



BOROUGH OF OCEANPORT MAYOR & COUNCIL WORKSHOP • AGENDA

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

JUNE 5, 2025 at 7:00 PM

1. **Meeting Called to Order**
2. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2025 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
3. **Flag Salute, Statement to the Public:** Often times it may appear that the Mayor & Council take action with very little comment and in many cases by unanimous vote. Many items are of routine business that are placed on a Consent Agenda as they do not require additional discussion. Items not of a routine nature are first listed for discussion at a Workshop meeting prior to being listed for action at a Regular Meeting. Where appropriate, items are referred to a Council Committee for further study and investigation before being returned with a recommendation for the full Council to consider. The members of the Borough Council work via committees along with the Mayor, Borough Clerk and Administration to assure that the members fully understand the matter. Where are occasions where matters are presented to the Mayor & Council for discussion and action at the same meeting when of a timely nature.
4. **Roll Call**
5. **Oath of Office Ceremony- Councilwoman Kara Manna**
6. **Eagle Scout Presentation- Kyle Nagy**
7. **PUBLIC COMMENT - Action Items Only:** At this time, comments are invited on action items only. Upon being recognized by the Mayor, anyone wishing to address the Governing Body, please state your name and address. No member of the public may address or question individual Governing Body members or administration. Although public participation is welcomed and encouraged, the governing body may, through the Mayor or presiding officer, terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Borough bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.
8. **Administrator's Report**
9. **Clerk's Report**
10. **Consent Agenda**

Resolution #2025-156 - Payment of Bills

Resolution #2025-157 - Authorizing Class III Special Law Enforcement Officers

Resolution #2025-158 - Awarding a Contract to the Borja Group

Resolution #2025-159 - Granting a Waiver and Authorizing a Street Opening Permit

Resolution #2025-160 - Appointing Anthony Montagna as Temporary Building Inspector

Resolution #2025-161 - Requesting Approval for Amending the 2025 Municipal Budget For Clean Communities Funding

Resolution #2025-162 - Appointing Sharon O'Conner as Violations Clerk

Resolution #2025-163 - Authorizing Redemption of Tax Sale Cert #24-00008

Resolution #2025-164 - Authorizing Redemption of Tax Sale Cert. #24-00012

Resolution #2025-165 - Authorizing Preliminary Investigation of Mega Parcel to Determine if it Meets Housing and Redevelopment Criteria

Resolution #2025-166 - Authorizing Submittal of a Grant Application and Execution of a Grant Contract with NJ Department of Transportation

Resolution #2025-167 - Authorizing Bid Opportunity to be Advertised for Purchase of a Police Vehicle

11. First Reading Ordinances

Ordinance #1111 Authorizing the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Reservation Purposes

12. Meeting Minutes

6-6-24 Mayor and Council Workshop Minutes

9-5-24 Mayor and Council Workshop Minutes

10-17-24 Mayor and Council Regular Minutes with Resolutions

11-7-24 Mayor and Council Workshop Minutes

11-7-24 Mayor and Council Regular Minutes

12-5-24 Mayor and Council Workshop Minutes

12-17-24 Mayor and Council Regular Minutes

13. Discussion Item

Amending Chapter 127 (Animals) and Chapter 390 (Zoning) for the Keeping of Poultry or Fowl

14. Mayor Tvrdik's Report

15. Public Comments

16. Adjourn to Executive Session

Resolution #2025-168 - Resolution Authorizing an Executive Session, June 5, 2025- Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege-Affordable

17. Return from Executive Session

18. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING PAYMENT OF
BILL LIST FOR JUNE 5, 2025**

**Resolution #2025-156
6/5/2025**

WHEREAS, the Governing Body has considered the payment of said bills as set forth at its public meeting of June 5, 2025.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list for \$1,926,525.06.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport do hereby certify that funds are available for the purpose stated herein.

Catherine D. LaPorta
CATHERINE D. LaPORTA, CFO

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-156 approved by the Oceanport Borough Council at the Regular Meeting held June 5, 2025

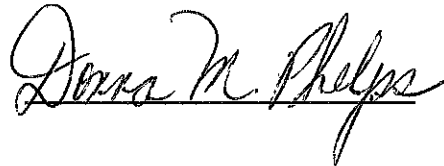
STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**BOROUGH OF OCEANPORT
BILL LIST**

5-Jun-25

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$212,594.46 PR #11
DCRP	\$300.90
MANUAL CHECKS	
GRANT FUND	\$7,622.75
CAPITAL	\$122,832.50
DOG REGISTRY TOTAL	\$49.80
OPEN SPACE TRUST TOTAL	\$17,069.39
SUI	\$0.00
UCC TRUST	\$550.16
TRUST OTHER TOTAL	\$0.00
ESCROW TRUST TOTAL	\$9,642.00
NON BUDGETARY	\$1,254,192.41
2024 VOUCHERS PAID THIS MEETING	\$10,294.19
2025 VOUCHERS PAID THIS MEETING	\$291,376.50
TOTAL	\$1,926,525.06

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED



List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
Current Fund			
1459 - ACCLAIM INVENTORY, LLC	PO 19409 2024 INVENTORY AUDIT	2,800.00	2,800.00
1007 - ACTION UNIFORMS, LLC	PO 19352 Uniform Purchase	324.00	
	PO 19841 Uniforms for Analis	343.00	
	PO 19913 Uniform Purchase Skovran	28.00	
	PO 19943 #40 uniforms	92.00	
	PO 20091 57/ 201 uniforms	92.00	879.00
1972 - AUTOMATED BUILDING CONTROLS	PO 20013 SERVICE AGREEMENT BORO HALL, PD, + DPW	2,088.75	2,088.75
1029 - BEATRIZ C CRANEY	PO 19895 INTERPRETING - APRIL 2025	175.00	
	PO 19991 INTERPRETING - APRIL 2025	140.00	
	PO 19992 INTERPRETING - APRIL 2025	285.00	600.00
2045 - BIRDS BEWARE, INC	PO 19983 GEESE HAZING SERVICES-MAY	525.00	525.00
1047 - CENTRAL JERSEY HEALTH INSURANC	PO 20105 HEALTH / DENTAL INSURANCE - JULY 2025	88,246.84	88,246.84
1987 - CINTAS CORPORATION NO 2	PO 20122 MONTHLY RUG CLEANING BOROUGH HALL + PD	282.63	282.63
1807 - COLLIER ENGINEERING & DESIGN	PO 19995 GENERAL ENGINEERING -05/06/2025	6,300.00	
	PO 20024 2024 ROAD PROGRAM -05/06/25	1,786.69	
	PO 20025 2024 ROAD PROGRAM -05/06/25	2,393.75	
	PO 20027 HUSKEY BROOK POND DREDGING - 05/06/25	6,795.00	
	PO 20028 ASBESTOS SURVEY & DEMO OF BLDGS - 05/06/	1,042.50	18,317.94
2308 - COUNTY OF MONMOUTH	PO 20123 SHREWSBURY RIVER FLOOD WARNING SYSTEM SH	1,500.00	1,500.00
1066 - COUNTY TAX ADMINISTRATOR	PO 20019 ASSESSMENT CARDS MAILED 2025	1,094.16	1,094.16
1446 - DIRECT ENERGY BUSINES	PO 20000 STREET LIGHTS - 4/1/25-4/29/25	11.99	
	PO 20044 STREET LIGHTS HORICON AVE - 4/2/25-4/30/	113.77	
	PO 20045 STREET LIGHTS MONMOUTH BLVD - 4/2/25-4/3	7.84	
	PO 20046 STREET LIGHTS IROQUOIS AVE - 04/02/25-04	53.42	
	PO 20047 STREET LIGHTS 433 MYRTLE AVE- 4/2/2025-4	234.55	
	PO 20048 STREET LIGHTS 21 MONMOUTH BLVD & ARNOLD	0.37	
	PO 20049 STREET LIGHTS 450 PORT AU PECK AVE- 4/2/	0.46	
	PO 20050 PARKS - 4/1/2025-4/29/2025	385.32	807.72
1446 - DIRECT ENERGY BUSINES	PO 20051 TRAFFIC LIGHTS - 4/1/25-4/29/25	113.32	113.32
1085 - EAGLE POINT GUN	PO 19694 Ammo & Targets	5,615.73	5,615.73
2319 - EMERGENCY NETWORKING INC	PO 19691 ANNUAL FEES	3,595.00	3,595.00
1097 - ENTENMANN ROVIN CO, INC.	PO 18546 BADGE	182.50	182.50
1827 - ESRI, INC	PO 19013 ANNUAL USER FOR DPW/ ESRI ACCESS FOR MAP	218.00	218.00
1767 - EVERON, LLC (90-0008456)	PO 20136 FIRE MONITORING - 05/01/25-05/26/25	68.13	68.13
2190 - FIS ON SITE SERVICE LLC	PO 20098 AIR INTAKE REPAIR	657.43	657.43
1109 - FMERA	PO 20001 RT 537 - 4/1/25-4/30/25	273.26	
	PO 20002 BLDG 901 - 4/1/25-5/1/25 - BORO HALL	1,075.28	
	PO 20003 BLDG 900 - 4/1/25-4/30/25- DPW	458.06	
	PO 20004 BLDG 977- 3/3/25-4/1/25 - POLICE	1,959.12	3,765.72
1991 - FRANK SKOVAN JR	PO 20125 Uniform Reimbursement Skovran	107.62	
	PO 20152 Uniform Reimbursement Skovran	48.00	155.62
1116 - GANNETT NEW YORK/NEW JERSEY LOCALIQ	PO 20120 PUBLIC NOTICE OF PLANNING BOARD	59.64	59.64
1941 - GOTO TECHNOLOGIES USA, INC	PO 20129 MONTHLY SERVICES - 5/21/25-6/20/25	199.00	199.00
1134 - GREGORY LAURETTA	PO 20153 Uniform Reimbursement Lauretta	169.95	169.95
2324 - HIGHLANDS POST G902 VFW	PO 20017 Bagpipers for Memorial Day Parade	1,000.00	1,000.00
1685 - JANITOR SUPPLY CORP	PO 19982 SUPPLIES FOR BOROUGH BUILDINGS	293.54	293.54
1153 - JERSEY CENTRAL POWER & LIGHT	PO 20114 200-000-956-009 - 01/21/25-03/02/25	527.95	
	PO 20134 200-000-957-015 -04/01/25-04/29/25	505.33	1,033.28
2331 - KELLY O'TOOLE	PO 20146 REIMBURSE FOR DMV TITLE REGISTRATION	60.00	60.00
1162 - KELLY SIEGLE	PO 20052 #47 Diving School reimbursement	633.00	633.00
1672 - Kyle + McManus Associates LLC	PO 20005 PLANNER SERVICES	900.00	900.00
1182 - LAURA MCCRAE	PO 20119 BULLETIN - SPRING BULLETIN 2025	610.00	610.00
1814 - LEAF	PO 20116 COPIERS	223.01	223.01
1538 - MONMOUTH COUNTY TREASURER	PO 19946 BULK PICK UP - MARCH	827.75	
	PO 19946 BULK PICK UP - MARCH	913.13	1,740.88
1232 - MONMOUTH MUNICIPAL JIF	PO 20149 MEL JIF 05/2025	142,065.00	142,065.00
1241 - NAPA AUTO PARTS (#15456)	PO 19944 PARTS + SUPPLIES	5.99	
	PO 19945 PARTS + SUPPLIES	136.06	
	PO 19981 PARTS + SUPPLIES	8.22	150.27
1245 - NJ AMERICAN WATER CO	PO 20064 910-930 OCEANPORT WAY IRRG 04/10/25-05/0	48.40	

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
	PO 20065 PORT AU PECK FIRE HOUSE - 04/10/25-05/09	211.68	
	PO 20066 CHARLES PARK - 4/10/25-5/09/25	22.65	
	PO 20067 LIBRARY -- 04/10/25-05/09/25	32.75	
	PO 20068 BLACKBERRY BAY - 04/10/25-05/09/25	76.80	
	PO 20069 FIRE - 04/10/25-05/09/25	277.40	
	PO 20070 MUNICIPAL COMPLEX #2 - 04/10/25-05/09/25	211.68	
	PO 20071 MUNICIPAL COMPLEX #1 - 04/10/25-05/09/25	413.61	1,294.97
1245 - NJ AMERICAN WATER CO	PO 20072 380 PORT AU PECK 2 - 04/10/25-05/09/25	22.65	
	PO 20073 OLD WHARF #1 - 04/10/25-05/09/25	181.38	204.03
1245 - NJ AMERICAN WATER CO	PO 20074 OLD WHARF #2- 4/10/25-5/09/25	22.65	
	PO 20075 24 PORT AU PECK - 4/10/25-5/09/25	201.57	
	PO 20121 OLD WHARF - 4/10/25-5/09/25	56.61	280.83
1248 - NJ LEAGUE OF MUNICIPALITIES	PO 19741 EMPLOYMENT ADS	160.00	160.00
1251 - NJ NATURAL GAS CO	PO 20108 LIBRARY - 4/15/25-5/14/25	128.12	128.12
1261 - OCEANPORT BOARD OF EDUCATION	PO 20104 JUNE 2025 TAX REMITTANCE & DEBT SERVICE	945,612.08	945,612.08
1279 - PL CUSTOM BODY & EQUIPMENT INC	PO 19638 SERVICE 38-57	8,683.00	8,683.00
1938 - PRIMEPOINT, LLC	PO 20147 PAYROLL SERVICES- 04/30/25-05/23/25	686.50	686.50
2039 - PRO CAP 8, LLC	PO 19842 CERTIFICATE 24-00013 RESOLUTION #2025-15	2,172.83	2,172.83
1293 - R&R ELECTRONICS, INC	PO 19962 Radar Tunning Forks	98.00	98.00
1791 - READY FRESH	PO 20041 WATER DELIVERY SERVICE - APRIL	237.88	237.88
2130 - REARDON ANDERSON, LLC	PO 19993 LEGAL SERVICES	1,575.00	1,575.00
1879 - RESERVE ACCOUNT - POSTAGE METER	PO 20128 POSTAGE REFILL	1,000.00	1,000.00
2327 - SAGE HOME & FLORAL	PO 20138 MEMORIAL DAY WREATHS	700.00	700.00
1315 - SEABOARD WELDING SUPPLY, INC.	PO 19984 MONTHLY RENTAL CYLINDER OXYGEN, ARGON	43.75	43.75
1320 - SHORE BUSINESS SOLUTIONS, INC	PO 19875 CONTRACT USAGE- COURT	2.59	
	PO 19933 DPW MONTHLY PRINTER EXPENSES	63.51	66.10
1322 - SHORE REGIONAL BOARD OF ED	PO 20140 2025 STUDENT TRANSPORT - JUNE	4,397.90	4,397.90
1323 - SHORE REGIONAL HIGH SCHOOL	PO 20102 JUNE 2025 TAX	306,407.50	306,407.50
1326 - SIPS PAINT & HARDWARE	PO 20011 BUILDING SUPPLIES	61.81	
	PO 20012 SUPPLIES	123.47	185.28
1327 - SLATTERY PEST MANAGEMENT, LLC	PO 19954 PEST CONTROL SERVICES	100.00	100.00
1923 - SODON'S ELECTRIC INC	PO 19935 ELECTRICAL INSPECTION (WILLIAM WHITE)	650.00	650.00
1542 - SPECTRA ASSOCIATES	PO 19647 MINUTE BOOK BINDER	1,122.50	1,122.50
1335 - STORR TRACTOR COMPANY, INC	PO 19387 ACCESSORIES FOR WORKMAN UTILITY VEHICLE	4,304.48	
	PO 19967 MVP KIT-BLADE PACK	262.87	
	PO 19980 AIR FILTERS FOR TORO GROUNDSMASTER	123.52	4,690.87
1580 - THE TWO RIVER TIMES	PO 20040 AD #24550 #24551	20.77	
	PO 20085 NOTICE AD #24565	16.74	
	PO 20109 PLANNING NOTICE AD #24565	13.95	51.46
2061 - UGI ENERGY SERVICES, LLC	PO 20039 DPW - 03/18/2025-04/21/2025	50.04	50.04
1387 - VERIZON	PO 20022 LIBRARY PHONE - 5/7/25-6/6/25	266.72	
	PO 20076 OLD WHARF HOUSE FIRE MONITORING - 5/8/25	118.68	
	PO 20077 910 OCEANPORT WAY FIRE MONITORING -5/12/	178.12	
	PO 20078 910 OCEANPORT WAY INTERNET - 5/13/25-6/1	187.17	750.69
1388 - VERIZON WIRELESS	PO 20007 DPW - 04/02/25-05/01/25	81.35	
	PO 20010 FIRE BUREAU WIRELESS - 04/02/25-05/01/25	46.63	
	PO 20156 POLICE WIRELESS - EQUIPMENT CHARGES	116.51	244.49
1558 - Verizon Wireless	PO 20009 FIRE WIRELESS -04/02/25-05/01/25	120.07	120.07
1559 - Verizon Wireless	PO 20054 WIRELESS - 03/02/25-04/01/25	146.94	146.94
1389 - VERIZON WIRELESS (OEM)	PO 20006 OEM WIRELESS - 04/02/25-05/01/25	40.01	40.01
2322 - ZERO9 HOLSTERS	PO 19969 Bodycam Holsters	933.95	933.95
Capital Fund			
1807 - COLLIERS ENGINEERING & DESIGN	PO 20023 ALLENHURST AVE BULKHEAD - 05/06/25	4,908.75	
	PO 20026 OLD WHARF PARKNG LOT & DESIGN - 05/06/25	848.75	5,757.50
2121 - EZ DOCKS UNLIMITED, LLC	PO 18273 ALLENHURST BULKHEAD - BLANKET	117,075.00	117,075.00
DOG TRUST FUND			
1367 - TREASURER:STATE OF NJ HEALTH	PO 20093 DOG REPORT	49.80	49.80
OPEN SPACE TRUST			
2045 - BIRDS BEWARE, INC	PO 19983 GEESE HAZING SERVICES-MAY	975.00	975.00
1807 - COLLIERS ENGINEERING & DESIGN	PO 20029 TRINITY PARK IMPROVEMENT PROJECT - 05/06	5,609.87	5,609.87

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
2302 - DAVID ZUIDEMA INC.	PO 19916 PORTABLE TOILETS BOROUGH PROPERTY	95.00	
	PO 19917 PORTABLE TOILETS BOROUGH PROPERTY	67.50	
	PO 19985 PORTABLE TOILET AT OLD WHARF PARK	95.00	
	PO 20057 PORTABLE TOILETS BOROUGH PROPERTY	135.00	392.50
1708 - IAMBELLO ARCHITECTURAL STUDIO LLC	PO 20115 BLACKBERRY BAY PARK IMPROVEMENTS	7,750.00	7,750.00
1362 - TREASURER: STATE OF NJ	PO 20113 ENVIRONMENTAL REGULATION - NJPDES	2,000.00	
	PO 20118 TIDELANDS LICENSE & LEASE FEE - 05/25	264.00	2,264.00
1388 - VERIZON WIRELESS	PO 20008 BBB & OLD WHARF - 04/02/25-05/01/25	78.02	78.02
UCC Trust			
1814 - LEAF	PO 20116 COPIERS	223.00	223.00
1361 - TREASURER: STATE OF NJ	PO 20130 UCC license renewal 2025	91.00	91.00
1559 - Verizon Wireless	PO 20054 WIRELESS - 03/02/25-04/01/25	236.16	236.16
DEVELOPERS ESCROW TRUST			
1720 - CGP&H	PO 20059 ADM AGENT FOR AFFORDABLE HOUSING - APRI	352.00	352.00
1807 - COLLIERS ENGINEERING & DESIGN	PO 19863 PB Engineering - HOPKINS	427.50	
	PO 19996 PB Engineering - THE LOFT PARTNERSHIP	190.00	
	PO 19999 PB ENGINEERING- JCPL OCEANPORT WAY SUB	1,120.00	
	PO 20020 PB ENGINEERING- ARCOMANO	332.50	
	PO 20030 PB Engineering - RESCINIO	95.00	
	PO 20031 PB Engineering - SIRIANNI	95.00	
	PO 20036 PB Engineering - Manvan LLC	237.50	
	PO 20038 PB Engineering- JCPL OCEANPORT WAY SUB	6,395.00	8,892.50
1807 - COLLIERS ENGINEERING & DESIGN	PO 20061 PLOT PLAN REVIEW - CATALOG #7764520001	125.00	
	PO 20062 PLOT PLAN REVIEW - CATALOG #7764520001	125.00	250.00
1807 - COLLIERS ENGINEERING & DESIGN	PO 20063 PLOT PLAN REVIEW - CATALOG #7764520001	125.00	125.00
1200 - McMANIMON*SCOTLAND*BAUMANN LLC	PO 19972 KKF UNIVERSITY- 04/30/25	22.50	22.50
TOTAL			1,713,629.70

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	1,555,863.10
01-113-04-000-026	TAX SALE PREMIUMS			100.00	
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	1,702.25			
01-201-20-120-200	MUNICIPAL CLERK OE	2,042.60			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	727.84			
01-201-20-150-200	ASSESSMENT OF TAXES OE	1,094.16			
01-201-20-155-200	LEGAL SERVICES OE	1,575.00			
01-201-20-165-200	BOROUGH ENGINEER OE	6,300.00			
01-201-21-181-205	PLANNER SERVICES & FEES	900.00			
01-201-23-210-200-1	GENERAL LIABILITY	89,368.50			
01-201-23-210-200-2	WORKMEN'S COMPENSATION	52,696.50			
01-201-23-210-202	HEALTH	83,482.21			
01-201-23-210-203	DENTAL	4,764.63			
01-201-25-240-200	POLICE OE	8,776.76			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	1,540.01			
01-201-25-260-200	FIRST AID ORGANIZATION OE	175.00			
01-201-25-260-205	VEHICLE MAINTENANCE	8,683.00			
01-201-25-265-200	FIRE DEPARTMENT OE	3,890.07			
01-201-25-265-209	REPAIRS & MAINTENANCE	657.43			
01-201-25-265-400	FIRE BUREAU OE	46.63			
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	43.75			
01-201-26-300-273	SUPPLIES	5,119.14			
01-201-26-300-289	STREETS & ROADS OFFICE SUPPLIES	63.51			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	1,286.45			
01-201-26-310-252	REPAIRS & EQUIPMENT	818.13			
01-201-28-371-200	PARKS AND PLAYGROUNDS OE	1,000.00			
01-201-28-372-200	SENIOR CITIZEN COMMITTEE OE	175.00			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-29-405-200	TRANS OF HS STUDENTS OE	4,397.90			
01-201-31-430-201	ELECTRICITY	4,170.14			
01-201-31-430-203	TELEPHONE/INTERNET	856.28			
01-201-31-430-204	WATER/SEWER	1,779.83			
01-201-31-430-205	NATURAL GAS	178.16			
01-201-31-430-207	STREET LIGHTING	1,549.90			
01-201-31-465-200	SANITATION DUMPING FEES	913.13			
01-201-43-490-200	MUNICIPAL COURT OE	602.59			
01-203-20-130-200	(2024) FINANCIAL ADMINISTRATION OE		2,800.00		
01-203-25-240-200	(2024) POLICE OE		182.50		
01-203-26-310-252	(2024) REPAIRS & EQUIPMENT		2,088.75		
01-203-41-717-200	(2024) FMERA MOU MAIN POST		1,042.50		
01-203-44-900-910	(2024) BOROUGH ROADS		4,180.44		
01-206-55-000-046	REGIONAL SCHOOL TAX			306,407.50	
01-207-55-000-045	LOCAL SCHOOL TAX			945,612.08	
01-214-55-000-003	DUE 3RD PARTY LIEN HOLDERS			2,072.83	
TOTALS FOR	Current Fund	291,376.50	10,294.19	1,254,192.41	1,555,863.10
02-160-05-000-001	DUE TO/FROM CURRENT FUND			0.00	7,622.75
02-213-40-700-025	CLEAN COMMUNITIES			827.75	
02-213-40-700-072	HUSKEY BROOK POND DREDGING			6,795.00	
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	7,622.75	7,622.75
04-101-01-100-011	CAPITAL CASH - TD			0.00	122,832.50
04-215-55-988-A00	ROADS, DRAINAGE, TRAFFIC SIGNAL, BULKHEAD			121,983.75	
04-215-55-993-A00	2022 ROAD PROGRAM - ORD #1053			848.75	
TOTALS FOR	Capital Fund	0.00	0.00	122,832.50	122,832.50
05-101-00-100-011	CASH - TD			0.00	49.80
05-161-00-500-040	DUE TO STATE OF NJ			49.80	
TOTALS FOR	DOG TRUST FUND	0.00	0.00	49.80	49.80
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	17,069.39
06-270-00-500-020	RESERVE FOR OPEN SPACE			17,069.39	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	17,069.39	17,069.39
18-101-01-100-101	CASH UCC TRUST			0.00	550.16
18-270-55-600	RESERVE FOR UCC TRUST			550.16	
TOTALS FOR	UCC Trust	0.00	0.00	550.16	550.16
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	9,642.00
61-270-55-600-205	RES.FOR DEV.ESCROW			9,642.00	
TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	9,642.00	9,642.00
Total to be paid from Fund 01 Current Fund		1,555,863.10			
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS		7,622.75			
Total to be paid from Fund 04 Capital Fund		122,832.50			
Total to be paid from Fund 05 DOG TRUST FUND		49.80			
Total to be paid from Fund 06 OPEN SPACE TRUST		17,069.39			
Total to be paid from Fund 18 UCC Trust		550.16			
Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST		9,642.00			
		1,713,629.70			

Pending Payments (*Not Finalized*)

All Funds

Month of May

From 05/01/2025 to 05/31/2025 With a Line Amount > 10000.00

Date	ENTRY	ACCOUNT	PO	Check #	VENDOR/DESCRIPTION	DEBIT	CREDIT	CR ACCOUNT
05/28/2025	64480	01-201-23-210-202	20105		HEALTH	83,482.21		
						83,482.21	-	
05/28/2025	64481	01-201-23-210-203	20105		DENTAL	4,764.63		
						4,764.63	-	
05/28/2025	20105		20105		CENTRAL JERSEY HEALTH INSURANC		88,246.84	01-101-01-000-011
						-	88,246.84	
05/28/2025	56235	04-215-55-988-A01	18273		ALLENHURST BULKHEAD	117,075.00		
						117,075.00	-	
05/28/2025	18273		18273		EZ DOCKS UNLIMITED, LLC		117,075.00	04-101-01-100-011
						-	117,075.00	
05/28/2025	64482	01-207-55-000-045	20104		JUNE 2025 TAX REMITTANCE	945,612.08		
						945,612.08	-	
05/28/2025	20104		20104		OCEANPORT BOARD OF EDUCATION		945,612.08	01-101-01-000-011
						-	945,612.08	
05/28/2025	64496	01-206-55-000-046	20102		JUNE 2025 TAX REMITTANCE	306,407.50		
						306,407.50	-	
05/28/2025	20102		20102		SHORE REGIONAL HIGH SCHOOL		306,407.50	01-101-01-000-011
						-	306,407.50	
05/29/2025	64509	01-201-23-210-200-11	20149		GENERAL LIABILITY	89,368.50		
						89,368.50	-	
05/29/2025	64510	01-201-23-210-200-2	20149		WORKERS COMP	52,696.50		
						52,696.50	-	
05/29/2025	20149		20149		MONMOUTH MUNICIPAL JIF		142,065.00	01-101-01-000-011
						-	142,065.00	
						1,599,406.42	1,599,406.42	

May Totals

Totals by Account for May

ACCOUNT	ACCOUNT TITLE	LY BUDGET	CY BUDGET	NON BUDGET	PENDING CR
01-101-01-000-011	CASH OPERATING				1,482,331.42
04-101-01-100-011	CAPITAL CASH - TD				117,075.00
01-201-23-210-200-11	MJIF		89,368.50		
01-201-23-210-200-2	WORKMEN'S COMPENSATION		52,696.50		
01-201-23-210-202	HEALTH		83,482.21		
01-201-23-210-203	DENTAL		4,764.63		
01-206-55-000-046	REGIONAL SCHOOL TAX			306,407.50	
01-207-55-000-045	LOCAL SCHOOL TAX			945,612.08	
04-215-55-988-A01	BULKHEAD - DEAL AVENUE			117,075.00	
Totals			230,311.84	1,369,094.58	1,599,406.42

Range Total

Totals by Account for Range

ACCOUNT	ACCOUNT TITLE	LY		
		BUDGET	CY BUDGET	NON BUDGET PENDING CR
01-101-01-000-011	CASH OPERATING			1,482,331.42
04-101-01-100-011	CAPITAL CASH - TD			117,075.00
01-201-23-210-200-11	MJIF	89,368.50		
01-201-23-210-200-2	WORKMEN'S COMPENSATION	52,696.50		
01-201-23-210-202	HEALTH	83,482.21		
01-201-23-210-203	DENTAL	4,764.63		
01-206-55-000-046	REGIONAL SCHOOL TAX			306,407.50
01-207-55-000-045	LOCAL SCHOOL TAX			945,612.08
04-215-55-988-A01	BULKHEAD - DEAL AVENUE			117,075.00
Totals		230,311.84	1,369,094.58	1,599,406.42

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING AN INTER-LOCAL AGREEMENT BETWEEN THE BOROUGH OF OCEANPORT AND
THE OCEANPORT BOARD OF EDUCATION FOR CLASS III SPECIAL LAW ENFORCEMENT OFFICERS
FOR THE PERIOD JULY 1, 2025, THROUGH DECEMBER 31, 2025**

**Resolution #2025-157
6/5/2025**

WHEREAS, the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40:65-1 Et. Seq. authorizes joint activities among governmental agencies and was enacted with the intent to facilitate and promote Inter local Service Agreements; and

WHEREAS the Oceanport Board of Education has approached the Governing Body to enter a shared service agreement providing for one (1) Class III Special Law Enforcement Officer to be assigned to the schools; and

WHEREAS, the Governing Body has considered the shared service and its benefits to the residents and children of Oceanport and find it to be in the best interests of the Borough to enter into such an agreement with the Oceanport Board of Education for a period of one year beginning July 1, 2025 and expiring December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Oceanport hereby authorizes the Mayor and Borough Clerk to execute the Shared Services Agreement ("agreement") attached hereto for provision of one (1) Class III Special Law Enforcement Officer between the Borough of Oceanport and the Oceanport Board of Education for a period of one year beginning July 1, 2025 and expiring on December 30, 2025; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Oceanport Board of Education, Police Chief, Borough Administrator and Chief Financial Officer.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-157
approved by the Oceanport Borough Council at the
Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

SHARED SERVICES AGREEMENT

THIS SHARED SERVICES AGREEMENT (hereinafter "Agreement") is made on this 1st day of July, 2025 by and between the OCEANPORT BOARD OF EDUCATION (hereinafter "BOE" or "District") with office located at 29 Wolfhill Avenue, Oceanport, New Jersey 07757, and the BOROUGH OF OCEANPORT (hereinafter "Borough").

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act") authorizes joint activities among governmental agencies and was enacted with the intent to facilitate and promote shared services agreements and which authorizes local school districts and boroughs to enter into an agreement with each other to provide or receive any service which the parties to an agreement are empowered to render within their own jurisdiction; and

WHEREAS, the BOE and the Borough desire to enter into a Shared Services Agreement under which the Borough agrees to provide Class III Special Law Enforcement Officers ("SLEO"); and

WHEREAS, the BOE and the Borough have agreed to share the cost of the SLEO's (salary from District; soft costs from Borough); and

WHEREAS, the BOE and Borough have authorized and approved of this Agreement by resolution duly adopted pursuant to N.J.S.A. 40A:65-5 of the Uniform Shared Services Consolidation Act.

NOW THEREFORE, in consideration of mutual promises and covenants of the parties, as set forth below, both the BOE and the Borough agree as follows:

I. Goals and Objectives

It is understood and agreed that the BOE and the Oceanport Police Department share the following goals and objectives with regard to the assignment of the SLEOs to the District's schools.

1. To enhance school security for students and staff throughout the district during the school day;
2. To act swiftly and cooperatively when responding to major disruptions, crimes and disorderly persons violations at school, such as: trespassers, the possession and use of weapons on school grounds, the illegal use, sale and/or distribution of controlled dangerous substances and similar disturbances;
3. To report serious crimes that occur on school grounds and to cooperate with law enforcement officials in their investigation of crimes that occur at school; and
4. To cooperate with law enforcement officials in their investigations of school- related crimes which occur off school grounds.

II. Terms and Definitions

It is hereby recognized that the SLEOs shall be under the supervision and direction of the Officer in Charge of the Borough Police Department ("OIC") or another superior officer designated by the OIC.

The term "Law Enforcement Agency" means a unit of commissioned police officers that is officially authorized or designated by the Borough Police Department to enforce any local, State or Federal law. Under the terms of this Agreement, this includes maintaining physical security and safety within the Oceanport public schools.

All "School security equipment and records", including but not limited to, school surveillance video recordings and school bus videotapes, shall be the property of the BOE.

"Operating School Hours" shall include the time in which a school is normally in session, students are engaged in school related activities under the supervision of professional school staff, or when the school is occupied by the public for any use authorized by the BOE.

III. Employment and Assignment of Special Law Enforcement Officer

A. The Borough shall assign _1_ Special Class III to the BOE's schools in accordance with the schedule for hours and dates of service as determined by the daily school schedule.

B. The assigned officers shall all have completed School Resource Officer training in accordance with current statute.

C. The SLEOs shall be an employee of the Oceanport Police Department and shall be subject to the administration, supervision and control of the Oceanport Police Department. He/She shall also be subject to all rules and regulations, policies, orders and directives of the Oceanport Police Department. The SLEOs shall not be an employee of the BOE.

D. The SLEO shall be subject to the policies and regulations of the BOE when present on school grounds.

E. The SLEOs shall be certified as Special Class III Officers. The officers shall be selected by the Borough's Chief of Police in consultation with the Superintendent of Schools. The Superintendent (or his/her representative(s)) may meet with and interview the SLEOs to determine whether or not the SLEO is suitable for working in a school environment. If the Superintendent or the BOE finds (at any time during this Agreement) any of the SLEOs selected by the Police Chief to be unacceptable, he/she shall provide a statement of reasons affirming such to the Chief of Police. The Chief shall select another officer to fill the place of the SLEO deemed unacceptable by the Superintendent which was supported by documentation. In order to maintain continuity, the Chief of Police shall not change SLEOs assignments during the school year, unless circumstances arise that require a change.

F. The District agrees to provide and pay the SLEOs' salary and other associated fees and soft costs will be paid by the Borough. The SLEOs shall be subject to all other personnel policies and practices of the Police Department.

G. The SLEOs will possess the qualities and qualifications necessary to accomplish the aforementioned mutual goals and objectives.

H. The SLEOs shall report to the Oceanport Police Department Chief of Police and while on school grounds shall work in cooperation with the building administration and the Superintendent of Schools.

IV. Duty Hours

A. The SLEOs shall each be assigned to the BOE for up to 40 hours per week during the term of this Agreement.

B. The SLEOs shall normally work a shift that most efficiently aligns with Operating School Hours. Any services provided in addition to the Operating School Hours must be requested by the BOE with the commanding officer at least twenty-four (24) hours prior to the event, except for in the case of emergency. At the request of the BOE and with approval from a commanding officer, the SLEO may work more than his/her ordinarily scheduled hours.

V. Basic Qualifications of SLEO

The Oceanport Police Department represents that the SLEOs assigned shall meet the criteria set forth in N.J.S.A. 40A:14-146.10, et. seq.

VI. Duties of SLEO

The duties to be performed by the SLEOs shall be determined by the Chief of Police through the municipal police chain of command, in cooperation with the Superintendent of Schools and/or the Superintendent's designee. These duties may include, but are not limited to, the following:

A. Provide security and surveillance at the school by admitting and clearing school guests as well as noting and reporting irregularities, dangerous practices and conditions, accidents, fires and other acts or circumstances requiring police or other action, which may affect the health, welfare and/or safety of the students and/or school personnel.

B. Work in cooperation with school officials and with the school system's administrators but understanding that they report to the Chief of Police.

C. Provide security at school activities and functions including, but not limited to that which is listed below in consultation with the Oceanport Police Department and school principal:

1. School opening; 2. Student assembly; 3. Lunch; 4. Recess (where applicable) 5. School dismissal;

D. Enforce Federal, State and Local laws and ordinances.

E. Take necessary action as to events specified in Section I. above and report significant action, occurrences and conditions.

F. Assist with Megan's Law notifications received by the school, as directed by the Prosecutor's Office.

G. Assist with the training of school security personnel, if any.

H. Testify in court and/or before the BOE, as needed.

I. Advise the building principals on matters dealing with the proper handling and security of money, personal possessions, and valuable property.

J. Complete timely and accurate reports in accordance with the requirements of the police department.

K. Assist in the enforcement of traffic and parking laws and regulations on school property and cooperate and assist other public safety officials in traffic control as necessary.

L. Recommend measures to protect school and personal property from damage and theft.

M. Assist school personnel in dealing with emergencies.

N. Supervise security at school activities and public meetings as directed. This Agreement shall not prohibit the BOE from contracting for additional security at any of the schools or school activities; however, the SLEO nor the Borough Police Department will be responsible for supervising any private security.

O. Upon request, attend faculty meetings.

P. Serve at all times as a role model to students, demonstrating appropriate attitudes, behavior, courtesy, and respect.

Q. Maintain a log of activities undertaken in connection with the SLEO assignment and review the log monthly with the OIC, School Superintendent and School Principals pursuant to State statute and Attorney General guidelines.

R. Coordinate the sharing of delinquency information between the school and the police department in accordance with New Jersey State Law and the Uniform Memorandum of Agreement between Law Enforcement and School Officials.

S. Conduct security assessments and vulnerability studies as directed by the Chief of Police and in consultation with the school principal.

T. Perform such other related duties as assigned by the Chief of Police, OIC or his/her designee.

U. The SLEO will comply with any and all applicable BOE Policies and Regulations.

V. The SLEO shall verbally report any act of harassment, intimidation or bullying of a student on the same day on which the act was witnessed, or on the same day on which reliable information that a student has been subject to harassment, intimidation or bullying was received, and shall report the same in writing within two (2) school days. All verbal and written reports of harassment, intimidation or bullying of a student shall be made to the school principal or to any school administrator or safe schools resource officer who shall immediately initiate the school district's procedures concerning school bullying.

W. The SLEO may be reassigned to different schools and different hours depending on the school, its specific security needs, and the specific school's extra-curricular activity schedule.

The parties understand and agree that the SLEOs will be under the supervision of the Chief of Police and OIC and report to the Chief of Police and OIC.

VII. Communications

The SLEOs shall coordinate and communicate with the Superintendent, Business Administrator, and principal or the principal's designee of any school at which he/she may perform duties.

The Superintendent of Schools and the OIC shall maintain open communication concerning the effectiveness of having SLEOs assigned to the District schools.

VIII. Training

The SLEOs shall be required by the Oceanport Police Department to attend training, seminars, re-certifications, and in-service training sessions as directed by the Chief of Police or his/her designee. All efforts will be made to avoid this interfering with the SLEOs' responsibilities at the school. The SLEOs should advise school administrators of upcoming absences due to training. The BOE shall not be responsible for the costs of any such training.

IX. Dress Code

A. The SLEOs shall wear a uniform within the Oceanport Police Department Uniform standards and policy to maintain a visible presence in the schools.

B. The SLEOs shall carry departmental issued firearms at all times while on duty. Firearm carry shall always be in compliance with the Oceanport Police Department Firearms Policy.

X. Searches

The SLEOs shall not be requested to participate in student searches conducted by school officials. The SLEOs may only conduct searches if there is an immediate need and there are evident safety concerns.

XI. School Discipline

The SLEOs shall not act as a school disciplinarian, as disciplining students is a school responsibility. However, if a principal or other administrator believes an incident may be a violation of the law, the principal shall contact a patrol officer to the school to handle the issue.

XII. Police Vehicle

The SLEOs will be provided a police vehicle by the Borough while performing the duties herein set forth.

XIII. Program Funding

The parties hereby agree that the SLEOs shall be compensated at a rate of \$37.00 per hour plus any payroll taxes that are paid by the Borough on compensation for services provided to the BOE.

The BOE shall be responsible for reimbursing the Borough for 100 percent of the actual number of hours worked per week, up to 40 hours per week. Such compensation shall be paid by the Borough and reimbursed by the BOE on a monthly basis.

The Borough shall be responsible for all other costs including but not limited to training, uniforms, weapons, vehicles, etc. The BOE shall not be responsible for reimbursing the Borough for any other costs associated with the employment of the SLEOs.

Compensation by the BOE for services outlined within this Agreement shall be invoiced by the Borough and paid by the BOE on a monthly basis. Billing shall itemize date, hours, and event worked by the SLEOs.

XIV. Term of Agreement

This Agreement shall be in effect for the period of 6 months through July 1, 2025. This Agreement may be extended upon mutual agreement of the parties in writing.

XV. Insurance and Indemnification

A. GENERAL LIABILITY. The Borough shall maintain insurance in the amount of \$5,000,000 per occurrence/annual aggregate for bodily injury liability and property damage liability, and include the BOE as an additional insured for the time during which the SLEOs are working in the District.

B. AUTO LIABILITY/PHYSICAL DAMAGE. As the SLEOs will be Borough hourly employees driving a Borough vehicle from the Borough's Police Department to the District, the Borough shall provide and maintain insurance in the amount of \$5,000,000 in auto liability for its vehicle and include the BOE as an additional insured.

C. WORKERS COMPENSATION. The SLEOs will be hourly employees of the Borough. As such, the Borough shall be responsible for maintaining Workers Compensation and Employers Liability.

D. Evidence of the above-referenced insurance policies shall be provided to the BOE.

E. The Borough assumes all liability for, and agrees to indemnify and hold the BOE and its members, agents, servants, employees, students, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by the Borough, its agents, servants, SLEOs, or employees related to the performance of this Agreement.

XVI. Authorization

Each party represents that the execution, delivery, and performance of this Agreement has been authorized by its respective governing body, does not require any consent, approval or referendum of the voters, and does not violate any judgment, order, law or regulation applicable to either party.

XVII. Termination

Either party may terminate this Agreement at any time upon thirty (30) days written notice to the other party.

XVIII. Miscellaneous

A. Entire Agreement

This agreement constitutes the entire agreement and understanding between the parties in relation to its subject matter and supersedes all previous and contemporaneous agreements, understandings, representations and warranties between the parties.

B. Severability

If any term or condition of this Agreement, or any application of this Agreement shall be determined to be contrary to the laws, rules, or regulations of the State of New Jersey, or of the United States, such term or condition, or application shall be deemed to be invalid, but all other terms and conditions and application shall continue in full force and effect.

C. Governing Law

This Agreement and any questions concerning its validity, construction or performance shall be governed by the laws of the State of New Jersey.

D. Notice

Any notice or consent required or permitted hereunder shall be in writing and shall be delivered to the other party by registered or certified mail, return receipt requested, and addressed to the party as set out below or to such other address as the party may have specified by notice given in writing to the other party.

Oceanport Board of Education
Attn: Superintendent to Schools
29 Wolfhill Avenue
Oceanport, NJ 07757

Borough of Oceanport
Attn: Mayor
910 Oceanport Way
P.O. Box 370
Oceanport, NJ 07757

E. Modifications

This Agreement may not be amended, altered, or modified in any manner except in writing executed by the parties hereto.

F. Headings

This section and any other headings contained in this agreement are for reference only and shall not affect the meaning and interpretation of this Agreement.

G. Waiver

It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provisions of this Agreement by either of the parties shall not be construed as a waiver of those provisions.

H. Independent Contractor.

Nothing contained herein or any document executed in connection herewith, shall be construed to create an employer-employee partnership or joint venture relationship between the BOE and Borough.

I. Confidentiality

The Borough and SLEOs agree to maintain the strict confidentiality of all student records in accordance with all applicable laws, statutes, and regulations, including but not limited to Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, and its implementing regulations at 34

C.F.R. 99.1 et seq. and N.J.A.C. 6A:32- 7.1 et seq.; the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Health Information Technology for Economic and Clinical Health Act ("HITECH").

J. New Jersey Office of the State Comptroller

Borough will maintain all documentation related to this transaction for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request pursuant to N.J.A.C. 17:44-2.2.

K. Public Inspection and Filing

A copy of this Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs, pursuant to rules and regulations promulgated by the Director, in accordance with N.J.S.A. 40A:65-4(b).

IN WITNESS WHEREOF, the BOE and the Borough have caused their respective corporate seals to be hereunto affixed hereto and attested and this Agreement to be signed by their respective officers duly authorized and this Agreement to be dated as of the day and year first above written.

BOROUGH OF OCEANPORT

Stephanie Kramer
Deputy Borough Clerk

Thomas J. Tvrdek
Mayor

OCEANPORT BOARD OF EDUCATION

Mark Patterson, BOE President

Dr. Karen Barry, Superintendent

Steven K. Robinson, Business Administrator

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A CONTRACT TO THE BORJA GROUP FOR TURF FIELD SPORTS CONSULTANT FOR
THE PERIOD JULY 1, 2025 TO DECEMBER 31, 2025**

**Resolution #2025-158
6/5/2025**

WHEREAS, the Borough of Oceanport has a need to retain turf field sports consulting services for the Borough in connection with the Maria Gatta Park Turf Fields; and

WHEREAS, a determination has been made by the Borough that the value of the services will exceed \$17,500.00.

WHEREAS, these contracts constitute a "Professional Service" contract under the provisions of the Local Public Contracts Law because the service is a recognized profession, licensed and regulated by the State of New Jersey, and therefore, may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, this services contract was advertised under the Fair & Open Contracting Requirements pursuant to N.J.S.A.19:44A:20.4.5; and

WHEREAS, the Borough received one (1) formal written response to the Borough's Request for Proposals for the aforesaid turf field sports consulting services for which they are qualified, ready and able to provide said services; and

WHEREAS, the Borough of Oceanport desires to appoint The Borja Group as the Borough's Turf Field Sports Consultant for the period commencing July 1, 2025 and ending December 31, 2025, and

WHEREAS, funds are available in the Open Space Trust Fund as certified below by the Chief Financial Officer,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport as follows:

1. A contract is hereby awarded to the Borja Group as Turf Fields Sports Consultant.
2. That the Mayor and Borough Clerk are authorized to execute the contract with The Borja Group consistent with their proposal and the Borough's RFP subject to review by the Borough Attorney.
3. The term of the contract shall be July 1, 2025 to December 31, 2025
4. That the compensation associated with the contract shall not exceed \$7,500 per month for 6 months for a total contract amount of \$45,000.00.
5. That the Borough Clerk shall publish a notice of the award in the Two River Times and the resolution and contract shall remain on file in the Borough Clerk's office.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient uncommitted funds available in Account #06-270-00-500-024 (Open Space Trust) in the amount of \$45,000.00 for CY2025 subject to availability of funds in the Open Space Trust Fund.

Catherine D. LaPorta

Catherine D. LaPorta, CFO

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-158 approved by the Oceanport Borough Council at the Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

CONTRACT
FOR
SPORTS FIELD TURF CONSULTING SERVICES
FOR THE BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY

THIS AGREEMENT is made as of this _____ day of July, 2025

BETWEEN:

The Borough of Oceanport
910 Oceanport Way
Oceanport, NJ 07757

hereinafter referred to as the “Borough”

AND

The Borja Group Corporation
1134 S. Pemberton Avenue
Oceanport, NJ 07757

hereinafter referred to as the “Borja Group”

WHEREAS, the Borough engaged in competitive contracting process under the Local Public Contracts Law, N.J.S.A. 40A:11-5, et. seq. and issued a Request for Proposals/Qualifications for the purposes of assisting the Borough in maximizing field revenue by scheduling tournaments for outside organizations and providing operational, finance accounting, technology and marketing consulting services for facility use management (the “RFP”) at Maria Gatta Park from July 1, 2025 through December 31, 2025; and

WHEREAS, the Borough received a fully compliant proposal from the Borja Group dated May 5, 2025 consistent with the requirements of the RFP (the “Proposal”) and the Borough Council adopted Resolution 2025-158 authorizing the award of a contract to the Borja Group in an amount not to exceed \$45,000 for the time period July 1, 2025 to December 31, 2025; and

WHEREAS, Borja Group certifies that it is in compliance with Pay-to-Play Laws, P.L.2004, c.19 and P.L.2005, c.271, including any applicable local ordinance(s) addressing political contributions, effective as of the date of this agreement.

NOW, THEREFORE, the Borja Group and the Borough, in consideration of their mutual covenants and promises, agree as follows:

SECTION I -- SERVICES OF THE BORJA GROUP

1. The Borja Group shall provide the services in the RFP and the Proposal in connection with facility use management at Maria Gatta Park as set forth in both the RFP and the Proposal. The terms and conditions of the RFP and the Proposal are incorporated as if fully set forth at length herein. Such services include but are not limited to a turnkey, financial and target marketing plan in the areas of operations, finance and accounting, technology and marketing consulting services for facility use management at Maia Gatta Park.

2. The Borja Group shall report to the Borough Council, Borough Administrator and Borough’s Recreation Director and Superintendent of Public Works in connection with the services provided hereunder.

3. All documents and electronic data generated by the Borja Group as part of its services provided herein shall be provided to the Borough and the Borough shall own such documents and electronic data/ services.

4. The Borja Group shall obtain written approval from the Borough for any specific work it seeks to perform under this Contract and for the purchase of any item the Borja Group recommends the Borough purchases for the Borough's facilities managed by the Borja Group under this Agreement. Any equipment purchased by the Borja Group to perform the services outlined in the RFP and the Proposal are Borough property and shall remain property at the termination of this Agreement.

5. The Borja Group shall identify all persons it intends to utilize to perform any services under its Proposal to the Borough upon execution of this Agreement. The Borja Group representatives identified as providing such services, including its principal, Santiago P. Borja shall undergo a criminal background check and shall watch the video required by the Borough's insurance fund for any individual working in and around minors, entitled the "Protection and Safe Treatment of Minors". Any individual who is identified as failing to pass the criminal background check shall be precluded from providing services under this Agreement.

6. The Borja Group shall provide the Borough an insurance certificate naming the Borough as an additional insured in compliance with the requirements of the RFP.

SECTION II – BOROUGH'S RESPONSIBILITIES

The Borough agrees to:

- A. Make such records and information available to the Borja Group as may be required.
- B. Authorize and direct committees, employees, and agents of the Borough to consult with the Borja Group at all reasonable times upon the request of the Borja Group regarding:
 - 1. The work and services to be done or rendered by the Borja Group and/or others in the employ of the Borja Group; and
 - 2. The coordination of the Borja Group's services in connection with the RFP and the Proposal; and,
 - 3. Provide written approval for all work requested to be performed by the Borja Group in a timely manner.

SECTION III -- COMPENSATION OF THE BORJA GROUP

- A. For the services rendered by the Borja Group under this Agreement, the Borough shall pay the Borja Group \$45,000 in \$7500 monthly increments. The Borja Group shall submit and execute a Voucher and any other documentation required by the Borough to process the monthly payment. The payment shall be due within thirty (30) days thereafter.
- B. The Borja Group shall be responsible for all personal expenses incurred in connection with providing the services hereunder.

SECTION IV – TERM OF AGREEMENT

This Agreement shall have an effective commencement date of July 1, 2025, and shall terminate on December 31, 2025.

SECTION VI -- OWNERSHIP AND REUSE OF DOCUMENTS/ELECTRONIC DATA

All documents and electronic data prepared by the Borja Gorup in connection with any work performed under the RFP and the Proposal shall become the property of the Borough.

SECTION VII -- INSURANCE AND INDEMNIFICATION

1. Borja Group shall secure and maintain Workman's Compensation Insurance (as required by Law) and General Liability Insurance (as required by contract) to protect the Employees and agents from claims for bodily injury, death or property damage which may arise from the performance of services pursuant to this proposal. The limits of said Liability Insurance shall not be less than \$1,000,000 with a \$2,000,000 excess liability coverage. The Consultant shall provide Certificates of Insurance to the CLIENT prior to the performance of any services.
2. Borja Group shall also provide and maintain Professional Liability (Errors and Omissions) Insurance for claims which arise from any negligent performance pursuant to this agreement in the amount of \$1,000,000 per claim.
3. Borja Group agrees subject to the provisions herein, to indemnify and hold the Borough harmless from any damage, liability, or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Borja Group's negligent acts, errors, or omissions (and those of his or her contractors, subcontractors or consultants or anyone for whom the Borja Group is legally liable) in the performance of services under this Agreement.

SECTION VIII -- ENTIRE AGREEMENT

This Agreement represents the entire agreement between the Borja Group and the Borough relating to the subject matter hereof and no representations or agreements made by either party or by any representative of either party in the negotiations leading to this Agreement or otherwise which are not expressed in this Agreement shall be binding on either party.

No change in, addition to, or modification of any provision of this Agreement shall be effective unless made by written agreement signed by the party to be charged with such change, addition, or modification.

SECTION IX -- STATUTORILY REQUIRED AFFIRMATIVE ACTION CLAUSES

The Borja Group and the Borough hereby incorporate by reference into this Agreement the mandatory language of Subsection 3.4(a) and the mandatory language of Section 5.3 of the Regulations promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127 and N.J.S.A. 10:5-31, as amended and supplemented from time to time, and Borja Group agrees to comply fully with the terms, provisions and conditions of Subsection 3.4(a), and Section 3.4(a) shall be applied subject to the terms of Subsection 3.4(d) of the Regulations.

The Affirmative Action Language set forth in Exhibit A is also made a part hereof.

SECTION X -- AMERICANS WITH DISABILITIES ACT

The Borja Group and the Borough do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 ("Act") (U.S.C. Sec. 12101 *et seq.*), which prohibit discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this Agreement, as set forth in Exhibit B, made a part hereof.

SECTION XI-- CONTROLLING LAW

The laws of the State of New Jersey shall govern this Agreement. Any dispute under this Agreement shall be venued in the Superior Court of New Jersey, Monmouth County vicinage.

SECTION XII -- SUCCESSORS AND ASSIGNS

Each Party to the Agreement is hereby bound to the terms and conditions contained in this Agreement and the legal representatives, successors, and assignees of this Agreement, if any, shall also be bound to the terms and conditions contained herein.

SECTION XII - SEVERABILITY

Any provision of this Agreement held to be void and unenforceable under any law or regulation shall be stricken, and all remaining provisions shall continue to be valid and binding upon the parties to this Agreement.

IN WITNESS WHEREOF, the Borough and Borja Group have caused this Instrument to be executed in its respective name and behalf as of the day and year herein written.

WITNESS

BOROUGH OF OCEANPORT

BY: _____
Stephanie Kramer
Deputy Borough Clerk

BY: _____
Thomas J. Tvrdik
Mayor

Dated: _____

WITNESS

THE BORJA GROUP CORPORATION

BY: _____

BY: _____
Santiago P. Borja, President

Dated: _____

EXHIBIT A

N.J.S.A. 10:5-31 and N.J.A.C. 17:27 MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE Goods, Professional Services and General Service Contracts (Mandatory Affirmative Action Language)

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

EXHIBIT B
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the Borough of Oceanport, (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
GRANTING A WAIVER AND AUTHORIZING A STREET OPENING PERMIT FOR 9 POCANO AVENUE**

**Resolution #2025-159
6/5/2025**

WHEREAS, New Jersey American Water Company is currently working on a main replacement project in the Borough of Oceanport; and

WHEREAS, New Jersey Natural Gas has requested a waiver of the street opening moratorium which covers 9 Pocano Avenue, a part of the company's main replacement project; and

WHEREAS, the portion of roadway impacted being located at 9 Pocano Avenue is presently under moratorium which expires in November 2027 per the Borough Engineer; and

WHEREAS, the New Jersey Natural Gas has petitioned the Governing Body to grant a waiver of the moratorium; and

WHEREAS, the Borough Engineer has reviewed and recommended that should the Governing Body approve the request that the permit be issued to New Jersey Natural Gas subject to the requirements of Borough Code § 331-9D et. seq.; and

WHEREAS, said approval be granted conditioned upon the entire trench shall be backfilled with Dense Graded Aggregate to minimize settlement. The impacted portion of roadways shall be repaired with 8" of Hot Mix Asphalt 19M64 for a minor distance of 12" beyond the excavation in all directions. After a minimum 3 month period the area shall be milled 12" beyond the excavation in all directions and overlaid with 2" of Hot Mix Asphalt 9.5M64 and sealed with infrared.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-159 approved by the Oceanport Borough Council at the Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK



5/20/2025

Mayor & Council
c/o Borough Clerk-Stephanie Kramer
Borough of Oceanport
Public Works Manager
910 Oceanport Way, Oceanport NJ 07757

Request for Waiver of Street Opening Moratorium

Dear Sir/Madam,

New Jersey Natural Gas applied for a street opening permit to open 9 Pocano Ave Oceanport for the purpose of a service renewal and was denied because the road is under moratorium.

Please accept this petition to seek a waiver of the street opening moratorium of 9 Pocano Ave in Oceanport.

New Jersey Natural Gas (aka NJNG) must complete a service renewal for this property because the current service line is creating an encroachment issue. This encroachment is creating a potential safety issue. To renew the service properly and safely, it must be retired and reinstalled at the gas main in the road.

I thank you for your time and consideration in reviewing this request and look forward to a swift resolution.

Sincerely;

A handwritten signature in black ink that reads 'Laura Cramer'. The signature is written in a cursive, flowing style.

Laura Cramer
Senior Operation Clerk
732-905-4394
New Jersey Natural Gas

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTMENT OF ANTHONY MONTAGNA AS A TEMPORARY BUILDING INSPECTOR FOR THE CONSTRUCTION
DEPARTMENT**

**Resolution #2025-160
6/5/2025**

WHEREAS, there is a temporary need for a temporary building inspector available on an "as needed" basis due to the fluctuating demands for inspections related to redevelopment of the former Fort Monmouth; and

WHEREAS, the Construction Official and Borough Administrator have recommended the appointment of Anthony Montagna as a temporary Inspector to fulfill those duties on an "as needed" basis; and

WHEREAS, Mr. Montagna is willing and able to accept the position and has the appropriate license requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Oceanport, that Anthony Montagna is hereby appointed as a temporary Building Inspector at a rate of \$47.00 per hour effective June 5, 2025.

BE IT RESOLVED, that a copy of this resolution shall be forwarded to the Construction Official, Borough Administrator, Chief Financial Officer and the Payroll Clerk.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-160
approved by the Oceanport Borough Council at the
Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

Donna Phelps

From: Construction Official
Sent: Monday, May 19, 2025 4:13 PM
To: Donna Phelps
Subject: Building inspector
Attachments: [REDACTED].pdf; Anthony Montagna Resume.pdf

Dear Donna,

This email is to follow up on my meeting with Anthony Montagna today regarding the per diem Building Inspector position at the borough.

Following a review of his credentials and our discussion, I am pleased to recommend him for consideration as a per diem inspector. His qualifications and our conversation have led me to believe he would be a valuable addition, particularly as we anticipate the departure of our current per diem inspector in early June.

Attached for your review are his resume, completed employment application, and copies of his relevant licenses.

Please let me know if you require any further information from my end to add Mr. Montagna to the agenda. I am happy to assist immediately.

Thank you for your time.

Sincerely,

Michael Thulen, Jr. CO. CFM
Construction Official
Zoning Official
CFM
Borough of Oceanport
910 Oceanport Way
PO Box 370
Oceanport, NJ 07757
Tel: 732.222.8221 Ext. 1041
Fax: 732.222.0904

 Book time to meet with me

Sent: Monday, May 19, 2025 4:01 PM
To: Construction Official <ConstructionOfficial@oceanportboro.com>
Subject: Employment App

**RESOLUTION OF THE BOROUGH OF OCEANPORT
REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT
SERVICES AMENDING THE 2025 MUNICIPAL BUDGET PER NJSA 40A:4-87 FOR CLEAN
COMMUNITIES FUNDING**

**Resolution #2025-161
6/5/2025**

WHEREAS, N.J.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount, and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Oceanport hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$17,863.30 which item is now available as a revenue from Clean Communities pursuant to the provisions of statute, and

BE IT FURTHER RESOLVED, that a like sum of \$17,863.30 be and the same is hereby appropriated under the caption of Clean Communities.

BE IT FURTHER RESOLVED, that the Chief Financial Officer file this resolution electronically with the Director of Local Government Services.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-161
approved by the Oceanport Borough Council at the
Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

ORGANIZATION NAME	CONTACT INFORMATION	DOCUMENT NUMBER	AMOUNT
PAYMENT FOR		ACCOUNT NUMBER	
SOLID WASTE ADMINISTRATION		4900CC23697	
FY2025 CLEAN COMMUNITIES GRANT	609-940-4115	4900-765-042-4900-004-V42Y-6020	1786330
		RECEIVED	
		MAY 21 2025	
		BOROUGH OF OCEANPORT	
		BY	
QUESTIONS SHOULD BE DIRECTED TO APPROPRIATE STATE ORGANIZATION LISTED ABOVE.			TOTAL
CHECK NUMBER 0T0002400016	DATE 05/15/25	PAYEE OCEANPORT BORO	1786330

OMB22B (Rev. 5/17/2023)

DETACH BEFORE CASHING CHECK AND RETAIN AS EVIDENCE OF PAYMENT

REMOVE DOCUMENTS ALONG WITH PERFORATION



Department Of The Treasury
STATE OF NEW JERSEY
 Trenton, New Jersey 08625-0221
CLEAN COMMUNITIES ACCOUNT FD

11-24
 1210

CHECK NUMBER
T 0002400016

DATE: MAY 15, 2025
 VOID 180 Days After This Date

PAY Seventeen Thousand Eight Hundred Sixty Three and 30/100 Dollars

PAY TO THE ORDER OF: OCEANPORT BORO
 222 MONMOUTH BLVD
 OCEANPORT NJ 07757

\$ *****17,863.30
 Audited, Allowed and Payment Warranted

WELLS FARGO BANK, N.A.
 2000031126744

Tarisa S. Bazz
 Acting Director
 Payment Directed
Cheryl M. Musio
 State Treasurer

⑈0002400016⑈ ⑆121000248⑆ 2000031126744⑈

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE APPOINTMENT OF SHARON O'CONNER AS VIOLATIONS CLERK FOR THE COURT OFFICE**

**Resolution #2025-162
6/5/2025**

WHEREAS, there is a need for a Violations Clerk in the Court Office to assist the Court Administrator with daily operations; and

WHEREAS, the Court Administrator and Borough Administrator have recommended that the position be filled by Sharon O'Conner,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that Sharon O'Conner is hereby appointed as a full-time Violations Clerk to the Court Office effective June 9, 2025, at an annual salary of \$45,000 in accordance with the Salary Ordinance. as follows:

BE IT FURTHER RESOLVED, that a certified true copy of the within Resolution be furnished to the Borough Administrator, the Chief Financial Officer, Sharon O'Conner and the payroll clerk.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-162 approved by the Oceanport Borough Council at the Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #24-00008 FOR
BLOCK 117 LOT 1 KNOWN AS 25 WOLFHILL AVE**

**Resolution #2025-163
6/5/2025**

WHEREAS, at the Borough Tax Sale held on October 10, 2024, a lien was sold on Block 117 Lot 1, otherwise known as 25 Wolfhill Ave.; and

WHEREAS, this lien, known as Tax Sale Certificate 24-00008 was sold to Trystone Capital Assets LLC at an interest rate of 0%; and

WHEREAS, the owner has redeemed Certificate 24-00008 in the amount of \$96.52.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$96.52 payable to Trystone Capital Assets LLC, PO Box 1030, Brick, NJ 08723 for the redemption of Tax Sale Certificate 24-00008.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-163 approved by the Oceanport Borough Council at the Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #24-00012 FOR
BLOCK 126 LOT 10 KNOWN AS 31 SUMMERFIELD AVE**

**Resolution #2025-164
6/5/2025**

WHEREAS, at the Borough Tax Sale held on October 10, 2024, a lien was sold on Block 126 Lot 10, otherwise known as 31 Summerfield Ave.; and

WHEREAS, this lien, known as Tax Sale Certificate 24-00012 was sold to Pro Cap 8 FBO Firsttrust Bank at an interest rate of 0%; and

WHEREAS, the owner has redeemed Certificate 24-00012 in the amount of \$855.11.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$855.11 payable to Pro Cap 8 FBO Firsttrust Bank, PO Box 774, Fort Washington, PA 19034-0774 for the redemption of Tax Sale Certificate 24-00012.

BE IT FURTHER RESOLVED, that the CFO be authorized to issue a check in the amount of \$100.00 (Premium) to the aforementioned lienholder.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-164 approved by the Oceanport Borough Council at the Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PRELIMINARY INVESTIGATION TO DETERMINE WHETHER THE
OCEANPORT SECTION OF THE MEGA PARCEL ON FORT MONMOUTH MEETS THE
CRITERIA UNDER THE LOCAL REDEVELOPMENT AND HOUSING LAW TO BE
DECLARED AN AREA IN NEED OF REDEVELOPMENT**

Resolution #2025-165

6/5/2025

WHEREAS, the Borough of Oceanport is desirous of promoting and reinvigorating the overall development of the Oceanport section of the Megal Parcel on Fort Monmouth the Proposed Redevelopment Area”) as defined by the Fort Monmouth Reuse and Redevelopment Plan approved by the Fort Monmouth Economic Revitalization Authority (“FMERA”); and

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et. seq. (“LRHL”) provides a mechanism to assist local governments in efforts to promote programs of redevelopment within their communities; and

WHEREAS, the LRHL at N.J.S.A. 40A:12A-6 requires the Borough Council to adopt a Resolution authorizing the Planning Board to undertake a preliminary investigation to determine whether the Proposed Redevelopment Area constitutes an Area in Need of Redevelopment according to the criteria set forth in N.J.S.A. 40A:12A-5; and

WHEREAS, the LRHL at N.J.S.A. 40A:12A-6 further requires the Borough to identify whether the Planning Board preliminary investigation for the Proposed Redevelopment Area should be a “non-condemnation” or “condemnation” Area in Need of Redevelopment; and

WHEREAS, the Fort Monmouth Economic Revitalization Authority (“FMERA”) has offered to provide the Borough with professional planning services for the purpose of conducting a preliminary investigation to assist the Borough Planning Board in determining whether the Proposed Redevelopment Area constitutes an Area in Need of Redevelopment according to the criteria set forth in N.J.S.A. 40A:12A-5; and

WHEREAS, the Borough Council believes it is in the best interest of its residents and taxpayers to authorize the Planning Board to conduct a preliminary investigation to determine whether the Proposed Redevelopment Area constitutes an Area in Need of Redevelopment for non-condemnation purposes according to the criteria set forth under N.J.S.A. 12A:40A-5 in order to promote and reinvigorate the redevelopment of the Oceanport Section of the Mega Parcel on Fort Monmouth.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Howell, County of Monmouth, State of New Jersey, that it hereby authorizes the Planning Board to conduct a preliminary investigation to determine whether Oceanport Section of the Mega Parcel on Fort Monmouth meets the criteria to be declared a Non-Condensation Area in Need of Redevelopment in accordance with the criteria set forth at N.J.S.A. 40A:12A-5.

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Oceanport that it hereby authorizes FMERA's Professional Planner to conduct the preliminary investigation and present his/her findings to the Borough Planning Board as to whether the Oceanport Section of the Mega Parcel on Fort Monmouth constitutes an Area in Need of Redevelopment for non-condemnation purposes according to the criteria set forth under N.J.S.A. 12A:40A-5.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-165 approved by the Oceanport Borough Council at the Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING SUBMITTAL OF A GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PORT AU PECK IMPROVEMENT PHASE 2 PROJECT

Resolution #2025-166
6/5/25

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Oceanport formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk and Colliers Engineering & Design are hereby authorized to submit an electronic grant application identified as MA-2026-Port Au Peck Improvement Phase 2-00157 to the New Jersey Department of Transportation on behalf of Borough of Oceanport.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Oceanport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement of as authorized by the resolution above.

ATTEST and AFFIX SEAL _____
(Clerk) (Mayor)

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-165 approved by the Oceanport Borough Council at the Regular Meeting held June 5, 2025

 STEPHANIE KRAMER
 DEPUTY BOROUGH CLERK

**RESOLUTION
BOROUGH OF OCEANPORT
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING BID OPPORTUNITY BE ADVERTISED FOR PURCHASE OF A POLICE VEHICLE**

**Resolution #2025-167
6/5/25**

WHEREAS, it is the desire of the Borough of Eatontown to advertise a bid opportunity for the purchase of a 2024 Chevrolet Tahoe 4 x 4 Police Vehicle.

WHEREAS, bid specifications are being prepared by the Chief of Police, Gary Grimes and will thereafter be available in the Borough Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Oceanport, Monmouth County, New Jersey, hereby authorizes a notice to bidders be published and advertised in order to seek a contract for the specifications and proposal package for 2024 Chevrolet Tahoe 4 x 4 Police Vehicle.

Motion:		Second:		
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-167 approved by the Oceanport Borough Council at the Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

BOROUGH OF OCEANPORT

ORDINANCE NO:1111

ORDINANCE AUTHORIZING THE BOROUGH TO PURCHASE BLOCK 66, LOT 7.01 AND BLOCK 66, LOT 9.01 FOR OPEN SPACE PRESERVATION PURPOSES

WHEREAS, the Borough of Oceanport (the “Borough”) established an Open Space Dedicated Trust Fund (the “Trust Fund”) through the adoption of Ordinance 740-2001 which authorizes the Borough to utilize the Trust Fund for the costs incurred in connection with the acquisition of land for open space purposes and for the acquisition of land for passive or active recreational purposes; and

WHEREAS, the Borough Planning Board adopted an Open Space and Recreation Plan (the “Open Space Plan”) in September 2012 which established its Plan Goals and Objectives, in part, as long-term open space preservation and the acquisition of a projected natural area preserve of wetlands and woodlands; and

WHEREAS, pursuant to numerous statutory schemes, including but not limited to N.J.S.A. 40:61-1 and N.J.S.A. 40A:12-3 et seq., the Borough is authorized to acquire real property for open space purposes; and

WHEREAS, the Borough believes it is in the best interest of the Borough to acquire vacant land parcels for open space purposes on properties designated as Block 66, Lot 7.01 located on Shrewsbury Avenue for its market value of \$35,000 owned by 540 Shrewsbury Partners, LLC, 529 East State Street, Long Branch, New Jersey and Block 66, Lot 9.01 owned by Eastern Realty Holdings, LLC, 548 Shrewsbury Avenue, Oceanport for its market value of \$60,000 located on the east side of Onondaga Avenue, west of Shrewsbury Avenue (collectively referred to as the “Open Space Properties”);

WHEREAS, the Borough adopted Resolutions #2024-224 and 281 authorizing the Borough to enter into contracts to purchase the Open Space Properties from their respective property owners subject to confirming market value, funding from Monmouth County Municipal Land Preservation Incentive Program for 75% of the acquisition cost for each Open Space property, and the subsequent adoption of an ordinance as required by the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et. seq.

WHEREAS, the Borough Council believes it is in the best interest of the Borough to acquire the Open Space Properties to further the goal of the Open Space Plan to create a natural area for the benefit of its residents.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Oceanport, County of Monmouth State of New Jersey that it hereby authorizes the purchase of Block 66, Lot 7.01 for \$35,000 and Block 66, Lot 9.01 for \$60,000.

BE IT FURTHER ORDAINED as follows:

1. The findings set forth in the foregoing preamble are hereby incorporated as if fully restated.
2. The Mayor is hereby authorized to execute all transactional documents necessary to acquire the Open Space Properties consistent with the foregoing, the form and substance of which shall be subject to the review and approval of Borough Attorney.
3. The Mayor is hereby authorized to execute all documents required by the Monmouth County Municipal Land Preservation Incentive Program in order to obtain Monmouth County’s share of the purchase prices for the Open Space Properties.
4. The Mayor, Borough Clerk, Borough Attorney, Borough Administrator, and Chief Financial Officer are hereby authorized and directed to execute, file, and accept any and all such documents and undertake

any and all such actions as may be reasonably necessary to effectuate the terms hereof, including the completion of closing and accepting title to the same.

5. The Chief Financial Officer is hereby authorized to complete a bill payment for the purchase of the Open Space Properties upon her ability to certify as to the sufficiency of funds.
6. All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.
7. This Ordinance shall take effect upon passage and publication in accordance with law.



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • JUNE 6, 2024

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

I. **Call to Order & Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2024 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.

II. **Flag Salute, Statement to the Public:** Mayor Tvrđik acknowledged Maple Place School 5th Grade members in attendance who led the audience and the Governing Body in the flag salute.

III. **Roll Call:**

Attendee Name	Title	Status
Thomas Tvrđik	Mayor	Present
William Deerin	Councilman	Present
Richard Gallo	Councilman	Absent
Bryan Keeshen	Councilman	Present
Michael O'Brien	Councilman	Present
Keith Salnick	Councilman	Absent
Patty Cooper	Councilwoman	Present
Jeanne Smith	Borough Clerk	Present
Andrew Bayer	Borough Attorney	Present
Donna M. Phelps	Administrator	Present
Catherine D. LaPorta	Chief Financial Officer	Present

IV. **Public Comment on Action Items:** Mayor Tvrđik opened the meeting for public comment on action items only. As there was no one from the public appearing, that portion of the meeting was closed on a motion by Councilman O'Brien, seconded by Councilman Keeshen and approved by the Council.

V. **Action Items:**

#2024-148 Resolution authorizing payment of BILL LIST 06-06-2024

RESULT:	ADOPTED [UNANIMOUS]	AYES:	Deerin, Keeshen, O'Brien, Cooper
MOVER:	Michael O'Brien, Councilman	ABSENT:	Gallo, Salnick
SECONDER:	William Deerin, Councilman		

#2024-149 Resolution authorizing purchase of fire dept equipment through State Contract

RESULT:	ADOPTED [UNANIMOUS]	AYES:	Deerin, Keeshen, O'Brien, Cooper
MOVER:	Bryan Keeshen, Councilman	ABSENT:	Gallo, Salnick
SECONDER:	Michael O'Brien, Councilman		

#2024-150 Resolution awarding contract to Colliers Engineering - Trinity Park Improvements

RESULT:	ADOPTED [UNANIMOUS]	AYES:	Deerin, Keeshen, O'Brien, Cooper
MOVER:	William Deerin, Councilman	ABSENT:	Gallo, Salnick
SECONDER:	Patty Cooper, Councilwoman		

#2024-151 Resolution authorizing purchase of a Powercot for First Aid Squad

RESULT:	ADOPTED [3 TO 0]	AYES:	Deerin, Keeshen, O'Brien
MOVER:	Bryan Keeshen, Councilman	ABSTAIN:	Cooper
SECONDER:	Michael O'Brien, Councilman	ABSENT:	Gallo, Salnick

#2024-152 Resolution authoring shared service for purchase of vehicles from Borough of Rumson

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Keeshen, O'Brien, Cooper
ABSENT:	Gallo, Salnick

VI. Clerk's Report:

1. Mandatory Stormwater Training
2. Shared Service Opportunity with Middletown for records scanning
3. Place to Place Transfer Application - Parker's Creek LL
4. Bid Results - New Liquor License

Old Business:

5. Discussion: Status of Wardell Circle / Nicholson Place Matter, Councilwoman Cooper
6. Discussion: ByLaws, Councilwoman Cooper

New Business:

7. Resolution authorizing Tax Sale Redemption #23-00012 – *discussed and moved forward*
8. Resolution Approving 2024-2025 Liquor Licenses – *discussed and moved forward*
9. Resolution authorizing waiver of Street Opening Moratorium for 18 Genesse Ave - – *discussed/moved forward*
10. Resolution authorizing 2024 contract for Intron Technology for IT Services – *discussed/moved forward*
11. Resolution authorizing renewal of OPRS-RIM Shared Services Agreement with Monmouth County – *discussed/moved forward*
12. Resolution authorizing contract award to CivicPlus for Agenda Meeting Management software – *discussed/moved forward*
13. Resolution approving Special Event Permit for Beacon Events Fort Monmouth 5K – *discussed/moved forward*
14. Resolution authorizing a fireworks display at 2024 Summer's End – *discussed/moved forward*
15. Resolution approving First Aid Membership - Fragale, Jr., Anthony – *discussed/ moved forward*

VII. Administrator's Report: Administrator Phelps reported that the Borough was awarded a Local Recreation Improvement Grant of \$68,888, which will be used to rehabilitate two small buildings at Blackberry Bay Park, formerly the snack bar and pool equipment/bathroom facilities. She noted that this funding will significantly assist with the bathroom renovations required under the terms of the \$337,500 Green Acres grant previously awarded for the playground.

Mrs. Phelps announced that the Borough has also received the 2024 Clean Communities Grant, totaling just over \$18,000, and mentioned that the Borough is awaiting to receive notification on the amount for this year's tonnage grant. Administrator Phelps reminded the Council that the application for the 2024 Monmouth County Open Space Grant is due on July 11, 2024, and stated that a decision must be made soon on which project will be submitted for consideration.

Administrator Phelps commented on her recent Teams meeting with the NJ Film Ready program, during which she learned the steps required for the Borough to become certified as a "film ready" community. She explained that a formal ordinance will be necessary and is awaiting a sample from the State. In the interim, she has received access to the NJ Film Ready platform and indicated her intention to begin uploading potential filming locations over the summer.

Administrator Phelps reported that the integration of West Long Branch's court into Oceanport became effective June 1, 2024, and that Oceanport will conduct its first West Long Branch court session on June 17, 2024. She commended Court Administrator Carol Smith and her staff for their efforts in making the transition smooth. She also shared that she has once again reached out to the NJ Treasury Department to request an accounting of the Borough's share of sports betting revenues. Treasury staff asked for patience as they are focused on passing the state budget, due June 30, 2024, and promised a response once that process is complete.

Administrator Phelps concluded her report and turned the floor over to CFO Katie LaPorta for a summary of this year's audit results.

CFO LaPorta reported that there were no audit comments. The Borough's auditor, William Swisher, was pleased with the Borough's 2024 audit process.

VIII. Mayor's Report:

Mayor Tvrdek reminded everyone that Oceanport's Memorial Day Parade will be on Monday, May 27th with the participants stepping off at 9:30 a.m. This year's Grand Marshall is James Cavanaugh and Oceanport's own, Sean Burrough will be playing the bagpipes. He thanked Councilman Deerin, Oceanport employees Kelle Burrough and Kim Parent and Paula Lombardo for all their hard work.

He also reminded everyone that the Boujie Foodie Con will take place on Saturday June 1st and Sunday June 2nd. This is a great community event and a portion of the funds raised goes to Oceanport's Fire Department and First Aid Squad. He thanked Oceanport residents Mike Abboud and Chris Ilvento for their generosity and hard work to make this a successful event that will also benefit Oceanport's emergency responders.

On a more somber note, Oceanport lost two very special people with the passing of Felix Foggia and Marge McNish. He extended his sincere condolences to the Foggia, Gallo, MacStudy and McNish families on their loss.

The Mayor announced that there is an opening on the Oceanport Board of Education with that call to service ending on Monday, June 10th.

IX. Public Comment: Mayor Tvrdek opened the meeting for public comments.

As there was no one else from the public, that portion of the meeting was closed on a motion by Councilman O'Brien, seconded by Councilman Deerin.

X. Adjournment: As there was no further business, the meeting was adjourned at 8:46 PM on a motion by Councilman O'Brien, seconded by Councilman Deerin and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

FOOTNOTE TO THE JUNE 6TH MINUTES – Unfortunately, there was no audio or video available for the June 6th meeting. It was only recently discovered by the Borough Administrator (5/8/25) that these minutes were never completed by the Borough Clerk, who is out on extended leave. As such, the minutes were compiled to the best recollection of those present. These minutes are being submitted by the Deputy Borough Clerk under the direction of the Borough Administrator.

Respectfully submitted,

STEPHANIE KRAMER
Deputy Borough Clerk



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • SEPTEMBER 5, 2024

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

I. **Call to Order & Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2024 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.

II. **Flag Salute, Statement to the Public:** Mayor Tvrdik led attendees and the Council in the flag salute.

III. **Roll Call:**

Attendee Name	Title	Status	Arrived
Thomas Tvrdik	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Present	
Michael O'Brien	Councilman	Present	7:03 PM
Keith Salnick	Councilman	Present	
Patty Cooper	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Present	
Andrew Bayer	Borough Attorney	Present	
Donna M. Phelps	Administrator	Present	
Catherine D. LaPorta	Chief Financial Officer	Present	
Stephanie Kramer	Deputy Borough Clerk	Present	

IV. **Adjourn to Executive Session:** At 7:02 PM Councilwoman Cooper made a motion to adopt the resolution to enter Executive Session which was seconded by Councilman Salnick and received the following roll call.

#2024-216 Resolution authorizing an Executive Session, September 5, 2024

- N.J.S.A. 10:4-12(b)(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property Potential Open Space Acquisitions*
- N.J.S.A. 10:4-12(b)(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege Potential Open Space Acquisitions*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Patty Cooper, Councilwoman
SECONDER: Keith Salnick, Councilman
AYES: Deerin, Gallo, Keeshen, Salnick, Cooper
ABSENT: O'Brien

V. **Return from Executive Session:** At 7:28 PM, the Regular Meeting was re-opened on a motion by Councilman Keeshen, seconded by Councilman Deerin with the following roll call: PRESENT: Cooper, Deerin, Gallo, Keeshen, O'Brien, Salnick, Tvrdik. Ms. Smith noted for the record that Councilman O'Brien had joined Executive Session at 7:03PM.

VI. **Public Comment on Action Items Only:** Mayor Tvrdik opened the meeting to the public on action items only. As no one else from the public appeared, that portion of the meeting was closed.

VII. **Action Items:** Mayor Tvrdik advised there were 6 items on Consent Agenda and asked if anyone needed anything taken separately. Councilman Keeshan asked to take Resolution #2024-219 and 2024-221 separately. A motion on the remaining 4 items was made by Councilman O'Brien, seconded by Councilwoman Cooper.

1. Consent Agenda:

- #2024-217** Resolution authorizing payment of BILL LIST 09-05-2024
#2024-218 Resolution authorizing purchase of HVAC system for 433 Myrtle Ave
#2024-220 Resolution awarding contract for engineering services for FMERA MOU for Husky Brook Pond Dredging
#2024-222 Resolution appointing Crossing Guard Karen Pappas-Testa

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael O'Brien, Councilman
SECONDER:	Patty Cooper, Councilwoman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Salnick, Cooper

1. Resolutions Taken Separately:

- #2024-219** Resolution authorizing contract for demolition of BBB Park pool

RESULT:	ADOPTED [5 TO 0]
MOVER:	William Deerin, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, O'Brien, Salnick, Cooper
ABSTAIN:	Keeshen

- #2024-221** Resolution awarding a contract to Sunbelt Rentals for temporary lighting at Gatta Park

RESULT:	ADOPTED [5 TO 0]
MOVER:	William Deerin, Councilman
SECONDER:	Patty Cooper, Councilwoman
AYES:	Deerin, Gallo, O'Brien, Salnick, Cooper
ABSTAIN:	Keeshen

- #2024-223** Resolution supporting MBD Development's application to the Aspire Program

RESULT:	ADOPTED [5 TO 1]
MOVER:	Michael O'Brien, Councilman
SECONDER:	Patty Cooper, Councilwoman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Cooper
NAYS:	Salnick

VIII. Clerk's Report: Clerk Smith reported that there has been a recent change to the Open Public Records Act (OPRA), effective Tuesday, September 3rd. Under the revised law, commercial requests will now be subject to a fee. This change is intended to address concerns regarding the use of public records—such as police reports and videos—for commercial resale, particularly online. Clerk Smith emphasized that the Borough would continue to fulfill all records requests in accordance with the updated requirements.

She also reminded residents that opt-in vote-by-mail ballots will be sent out approximately two weeks prior to the election. Early voting locations will be available throughout the county. A full list of sites can be found on the Borough website at oceanportboro.com.

Clerk Smith additionally reported that the State Health Benefits Plan is proposing a 17.2% rate increase. However, she noted that the Borough does not participate in the state plan; instead, it utilizes a joint fund health insurance program. While the new rate has not yet been finalized, historically the Borough's rate has been significantly lower. Additional information will be provided to the Council when it becomes available.

New Business: Clerk Smith reported on several items of new business for Council consideration, stemming from the September 19, 2024 meeting. She noted a resolution to increase the current HVAC services contract due to expanded service needs, as well as a resolution to authorize the redemption of a property from the Borough's tax sale list. Additionally, she presented a special event permit application for the upcoming Bike New York event, which will include a route through the Borough. Clerk Smith also spoke about a resolution authorizing the purchase of two new vehicles for the Police Department. Finally, she informed the Council of a donation from the Borough of Little Silver to the Department of Public Works, consisting of a forklift and a truck lift, and noted that a resolution was included to formally accept the donation. All of these were moved to the 9-19-24 meeting.

Resolutions moved to 9-19-24

1. Resolution increasing contract for HVAC Services to Automated Building Controls – *reviewed & moved forward*
2. Resolution authorizing Tax Sale Redemption #23-00002 – *reviewed & moved forward*
3. Resolution approving Special Event Permit for Bike New York – *reviewed & moved forward*
4. Resolution authorizing purchase of 2 vehicles for Police Dept through State Contract – *reviewed & moved forward*
5. Resolution accepting donation of forklift and truck lift from Little Silver – *reviewed & moved forward*

Discussion: Mayor Tvrdek moved the meeting into a discussion to speak about 60 Shore Rd. Councilman Salnick recused himself from the meeting at 8:28pm.

Discussion Regarding Shore Road Settlement Agreement

Mayor Tvrdek announced that there is a conditional settlement agreement concerning Shore Road, specifically involving a request for an easement at 60 Shore Road. He noted that the Administrator's report would follow this discussion.

The settlement agreement is between Councilman Salnick and the Borough. Under the terms of the agreement, Councilman Salnick is required to comply with the existing grading plan or submit a new one. He must also apply for a variance through the Zoning and Planning Board as an alternative to elevating the property. This application must be submitted within 20 business days of signing the agreement.

Mayor Tvrdek emphasized that this matter has been ongoing through multiple administrations, and that Councilman Salnick has received guidance from various professionals, including attorneys. Given the progress and background, the Mayor recommended that the agreement be approved at the meeting.

It was further stated that if the Zoning and Planning Board denies the application, Councilman Salnick retains the right to appeal. Should he choose not to appeal or if a final decision is reached and he fails to comply, the original lawsuit may be reinstated.

Mayor Tvrdek reiterated that the 20-day period is specifically for submitting the variance application. Additionally, a grading plan must accompany the application and be filed with the plaintiffs within 90 days of the agreement. The discussion then proceeded to the section of the agreement related to pilings and the right-of-way on Shore Road. The agreement stipulates that Mr. Salnick agrees not to construct or place any structures within the right-of-way without first obtaining written permission from the Borough.

The Mayor noted that residents had raised complaints regarding the area. Photographs were reviewed, including images of the original pilings and wooden ramp, followed by a second photo showing a metal ramp that Mr. Salnick had installed. It was clarified that the metal ramp is temporary and removed after each use. Mr. Salnick stated that this process is burdensome and is therefore seeking an easement.

Mayor Tvrdek invited Mr. Salnick to speak. Mr. Salnick acknowledged that he could have handled the situation differently but noted that the ramp was constructed in accordance with DEP (Department of Environmental Protection) guidelines. He also stated that he would accept liability should any incident occur.

Council inquired whether Mr. Salnick could obtain an easement directly from the DEP. Mr. Salnick responded that the DEP has been unwilling to issue one. After further discussion, Mr. Salnick opted to pursue a modification of his DEP approval before returning to the Council for a vote on the easement.

Councilman Salnick returned to the dais at 9:03 p.m.

#2024-224 Resolution approving contracts for land acquisition for open space preservation - *Added*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	Keith Salnick, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Salnick, Cooper

#2024-225 Resolution authorizing settlement agreement for 60 Shore Road - *Added*

RESULT:	ADOPTED [5 TO 0]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	Bryan Keeshen, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Cooper
RECUSED:	Salnick

IX. Administrator's Report:

Request for Easement - 60 Shore Road – Mayor Tvrdik reported on this subject advising that there was a settlement agreement dated March 5, 2020, regarding pilings/ramp on the dock at 60 Shore Road. Mr. Salnick agreed as per the settlement agreement that he would not construct or place any other structures in or on the unimproved portion of the municipality without prior approval from the Borough. Mr. Salnick is requesting an easement to have a ramp in the right-of-way. Councilman Salnick recused himself from the dais to speak on his request. He believes it is a reasonable request, and he will take on all liability. He wants to be able to walk up to his boat – it's his hobby and that's what he enjoys. Borough Attorney Andy Bayer advised that if the Council approves Councilman Salnick's request, the Settlement Agreement would have to be revised. Councilman Keeshen requested a copy of the DEP plan before making a decision. Mayor Tvrdik suggested that Councilman Salnick email the plan and other pertinent information to the members of the Governing Body and his request would be brought up again at a future meeting.

Mayor Tvrdik turned the meeting over to Borough Administrator Donna Phelps. Donna reported that the Shrewsbury River Navigational Channel will be fully closed to all marine traffic from 6:00 am on Monday, September 16th through 6:00 p.m. on Friday, September 20th, to accommodate construction related to the Rumson-Sea Bright Bridge replacement project.

She also provided an update on the Two Rivers Water Reclamation Authority project, noting ongoing work on the interceptor and the Main Pump Station. The contractor is currently excavating the lower portion of the shaft located in Summer's Park. This work may result in minor traffic delays and is expected to continue through the month of September.

Donna then addressed changes resulting from recent legislation affecting the Affordable Housing Trust Fee Monitoring System. She explained that the Borough will now be required to provide more detailed reporting. Previously, monitoring was handled by CGP&H using financial data supplied by CFO Katie LaPorta. However, CGP&H will no longer manage this process or input the required data, meaning the responsibility will now fall to the Borough.

Donna stated that the Borough has been given 10 days to submit 10 years' worth of monitoring data. CGP&H will compile basic information and pass it to CFO Rapport to complete. Any missing data can be submitted in supplemental reports due in February. Donna discussed the potential burden of the data transition but assured Council they would do their best to bring the information up to date during the process.

Donna asked if there were any questions from the Council. There were none, and this concluded her report. Mayor Tvrdik thanked the staff for their continued hard work.

X. Mayor's Report: Mayor Tvrdik began the meeting by announcing that the *Summer's End Festival* has been rescheduled to Sunday due to a lack of contestants for the Chili Contest, which prompted a one-day delay. He shared that Oceanport Borough recently suffered two significant losses, including the passing of his grandfather, And the old team got knocked out of the playoffs first round, another devastating loss. The Mayor expressed his gratitude to everyone who reached out during this difficult time, including members of emergency services and the historical society. Mayor Tvrdik concluded by saying he looks forward to seeing everyone at the Summer's End Festival this weekend and apologized for the delay in getting the bulletin out. He then opened the floor to public comment.

XI. Public Comment: Mayor Tvrdik opened the meeting to comments from the public.

Ronald Sickler, 45 Morris Place, Oceanport, addressed the council, stating that the most important point made during the meeting came from Councilman Deerin, who clarified that the development project in question is a state project and that the developer is not obligated to make changes. Mr. Sickler praised the council's efforts in negotiating the project down by 40%, reducing the number of units from 500 to 298. He noted that, with one exception, the council did "an amazing job" on the deal.

In response, Mayor Tvrdik added that under new laws, the Borough will receive a 1.5x credit on affordable housing units. This means that the 60 affordable units included in the project will count as 90 units toward the borough's affordable housing requirement.

Becky Krusche, West Long Branch, NJ representing the Oceanport and Ladder Fire Company, announced a fundraiser scheduled for the end of the month and emphasized that *Pumpkin Fest* is an event focused on kids. She requested permission to place four promotional signs at the following locations, Newtown Blvd Triangle, Community Centre, Old Wharf Park, and Blackberry. She assured the council that the signs would be placed and removed on the same day. When asked if the area near the Blackberry tennis courts was acceptable, she confirmed it was. The council agreed to connect her with Bob Berg from the Department of Public Works for further coordination.

Gary LaBruno of 50 Wyandotte addressed the Mayor, first offering his condolences for the recent loss in the Mayor's family. He stated that he has lived in Oceanport for 27 years and feels that the town has changed significantly over time. He mentioned that while he follows discussions on Facebook and sees frequent complaints, many of those who voice concerns online rarely attend council meetings to express them in person.

Mr. LaBruno spoke about the ongoing development in town, pointing out that the larger homes being built seem to benefit developers, while similar opportunities are not made available to others. He referenced the original Fort Monmouth redevelopment plan, which had included a train stop that was later removed in favor of additional housing.

He also expressed concern about the future of the racetrack, noting that the track will eventually be lost over time, just like all things. While he stated that he does not support development at Monmouth Park, he acknowledged that change is inevitable. He criticized the consistent rejection of other potential developments, such as a proposed water park or initiatives to support the racetrack, and emphasized his hope that Monmouth Park remains open and viable.

Council members thanked Mr. LaBruno for regularly attending meetings and sharing his thoughts.

Keith Salnick, 60 Shore Road,

As there was no one else from the public, public comments was closed on a motion by Councilman O'Brien, seconded by Councilman Gallo.

XII. Adjournment: As there was no further business, the meeting was adjourned at 8:37 PM on a motion by Councilman Keeshen, seconded by Councilman Salnick and approved by Council.



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • OCTOBER 17, 2024

Regular Meeting

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

- I. **Call to Order:** Mayor Tvrdik called the meeting to order at 7:00 PM
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2024 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- Mayor Tvrdik recognized the recent passing of long-time resident and volunteer, Buddy Brocklebank, a tremendous loss for the Oceanport community. In "Buddy Brocklebank" fashion, he called for everyone to rise with a round of applause.
- III. **Flag Salute, Statement to the Public:** Samantha Slattery led attendees and the Mayor & Council in the flag salute.
- IV. **Roll Call:**

Attendee Name	Title	Status
Thomas Tvrdik	Mayor	Present
William Deerin	Councilman	Absent
Richard Gallo	Councilman	Present
Bryan Keeshen	Councilman	Present
Michael O'Brien	Councilman	Present
Keith Salnick	Councilman	Present
Patty Cooper	Councilwoman	Present
Jeanne Smith	Borough Clerk	Present
Andrew Bayer	Borough Attorney	Present
Donna M. Phelps	Administrator	Present
Stephanie Kramer	Deputy Borough Clerk	Present

V. **PROCLAMATION:**

1. Oceanport Preschool. Mayor Tvrdik invited Felicia Slattery and Tracy Pennell along with staff of the Oceanport Preschool and gave the following Proclamation in recognition of their 24 years of service to the Borough's residents.

WHEREAS, it is a distinct privilege, on behalf of the residents of the Borough of Oceanport and the Borough Council, to recognize the Oceanport Preschool and its owners for their many years of commitment and faithful service to the children and residents of Oceanport, Monmouth County and the State of New Jersey; and

WHEREAS, Oceanport Preschool was opened in the year 2000 by two energetic and visionary young women, Felicia Slattery and Tracy Pennell, who set out on a quest that combined their passion for educating and caring for children with their desire to build a business and a culture that made for a better community; and

WHEREAS, in order to bring their vision to fruition, Felicia Slattery and Tracy Pennell established Oceanport Preschool and have dedicated the past 24 years of their lives to early childhood education and the care, support and growth of the children of Oceanport; and

WHEREAS, over the course of the past 24 years, Felicia and Tracy grew the Oceanport Preschool with the assistance of many wonderful staff members and helpers, past and present, without whom there would be no Oceanport Preschool: most notably, Nicole Deusch, Chrissie Brignola, Tracy Stetter, Meghan Ferone, Maggie Geiger, Michele Lavalle, Samantha Slattery, Jimmy Slattery, Annie Deusch, Kathleen Gemignani, Joelle Caputo, Jill Ferrante, Jackie McGowan, Nicole Bailey, Lori DeFazio Mutch, Angela Vill, John Sferra, Victoria Cassel, Wes Sherman, Joey Lombardo, Dave Phillips, Jack Brignola and, most importantly, the women who raised them, supported them and chipped in when needed, Joannie Slattery, Paula Lombardo and Irene Henkes; and

WHEREAS, the unsung heroes of this whole enterprise, however, are Felicia and Tracy's husbands Kerin and Mike, and we would be remiss if we did not thank Kerin Slattery and Mike Pennell on behalf of Felicia and Tracy, both of whom neglected to mention their husbands when they provided us with the list above; and

WHEREAS, Felicia and Tracy have been long-time advocates of the importance of universal preschool and were happy to see Wolf Hill School participate in the initiative to provide free preschool to Oceanport's residents; and

WHEREAS, in light of the Wolf Hill School's free preschool program, Felicia, Tracy and their respective families have made the decision to close the Oceanport Preschool,

NOW, THEREFORE, BE IT RESOLVED, that in recognition of Oceanport Preschool, its founders Felicia Slattery and Tracy Pennell, its unparalleled staff members and helpers, and the school's 24 years of business, commitment and service to community, I, Thomas J. Tvrdik, Mayor of the Borough of Oceanport, on behalf of Oceanport's residents and Governing Body, extend a most sincere "Thank You" to the Oceanport Preschool and all of the wonderful individuals for all the wonderful things they have done for the children of Oceanport, and I hereby further celebrate and commemorate these contributions by declaring that **OCTOBER 17, 2024** shall be known as "**OCEANPORT PRESCHOOL DAY**" in the Borough of Oceanport!

- VI. PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik opened the meeting for public comments on action items only. As no one from the public appeared that portion of the meeting was closed on a motion by Councilman Keeshen, seconded by Councilman O'Brien.
- VII. Administrator's Report:** Ms. Phelps offered her condolences to the Brocklebank family; thanked everyone that reached out to her on the passing of her Mother and Aunt.
- VIII. Clerk's Report:** Ms. Smith reported that the Tax Collector had filed his certification that the 2024 added assessments had been mailed out; Two Rivers Water Reclamation Authority has filed their annual report with the Borough and was available in her office for inspection.
1. Health Insurance Renewal and Open Enrollment: Ms. Smith distributed information regarding proposed employee benefit changes for the 2025 renewal. Ms. Smith reviewed the current plans, the proposed Medicare Advantage supplemental plan for those eligible for Medicare having an equal or better than benefit, the potential savings from the change; proposed elective benefits to be made available to employees for dental, implants, orthodontics and vision and compliance with notification to the Borough's collective bargaining agreement with the PBA. After discussion, it was Council's unanimous consent to add the resolution to include the changes to the Borough's health benefits plans on for action.

IX. Consent Agenda:

- | | | |
|------------------|-----|---|
| #2024-242 | 1. | Resolution authorizing payment of BILL LIST 10-17-2024 |
| #2024-243 | 2. | Resolution appointing Donald Baldwin as a per diem Plumbing/Mechanical Subcode & Inspector |
| #2024-244 | 3. | Resolution appointments to Boards & Committees, HIS, WW |
| #2024-245 | 4. | Resolution authorizing refund of funds balance for FMERA MOU 600 Area Water Project |
| #2024-246 | 5. | Resolution authorizing endorsement of TRWRA Applications to NJDEP for Foggia Way |
| #2024-247 | 6. | Resolution accepting resignation of James McCormick |
| #2024-248 | 7. | Resolution accepting resignation and retirement of Michael P. Kelly |
| #2024-249 | 8. | Resolution awarding contract to Poor John's Portable Toilets |
| #2024-250 | 9. | Resolution awarding contract for 2024 Road Program - <i>Added</i> |
| #2024-251 | 10. | Resolution authorizing solicitation of bids for Trinity Park Improvements Project |
| #2024-252 | 11. | Resolution appointing Fire Police member - Thomas Corsentino, Jr |
| #2024-253 | 12. | Resolution awarding contract for Allenhurst Ave Bulkhead Project - <i>Added</i> |
| #2024-254 | 13. | Resolution authorizing contract with Barnabas Health for Employee & Volunteer Healthcare Services |
| #2024-255 | 14. | Resolution authorizing payment for vacation time |

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Keith Salnick, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Gallo, Keeshen, O'Brien, Salnick, Cooper
ABSENT:	Deerin

X. Minutes:

1. Mayor & Council - Workshop - May 2, 2024 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	Keith Salnick, Councilman
AYES:	Gallo, Keeshen, O'Brien, Salnick, Cooper
ABSENT:	Deerin

2. Mayor & Council - Workshop - Aug 15, 2024 7:00 PM

RESULT: **ACCEPTED [2 TO 0]**
MOVER: Richard Gallo, Councilman
SECONDER: Patty Cooper, Councilwoman
AYES: Gallo, Cooper
ABSTAIN: Keeshen, O'Brien, Salnick
ABSENT: Deerin

3. Mayor & Council - Regular Meeting - Aug 15, 2024 7:30 PM

RESULT: **ACCEPTED [2 TO 0]**
MOVER: Richard Gallo, Councilman
SECONDER: Patty Cooper, Councilwoman
AYES: Gallo, Cooper
ABSTAIN: Keeshen, O'Brien, Salnick
ABSENT: Deerin

XI. **Resolutions:**

#2024-258 Resolution authorizing changes to Health Insurance plan offerings

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Michael O'Brien, Councilman
SECONDER: Bryan Keeshen, Councilman
AYES: Gallo, Keeshen, O'Brien, Salnick, Cooper
ABSENT: Deerin

#2024-256 Resolution promoting Gary Grimes to Chief of Police in the Oceanport Police Department

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Bryan Keeshen, Councilman
SECONDER: Keith Salnick, Councilman
AYES: Gallo, Keeshen, O'Brien, Salnick, Cooper
ABSENT: Deerin

XII. **First Reading Ordinances:**

#1102 Introduction of Ordinance Amending Chapter 64 "Vehicles & Traffic" pertaining to Low Speed Electric Vehicles

Councilwoman Cooper called for the introduction of **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 64 "VEHICLES & TRAFFIC " AS AMENDED AND SUPPLEMENTED, PERTAINING TO LOW-SPEED ELECTRIC VEHICLES"** and then asked the Clerk to read the proposed ordinance by title only, after which Councilwoman Cooper moved to approve the Ordinance upon first reading and to hold the PUBLIC HEARING on the proposed ordinance at the Council meeting of November 7, 2024 and to advertise same in accordance with the law, which was seconded by Councilman Keeshen.

RESULT: **APPROVED OF FIRST READING [UNANIMOUS]** **Next: 11/7/2024 7:30 PM**
MOVER: Patty Cooper, Councilwoman
SECONDER: Bryan Keeshen, Councilman
AYES: Gallo, Keeshen, O'Brien, Salnick, Cooper
ABSENT: Deerin

XIII. **Second Reading & Public Hearing Ordinances - None**

XIV. **Council Standing Committee Reports:**

1. Councilman Deerin, Parks & Recreation - Absent
2. Councilman Gallo, Public Works & Engineering – Report included reminders for fall leaf collection dates, importance of following the zones to minimize the time on the streets and potential impacts to stormwater management regulations; the 2023 road program continues with Driveway and S. Pemberton to be completed next week. Councilman Gallo recalled fond memories of Buddy Brocklebank who was always at fires and then as fire police, he was a great guy and taught them a lot. He noted a fun note that a few years ago he was awarded by the Port Au Peck Fire Company the “Agitator Award” with a machine washing agitator which he was in a very fun way, he will be missed.
3. Councilman Keeshen, Public Safety – Report included announcing details for that weekend’s upcoming Bingo night for the First Aid Squad; congratulated Chief Grimes and wished him the best knowing he will do a great job and Oceanport is fortunate to have such a dedicated professional. Councilman Keeshen also extended his condolences to the Brocklebank family, Buddy was a very special part of the fabric of Oceanport. He recalled a fond memory when he was a young child while pouring concrete, Buddy would be on the truck, and he himself not more than 120 pounds soaking wet, Buddy got a kick out of filling the wheelbarrow up till his knees buckled trying to push the thing – he will be missed for sure! October is Fire Prevention Month, thanked members of the Fire Department who will be visiting and educating the kids at Wolf Hill School; reminders to test you smoke detectors and change batteries and make sure your house number is clear so that first responders are able to find you. OEM reminds the residents to sign up for CodeRed, the emergency alert system, in order to receive important alerts.
4. Councilman O'Brien, Finance & Administration – Extended his condolences to the Brocklebank family; Buddy was a great guy and a solid example of volunteerism and a legacy that he hopes he can leave anything close to it. He congratulated Gary Grimes and his family – he will do a great job; it was an easy decision. The Finance Committee has started budget process for 2025, departments will be sent questionnaires for their needs. The committee will be focused on the renewal of next year’s garbage contract process and ways to mitigate the increase in costs being anticipated. Revenues from Maria Gatta Park this year to date are \$466,000 – a real positive outcome from that project.
5. Councilman Salnick, Health & Human Services – Extended his condolences to the Brocklebank family and congratulations to Chief Grimes. He has nothing new to report for Health and Human services.
6. Councilwoman Cooper, Planning & Development – Extended her condolences to the Brocklebank family as well as to Ms. Phelps on the loss of her mom and aunt. She further congratulated the Oceanport Preschool that has touched so many lives. She thanked Chief Kelly for his years of service as well as James McCormick, electrical subcode for his years of service – enjoy your retirements. Congratulations were offered to Gary Grimes on his promotion. Commented and welcomed to the team Donald Baldwin, per diem subcode and volunteer Fred Filippone to the Water Watch Committee. Lastly, Netflix will be coming in front of the Planning Board for their first phase in November – more details to come in Mayor’s report.

XV. Mayor Tvrdik's Report: Mayor Tvrdik reflected on memories of Buddy Brocklebank who will be missed greatly, so special and irreplaceable. Fun events coming up – 12th annual PTO fall festival at Wolf Hill 10/19; Trunk or Treat 10/28, still looking for Trunkers, Halloween Decorating contest from 10/25-10/27 and Veteran’s Day ceremonies on 11/11. Mayor Tvrdik next provided updates on progress made for the Netflix development with Phase I being presented to the Planning Board on 11/12. Phase I will consist of four sound stages, mill buildings, restoration of the McAfee Center, with other Phases being planned for the west sections in Eatontown. He and Ms. Phelps and Ms. Burroughs toured Oceanport with a representative from New Jersey Film Ready which the Borough has already partnered with; 10 locations were identified for potential future filming sites. Lastly, he has been in touch with representatives from the Asheville NC area and the Borough will coordinate a drop off for donations that can be brought down to assist with the hurricane relief. Oceanport knows well what its like to be impacted by a huge storm.

XVI. Public Comments: Mayor Tvrdik opened the meeting to comments from the public.

Rosanne Letson, 57 Deer Path Court, Tinton Falls, recalled fond memories for Buddy Brocklebank who also attended Council meetings on a regular basis until he wasn't able. She also provided details of upcoming Historical Committee events - they will participate in Trunk or Treat and are eagerly working on their presentation for the Monmouth250 project.

Keith Salnick, 60 Shore Road, appeared and presented additional information from his perspective to support his request to the Council to reconsider the easement request for his property at 60 Shore Road including DEP guidance provided to him on how to amend his DEP permit to permit a boat at the dock subject to address any outstanding violations. He further commented that at the last meeting it appeared that the Council was favorable to granting the easement until there was a shift in the discussion that became heated. He further commented on the topic of precedent, and the fact that 3 other properties on Shore Road have structures in the Borough’s right of way without easements. He takes issue with the lawsuit against him regarding his dock when the other properties have the same circumstances. He discussed at length the costs he has incurred on professional services for plans to resolve the outstanding issues; if one individual has an easement, everyone should have an easement; he has his documents prepared and ready for the easement request and he was prepared to file for a new easement request as guided by the DEP in order to apply for a GP18 for his boat. He also commented at length on the lack of jurisdiction on the Borough to contact the DEP concerning his dock, the uniqueness of the properties on Shore Road that have riparian lands on the opposite side of the road.

As there was no one else from the public, the public comments was closed on a motion by Councilman Gallo, seconded by Councilman O'Brien. Councilman Salnick resumed his seat at the dais at 7:56 PM

Mayor Tvrdik directing his comments to the rest of Council readressed Mr. Salnick's comments reiterating that there was discussion over three meetings that if an easement was granted, the Council wanted to be sure that it would be used in a manner for which the dock was constructed and if needed he would amend his permit with DEP to permit. Additionally, once issues regarding code enforcement violations are addressed ceasing operations as a fishing charter business from his residential property/dock. As far as a precedent is concerned, just like the planning board, each is looked at on a case-by-case basis. Things to note on this particular request are the shape of the road, proximity of dock to the road, permanence of the structure and the curbing. Mr. Salnick will resubmit his easement request and it will be revisited at the next meeting. Councilman Salnick interjected to comment but was not recognized by the Mayor.

- XVII. Adjourn to Executive Session:** At 8:00 PM Councilman Keeshen made a motion to adopt the resolution to enter Executive Session which was seconded by Councilman Salnick and received the following roll call.

#2024-257 Resolution authorizing an Executive Session, October 17, 2024

 X N.J.S.A. 10:4-12(b)(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property - Potential Open Space Acquisition*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryan Keeshen, Councilman
SECONDER:	Keith Salnick, Councilman
AYES:	Gallo, Keeshen, O'Brien, Salnick, Cooper
ABSENT:	Deerin

- XVIII. Return from Executive Session:** At 8:30 PM, the Regular Meeting was re-opened on a motion by Councilman Keeshen, seconded by Councilman O'Brien.

- XIX. Adjournment:** As there was no further business, the meeting was adjourned at 8:31 PM on a motion by Councilman Keeshen, seconded by Councilman Salnick and approved by Council.

Respectfully submitted,

STEPHANIE KRAMER
Deputy Borough Clerk



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • NOVEMBER 7, 2024

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

I. **Call to Order & Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2024 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.

II. **Flag Salute, Statement to the Public:** Mayor Tvrdik led attendees and members of the Council in the flag salute.

III. **Roll Call:**

Attendee Name	Title	Status	Arrived
Thomas Tvrdik	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Absent	
Michael O'Brien	Councilman	Present	
Keith Salnick	Councilman	Late	7:04 PM
Patty Cooper	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Present	
Andrew Bayer	Borough Attorney	Present	
Donna M. Phelps	Administrator	Present	
Catherine D. LaPorta	Chief Financial Officer	Present	
Stephanie Kramer	Deputy Borough Clerk	Present	

IV. **Public Comment on Action Items:** None

V. **Action Items:** To follow in the regular meeting

VI. **Clerk's Report:**

Old Business:

1. Resolution re-appointing Special Conflict Counsel for 60 Shore Road Matters – *discussed and move forward*

New Business:

2. Resolution authorizing payment of BILL LIST 11-07-2024 – *discussed and move forward*
3. Resolution authorizing 2024 budget appropriation transfers – *discussed and move forward*
4. Resolution to amend 2024 budget for FMERA MOU Stormwater Infrastructure Study – *discussed and move forward*
5. Resolution creating a dedicated Trust for the Lead Hazard Control Assistance Fund – *discussed and move forward*
6. Resolution authorizing Tax Sale Redemption #23-00001 – *discussed and move forward*
7. Resolution authorizing refund of overpayment - Block 110.15, Lot 1 – *discussed and move forward*
8. Resolution authorizing Tax Sale Redemption #24-00006 – *discussed and move forward*
9. Resolution authorizing application for Sports Wagering Revenue Tax – *discussed and move forward*
10. Resolution authorizing purchase of fire dept equipment through State Contract– *discussed and move forward*
11. Resolution awarding contract for Trinity Park Improvements Project – *discussed and move forward*
12. Resolution authorizing the purchase of light towers for the Gatta Park parking lot – *discussed and move forward*
13. Resolution authorizing the purchase of outdoor equipment for Trinity Park – *discussed and move forward*
14. Resolution awarding contract to Colliers Engineering - Bid & Specs for Solid Waste & Recycling – *discussed, amended to correct certification of funds, moved forward*

15. Resolution requesting waiver of 390-17(F) - 47 Algonquin Ave – *discussed, amend hold harmless to include language that the curb may be ripped out as part of future road programs, and move forward*
16. Resolution appointments to Boards & Committees, Shade Tree – *discussed and move forward*
17. Resolution approving First Aid Membership - Faigelmein, Freddi – Mayor Tvrdik asked for this item to be tabled which was moved on a motion by Councilman Deerin, seconded by Councilman Gallo and approved by the Council
18. Resolution appointing a Violations Clerk for the Court Office – *discussed and move forward*
19. Resolution appointing Milton Zarate to seasonal laborer for the Public Works Dept – *discussed and move forward*
20. Resolution authorizing purchase of hose equipment for fire department – *discussed and move forward*
21. Ordinance requiring lead-based paint inspections for rental dwelling – *discussed and move forward*
22. Fort Monmouth Plan Amendment #21 – Ms. Smith explained in detail and asked the Board for feedback or comments by December 16th.
23. 2024 Best Practices Questions – Ms. LaPorta explained in detail how the points were achieved and how the borough scored 43 out of 46.5 points that could have been earned.
24. Discussion: Sergeant Vacancy, Councilman Keeshen – *discussed and move forward*
25. Discussion: Patrolman Vacancy, Councilman Keeshen – *discussed and move forward*
26. Discussion: 60 Shore Road - Mayor Tvrdik updated the Council on the status of the current settlement agreement and litigation; explained that Mr. Salnick would like to move forward with the easement request for the ramp on his dock which detailed information has been provided to the Council explaining the process with the DEP. Mr. Bayer, Borough Attorney, gave a brief summary to those not familiar with the litigation and the hiring of special council concerning Mr. Salnick.

Minutes:

1. Mayor & Council - Workshop - Oct 3, 2024 7:00 PM - – *discussed and move forward*
2. Mayor & Council - Regular Meeting - Oct 17, 2024 7:00 PM – *discussed and move forward*

VII. Administrator's Report: Ms. Phelps reported that the pool has been filled and it looks amazing. This was made possible with funding from a DCA Local Improvement Grant in the amount of \$68,000. The Borough is now in the process of cleaning out the two buildings in the pool area. One will be used by CBA and Monmouth University for the students to place their personal belongings while they are out on the water. Further down the line, we will have lockers in the building for their use. The lockers were donated by FMERA. A portion of that building will also be used for Boro storage.

The other building will be retrofitted with new bathrooms as required by the Jake's Law Playground Grant that the Borough has received. The Borough will move forward with the new playground once the money is allocated in the 2026 budget. As with most grants we receive, the Borough needs to fund the project and the grant funding is recouped upon project completion. Currently, we estimate that project to be \$450,000 and we received a grant in the amount of \$337,500.

Trinity Park went out to bid and upon passage of the resolution, the bid will be awarded. There is an item on tonight's agenda approving the purchase and installation of the Thrive 450 gym under state contract. \$234K was budgeted from open space to complete this project and a grant in the amount of \$74,000 was received. As of right now, the project is coming in at approximately \$223K so we are \$11K under budget.

The lighting project is complete at Maria Gatta Park, and Mrs. Phelps will begin the process of receiving the Borough's funding from the Monmouth County Municipal Open Space Grant Program in the amount of \$330K to offset the costs of this project.

With Council's approval, Administrator would like to issue an RFP for architectural services so we can move forward with Phase IV of Maria Gatta Improvements which includes bathrooms with storage, water and electric. The RFP would be for the design of the building which would house the bathrooms and storage, the bathrooms at the pool area at Blackberry Bay Park, and design for a boat house at Blackberry Bay. An architect is necessary so we can move forward with these projects in 2026. The Borough did receive a grant in the amount of \$475,000 for Phase IV of Maria Gatta Improvements.

Mrs. Phelps requested Council's approval to issue an RFP for management of the Borough's compost facility. The Mayor, Councilwoman Cooper, Councilman Gallo and Administrator Phelps met with Mazza on Tuesday to get some ideas about what the Borough could do to reduce garbage and recycling costs. They were amazed that we did not have brush pickup since the brush goes into residents' garbage which increases tipping costs. Having an outside agency manage the facility will ensure that we have the space to bring brush, while still being able to compost our leaves. An outside agency will also reduce labor costs and liability issues. This will provide an additional service to our residents and the outside agency will provide a portion of the compost

for the Borough's use which we can offer to residents at no charge. If the Council is amenable to issuing these RFPs, the Borough Clerk will have Resolutions prepared for the December 5th meeting.

Department Heads spoke to their staff regarding how to handle Christmas week. This year Christmas is on a Wednesday and a large portion of staff have saved days off for this week making department coverage difficult. After meeting with Department Heads, it was decided that all staff would be allowed to use their time off that week and the Borough will be closed. Department Heads will be responsible for monitoring their phone and emails to ensure that any resident concerns are addressed. DPW will have a skeleton staff. Our 2nd meeting in December is scheduled for December 19th and with offices being closed the following week, Administrator Phelps requested that the December meeting be moved to Tuesday, December 17th to give staff the time to process meeting paperwork and get the bills paid. If everyone is in agreement, the Borough Clerk will prepare a Resolution changing the meeting date and advertise accordingly.

DPW employee Oscar Montenegro was hired as a seasonal laborer, effective July 22, 2024. Since that time Oscar has proven himself to be a valuable addition to the Department. In addition, at his own expense Oscar secured a CDL License. Accordingly, Borough Administrator Phelps is requesting that we add on a Resolution this evening hiring Oscar as a full time employee effective November 11, 2024.

Mrs. Phelps congratulated our new police hires Patrolman Malik Jenkins, Class II Special Officer Steve Markos and Class II Special Officer Alex Boyce and our new Court Violations Officer Kearstyn Catley. She also wished Chief Mike Kelly a great retirement and congratulated Chief Gary Grimes on being named Chief. She enjoyed working with Mike and looks forward to working with Gary.

Administrator Phelps wished everyone a Happy Veteran's Day and asked that everyone remember the Borough's Veteran's Ceremony at Borough Hall on Monday, November 11th at 10:30 am. Since we don't have a meeting prior to Thanksgiving she wished all a blessed Thanksgiving and expressed her thanks to the Governing Body and our Oceanport employees who make her job easier.

VIII. Mayor's Report: Veterans Day Ceremony will be this Monday, wreath placement will be at 10:30 and ceremony at 11:00, Council President Deerin will be speaking in my absence; attended a breakfast at Shore Regional High School with the Veterans and attended the assembly where the Veterans war stories and what it was like to be a Veteran; Netflix will be here Tuesday in front of the Planning Board for the first phase of development; the Holiday Extravaganza will be November 30th which will have vendors, ice skating rink, the Shore Choir, local bands, and the Tree Lighting; attended Chief Kelly's walk out ceremony; met with the DOT about the repairs to Bridgewater Drive train track which will be closed November 14-22 to complete the repairs; wished everyone a Happy Thanksgiving.

IX. Public Comment: Mayor Tvrdik opened the meeting to comments from the public.
- Rosanne Letson, 50 Deer Path Rd, Tinton Falls, provided an update on the Historical Committee's activities, representation on behalf of the Borough at the Monmouth County Clerk's Archives & History Day, presentation boards prepared, credited Frank Barricelli for his special contributions and the purchase of more than 200 historical postcards of different sites around the borough.

- Keith Salnick, 60 Shore Road, opined at length concerning the resolution re-appointing Mr. Anderson and the ongoing litigation concerning the non-compliance of his dwelling related to the flood damage prevention ordinance.

As there was no one else from the public, public comments was closed on a motion by Councilman O'Brien, seconded by Councilman Gallo.

X. Adjourn to Executive Session: At 8:23 PM Councilman O'Brien made a motion to adopt the resolution to enter Executive Session which was seconded by Councilman Salnick and received the following roll call.

#2024-259 Resolution authorizing an Executive Session, November 7, 2024

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael O'Brien, Councilman
SECONDER:	Keith Salnick, Councilman
AYES:	Deerin, Gallo, O'Brien, Salnick, Cooper
ABSENT:	Keeshen

- XI. **Return from Executive Session:** At 8:43 PM, the Regular Meeting was re-opened on a motion by Councilman O'Brien, seconded by Councilman Deerin with the following roll call: PRESENT: Cooper, Deerin, Gallo, O'Brien, Salnick, Tvrdik
- XII. **Adjournment:** As there was no further business, the meeting was adjourned at 8:44 PM on a motion by Councilwoman Cooper, seconded by Councilman Gallo and approved by Council.

Respectfully submitted,

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • NOVEMBER 7, 2024

Regular Meeting

Clement V. Sommers Municipal Building

7:30 PM

910 Oceanport Way, Oceanport, NJ 07757

- I. **Call to Order:** Mayor Tvrdik called the meeting to order at 8:44 PM
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2024 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. **Flag Salute, Statement to the Public:** Police Chief Gary Grimes led attendees and members of the Mayor & Council in the flag salute.
- IV. **Roll Call:**

Attendee Name	Title	Status
Thomas Tvrdik	Mayor	Present
William Deerin	Councilman	Present
Richard Gallo	Councilman	Present
Bryan Keeshen	Councilman	Absent
Michael O'Brien	Councilman	Present
Keith Salnick	Councilman	Present
Patty Cooper	Councilwoman	Present
Jeanne Smith	Borough Clerk	Present
Andrew Bayer	Borough Attorney	Present
Donna M. Phelps	Administrator	Present
Catherine D. LaPorta	Chief Financial Officer	Present
Stephanie Kramer	Deputy Borough Clerk	Present

- V. **PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik opened the meeting for public comment on action items only. Ms. Smith advised of additional items added to the Agenda from Workshop & Executive Session.

Mark Patterson, Itaska Place, asked for additional details concerning the resolution to acquire land for open space acquisition. Mayor Tvrdik provided the resolution's details including location, purchase price, grant funding availability.

As no one else from the public appeared that portion of the meeting was closed on a motion by Councilman Deerin, seconded by Councilman Salnick.

- VI. **Consent Agenda:** Ms. Smith stated there were 19 items on Consent with #16 being tabled during the workshop. With Consent of Council, four items from Workshop were added for a total of 22 items.

- #2024-260 1. Resolution authorizing payment of BILL LIST 11-07-2024
- #2024-261 2. Resolution authorizing 2024 budget appropriation transfers
- #2024-262 3. Resolution to amend the 2024 budget for FMERA MOU Stormwater Infrastructure Study
- #2024-263 4. Resolution creating a dedicated Trust for the Lead Hazard Control Assistance Fund
- #2024-264 5. Resolution authorizing Tax Sale Redemption #23-00001
- #2024-265 6. Resolution authorizing refund of overpayment - Block 110.15, Lot 1
- #2024-266 7. Resolution authorizing Tax Sale Redemption #24-00006
- #2024-267 8. Resolution authorizing application for Sports Wagering Revenue Tax
- #2024-268 9. Resolution authorizing purchase of fire dept equipment through State Contract
- #2024-269 10. Resolution awarding contract for Trinity Park Improvements Project

- | | | |
|-----------|-----|--|
| #2024-270 | 11. | Resolution authorizing the purchase of outdoor equipment for Trinity Park |
| #2024-271 | 12. | Resolution authorizing the purchase of light towers for the Gatta Park parking lot |
| #2024-272 | 13. | Resolution awarding contract to Colliers Engineering - Bid & Specs for Solid Waste & Recycling |
| #2024-273 | 14. | Resolution requesting waiver of 390-17(F) - 47 Algonquin Ave |
| #2024-274 | 15. | Resolution appointments to Boards & Committees, Shade Tree |
| #2024-276 | 16. | Resolution appointing a Violations Clerk for the Court Office |
| #2024-277 | 17. | Resolution appointing Milton Zarate to seasonal laborer for the Public Works Dept |
| #2024-278 | 18. | Resolution authorizing purchase of hose equipment for fire department |
| #2024-281 | 19. | Resolution approving contracts for land acquisition for open space preservation |
| #2024-282 | 20. | Resolution promoting Daniel Petrucelli to Sergeant in the Oceanport Police Department |
| #2024-283 | 21. | Resolution appointing Malik Q. Jenkins as Patrolman I |
| #2024-284 | 22. | Resolution promoting Oscar Montenegro to full time laborer for the Public Works Dept |

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael O'Brien, Councilman
SECONDER:	Patty Cooper, Councilwoman
AYES:	Deerin, Gallo, O'Brien, Salnick, Cooper
ABSENT:	Keeshen

VII. Minutes:

1. Mayor & Council - Workshop - Oct 3, 2024 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, O'Brien, Salnick, Cooper
ABSENT:	Keeshen

2. Mayor & Council - Regular Meeting - Oct 17, 2024 7:00 PM

RESULT:	ACCEPTED [4 TO 0]
MOVER:	Richard Gallo, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Gallo, O'Brien, Salnick, Cooper
ABSTAIN:	Deerin
ABSENT:	Keeshen

VIII. Resolutions:

- #2024-275 Resolution approving First Aid Membership - Faigelmeir, Freddi

RESULT:	TABLED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, O'Brien, Salnick, Cooper
ABSENT:	Keeshen

#2024-279 Resolution re-appointing Special Conflict Counsel for 60 Shore Road Matters. Ms. Smith read the resolution in full at the request of Mayor Tvrdik.

RESULT:	ADOPTED [4 TO 0]
MOVER:	William Deerin, Councilman
SECONDER:	Patty Cooper, Councilwoman
AYES:	Deerin, Gallo, O'Brien, Cooper
ABSENT:	Keeshen
RECUSED:	Salnick

#2024-280 Resolution confirming SLEO appointments to the Police Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	Keith Salnick, Councilman
AYES:	Deerin, Gallo, O'Brien, Salnick, Cooper
ABSENT:	Keeshen

IX. First Reading Ordinances:

#1103 Introduction of Ordinance requiring lead-based paint inspections for rental dwelling

Councilwoman Cooper called for the introduction of **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 64 "VEHICLES & TRAFFIC " AS AMENDED AND SUPPLEMENTED, PERTAINING TO LOW-SPEED ELECTRIC VEHICLES"** and then asked the Clerk to read the proposed ordinance by title only, after which Councilwoman Cooper moved to approve the Ordinance upon first reading and to hold the PUBLIC HEARING on the proposed ordinance at the Council meeting of December 5, 2024 and to advertise same in accordance with the law, which was seconded by Councilman Deerin.

RESULT:	APPROVED OF FIRST READING [UNANIMOUS]	Next: 12/5/2024 7:00 PM
MOVER:	Patty Cooper, Councilwoman	
SECONDER:	William Deerin, Councilman	
AYES:	Deerin, Gallo, O'Brien, Salnick, Cooper	
ABSENT:	Keeshen	

X. Second Reading & Public Hearing Ordinances:

#1102 Ordinance Amending Chapter 64 "Vehicles & Traffic" pertaining to Low Speed Electric Vehicles

Councilwoman Cooper called for the 2nd reading and Public Hearing of an ordinance amending the Property Maintenance Ordinance for rental/resale certificates and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 64 "VEHICLES & TRAFFIC " AS AMENDED AND SUPPLEMENTED, PERTAINING TO LOW-SPEED ELECTRIC VEHICLES"** was published one time in the Two River Times on October 24, 2024.

PUBLIC HEARING: Mayor Tvrdik opened the meeting for public comment for this ordinance. As no one from the public presented to be heard, the public hearing was closed on a motion by Councilman O'Brien and seconded by Councilman Gallo.

Councilwoman Cooper motioned to adopt the ordinance and advertise in accordance with law, seconded by Councilman O'Brien.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Gallo, O'Brien, Salnick, Cooper
ABSENT:	Keeshen

XI. Council Standing Committee Reports:

1. Councilman Deerin, Parks & Recreation – Reported on items including upcoming Christmas spectacular, commended Ms. Burrough on excellent job coordinating vendors; trunk or treat event very well – thanked Ms. Burrough, First Aid, OEM, Fire for their participation; parks continue to look great thanks to DPW; thanked outgoing Chief Michael Kelly and wished him the best in his retirement and welcomed Chief Grimes to his new position and look forward to working with him.

2. Councilman Gallo, Public Works & Engineering – Reported on items including 2023 road program is complete; welcomed Oscar Montenegro on board full time with Public Works; congratulated Councilpersons Cooper, Deerin and O'Brien on their re-election; commented on an encounter with an e-bike that was dangerous in relation to the new ordinance.
3. Councilman Keeshen, Public Safety – Absent. Mayor Tvrdik urged residents to be mindful of driving at safe speed with daylight savings now in effect; keep doors locked as there are still reports of car thefts occurring in the area.
4. Councilman O'Brien, Finance & Administration – Reported that work on the 2025 municipal budget has begun; reports issued to departments for preparations; commended efforts on the Best Practices review that ensures eligibility for 100% of the Borough's state aid; Gatta Park revenues to-date are \$475,000 – tremendous success; and court revenues have increased since last year allowing an about break-even versus last year's deficit; shared services for courts with West Long Branch and Sea Bright have enabled greater flexibility generating revenues for the Borough; congratulated Councilpersons Deerin and Cooper on re-election and thanked the public for the support and validation; wished Mike Kelly a great retirement and welcomed Chief Grimes.
5. Councilman Salnick, Health & Human Services – No report
6. Councilwoman Cooper, Planning & Development – Reported that Netflix will be appearing before the Planning Board, provided details for the meeting date/time and encouraged the public to attend; congratulated Mike Kelly on his retirement and Chief Grimes as well as all the new hires. Extended wishes for a Happy Thanksgiving.

XII. Mayor Tvrdik's Report: Mayor Tvrdik congratulated Councilpersons Cooper, Deerin and O'Brien on their re-election, welcomed back Milton Zarate, congratulated Oscar Montenegro on his promotion to full-time status, congratulated new officers and Chief Grimes as well as Kearstyn Catley in the court office. Concerning the schools, teacher of the year nominations, provided details on upcoming parent-teacher conferences.

XIII. Public Comments: Mayor Tvrdik opened the meeting to comments from the public. The following persons appeared: As there was no one else from the public, the public comments was closed on a motion by Councilman O'Brien, seconded by Councilman Gallo.

60 SHORE ROAD

Mayor Tvrdik summarized the request by this property owner for a lease agreement and polled the Council on whether to take action that evening or at a future meeting; polled eligible Council members with a majority deciding to table the discussion until matters of concern expressed previously are addressed. Councilman Salnick asked for discussion on the item and was told by Mayor Tvrdik that would take place at the December 5th meeting.

XIV. Adjournment: As there was no further business, the meeting was adjourned at 9:10 PM on a motion by Councilman Gallo, seconded by Councilman O'Brien and approved by Council.

Respectfully submitted,

STEPHANIE KRAMER
Deputy Borough Clerk



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • DECEMBER 5, 2024

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

- I. **Call to Order:** Mayor Tvrdik called the meeting to order at 7:15 PM due to technological difficulties.
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2024 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. **Flag Salute, Statement to the Public:** Mayor Tvrdik led attendees and members of the Council in the flag salute.

IV. **Roll Call:**

Attendee Name	Title	Status
Thomas Tvrdik	Mayor	Present
William Deerin	Councilman	Present
Richard Gallo	Councilman	Present
Bryan Keeshen	Councilman	Present
Michael O'Brien	Councilman	Present
Keith Salnick	Councilman	Absent
Patty Cooper	Councilwoman	Present
Jeanne Smith	Borough Clerk	Absent
Andrew Bayer	Borough Attorney	Present
Donna M. Phelps	Administrator	Present
Catherine D. LaPorta	Chief Financial Officer	Present

- V. **Public Comment on Action Items:** Mayor Tvrdik opened the meeting for public comments on Action Items only, hearing none, that portion of the meeting was closed.

VI. **Action Items Taken as Consent Agenda:**

- #2024-285 Resolution setting the date for the 2025 Reorganization Meeting
- #2024-286 Resolution authorizing payment of BILL LIST 12-05-2024
- #2024-287 Resolution authorizing Tax Sale Redemption #23-00013
- #2024-288 Resolution authorizing Tax Sale Redemption #21-00004
- #2024-289 Resolution authorizing Tax Sale Redemption #24-00010
- #2024-290 Resolution authorizing Tax Sale Redemption #24-00005
- #2024-291 Resolution amending the 2024 Meeting Schedule
- #2024-292 Resolution confirming Mayor's appointment of Electrical Subcode Michael Horton
- #2024-293 Resolution appointment of Malik Q. Jenkins as Patrolman I (corrected)
- #2024-294 Resolution authorizing an Interlocal Agreement with OPBOE for Class III SLEOs
- #2024-295 Resolution authorizing an agreement with Shore BOE for Student Transportation 2024-2025
- #2024-296 Resolution authorizing purchase of fire dept equipment through State Contract
- #2024-297 Resolution authorizing agreement with Eatontown for Brush Compost 2025-2026
- #2024-298 Resolution authorizing an exception of Chapter 267 "Noise" for Trinity Park Project
- #2024-299 Resolution authorizing contract for fertilization services
- #2024-300 Resolution accepting resignation of Thomas Pullaro
- #2024-302 Resolution authorizing competitive contracting for 2025 services
- #2024-303 Resolution authoring shared service for purchase of vehicles from Borough of Rumson
- #2024-304 Resolution authorizing a Shared Service for financial and tax collector services to Monmouth Beach
- #2024-305 Resolution authorizing 2024 budget appropriation transfers

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Cooper
ABSENT:	Salnick

VII. **Action Items Taken Separate:**

#2024-301 Resolution concerning Fort Monmouth Reuse Plan Amendment #21: Mayor Tvrdik summarized the plan amendment, recommendation by the Planning Board. Zoning/Construction will be monitoring the types of uses and parking demands for same. The developer sought to extend liquor license across the site but some of the buildings were not permitted for that use under the FMERA Reuse Plan. There was discussion on how the liquor license could be used across the site amongst different subleases.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Cooper
ABSENT:	Salnick

VIII. **FIRST READING ORDINANCES:**

#1104 An Ordinance Setting Salary Ranges for Various Positions

Councilwoman Cooper called for the introduction of "**AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY SETTING FORTH AND AMENDING THE SALARY RANGES OF CERTAIN BOROUGH OFFICERS AND BOROUGH EMPLOYEES PASSED AND APPROVED MARCH 16, 1939 AND LAST REVISED AND APPROVED ON APRIL 19, 2024**" and then asked the Clerk to read the proposed ordinance by title only, after which Councilwoman Cooper moved to approve the Ordinance upon first reading and to hold the PUBLIC HEARING on the proposed ordinance at the Council meeting of December 17, 2024 and to advertise same in accordance with the law, which was seconded by Councilman Keeshen.

RESULT:	APPROVED OF FIRST READING [UNANIMOUS]	Next: 12/17/2024 7:00 PM
MOVER:	Patty Cooper, Councilwoman	
SECONDER:	William Deerin, Councilman	
AYES:	Deerin, Gallo, Keeshen, O'Brien, Cooper	
ABSENT:	Salnick	

IX. **PUBLIC HEARING & SECOND READING ORDINANCES:**

#1103 Ordinance requiring lead-based paint inspections for rental dwelling

Councilwoman Cooper called for the 2nd reading and Public Hearing of an ordinance requiring inspections for lead free certification and fee and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only "**AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY REQUIRING LEAD-BASED PAINT INSPECTIONS FOR LEAD-FREE CERTIFICATION AND FEE AS PART OF THE RENTAL CERTIFICATE APPLICATION PROCESS**" was published one time in the Two River Times on November 14, 2024.

PUBLIC HEARING: Mayor Tvrdik opened the meeting for public comment for this ordinance. As no one from the public presented to be heard, the public hearing was closed on a motion by Councilman Deerin and seconded by Councilman Gallo.

Councilwoman Cooper motioned to adopt the ordinance and advertise in accordance with law, seconded by Councilman O'Brien.

SULT:	ADOPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Cooper
ABSENT:	Salnick

X. Administrator's Report:

1. Discussion: Membership in the Cranford Police Co-operative Pricing System - Ms. Phelps discussed the opportunity for the Police Department to participate in the Cranford Police Cooperative Pricing system which would provide them with an additional avenue to get the best pricing on vehicles and potentially faster. It will not require any membership cost to the Borough and with no objections would be added to the next meeting for action.
2. Status of Sports Wagering Revenue - Ms. Phelps reported that she had submitted the application to the State to obtain the Borough's available share of sports wagering funds in the amount of \$197,316.
3. American Rescue Act Funding - Ms. Phelps reported that close out of the grant funding was due by January 31, 2025; all funds had been spent or obligated. First round was used for tidal check valve project. Remaining funds were used to purchase ambulances from Little Silver and Rumson for the First Aid Squad, a chest compression system for First Aid, a portion of the new fire truck including hosing, trailer for OEM and new light towers for Maria Gatta Park.

XI. Mayor's Report: Mayor Tvrdik commented on the resignation of Thomas Pullaro and expressed thanks for his 25 years of service to the police department and summarized his years of service. He will be greatly missed.

Mayor Tvrdik congratulated Aviana Cameron on her 2nd place for the Photo Contest held by the Monmouth County Clerk Archives.

Mayor Tvrdik reported that Netflix received its first approval for Phase I from the Planning Board after 2 meetings, complimenting the Board members and their diligent attention to the application; professionals; and the Applicant's attention to the public's concerns and questions. He further reported on continued progress with plans to demolish vacant buildings.

He along with Councilmen Keeshen and O'Brien met with representatives for the Monmouth Park development project; some changes to the plan; stressed the importance of the egress and ingress along with safety concerns. Plans are to break ground on the housing portion of the project following the 2025 Haskell Invitational. There are also discussions with the sports groups regarding other uses for the project.

Mayor Tvrdik recognized Councilman Deerin, the Recreation Committee and Rec Coordinator Kelle Burrough on a very successful event for the Holiday Extravaganza which had nearly 1000 visitors during the 4hr period. Plans for next year are already underway. He also recognized sponsors the Butcher Block, Mike Abboud and his team from Tetherview for all their efforts and support and Ms. Phelps for her role with the pipes and drum along with resident Sean Burrough.

XII. Public Comment: Mayor Tvrdik opened the meeting to comments from the public, there being none, that portion of the meeting was closed.**XIII. Adjournment:** As there was no further business, the meeting was adjourned at 7:37 PM on a motion by Councilwoman Cooper and second by Councilman Gallo with all in favor.

Respectfully submitted,

STEPHANIE KRAMER
Deputy Borough Clerk



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • DECEMBER 17, 2024

Regular Meeting

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

- I. **Call to Order:** Mayor Tvrdik called the meeting to order at 7:00 PM
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2024 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. **Flag Salute, Statement to the Public:** Mayor Tvrdik led attendees and members of the Council in the flag salute.
- IV. **Roll Call:**

Attendee Name	Title	Status
Thomas Tvrdik	Mayor	Present
William Deerin	Councilman	Present
Richard Gallo	Councilman	Present
Bryan Keeshen	Councilman	Present
Michael O'Brien	Councilman	Absent
Keith Salnick	Councilman	Absent
Patty Cooper	Councilwoman	Present
Jeanne Smith	Borough Clerk	Present
Andrew Bayer	Borough Attorney	Present
Donna M. Phelps	Administrator	Present
Catherine D. LaPorta	Chief Financial Officer	Present
Stephanie Kramer	Deputy Borough Clerk	Present

- V. **Adjourn to Executive Session:** At 7:01 PM Councilman Keeshen made a motion to adopt the resolution to enter Executive Session which was seconded by Councilman Deerin and received the following roll call.

#2024-313 Resolution authorizing an Executive Session, December 17, 2024

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bryan Keeshen, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, Keeshen, Cooper
ABSENT: O'Brien, Salnick

- VI. **Return from Executive Session:** At 7:28 PM the Regular meeting was re-opened on a motion by Councilman Keeshen, seconded by Councilman Deerin with the following roll call: PRESENT: Cooper, Deerin, Gallo, Keeshen, Tvrdik
- VII. **PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik opened the meeting for public comment on actions items only. As no one from the public presented, that portion of the meeting was closed.
- VIII. **Administrator's Report:** Borough Administrator Phelps reported having spoken with Mike Lipolis regarding the submission of the American Firefighters Grant, in the approximate amount of \$110,000. The grant is intended to fund the installation of vehicle exhaust systems at both firehouses. BA Phelps noted that the grant application was completed today and has been forwarded to Mike for final approval. The submission deadline is Friday. In closing, BA Phelps expressed her gratitude to the governing body and municipal employees for their continued dedication and efforts, stating that their commitment goes above and beyond in making Oceanport a great place to live.

IX. Clerk's Report: Clerk Smith provided an update on the Central Jersey Health Insurance open enrollment period for both active employees and retirees, noting that the enrollment concludes this week. She stated that several employees expressed appreciation for the process and opted into the authorized benefit plans.

Clerk Smith then reported that a buyer has purchased the property at 14 Allenhurst Avenue and has requested permission to open the roadway, which is currently under a moratorium. The road was fully paved by the County last year. The buyer is seeking to convert the property's electric service to gas.

She noted that per Bill White, past practice has allowed such openings for utility conversions, with advance notice having been provided months prior. However, Bill White did not grant the request in this case. The buyer has since asked to present the matter to the governing body for a possible waiver.

Clerk Smith stated that if the governing body chooses to grant the waiver, a resolution would be added to the January agenda. During the discussion, Councilmember Gallo opposed the request, while Councilmembers Keeshen, Cooper, along with Deerin supported it. They suggested extending the duration of maintenance responsibility by an additional year as a condition.

The Council agreed to add the item to the regular session of the Reorganization Meeting. Clerk Smith confirmed that the Reorganization Meeting has been properly advertised and is scheduled for Thursday, January 2, at 7:00 PM.

She concluded by thanking the governing body for their support and extended special appreciation to Stephanie, who has taken on numerous responsibilities within the Clerk's Office.

X. Second Reading & Public Hearing Ordinances:

#1104 An Ordinance Setting Salary Ranges for Various Positions

Councilwoman Cooper called for the 2nd reading and Public Hearing of an ordinance amending salary ranges and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only ***AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY SETTING FORTH AND AMENDING THE SALARY RANGES OF CERTAIN BOROUGH OFFICERS AND BOROUGH EMPLOYEES PASSED AND APPROVED MARCH 16, 1939 AND LAST REVISED AND APPROVED ON APRIL 19, 2024*** was published one time in the Two River Times on December 8, 2024.

PUBLIC HEARING: Mayor Tvrdik opened the meeting for public comment for this ordinance. As no one from the public presented to be heard, the public hearing was closed on a motion by Councilman Deerin and seconded by Councilman O'Brien.

Councilwoman Cooper made a motion to adopt the ordinance and advertise in accordance with law, seconded by Councilman O'Brien.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Keeshen, Cooper
ABSENT:	O'Brien, Salnick

XI. Consent Agenda:

- | | | |
|------------------|----|--|
| #2024-275 | 1. | Resolution approving First Aid Membership - Faigelmeim, Freddi |
| #2024-306 | 2. | Resolution authorizing payment of BILL LIST 12-17-2024 |
| #2024-307 | 3. | Resolution authorizing 2024 budget appropriation transfers, 12/17/24 |
| #2024-308 | 4. | Resolution authorizing participation in the Cranford Police Cooperative Pricing System |
| #2024-309 | 5. | Resolution authorizing endorsement of TRWRA Applications to NJDEP for McAfee Center |
| #2024-310 | 6. | Resolution authorizing additional compensation to Catherine LaPorta for CFO Shared Services |
| #2024-311 | 7. | Resolution authorizing additional compensation to Jason Sutton for Tax Collector Shared Services |

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryan Keeshen, Councilman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Keeshen, Cooper
ABSENT:	O'Brien, Salnick

XII. Minutes:

1. Mayor & Council - Regular Meeting - Sep 19, 2024 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Keeshen, Cooper
ABSENT:	O'Brien, Salnick

2. Mayor & Council - Workshop - Nov 7, 2024 7:00 PM

RESULT:	ACCEPTED [3 TO 0]
MOVER:	William Deerin, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, Cooper
ABSTAIN:	Keeshen
ABSENT:	O'Brien, Salnick

3. Mayor & Council - Regular Meeting - Nov 7, 2024 7:30 PM

RESULT:	ACCEPTED [3 TO 0]
MOVER:	William Deerin, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, Cooper
ABSTAIN:	Keeshen
ABSENT:	O'Brien, Salnick

4. Mayor & Council - Workshop - Dec 5, 2024 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Patty Cooper, Councilwoman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, Keeshen, Cooper
ABSENT:	O'Brien, Salnick

XIII. Resolutions:

- #2024-312** Resolution authorizing an MOU with FMERA for Engineering Services - 800 Area Bldg Specifications

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bryan Keeshen, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, Keeshen, Cooper
ABSENT: O'Brien, Salnick

#2024-314 Resolution authorizing a Shared Services Agreement with Monmouth Beach court services

RESULT: ADOPTED [UNANIMOUS]
MOVER: William Deerin, Councilman
SECONDER: Bryan Keeshen, Councilman
AYES: Deerin, Gallo, Keeshen, Cooper
ABSENT: O'Brien, Salnick

#2024-315 Resolution to amend 2024 budget for BOE SLEO III Shared Service

RESULT: ADOPTED [UNANIMOUS]
MOVER: Patty Cooper, Councilwoman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, Keeshen, Cooper
ABSENT: O'Brien, Salnick

XIV. Council Standing Committee Reports:

1. Councilman Deerin, Parks & Recreation

Councilman Deerin thanked the Mayor and reported that 2024 was an outstanding year for the Parks and Recreation Department. He commended Kelle Borough for her exceptional work, noting that the Holiday Extravaganza event was "off the charts." He also acknowledged the contributions of outgoing members Scott Marcantonio and Chris Farrell, thanking them for their hard work. Looking ahead, he shared that new ideas are being developed for the 2025 *Summer's End* event. He also praised the Department of Public Works (DPW) for their continued excellent support and thanked everyone involved.

2. Councilmember Gallo

Councilmember Gallo extended his thanks to fellow councilmembers and all Borough employees for their dedication. He wished everyone a Merry Christmas and a Happy New Year.

3. Councilmember Keeshen

Councilmember Keeshen also thanked Kelle Borough for the success of the Christmas Extravaganza and congratulated her on becoming a grandmother. He expressed his gratitude to all first responders and announced that the new fire engine is expected to arrive within the next 30 to 40 days. He reminded residents that there is no on-street parking permitted during snowstorms. He closed by thanking everyone and wishing all a happy holiday season.

4. Councilmember O'Brien

Councilmember O'Brien was not present. However, the Mayor shared that O'Brien wished everyone a Happy Holiday and expressed his excitement for Reorganization Day. The Mayor also noted that Councilman O'Brien wanted the public to know that Fire Company 1 will be back in 2025.

5. Councilmember Salnick

Councilmember Salnick was not present but conveyed his best wishes to all for the holiday season.

6. Councilwoman Cooper

Councilwoman Cooper reported that the Shade Tree Committee has met and is now fully operational with a chairperson and secretary in place. The committee is currently reviewing the Borough's tree ordinance and is actively seeking new members. She also noted that the Water Watch and Environmental Committees have lacked a liaison presence for approximately a year and a half. In the meantime, she has been working directly with both groups. She mentioned Fred Filippone has been assisting in efforts to recruit someone for water testing through Water Watch. She concluded by thanking everyone for their hard work and commitment.

XV. Mayor Tvrdik's Report: The Mayor addressed the recent concerns regarding drone activity in New Jersey. He reported that he, Borough Administrator Donna Phelps, and the Office of Emergency Management (OEM) have spent considerable time and effort investigating the situation, including traveling to Ewing, NJ to meet with representatives from the New Jersey State Police and the Department of Defense (DOD). Although all mayors across the state were invited to participate, the Mayor noted that information remains limited.

On December 12, Mayor Tvrdik and Administrator Phelps attended an additional meeting with Monmouth County Sheriff Shaun Golden, who provided a presentation outlining shared concerns regarding drone-related threats. The Mayor referenced additional correspondence dated December 16 and noted that, while several agencies are involved, specific details cannot be disclosed at this time.

He emphasized that, based on current information, the primary threats identified are related to drones potentially crashing or interfering with aircraft. He reassured the public that if these drones were determined to be from a foreign entity, they would have already been taken down. The Mayor expressed concern that residents might attempt to intervene using laser pointers or other means, which could escalate the danger. He pledged to share any new developments with the public as soon as information becomes available.

The Mayor concluded his remarks by thanking Borough staff for their dedication and support, stating that it is a pleasure and honor to serve as Mayor. He then wished everyone a safe and happy holiday season.

Public comments: The mayor opened up for public comments.

XVI. Public Comments: Mayor Tvrdik opened the meeting to comments from the public. The following persons appeared:

- Rosanne Letson, Tinton Falls, offered suggestions on how to streamline processes
- Fred Filippone, Oceanport, thanked administrative staff for their assistance during his term as First Aid Captain

As there was no one else from the public, Mayor Tvrdik closed that portion of the meeting.

XVII. Adjournment: At 7:55 PM the meeting was adjourned on a motion by Councilwoman Cooper, seconded by Councilman Deerin and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

Donna Phelps

From: Donna Phelps
Sent: Tuesday, May 6, 2025 3:21 PM
To: 'Tara Kenyon'; Oceanport Mayor
Subject: RE: Chickens!

Good afternoon, Tara – I am reaching out on behalf of the Mayor who has advised that this will be on the agenda for discussion at the June 5th Workshop Meeting. The issue will be discussed by members of the Council to determine if they want to move forward with allowing chickens in Oceanport.

DONNA M. PHELPS
Administrator
Borough of Oceanport
910 Oceanport Way
P.O. Box 370
Oceanport NJ 07757-0370
732-222-8221, ext. 1003


Sent: Tuesday, May 6, 2025 12:07 PM
To: Oceanport Mayor <mayor@oceanportboro.com>
Subject: Chickens!

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Tom,

Hope all is well! I wanted to reach out to you with some official business, lol, OP's chicken ordinance. Myself and a number of other community members are curious to know the process for having this removed. Any info you could provide, it would be greatly appreciated...as I know people are very excited about getting this started!

Thank you,
Tara Kenyon

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE GOVERNING BODY TO ENTER EXECUTIVE SESSION**

**Resolution #2025-168
6/5/25**

WHEREAS, the Mayor & Council of the Borough of Oceanport are subject to the requirements of the Open Public Meeting Act N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which time the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Mayor & Council of the Borough of Oceanport to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Oceanport, pursuant to the Open Public Meetings Act of the State of New Jersey, as follows:

1.) The Mayor & Council shall hold a closed meeting from which the public shall be excluded on **June 5, 2025**.

2.) The general nature of the subjects to be discussed at said closed meeting shall be related to

☐ N.J.S.A. 10:4-12(b)(1)	<i>Matters Required by Law to be Confidential</i>
☐ N.J.S.A. 10:4-12(b)(2)	<i>Matters Where the Release of Information Would Impair the Right to Receive Funds</i>
☐ N.J.S.A. 10:4-12(b)(3)	<i>Matters Involving Individual Privacy</i>
☐ N.J.S.A. 10:4-12(b)(4)	<i>Matters Relating to Collective Bargaining Agreements</i>
☐ N.J.S.A. 10:4-12(b)(5)	<i>Matters Relating to the Purchase, Lease or Acquisition of Real Property-Open Space</i>
☐ N.J.S.A. 10:4-12(b)(6)	<i>Matters Relating to Public Safety and Property</i>
☒ N.J.S.A. 10:4-12(b)(7)	<i>Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege-Affordable</i>
☐ N.J.S.A. 10:4-12(b)(8)	<i>Matters Relating to the Employment Relationship</i>
☐ N.J.S.A. 10:4-12(b)(9)	<i>Matters Relating to the Potential Imposition of a Penalty</i>

3.) The minutes of said closed meeting shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

BE IT FURTHER RESOLVED that formal action may be taken after the Executive Session.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-168
approved by the Oceanport Borough Council at the
Regular Meeting held June 5, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK