



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • APRIL 4, 2019

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

I. Meeting Called to Order

II. Statement of Compliance with Open Public Meetings Act: *This meeting complies with the Open Public Meetings Act by notification on January 9, 2019 of this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.*

III. Flag Salute

IV. Invocation

V. Roll Call

VI. RESOLUTIONS:

#2019-90 Resolution authorizing payment of BILL LIST 04-04-2019

#2019-91 Resolution authorizing the purchase of SDL Software License by State Contract

#2019-92 Resolution overriding Mayor's veto of Ordinance #998

#2019-93 Resolution amending the 2019 Meeting Schedule

#2019-94 Resolution approving application for an urban renewal project

#2019-95 Resolution of Recommendations for the Environmental Advisory Committee

#2019-96 Resolution awarding contract to Maser Consulting - Tennis & Basketball Court Refurbishments

VII. FIRST READING ORDINANCE:

1. Ordinance Approving a Financial Agreement with Oceanport Urban Renewal Preservation

VIII. Administrator's Report

IX. Clerk's Report

April 18, 2019 Meeting Items

1. Resolution authorizing waiver of Street Opening Moratorium for 97 Bridgewaters Dr
2. Resolution authorizing waiver of Street Opening Moratorium for 78 Shrewsbury Ave
3. Resolution authorizing self-examination of the 2019 Municipal Budget
4. Workshop Minutes, March 7, 2019
5. Regular Minutes, March 21, 2019
6. Executive Session Minutes, March 21, 2019
7. Approval of First Aid Membership, Karen Clores
8. Approval of First Aid Membership, Erika Covert

Department Reports

9. Captain's Report - Port Au Peck Chemical Hose Co., Jan., Feb., March

X. Discussion Items

1. Borough Logo Contest
2. 2019 Municipal and Capital Budget Status Update

XI. Mayor's Report

XII. Petitions from the Public

XIII. Adjournment



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • APRIL 4, 2019

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

- I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:01 p.m.
- II. **Statement of Compliance with Open Public Meetings Act:** Mayor Coffey stated "Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 9, 2019, and by the posting of same on the municipal bulletin board and Borough Web Site."
- III. **Flag Salute:** Mayor Coffey led the audience and members of the Council in the flag salute.
- IV. **Invocation:** Borough Chaplain Stacy Deerin gave the invocation.
- V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Joseph A. Irace	Councilman	Present	
Michael O'Brien	Councilman	Present	7:13 PM
Robert Proto	Councilman	Present	
Stephen Solan	Council President	Present	
Donna M. Phelps	Borough Administrator	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	
Catherine D. LaPorta	Chief Financial Office	Present	

VI. RESOLUTIONS:

1. Resolution authorizing payment of BILL LIST 04-04-2019

RESULT: ADOPTED [UNANIMOUS]
MOVER: Joseph A. Irace, Councilman
SECONDER: Stephen Solan, Council President
AYES: Deerin, Gallo, Irace, Proto, Solan
ABSENT: O'Brien

2. Resolution authorizing the purchase of SDL Software License by State Contract

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: Joseph A. Irace, Councilman
AYES: Deerin, Gallo, Irace, Proto, Solan
ABSENT: O'Brien

Councilman Irace commented that this software will replace the Borough's current software, which will enhance the Borough's website, allow more interactive reporting and require less licensing fees. Mayor Coffey stated SDL is the gold standard in New Jersey.

3. Resolution overriding Mayor's veto of Ordinance #998

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: Joseph A. Irace, Councilman
AYES: Deerin, Gallo, Irace, Proto, Solan
ABSENT: O'Brien

4. Resolution amending the 2019 Meeting Schedule

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: Joseph A. Irace, Councilman
AYES: Deerin, Gallo, Irace, Proto, Solan
ABSENT: O'Brien

5. Resolution approving application for an urban renewal project

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: Joseph A. Irace, Councilman
AYES: Deerin, Gallo, Irace, Proto, Solan
ABSENT: O'Brien

6. Resolution of Recommendations for the Environmental Advisory Committee

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: Joseph A. Irace, Councilman
AYES: Deerin, Gallo, Irace, Proto, Solan
ABSENT: O'Brien

Councilman Proto stated that he had conversations with Councilman O'Brien regarding the change of the Commission to a Committee. Two main issues that Commission members had were: the appointment of a member to the Planning Board and the ability to see all plan applications. Councilman Proto advised that the resolution was crafted to assuage those concerns. Mayor Coffey asked how the Committee would provide comments to the Planning Board. Councilman Proto advised the Committee would continue to serve in an advisory function and continue to have a member of the Committee as liaison to the Planning Board.

7. Resolution awarding contract to Maser Consulting - Tennis & Basketball Court Refurbishments

RESULT: ADOPTED [UNANIMOUS]
MOVER: Stephen Solan, Council President
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, Irace, Proto, Solan
ABSENT: O'Brien

VII. FIRST READING ORDINANCE:

1. Ordinance Approving a Financial Agreement with Oceanport Urban Renewal Preservation

Councilman Proto called for the introduction of **"ORDINANCE OF THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY APPROVING AN**

APPLICATION FOR A LONG TERM TAX EXEMPTION AND AUTHORIZING THE EXECUTION OF A FINANCIAL AGREEMENT WITH OCEANPORT URBAN RENEWAL PRESERVATION, L.P.

" and then asked the Clerk to read the proposed ordinance by title only, after which Councilman Proto moved to approve the Ordinance upon first reading and to hold the public hearing on the proposed ordinance at the Council meeting of April 16, 2019 and to advertise same in accordance with the law, which was seconded by Councilman Irace.

Mayor Coffey acknowledged Councilman Proto's request for discussion on the motion.

Councilman Proto commented that this lengthens the PILOT agreement for the purchaser of Oceanport Gardens and improves the financial benefit to the Borough.

RESULT:	APPROVED OF FIRST READING [UNANIMOUS]	Next: 4/16/2019 7:00 PM
MOVER:	Robert Proto, Councilman	
SECONDER:	Joseph A. Irace, Councilman	
AYES:	Deerin, Gallo, Irace, O'Brien, Proto, Solan	

VIII. Administrator's Report: Ms. Phelps attended the meeting with residents of Oceanport Gardens regarding the purchase, who were very excited about rehabilitation of the units. She spent a considerable amount of time with the architect regarding the new municipal complex. The architect hopes to go out to bid in May and needs decisions regarding bid specifications. Ms. Phelps thanked Chief Kelly and his team, Ms. Smith, Ms. LaPorta and John Johnson, Construction Official for their assistance on the project. Borough Engineer William White will move forward on repairs to the basketball and tennis courts. He has advised the Evergreen Park plans require revision to improve drainage and save costs. Councilman Irace asked about fencing at Evergreen. Ms. Phelps stated that Taylor Fence will not remove the old fence, so DPW will take that project on. She is waiting on another quote. Councilman Deerin added that a previous contractor backed out and there has been delay after delay.

IX. Clerk's Report:

April 16, 2019 Meeting Items:

1. Resolution authorizing waiver of Street Opening Moratorium for 97 Bridgewaters Dr
2. Resolution authorizing waiver of Street Opening Moratorium for 78 Shrewsbury Ave
3. Resolution authorizing self-examination of the 2019 Municipal Budget
4. Workshop Minutes, March 7, 2019
5. Regular Minutes, March 21, 2019
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7. Approval of First Aid Membership, Karen Clores
8. Approval of First Aid Membership, Erika Covert

Ms. Smith explained the requests for waiver of the street opening moratorium. Councilman Irace noted that despite prior notification, utility companies continually request exemption from the moratorium. Bridgewaters Dr. was recently repaved. He would like to hold the utilities to a higher standard for repair. Ms. Smith explained that the Board of Utilities requires service to be shut down if a residence has been abandoned for 2 years. Mayor Coffey asked if the utilities complied with the request for a higher repair standard in the past, and Ms. Smith replied they had. There was discussion regarding patching, repaving curb to curb and adopting an ordinance to require better repairs.

Department Reports:

9. Captain's Report - Port Au Peck Chemical Hose Co., Jan., Feb., March were distributed to the Governing Body.

X. Discussion Items:

1. Borough Logo Contest

Ms. Smith brought up discussion on suggestions that the Borough consider an update to its official logo – the triad – since the Borough will celebrate its 100th anniversary next year. Ms. Smith suggested a contest where individuals could submit drawings for consideration and explained different rules where the Borough would take ownership of the logo and would have the ability to alter a winning submission. There was discussion to include the Board of Education and Historical Committee.

2. 2019 Municipal and Capital Budget Status Update

Councilman Irace asked Ms. LaPorta to provide an update on the 2019 budget. Ms. LaPorta gave a summary of the process conducted for this year's budget, with concentration of the capital budget on infrastructure, statutory items and items necessary for Borough operations. The plan for the operating budget was to remain flat and purchase and pay for items from the operating budget instead of the capital budget to avoid interest costs. Copies of the preliminary budget have been provided to the auditor and bond counsel for preparation of the capital ordinance. The Governing Body has received copies of the draft budget for review. Councilman Irace thanked Ms. LaPorta, Ms. Phelps and Ms. Smith for their assistance in the budget preparation process.

XI. Mayor's Report: Mayor Coffey remarked that most of the dead fish have disappeared from the recent kill. He also stated that there was an orange cone behind 7 Main St. that needs to be removed. Mr. Johnson advised that he went out and inspected the area, the item is buried in mud and only visible during low tide. He's not sure it's accessible even during high tide.

Mayor Coffey advised that the Borough's baseball program is being folded into Shore Little League. They will need field access, but are not one of the recognized sports entities. The organization has to be added to the Borough's ordinance as such so they can use the fields.

Councilman Deerin reminded everyone that the Easter Egg Scramble will be held on April 13th and encouraged residents to participate and view the fun activities. He thanked the volunteers on the Recreation Committee for their time and effort to produce another great event.

XII. Petitions from the Public: Mayor Coffey opened the meeting to petitions from the public:

Ron Sickler, 45 Morris Place, asked about the potholes on Borough roads and who is responsible for permanent repairs. Councilman Gallo replied that potholes are generally repaired by Public Works and residents should report them to DPW. However, there is no specific person who travels to identify potholes. The Borough has a hotbox, which compacts better than using a cold patch. Mr. Sickler stated the Borough should make permanent repair as opposed to temporary repairs. Council President Solan stated he was aware of the location Mr. Sickler was referring to and had contacted Monmouth County several times because they are responsible for repair, but has not received a response. Mr. Sickler wanted to know if the Borough met its repaving goals from last year's road program. Councilman Gallo replied that there are budgetary constraints and the Borough has a list of roads prioritized. Councilman Irace stated the Borough will pave 1.4 miles of roadways. There was discussion on budgeting for the road program. Mr. Sickler asked if there was trouble getting assistance from the County for repairs. Mayor Coffey advised that the County is pretty responsive on the main roads, and

County has plans to repave Monmouth Blvd. and Myrtle Ave. in the next 12 to 18 months. Mayor Coffey advised the average repaving has been about six-tenths of a mile a year, but the Borough Engineer has stated the goal should be 1.9 miles per year.

Robert Kelly, Gooseneck Point Road, stated all utilities have been installed on Shore Rd., and there was no reason to hold up working there. Mayor Coffey stated that while the utilities may have been installed, there was construction planned and trucks and heavy equipment would be traveling on a brand new road. Mr. Kelly invited the Governing Body to walk by the catch basins on Shore Rd at low tide, when they will find the catch basins filled. He said they catch, but don't release, so something is wrong. He stated that he can hear running water at one of the catch basins even during a dry period. Mayor Coffey asked for the location. Mr. Kelly described the location.

Edward DeRosa, 78 Shrewsbury Ave., asked if the waiver for the street opening moratorium for Shrewsbury Ave was granted. Mayor Coffey advised that it will be addressed at the Regular Meeting on April 16th. Mr. DeRosa stated the house has been vacant for 2 years and he was looking to demolish the structure and start new construction.

Mark Patterson, 40 Itaska Pl., noted there was a lot of construction on Port au Peck Ave, and the road has been torn up. He asked about a house on Port au Peck at the eastern end of the racetrack that's covered in vines and trees. Council President Solan stated that the property owner doesn't live in New Jersey. Mr. Patterson asked about the extension of the PILOT program for Oceanport Gardens. Councilman Proto provided an explanation of the terms of the agreement. Mr. Patterson asked about the \$200,000 grant the Borough received for Bridgewaters Dr. Councilman Gallo stated that the Borough's Engineer applies to the DOT for a grant annually. Mr. Patterson asked if 2019 was still the projected completion date for the new municipal complex. Mayor Coffey projected it would probably be in the middle of 2020.

- XIII. Adjournment:** As there was no further business, the meeting was adjourned at 7:56 PM on a motion by Councilman Proto, seconded by Councilman Solan and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR APRIL 4, 2019**

**Resolution #2019-90
04/4/19**

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of April 4, 2019.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated April 4, 2019 totaling \$1,342,600.80.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



Catherine D. LaPorta, CFO

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph A. Irace, Councilman
SECONDER:	Stephen Solan, Council President
AYES:	Deerin, Gallo, Irace, Proto, Solan
ABSENT:	O'Brien

I certify that the foregoing Resolution #2019-90 was adopted by the Oceanport Governing Body at the Regular Meeting held April 4, 2019



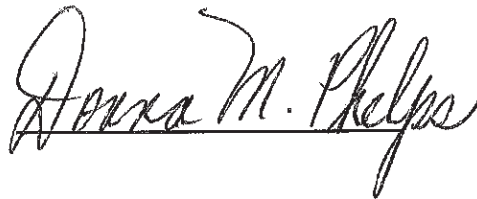
JEANNE SMITH, RMC
BOROUGH CLERK

**BOROUGH OF OCEANPORT
BILL LIST**

4-Apr-19

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$127,768.69 6TH PAY \$417.26 DCRP
CAPITAL TRUST TOTAL	\$39,876.70
DOG REGISTRY TOTAL	\$425.00
TRUST OTHER TOTAL	\$545.00
ESCROW TRUST TOTAL	\$5,560.00
OPEN SPACE TRUST TOTAL	\$1,278.75
SUI	\$1,540.00
UCC TRUST	
2018 VOUCHERS PAID THIS MEETING	\$5,640.20
2019 VOUCHERS PAID THIS MEETING	\$1,159,549.20
TOTAL	\$1,342,600.80

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED
TO THE MAYOR AND COUNCIL FOR PAYMENT

A handwritten signature in cursive script, reading "Donna M. Phelps", is written over a horizontal line.

List of Bills - (All Funds)

Vendor	Description	Payment	Check	Total
Current Fund				
1009 - ADP, INC	PO 3105 PAYROLL SERVICES - 3/19	368.87		368.87
1023 - ATLANTIC PRINTING&GRAPHICS LLC	PO 3091 MARCH/APRIL 2019 BULLETIN	980.00		980.00
1516 - CANON FINANCIAL SERVICES, INC	PO 2960 POLICE COPIER FOR 1/19 & 2/19	57.46		57.46
1044 - CAROL SMITH	PO 3098 CELL PHONE REIMBURSEMENT 1ST QUARTE	45.00		45.00
1047 - CENTRAL JERSEY HEALTH INSURANC	PO 3102 HEALTH/DENTAL INSURANCE - 4/19	72,198.00		72,198.00
1055 - CLARKE CATON HINTZ CORP	PO 3031 LAND USE DEV ORD PROJECT THRU 1/25/	964.02		
	PO 3020 HOUSING PLAN ELEMENT 01/25/19	735.11		1,699.13
1060 - COMCAST BUSINESS COMMUNICATION	PO 3063 BORO HALL INTERNET/TELEPHONE 3/14/1	560.43		560.43
1062 - CONSTELLATION NEW ENERGY, INC	PO 3094 STREET LIGHTING - 6/20/2018 - 7/19/	861.04		861.04
1066 - COUNTY TAX ADMINISTRATOR	PO 3125 ASSESSMENT CARDS MAILED 2019	816.90		816.90
1082 - DRIVERS LICENSE GUIDE COMPANY	PO 2912 2019 ID Checking Guide for Patrols	100.75		100.75
1083 - DSHC ENTERPRISES LLC	PO 3137 BALANCE DUE - LIEN 18-00002	88.95		88.95
1099 - EUROFINS QC INC	PO 3013 WATER TESTING - 2/26/19	336.00		336.00
1128 - GOODYEAR AUTO SERVICE CENTER	PO 2983 TIRES - UNIT 4	1,296.16		1,296.16
1133 - GREATLAND CORPORATION	PO 3010 2018 ACA REPORTING	192.15		
	PO 3009 2018 ACA REPORTING	21.96		214.11
1143 - I.D.M. MEDICAL SUPPLY INC	PO 3025 REFILL OXYGEN - FIRST AID	40.49		40.49
1153 - JERSEY CENTRAL POWER & LIGHT	PO 3061 JCPL #015 - 2/1/19 - 3/1/129	1,492.77		
	PO 3060 JCPL #009 - 2/2/19 - 3/4/19	804.25		2,297.02
1154 - JOANNE HUNT	PO 3095 CELL PHONE REIMBURSEMENT 1ST QUARTE	45.00		45.00
1158 - JOHN'S AUTO & TRUCK REPAIR LLC	PO 2421 GARBAGE TRUCK REPAIR	458.35		458.35
1159 - JOSEPH FAZZIO - WALL LLC	PO 2986 LOOSE NUTS & BOLTS	2.41		2.41
1549 - KNOX ASSOCIATES, INC	PO 2216 KEYSECURE 3B USB - QUOTE	1,373.00		1,373.00
1556 - LANGUAGE SERVICES ASSOCIATES INC	PO 3021 TELEPHONIC CHARGES 2/1/19 - 2/28/19	10.50		10.50
1181 - LANIGAN ASSOCIATES, INC	PO 2073 Equip purchase for Officer Weir	10.90		10.90
1185 - LAWES COAL CO INC	PO 3027 DIESEL FUEL FOR FIREHOUSE	101.56		
	PO 3051 LAWN EQUIPMENT SUPPLIES	93.80		195.36
1195 - MASER CONSULTING, P.A.	PO 3108 GENERAL ENG SERVICES 2/19	5,100.00		5,100.00
1197 - MAX LOPEZ	PO 3097 CELL PHONE REIMBURSEMENT 1ST QUARTE	45.00		45.00
1203 - MERIDIAN OCCUPATIONAL HEALTH	PO 2914 Physicals for SLEO II Mannino & Spu	958.00		958.00
1204 - MGL PRINTING SOLUTIONS	PO 3032 HOMESTEAD BEN FORMS	86.00		86.00
1557 - MICHAEL P BOLAN PP/AICP	PO 3007 COAH LEGAL SERVICES	900.00		900.00
1210 - MID-MON MUTUAL AID ASSOCIATION	PO 2907 FIRE DEPT ANNUAL DUES	220.00		220.00
1215 - MONMOUTH COUNTY ASSESSORS	PO 3059 MEMBERSHIP DUES 2019 - JOHN BUTOW	150.00		150.00
1220 - MONMOUTH COUNTY PUBLIC WORKS	PO 2667 JET VAC TRUCK REPAIR	945.56		
	PO 3026 OIL CHANGE - TRUCKS #121/#128	446.15		1,391.71
1238 - MUNICIPAL CLERKS ASSOCIATION	PO 3055 Annual MCANJ Conference	305.00		305.00
1241 - NAPA AUTO PARTS (#15456)	PO 3000 DPW SUPPLIES 2/20/19	97.45		
	PO 2980 PUBLIC WORKS - SUPPLIES	26.94		
	PO 3050 LAWN EQUIPMENT SUPPLIES	73.33		
	PO 3076 3 BLACK CABLES	38.97		236.69
1245 - NJ AMERICAN WATER CO	PO 3135 OLD WHARF PARK 2/12/19 - 3/12/19	48.68		
	PO 3084 OLD WHARF PARK 2/12/19 - 3/12/19	42.10		
	PO 3083 136 HYDTS FIREH 1/25/19 - 2/25/19	6,256.00		
	PO 3082 PAP FIRE HOUSE - 2/12/19 - 3/12/19	147.96		
	PO 3081 LIBRARY WATER 2019 - 2/12/19 - 3/12	16.85		
	PO 3080 262 ARNOLD 2/12/19 - 3/12/19	16.90		
	PO 3101 OLD WHARF PARK - 2/12/19 - 3/12/19	16.85		6,545.34
1251 - NJ NATURAL GAS CO	PO 3071 21 MAIN STREET - 1/16/19 - 2/13/19	385.85		
	PO 3079 TOHICON LIBRARY - 2/12/19 - 3/15/1	188.52		
	PO 3093 PAP FIRE HOUSE 2/13/18 - 3/18/19	388.41		
	PO 3092 FIRST AID - 2/13/19 - 3/18/19	314.00		
	PO 3133 315 E MAIN - OLD WHARF - 2/13/19 -	252.85		
	PO 3087 21 MAIN STREET - 2/13/19 - 3/18/19	369.09		
	PO 3130 282 HILDRETH (PD) 2/14/19 - 3/19/19	786.80		
	PO 3129 900 MURPHY DRIVE (DPW) 2/14/19 - 3/	561.71		3,247.23
1251 - NJ NATURAL GAS CO	PO 3126 901 MURPHY - 2/14/19 - 3/19/19	1,197.66		1,197.66
1251 - NJ NATURAL GAS CO	PO 3128 977 MURPHY (NEW PD) 2/14/19 - 3/19	31.64		
	PO 3127 918 MURPHY 2/14/19 - 3/19/19	31.64		63.28
1253 - NJ STATE ASSOC CHIEFS - POLICE	PO 2999 State Chiefs Assoc. Course-Budgetin	190.00		
	PO 2991 2019 State Chiefs Convention Regist	375.00		565.00
1261 - OCEANPORT BOARD OF EDUCATION	PO 3088 APRIL 2019 TAX REMITTANCE	794,999.67		794,999.67
1562 - OUTSTANDING SERVICE COMPANY, INC.	PO 2492 HOOK & LADDER GENERATOR	516.00		516.00
1520 - PASHMAN STEIN WALDER HAYDEN, PC	PO 3068 AFFORDABLE HOUSING COUNCIL 2/19	962.00		962.00
1303 - RESERVE ACCOUNT	PO 3056 REFILL POSTAGE METER	1,000.00		1,000.00
1554 - RICHARD ARLT	PO 3096 CELL PHONE REIMBURSEMENT 1ST QUARTE	45.00		45.00
1315 - SEABOARD WELDING SUPPLY, INC.	PO 2992 CYLINDER RENTAL- 2/28/19	20.75		20.75
1323 - SHORE REGIONAL HIGH SCHOOL	PO 3116 APRIL 2019 TAX REMITTANCE	249,771.00		249,771.00
1547 - SIG SAUER, INC	PO 2133 Armorers Class for Petrucelli and P	520.00		520.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
1326 - SIP'S PAINT	PO 2984 PUBLIC WORKS SUPPLIES	18.57	18.57
1542 - SPECTRA ASSOCIATES	PO 2869 CORPORATE MINUTE BOOK	125.50	125.50
1341 - TARGETED TECHNOLOGIES LLC	PO 2904 COMPSUITE FOR SONICWALL	579.00	
	PO 2894 REPLACE BATTERY FOR SERVER	87.00	
	PO 3073 DOMAIN HOSTING - BORO HALL APR-JUN	375.00	
	PO 3104 MAIL ARCHIVING 4/19	228.00	
	PO 3072 DOMAIN HOSTING - PD APR - JUN 2019	75.00	
	PO 3103 MSP 1-2016 - 4/19	2,602.00	3,946.00
1346 - THE ARNETTE LAW FIRM LLC	PO 3110 BOROUGH ATTORNEY FEES - 1/19	6,133.75	6,133.75
1349 - THE LINK NEWS, INC	PO 3037 ADM ADVERTISING - NOTICE OF ADOPTIO	11.97	
	PO 3036 ADM ADVERTISING - PENDING ORDINANCE	17.53	
	PO 3035 ADM ADVERTISING - PENDING ORDINANCE	19.67	
	PO 3034 ADM ADVERTISING - PENDING ORDINANCE	81.28	130.45
1369 - TRIUS, INC	PO 2981 AUGER BEARING - TRUCK 128 - 3/6/19	100.80	100.80
1372 - TRYSTONE CAPITAL ASSETS	PO 3039 LIEN 18-00012; B115, L35; RESOLUTIO	977.88	977.88
1383 - V&B AUTO REPAIR LLC	PO 2995 SERVICE - UNIT 6	41.95	
	PO 3017 SERVICE UNIT #10	294.86	336.81
1387 - VERIZON	PO 3062 FIRE ALARM - OLD WHARF 3/8/19 - 4/1	43.80	
	PO 3078 LIBRARY TELEPHONE 3/7/19 - 4/6/19	240.98	
	PO 3107 OEM (732-389-9801) 3/23/19 - 4/22/1	233.70	518.48
Capital Fund			
1106 - FIORE PAVING COMPANY, INC	PO 3100 OLD PO#17-01174; 2016-2017 ROAD PRO	26,685.45	26,685.45
1138 - HALE TRAILER BRAKE & WHEEL INC	PO 3024 TRAILER - 900 MURPHY - DPW 3/19	340.00	340.00
1195 - MASER CONSULTING, P.A.	PO 3113 MAIN ST ENG CERTI RESOLUTION 2018-1	6,630.00	
	PO 3112 MILTON AVE ENG CERTI RESOLUTION 20	1,500.00	
	PO 3109 MYRTLE AVE ENG CERT RESOLUTION 201	2,200.00	
	PO 3111 DEAL AVE BULKHEAD CONST OVERSIGHT C	2,521.25	12,851.25
DOG TRUST FUND			
1445 - Monmouth County SPCA	PO 3044 ANIMAL CONTROL SERVICES - 2/19	425.00	425.00
OPEN SPACE TRUST			
1195 - MASER CONSULTING, P.A.	PO 3114 EVERGREEN PARK - ENGINEERING 3/10/	1,278.75	1,278.75
SUI Trust			
1330 - STATE OF NEW JERSEY	PO 3089 4TH QUARTER 2018 UNEMPLOYMENT	1,540.00	1,540.00
OTHER TRUST			
1579 - ENGenuity Infrastructure	PO 3053 Planning Board Review - Denholtz CA	195.00	195.00
1234 - MONMOUTH WIRE & COMPUTER	PO 3048 RECYCLING - ELECTRONICS - DPW	350.00	350.00
DEVELOPERS ESCROW TRUST			
1195 - MASER CONSULTING, P.A.	PO 3123 PLOT PLAN - 18 ONEIDA	125.00	
	PO 3122 PLOT PLAN - 10 ELLIOT	125.00	
	PO 3120 FT MONMOUTH FITNESS CTR 3/10/19	247.50	
	PO 3119 TETHERVIEW PROPERTY MGT 3/19/19	247.50	
	PO 3118 ACUTECARE AT FT MONMOUTH 3/10/19	82.50	
	PO 3117 275 PORT AU PECK ASSOC. 3/10/19	1,031.25	
	PO 3115 NJCU FT MONMOUTH CAMPUS. 3/10/19	3,701.25	5,560.00
TOTAL			1,214,414.85

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	1,165,189.40
01-113-04-000-026	TAX SALE PREMIUMS			700.00	
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	6,486.95			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	368.87			
01-201-20-145-200	COLLECTION OF TAXES OE	174.95			
01-201-20-150-200	ASSESSMENT OF TAXES OE	966.90			
01-201-20-155-200	LEGAL SERVICES OE	7,095.75			
01-201-20-165-200	BOROUGH ENGINEER OE	5,100.00			
01-201-21-180-205	PLANNER SERVICES & FEES	735.11			
01-201-23-210-202	HEALTH	68,247.00			
01-201-23-210-203	DENTAL	3,951.00			
01-201-25-240-200	POLICE OE	3,314.18			
01-201-25-255-200	FIRE HYDRANT SERVICE OE	6,256.00			
01-201-25-260-200	FIRST AID ORGANIZATION OE	354.49			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-25-265-200	FIRE DEPARTMENT OE	220.00			
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	20.75			
01-201-26-300-271	REPAIRS	1,492.51			
01-201-26-300-273	SUPPLIES	351.47			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	101.56			
01-201-27-335-200	WATERWAYS COMMITTEE OE	336.00			
01-201-31-430-201	ELECTRICITY	1,485.30			
01-201-31-430-203	TELEPHONE/INTERNET	1,258.91			
01-201-31-430-204	WATER/SEWER	289.34			
01-201-31-430-205	NATURAL GAS	3,407.37			
01-201-31-430-207	STREET LIGHTING	811.72			
01-201-43-490-200	MUNICIPAL COURT OE	10.50			
01-203-20-130-200	(2018) FINANCIAL ADMINISTRATION OE		214.11		
01-203-20-155-200	(2018) LEGAL SERVICES OE		900.00		
01-203-25-240-200	(2018) POLICE OE		530.90		
01-203-25-265-200	(2018) FIRE DEPARTMENT OE		1,373.00		
01-203-26-300-272	(2018) TIRES		458.35		
01-203-26-310-252	(2018) REPAIRS & EQUIPMENT		516.00		
01-203-31-430-205	(2018) NATURAL GAS		786.80		
01-203-31-430-207	(2018) STREET LIGHTING		861.04		
01-204-55-000	Accounts Payable			964.02	
01-206-55-000-046	REGIONAL SCHOOL TAX			249,771.00	
01-207-55-000-045	LOCAL SCHOOL TAX			794,999.67	
01-214-55-000-003	DUE 3RD PARTY LIEN HOLDERS			277.88	
TOTALS FOR	Current Fund	112,836.63	5,640.20	1,046,712.57	1,165,189.40
04-101-01-100-011	CAPITAL CASH - TD			0.00	39,876.70
04-215-55-474-000	MUNICIPAL COMPLEX ORD #970			340.00	
04-215-55-973-B00	2017 #973 VARIOUS ROAD/DRAINAGE IMP			26,685.45	
04-215-55-988-A00	ROADS, DRAINAGE, TRAFFIC SIGNAL, BULKHEA			12,851.25	
TOTALS FOR	Capital Fund	0.00	0.00	39,876.70	39,876.70
05-101-00-100-011	CASH - TD			0.00	425.00
05-270-00-500-020	RESERVE FOR EXPENDITURES			425.00	
TOTALS FOR	DOG TRUST FUND	0.00	0.00	425.00	425.00
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	1,278.75
06-270-00-500-020	RESERVE FOR OPEN SPACE			1,278.75	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	1,278.75	1,278.75
14-101-01-100-101	Cash SUI Trust			0.00	1,540.00
14-270-55-600-155	Reserve for SUI			1,540.00	
TOTALS FOR	SUI Trust	0.00	0.00	1,540.00	1,540.00
60-101-01-100-101	CASH-OTHER TRUST - TD			0.00	545.00
60-270-55-600-205	RES.FOR DEV.ESCROW			195.00	
60-270-55-600-206	RES FOR RECYCLING			350.00	
TOTALS FOR	OTHER TRUST	0.00	0.00	545.00	545.00
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	5,560.00
61-270-55-600-205	RES.FOR DEV.ESCROW			5,560.00	
TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	5,560.00	5,560.00

Total to be paid from Fund 01 Current Fund	1,165,189.40
Total to be paid from Fund 04 Capital Fund	39,876.70
Total to be paid from Fund 05 DOG TRUST FUND	425.00
Total to be paid from Fund 06 OPEN SPACE TRUST	1,278.75

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Total to be paid from Fund 14	SUI Trust	1,540.00			
Total to be paid from Fund 60	OTHER TRUST	545.00			
Total to be paid from Fund 61	DEVELOPERS ESCROW TRUST	5,560.00			
		=====			
		1,214,414.85			

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BOROUGH OF OCEANPORTClick here to save CSV (Excel) Version

Pending Payments (*Not Finalized*) - (..) ALL FUNDS

From 03/01/2019 to 03/31/2019 With a Line Amount > 10000

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
3/28/2019		3102		01-201-23-210-202 01-201-23-210-203	HEALTH DENTAL CENTRAL JERSEY HEALTH INSURANC	68,247.00 3,951.00		
							72,198.00	01-101-01-000-011
3/28/2019		3100		04-215-55-973-B09	PAVEMENT APPLICATION #7 FIORE PAVING COMPANY, INC	26,685.45		
							26,685.45	04-101-01-100-011
3/28/2019		3088		01-207-55-000-045	APRIL 2019 OCEANPORT BOARD OF EDUCATION	794,999.67		
							794,999.67	01-101-01-000-011
3/28/2019		3116		01-206-55-000-046	SHORE REGIONAL HIGH SCHOOL	249,771.00		
							249,771.00	01-101-01-000-011

MARCH SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
01-101-01-000-011	CASH OPERATING				1,116,968.67
04-101-01-100-011	CAPITAL CASH - TD				26,685.45
01-201-23-210-202	HEALTH		68,247.00		
01-201-23-210-203	DENTAL		3,951.00		
01-206-55-000-046	REGIONAL SCHOOL TAX			249,771.00	
01-207-55-000-045	LOCAL SCHOOL TAX			794,999.67	
04-215-55-973-B09	2017 #973 ROAD WORK BRIDGEWATER			26,685.45	
MARCH TOTALS (FOR RANGE):			72,198.00	1,071,456.12	1,143,654.12
		=====	=====	=====	=====

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-101-01-000-011	CASH OPERATING				1,116,968.67
04-101-01-100-011	CAPITAL CASH - TD				26,685.45
01-201-23-210-202	HEALTH		68,247.00		
01-201-23-210-203	DENTAL		3,951.00		
01-206-55-000-046	REGIONAL SCHOOL TAX			249,771.00	
01-207-55-000-045	LOCAL SCHOOL TAX			794,999.67	
04-215-55-973-B09	2017 #973 ROAD WORK BRIDGEWATER			26,685.45	
TOTALS (FOR RANGE):			72,198.00	1,071,456.12	1,143,654.12
		=====	=====	=====	=====

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING CONTRACT FOR PURCHASE OF ENTERPRISE LICENSING
SOFTWARE**

**Resolution #2019-91
04/4/19**

WHEREAS, the Borough of Oceanport has a need to purchase and install new software for the benefit of the Borough's departments; and

WHEREAS, a proposal has been secured from SHI/Spatial Data Logic, Inc. in the amount of \$62,500.00 to be paid in three installments: (1) Purchase of License; (2) Upon completion of installation and data conversion; and (3) upon completion of training; and

WHEREAS, the purchase and installation of the software from SHI/Spatial Data Logic, Inc. is permitted without bid under New Jersey State Contract #NJITS58, Software #89851; and

WHEREAS, the Chief Financial Officer shall certify that funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, of the Borough of Oceanport, that:

1. A contract may be awarded to Spatial Data Logic, Inc. for the purchase, installation and training of software in the amount of \$62,500.00 subject to three installments.
2. Subject to the certification of funds by the Chief Financial Officer.
3. The Mayor and Borough Clerk be and are hereby authorized to execute all documents necessary to complete the purchase of the aforementioned software.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are funds available in Account #18-270-55-600-203 in the amount of \$28,250.00, Account #01-201-20-100-227 in the amount of \$28,250.00 and Account #01-201-22-201-201 in the amount of \$6,000.00 for CY 2019 subject to funding of the 2019 budget.

CATHERINE D. LAPORTA, CFO



Catherine D. LaPorta, CFO

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Joseph A. Irace, Councilman
AYES:	Deerin, Gallo, Irace, Proto, Solan
ABSENT:	O'Brien

I certify that the foregoing Resolution #2019-91 was adopted by the Oceanport Governing Body at the Regular Meeting held April 4, 2019


JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
OVERRIDING THE MAYOR'S VETO OF ORDINANCE #998**

**Resolution #2019-92
04/4/19**

WHEREAS, on March 21, 2019 the Borough Council of the Borough of Oceanport did adopt Ordinance 998 titled "AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING §29, ARTICLE IV AND REPEALING §250-13 OF THE CODE OF THE BOROUGH OF OCEANPORT DISSOLVING THE BOROUGH OF OCEANPORT ENVIRONMENTAL COMMISSION AND CREATING AN ENVIRONMENTAL ADVISORY COMMITTEE OF THE BOROUGH OF OCEANPORT" upon its second reading and subsequent to a public hearing and publication as required by law; and

WHEREAS, on March 25, 2019 Oceanport Mayor John F. Coffey II did veto said ordinance pursuant with N.J.S.A. 40A:60-5 which provides as follows:

- A. The veto power of the Mayor, as provided by Statute, extends only to ordinances.
- B. Ordinances adopted by the Council shall be submitted to the Mayor, and he shall, within 10 days after receiving any ordinance, either approve the ordinance by affixing his signature thereto or return it to the Council by delivering it to the Municipal Clerk, together with a statement setting forth his objections thereto or to an item or part thereof. No ordinance or any item or part thereof shall take effect without the Mayor's approval, unless the Mayor fails to return an ordinance to the Council within 10 days after it has been presented to him or unless the Council, upon reconsideration thereof, on or after the third day following its return by the Mayor, shall, by a vote of 2/3 of the members, resolve to override the Mayor's veto.

WHEREAS, after careful consideration and in accordance with N.J.S.A. 40A:60-6(b)(6) which provides as follows:

The council may, subject to general law and the provisions of this act:

- (6) override a veto of the Mayor by a two-thirds majority of all the members of the Council.

and the Borough Council of the Borough of Oceanport has determined that they shall as a body invoke their rights under said section of the statute.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport in the County of Monmouth and State of New Jersey the following:

1. In accordance with N.J.S.A. 40A:60-6(b)(6), the Borough Council, by the affirmative vote of at least 2/3 of said body does hereby reconsider Ordinance 998 which has been returned by Mayor John F. Coffey II advising that the Mayor has withheld his approval therefrom.
2. The Borough Council hereby acknowledges the Mayor's objections and, after careful consideration, has determined that it is in the best interests of the residents of the Borough of Oceanport to nonetheless pass said ordinance.
3. The Municipal Clerk be and is hereby instructed to append a certification to Ordinance 998 in the following form:

I HEREBY CERTIFY that the above ordinance adopted by the Borough Council on the ____ day of _____, 20____, was delivered to me on the ____ day of _____, 20____, together with the Mayor's statement of the reasons for which he has to withhold his approval of such ordinance item or part thereof. On reconsideration thereof on the ____ day of _____, 20____ [the Council duly resolved by the affirmative vote of two-thirds (2/3) of its members to enact such ordinance item or part thereof notwithstanding the Mayor's veto.

4. Said ordinance shall become effective immediately upon publication as required by law.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Joseph A. Irace, Councilman
AYES:	Deerin, Gallo, Irace, Proto, Solan
ABSENT:	O'Brien

I certify that the foregoing Resolution #2019-92 was adopted by the Oceanport Governing Body at the Regular Meeting held April 4, 2019



JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AMENDING THE 2019 ANNUAL MEETING SCHEDULE**

**Resolution #2019-93
04/4/19**

WHEREAS, the Open Public Meetings Act directs public bodies to give adequate written advance notice of regular meetings and to establish and post an annual schedule of regular public meetings; and

WHEREAS, on January 3, 2019 the Borough Council adopted Resolution #2019-020 in which a schedule of public meetings for the year 2019 was established and posted; and

WHEREAS, the Borough Council has determined that the 2019 schedule for regular public meetings needs to be amended.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Oceanport hereby modifies the 2019 annual meeting schedule as follows:

1. The Council meeting scheduled for April 18, 2019 be rescheduled for April 16, 2019
2. All other terms of the annual meeting schedule shall remain unchanged.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to post and maintain posted a copy of this resolution in the place designated for the posting of notices and forward a copy of same to the LINK News and the Asbury Park Press.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Joseph A. Irace, Councilman
AYES:	Deerin, Gallo, Irace, Proto, Solan
ABSENT:	O'Brien

I certify that the foregoing Resolution #2019-93 was adopted by the Oceanport Governing Body at the Regular Meeting held April 4, 2019



JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT, IN THE COUNTY OF
MONMOUTH, NEW JERSEY APPROVING THE APPLICATION BY
OCEANPORT URBAN RENEWAL PRESERVATION, L.P. SUBMITTED IN
CONNECTION WITH AN URBAN RENEWAL PROJECT**

Resolution #2019-94

04/4/19

WHEREAS, Oceanport Urban Renewal Preservation, L.P. (the "**Entity**") is the contract purchaser of the property identified on the official tax maps of the Borough of Oceanport (the "**Borough**") as Block 121, Lot 5 and commonly known as 274-278 East Main Street, Oceanport, New Jersey (the "**Property**"); and

WHEREAS, the Entity will acquire the Property and rehabilitate a 101-unit affordable, residential rental apartment building, including one non-revenue employee unit, for elderly and non-elderly residents with disabilities, which rehabilitation shall include façade repairs, roof replacement, concrete/paving repairs, additional site lighting, accessibility modifications, upgrades to common areas and renovation of all of the apartment units, as set forth in more detail in Exhibit C to the hereinafter defined Financial Agreement (collectively, the "**Project**"); and

WHEREAS, on March 22, 2019, the Entity submitted an application to the Borough for approval of the Project as an urban renewal project and a financial agreement with respect to the Project, all in accordance with N.J.S.A. 40A:20-8, which application is available for inspection in the office of the Borough Clerk (as the same may be amended and supplemented from time to time, the "**Application**"); and

WHEREAS, pursuant to N.J.S.A. 40A:20-8, the Mayor has reviewed the Application and, by letter, a copy of which is on file in the office of the Borough Clerk (the "**Mayor's Recommendation**"), the Mayor has submitted the Application and a proposed form of financial agreement (the "**Financial Agreement**") to the Borough Council with his recommendation for approval; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Application, in accordance with the Mayor's Recommendation, and subject to the terms of applicable approvals and laws, is hereby accepted and approved.

Section 3. If any part of this Resolution shall be deemed invalid, such part(s) shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

Section 4. A copy of this resolution shall be available for public inspection at the offices of the Borough.

Section 5. This resolution shall take effect in accordance with applicable law.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Joseph A. Irace, Councilman
AYES:	Deerin, Gallo, Irace, Proto, Solan
ABSENT:	O'Brien

I certify that the foregoing Resolution #2019-94 was adopted by the Oceanport Governing Body at the Regular Meeting held April 4, 2019



JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
RECOMMENDATIONS FOR THE ENVIRONMENTAL ADVISORY COMMITTEE**

**Resolution #2019-95
04/4/19**

WHEREAS, the Borough Council of the Borough of Oceanport adopted Ordinance #998 establishing an Environmental Advisory Committee ("Committee"); and

WHEREAS, during the Public Hearing for Ordinance #998, the public expressed concerns regarding the discontinuation of environmental review of development plans submitted to the Planning Board; and

WHEREAS, the Borough Council having considered the public's appeal for the Committee to continue being involved in the review process for site plans and recognizing the importance of local environmental review.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport that:

1. The Planning Board shall make available to the Environmental Advisory Committee an informational copy of every completed application for development to the Planning Board. Failure of the Planning Board to make such informational copy available to the Environmental Advisory Committee shall not invalidate any hearing or proceeding.
2. The Borough Council recommends that the Mayor, who has sole authority to make appointments to the Planning Board, when considering same, provide for representation through the regular appointment of an Environmental Advisory Committee member to the Planning Board.

BE IT FURTHER RESOLVED that the Clerk is directed to forward a certified copy of this resolution to the Mayor, the Planning Board Secretary and the Environmental Advisory Committee Chair.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Joseph A. Irace, Councilman
AYES:	Deerin, Gallo, Irace, Proto, Solan
ABSENT:	O'Brien

I certify that the foregoing Resolution #2019-95 was adopted by the Oceanport Governing Body at the Regular Meeting held April 4, 2019



JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
TO MASER CONSULTING FOR TENNIS AND BASKETBALL COURT
REFURBISHMENTS**

Resolution #2019-96

04/4/19

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as "Borough") having principal offices at 315 E. Main Street, Oceanport, New Jersey 07757; and

WHEREAS, there is a need for the Borough to obtain engineering and construction observation services for the tennis and basketball court refurbishments project for Blackberry Bay Park and Community Center Park; and

WHEREAS, the services to be provided are deemed to be "professional services" pursuant to the Local Public Contracts Law (N.J.S.A. 40:A 11-1, et seq.) and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a Contract for "professional services" without public advertising for bids, provided that the Resolution authorizing the Contract and the Contract itself, are available for public inspection in the Office of the Borough Clerk and that notice of the awarding of the Contract is published in a newspaper of general circulation in the Municipality; and

WHEREAS, Maser Consulting has submitted a proposal dated March 29, 2019 to provide engineering services for the tennis and basketball court improvements project totaling \$9,550.00 and having considered the matter, the Borough now wishes to authorize the Borough's Special Project Engineer, Maser Consulting to perform the engineering services for the project.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport has awarded a Professional Service Contract to Maser Consulting as Borough Special Projects Engineer for 2019 and the work to be performed will be consistent with their existing contract and a proposal for engineering services dated March 29, 2019 for the tennis and basketball court refurbishments project for Blackberry Bay Park and Community Center Park.
2. That the compensation associated with the proposal shall not exceed \$9,550.00.
3. That the within Resolution shall be subject to the Borough CFO confirming that funds are available for the stated purpose.
4. That the Borough Clerk shall publish a notice of the award in the LINK News and the resolution and contract shall remain on file in the Borough Clerk's office.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available in the Open Space Trust Fund Account #06-270-00-500-020, not to exceed \$9,550.00 for the above referenced professional services contract.



Catherine D. LaPorta, CFO

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stephen Solan, Council President
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Irace, Proto, Solan
ABSENT:	O'Brien

I certify that the foregoing Resolution #2019-96 was adopted by the Oceanport Governing Body at the Regular Meeting held April 4, 2019


JEANNE SMITH, RMC
BOROUGH CLERK



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Corporate Headquarters
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Red Bank, NJ 07701
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www.maserconsulting.com

March 29, 2019

VIA EMAIL

Mayor and Council Members
Borough of Oceanport
315 E. Main Street
Oceanport, NJ 07757

Re: Proposal for Professional Services
Court Refurbishing
Borough of Oceanport, Monmouth County, New Jersey
MC Project No. OPB-001

Dear Mayor and Council Members:

Maser Consulting P.A. is pleased to submit the following proposal for professional engineering and construction observation services associated with the Refurbishing of the Tennis and Basketball Courts at Community and Blackberry Bay Parks.

The improvements will include crack treatment, leveling coat, color coat, and restriping replacement of the four tennis courts and two basketball courts.

Our proposal is divided into four sections as follows:

- Section I – Scope of Services
- Section II – Business Terms and Conditions
- Section III – Technical Staff Hourly Rate Schedule and Reimbursable Expenses
- Section IV – Client Contract Authorization

The following Scope of Services has been separated into phases so that it may be more easily reviewed. The order in which the phases are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Maser Consulting to meet project schedules.

SCOPE OF SERVICES

Based on our conversations and information noted above, we propose to complete the following:



PHASE 1.0 TECHNICAL SPECIFICATIONS

The Bid Documents will be prepared for the Refurbishing of the Courts at Community and Blackberry Bay Parks..

- 1.1 Maser Consulting will prepare technical specifications for the improvements discussed in the Scope of Work.

In addition to preparing plans and specifications, Maser Consulting will perform the following project associated activities:

- 1.2 Prepare a construction cost estimate.
- 1.3 Furnish one (1) bound copy of the construction plans and technical specifications to the Borough.

Phase 1.0 – Lump Sum Fee

\$3,550.00

PHASE 2.0 BIDDING SERVICES

During this phase, Maser Consulting will:

- 2.1 Prepare all forms required for project advertisement, bid and contract execution, review, analyze and tabulate bids, and recommend award of contract.
- 2.2 Respond to questions from prospective bidders during the review period and issue appropriate addenda to contract documents, if required.
- 2.3 Review references, qualifications and prices submitted by the low bidder, and submit a recommendation of award of contract to the Borough.

Phase 2.0 – Lump Sum Fee

\$1,500.00

PHASE 3.0 CONSTRUCTION OBSERVATION & ADMINISTRATION

Maser Consulting will perform construction administration and construction observation services during the period of the construction contract. It is anticipated that the contract will have a time period of 4-6 weeks. Part-time construction observation services will be provided on an as needed basis throughout construction activities, up to and including final inspection. Maser Consulting will check on the Contractor's compliance with the contract documents and provide monthly status reports and recommendations regarding payment applications. The following Scope is included in this proposal:



- 3.1 Attend and chair the pre-construction meeting and prepare and distribute the minutes of that meeting.
- 3.2 Manage all submittals and develop and maintain a shop drawing log. Maser Consulting shall review for approval/disapproval of all shop drawings, schedules and other submittals.
- 3.3 Perform part-time construction observation services as required during construction of the proposed improvements. Maser Consulting shall provide observation of construction for conformance with the contract documents and approved shop drawings and report any deviations to the Borough and the Contractor.
- 3.4 Review and recommend for approval to the Borough on a monthly basis; Contractor's quantities, measurements, and requests for payment. For the purpose of this estimate two payment requests are anticipated due to the scope of work.
- 3.5 Maintain pertinent job records including contract drawings, addenda, change orders, payment estimates, and daily inspection reports.
- 3.6 Maintain copies of all files related to this project including, but not limited to, all correspondence, permits, requests for information, shop drawings/reviews, design modifications, payment estimates, change orders, cost estimates, inspection reports, record plans and specifications, etc.
- 3.7 Negotiate and prepare change orders approved by the Borough as required. Independent cost estimates will be prepared during review of change orders to advise the Borough on the validity of said change orders.
- 3.8 Prepare a punch list of remaining work near completion of the project.

Phase 3.0 – Hourly/Estimated Fee **\$4,500.00**

SCHEDULE OF FEES

PHASE 1.0	CONSTRUCTION PLANS/TECHNICAL SPECIFICATIONS	\$ 3,550.00
PHASE 2.0	BIDDING SERVICES	\$ 1,500.00
	SUBTOTAL FOR LUMP SUM PHASES 1.0 THRU 2.0	\$ 5,050.00
PHASE 3.0	CONSTRUCTION OBSERVATION & ADMINISTRATION	
	HOURLY/ESTIMATE	\$ 4,500.00
	TOTAL FOR PHASES 1.0 THRU 3.0	\$ 9,550.00

This Contract and Fee Schedule are based upon the contract for Engineering Services for 2019.



EXCLUSIONS AND UNDERSTANDINGS

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement:

1. Construction testing services. Expenses incurred for services, equipment, and facilities not furnished by Maser Consulting are charged to the Borough at cost plus, an up-charge not to exceed 25 percent of the invoice for said work.
2. This proposal does not include exploratory or testing services, interpretations, or conclusions related to determination of potential chemical, toxic, radioactive or other type of contaminants on site.
3. Printing and reproduction costs in excess of that contained in the contract. Such additional costs are not anticipated since contractors will be purchasing sets of the plans and technical specifications directly from this office.
4. Permit and application fees, which are to be paid directly by the Borough.

If an item not listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, Maser Consulting may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra services.

SECTION II – BUSINESS TERMS & CONDITIONS

The Business Terms and Conditions are in accordance with the original contract agreement.

SECTION III - 2018 TECHNICAL STAFF HOURLY RATE SCHEDULE AND REIMBURSABLE EXPENSES

The Rate Schedule is on file with the Borough.

BOROUGH OBLIGATIONS

1. The Borough shall provide Maser Consulting with access to files and allow relevant documents to be utilized.
2. The Borough shall provide application fees for any permits that may be required for the completion of the work.



SECTION IV – CLIENT CONTRACT AUTHORIZATION

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature

Date

Printed Name

Title

If you find this proposal acceptable, **please sign where indicated above in Section IV, and return one signed copy to this office.** This proposal is valid until May 29, 2019.

Maser Consulting shall comply with requirements of the State of New Jersey Affirmative Action Program. We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in blue ink, appearing to read 'William H. White, III'.

William H. White, III, P.E., P.P., C.M.E.
Oceanport Borough Engineer

WHW/nb

cc: Jeanne Smith, RMC, Borough Clerk

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