _____ Date: 3/14/2022

Department Head Signature: _____ Date: 3/14/2022

Comments: _____

Original-Division

Copy-Municipality

Copy-Director's Office



MONMOUTH COUNTY PUBLIC WORKS & ENGINEERING

MATERIAL/EQUIPMENT/SERVICE REQUEST FORM

 WORK ORDER #: Task 273880

REQUESTOR'S INFORMATION- PART I

Requestor's Name: Jay Coffey Phone Number: _____

Municipality: OceanPort Department: Mayors Office

Service Requested & Location (If Applicable):
Remove trees at Community Center Park

Equipment Requested (If Applicable):

Material Requested (If Applicable):

Delivery Requested: ☐ Yes ☐ No

Date Needed: _____ Expected Date of Return: _____

Requestor's Signature: _____ Date: _____

MONMOUTH COUNTY'S APPROVAL- PART II

Division: Shade Tree District (If Applicable): _____

Administrative Fee: \$ 18.50

Estimated Labor Cost: \$ 643.08

Estimated Material Cost: \$ 56.22

Estimated Equipment Cost: \$ 817.65

Delivery Cost *(Optional): \$ _____

ESTIMATED TOTAL COST: \$ 1,516.95

☐ If box is checked, estimate is based on visual inspection of required repairs. Final costs will be based on actual repairs completed due to extent of deterioration and/or damage found.

Division Head Signature: _____ Date: 3/14/2022

Department Head Signature: _____ Date: 3/14/2022

Comments: _____

Original-Division

Copy-Municipality

Copy-Director's Office



MONMOUTH COUNTY PUBLIC WORKS & ENGINEERING **MATERIAL/EQUIPMENT/SERVICE REQUEST FORM**

WORK ORDER #: Task 273882

REQUESTOR'S INFORMATION- PART I

Requestor's Name: Jay Coffey Phone Number: _____

Municipality: OceanPort Department: Mayors Office

Service Requested & Location (If Applicable):
Remove trees at Trinity Park

Equipment Requested (If Applicable):

Material Requested (If Applicable):

Delivery Requested: ☐ Yes ☐ No

Date Needed: _____ Expected Date of Return: _____

Requestor's Signature: _____ Date: _____

MONMOUTH COUNTY'S APPROVAL- PART II

Division: Shade Tree District (If Applicable): _____

Administrative Fee:	\$ <u>18.50</u>
Estimated Labor Cost:	\$ <u>643.08</u>
Estimated Material Cost:	\$ <u>68.26</u>
Estimated Equipment Cost:	\$ <u>817.65</u>
Delivery Cost *(Optional):	\$ _____

ESTIMATED TOTAL COST: \$ 1,528.99

☐ If box is checked, estimate is based on visual inspection of required repairs. Final costs will be based on actual repairs completed due to extent of deterioration and/or damage found.

Division Head Signature: _____ Date: 3/14/2022

Department Head Signature: _____ Date: 3/14/2022

Comments: _____

Original-Division

Copy-Municipality

Copy-Director's Office



MONMOUTH COUNTY PUBLIC WORKS & ENGINEERING

MATERIAL/EQUIPMENT/SERVICE REQUEST FORM

WORK ORDER #: Task 273885**REQUESTOR'S INFORMATION- PART I**

Requestor's Name: Jay Coffey Phone Number: _____

Municipality: OceanPort Department: Mayors Office

Service Requested & Location (If Applicable):
Remove trees at Wolf Hill School

Equipment Requested (If Applicable):

Material Requested (If Applicable):

Delivery Requested: ☐ Yes ☐ No

Date Needed: _____ Expected Date of Return: _____

Requestor's Signature: _____ Date: _____

MONMOUTH COUNTY'S APPROVAL- PART IIDivision: Shade Tree District (If Applicable): _____

Administrative Fee:	\$ <u>18.50</u>
Estimated Labor Cost:	\$ <u>643.08</u>
Estimated Material Cost:	\$ <u>68.26</u>
Estimated Equipment Cost:	\$ <u>817.65</u>
Delivery Cost *(Optional):	\$ _____

ESTIMATED TOTAL COST: \$ 1,528.99☐ If box is checked, estimate is based on visual inspection of required repairs. Final costs will be based on actual repairs completed due to extent of deterioration and/or damage found.Division Head Signature: _____ Date: 3/14/2022Department Head Signature: _____ Date: 3/14/2022

Comments: _____

Original-Division

Copy-Municipality

Copy-Director's Office



MONMOUTH COUNTY PUBLIC WORKS & ENGINEERING

MATERIAL/EQUIPMENT/SERVICE REQUEST FORM

 WORK ORDER #: Task 273883

REQUESTOR'S INFORMATION- PART I

Requestor's Name: Jay Coffey Phone Number: _____

Municipality: OceanPort Department: Mayors Office

Service Requested & Location (If Applicable):
Remove trees at Evergreen Park

Equipment Requested (If Applicable):

Material Requested (If Applicable):

Delivery Requested: ☐ Yes ☐ No

Date Needed: _____ Expected Date of Return: _____

Requestor's Signature: _____ Date: _____

MONMOUTH COUNTY'S APPROVAL- PART II

Division: Shade Tree District (If Applicable): _____

Administrative Fee: \$ 18.50

Estimated Labor Cost: \$ 643.08

Estimated Material Cost: \$ 68.26

Estimated Equipment Cost: \$ 817.65

Delivery Cost *(Optional): \$ _____

ESTIMATED TOTAL COST: \$ 1,528.99

☐ If box is checked, estimate is based on visual inspection of required repairs. Final costs will be based on actual repairs completed due to extent of deterioration and/or damage found.

Division Head Signature: _____ Date: 3/14/2022

Department Head Signature: _____ Date: 3/14/2022

Comments: _____

Original-Division

Copy-Municipality

Copy-Director's Office

1/16/18



MONMOUTH COUNTY PUBLIC WORKS & ENGINEERING

MATERIAL/EQUIPMENT/SERVICE REQUEST FORM

WORK ORDER #: Task 273886**REQUESTOR'S INFORMATION- PART I**Requestor's Name: Jay Coffey Phone Number: 201-993-9554Municipality: OceanPort Boro Department: Mayors Office

Service Requested & Location (If Applicable):

Between houses 548 and 555 Shrewsbury Ave- Tree removal

Equipment Requested (If Applicable):

Material Requested (If Applicable):

Delivery Requested: ☐ Yes ☐ No

Date Needed: _____ Expected Date of Return: _____

Requestor's Signature: _____ Date: 3/11/2022**MONMOUTH COUNTY'S APPROVAL- PART II**Division: Shade Tree

District (If Applicable): _____

Administrative Fee: \$ 18.50Estimated Labor Cost: \$ 643.08Estimated Material Cost: \$ 68.26Estimated Equipment Cost: \$ 817.65

Delivery Cost *(Optional): \$ _____

ESTIMATED TOTAL COST: \$ 1,528.99☐ If box is checked, estimate is based on visual inspection of required repairs. Final costs will be based on actual repairs completed due to extent of deterioration and/or damage found.Division Head Signature: _____ Date: 3/14/2022Department Head Signature: _____ Date: 3/14/2022

Comments: _____

Original-Division

Copy-Municipality

Copy-Director's Office

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A CONTRACT FOR PRINTING SERVICES BETWEEN JERSEY PRINTING
ASSOCIATES AND THE BOROUGH OF OCEANPORT**

**Resolution #2022-89
04/21/22**

WHEREAS, the Borough has need of printing services for various Borough forms and documents as the need may arise by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and

WHEREAS, the Borough desires to appoint Jersey Printing Associates to provide said services needed during CY2022 which are anticipated to exceed the pay to play threshold of \$17,500; and

WHEREAS, the Borough wishes to award a contract to Jersey Printing Associates to provide printing services for an amount not to exceed the Borough's bid threshold of \$44,000 for the anticipated term of January 1, 2022 through December 31, 2022 pursuant with N.J.S.A. 40A:11-3 et. seq.; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:44A-20.B, Jersey Printing Associates has completed and submitted a Business Entity Disclosure Certification and Political Contribution Disclosure Form which certifies that Jersey Printing Associates has not made any reportable contributions to a political or candidate committee in the Borough of Oceanport in the previous one year, and the contract will prohibit Jersey Printing Associates from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. Jersey Printing Associates is hereby appointed to provide printing services for calendar year 2022 for an amount not to exceed the Borough's bid threshold of Forty-four thousand dollars (\$44,000).
2. Jersey Printing Associates is prohibited from making any contribution to a political or candidate committee during the term of this appointment.
3. The Purchasing Agent is hereby authorized to contract for services on behalf of the Borough of Oceanport subject to the availability of funds encumbered by purchase order on an as needed basis pursuant with N.J.A.C. 5:30-5.4

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with the Borough Clerk with said contract.

BE IT FURTHER RESOLVED that a summary of the above shall be published in an official newspaper of the Borough as required by law.

**BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
BOROUGH OF OCEANPORT**

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Jersey Printing Associates has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding January 2022 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Borough of Oceanport as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

John F. Coffey	Meghan Walker
William Deerin	Oceanport Republican Committee
Richard Gallo	Oceanport Democratic Committee
Bryan Keeshen	
Michael O'Brien	
Thomas Tyrdik	

Part II - Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐ Partnership ☒ Corporation ☐ Sole Proprietorship ☐ Subchapter S Corporation
☐ Limited Partnership ☐ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Patricia Pfeiffer	48 Riverside Avenue Oceanport NJ 07757

Part 3 - Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Jersey Printing Associates

Signature of Affiant: [Signature]

Title: Owner

Printed Name of Affiant: Patricia Pfeiffer

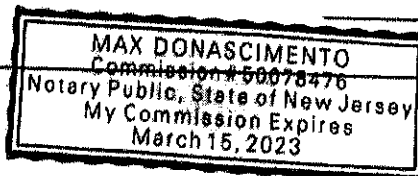
Date: 4/1/22

Subscribed and sworn before me this 1 day of April, 2022.

My Commission expires: 3/15/23

(Witnessed or attested by) [Signature]

(Seal)



**RESOLUTION OF THE BOROUGH OF OCEANPORT
AMENDING THE FEES SET FOR EXTRA DUTY ASSIGNMENTS FOR CY2022**

**Resolution #2022-90
04/21/22**

WHEREAS, the fees for Extra Duty Assignments are to be set by resolution pursuant with Borough Code 78-13(C);
and

NOW THEREFORE BE IT RESOLVED, that the fees for such Extra Duty Assignments are amended and set as follows with strikeout text representing to be removed and underlined text representing new:

1. The rate for Extra Duty Assignment shall be ~~\$68.00~~ \$85.45 per hour for police officers, Class I and II special officers.
2. ~~For Extra Duty Assignments exceeding 8 hours or between 5 P.M. and 7 A.M. or on a Saturday, Sunday or Federal holiday, or with less than 8 hours advance notice (emergency detail), the rate shall be \$79.00 per hour for police officers, Class I and II special officers.~~
3. All Extra Duty Assignment shall have a minimum of four (4) hours.
4. Notification of cancellations must be made not less than two (2) hours in advance or the four (4) hour minimum applies.

BE IT FURTHER RESOLVED that the following fees for such Extra Duty Assignments are set forth as follows for Monmouth Park Race Track.

1. The rate for Extra Duty Assignment shall be ~~\$60.00~~ \$65.00 per hour for police officers, Class I and Class II special officers on live racing days only.
2. All Extra Duty Assignments shall have a minimum of (2) hours up to 2 hours.
3. All Extra Duty Assignments beyond 2 hours shall have a minimum of 4 hours.
4. The Chief or his designee shall be paid the hourly rate for scheduling Monmouth Park Race Track extra duty assignments.

BE IT FURTHER RESOLVED that the Collective Bargaining Unit may agree to a reduced minimum call out time and ~~reduced rate of \$65.00 waive the increase after 5 p.m. and exceeding 8 hour rate~~ for Non-Profit and Educational Organizations through a letter of agreement which shall apply to members covered under the PBA and other Police Department Employees:

BE IT FURTHER RESOLVED that an administrative fee of \$12.00 will be charged for every \$100.00 dollars billed for an Extra Duty Assignment.

BE IT FURTHER RESOLVED that if it is determined by the Chief of Police or his designee that a Borough vehicle is required for an Extra Duty Assignment a fee of \$10.00 per hour shall be billed for an Extra Duty Assignment. No fee shall be charged if the vehicles are "on patrol".

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AMENDING RESOLUTION #2022-75 TO ADD AN 11TH LOCATION TO THE TIDAL CHECK
VALVE PROJECT**

**Resolution #2022-91
04/21/22**

WHEREAS, Resolution #2022-75 authorized a contract between the Borough of Oceanport and Colliers Engineering & Design for engineering services related to the Borough's Drainage System Tidal Check Valve project; and

WHEREAS, the project scope has been modified in accordance with the available funding for the project for the provision of eleven (11) check valves for the following locations:

ID #	STREET
OPT-17	Myrtle Ave
OPT-025	Monmouth Blvd
OPT-030	Port Au Peck Ave terminus
OPT-031	Comanche Dr terminus
OPT-027A	Port Au Peck Ave
OPT-27B	Cayuga Ave
OPT-037	Itaska Place
OPT-021A	Shore Road
OPT-01	Oceanport Ave
OPT-A71	Main Street
OPT-29	Oneida Ave

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the addition of an eleventh (11th) location for the Tidal Check Valve Location is hereby approved.

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide a copy of the adopted resolution to the Borough Engineer, Borough Administrator and Public Works Superintendent.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTMENT OF MILTON ZARATE AS PART TIME LABOR IN THE PUBLIC WORKS
DEPARTMENT**

**Resolution #2022-92
04/21/22**

WHEREAS, there is a need for additional help in the Public Works Department to assist with lawn care, general duties and parks maintenance; and.

WHEREAS, the Public Works Superintendent has recommended the appointment of Milton Zarate as part time labor and Mr. Zarate is willing and able to accept the position.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor & Council of the Borough of Oceanport, that Milton Zarate is hereby appointed to the Department of Public Works for the position of part time Labor at a rate of \$25.00 per hour in accordance with the Borough's salary ordinance.

BE IT RESOLVED, that a copy of this resolution shall be forwarded to the Public Works Superintendent, Borough Administrator, Milton Zarate and the Payroll Clerk.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING FACILITY USE OF BLACKBERRY BAY PARK TENNIS COURTS FOR "ROUND
ROBIN" TENNIS EVENT FUNDRAISER**

**Resolution #2022-93
04/21/22**

WHEREAS, the Borough Clerk has received a facility use application from resident Ryan Glubo for the purpose of conducting a Round-Robin Tennis Event for the weekend of May 7 & 8; and

WHEREAS, the event will accept donations in support of the Oceanport PTO and the coordinator Ryan Glubo has requested a waiver of the fees for use of the facilities; and

WHEREAS, the Borough Council having considered same and in consultation with the Borough Attorney desire to waive the fees subject to a letter of commitment that the funds will be used for the purpose set forth and that all participants shall complete an Indemnification Waiver available through the Borough Clerk's Office in lieu of liability insurance for the event and that no fee will be charged for participation in the event,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council that facility usage of the Blackberry Bay Park Tennis Courts for the weekend of May 7-8, 2022 for a Round Robin Tennis Event Fundraiser in support of the Oceanport PTO is hereby approved with fees waived subject to the aforesaid conditions.

**OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
January 12, 2022**

Minutes of the regular meeting of the Oceanport Recreation Committee held on
Wednesday evening, January 12, 2022 VIA ZOOM

In attendance: Members:

Scott Marcantonio
Jay Silverman
Lexi Hetzel
Joanne Hunt
Beth Watkins
Greg Lockwood

Absent:

Bill Deerin
Dave Walker
Jackie Patterson
Debbie Peterson

Open Meeting/Flag Salute

Meeting called to order by Scott Marcantonio at 7:33pm. Motion to open the meeting was made by Scott Marcantonio and seconded by Alexa Hetzel.

Approval of Minutes

The December 15, 2021, meeting minutes were reviewed. The motion to approve the meeting minutes was made by Greg Lockwood and seconded by Jay Silverman. All were in favor.

Election of Officers 2022:

Gregg Lockwood asked if there were any other nominations to be heard at this time. As there were no additional nominations, Greg Lockwood proceeded with the call for a vote as follows:

For the office of Chair:

Greg Lockwood called for a vote for Scott Marcantonio as Recreation Committee Chair for a period of 2 years.

For the office of Vice Chair:

Greg Lockwood called for a vote for Dave Walker as Recreation Committee Vice Chair. All were in favor.

For the office of Corresponding Secretary:

Greg Lockwood called for a vote for Jackie Patterson as Recreation Committee Corresponding Secretary. All were in favor.

Greg Lockwood will remain as Finance Chair

A discussion followed as to Sub Committees assignments.

Disc Golf- remove from list

Action Camp- Beth Watkins

Movies- Alexa Hetzel (will take the place of Therese Wollman)

Tree Lighting- Debbie Peterson & Jackie Patterson

Sport Team Coordinator- Dave Walker- Scott will ask Dave Walker to serve in this capacity.

Correspondence:

There was no correspondence with the exception of the official resignation of Therese Wollman.

Public Comments: Motion to open to the public was made by Greg Lockwood and seconded by Jay Silverman at 7:47 pm.

Joanne Hunt noted that Tom Tvrdik sent a text regarding 2 new members:

1. Mike Glaicer
2. Kevin Guilford

Mike Glaicer joined the meeting. Scott Marcantano explained the membership process for the Recreation Committee. Mike explained that he was originally from Canada. He was recommended to join by Tom Tvrdik. He has 3 children, ages 1,3, and 5. He moved into Oceanport in October and is looking to become active in the community.

Greg Lockwood elaborated on the role of the Recreation Committee for clarification.

In a motion made by Jay Silverman and seconded by Greg Lockwood, the meeting was closed to the public at 7:57 pm.

Council Liaison Report:

Joanne Hunt noted that Bill Deerin could not be present. Joanne asked Bill if there was an Open Space update and Bill referred Joanne to Donna Phelps. Joanne spoke to Donna who said that Council was still looking at options to proceed but no decision had been made.

There was also no update on Community Center construction. Joanne Hunt stated that is a concern for Action Camp.

Recreation Coordinator Report- Joanne HuntEvents/Programs:

Decorating Contest- we had many more signed up this year! It was a huge success- Jay did an excellent job of planning the route.

Per Recreation colleagues in NJ: January and February events in NJ have been suspended by most Recreation Departments.

Next event- Egg Scramble 4/9/22- Beth Watkins suggested either Blackberry or Community Center. Joanne Hunt suggested BBB due to possible construction. She will block off sport on day of the event. Joanne will order eggs and suggested that we do the bunny photos after the event using the backdrop we own. Beth Watkins asked if we should hire a professional photographer- the Committee agreed that “phones” are the best option.

Joanne will also order bags. Alexa suggested we use the “drier” side of the park to avoid any issues. The baseball field or roller rink are always options. Five below gift cards were suggested for winners.

Correct date for mini golf to 5/6

Movie #3 will be added- trying for SING 2. Also- we decided against the movie after summer’s End due to late time of fireworks.

Revenue/New Field Requests:

Scott Marcantano asked for clarification on the process for field requests- Joanne Hunt noted that we will get the requests after they have been processed by the Clerk. The goal will be to accommodate as many organizations as possible.

Subcommittee Reports:

Subcommittee & Officer Review Panel- Scott Marcantano- previously discussed

Nominations: Greg Lockwood-previously discussed

Sonny Giordano Award- Greg Lockwood –no report

Egg Scramble- Dave Walker- no report.

Mini Golf- Scott Marcantano- Scott will look into plaques/awards for the event.

Memorial Day Parade Committee- Beth Watkins- Beth's dad sold his truck. The Committee will seek a new one to borrow.

Movies- Hunt- It was discussed that we host 3 movies in 2022- July, August, and September/October. Alexa will be added to this Committee. Possible date was the last day of camp.

Summer's End Report- Jay Silverman- Jay stated that fundraising needs to be stepped up for 2022. The goal will be to seek some larger donors- possibly starting in March. Joanne will take care of the stage and rock wall. Beth Watkins suggested we look to sell t- shirts as a fund raiser, possible taking orders. Jay requested we start with larger donors and then seek lower rate of return. The deficit is really \$7500 from Monmouth Medical- we used to get 10k and in 2021 it was \$2500.

Halloween- Dave Walker – no report

Tree Lighting- Debbie Peterson- no report

Decorating Contest- Jay Silverman- Jay asked if gift cards had gone out. Joanne Hunt will ask Bill Deerin. Silverman wanted to note that Debbie Peterson's house deserved recognition and would probably have won if she was not a Committee member.

Disc Golf- no report. We will remove for 2022

Grants/Parks- Joanne Hunt- MCOS Open Space was not the amount hoped for. Council has not decided how/if funds will be used. Community Center has not yet been started.

Park Maintenance Reports- Scott Marcantano- Joanne Hunt ordered equipment and supplies (nets) to have in surplus. Evergreen slide replacement has been ordered (\$3500) and this will be done in March.

Scott explained the process for this subcommittee.

Finance Report- Greg Lockwood – Greg mentioned that the support of organizations shows as encumbered. This has always been an issue. Joanne Hunt suggested that we lower the amount. Football and tennis have spent their funds. Joanne Hunt will check on baseball.

Jay Silverman asked if teams still need the funds. Greg Lockwood stated that he wasn't sure basketball needed it. Scott reported that football purchases equipment and Beth added that scholarships are made available. Greg suggested we revisit the sport organization support for 2022.

Old Business:

- Open Space- previously discussed
- Action Camp Sub Committee-Joanne and Beth will meet next month. The goal is to figure out events, costs, staffing etc...
- Evergreen Park repairs- previously discussed
- Committee openings- Joanne Hunt stated we have 2 openings. Scott asked all members to think about possible members, to add.
- There was no additional old business

New Business:

There was no new business

Mike Glaicer asked some questions about Summer's End and noted that fund raising is an area that is of interest to him. Jay explained the budget and funding goals. Jay reported that the goal would be to raise \$20,000 in 2022 and that Monmouth Medical went down from \$10,000 to \$2500. Greg Lockwood and Jay Silverman agreed that the larger donors have been difficult and that we have had to rely on small businesses. Joanne Hunt added that the firework envelopes have yield \$2500-\$3000 from residents.

Mike asked if events had costs and Jay Silverman noted that the goal for all event is that they are free. Mike also mentioned various t shirt platforms that are available and that he was very excited to learn about the committee.

Jay Silverman asked Mike to return to a second meeting if he was still interested.

In a motion made by Greg Lockwood and seconded by Beth Watkins, the meeting was adjourned at 8:31pm.

Next meeting: February 9, 2022, 7:30 pm at Blackberry Bay Park

Respectfully submitted, Joanne Hunt

Refreshment Schedule (Just Beverages)

Lexi Hetzel	2/9/22
Spencer Carpenter	3/9/22
Greg Lockwood	4/13/22
Beth Watkins	5/11/22
Scott Marcantonio	6/8/22
Bill Deerin	7/13/22
Dave Walker	8/10/22

**OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
February 9, 2022**

Minutes of the regular meeting of the Oceanport Recreation Committee held on
Wednesday evening, February 9, 2022

In attendance: Members:

Scott Marcantonio
Jay Silverman
Jackie Patterson
Lexi Hetzel
Joanne Hunt
Bill Deerin
Greg Lockwood

Absent:

Beth Watkins
Dave Walker
Debbie Peterson

Open Meeting/Flag Salute

Meeting called to order by Scott Marcantonio at 7:30pm. Motion to open the meeting was made by Jay Silverman and seconded by Greg Lockwood

Approval of Minutes

The January 12, 2022, meeting minutes were reviewed. The motion to approve the meeting minutes was made by Greg Lockwood and seconded by Jay Silverman. All were in favor.

Correspondence:

There was no correspondence.

Public Comments: Motion to open to the public was made by Scott Marcantonio and seconded by Greg Lockwood at 7:55 pm.

Kevin Guilford was present. Scott Marcantonio explained the membership process for the Recreation Committee. Kevin stated he has lived in Oceanport for 8 years and is very interested in giving back and getting involved in the community. He works in real estate and is very knowledgeable about the area. Kevin remained at the meeting.

In a motion made by Jay Silverman and seconded by Greg Lockwood, the meeting was closed to the public at 8:26 pm.

Council Liaison Report:

Bill Deerin reported that the 2022 Open Space grant will proceed with the pickle ball project but not the gardens. Work will also start on Gatta Park and Community Center but due to supply issues, start dates and the timeline for the projects are unknown.

Recreation Coordinator Report- Joanne Hunt

Events/Programs: Highlights:

Egg Scramble 4/9/22- Blackberry Bay Park.

Joanne will order eggs and bags

Jackie will help with signage and backdrop

Joanne Hunt will block off sport fields for the morning.

Prizes- \$10 gift cards-Five Below gift cards

Action Camp Report:

Location due to construction – BBB. There are many positives- more facilities, better storage, building, restrooms

Negatives- traffic flow, less shade in some areas, smaller playground

Joanne reviewed a draft budget to help determine the fees for 2022 which must be approved by Council via ordinance.

In a motion made by Scott Marcantanio and seconded by Greg Lockwood, the fee for Action Camp 2022 was set at \$300.00 for the 5-week program

Joanne Hunt has spoken to BA Donna Phelps about staff compliance and other issues. Joanne will set up an meeting ASAP.

Revenue/New Field Requests:

2022 Field Revenue \$0

2022 Boat Revenue \$300

Subcommittee Reports:

Subcommittee & Officer Review Panel- Scott Marcantanio- no report

Nominations: Greg Lockwood- no report

Sonny Giordano Award- Greg Lockwood –no report

Egg Scramble- Dave Walker- not present, no report.

Mini Golf- Scott Marcantanio- Joanne Hunt asked Scott to confirm the date with mini golf course. Scott will investigate new special awards.

Memorial Day Parade Committee- Beth Watkins, not present, no report.

Movies- Joanne Hunt/Alexa Hetzel- Movie list will be available in April. Joanne will process deposit to secure dates.

Summer's End Report- Jay Silverman-For Kevin Guilford's clarification, Jay Silverman reviewed some key points. Joanne has secured rock wall, stage and will start bids for fireworks. Jay discussed fundraising goals (more corporate funding) and Kevin asked questions about vendors such as bounce houses. Kevin also mentioned that t-shirts and other funding sources should be considered.

Halloween- Dave Walker – not present, no report

Tree Lighting- Debbie Peterson/Jackie Patterson- no report

Decorating Contest- Jay Silverman- no report

Action Camp- Beth Watkins- previously discussed

Sport Organization Liaison-Dave Walker, not present, no report

Grants/Parks- Joanne Hunt- reported by Bill Deerin

Park Maintenance Reports- Scott Marcantanio- see new updated list.

Finance Report- Greg Lockwood – temporary budget. Greg will also send categories for 2022 including \$400 reduction for sports groups to be moved to events.

Old Business:

- Open Space- previously discussed
- Committee openings- Scott Marcantanio repeated the process for membership and encouraged Kevin to return in March
- There was no additional old busines

New Business:

- Joanne Hunt reported that the new Field Permit (pdf) is now online and will be used.

In a motion made by Scott Marcantanio and seconded by Alexa Hetzel, the meeting was adjourned at 8:43pm.

Next meeting: March 9, 2022, 7:30 pm at Blackberry Bay Park

Respectfully submitted, Joanne Hunt

Refreshment Schedule (Just Beverages)

Greg Lockwood	4/13/22
Beth Watkins	5/11/22
Scott Marcantonio	6/8/22
Bill Deerin	7/13/22
Dave Walker	8/10/22

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING
HELD 10/28/21

The Oceanport Historical Committee met on Thursday, October 28, 2021. We met at the Blackberry Bay Pavilion at 6:00 p.m. using social distancing protocols, and we wrapped things up around 7:30 p.m.

In attendance were:

Frank Barricelli
 Tom Cavanagh
 Robin Kelly
 Rosanne Letson
 Paula Lombardo
 Mike MacStudy
 Barbara Sheppard
 Toni Sverapa

(Note: If I omitted your name from the attendance for this meeting, please let me know.)

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Review/approve previous month's minutes
- Review financial status
- Review action items from previous meeting
- Review sales of magnets and holiday ornaments
- After action discussion of Gala – link for photos
- Update on school support – coloring book, gift in memory of Nadine Jeffrey, time capsule
- Review status of inputs to history book
- Other items and open discussion
- Verify new action items and adjourn

Mayor Coffey joined us as a guest this evening for about an hour, and thanked us all for planning and hosting the Gala. He thoroughly enjoyed himself, and was proud of the event and so happy that everyone had a great time. He also mentioned that he was hopeful that more events would be held at Monmouth Park in the Turf Room. Robin Kelly noted that one of our guests, Tom Levy, suggested a New Year's Eve party for Oceanport there.

We voted to approve the Minutes from the October 7th meeting. Rosanne will prepare them in final form and submit them to Jeanne Smith at the Borough.

Toni gave us our balance, which was \$21,571.23. She mentioned that the Trust expires 03/01/22. \$1,300.00 will be taken from this amount to pay for the Christmas ornaments. She will speak to Katie LaPorta about this. Toni said we might be able to move our account from that line to another budget line item, such as town events. Frank will speak to Pat Pfleger and get an updated estimate from her with respect to what the book will cost.

Action Items from 10/07/21 meeting

1. Rosanne will tell Mayor Coffey that we don't need a chaplain after all.
2. Rosanne will resend the names of the sponsors to Mike, and she will include a list of our active Committee members.
3. Rosanne will get a thumb drive and upload the 1000+ photos she has to it and she will give it to Monmouth Park.
4. Rosanne will check with Robin about what she found out from the Interact Club at Shore Regional.
5. Rosanne will prepare a thank-you letter for our student volunteers, if we have any.
6. Rosanne will get the jpeg from the banner that says Oceanport 100 years and get it to Joe Caputo.
7. Rosanne will reach out to Monmouth Park about whether to get a thumb drive or a memory card.
8. Rosanne will get table cards for reserved tables.
9. Rosanne will reach out to Mike on Thursday the 14th to see how many tables we need and in what groups.
10. We will give Mike some suggestions for some questions he can ask at the Gala, like who has lived in Oceanport the longest, who is the oldest resident present, etc.
11. Frank will see if he has a working electric tire pump we could use to inflate the balloons.
12. Barbara will reach out to Tina Collella of Tina Collella Photography about taking photos at the Gala.
13. A head count is due to Monmouth Park on October 11th.
14. Rosanne will tell Monmouth Park that they don't need to rent additional tables.
15. Rosanne will check with Monmouth Park and specifically request that all servers wear masks, and she will find out that servers with trays will serve the guests individually or if the guests are to pick their selection off the tray themselves (due to Covid).
16. Ric will ask Renita for a red carpet, and then he'll submit her final invoice.
17. We will meet at Monmouth Park at 1:00 p.m. on Friday the 15th to set up the Turf Room (as many of us as are available).
18. Rosanne will post on social media every day from now through Monday the 11th when our head count is due. She will add a sentence about which entrance to use.
19. Rosanne will check with Mayor Coffey again about valet parking.
20. Those of us who are able to attend will have a good time after all of this at the Gala!
21. Our next meeting is Thursday, October 28th, 7:00 p.m., Blackberry Bay Pavilion.

1. Done.
2. Done.
3. Done.

4. Done.
5. Not applicable as we did not have any student volunteers.
6. Done.
7. Done.
8. Done.
9. Done.
10. Done.
11. Not applicable as Van Brunt's ended up donating inflated balloons.
12. Done.
13. Done.
14. Done.
15. Done.
16. Done.
17. Done.
18. Done.
19. Done.
20. Done.
21. Done.

Sale of magnets and Christmas ornaments

The ornaments have been ordered, and Toni said they should arrive by Thanksgiving. She said that we ordered 115 magnets, and 21 have sold so far.

After action discussion of Gala – link for photos

Barbara will contact Robyn at Monmouth Park to see if she can get the flash drive back that held all the photos that played at the Gala. Toni mentioned that she'd like to see them. Toni will follow up with the photographer about getting the photos to those who wanted them and how she wanted to proceed. It was noted that the photographer had mentioned she'd accept a donation, which we talked a little about.

Update on school support – coloring book, gift in memory of Nadine Jeffrey, time capsule.

Toni will call Wolf Hill and talk to the principal about the status of the hallway. She said she has the Nadine Jeffrey road sign. The time capsule was ultimately located in a bucket in the janitor's office. She will ask what they're going to do with that as well.

Review status of inputs to history book

Frank has been sending things to Joan Cox and Ceil Mancini for editing. They both suggested he include maps to augment his descriptions using directional terms like north, west, etc. He's working on the Pemberton area at this time. Rosanne will send him what she has prepared on the redevelopment area.

Other items and open discussion

Frank discussed wanting more display cases that were lockable for Borough Hall. He said that the display cases that were there were not able to be locked, which was a problem. As Mayor Coffey was present, this was discussed with him. He said the display cases currently there are from Fort Monmouth.

Mike talked about putting the step and repeat from the Gala in the lobby of Borough Hall.

Frank explained to Mayor Coffey that he had a lot of books, many of them old, that he wanted the Borough to have for reference purposes for residents and historians. He did not want them to be housed at the library at the Community Center. He talked about having the Borough set aside an archive area in the municipal complex, and Mayor Coffey agreed that was a good idea. He said that there is going to be a climate-controlled area in the back of the police department eventually that could be used for this purpose.

Mayor Coffey asked if anyone had a high resolution photograph of Clem Sommers, as that was holding up getting the dedication plaque ordered and displayed. Toni mentioned a little later that she thought she had one from the interview with Clem before he died, and that she would look for it.

We decided our next meeting would be Thursday, November 11th at 6:00 p.m., not 7:00 p.m. at Blackberry. We decided against having the November 18th meeting.

We adjourned at approximately 7:30 p.m.

Action Items for the next meeting:

1. Rosanne will prepare the Minutes from the October 7th meeting in final form and will submit them to Jeanne Smith.
2. Frank will obtain an updated estimated cost of the book from Pat Pflieger.
3. Toni will talk to Katie LaPorta about the Trust expiring in March after Frank gets the updated estimate from Pat.
4. Barbara will contact Robyn at Monmouth Park to see if she can get the flash drive back that held all the photos that played at the Gala.
5. Toni will contact the photographer, Tina Colella, to see how she would like the photos to be distributed to the guests and how we can compensate her for her services.
6. Toni will call Wolf Hill and speak to the principal there about the sensory hallway and the memorial to Nadine Jeffrey there, and also about their plans for the time capsule they found in the janitor's office in a bucket.
7. Rosanne will email Frank what she has completed for the book on the redevelopment area.
8. Toni will look for a high resolution photo of Clem Sommers for Mayor Coffey to use in the memorial plaque to be placed at Borough Hall.
9. We will meet on Thursday, November 11th at 6:00 p.m. at Blackberry Bay.

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING
HELD 11/11/21

The Oceanport Historical Committee met on Thursday, November 11, 2021. We met at the Blackberry Bay Pavilion at 6:00 p.m. using social distancing protocols, and we wrapped things up around 7:30 p.m.

In attendance were:

Frank Barricelli
 Tom Cavanagh
 Robin Kelly
 Rosanne Letson
 Paula Lombardo
 Mike MacStudy
 Barbara Sheppard
 Ric Siciliano
 Toni Sverapa

Guest: Pat Pflieger

(Note: If I omitted your name from the attendance for this meeting, please let me know.)

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Review/approve previous month's minutes
- Review financial status
- Review action items from previous meeting
- Review sales of magnets and holiday ornaments
- Update on school support – coloring book, gift in memory of Nadine Jeffrey, time capsule
- Review status of inputs to history book
- Other items and open discussion
- Verify new action items and adjourn

We voted to approve the Minutes from the October 28th meeting. Rosanne will prepare them in final form and submit them to Jeanne Smith at the Borough.

Toni gave us our balance, which she said was the same. She is waiting to hear from Katie LaPorta about the Trust, which expires 03/01/22.

Action Items from 10/28/21 meeting

1. Rosanne will prepare the Minutes from the October 7th meeting in final form and will submit them to Jeanne Smith.
2. Frank will obtain an updated estimated cost of the book from Pat Pflieger.
3. Toni will talk to Katie LaPorta about the Trust expiring in March after Frank gets the updated estimate from Pat.
4. Barbara will contact Robyn at Monmouth Park to see if she can get the flash drive back that held all the photos that played at the Gala.
5. Toni will contact the photographer, Tina Colella, to see how she would like the photos to be distributed to the guests and how we can compensate her for her services.
6. Toni will call Wolf Hill and speak to the principal there about the sensory hallway and the memorial to Nadine Jeffrey there, and also about their plans for the time capsule they found in the janitor's office in a bucket.
7. Rosanne will email Frank what she has completed for the book on the redevelopment area.
8. Toni will look for a high resolution photo of Clem Sommers for Mayor Coffey to use in the memorial plaque to be placed at Borough Hall.
9. We will meet on Thursday, November 11th at 6:00 p.m. at Blackberry Bay.

1. Done.
2. Frank asked for 500 books. Pat told us that the approximate cost would be \$30.00 per book, which we all agreed was an expected and reasonable cost. We talked about possibly charging \$40.00 per book. Pat suggested a "soft release" to old Oceanporters, those who go back here a long time and will be able to let us know if anything needs to be changed. We talked about getting an ISBN#, which Pat said we can get online. She said it's very easy. We anticipate the book will total approximately 300 pages. We talked about obtaining some hardcover copies, especially to distribute to local historical societies. Pat will investigate that as she wasn't sure if she could do it. We discussed possibly selling the book retail locally.
3. Toni is waiting to hear back from Katie LaPorta.
4. Done. Toni has the flash drive now that has the photos that played on continual loop at the Gala.
5. We discussed how best to have people obtain copies of their photos from Tina Colella. We decided that Rosanne will post Tina's website information on Facebook and will let people know to go to the website to view and obtain photo copies.
6. Toni is waiting to hear back from Wolf Hill. Pat said that there is a time capsule that is buried in the front by one of the cherry trees near the entrance to the office. She said it was buried in approximately 1959. Barbara will ask EJ Wright about having him use his metal detector in that area to try to locate it.
7. Done.
8. Done.
9. Done.

Sale of magnets and Christmas ornaments

The sale of the magnets has slowed down a bit. The Christmas ornaments arrived, and the sales are going well. Toni sold approximately 70 so far, and she ordered 200. Mike said he heard that

the Rec Committee was doing a tree lighting this year. Rosanne will email Joanne Hunt and ask her if we can sell our magnets and ornaments there. We discussed what we might use as an ornament next year, and Frank suggested a photo with the light post lined up with the fire ring.

Update on school support – coloring book, gift in memory of Nadine Jeffrey, time capsule.

We're going to remove the coloring book from the discussion, as they were printed and distributed at Wolf Hill. The school can make the decision about whether or not to reprint them for use in coming years. Toni is waiting to hear back from Wolf Hill about the memorial gift and the time capsule found in the janitor's office.

Review status of inputs to history book

Frank has added maps to his walking tour sections in the book at the suggestion of Joan Cox and Ceil Mancini, who are doing some editing. At this time, Frank has no projected date to be finished with the book. We did decide as a group to not go through and update things that have changed since we started writing all the sections. Paula suggested that we have something in the book that says the information is accurate as of 2020. We talked about advertising the book for sale on Facebook, in the Bulletin, and in a mailer addressed to all "postal patrons" in town. We talked about hardcover versus spiral bound. Tom suggested we prepare and publish the book to be a coffee table book.

Other items and open discussion

Frank talked to us about the Veterans Day celebration in Oceanport this year. He said that the First Aid and Fire Department had wreaths to place on their respective monuments, but the Borough did not have a wreath to place on the veterans' monument. He will send the Borough an email suggesting that they be prepared to do this at Memorial Day and Veterans Day each year since many local VFW Posts have closed.

Robin talked about using QR codes on the walking tours around town when we get to that. Each historic site would have a QR code that, when the visitor put their cell phone up to it, would open up information for them about the site.

Robin will email Public Works and ask them to take down the banners in town when they put up the Christmas wreaths. She will ask them to keep the banners, and Toni, Barbara, and Paula will deliver them to those who purchased them.

We talked a little about sponsoring a scholarship. We decided to put it on the Agenda for the next meeting, and we will talk about it more then. We have to decide if it will be for Oceanport residents only, or if we will include Sea Bright residents since their children attend school in Oceanport. We discussed awarding the male and female student with the highest history grade point average (GPA) a \$500.00 scholarship each. Toni mentioned that we should talk about the 4th grade "perpetual" scholarship, where names go on a plaque rather than the recipient receiving money award.

Toni said she received a call from Caitlin McCarthy, whose grandfather Sherman Mapps wanted to talk to the Historical Committee. Those who were available to meet with him during the day during the week chose Friday the 19th of November or a date in December during the day for lunch or coffee. Barbara, Robin, and Toni were interested, and Frank will send an email about it.

We adjourned at approximately 7:30 p.m.

Action Items for the next meeting:

1. Rosanne will prepare the Minutes from the October 28th meeting in final form and will submit them to Jeanne Smith.
2. Rosanne will post Tina Colella's website information on Facebook so that Gala attendees can obtain their photos from her.
3. Barbara will ask EJ Wright about having him use his metal detector to check Wolf Hill's front yard for the time capsule buried in 1959.
4. Rosanne will email Joanne Hunt and ask her if we can sell our magnets and ornaments at the Borough's Tree Lighting.
5. Frank will send the Borough an email suggesting that they be prepared to place wreaths on the veterans' monument at Memorial Day and Veterans Day each year since many local VFW Posts have closed.
6. Robin will email Public Works and ask them to take down the banners in town when they put up the Christmas wreaths. Toni, Barbara, and Paula will deliver them to those who purchased them.
7. We will discuss sponsoring a scholarship(s) at the next meeting.
8. Toni, Barbara, Robin and Frank will set a date to meet with resident Sherman Mapps.
9. We will meet on Thursday, December 9th at 6:00 p.m. at Blackberry Bay.

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING
HELD 01/13/22

The Oceanport Historical Committee met on Thursday, January 13, 2022. We met at the Blackberry Bay Pavilion at 6:00 p.m., and we wrapped things up around 7:30 p.m.

In attendance were:

Robin Kelly
 Rosanne Letson
 Mike MacStudy
 Toni Sverapa (participated by telephone)

Guest: Mayor Jay Coffey

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Review/approve previous month's minutes
- Review financial status - Discuss trust that is expiring in March 2022
- Review action items from previous meeting
- Set dates for 2022 meetings
- Review sales of magnets and holiday ornaments
- Scholarship discussion
- Update on school support – Gift in memory of Nadine Jeffrey, time capsule
- Review status of inputs to history book
- Other items and open discussion
- Verify new action items and adjourn

We voted to approve the Minutes from the November 11th meeting. Rosanne will prepare them in final form and submit them to Jeanne Smith at the Borough.

Financial status – discuss trust that is expiring in March 2022

Our balance is currently approximately \$22,000.00. Toni explained that the trust account set up for the Centennial is set to expire in March of 2022. It is a special fund set up with the State of New Jersey, and is entitled “Historical Centennial Celebration”. The funds should only be used for the “Historical Centennial Celebration”.

The book is considered to be part of the Centennial celebration, but we need an invoice from the printer that provides the total cost of all books to encumber that cost in the account, as well as invoices for the interactive historical markers/signs that we want to put around town. Whatever funds are left in that account after we encumber (we don't have to pay out, we just have to

encumber) those funds can then be transferred to the “Historical Society Trust” that was established in 2007 or 2008 and which does not expire. If we consider the purchase price of the book as a donation, then it can be deposited into the “Historical Society Trust” (so all advertising, etc., for the book will have to note: “Donation: \$40”).

Robin can submit the invoice she has from the DJ for the Gala, which can be treated as a donation to encumber that amount (\$695) of funds. Rosanne does not have the receipts for the items she purchased for the door prize basket for the Gala, which totaled between \$200 and \$300, so that cannot be used. If Frank has receipts for the many books, postcards, etc., he has purchased that he intends to donate to the Borough, he can also submit them so that the funds can be encumbered.

We discussed again that we had decided previously to charge \$40.00 per book. We discussed that we need to know the number of pages we think the book will end up at, and we need to know how many hard cover versus soft cover bound and/or soft cover spiral bound we will want to print. Toni has already spoken to Pat Pfleger, who will work with us to come up with an invoice. We can also pay Pat now and she can draw down on the amount we give her as she goes. This has to be done quickly, and the book needs to be completed quickly.

Action Items from 11/11/21 meeting

1. Rosanne will prepare the Minutes from the October 28th meeting in final form and will submit them to Jeanne Smith.
2. Rosanne will post Tina Colella’s website information on Facebook so that Gala attendees can obtain their photos from her.
3. Barbara will ask EJ Wright about having him use his metal detector to check Wolf Hill’s front yard for the time capsule buried in 1959.
4. Rosanne will email Joanne Hunt and ask her if we can sell our magnets and ornaments at the Borough’s Tree Lighting.
5. Frank will send the Borough an email suggesting that they be prepared to place wreaths on the veterans’ monument at Memorial Day and Veteran’s Day each year since many local VFW posts have closed.
6. Robin will email Public Works and ask them to take down the banners in town when they put up the Christmas wreaths. Toni, Barbara, and Paula will deliver them to those who purchased them.
7. We will discuss sponsoring a scholarship(s) at the next meeting.
8. Toni, Barbara, Robin, and Frank will set a date to meet with resident Sherman Mapps.
9. We will meet on Thursday, December 9th at 6:00 p.m. at Blackberry Bay.

1. Done.
2. Done.
3. Barbara wasn’t able to attend the meeting due to illness. This will be tabled until the next meeting.
4. Done.
5. Done.

6. Done.
7. We discussed sponsoring a scholarship(s) after we get the book done, as that is our primary focus right now. We decided to table this discussion until the next meeting.
8. The meeting with Sherman Mapps was put off until after the holidays, and Robin reached out to Sherman's family while at the meeting, who promised to get back to her the following day.
9. There was a meeting scheduled Thursday, December 9, 2021, but only Frank and Rosanne were able to attend, and therefore the meeting was moved to January 13, 2022.

Meeting dates for 2022

We decided that one meeting a month was sufficient for now, and that we would revert to the 7:00 p.m. meeting time, as 6:00 p.m. was making it more difficult for members to make it. We will continue on Thursday evenings.

Our meetings for 2022 will be as follows:

Thursday, February 10, 2022 7:00 p.m.
 Thursday, March 10, 2022 7:00 p.m.
 Thursday, April 14, 2022 7:00 p.m.
 Thursday, May 12, 2022 7:00 p.m.
 Thursday, June 9, 2022 7:00 p.m.
 Thursday, July 7, 2022 7:00 p.m.
 Thursday, August 11, 2022 7:00 p.m.
 Thursday, September 8, 2022 7:00 p.m.
 Thursday, October 13, 2022 7:00 p.m.
 Thursday, November 10, 2022 7:00 p.m.
 Thursday, December 8, 2022 7:00 p.m.

Rosanne will email these dates to Jeanne Smith and ask her to reserve the Blackberry Bay Pavilion for the meetings.

Sale of magnets and Christmas ornaments

Toni still has between 75 and 80 Christmas ornaments left. We had ordered 200, and we charged \$20 each for them. She still has magnets left, and a few sweatshirts.

Scholarship(s)

We briefly discussed again awarding scholarships, and we're interested in doing it if we have money left from the sale of the book. Mike mentioned that there were tax implications with the awarding of scholarships that we need to consider. We will discuss this again at the next meeting.

Update on school support – gift in memory of Nadine Jeffrey, time capsule

This discussion was tabled until the next meeting.

Review status of inputs to history book

We decided on a date that the book must be finished and submitted for printing, which is April 1, 2022. We want to have it available for sale at the Summer's End Festival this year, and we need to have the money encumbered from the account with the Borough.

We discussed that we want to make sure that we address Hurricane Sandy in Oceanport including photographs, and that we have mention of and multiple photos from the Centennial Gala.

Mayor Coffey requested that we be sure to include mention of the book, "*The Jersey Brothers*", written by Sally Mott Freeman.

He also requested that we be sure to cover the legalization of sports betting at Monmouth Park.

We talked to Mayor Coffey about doing a dedication/letter from the Mayor.

We discussed that the book will have a disclaimer at the beginning that states that the information is current as of the centennial year, which was 2020.

We decided that we would ask Frank to ask the members of the committee to work on the sections he has not had a chance to address and/or finish.

We also discussed the proposed restructured book that Frank had emailed over earlier in the day as he was unable to attend the meeting due to illness. Rosanne had put it in order by part/chapter number to make it easier to read, and Frank emailed again about dividing part/chapter 2 into west of Pemberton Creek and east of Pemberton Creek.

We decided upon the following:

Chapter 1	Oceanport's Centennial & Past	
Chapter 2, part 1	West of Pemberton Creek:	Main Street/Pemberton Avenue Old Wharf Park (<i>the correct name is Old Wharf Park, not Wharf Park</i>) Horse Neck The Monmouth Park Hotel Gold Street Downtown Redevelopment (<i>Some of Florence & Carl "Moe" Christiansen</i>)
Chapter 2, part 2	East of Pemberton Creek:	Hillcrest Areas Oceanport Creek Bridge

	Bridgewaters Driver (<i>the correct name is Bridgewaters Drive, not Bridgewaters Avenue</i>)
	Jockey Club Estates
	Businesses/apartments along Main Street
Chapter 3	Along Eatontown Boulevard
Chapter 4	Port-au-Peck
Chapter 5	Camp Vail/Fort Monmouth
Chapter 6	Elkwood Park
	The Racetracks – Monmouth Park 1 & 2 (<i>not done</i>)
Chapter 7	Oceanport Schools
	Oceanport Municipal Building
	Mayors 1970-Present
	Council Members
	Municipal Government (<i>needs input on Borough Administrator, clerks, tax office, Public Works, etc., which will be in the 4th section of Chapter 7</i>)
	Oceanport Borough Police Department
	Oceanport Emergency Management
	Hurricane Sandy in Oceanport
	Environmental Commission – Water Watch Committee
	Parks & Recreation
	The Oceanport Library
Chapter 8	Oceanport Volunteer First Responders (<i>including the First Aid Call of the Year</i>)
Chapter 9	Houses of Worship
Chapter 10	Oceanport Lions Club
Chapter 11	Boy Scouts & Girl Scouts
Chapter 12	Oceanport Community Garden & Garden Club (<i>including the Blue Star Memorial Highway marker</i>)
	Women’s Tennis League
	Recreation Soccer
	Oceanport Basketball Association
	Old Timers’ Softball Association
	Roller Hockey League
	Other Civic & Recreational Organizations
Chapter 13	The Two Rivers Water Reclamation Authority
Chapter 14	James Straine, Jr.
Chapter 15	Lance Corporal Robert O. Balmer, USMC
Chapter 16	Judicial Bios
Chapter 17	Interviews
Chapter 18	Foggia’s Florist
Chapter 19	Jim Slattery
Chapter 20	Oceanport Time Line

We had a lengthy discussion about reservations about highlighting specific residents in town for their extraordinary achievements for fear of leaving some out unintentionally. We discussed that this section would have a disclaimer that notes that we apologize for anyone who was overlooked. We decided that we would have a page or two listing Oceanport's "notables": people who are either from Oceanport or who lived in Oceanport and have achieved something "normal" everyday people don't. Those we came up with so far are as follows:

Gina Mellish, Miss New Jersey Teen USA & Miss New Jersey USA
 PGA Golfer Brad Faxon
 Musician Fred Schneider of the B-52's
 Singer, songwriter, & Academy Award winning composer Franke Previte
 Musician Max Weinberg
 Filmmaker, actor, comedian, comic book writer, author & podcaster Kevin Smith
 USFL & NFL football player Harry Flaherty, Sr.
 Horse trainer James T. Ryerson
 Jockey Gregory Stackhouse
~~Possibly Actor James Van Der Beek~~ (*Rosanne heard that he lived in Blue Point Cove at one time*) (*Rosanne asked John Patti, a Blue Point Cove longtime resident, who said James Van Der Beek did not live there*)
 Former governor of Tennessee Phil Bredeson (born in Oceanport)
 CEO of BMI Music Michael O'Neill
 Possibly Antarctic Explorer Amory H. "Bud" Waite, Jr. (*make sure he lived in Oceanport*)
 Civil Rights activist Reverdy C. Ransom

We want to be sure to include in the book the movies and television shows filmed in Oceanport:

Movie *The Pope of Greenwich Village* with Mickey Rourke & Eric Roberts 1984
Tip on a Sure Thing episode from the TV show *The Equalizer* 1986
Sport of Kings episode from the TV show *Law & Order* 2005
 Movie *The Bounty* with Jennifer Aniston 2010
Keep the Change episode of the TV show *Impractical Jokers* 2015

Other items and open discussion

Mike discussed that we need to come up with our goals as a committee for this year. We talked about the things that we'd like to accomplish as a committee this year.

First and foremost before anything else, the book must be finished, and the deadline to finish it has been set at April 1, 2022.

After that, we'd like to have the Holiday Home Tour again, and we'd like to sell another Christmas ornament (we will just order less this time).

We would like to help find the time capsule buried at Wolf Hill, and we'd like to discuss preparing and burying a time capsule for Oceanport's first 100 years. We want to make sure the sensory hallway at Wolf Hill gets completed and dedicated to the memory of Nadine Jeffrey, our former committee member.

We would also like to get the interactive historical markers put up around town. We need to research this now, solely to be able to determine costs so the funds can be earmarked/dedicated in the trust that Oceanport has for the historical society.

We adjourned at approximately 7:30 p.m.

Action Items for the next meeting February 10, 2022:

1. Rosanne will prepare the Minutes from the November 11th meeting in final form and will submit them to Jeanne Smith.
2. Frank will check to see if he has receipts for the historical items he has purchased to submit, and Robin will submit the receipt for the DJ for the Gala.
3. Frank will give Toni and Pat an estimate of the total number of pages and the total number of types of books we will need.
4. Toni will speak to Pat Pfleger about preparing an invoice for the book to encumber the funds.
5. Frank will let the members know what sections of the book he has been unable to address and/or he needs assistance with.
6. We will be sure that we address Hurricane Sandy in Oceanport including photographs, and that we have mention of and multiple photos from the Centennial Gala in the book.
7. We will be sure that we include mention of the book, "*The Jersey Brothers*", written by Sally Mott Freeman, in the book.
8. We will be sure that we include the legalization of sports betting at Monmouth Park.
9. Rosanne will ask Mayor Coffey to work on his dedication/letter from the Mayor for the book.
10. Rosanne will work on the "Oceanport Notables" section for the book.
11. Rosanne will research costs of interactive historical markers so we can encumber that cost in the account.
12. Robin will get in touch with Sherman Mapps and his family about meeting.
13. Everyone will think about what our goals for this year should be.
14. We will finish the book by April 1, 2022.
15. We will meet on Thursday, February 10, 2022 at 7:00 p.m. at Blackberry Bay.

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING
HELD 02/10/22

The Oceanport Historical Committee met on Thursday, February 10, 2022. We met at the Blackberry Bay Pavilion at 7:00 p.m., and we wrapped things up around 8:30 p.m.

In attendance were:

Frank Barricelli
 Tom Cavanagh
 Robin Kelly
 Rosanne Letson
 Paula Lombardo
 Mike MacStudy
 Ric Siciliano
 Toni Sverapa

Guests: Katie LaPorta, Oceanport CFO, Pat Pfleger, and Mayor Jay Coffey (participated by telephone)

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Discussion of Historical Trust with the Borough and invoice provided by Jersey Printing
- Review/approve previous month's minutes
- Review financial status
- Review action items from previous meeting
- Review sales of magnets and holiday ornaments
- Scholarship discussion
- Update on school support – Gift in memory of Nadine Jeffrey, time capsule
- Review status of inputs to history book
- Discussion of historical markers
- Other items and open discussion
- Verify new action items and adjourn

Discussion of Historical Trust with the Borough and invoice provided by Jersey Printing

Katie LaPorta explained that the money the Historical Committee raised so far was in a special fund for special purposes. The State was petitioned to allow a dedication by rider account for the Centennial celebration only. Due to Covid-19, the State extended that through March 2022. We cannot continue to raise money for the Centennial, because it is over. We have money in the account (\$22,358.73). An invoice was submitted to attach \$22,000.00 of that money for

publication of the books. Katie said that, due to the amount, we would need two quotes (if a projected cost is under \$6,600, multiple quotes are not necessary).

We could dedicate other funds for other projects – such as donation of a bench to the Borough, or the historical markers/signs we’ve talked about putting around town.

Katie said that purchases of the book have to be made in the way of a donation. Jeanne Smith wants all money to come directly into the Borough when the books are sold.

Katie explained that a 501-3C could be done by a Historical Society (if we were to change our classification) but we would have to file our own tax returns.

The money we have raised thus far cannot be moved to another account or line item; it has to be spent. Going forward, we can set up a dedication by rider for other projects. If we leave money in the account as is, it goes into MRNA (Miscellaneous Revenue Not Anticipated) and the Borough can spend it on anything. Money in accounts like this must be spent within the calendar year. Once a Purchase Order is issue, the money is counted as spoken for.

We discussed options, and we decided that we wanted a Historical Committee set up by the Council by way of Ordinance. We understand that any fundraising we do will have to be advertised and collected as “by suggested donation”. We were instructed to send a letter to Mayor asking Council to set up a Historical Committee, dedication by rider, and they’ll submit it to the State. Mike made a Motion that we proceed this way, Toni seconded, and all were in favor.

Review/approve previous month’s Minutes

We voted to approve the Minutes from the January 13th meeting. Rosanne will prepare them in final form and submit them to Jeanne Smith at the Borough.

Review financial status

Katie LaPorta provided an up-to-date balance of \$22,358.73.

Action Items from 01/13/22 meeting

1. Rosanne will prepare the Minutes from the November 11th meeting in final form and will submit them to Jeanne Smith.
2. Frank will check to see if he has receipts for the historical items he has purchased to submit, and Robin will submit the receipt for the DJ for the Gala.
3. Frank will give Toni and Pat an estimate of the total number of pages and the total number of types of books we will need.
4. Toni will speak to Pat Pfleger about preparing an invoice for the book to encumber the funds.
5. Frank will let the members know what sections of the book he has been unable to address and/or he needs assistance with.

6. We will be sure that we address Hurricane Sandy in Oceanport including photographs, and that we have mention of and multiple photos from the Centennial Gala in the book.
7. We will be sure that we include mention of the book, *"The Jersey Brothers"*, written by Sally Mott Freeman, in the book.
8. We will be sure that we include the legalization of sports betting at Monmouth Park.
9. Rosanne will ask Mayor Coffey to work on his dedication/letter from the Mayor for the book.
10. Rosanne will work on the "Oceanport Notables" section for the book.
11. Rosanne will research costs of interactive historical markers so we can encumber that cost in the account.
12. Robin will get in touch with Sherman Mapps and his family about meeting.
13. Everyone will think about what our goals for this year should be.
14. We will finish the book by April 1, 2022.
15. We will meet on Thursday, February 10, 2022 at 7:00 p.m. at Blackberry Bay.

1. Done.
2. Frank wanted the items he has purchased to be a donation; Robin submitted her invoice.
3. Frank will give Toni and Pat an estimate of the total number of pages and the total number of types of books we will need. – unclear as to whether this was done
4. Done.
5. Frank said that he sent out a list of things that weren't finished with the book when he couldn't attend the last meeting. A few of the members recalled an email from Frank, but remembered it more listing the order in which he suggested the sections of the book be laid out.
6. We will be sure that we address Hurricane Sandy in Oceanport including photographs, and that we have mention of and multiple photos from the Centennial Gala in the book.
7. We will be sure that we include mention of the book, *"The Jersey Brothers"*, written by Sally Mott Freeman, in the book.
8. We will be sure that we include the legalization of sports betting at Monmouth Park.
9. Done.
10. Mike is working on the "Oceanport Notables" for the book.
11. Rosanne said that she could not find historical markers that use the QR codes and cell phones. She found some others, ranging in cost from a few hundred dollars to a few thousand dollars. Barbara offered to do some more research on this since she was unable to attend the meeting.
12. Done.
13. Everyone will think about what our goals for this year should be. – unclear as to whether this was done.
14. Ongoing.
15. We will meet next on Thursday, March 10, 2022, at 7:00 p.m. at Blackberry.

Sale of magnets and Christmas ornaments

Toni has 80 Christmas ornaments, 50 magnets, and 4 sweatshirts left unsold.

Scholarship(s)

We cannot award scholarships currently due to our status.

Update on school support – gift in memory of Nadine Jeffrey, time capsule

Toni hasn't heard from Wolf Hill's principal. She emailed again. She will follow up with Kim Rainier, who was the 4th grade teacher who "buried" the time capsule that was found in a bucket in the custodian's office.

Review status of inputs to history book

We discussed that we want to make sure that we address Hurricane Sandy in Oceanport including photographs, and that we have mention of and multiple photos from the Centennial Gala.

Mayor Coffey previously requested that we be sure to include mention of the book, "*The Jersey Brothers*", written by Sally Mott Freeman.

He also requested previously that we be sure to cover the legalization of sports betting at Monmouth Park.

We discussed again that the book will have a disclaimer at the beginning that states that the information is current as of the centennial year, which was 2020.

We asked Frank to ask the members of the committee to work on the sections he has not had a chance to address and/or finish.

We discussed again that the section on Oceanport's notables would have a disclaimer that notes that we apologize for anyone who was overlooked. Our list so far is:

Gina Mellish, Miss New Jersey Teen USA & Miss New Jersey USA
 PGA Golfer Brad Faxon
 Musician Fred Schneider of the B-52's
 Singer, songwriter, & Academy Award winning composer Franke Previte
 Musician Max Weinberg
 Filmmaker, actor, comedian, comic book writer, author & podcaster Kevin Smith
 USFL & NFL football player Harry Flaherty, Sr.
 Horse trainer James T. Ryerson
 Jockey Gregory Stackhouse
 Former governor of Tennessee Phil Bredeson (born in Oceanport)
 CEO of BMI Music Michael O'Neill
 Possibly Antarctic Explorer Amory H. "Bud" Waite, Jr. (*make sure he lived in Oceanport*)
 Civil Rights activist Reverdy C. Ransom

We discussed an article that was published in the *Asbury Park Press* on January 31, 2022, about Oceanport resident Thalia Thornton, who fostered over 700 children over the course of her life in Oceanport. Frank wants an article about her included in the book. Paula offered to work on that.

The section on the racetracks is not yet done. Ric said he sent Frank an email about them.

Frank also talked about needing a list of the Borough Clerks and Borough Administrators from 1970 to the present. Robin offered to work on that.

We need an article on the Historical Committee. Rosanne thought she remembered preparing one previously, and said she would check at home.

Frank said the following sections needed to be added to the section on the redevelopment area:

- Willow Court/Pemberton Avenue homes that were demolished
- Trinity Park
- Gold Street
- Photo of Clem Sommers opening Old Wharf Park
- Photos of the demolition of the bank and other buildings

Discussion of historical markers

Rosanne said that she could not find historical markers that use the QR codes and cell phones. She found some others, ranging in cost from a few hundred dollars to a few thousand dollars. Barbara offered to do some more research on this since she was unable to attend the meeting. Toni had sent some photos of the historical signs used at Sickles Farm in Little Silver to Rosanne to be used as samples. More research has to be done.

Other items and open discussion

Paula said that she was on the Memorial Day Parade Committee for the Borough. She said if anyone else was interested in helping out, they should contact Jeanne Smith.

She contacted the military band, and they cannot staff a parade, but they can do band concerts. They have a patriotic band and a stage concert band. There is no fee for this. They will provide between 15 and 20 musicians. The concert dates they had available were June 30th, July 1st, July 7th, and July 8th. We all agreed that this was a great idea, and discussed some possible locations – Old Wharf Park, Blackberry Bay Park, and the new Municipal Center. We chose June 30th, and Paula will contact them and see if we can get that set up. They will have to come out and choose the best site. The concert would be at either 6 or 7 p.m., and the public would bring their own chairs.

We adjourned at approximately 8:30 p.m.

Action Items for the next meeting March 10, 2022:

1. Rosanne will write a letter to Mayor Coffey asking that the Council create a Historical Committee by Ordinance.
2. Rosanne will prepare the Minutes from the January 13th meeting in final form and will submit them to Jeanne Smith.
3. Frank will give Toni and Pat an estimate of the total number of pages and the total number of types of books we will need.
4. Pat Pfleger will prepare an invoice for the book to encumber the funds.
5. Frank will let the members know what sections of the book he has been unable to address and/or he needs assistance with.
6. We will be sure that we address Hurricane Sandy in Oceanport including photographs, and that we have mention of and multiple photos from the Centennial Gala in the book.
7. We will be sure that we include mention of the book, "*The Jersey Brothers*", written by Sally Mott Freeman, in the book.
8. We will be sure that we include the legalization of sports betting at Monmouth Park.
9. Mike will continue to work on the "Oceanport Notables" section for the book.
10. Barbara will research costs of interactive historical markers.
11. Everyone will think about what our goals for this year should be.
12. Toni will follow up with the Wolf Hill principal about the sensory hallway in memory of Nadine Jeffrey, and with Kim Rainier about the time capsule.
13. Paula will prepare an article about Thalia Thornton for the book.
14. Robin will put together a list of Borough Clerks and Borough Administrators since 1970 for the book.
15. Rosanne will check at home for the article on the Historical Committee that she thinks she prepared and submitted previously for the book.
16. Ric will finish up the section on the racetracks.
17. Paula will contact the military band about a summer concert.
18. We will finish the book by April 1, 2022.
19. We will meet on Thursday, February 10, 2022 at 7:00 p.m. at Blackberry Bay.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
INTRODUCTION AND APPROVAL OF THE MUNICIPAL BUDGET FOR THE YEAR 2022**

**Resolution #2022-94
04/21/22**

BE IT RESOLVED that the following statements of revenues and appropriations shall constitute the municipal budget for the year 2022.

BE IT FURTHER RESOLVED that a summary of said budget be published in The Two River Times newspaper in the issue of May 5, 2022, and that a public hearing on the Budget will be held at a meeting of the Mayor and Council to be held in the Clement V. Sommers Municipal Building, 910 Oceanport Way, Oceanport, NJ on Thursday, May 19, 2022 which begins at 7:00 PM.

BE IT FURTHER RESOLVED, that the governing body does hereby approve the following as the Budget for the Year 2022.

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS FOR 2022 CALENDAR YEAR (N.J.S.A. 40A:4-45.14)

APPROVED ON FIRST READING

DATED: April 21, 2022

JEANNE SMITH
Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: April 21, 2022

JEANNE SMITH
Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II
Mayor

ORDINANCE

BOND ORDINANCE PROVIDING FOR VARIOUS 2022 GENERAL CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,740,500 THEREFOR (INCLUDING A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$212,800) AND AUTHORIZING THE ISSUANCE OF \$2,414,342 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

APPROVED ON FIRST READING

DATED: April 21, 2022

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: April 21, 2022

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor

**BOROUGH OF OCEANPORT
ORDINANCE NUMBER _____**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2022
GENERAL CAPITAL IMPROVEMENTS, BY AND IN THE
BOROUGH OF OCEANPORT, IN THE COUNTY OF
MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING
\$2,740,500 THEREFOR (INCLUDING A GRANT FROM THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION IN
THE AMOUNT OF \$212,800) AND AUTHORIZING THE
ISSUANCE OF \$2,414,342 BONDS OR NOTES TO
FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF
THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF
NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively
concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Oceanport, in the County of Monmouth, State of New Jersey (the "Borough") as general capital improvements. For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$2,740,500, which appropriation is inclusive of a grant from the New Jersey Department of Transportation in the amount of \$212,800 (the "Grant") and \$113,358 as the aggregate amount of down payment for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payment is now available therefor by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes. No down payment is being provided on the \$360,000 appropriation for the Comanche Drive portion of the project set forth in Section 3(a)(i) as

such portion of the project is being partially funded by the Grant, and is thereby exempt from the down payment requirements pursuant to N.J.S.A. 40A:2-11(c).

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$2,740,500 appropriation not provided for by application hereunder of said down payment or the Grant, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$2,414,342 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$2,414,342 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued, include, but are not limited to:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) <u>Road Improvements</u> - Various Road And Drainage Improvements Throughout The Borough, Including, But Not Limited To, Improvements To Comanche Drive, Belmar Avenue, Manito Place, Horseneck Point, Tohican Place, Seneca Place, Myrtle Avenue/Gooseneck Point, Sagamore Avenue, Port Au Peck Fire House Parking Lot, Oceanport Avenue and Old Wharf House Parking Lot, Which Improvements Shall Include, But Not Be Limited To, As Applicable, Excavation, Milling, Paving, Reconstruction And Boxing Out And Resurfacing Or Full Depth Pavement Replacement, And Where Necessary, The Sealing Of Pavement Cracks, And Associated	\$2,624,500 (inclusive of the Grant)	\$2,303,866	\$107,834 (No Down Payment Is Being Provided On \$360,000 Appropriation For The Comanche Drive Portion Of The Project As Such Portion Of The Project Is Being Funded By The Grant)	20 years

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
Repairing And/Or Installation Of Curb, Curb Ramps, Sidewalks, Driveway Aprons, Resetting Of Utility Castings And Drainage Grates; Check Valve And Associated Drainage Improvements; Roadway Painting, Landscaping And Other Aesthetic Improvements; And				
(ii) <u>Recreational Improvements</u> – Construction Of A Pickle Ball Court At Blackberry Bay Park Including, But Not Limited To, Demolition Of Existing Pavement, Paving And Surfacing Of New Court, And The Acquisition And Installation, As Applicable, Of All Related Capital Equipment Including, But Not Limited To, Nets, Posts And Chain Link Fences.	\$116,000	\$110,476	\$5,524	15 years
TOTALS	<u>\$2,740,500</u>	<u>\$2,414,342</u>	<u>\$113,358</u>	

(b) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto and all in accordance with the plans and specifications therefor on file in the Office of the Clerk of the Borough and available for public inspection and hereby approved.

(c) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$2,414,342.

(d) The aggregate estimated cost of said improvements or purposes is \$2,740,500, the excess thereof over the said estimated maximum amount of bonds or

notes to be issued therefor is (i) the Grant, and (ii) the down payment available for said purposes in the aggregate amount of \$113,358.

SECTION 4. Except for the Grant, in the event the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity, make a contribution or grant in aid to the Borough for the improvements and purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity. Except for the Grant, in the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Monmouth, and/or a private entity shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such time as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Borough shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from

time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Capital Fund of the Borough is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Fund capital budget and capital programs as approved by the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs will be on file in the Office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Borough may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 19.77 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$2,414,342 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$550,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

SECTION 8. Unless paid from other sources, the full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. Unless paid from other sources, the obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this

bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Borough Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Borough Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after final adoption, and approval by the Mayor, as provided by the Local Bond Law.

ADOPTED ON FIRST READING
DATED: April 21, 2022

JEANNE SMITH,
Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING
DATED: May 19, 2022

JEANNE SMITH,
Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2022.

JOHN F. COFFEY, II,
Mayor

CERTIFICATE OF SUPPLEMENTAL DEBT STATEMENT

I, the undersigned, Clerk of the Borough of Oceanport, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY, that the attached Supplemental Debt Statement was prepared, executed and sworn to by Catherine D. LaPorta, the Chief Financial Officer of the Borough as of April 21, 2022, that such Supplemental Debt Statement was filed in my office on April 21, 2022 and with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs prior to May 19, 2022.

JEANNE SMITH,
Clerk of the Borough of Oceanport

**BOROUGH COUNCIL OF THE BOROUGH OF OCEANPORT
PUBLIC NOTICE
NOTICE OF PENDING BOND ORDINANCE AND SUMMARY**

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a regular meeting of the governing body of the Borough of Oceanport, in the County of Monmouth, State of New Jersey conducted through virtual means due to the COVID-19 pandemic on April 21, 2022 in accordance with New Jersey law. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held either at the Clement V. Sommers Municipal Building, 910 Oceanport Way, Oceanport or through virtual means on May 19, 2022 at 7:00 p.m. (instructions to attend or join and commenting at the Borough's meeting on that date are located at the Borough's website at <https://www.oceanportboro.com>). During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR VARIOUS 2022 GENERAL CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,740,500 THEREFOR (INCLUDING A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$212,800) AND AUTHORIZING THE ISSUANCE OF \$2,414,342 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Purpose(s): Various Road And Drainage Improvements Throughout The Borough, Including, But Not Limited To, Improvements To Comanche Drive, Belmar Avenue, Manito Place, Horseneck Point, Tohican Place, Seneca Place, Myrtle Avenue/Gooseneck Point, Sagamore Avenue, Port Au Peck Fire House Parking Lot, Oceanport Avenue and Old Wharf House Parking Lot, Which Improvements Shall Include, But Not Be Limited To, As Applicable, Excavation, Milling, Paving, Reconstruction And Boxing Out And Resurfacing Or Full Depth Pavement Replacement, And Where Necessary, The Sealing Of Pavement Cracks, And Associated Repairing And/Or Installation Of Curb, Curb Ramps, Sidewalks, Driveway Aprons, Resetting Of Utility Castings And Drainage Grates; Check Valve And Associated Drainage Improvements; Roadway Painting, Landscaping And Other Aesthetic Improvements; Construction Of A Pickle Ball Court At Blackberry Bay Park Including, But Not Limited To, Demolition Of Existing Pavement, Paving And Surfacing Of New Court, And The Acquisition And Installation, As Applicable, Of All Related Capital Equipment Including, But Not Limited To, Nets, Posts And Chain Link Fences.

Appropriation: \$2,740,500

Bonds/Notes Authorized: \$2,414,342

Grant(s) Appropriated: A New Jersey Department of Transportation Grant In The Amount Of \$212,800

Section 20 Costs: \$550,000

Useful Life: 19.77 years

JEANNE SMITH,
Clerk of the Borough of Oceanport

**BOROUGH COUNCIL OF THE BOROUGH OF OCEANPORT
PUBLIC NOTICE
BOND ORDINANCE STATEMENTS AND SUMMARY**

The bond ordinance, the summary terms of which are included herein, has been finally adopted by Borough Council of the Borough of Oceanport, in the County of Monmouth, State of New Jersey on May 19, 2022 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR VARIOUS 2022 GENERAL CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,740,500 THEREFOR (INCLUDING A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$212,800) AND AUTHORIZING THE ISSUANCE OF \$2,414,342 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Purpose(s): Various Road And Drainage Improvements Throughout The Borough, Including, But Not Limited To, Improvements To Comanche Drive, Belmar Avenue, Manito Place, Horseneck Point, Tohican Place, Seneca Place, Myrtle Avenue/Gooseneck Point, Sagamore Avenue, Port Au Peck Fire House Parking Lot, Oceanport Avenue and Old Wharf House Parking Lot, Which Improvements Shall Include, But Not Be Limited To, As Applicable, Excavation, Milling, Paving, Reconstruction And Boxing Out And Resurfacing Or Full Depth Pavement Replacement, And Where Necessary, The Sealing Of Pavement Cracks, And Associated Repairing And/Or Installation Of Curb, Curb Ramps, Sidewalks, Driveway Aprons, Resetting Of Utility Castings And Drainage Grates; Check Valve And Associated Drainage Improvements; Roadway Painting, Landscaping And Other Aesthetic Improvements; Construction Of A Pickle Ball Court At Blackberry Bay Park Including, But Not Limited To, Demolition Of Existing Pavement, Paving And Surfacing Of New Court, And The Acquisition And Installation, As Applicable, Of All Related Capital Equipment Including, But Not Limited To, Nets, Posts And Chain Link Fences.

Appropriation: \$2,740,500

Bonds/Notes Authorized: \$2,414,342

Grant(s) Appropriated: A New Jersey Department of Transportation Grant In The Amount Of \$212,800

Section 20 Costs: \$550,000

Useful Life: 19.77 years

JEANNE SMITH,
Clerk of the Borough of Oceanport

CERTIFICATE OF INTRODUCTION

I, the undersigned Clerk of the Borough of Oceanport, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the Borough Council of the Borough duly called and held on April 21, 2022 at 7:00 p.m. at the Clement V. Sommers Municipal Building, 910 Oceanport Way, Oceanport, in said County, and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the Borough Council and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough as of this ____ day of _____, 2022.

(SEAL)

JEANNE SMITH,
Clerk of the Borough of Oceanport

CERTIFICATE OF FINAL ADOPTION

I, the undersigned Clerk of the Borough of Oceanport, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the Borough Council of the Borough duly called and held on May 19, 2022 at 7:00 p.m. at the Clement V. Sommers Municipal Building, 910 Oceanport Way, Oceanport, in said County, and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the Borough Council and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Borough as of this ____ day of _____, 2022.

(SEAL)

JEANNE SMITH,
 Clerk of the Borough of Oceanport

CLERK'S CERTIFICATE

I, JEANNE SMITH, DO HEREBY CERTIFY that I am the Clerk of the Borough of Oceanport, in the County of Monmouth, State of New Jersey (the "Borough"), a municipal corporation organized and existing under the laws of the State of New Jersey, and that as such I am duly authorized to execute and deliver this certificate on behalf of the Borough. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Borough and the records relative to all resolutions and ordinances of the Borough. The representations made herein are based upon the records of the Borough. I DO HEREBY FURTHER CERTIFY THAT:

1. Attached hereto is the bond ordinance introduced on April 21, 2022 and finally adopted on May 19, 2022 and approved by the Mayor on _____, 2022.

2. After introduction, the bond ordinance was published as required by law on _____, 2022 in the _____ (the name of the newspaper).

3. Following the passage of the ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the principal municipal building of the Borough at the place where public notices are customarily posted, a copy of said ordinance or a summary thereof and a notice that copies of the ordinance would be made available to the members of the general public of the Borough who requested copies, up to and including the time of further consideration of the ordinance by the governing body. Copies of the ordinance were made available to all who requested same.

4. After final passage, the ordinance was duly approved by the Mayor of the Borough and published as required by law on _____, 2022 in the

_____ (the name of the newspaper). No protest signed by any person against making any improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the ordinance has been presented to the governing body or to me or filed in my office within twenty (20) days after said publication or at any other time after the final passage thereof.

5. The ordinance has not been amended, added to, altered, or repealed and said ordinance is now in full force and effect.

6. A certified copy of the ordinance and a copy of the amended capital budget form have been filed with the Director of the Division of Local Government Services, as applicable.

7. The official seal of the Borough is the seal, an impression of which is affixed opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Borough as of this ____ day of _____, 2022.

(SEAL)

JEANNE SMITH,
Clerk of the Borough of Oceanport

DOWN PAYMENT CERTIFICATE

I, the undersigned Chief Financial Officer of the Borough of Oceanport, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that prior to final adoption of the ordinance entitled,

“BOND ORDINANCE PROVIDING FOR VARIOUS 2022 GENERAL CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,740,500 THEREFOR (INCLUDING A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$212,800) AND AUTHORIZING THE ISSUANCE OF \$2,414,342 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF”,

there was available as a down payment for the improvements or purposes authorized by said bond ordinance \$113,358 from the capital improvement fund, which was available by virtue of a provision or provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

IN WITNESS WHEREOF, I have hereunto set my hand as of this ____ day of _____, 2022.

CATHERINE D. LAPORTA,
Chief Financial Officer

ORDINANCE

BBOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF MULTI-PURPOSE TURF FIELDS AND RELATED RECREATIONAL IMPROVEMENTS AT MARIA GATTA COMMUNITY PARK BY AND IN THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,950,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,809,523 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

APPROVED ON FIRST READING

DATED: April 21, 2022

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: April 21, 2022

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor

**BOROUGH OF OCEANPORT
ORDINANCE NUMBER _____**

**BOND ORDINANCE PROVIDING FOR THE
CONSTRUCTION OF MULTI-PURPOSE TURF FIELDS AND
RELATED RECREATIONAL IMPROVEMENTS AT MARIA
GATTA COMMUNITY PARK BY AND IN THE BOROUGH
OF OCEANPORT, IN THE COUNTY OF MONMOUTH,
STATE OF NEW JERSEY; APPROPRIATING \$2,950,000
THEREFOR AND AUTHORIZING THE ISSUANCE OF
\$2,809,523 BONDS OR NOTES TO FINANCE PART OF
THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF
THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF
NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively
concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Oceanport, in the County of Monmouth, State of New Jersey (the "Borough") as general capital improvements. For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$2,950,000, which appropriation is inclusive of \$140,477 as the aggregate amount of down payment for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payment is now available therefor by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$2,950,000 appropriation not provided for

by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$2,809,523 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$2,809,523 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued, include, but are not limited to, the construction of turf fields at the Maria Gatta Community Park in and for the Borough and the acquisition and installation, as applicable, of all related capital equipment and the completion of all related recreational improvements.

(b) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto and all in accordance with the plans and specifications therefor on file in the Office of the Clerk of the Borough and available for public inspection and hereby approved.

(c) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$2,809,523.

(d) The aggregate estimated cost of said improvements or purposes is \$2,950,000, the excess thereof over the said estimated maximum amount of bonds or

notes to be issued therefor is the down payment available for said purposes in the aggregate amount of \$140,477.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity, make a contribution or grant in aid to the Borough for the improvements and purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Monmouth, and/or a private entity shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such time as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Borough shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from

time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Capital Fund of the Borough is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Fund capital budget and capital programs as approved by the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs will be on file in the Office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Borough may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 20.00 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$2,809,523 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$600,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

SECTION 8. Unless paid from other sources, the full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. Unless paid from other sources, the obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this

bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Borough Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Borough Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after final adoption, and approval by the Mayor, as provided by the Local Bond Law.

ADOPTED ON FIRST READING
DATED: April 21, 2022

JEANNE SMITH,
Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING
DATED: May 19, 2022

JEANNE SMITH,
Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2022.

JOHN F. COFFEY, II,
Mayor

CERTIFICATE OF SUPPLEMENTAL DEBT STATEMENT

I, the undersigned, Clerk of the Borough of Oceanport, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY, that the attached Supplemental Debt Statement was prepared, executed and sworn to by Catherine D. LaPorta, the Chief Financial Officer of the Borough as of April 21, 2022, that such Supplemental Debt Statement was filed in my office on April 21, 2022 and with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs prior to May 19, 2022.

JEANNE SMITH,
Clerk of the Borough of Oceanport

**BOROUGH COUNCIL OF THE BOROUGH OF OCEANPORT
PUBLIC NOTICE
NOTICE OF PENDING BOND ORDINANCE AND SUMMARY**

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a regular meeting of the governing body of the Borough of Oceanport, in the County of Monmouth, State of New Jersey conducted through virtual means due to the COVID-19 pandemic on April 21, 2022 in accordance with New Jersey law. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held either at the Clement V. Sommers Municipal Building, 910 Oceanport Way, Oceanport or through virtual means on May 19, 2022 at 7:00 p.m. (instructions to attend or join and commenting at the Borough's meeting on that date are located at the Borough's website at <https://www.oceanportboro.com>). During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF MULTI-PURPOSE TURF FIELDS AND RELATED RECREATIONAL IMPROVEMENTS AT MARIA GATTA COMMUNITY PARK BY AND IN THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,950,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,809,523 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Purpose(s): Construction Of Multi-Purpose Turf Fields At Maria Gatta Community Park And The Acquisition And Installation, As Applicable, Of All Related Capital Equipment And The Completion Of All Related Recreational Improvements

Appropriation: \$2,950,000

Bonds/Notes Authorized: \$2,809,523

Grant(s) Appropriated: N/A

Section 20 Costs: \$600,000

Useful Life: 20.00 years

JEANNE SMITH,
Clerk of the Borough of Oceanport

BOROUGH COUNCIL OF THE BOROUGH OF OCEANPORT
PUBLIC NOTICE
BOND ORDINANCE STATEMENTS AND SUMMARY

The bond ordinance, the summary terms of which are included herein, has been finally adopted by Borough Council of the Borough of Oceanport, in the County of Monmouth, State of New Jersey on May 19, 2022 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF MULTI-PURPOSE TURF FIELDS AND RELATED RECREATIONAL IMPROVEMENTS AT MARIA GATTA COMMUNITY PARK BY AND IN THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,950,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,809,523 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Purpose(s): Construction Of Multi-Purpose Turf Fields At Maria Gatta Community Park And The Acquisition And Installation, As Applicable, Of All Related Capital Equipment And The Completion Of All Related Recreational Improvements

Appropriation: \$2,950,000

Bonds/Notes Authorized: \$2,809,523

Grant(s) Appropriated: N/A

Section 20 Costs: \$600,000

Useful Life: 20.00 years

JEANNE SMITH,
Clerk of the Borough of Oceanport

CERTIFICATE OF INTRODUCTION

I, the undersigned Clerk of the Borough of Oceanport, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the Borough Council of the Borough duly called and held on April 21, 2022 at 7:00 p.m. at the Clement V. Sommers Municipal Building, 910 Oceanport Way, Oceanport, in said County, and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the Borough Council and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough as of this ____ day of _____, 2022.

(SEAL)

JEANNE SMITH,
Clerk of the Borough of Oceanport

CERTIFICATE OF FINAL ADOPTION

I, the undersigned Clerk of the Borough of Oceanport, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the Borough Council of the Borough duly called and held on May 19, 2022 at 7:00 p.m. at the Clement V. Sommers Municipal Building, 910 Oceanport Way, Oceanport, in said County, and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the Borough Council and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Borough as of this ____ day of _____, 2022.

(SEAL)

JEANNE SMITH,
 Clerk of the Borough of Oceanport

CLERK'S CERTIFICATE

I, JEANNE SMITH, DO HEREBY CERTIFY that I am the Clerk of the Borough of Oceanport, in the County of Monmouth, State of New Jersey (the "Borough"), a municipal corporation organized and existing under the laws of the State of New Jersey, and that as such I am duly authorized to execute and deliver this certificate on behalf of the Borough. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Borough and the records relative to all resolutions and ordinances of the Borough. The representations made herein are based upon the records of the Borough. I DO HEREBY FURTHER CERTIFY THAT:

1. Attached hereto is the bond ordinance introduced on April 21, 2022 and finally adopted on May 19, 2022 and approved by the Mayor on _____, 2022.

2. After introduction, the bond ordinance was published as required by law on _____, 2022 in the _____ (the name of the newspaper).

3. Following the passage of the ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the principal municipal building of the Borough at the place where public notices are customarily posted, a copy of said ordinance or a summary thereof and a notice that copies of the ordinance would be made available to the members of the general public of the Borough who requested copies, up to and including the time of further consideration of the ordinance by the governing body. Copies of the ordinance were made available to all who requested same.

4. After final passage, the ordinance was duly approved by the Mayor of the Borough and published as required by law on _____, 2022 in the

_____ (the name of the newspaper). No protest signed by any person against making any improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the ordinance has been presented to the governing body or to me or filed in my office within twenty (20) days after said publication or at any other time after the final passage thereof.

5. The ordinance has not been amended, added to, altered, or repealed and said ordinance is now in full force and effect.

6. A certified copy of the ordinance and a copy of the amended capital budget form have been filed with the Director of the Division of Local Government Services, as applicable.

7. The official seal of the Borough is the seal, an impression of which is affixed opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Borough as of this ____ day of _____, 2022.

(SEAL)

JEANNE SMITH,
Clerk of the Borough of Oceanport

DOWN PAYMENT CERTIFICATE

I, the undersigned Chief Financial Officer of the Borough of Oceanport, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that prior to final adoption of the ordinance entitled,

“BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF MULTI-PURPOSE TURF FIELDS AND RELATED RECREATIONAL IMPROVEMENTS AT MARIA GATTA COMMUNITY PARK BY AND IN THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,950,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,809,523 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF”,

there was available as a down payment for the improvements or purposes authorized by said bond ordinance \$140,477 from the Open Space Trust Fund, which was available by virtue of a provision or provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

IN WITNESS WHEREOF, I have hereunto set my hand as of this ____ day of _____, 2022.

CATHERINE D. LAPORTA,
Chief Financial Officer

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING THE BOROUGH'S LAND DEVELOPMENT ORDINANCE TO AUTHORIZE AND ENCOURAGING ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE-READY PARKING SPACES

This Ordinance sets forth procedures for the installation of Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces and establishes associated regulations and other standards within the BOROUGH OF OCEANPORT IN THE COUNTY OF MONMOUTH.

WHEREAS, supporting the transition to electric vehicles contributes to the Borough of Oceanport's commitment to sustainability and is in the best interest of public welfare; and

WHEREAS, installation of EVSE and Make-Ready parking spaces encourages electric vehicle adoption; and

WHEREAS, the Borough of Oceanport encourages increased installation of EVSE and Make Ready parking spaces; and

WHEREAS, adoption of this ordinance supports the State of New Jersey's goals to reduce air pollutants and greenhouse gas emissions from the transportation sector as outlined and supported by various programs related to NJ's 2019 Energy Master Plan, Global Warming Response Act (P.L.2007, c.112 (C.26:2C-37 et al.)), and EV Law (P.L. 2019, c. 362); and

WHEREAS, P.L. 2021, c.171, which Governor Murphy signed into law on July 9, 2021, requires EVSE and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements; and

WHEREAS, adoption of this ordinance will support the Master Plan of the Borough of Oceanport adopted in concurrence with P.L. 1975 c. 291, s. 1 eff. Aug. 1, 1976, and is consistent with goals of the Master Plan as well as the land use, circulation, and other elements of the Master Plan; and

WHEREAS, in order to comply with the EV Law (P.L. 2019, c. 362) the Borough of Oceanport is amending the Borough's Land Development Ordinance to establish standards and regulations for the safe and efficient installation of EVSE and Make-Ready parking spaces at appropriate locations.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Oceanport, County of Monmouth, State of New Jersey as follows:

FIRST: ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT

A. Purpose

The purpose of this ordinance is to promote and encourage the use of electric vehicles by requiring the safe and efficient installation of EVSE and Make-Ready parking spaces through municipal parking regulations and other standards. EVSE and Make-Ready parking spaces will support the State's transition to an electric transportation sector, reducing automobile air pollution, greenhouse gas emissions, and storm water runoff contaminants. The goals are to:

1. Provide adequate and convenient EVSE and Make-Ready parking spaces to serve the needs of the traveling public.
2. Provide opportunities for residents to have safe and efficient personal EVSE located at or near their place of residence.
3. Provide the opportunity for non-residential uses to supply EVSE to their customers and employees.

4. Create standard criteria to encourage and promote safe, efficient, and cost-effective electric vehicle charging opportunities in all zones and settings for convenience of service to those that use electric vehicles.

B. Definitions

Certificate of occupancy: The certificate provided for in N.J.A.C. 5:23-2, indicating that the construction authorized by the construction permit has been completed in accordance with the construction permit, the act and the regulations. See "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.) and regulations adopted pursuant thereto.

Charging Level: The amount of voltage provided to charge an electric vehicle varies depending on the type of EVSE as follows:

1. Level 1 operates on a fifteen (15) to twenty (20) amp breaker on a one hundred twenty (120) volt AC circuit.
2. Level 2 operates on a forty (40) to one hundred (100) amp breaker on a two hundred eight (208) or two hundred forty (240) volt AC circuit.
3. Direct-current fast charger (DCFC) operates on a sixty (60) amp or higher breaker on a four hundred eighty (480) volt or higher three phase circuit with special grounding equipment. DCFC stations can also be referred to as rapid charging stations that are typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

Electric vehicle: Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates either partially or exclusively using an electric motor powered by an externally charged on-board battery.

Electric Vehicle Supply/Service Equipment or (EVSE): The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics, transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. "EVSE" is synonymous with "electric vehicle charging station." **{Note: Definition is directly from legislation and cannot be changed.}**

Make-Ready Parking Space: means the pre-wiring of electrical infrastructure at a parking space, or set of parking spaces, to facilitate easy and cost-efficient future installation of Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make Ready includes expenses related to service panels, junction boxes, conduit, wiring, and other components necessary to make a particular location able to accommodate Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment on a "plug and play" basis. "Make-Ready" is synonymous with the term "charger ready," as used in P.L.2019, c.362 (C.48:25-1 et al.). **{Note: Definition is directly from legislation and cannot be changed.}**

Private EVSE: EVSE that has restricted access to specific users (e.g., single and two-family homes, executive parking fleet parking with no access to the general public).

Publicly-accessible EVSE: EVSE that is publicly available (e.g., park & ride, public parking lots and garages, on-street parking, shopping center parking, non-reserved parking in multi-family parking lots, etc.).

C. Approvals and Permits

{Note: Section C. of the model ordinance is mandatory and may not be altered.}

1. An application for development submitted solely for the installation of EVSE or Make-Ready parking spaces shall be considered a permitted accessory use and permitted accessory structure in all zoning or use districts and shall not require a variance pursuant to C.40:55D-70.

2. EVSE and Make-Ready Parking Spaces installed pursuant to Section D. below in development applications that are subject to site plan approval are considered a permitted accessory use as described in 1. above.
3. All EVSE and Make-Ready parking spaces shall be subject to applicable local and/or Department of Community Affairs permit and inspection requirements.
4. The Zoning Officer and Borough Engineer shall enforce all signage and installation requirements described in this ordinance. Failure to meet the requirements in this ordinance shall be subject to the same enforcement and penalty provisions as other violations of the Borough of Oceanport's land use regulations.
5. An application for development for the installation of EVSE or Make-Ready spaces at an existing gasoline service station, an existing retail establishment, or any other existing building shall not be subject to site plan or other land use board review, shall not require variance relief pursuant to C.40:55D-1 et seq. or any other law, rule, or regulation, and shall be approved through the issuance of a zoning permit by the administrative officer, provided the application meets the following requirements:
 - a. the proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;
 - b. all other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and
 - c. the proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.), any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charging stations.
6. An application pursuant to Section 5. above shall be deemed complete if:
 - a. the application, including the permit fee and all necessary documentation, is determined to be complete,
 - b. a notice of incompleteness is not provided within 20 days after the filing of the application, or
 - c. a one-time written correction notice is not issued by the Zoning Officer within 20 days after filing of the application detailing all deficiencies in the application and identifying any additional information explicitly necessary to complete a review of the permit application.
7. EVSE and Make-Ready parking spaces installed at a gasoline service station, an existing retail establishment, or any other existing building shall be subject to applicable local and/or Department of Community Affairs inspection requirements.
8. A permitting application solely for the installation of electric vehicle supply equipment permitted as an accessory use shall not be subject to review based on parking requirements.

D. Requirements for New Installation of EVSE and Make-Ready Parking Spaces

{Note: Section D of the model ordinance is mandatory and may not be altered.}

1. As a condition of preliminary site plan approval, for each application involving a multiple dwelling with five or more units of dwelling space, which shall include a multiple dwelling that is held under a condominium or cooperative form of ownership, a mutual housing corporation, or a mixed-use development, the developer or owner, as applicable, shall:
 - a. prepare as Make-Ready parking spaces at least 15 percent of the required off-street parking spaces, and install EVSE in at least one-third of the 15 percent of Make-Ready parking spaces;
 - b. within three years following the date of the issuance of the certificate of occupancy, install EVSE in an additional one-third of the original 15 percent of Make-Ready parking spaces; and

- c. within six years following the date of the issuance of the certificate of occupancy, install EVSE in the final one-third of the original 15 percent of Make-Ready parking spaces.
 - d. Throughout the installation of EVSE in the Make-Ready parking spaces, at least five percent of the electric vehicle supply equipment shall be accessible for people with disabilities.
 - e. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
2. As a condition of preliminary site plan approval, each application involving a parking lot or garage not covered in 1. above shall:
- a. Install at least one Make-Ready parking space if there will be 50 or fewer off-street parking spaces.
 - b. Install at least two Make-Ready parking spaces if there will be 51 to 75 off-street parking spaces.
 - c. Install at least three Make-Ready parking spaces if there will be 76 to 100 off-street parking spaces.
 - d. Install at least four Make-Ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces.
 - e. Install at least four percent of the total parking spaces as Make-Ready parking spaces, at least five percent of which shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces.
 - f. In lieu of installing Make-Ready parking spaces, a parking lot or garage may install EVSE to satisfy the requirements of this subsection.
 - g. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above
 - h. Notwithstanding the provisions of Section E above, a retailer that provides 25 or fewer off-street parking spaces or the developer or owner of a single-family home shall not be required to provide or install any electric vehicle supply equipment or Make-Ready parking spaces.

E. Minimum Parking Requirements

{Note: Section E of the model ordinance is mandatory and may not be altered. }

- 1. All parking spaces with EVSE and Make-Ready equipment shall be included in the calculation of minimum required parking spaces, pursuant to ***{Section number for Parking Requirements}*** _____.
- 2. A parking space prepared with EVSE or Make-Ready equipment shall count as at least two parking spaces for the purpose of complying with a minimum parking space requirement. This shall result in a reduction of no more than 10 percent of the total required parking.
- 3. All parking space calculations for EVSE and Make-Ready equipment shall be rounded up to the next full parking space.
- 4. Additional installation of EVSE and Make-Ready parking spaces above what is required in Section D. above may be encouraged, but shall not be required in development projects.

F. Reasonable Standards for All New EVSE and Make-Ready Parking Spaces

{Note: Municipalities may deviate from the reasonable standards set forth in Section F to address installation, sightline, and setback requirements or other health- and safety-related specifications for EVSE and Make-Ready parking spaces. Nothing in this section of the ordinance shall be deemed to authorize a municipality to require site plan review by a municipal agency solely for the installation of EVSE or Make-Ready parking spaces.}

- 1. Location and layout of EVSE and Make-Ready parking spaces is expected to vary based on the design and use of the primary parking area. It is expected flexibility will be required to provide the most convenient and functional

service to users. Standards and criteria should be considered guidelines and flexibility should be allowed when alternatives can better achieve objectives for provision of this service.

2. Installation:

- a. Installation of EVSE and Make-Ready parking spaces shall meet the electrical subcode of the Uniform Construction Code, N.J.A.C. 5:23-3.16.
- b. Each EVSE or Make-Ready parking space that is not accessible for people with disabilities shall be not less than 9 feet wide or 18 feet in length. Exceptions may be made for existing parking spaces or parking spaces that were part of an application that received prior site plan approval.
- c. To the extent practical, the location of accessible parking spaces for people with disabilities with EVSE and Make Ready equipment shall comply with the general accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- d. Each EVSE or Make-Ready parking space that is accessible for people with disabilities shall comply with the sizing of accessible parking space requirements in the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.

3. EVSE Parking:

- a. Publicly-accessible EVSE shall be reserved for parking and charging electric vehicles only. Electric vehicles shall be connected to the EVSE. **{Note: The use of time limits is optional and shall be determined by the owner.}**
- b. Electric vehicles may be parked in any parking space designated for parking, subject to the restrictions that would apply to any other vehicle that would park in that space.
- c. Public Parking. Pursuant to NJSA 40:48-2, publicly-accessible EVSE parking spaces shall be monitored by the municipality's police department and enforced in the same manner as any other parking. It shall be a violation of this Section to park or stand a non-electric vehicle in such a space, or to park an electric vehicle in such a space when it is not connected to the EVSE. Any non-electric vehicle parked or standing in a EVSE parking space or any electric vehicle parked and not connected to the EVSE shall be subject to fine and/or impoundment of the offending vehicle as described in the general penalty provisions of the Borough's Code. Signage indicating the penalties for violations shall comply with Section 5. below. Any vehicle parked in such a space shall make the appropriate payment for the space and observe the time limit for the underlying parking area, if applicable.

{Note: Municipalities may establish alternative penalties than those listed above by ordinance.}

{Note: Municipality may put the locations of the publicly-accessible, municipally-owned EVSE parking spaces in this ordinance and the fees associated with charging/parking at those spaces. See Section 6. below for Usage Fees.}

- d. Private Parking. The use of EVSE shall be monitored by the property owner or designee.

4. Safety

- a. Each publicly-accessible EVSE shall be located at a parking space that is designated for electric vehicles only and identified by green painted pavement and/or curb markings, a green painted charging pictograph symbol, and appropriate signage pursuant to Section 5. below.
- b. Where EVSE is installed, adequate site lighting and landscaping shall be provided in accordance with the Borough of Oceanport's ordinances and regulations.
- c. Adequate EVSE protection such as concrete-filled steel bollards shall be used for publicly-accessible EVSE. Non-mountable curbing may be used in lieu of bollards if the EVSE is setback a minimum of 24 inches from the face of the curb. Any stand-alone EVSE bollards should be 3 to 4-feet high with concrete footings placed to protect the EVSE from accidental impact and to prevent damage from equipment used for snow removal.
- d. EVSE outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement surface where mounted, and shall contain a cord management system as described in e. below. Equipment mounted on pedestals, lighting posts, bollards, or other devices shall be designated and located as to not impede pedestrian travel, create trip hazards on sidewalks, or impede snow removal.

- e. Each EVSE shall incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage. Cords shall be retractable or have a place to hang the connector and cord a safe and sufficient distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.
- f. Where EVSE is provided within a pedestrian circulation area, such as a sidewalk or other accessible route to a building entrance, the EVSE shall be located so as not to interfere with accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- g. Publicly-accessible EVSEs shall be maintained in all respects, including the functioning of the equipment. A 24-hour on-call contact shall be provided on the equipment for reporting problems with the equipment or access to it. To allow for maintenance and notification, the Borough of Oceanport shall require the owners/designee of publicly-accessible EVSE to provide information on the EVSE's geographic location, date of installation, equipment type and model, and owner contact information.

5. Signs

- a. Publicly-accessible EVSE shall have posted regulatory signs, as identified in this section, allowing only charging electric vehicles to park in such spaces. For purposes of this section, "charging" means that an electric vehicle is parked at an EVSE and is connected to the EVSE. If time limits or vehicle removal provisions are to be enforced, regulatory signs including parking restrictions shall be installed immediately adjacent to, and visible from the EVSE. For private EVSE, installation of signs and sign text is at the discretion of the owner.
- b. All regulatory signs shall comply with visibility, legibility, size, shape, color, and reflectivity requirements contained within the Federal Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.
- c. Wayfinding or directional signs, if necessary, shall be permitting at appropriate decision points to effectively guide motorists to the EVSE parking space(s). Wayfinding or directional signage shall be placed in a manner that shall not interfere with any parking space, drive lane, or exit and shall comply with b. above.
- d. In addition to the signage described above, the following information shall be available on the EVSE or posted at or adjacent to all publicly-accessible EVSE parking spaces:
 - 1) Hour of operations and/or time limits if time limits or tow-away provisions are to be enforced by the municipality or owner/designee;
 - 2) Usage fees and parking fees, if applicable; and
 - 3) Contact information (telephone number) for reporting when the equipment is not operating or other problems.

6. Usage Fees

- a. Private EVSE: Nothing in this ordinance shall be deemed to preclude a private owner/designee of an EVSE from collecting a fee for the use of the EVSE, in accordance with applicable State and Federal regulations. Fees shall be available on the EVSE or posted at or adjacent to the EVSE parking space.

SECOND: SEVERABILITY

If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

THIRD: REPEAL OF PRIOR ORDINANCES

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

FOURTH: EFFECTIVE DATE

This ordinance shall take effect after final passage and publication as provided by law.

APPROVED ON FIRST READING

DATED:

JEANNE SMITH
Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: April 21, 2022

JEANNE SMITH
Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II
Mayor

**RESOLUTION OF THE BOROUGH OF OCEANPORT
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE MAYOR TO EXECUTE A "LETTER OF INTENT" FOR THE MARIA GATTA
PARK IMPROVEMENTS PHASE II PROJECT**

Resolution #2022-95

04/21/22

WHEREAS, the Borough Council has introduced and approved the 2022 municipal budget and introduced and approved a bond ordinance providing for the funding of the Maria Gatta Park Improvements Phase II project; and

WHEREAS, subject to final adoption of the budget and ordinance, the Borough Council intends to proceed with awarding a contract for the improvements to FieldTurf USA, Inc. through an approved cooperative purchasing agreement.

WHEREAS, due to current economic conditions and the fluctuating supply chain, the Borough desires to issue a Letter of Intent to FieldTurf USA, Inc. in order for them to proceed with project scope, measurements, drawings, etc. to keep the project on track for production and installation purposes,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council that the Mayor is authorized to execute the Letter of Intent to FieldTurf USA, Inc.



BOROUGH OF OCEANPORT

- COUNTY OF MONMOUTH -

CLEMENT V. SOMMERS MUNICIPAL BUILDING
910 OCEANPORT WAY • P.O. BOX 370
OCEANPORT, N.J. 07757
(732) 222-8221 • FAX (732) 222-0904

April 22, 2022

Ms. Kamala Kanhoye
C/O FieldTurf USA Inc.
175 N. Industrial Blvd
Calhoun GA. 30701

Dear Ms. Kanhoye,

Please consider this communication an official "Letter of Intent" from the Borough of Oceanport NJ to proceed with FieldTurf USA Inc. to complete a project scope previously defined in a cooperative purchasing agreement (KPN) between the parties.

It is our intention to have an official purchase order issued to your firm the day after the Mayor and Council meeting which is scheduled to take place on May 19, 2022 but would like this letter to serve as authorization to move ahead with measurements, shop drawings and any manufacturing that needs to take place to keep our project on track for production and installation purposes.

The Purchase will reflect the pricing values as stated in the official proposal document that we are in possession of.

Sincerely,

John F. Coffey, II
Mayor

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE GOVERNING BODY TO ENTER EXECUTIVE SESSION**

**Resolution #2022-96
04/21/22**

WHEREAS, the Open Public Meetings Act provides that the Borough Council may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Borough Attorney that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the Council shall go into executive session to discuss the following items:

Litigation, Negotiations and the Attorney Client Privilege N.J.S.A. 10:4-12(b)(7)

Affordable Housing

BE IT FURTHER RESOLVED that formal action may be taken after the Executive Session.