



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • DECEMBER 13, 2018

Workshop

FMERA Offices

7:00 PM

502 Brewer Ave/Caren Franzini Way, Oceanport, NJ 07757

- I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:01 p.m.
- II. **Statement of Compliance with Open Public Meetings Act:** Mayor Coffey gave the Statement of Compliance with the Open Public Meetings Act: "Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 2, 2018, and notice of change in meeting location on December 7, 2018 and by the posting of same on the municipal bulletin board and Borough Web Site."
- III. **Flag Salute:** Mayor Coffey led the audience and members of the Council in the flag salute.
- IV. **Invocation:** Borough Chaplain Stacy Deerin gave the invocation.

V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
Patty Cooper	Councilwoman	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Joseph A. Irace	Council President	Present	
Robert Proto	Councilman	Present	
Stephen Solan	Councilman	Present	
Jeanne Smith	Borough Clerk	Present	
Donna Phelps	Borough Administrator	Present	
Scott Arnette	Board Attorney	Present	

VI. **Presentations:**

1. 2018 Clean Communities Poster Contest Winners

Mayor Coffey invited Councilwoman Cooper to introduce the winners of the 2018 Clean Communities Poster contest. Councilwoman Cooper introduced 1st Place winner Mateo Malino and 2nd Place winner Ryan Chamo, thanked them for their work, and presented each of them with \$50 gift certificates.

2. Oceanport Welcome Wall in Old Wharf Park Renewal - Recognizing resident John Rodriguez and his assistant Steven Gironda

Mayor Coffey read a proclamation into the record recognizing and thanking John Rodriguez and his assistant Steven Gironda for their work in renewing the Welcome Wall in Old Wharf Park.

VII. **Executive Session:**

At 7:07 PM, Council entered Executive Session on adoption of the following resolutions:

#2018-185 Resolution authorizing an Executive Session

Matters Involving Individual Privacy - N.J.S.A. 10:4-12(b)(3)

Personnel Matters - N.J.S.A. 10:4-12(b)(8)

Borough Administrator Position

Litigation, Negotiations and the Attorney Client Privilege N.J.S.A. 10:4-12(b)(7)

Oceanport Gardens, PILOT

Fort Monmouth parcels in Oceanport Update

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Joseph A. Irace, Council President
AYES:	Cooper, Deerin, Gallo, Irace, Proto, Solan

At 8:03 PM, Council returned from Executive Session and the workshop meeting was re-opened on a motion by Councilman Proto, seconded by Council President Irace and approved by Council.

VIII. Administrator's Report:

1. Renewal of Shared Service Agreement with Sea Bright for Court Services
2. Renewal of Shared Services Agreement with BOE for grounds keeping and snow removal

Ms. Phelps reported that the agreement with the Oceanport BOE expired on June 30th, 2018. However, the Borough has been providing services, despite the expired contract. The DPW foreman, Max Lopez, worked with Ms. LaPorta, CFO, to prepare estimated costs for renewal and arrived at an amount of approximately \$26,000. Councilman Gallo suggested completing this season and presenting a renewal for the spring. There is an issue with limited manpower. Ms. Phelps advised that Monmouth County provides shared services for schools, which could be an alternative for the BOE to investigate. There was discussion to complete the current contract through the end of June 2019.

Ms. Phelps also spoke with Shrewsbury's Borough Administrator, Tom Seaman regarding renewal of the shared services for Court. Mr. Seaman has proposed renewing the agreement at the current rate of \$36,000 per year and is waiting for approval from Shrewsbury's Governing Body.

IX. Clerk's Report:

A. Reorganization Meeting: Ms. Smith advised that 2 members of the Governing Body will not be available for the annual Reorganization meeting on January 1st, 2019. Suggestions were made for January 3rd, 2019. Council President Irace mentioned that the volunteers traditionally are sworn in on the 1st. Mayor Coffey advised that he would be available for swear ins in the afternoon of the 1st. Councilman Gallo asked if Ms. Smith could swear in the new volunteers at the firehouse and then proceed with the traditional celebration afterward. Ms. Smith will advertise the revised date of January 3rd, 2019 for the Reorganization meeting.

B. December 13, 2018 Regular Meeting Items:

Consent Agenda:

1. Resolution authorizing payment of BILL LIST 12-13-2018
2. Resolution authorizing cancellation of grant balances
3. Resolution authorizing Refund for Overpayment, Block 130, Lot 4
4. Resolution authorizing Tax Sale Redemption #18-00011
5. Resolution authorizing Tax Sale Redemption #18-00003
6. Resolution authorizing Tax Sale Redemption #18-00008
7. Resolution awarding contract for Deal Ave Bulkhead Project
8. Resolution designating Entity Administrator for Federal System of Awards System
9. Resolution authorizing 2017 Road Program Change Order #1

10. Resolution to amend 2018 budget for Drunk Driving Enforcement Grant
11. Resolution renewing membership with the Central Jersey Health Insurance Fund
12. Resolution extending the Contract for Cleaning Services for 2019
13. Resolution approving Special Event Permit for 2019 NJ Marathon
14. Resolution authorizing Special Event permit for VNA House Tour
15. Resolution authorizing an Agreement with MCSPCA for Animal Control Services 2019
16. Resolution authorizing participation 2018-2019 Regional Fire Fighter's Assistance Grant

Ms. Smith advised there was a large consent agenda, with mostly routine items. One special item was the Deal Ave. bulkhead project. William White, Borough Engineer, provided his recommendation for award of the project. Ms. Smith also advised that the Federal System of Awards will be handled by Ms. LaPorta. The Borough will renew its membership with JIF for insurance benefits. While there were reports that the State Health Benefits program would be less, the Borough is waiting for reports from its consultant, Conner Strong, regarding potential savings.

Resolutions:

17. Resolution re-appointing Peggy Warren as Tax Collector
18. Resolution appointing Crossing Guard Gina Egidio
19. Resolution granting temporary permission for alcohol consumption Jan. 1, 2019

Ms. Smith reported that the resolutions were presented at the previous meeting and will be memorialized at the regular meeting which follows the Workshop.

Ms. Smith noted for the record that Councilwoman Cooper left the meeting at 8:18 PM.

Minutes:

20. Workshop Minutes, November 1, 2018
21. Regular Minutes, November 1, 2018
22. Executive Session Minutes, November 1, 2018

X. Discussion Items:

1. Fort Monmouth Plan Amendment #12

Mayor Coffey discussed decisions made at the FMERA meeting last night. The lodging and Alison Hall district swaps the housing plan to the lodging district and the boutique hotel going to Alison Hall.

2. Proposed amendments to the Nursing Home Transportation ordinance
3. Resolution authorizing Joint Purchasing with Area Police Departments
4. Proposed Changes to Police Department Rules & Regulations
5. Borough by-laws

XI. Mayor's Report:

XII. Petitions from the Public: Mayor Coffey then opened the meeting to petitions from the public.

XIII. Adjournment: As there was no further business, the meeting was adjourned at 9:32 p.m. on a motion by Council President Irace which was seconded by Councilman Proto and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK