



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • APRIL 4, 2024

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

I. Meeting Called to Order

II. Statement of Compliance with Open Public Meetings Act: This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2023 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.

III. Flag Salute, Statement to the Public: Often times it may appear that the Mayor & Council take action with very little comment and in many cases by unanimous vote. Many items are of routine business that are placed on a Consent Agenda as they do not require additional discussion. Items not of a routine nature are first listed for discussion at a Workshop meeting prior to being listed for action at a Regular Meeting. Where appropriate, items are referred to a Council Committee for further study and investigation before being returned with a recommendation for the full Council to consider. The members of the Borough Council work via committees along with the Mayor, Borough Clerk and Administration to assure that the members fully understand the matter. There are occasions where matters are presented to the Mayor & Council for discussion and action at the same meeting when of a timely nature.

IV. Roll Call

V. Public Comment on Action Items: At this time, comments are invited on agenda items only. Upon being recognized by the Mayor, anyone wishing to address the Governing Body, please state your name and address. No member of the public may address or question individual Governing Body members or administration. Although public participation is welcomed and encouraged, the governing body may, through the Mayor or presiding officer, terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Borough bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.

VI. Action Items

#2024-105 Resolution authorizing payment of BILL LIST 04-04-2024

#2024-106 Resolution granting an extension to KKF University Enterprises

#2024-107 Resolution authorizing renewed agreement 2024-2025 with Sea Bright for Court Facilities

VII. Clerk's Report

Old Business

1. Resolution authorizing an Interlocal Agreement with OPBOE for ground maintenance and snow plowing
2. An Ordinance to amend the Development Application Fee Schedule

New Business

3. Resolution authorizing Tax Sale Redemption #23-00007
4. Discussion: Proposed Shared Services Agreement with West Long Branch for Court Services

Minutes

5. Minutes of Feb 15, 2024 7:00 PM
6. Minutes of Mar 7, 2024 7:00 PM
7. Minutes of Mar 21, 2024 7:00 PM

VIII. Administrator's Report

IX. Mayor's Report

1. FMERA MOU - Demolition of Buildings, 800 area

- X. Public Comment:** The meeting has been opened for comments from the public. Upon being recognized by the Mayor or presiding officer, anyone wishing to address the Mayor & Council, please state your name and address. Any member of the public wishing to speak a second time or more will only be recognized after all members of the public wishing to be heard for a first time have been recognized. No member of the public may address or question individual Council members or administration. Although public participation is welcomed and encouraged, the governing body may, through the Mayor or presiding officer, terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Borough bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.

XI. Adjourn to Executive Session:

#2024-108 Resolution authorizing an Executive Session, April 6, 2024

☒ N.J.S.A. 10:4-12(b)(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property*

- Potential Open Space Acquisitions

☒ N.J.S.A. 10:4-12(b)(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*

- Affordable Housing Agreements

☒ N.J.S.A. 10:4-12(b)(8) *Matters Relating to the Employment Relationship*

- Construction Official Position

XII. Return from Executive Session

XIII. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR APRIL 4, 2024**

**Resolution #2024-105
04/4/24**

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of April 4, 2024.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list for \$1,665,040.60.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



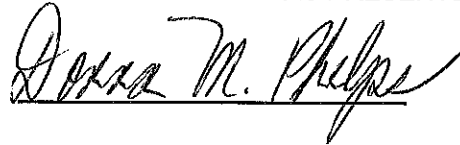
Catherine D. LaPorta, CFO

BOROUGH OF OCEANPORT BILL LIST

4-Apr-24

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$151,064.09 7TH PAY \$545.90 DCRP
LEAF	\$164.73
GRANT FUND	\$4,993.14
CAPITAL	\$4,613.25
DOG REGISTRY TOTAL	\$0.00
OPEN SPACE TRUST TOTAL	\$7,375.88
SUI	\$3,965.99
UCC TRUST	\$294.90
TRUST OTHER TOTAL	\$1,500.00
ESCROW TRUST TOTAL	\$11,187.93
NON BUDGETARY	\$1,220,243.43
2023 VOUCHERS PAID THIS MEETING	\$64,048.55
2024 VOUCHERS PAID THIS MEETING	\$186,042.81
TOTAL	\$1,656,040.60

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED



List of Bills - (All Funds)

6.1.b

Vendor	Description	Payment	Check Total
Current Fund			
1002 - ACACIA FINANCIAL GROUP, INC	PO 16346 PROFESSIONAL SERVICES - 02/21/24	146.25	146.25
1767 - ADT SECURITY CORPORATION	PO 16411 FIRE MONITORING - 03/30-04/29/24	68.13	68.13
1829 - ALLIANT - AGENCY BILL	PO 16465 FIRE INS - ACCIDENT & SICKNESS - 04/28/2	1,710.00	1,710.00
1658 - AMAZON CAPITAL SERVICES, INC	PO 15988 EASTER EGG HUNT	412.09	
	PO 16180 QUOTE BATTERIES FOR DPW SUPPLY	25.00	
	PO 16256 SUPPLIES - ADMIN	59.88	
	PO 16382 EGG HUNT	258.00	754.97
2101 - AmChar Wholesale, Inc	PO 15506 Magazines for new patrol handguns	449.75	449.75
2180 - ANALIS NUNEZ	PO 16446 Reimbursement for books	193.00	193.00
1795 - ATLANTIC PRINTING & DESIGN	PO 16291 BUSINESS CARDS	65.00	65.00
1516 - CANON FINANCIAL SERVICES, INC	PO 16424 PD COPIER SERVICE - MAR 2024	58.92	58.92
1047 - CENTRAL JERSEY HEALTH INSURANC	PO 16381 HEALTH / DENTAL INSURANCE - APR 2024	81,447.00	81,447.00
1987 - CINTAS CORPORATION NO 2	PO 16373 FOR BORO HALL MONTHLY CLEANING	238.23	238.23
1807 - COLLIERS ENGINEERING & DESIGN	PO 16416 BLDG 550 & 551 ASBESTOS ABATEMENT & DEMO	4,480.64	
	PO 16417 FMERA - 600 AREA WATER	512.50	
	PO 16427 GENERAL ENGINEERING - MARCH 2024	6,000.00	10,993.14
1065 - COOPER ELECTRIC SUPPLY CO	PO 16333 CPS SERVICE AGREEMENT PM 09/06/2023	472.50	472.50
1453 - DONNA PHELPS	PO 16409 MEETING DUE TO COVID - 03/20-04/19/24	90.09	90.09
1085 - EAGLE POINT GUN	PO 16300 Ammo for training	4,883.57	4,883.57
1941 - GOTO TECHNOLOGIES USA, INC	PO 16450 MONTHLY SERVICES - 3/21/24-04/20/24	199.00	199.00
1506 - GRANICUS, LLC	PO 16466 AGENDA & MINUTE SOFTWARE - FEB 2024	435.75	435.75
1649 - INTRON TECHNOLOGY, LLC	PO 16043 Cable Run	501.50	
	PO 16269 IT Equipment Replacements	2,599.40	
	PO 16374 IT MANAGED SERVICES & SOFTWARE LICENSES	4,173.75	
	PO 16408 MONTHLY MANAGED PHONE SERVICES	1,378.56	8,653.21
1153 - JERSEY CENTRAL POWER & LIGHT	PO 16353 200-000-956-009 - 02/02-03/01/24	1,319.20	1,319.20
1664 - JORGE SEGURA	PO 16429 REIMBURSE FOR PURCHASE AT NAPA WEST LONG	9.44	9.44
1499 - KEVIN E KENNEDY, ESQ	PO 16389 PB Legal - General Services	420.00	
	PO 16392 PB - 2024 MEETINGS	500.00	920.00
1672 - Kyle + McManus Associates LLC	PO 16350 AFFORDABLE HOUSING	36.75	36.75
1814 - LEAF	PO 16468 COPIERS	223.01	223.01
1190 - LINCOLN NAT'L LIFE INSURANCE	PO 16457 2023 LOSAP Contributions	44,850.00	44,850.00
2182 - McGRATH MUNICIPAL EQUIPMENT, LLC	PO 16422 QUOTE FOR "HOT BOX" TUNE UP	300.00	300.00
2178 - NATIONAL HIGHWAY PRODUCTS, INC	PO 16331 New Ped Sign	419.55	419.55
1245 - NJ AMERICAN WATER CO	PO 16355 24 PORT AU PECK - 02/13-03/12/24	181.58	
	PO 16356 BLACKBERRY BAY - 02/10-03/12/24	92.65	
	PO 16357 MUNICIPAL COMPLEX #2 - 02/10-28/24	226.52	
	PO 16358 MUNICIPAL COMPLEX #1 - 02/10-28/24	199.56	
	PO 16359 FIRE - 02/10-03/11/24	242.58	
	PO 16360 LIBRARY - 02/10-03/12/24	31.66	
	PO 16361 PORT AU PECK FIRE HOUSE - 01/12-02/08/24	199.56	
	PO 16362 OLD WHARF #1 - 02/10-03/11/24	181.58	1,355.69
1245 - NJ AMERICAN WATER CO	PO 16363 OLD WHARF #2 - 02/09-03/08/24	22.67	
	PO 16364 OLD WHARF - 02/10-03/11/24	65.70	88.37
1245 - NJ AMERICAN WATER CO	PO 16365 CHARLES PARK - 02/09-03/11/24	22.67	
	PO 16435 HYDRANT SERVICE - 02/24-03/22/24	8,776.10	8,798.77
1251 - NJ NATURAL GAS CO	PO 16436 FAS UTILITIES - 02/15-03/15/24	494.56	
	PO 16437 433 MYRTLE AVE - 02/15-03/15/24	453.50	
	PO 16438 21 MAIN STREET - 02/15/03/15/24	526.69	
	PO 16439 315 E. MAIN - 02/15-03/15/24	300.81	
	PO 16469 LIBRARY - 02/15-03/14/24	240.15	2,015.71
1261 - OCEANPORT BOARD OF EDUCATION	PO 16440 APRIL 2024 TAX REMITTANCE & DEBT SERVICE	900,715.50	900,715.50
1520 - PASHMAN STEIN WALDER HAYDEN, PC	PO 16470 GENERAL LEGAL - FEBRUARY 2023	3,667.00	
	PO 16472 AFFORDABLE HOUSING - FEB 2024	38.00	3,705.00
1282 - POSTMASTER	PO 16428 POSTAGE FOR BULLETIN - APR / MAY 2024	700.00	700.00
1482 - PREMIERE PRODUCTIONS	PO 16385 DEPOSIT - MOVIES IN THE PARK	1,063.50	1,063.50
2130 - REARDON ANDERSON, LLC	PO 16354 CIVIL LITIGATION	210.00	210.00
1406 - SAFE-T	PO 15650 FIREFIGHTER GRANT - TURNOUT GEAR RESOLUT	18,748.80	18,748.80
1323 - SHORE REGIONAL HIGH SCHOOL	PO 16441 APRIL 2024 TAX REMITTANCE	319,527.93	319,527.93
1325 - SHREWSBURY AUTO PARTS	PO 16322 SUPPLIES	151.71	

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List of Bills - (All Funds)

6.1.b

Vendor	Description	Payment	Check Total
	PO 16323 SUPPLIES	273.32	
	PO 16375 SUPPLIES DPW	405.79	
	PO 16376 SUPPLIES DPW	353.62	1,184.44
1326 - SIPS PAINT & HARDWARE	PO 16321 SUPPLIES	109.97	
	PO 16336 SUPPLIES	149.93	259.90
1842 - STEVEN BRISKEY	PO 16430 FOR UNIFORM REIMBURSEMENT	1,049.35	1,049.35
1337 - SUBURBAN DISPOSAL	PO 16371 COLLECTION - MAR 2024	34,500.00	
	PO 16372 DISPOSAL FEE - FEB 2024	21,184.60	55,684.60
1345 - TEAM LIFE, INC	PO 16224 DEFIB PADS	504.00	504.00
1348 - THE HOME DEPOT	PO 16420 FOR SUPPLIES FOR PAINTING PD KITCHEN	124.68	
	PO 16421 SUPPLIES TO PAINT PD KITCHEN	228.12	352.80
1384 - V.E. RALPH, INC	PO 16186 UNIFORMS	58.62	58.62
1387 - VERIZON	PO 16367 OLD WHARF HOUSE FIRE MONITORING - 03/08-	102.23	
	PO 16368 910 OCEANPORT WAY INTERNET - 03/13-04/12	149.00	
	PO 16369 910 OCEANPORT WAY FIRE MONITORING - 03/1	117.26	368.49
Capital Fund			
2012 - ATLANTIC SECURITY & FIRE, INC	PO 16330 ACCESS CONTROL MONITORING - 04/01-06/30/	72.00	72.00
1807 - COLLIERS ENGINEERING & DESIGN	PO 16413 2022 ROAD PROGRAM CONST OVERSIGHT	150.00	
	PO 16414 2023 ROAD PROGRAM	3,790.00	
	PO 16415 ALLENHURST AVE BULKHEAD	601.25	4,541.25
OPEN SPACE TRUST			
1658 - AMAZON CAPITAL SERVICES, INC	PO 16382 EGG HUNT	183.88	183.88
2012 - ATLANTIC SECURITY & FIRE, INC	PO 16330 ACCESS CONTROL MONITORING - 04/01-06/30/	24.00	24.00
2114 - CARL'S FENCING, DECKING & HOME IMPROVEME	PO 14676 BLACKBERRY BAY PARK - FENCING	4,934.00	4,934.00
2112 - SPORT LINES, LLC	PO 15867 SOCCER FIELD LINING	2,234.00	2,234.00
SUI Trust			
1330 - STATE OF NEW JERSEY	PO 16433 3RD QUARTER 2022 UNEMPLOYMENT	3,965.99	3,965.99
UCC Trust			
1658 - AMAZON CAPITAL SERVICES, INC	PO 16324 BLDG SUPPLIES	71.90	71.90
1814 - LEAF	PO 16468 COPIERS	223.00	223.00
OTHER TRUST			
2179 - NORA A MONAGHAN	PO 16285 GRAPHICS - OLD WHARF PARK	1,500.00	1,500.00
DEVELOPERS ESCROW TRUST			
1807 - COLLIERS ENGINEERING & DESIGN	PO 11856 PLOT PLAN REVIEW - CATALOG #7764520001	125.00	
	PO 16352 PLOT PLAN REVIEW - CATALOG #7764520001	125.00	
	PO 16397 PB Engineering - 502 Branchport Ave	138.75	
	PO 16398 PB Engineering - 79 Iroquois	231.25	
	PO 16399 PB Engineering - 30 Pocahontas	138.75	
	PO 16449 Engineering - 196 Monmouth Blvd, LLC	1,065.00	
	PO 16451 Engineering - MPCCII	185.00	
	PO 16452 Engineering - Oport Partners LLC - PH II	185.00	2,193.75
1807 - COLLIERS ENGINEERING & DESIGN	PO 16453 PB Engineering - FMBC	3,956.25	
	PO 16454 PB Engineering - Somerset-Pulte Lodging	3,507.50	7,463.75
1807 - COLLIERS ENGINEERING & DESIGN	PO 16455 PB Engineering - 552 Caren Franzini Way	138.75	
	PO 16456 PB Engineering - 27 Werah Place	92.50	231.25
2181 - ERIC MOTZENBECKER	PO 16377 RELEASE OF ESCROW	308.49	308.49
1499 - KEVIN E KENNEDY, ESQ	PO 16394 PB Legal - Somerset-Pulte Lodging JV LLC	750.00	
	PO 16396 PB Legal - 502 Branchport Ave	60.00	
	PO 16401 PB Legal - 30 Pocahontas	75.00	
	PO 16402 PB Legal - 79 Iroquois	75.00	960.00
1580 - THE TWO RIVER TIMES	PO 16393 PB Legal Notice - Somerset-Pulte Lodging	7.13	
	PO 16395 PB Legal Notice - 502 Branchport Ave	8.68	
	PO 16400 PB Legal Notice - 30 Pocahontas	7.44	
	PO 16403 PB Legal Notice - 79 Iroquois	7.44	30.69
TOTAL			1,504,265.88

List of Bills - (All Funds)

6.1.b

Vendor	Description	Payment	Check Total
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Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	1,470,334.79
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	568.06			
01-201-20-120-200	MUNICIPAL CLERK OE	8,609.40			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	146.25			
01-201-20-155-200	LEGAL SERVICES OE	3,915.00			
01-201-20-165-200	BOROUGH ENGINEER OE	6,000.00			
01-201-21-180-200	PLANNING BOARD OE	920.00			
01-201-21-181-205	PLANNER SERVICES & FEES	36.75			
01-201-23-210-200-1	GENERAL LIABILITY	1,710.00			
01-201-23-210-202	HEALTH	77,002.00			
01-201-23-210-203	DENTAL	4,445.00			
01-201-25-240-200	POLICE OE	5,620.04			
01-201-25-255-200	FIRE HYDRANT SERVICE OE	8,776.10			
01-201-25-260-200	FIRST AID ORGANIZATION OE	1,057.18			
01-201-26-300-271	REPAIRS	300.00			
01-201-26-300-273	SUPPLIES	1,193.88			
01-201-26-300-281	UNIFORM	1,049.35			
01-201-26-305-200	SANITATION-TRASH REMOVAL OE	27,416.66			
01-201-26-306-200	RECYCLING OE	7,083.34			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	523.13			
01-201-26-310-252	REPAIRS & EQUIPMENT	893.43			
01-201-28-371-200	PARKS AND PLAYGROUNDS OE	1,538.51			
01-201-31-430-201	ELECTRICITY	798.95			
01-201-31-430-203	TELEPHONE/INTERNET	1,747.05			
01-201-31-430-204	WATER/SEWER	1,466.73			
01-201-31-430-205	NATURAL GAS	1,521.15			
01-201-31-430-207	STREET LIGHTING	520.25			
01-201-31-465-200	SANITATION DUMPING FEES	21,184.60			
01-203-25-240-200	(2023) POLICE OE		449.75		
01-203-25-240-300	(2023) PUBLIC SAFETY EQUIPMENT		18,748.80		
01-203-25-262-200	(2023) LOSAP		44,850.00		
01-206-55-000-046	REGIONAL SCHOOL TAX			319,527.93	
01-207-55-000-045	LOCAL SCHOOL TAX			900,715.50	
TOTALS FOR	Current Fund	186,042.81	64,048.55	1,220,243.43	1,470,334.79
02-160-05-000-001	DUE TO/FROM CURRENT FUND			0.00	4,993.14
02-213-40-700-069	FMERA MOU-550 & 551			4,480.64	
02-213-40-700-070	FMERA MOU-600 AREA WATER			512.50	
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	4,993.14	4,993.14
04-101-01-100-011	CAPITAL CASH - TD			0.00	4,613.25
04-215-55-474-000	MUNICIPAL COMPLEX ORD #970			72.00	
04-215-55-988-A00	ROADS, DRAINAGE, TRAFFIC SIGNAL, BULKHEAD			601.25	
04-215-55-993-A00	2022 ROAD PROGRAM - ORD #1053			150.00	
04-215-55-995-A00	2023 ROAD PROGRAM			3,790.00	
TOTALS FOR	Capital Fund	0.00	0.00	4,613.25	4,613.25
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	7,375.88
06-270-00-500-020	RESERVE FOR OPEN SPACE			7,375.88	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	7,375.88	7,375.88

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6.1.b

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
14-101-01-100-101	Cash SUI Trust			0.00	3,965.99
14-270-55-600-155	Reserve for SUI			3,965.99	
TOTALS FOR	SUI Trust	0.00	0.00	3,965.99	3,965.99
18-101-01-100-101	CASH UCC TRUST			0.00	294.90
18-270-55-600	RESERVE FOR UCC TRUST			294.90	
TOTALS FOR	UCC Trust	0.00	0.00	294.90	294.90
60-101-01-100-101	CASH-OTHER TRUST - TD			0.00	1,500.00
60-270-55-600-135	RES.FOR HISTORICAL COMMITTEE			1,500.00	
TOTALS FOR	OTHER TRUST	0.00	0.00	1,500.00	1,500.00
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	11,187.93
61-270-55-600-205	RES.FOR DEV.ESCROW			11,187.93	
TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	11,187.93	11,187.93

Total to be paid from Fund 01 Current Fund	1,470,334.79
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	4,993.14
Total to be paid from Fund 04 Capital Fund	4,613.25
Total to be paid from Fund 06 OPEN SPACE TRUST	7,375.88
Total to be paid from Fund 14 SUI Trust	3,965.99
Total to be paid from Fund 18 UCC Trust	294.90
Total to be paid from Fund 60 OTHER TRUST	1,500.00
Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST	11,187.93
	=====
	1,504,265.88

Pending Payments (*Not Finalized*) - (.) ALL FUNDS

From 04/01/2024 to 04/30/2024 With a Line Amount > 10000.00

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
4/01/2024	16457			01-203-25-262-201	2023 LOSAP Contributions LINCOLN NAT'L LIFE INSURANCE	44,850.00	44,850.00	01-101-01-000-011
4/01/2024	16440			01-207-55-000-045	APRIL 2024 TAX REMITTANCE OCEANPORT BOARD OF EDUCATION	900,715.50	900,715.50	01-101-01-000-011
4/01/2024	16441			01-206-55-000-046	SHORE REGIONAL HIGH SCHOOL	319,527.93	319,527.93	01-101-01-000-011

APRIL SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
01-101-01-000-011	CASH OPERATING				1,265,093.43
01-203-25-262-201	(2023) LOSAP	44,850.00			
01-206-55-000-046	REGIONAL SCHOOL TAX			319,527.93	
01-207-55-000-045	LOCAL SCHOOL TAX			900,715.50	
APRIL TOTALS (FOR RANGE):		44,850.00		1,220,243.43	1,265,093.43

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-101-01-000-011	CASH OPERATING				1,265,093.43
01-203-25-262-201	(2023) LOSAP	44,850.00			
01-206-55-000-046	REGIONAL SCHOOL TAX			319,527.93	
01-207-55-000-045	LOCAL SCHOOL TAX			900,715.50	
TOTALS (FOR RANGE):		44,850.00		1,220,243.43	1,265,093.43

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A 30-DAY EXTENSION FOR SUBMITTAL OF ANNUAL AUDITED STATEMENT
PURSUANT WITH THE FINANCIAL AGREEMENT BETWEEN THE BOROUGH OF OCEANPORT AND
KKF UNIVERSITY ENTERPRISES URBAN RENEWAL, LLC**

**Resolution #2024-106
04/4/24**

WHEREAS, the Borough of Oceanport entered into a Financial Agreement with KKF University Enterprises Urban Renewal, LLC (Redeveloper), Block 110.09, Lots 1 & 2 in accordance with Ordinance #1028; and

WHEREAS, pursuant with the provisions of Section 9.3 of the Financial Agreement, the Redeveloper, an Annual Audit Report, the Entity shall submit within 90 days after the close of each fiscal year its Annual Audited Statement to the Mayor and Council, the Borough CFO and the New Jersey Division of Local Government Services; and

WHEREAS, the Redeveloper has requested a 30-day extension of time for the submission and filing of the 2023 Annual Audit Report as WithumSmith+Brown, the auditing firm engaged by the Redeveloper is not able to conclude the 2023 annual audit in time for the submission of same by March 31, 2024,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey, that KKF University Enterprises Urban Renewal, LLC is hereby granted a 30-day extension for the submission of its Annual Audited Statement for 2023.

KKF UNIVERSITY ENTERPRISES URBAN RENEWAL, LLC

**141 West Front Street
Suite 410
Red Bank, New Jersey 07701**

**Telephone: (732) 222-2000
Facsimile: (732) 222-6410**

March 26, 2024

***VIA OVERNIGHT COURIER [Federal Express (732) 222-8221] and
VIA ELECTRONIC MAIL [mayor@oceanportboro.com]***

Borough of Oceanport
P.O. Box 370
910 Oceanport Way
Oceanport, New Jersey 0757

ATTENTION: THOMAS J. TVRDIK, Mayor

***VIA OVERNIGHT COURIER [Federal Express (732) 222-8221] and
VIA ELECTRONIC MAIL [jsmith@oceanportboro.com]***

Borough of Oceanport
P.O. Box 370
910 Oceanport Way
Oceanport, New Jersey 0757

**ATTENTION: JEANNE SMITH, RMC, QPA,
Borough Clerk for the Municipal Council**

**RE: REDEVELOPER: KKF UNIVERSITY ENTERPRISES URBAN RENEWAL, LLC;
PROPERTY: SHERRILL AVENUE, BLOCK 110.09, LOT 1, OCEANPORT, NJ;
PROJECT: SQUIER HALL – MONMOUTH COUNTY CAMPUS OF NJCU
SUBJECT: AUDITOR'S REPORT FOR FISCAL YEAR ENDED
DECEMBER 31, 2023; REQUEST FOR EXTENSION OF TIME
FOR SUBMISSION**

Dear Mayor Tvrdik and Ms. Smith (for the Council):

Pursuant to the provisions of Section 9.3 of the Financial Agreement ("PILOT") between the Borough of Oceanport (the "Borough") and the above-captioned Redeveloper, an annual Auditor's Report relating to the above-referenced Redevelopment Project is required to be submitted to the Mayor and Municipal Council, as well as the Borough's CFO and the New Jersey Division of Local Government Services in the Department of Community Affairs, within ninety (90) days after the close of each fiscal or calendar year, as the case may be.

Borough of Oceanport

March 26, 2024

Attention: Thomas J. Tvrdek, Mayor, and

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Jeanne Smith, Borough Clerk for the Municipal Council

Re: Redeveloper: KKF University Enterprises Urban Renewal, LLC;

Property: Sherrill Avenue, Block 110.09, Lot 1, Oceanport, NJ;

Project: Squier Hall – Monmouth County Campus of NJCU;

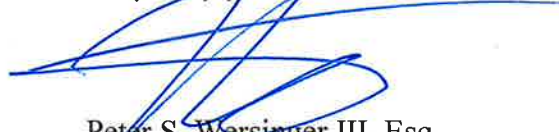
Subject: Auditor's Report for Fiscal Year Ended December 31, 2023;

Request for Extension of time for Submission

The purpose of this letter is to notify you and the New Jersey Division of Local Government Services that, despite diligent efforts to do so, WithumSmith+Brown, PC (331 Newman Springs Road, Suite 125, Red Bank, New Jersey 07701), the auditing firm engaged by the Redeveloper, will not be able to conclude the 2023 annual Audit in time for the submission of same by the March 31, 2024 due date. Accordingly, the Redeveloper hereby requests a 30-day extension of time for the submission and filing of the 2023 annual Audit Report.

Your courtesies and kind cooperation in granting the requested extension will be greatly appreciated.

Very truly yours,



Peter S. Wersinger III, Esq.

Senior Vice President and General Counsel

PSW/ld

Encs.

Cc: Service List

Service List
(March 26, 2024)

**RE: PROJECT: SQUIER HALL– FORT MONMOUTH CAMPUS OF NJCU;
REDEVELOPER: KKF UNIVERSITY ENTERPRISES URBAN RENEWAL, LLC;
PROPERTY: SHERRILL AVENUE, BLOCK 110.09, Lot 1, OCEANPORT, NJ;
SUBJECT: AUDITOR’S REPORT FOR FISCAL YEAR ENDED 12/ 31/2023;
REQUEST FOR EXTENSION OF TIME FOR SUBMISSION**

Borough of Oceanport P.O. Box 370 910 Oceanport Way Oceanport, New Jersey 0757 ATTENTION: Thomas J. Tvrdik, Mayor <i>via Overnight Courier [Federal Express – (732) 222-8221] and Electronic Mail:</i> <i>mayor@oceanportboro.com</i>	NJ Division of Local Government Services Department of Community Affairs 101 South Broad Street Trenton, New Jersey 08625 ATTENTION: Jacquelyn Suarez, Commissioner (Acting) <i>Via Overnight Courier [Federal Express – (609) 292-6420]</i>
Borough of Oceanport P.O. Box 370 910 Oceanport Way Oceanport, New Jersey 0757 ATTENTION: Jeanne Smith, Borough Clerk for the Municipal Council <i>Via Overnight Courier [Federal Express – (732) 222-8221] and Electronic Mail:</i> <i>jsmith@oceanportboro.com</i>	McManimon, Scotland & Baumann, LLC 75 Livingston Avenue, 2nd Floor Roseland, New Jersey 07068 ATTENTION: Matthew D. Jessup, Esq. <i>Via Overnight Courier [Federal Express – (973) 622-1800] and Electronic Mail:</i> <i>mjessup@msbnj.com</i>
Borough of Oceanport P.O. Box 370 910 Oceanport Way Oceanport, New Jersey 0757 ATTENTION: Katie LaPorta, CMFO, QPA, Chief Financial Officer <i>Via Overnight Courier [Federal Express – (732) 222-8179] and Electronic Mail:</i> <i>klaporta@oceanportboro.com</i>	

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A ONE-YEAR RENEWAL AGREEMENT OF THE SHARED SERVICES WITH THE
BOROUGH OF SEA BRIGHT FOR MUNICIPAL COURT FACILITIES**

Resolution #2024-107
04/4/24

WHEREAS, the "Shared Services and Consolidation Act" at N.J.S.A. 40A:65-1 et. seq. allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, N.J.S.A. 2B: 12-1 allows two or more municipalities to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and to agree to appoint the same persons as certified court administrator without establishing a joint municipal court; and

WHEREAS, effective November 16, 2009, the Borough of Oceanport entered into a shared services agreement with the Borough of Sea Bright for municipal court services which has been amended periodically and extended by the parties until February 28, 2024; and

WHEREAS, the termination date of the Agreement is February 28, 2024; and

WHEREAS, the Borough of Oceanport is desirous of renewing the existing shared services agreement with the Borough of Sea Bright for an additional one (1) year term for an amount not to exceed \$90,000.00; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Oceanport hereby authorize the Mayor and Borough Clerk to execute a one-year extension to the Shared Services Agreement ("agreement") for Municipal Court services between the Borough of Oceanport and the Borough of Sea Bright that incorporates the following additional terms and conditions:

1. The agreement dated November 16, 2009, is hereby extended for a period of one additional year from the date of termination. The new termination date will be February 28, 2025.
2. The annual rate for the services shall be \$90,000.00.
3. All other terms and conditions contained in the original Shared Services Agreement or any prior extensions thereto not modified by this Amendment shall remain in full force and effect.

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Oceanport, County of Monmouth, State of New Jersey, hereby authorize and agree to the above referenced terms and conditions of this Amendment by and between the Borough of Oceanport, 910 Oceanport Way, County of Monmouth, State of New Jersey and the Borough of Sea Bright, 1167 Ocean Avenue, County of Monmouth, State of New Jersey.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Oceanport Municipal Court and the Borough of Sea Bright.

**AMENDMENT TO INTERLOCAL SERVICE AGREEMENT FOR MUNICIPAL
COURT SERVICES BETWEEN THE BOROUGH OF OCEANPORT AND THE
BOROUGH OF SEA BRIGHT**

THIS AMENDED INTERLOCAL SERVICES AGREEMENT made this ____ day of March, 2024, by and between **THE BOROUGH OF OCEANPORT** ("Oceanport") in the County of Monmouth, State of New Jersey with their principal offices located at 910 Oceanport Way, Oceanport, New Jersey, 07757 and **THE BOROUGH OF SEA BRIGHT** ("Sea Bright") in the County of Monmouth, State of New Jersey with principal offices located at 1099 Ocean Avenue, Sea Bright, New Jersey, 07760. Oceanport and Sea Bright will collectively be referred to herein as the "Parties."

NOW THEREFORE, IT IS HEREBY AGREED by and between the Mayor and Council of the Borough of Oceanport and the Mayor and Council of the Borough of Sea Bright that the parties previously entered into an interlocal services agreement dated November 16, 2009, commencing on March 1, 2010 which was extended by the parties until February 28, 2024; and

The terms and conditions of said agreement provided for the operation and space for the Sea Bright Municipal Court Operation.

The parties agree that it would be appropriate to renew the current agreement for one (1) year, extending the termination date to February 28, 2025 for the annual rate of \$90,000.00 per year paid by the Borough of Sea Bright.

All other terms and conditions of the previous contract shall stay in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their respective officers duly authorized and have caused this Agreement to be dated as of the day and year written above.

ATTEST:

Jeanne Smith
Municipal Clerk, Borough of Oceanport
Date: _____

Thomas J. Tvrdik
Mayor, Borough of Oceanport
Date: _____

Christine Pfeiffer
Christine Pfeiffer,
Municipal Clerk, Borough of Sea Bright
Date: 3-19-24

B P Kelly
Brian P. Kelly
Mayor, Borough of Sea Bright
Date: _____

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING AN INTER-LOCAL AGREEMENT BETWEEN THE BOROUGH OF OCEANPORT AND
THE OCEANPORT BOARD OF EDUCATION FOR GROUNDS MAINTENANCE AND SNOW PLOWING**

Resolution

WHEREAS, the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40:65-1 Et. Seq. authorizes joint activities among governmental agencies and was enacted with the intent to facilitate and promote Inter local Service Agreements; and

WHEREAS the Governing Body approved an Interlocal Agreement with the Oceanport Board of Education pursuant with Resolution #2023-218 for the provision of grounds maintenance and snow plowing of school properties which expires on June 30, 2024; and

WHEREAS, the Oceanport Board of Education is desirous of continuing this shared services agreement with the Borough of Oceanport for a period of one year beginning July 1, 2024 and expiring June 30, 2025 for an amount not to exceed \$46,800.00;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Oceanport hereby authorizes the Mayor and Borough Clerk to execute a Shared Services Agreement ("agreement") for services between the Borough of Oceanport and the Oceanport Board of Education that incorporates the following terms and conditions:

1. The agreement shall be for a period of one year beginning July 1, 2024 and expiring on June 30, 2025
2. The annual rate for the services shall be \$46,800.00
3. The cost of equipment to provide services upon approval by the Board shall be purchased by the Board and deducted from and made in lieu of a portion or all of the payments due to the Borough. Upon termination of or any extension of the agreement, the equipment shall be transferred to the Borough for consideration of the payment of \$100.00
4. All other terms and conditions contained in the Shared Services Agreement or any extensions thereto.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Oceanport Board of Education, Borough Administrator, Public Works Superintendent and Chief Financial Officer.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #23-00007 FOR
BLOCK 102 LOT 1.18 KNOWN AS 9 BRIDGEWATERS DR. #18**

Resolution

WHEREAS, at the Borough Tax Sale held on October 5, 2023, a lien was sold on Block 102 Lot 1.18, otherwise known as 9 Bridgewaters Dr. #18; and

WHEREAS, this lien, known as Tax Sale Certificate 23-00007 was sold to Pro Cap 8 FBO Firsttrust Bank at an interest rate of 18%; and

WHEREAS, the owner has redeemed Certificate 23-00007 in the amount of \$915.79.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$915.79 payable to Pro Cap 8 FBO Firsttrust Bank, PO Box 774, Fort Washington, PA 19034-0774 for the redemption of Tax Sale Certificate 23-00007.



Mayor & Council
910 Oceanport Way
Oceanport, NJ 07757

SCHEDULED

DISCUSSION ITEM (ID # 3180)

Meeting: 04/04/24 07:00 PM
Department: Mayor & Council
Category: Agreement
Prepared By: Jeanne Smith
Initiator: Jeanne Smith
Sponsors:
DOC ID: 3180

7.4

Discussion: Proposed Shared Services Agreement with West Long Branch for Court Services

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE GOVERNING BODY TO ENTER EXECUTIVE SESSION, APRIL 4, 2024**

Resolution

WHEREAS, the Mayor & Council of the Borough of Oceanport are subject to the requirements of the Open Public Meeting Act N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which time the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Mayor & Council of the Borough of Oceanport to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Oceanport, pursuant to the Open Public Meetings Act of the State of New Jersey, as follows:

- 1.) The Mayor & Council shall hold a closed meeting from which the public shall be excluded on **April 4, 2024**.
- 2.) The general nature of the subjects to be discussed at said closed meeting shall be related to

☐ N.J.S.A. 10:4-12(b)(1)	<i>Matters Required by Law to be Confidential</i>
☐ N.J.S.A. 10:4-12(b)(2)	<i>Matters Where the Release of Information Would Impair the Right to Receive Funds</i>
☐ N.J.S.A. 10:4-12(b)(3)	<i>Matters Involving Individual Privacy</i>
☐ N.J.S.A. 10:4-12(b)(4)	<i>Matters Relating to Collective Bargaining Agreements</i>
☒ N.J.S.A. 10:4-12(b)(5)	<i>Matters Relating to the Purchase, Lease or Acquisition of Real Property</i>
	<i>- Potential Open Space Acquisitions</i>
☐ N.J.S.A. 10:4-12(b)(6)	<i>Matters Relating to Public Safety and Property</i>
☒ N.J.S.A. 10:4-12(b)(7)	<i>Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege</i>
	<i>- Affordable Housing Agreements</i>
☒ N.J.S.A. 10:4-12(b)(8)	<i>Matters Relating to the Employment Relationship</i>
	<i>- Construction Official Position</i>
☐ N.J.S.A. 10:4-12(b)(9)	<i>Matters Relating to the Potential Imposition of a Penalty</i>

3.) The minutes of said closed meeting shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

BE IT FURTHER RESOLVED that formal action may be taken after the Executive Session.