



BOROUGH OF OCEANPORT MAYOR & COUNCIL

REGULAR MEETING • AGENDA

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

AUGUST 21, 2025 at 7:00 PM

1. **Call to Order**
2. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2025 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
3. **Flag Salute, Statement to the Public:** Often times it may appear that the Mayor & Council take action with very little comment and in many cases by unanimous vote. Many items are of routine business that are placed on a Consent Agenda as they do not require additional discussion. Items not of a routine nature are first listed for discussion at a Workshop meeting prior to being listed for action at a Regular Meeting. Where appropriate, items are referred to a Council Committee for further study and investigation before being returned with a recommendation for the full Council to consider. The members of the Borough Council work via committees along with the Mayor, Borough Clerk and Administration to assure that the members fully understand the matter. There are occasions where matters are presented to the Mayor & Council for discussion and action at the same meeting when of a timely nature.
4. **Roll Call**
5. **PUBLIC COMMENT - Action Items Only:** At this time, comments are invited on action items only. Upon being recognized by the Mayor, anyone wishing to address the Governing Body, please state your name and address. No member of the public may address or question individual Governing Body members or administration. Although public participation is welcomed and encouraged, the governing body may, through the Mayor or presiding officer, terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Borough bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.
6. **Administrator's Report**
7. **Clerk's Report**
8. **Consent Agenda:** All items listed under Consent Agenda, are considered routine by the Borough Council and will be enacted by one motion in the form listed below. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda by request of the Council member and considered separately. There will be one motion for all items listed.

Resolution #2025-218 - Payment of Bills

Resolution #2025-219 - Authorizing Change Order #1- Contract Balance with FMERA for Asbestos Abatement And Demolition

Resolution #2025-220 - Authorizing Refund to FMERA for Balance in Contract for Asbestos Abatement and Demolition

Resolution #2025-221- Approving Special Event Permit for Patty G's Memorial Walk

Resolution #2025-222 - Approving Special Event Permit for Bikes & Beers Birdsmouth
Resolution #2025-223 - Appointing an Alternate Fund Commissioner
Resolution #2025-224 - Resolution Authorizing Purchase of a Remount for First Aid Squad
Resolution #2025-225 - Resolution Approving Inter-Local Agreement with Oceanport BOE for Ground Maintenance and Snow Removal Services
Resolution #2025-226 - Authorizing Change Order #1 & Final-Colliers 2024 Road Program
Resolution #2025-227 - Authorizing a 1-year Extension of Agreement with Monmouth University
Resolution #2025-228 - Awarding a Contract to Colliers for FMERA-400 Area Parallel Build
Resolution #2025-229 - Granting a Waiver and Authorizing a Street Permit for a Portion of Manitto Place
Resolution #2025-230 - Awarding Contract for Professional Engineering Services to Colliers Engineering & Design for the 2025 Road Program
Resolution #2025-231 - Amending the Compensation of Certain Officials and Employees of the Borough of Oceanport for 2025
Resolution #2025-232 - Authorizing a Contract for Repairs of the Tennis Court at Community Center Park
Resolution #2025-233 - Authorizing a 1-year Extension of Agreement with Christian Brothers Academy
Resolution #2025-234 - Approving Tax Exemption for Brett McCoy
Resolution #2025-235 - Authorizing Submission of a Revised Grant Application to Open Space Grant Program for Improvements at Blackberry

9. First Reading Ordinances

NONE

10. Minutes

Mayor & Council Meeting Minutes 4-17-25

Mayor & Council Workshop Meeting Minutes 5-1-25

Mayor & Council Regular Meeting Minutes 5-15-25

Mayor & Council Workshop Meeting Minutes 6-5-25

Mayor & Council Regular Meeting Minutes 6-19-25

11. Second Reading & Public Hearing Ordinances

Ordinance #1112 Approving Easement Agreement with JCP&L and Verizon

12. Council Standing Committee Reports

Councilman Deerin - Parks & Recreation

Councilman Gallo - Public Works & Engineering

Councilman Keeshen - Public Safety

Councilman O'Brien - Finance & Administration

Councilwoman Manna - Health and Human Services

Councilwoman Cooper - Planning and Development

13. **Mayor Tvrdik's Report**

14. **Public Comments**

15. **Adjournment**

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING PAYMENT OF
BILL LIST FOR August 21, 2025**

**Resolution #2025-218
8/21/2025**

WHEREAS, the Governing Body has considered the payment of said bills as set forth at its public meeting of August 21, 2025.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list for \$1,586,894.39 .

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport do hereby certify that funds are available for the purpose stated herein.

Catherine D. LaPorta

CATHERINE D. LaPORTA, CFO

| | | | | |
|-----------|-----|---------|---------|--------|
| Motion: | | Second: | | |
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-218 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**BOROUGH OF OCEANPORT
BILL LIST**

24-Aug-25

| PAYEE | AMOUNT |
|---|-----------------------|
| PAYROLL ACCOUNT | \$261,752.65 PR #14 |
| | \$199,949.36 PR #15 |
| | \$208,987.48 PR 316 |
| dcrp | \$542.44 |
| MANUAL/UTILITY CHECK RUN - Current | \$25,722.82 |
| MANUAL UTILITY CHECK RUN - SPACE | \$1,358.28 |
| MANUAL UTILITY CHECK RUN - UCC | \$703.45 |
| MANUAL CHECKS | |
| Motor Vehicle Commission | \$120.00 |
| Carl Broadbent | \$5,000.00 |
| NJ Chair Table Tent Rentals | \$2,000.00 |
| GRANT FUND | \$342,328.66 |
| CAPITAL | \$4,382.50 |
| DOG REGISTRY TOTAL | \$1,035.94 |
| OPEN SPACE TRUST TOTAL | \$22,556.73 |
| SUI | \$2,464.50 |
| LEFT | \$0.00 |
| UCC TRUST | \$0.00 |
| TRUST OTHER TOTAL | \$3,898.89 |
| ESCROW TRUST TOTAL | \$63,001.78 |
| NON BUDGETARY | \$2,819.12 |
| 2024 VOUCHERS PAID THIS MEETING | \$133,346.26 |
| 2025 VOUCHERS PAID THIS MEETING | \$304,923.53 |
| TOTAL | \$1,586,894.39 |

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED



Detail Check Report - (011010100011) CASH OPERATING Current Fund

| DATE | CHECK# | Vendor | Description | Account | PO Payment | Check Total |
|------------|--------|---|---|----------|------------|-------------|
| 08/07/2025 | 33005 | 1516 - CANON FINANCIAL SERVICES, INC | PO 20552 PD COPIER SERVICE - JUNE 2025 | | 79.46 | 79.46 |
| | | COPIER SERVICE | PO 20845 PD COPIER SERVICE - APRIL 2025 | 79.46 | | |
| | | COPIER SERVICE | | 79.80 | | 159.26 |
| 08/07/2025 | 33006 | 1767 - EVERON, LLC (90-0008456) | PO 20697 FIRE MONITORING - 07/30/25-08/29/25 | | 68.13 | 68.13 |
| | | FIRE MONITORING | | 68.13 | | 68.13 |
| 08/07/2025 | 33007 | 1889 - GREAT AMERICA FINANCIAL SERVICES | PO 20557 MONTHLY RENTAL | | | 159.00 |
| | | STANDARD PAYMENT | | 121.00 | | |
| | | METER RENTAL | | 38.00 | | 159.00 |
| 08/07/2025 | 33008 | 1153 - JERSEY CENTRAL POWER & LIGHT | PO 20550 200-000-957-015 -04/30/25-6/01/25 | | | 452.58 |
| | | TRAFFIC LIGHTS | | 87.07 | | |
| | | OLD WHARF | | 179.14 | | |
| | | PARK | | 186.37 | | |
| | | OCEANPORT & MAIN | PO 20613 MAIN & INTERSECTION - 5/30/25-6/30/25 | | | 37.43 |
| | | | | 37.43 | | |
| | | TRAFFIC | PO 20615 200-000-956-009 - 05/02/25-06/01/25 | | | 552.12 |
| | | STREET | | 103.21 | | |
| | | PARK | | 181.54 | | |
| | | | | 267.37 | | |
| | | OCEANPORT | PO 20616 200-00-857-007 - 05/20/25-6/18/25 | | | 5,856.67 |
| | | OCEANPORT | | 1,114.75 | | |
| | | CLERK | | 1,011.04 | | |
| | | OCEANPORT EST | | 3,610.31 | | |
| | | COVE@HORESNECK | | 46.68 | | |
| | | HASKELL | | 51.52 | | |
| | | ISELIN | | 14.11 | | |
| | | | | 8.26 | | |
| | | TRAFFIC LIGHTS | PO 20699 200-000-957-015 -06/02/25-07/01/25 | | | 508.18 |
| | | OLD WHARF | | 55.31 | | |
| | | PARK | | 196.36 | | |
| 08/07/2025 | 33009 | 1153 - JERSEY CENTRAL POWER & LIGHT | PO 20740 200-000-956-009 - 06/02/25-07/01/25 | | | 7,406.98 |
| | | TRAFFIC | | 256.51 | | 746.04 |
| | | STREET | | 101.83 | | |
| | | PARK | | 152.00 | | |
| | | | | 492.21 | | |
| | | OCEANPORT & MAIN | PO 20783 MAIN & INTERSECTION - 7/1/25-7/29/25 | | | 68.22 |
| | | | | 68.22 | | 814.26 |
| 08/07/2025 | 33010 | 1814 - LEAF | PO 20538 OEM COPIER -07/25/25 | | | 82.32 |
| | | OEM COPIER | | 82.32 | | |
| | | MONTHLY LEASE FEE | PO 20755 COPIERS | | | 234.16 |
| | | LATE CHARGE | | 223.01 | | |
| | | | | 11.15 | | |
| | | OEM COPIER | PO 20798 OEM COPIER -08/25/25 | | | 90.55 |
| | | LATE CHARGE | | 82.32 | | |
| | | | | 8.23 | | 407.03 |
| 08/07/2025 | 33011 | 1245 - NJ AMERICAN WATER CO | PO 20559 910-930 OCEANPORT WAY IRRG 6/12/25-7/10/ | | | 64.54 |
| | | 910-930 OCEANPORT WAY IRRG | | 64.54 | | |
| | | 315 MAIN | PO 20560 OLD WHARF - 6/12/25-7/10/25 | | | 89.97 |
| | | TOHICAN | | 89.97 | | |
| | | 24 PAP | PO 20561 LIBRARY - 6/12/25-7/10/25 | | | 54.37 |
| | | | | 54.37 | | |
| | | 910-930 OCEANPORT WAY | PO 20562 24 PORT AU PECK - 6/12/25-7/10/25 | | | 191.07 |
| | | | | 191.07 | | |
| | | 910-930 OCEANPORT WAY | PO 20563 FIRE - 6/12/25-7/10/25 | | | 277.40 |
| | | | | 277.40 | | |
| | | 910-930 OP WAY | PO 20564 MUNICIPAL COMPLEX #2 - 6/12/25-7/10/25 | | | 231.74 |
| | | | | 231.74 | | |
| | | 262 ARNOLD IRRIG | PO 20565 CHARLES PARK - 6/12/25-7/10/25 | | | 419.32 |
| | | | | 419.32 | | |
| | | 433 MYRTLE | PO 20566 PORT AU PECK FIRE HOUSE - 6/12/25-7/10/2 | | | 231.74 |
| | | | | 231.74 | | 1,560.15 |
| 08/07/2025 | 33012 | 1245 - NJ AMERICAN WATER CO | PO 20567 MUNICIPAL COMPLEX #1 - 6/12/25-7/10/25 | | | 414.77 |
| | | 910-930 OP WAY | | 414.77 | | |
| | | 1 WS PORT-AU-PECK | PO 20568 BLACKBERRY BAY -06/12/25-7/10/25 | | | 90.15 |
| | | | | 90.15 | | 504.92 |
| 08/07/2025 | 33013 | 1245 - NJ AMERICAN WATER CO | PO 20569 380 PORT AU PECK 2 - 6/12/25-7/10/25 | | | 23.86 |
| | | 380 PORT AU PECK2 | | 23.86 | | |
| | | 315 E MAIN | PO 20570 OLD WHARF #2- 6/12/25-7/10/25 | | | 23.86 |
| | | | | 23.86 | | |
| | | 332 E MAIN PARK 2 | PO 20632 OLD WHARF #1 -6/12/25-7/10/25 | | | 211.40 |
| | | | | 211.40 | | |
| | | | PO 20751 HYDRANT SERVICE 6/25/25-7/23/25 | | | 9,835.00 |

Detail Check Report - (0110101000011) CASH OPERATING Current Fund

| DATE | CHECK# | Vendor | Description | Account | PO Payment | Check Total |
|------------|--------|--------------------------|---|---------|------------|-------------|
| 08/07/2025 | 33020 | 1558 - POLICE | | 401.36 | 1,111.18 | |
| | | - Verizon Wireless | PO 20727 FIRE WIRELESS -6/2/25-7/1/25 | | 120.07 | |
| | | FIRE AIR CARDS | | 120.07 | | |
| | | | PO 20728 FIRE WIRELESS -5/2/25-6/1/25 | | 120.09 | |
| 08/07/2025 | 33021 | 1559 - FIRE AIR CARDS | | 120.09 | 240.16 | |
| | | - Verizon Wireless | PO 20736 WIRELESS' - 06/02/25-07/01/25 | | 140.90 | |
| | | FINANCE | | 38.32 | | |
| | | ADMIN | | 78.34 | | |
| | | CLERK WIRELESS | | 24.24 | | |
| | | | PO 20739 WIRELESS - 05/02/25-06/01/25 | | 146.94 | |
| | | FINANCE | | 41.34 | | |
| | | ADMIN | | 81.36 | | |
| 08/07/2025 | 33022 | 1389 - CLERK WIRELESS | | 24.24 | 287.84 | |
| | | - VERIZON WIRELESS (OEM) | PO 20735 ORM WIRELESS - 06/02/25-07/01/25 | | 40.01 | |
| | | OEM ROUTER | | 40.01 | | |
| | | | PO 20737 OEM WIRELESS - 05/02/25-6/01/25 | | 40.01 | |
| | | OEM ROUTER | | 40.01 | 80.02 | |
| TOTAL | | | | | 25,722.82 | |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------|-------------------------------|------------------|--------------|---------------|------------------|
| 01-101-01-000-011 | CASH OPERATING | | | 0.00 | 25,722.82 |
| 01-201-20-100-200 | ADMINISTRATIVE & EXECUTIVE OE | 567.86 | | | |
| 01-201-20-130-200 | FINANCIAL ADMINISTRATION OE | 79.66 | | | |
| 01-201-25-240-200 | POLICE OE | 1,014.54 | | | |
| 01-201-25-252-200 | EMERGENCY MANAGEMENT OE | 252.89 | | | |
| 01-201-25-255-200 | FIRE HYDRANT SERVICE OE | 9,835.00 | | | |
| 01-201-25-260-200 | FIRST AID ORGANIZATION OE | 163.02 | | | |
| 01-201-25-265-200 | FIRE DEPARTMENT OE | 240.16 | | | |
| 01-201-25-265-400 | FIRE BUREAU OE | 93.20 | | | |
| 01-201-26-310-252 | REPAIRS & EQUIPMENT | 68.13 | | | |
| 01-201-31-430-201 | ELECTRICITY | 1,577.96 | | | |
| 01-201-31-430-203 | TELEPHONE/INTERNET | 1,265.62 | | | |
| 01-201-31-430-204 | WATER/SEWER | 2,924.19 | | | |
| 01-201-31-430-205 | NATURAL GAS | 997.31 | | | |
| 01-201-31-430-207 | STREET LIGHTING | 6,643.28 | | | |
| TOTALS FOR | | 25,722.82 | 0.00 | 0.00 | 25,722.82 |

Total from Fund 01 Current Fund 25,722.82

25,722.82

Detail Check Report - (0610101100011) OPEN SPACE CASH - TD OPEN SPACE TRUST

| DATE | CHECK# | Vendor | Description | Account | PO Payment | Check Total |
|------------|--------|---|--|----------------|------------|-------------|
| 08/07/2025 | 1739 | 1153 - JERSEY CENTRAL POWER & LIGHT MARIA GATTA | PO 20614 280 PORT AU PECK - 07/23/25 | 1,202.24 | 1,202.24 | |
| 08/07/2025 | 1740 | 1388 - VERIZON WIRELESS BBB SECURITY MONITORING OLD WHARF SECURITY MONITORING | PO 20729 BBB & OLD WHARF -6/2/25-7/1/25 | 38.01 40.01 | 78.02 | |
| | | BBB SECURITY MONITORING OLD WHARF SECURITY MONITORING | PO 20730 BBB & OLD WHARF - 5/2/25-6/1/25 | 38.01 40.01 | 78.02 | 156.04 |
| TOTAL | | | | | ----- | 1,358.28 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------|-------------------------|-------------|--------------|-----------------|-----------------|
| 06-101-01-100-011 | OPEN SPACE CASH - TD | | | 0.00 | 1,358.28 |
| 06-270-00-500-020 | RESERVE FOR OPEN SPACE | | | 1,358.28 | |
| TOTALS FOR | OPEN SPACE TRUST | 0.00 | 0.00 | 1,358.28 | 1,358.28 |

Total from Fund 06 OPEN SPACE TRUST

1,358.28

1,358.28

List of Bills - (All Funds)

| Vendor | Description | Payment | Check Total |
|---|--|------------|-------------|
| Current Fund | | | |
| 1007 - ACTION UNIFORMS, LLC | PO 20377 Uniform Purchase | 2,107.00 | |
| | PO 20524 Uniform Purchase Ruane | 306.00 | |
| | PO 20701 Baseball Cap Ruane | 30.00 | 2,443.00 |
| 1658 - AMAZON CAPITAL SERVICES, INC | PO 20449 Movie in the Park- movies, party favors | 125.46 | |
| | PO 20475 SUPPLIES - DPW | 45.64 | |
| | PO 20497 AMERICAN FLAG 3X5 OLD WHARF HOUSE | 39.98 | |
| | PO 20526 Firearms Supplies | 199.83 | |
| | PO 20572 Rubber Gloves | 264.27 | |
| | PO 20605 SUPPLIES - FIRE BUREAU | 572.17 | |
| | PO 20637 COMMERCIAL DEHUMIDIFIERS | 2,391.11 | 3,638.46 |
| 1001 - AR COMMUNICATIONS | PO 19418 RADIO - NEW AMBULANCE | 255.00 | 255.00 |
| 1795 - ATLANTIC PRINTING & DESIGN | PO 20635 Business.Cards Peacock & Skovran | 103.00 | 103.00 |
| 1972 - AUTOMATED BUILDING CONTROLS | PO 20410 LEAK CHECK & REPAIR -BOROUGH HALL HVAC - | 2,590.00 | |
| | PO 20745 SERVICE CALL BOROUGH HALL | 340.00 | 2,930.00 |
| 1029 - BEATRIZ C CRANEY | PO 20707 INTERPRETING - JULY 2025 | 320.00 | |
| | PO 20708 INTERPRETING - JULY 2025 | 170.00 | |
| | PO 20709 INTERPRETING - JULY 2025 | 450.00 | 940.00 |
| 2332 - BERTIENSON INTERNATIONAL, INC | PO 20160 INLET LABELS + ADHESIVE FOR STORMDRAINS | 1,831.65 | 1,831.65 |
| 2045 - BIRDS BEWARE, INC | PO 20498 GEESE HAZING SERVICES | 525.00 | 525.00 |
| 1472 - BOROUGH OF EATONTOWN | PO 20532 Active Shooter Partnership 2025 | 1,000.00 | 1,000.00 |
| 2233 - CIVICPLUS | PO 20818 MEETING MANAGEMENT SOFTWARE | 9,110.00 | 9,110.00 |
| 1056 - COAST CITIES EQUIPMENT, INC | PO 20611 REPAIRS /SERVICE # 135 RUMSON GARBAGE TR | 320.50 | 320.50 |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20594 GENERAL ENGINEERING -7/5/2025 | 6,300.00 | |
| | PO 20598 2024 ROAD PROGRAM -7/5/2025 | 617.83 | |
| | PO 20599 2024 ROAD PROGRAM -7/5/2025 | 1,747.50 | |
| | PO 20600 HUSKEY BROOK POND DREDGING - 7/5/2025 | 36,911.25 | |
| | PO 20767 ASBESTOS SURVEY & DEMO OF BLDGS - 7/5/20 | 46,156.03 | |
| | PO 20856 2024 ROAD PROGRAM -6/5/2025 | 950.00 | |
| | PO 20864 2024 ROAD PROGRAM -8/4/2025 | 325.58 | |
| | PO 20865 HUSKEY BROOK POND DREDGING -8/4/2025 | 32,585.20 | 125,593.39 |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20866 ASBESTOS SURVEY & DEMO OF BLDGS - 8/4/20 | 69,358.30 | |
| | PO 20867 GENERAL ENGINEERING -8/4/2025 | 6,300.00 | 75,658.30 |
| 2079 - CONNOR ROGERS | PO 20775 Uniform Purchase Rogers (Reimbursement) | 209.67 | 209.67 |
| 2308 - COUNTY OF MONMOUTH | PO 20525 Radar Instructors Class Henry | 150.00 | |
| | PO 20872 Training Water Rescue Kozak | 50.00 | 200.00 |
| 2320 - CUSTOM BANDAG INC | PO 20014 TIRES FOR VEHICLE 125 "GREY GOOSE" | 958.14 | 958.14 |
| 2102 - DCH FORD OF EATONTOWN | PO 20399 AMBULANCE 38-57 | 369.20 | |
| | PO 20590 Service Unit 14 | 78.28 | |
| | PO 20794 Unit 2 repairs | 1,369.95 | 1,817.43 |
| 1084 - DYNAMIC TESTING SERVICE LLC | PO 20511 TESTING- 3RD QUARTER 2025 | 190.00 | 190.00 |
| 2200 - EAST COAST MEDICAL CONSULTANTS,LLC | PO 20404 MEDICAL DIRECTOR | 2,200.00 | 2,200.00 |
| 1099 - EUROFINS ENVIRONMENT TESTING PHILAD | PO 19965 WATER TESTING - MARCH 2025 | 452.00 | 452.00 |
| 1109 - FMERA | PO 20533 RT 537 - 6/1/25-6/30/25 | 273.26 | |
| | PO 20534 BLDG 977- 6/2/25-7/1/25- POLICE | 2,405.43 | |
| | PO 20535 BLDG 900 - 6/1/25-6/30/25- DPW | 458.06 | |
| | PO 20536 BLDG 901 - 6/2/25-7/1/25 - BORO HALL | 1,461.51 | 4,598.26 |
| 1852 - FOLEY, INC | PO 20626 TRUCK REPAIR | 1,456.00 | 1,456.00 |
| 2329 - FRANK GALBRAITH & SON EXCAVATION & DEMOL | PO 20804 800 AREA BUILDING DEMOLITION | 156,800.00 | 156,800.00 |
| 1506 - GRANICUS, LLC | PO 20805 AGENDA & MINUTE SOFTWARE - AUGUST 2025 | 466.25 | 466.25 |
| 1889 - GREAT AMERICA FINANCIAL SERVICES | PO 20886 MONTHLY RENTAL | 159.00 | 159.00 |
| 1834 - HALF MOON IMPRINTS, LLC | PO 20283 T-SHIRTS CODE ENFORCEMENT | 156.00 | 156.00 |
| 2127 - HARTFORD FIRE INSURANCE COMPANY | PO 20676 FLOOD INSURANCE - 433 MYRTLE AVE | 4,926.00 | 4,926.00 |
| 2044 - HUDSON COUNTY MOTORS, INC | PO 19663 2003-FRIEIGHTLINER 1FVHBGAS73HL76100 "BIG | 3,128.21 | |
| | PO 20188 1993 INTERNATIONAL 1HTSHPCR7RH566906 BIG | 3,241.45 | 6,369.66 |
| 1143 - I.D.M. MEDICAL SUPPLY INC | PO 20537 FAS OXYGEN - JUNE 2025 | 301.10 | |
| | PO 20700 FAS OXYGEN - JUNE 2025 | 165.05 | 466.15 |
| 1875 - INTERNATIONAL ASSOCIATION OF ARSON INVES | PO 20834 MEMBERSHIP - T. GRIFFIN | 148.00 | 148.00 |
| 1649 - INTRON TECHNOLOGY, LLC | PO 19399 SECOND MONITOR- FINANCE | 175.00 | |
| | PO 20079 IT Managed Services - PD | 2,545.00 | |
| | PO 20080 IT Managed Services & Softwares | 3,714.50 | |
| | PO 20081 PHONE SERVICE | 1,503.22 | |
| | PO 20351 IT Managed Services & Softwares | 3,673.00 | |
| | PO 20352 IT Managed Services - PD | 2,535.00 | |
| | PO 20353 PHONE SERVICE- JUNE | 1,503.22 | |
| | PO 20780 IT Managed Services & Softwares | 3,677.50 | 19,326.44 |
| 1649 - INTRON TECHNOLOGY, LLC | PO 20781 IT Managed Services - PD | 2,535.00 | |
| | PO 20782 PHONE SERVICE- JULY | 1,502.32 | 4,037.32 |
| 1891 - JAMM PRINTING | PO 20246 LETTERHEAD QUOTE | 240.00 | |

List of Bills - (All Funds)

| Vendor | Description | Payment | Check Total |
|--|---|----------|-------------|
| | PO 20646 BULLETIN PRINTING | 3,367.59 | 3,607.59 |
| 1685 - JANITOR SUPPLY CORP | PO 20485 SUPPLIES FOR BOROUGH FACILITIES | 672.30 | 672.30 |
| 1456 - JCW, Inc d/b/a Natural Green Lawn C | PO 19700 TOTAL VEGETATION CONTROL DPW AREAS | 1,019.00 | 1,019.00 |
| 1153 - JERSEY CENTRAL POWER & LIGHT | PO 20885 200-00-857-007 - 9/19/25-7/18/25 | 5,823.39 | 5,823.39 |
| 1434 - Jersey Printing Associates, Inc. | PO 20484 BUSINESS CARDS- CASSIDY | 50.00 | |
| | PO 20519 ENVELOPES- TAX COLLECTOR | 588.00 | 638.00 |
| 1480 - JOHN GUIRE SUPPLY | PO 20394 NJ STATE APPROVED CO-OP #65MCESCCPS-CLAS | 547.04 | 547.04 |
| 1529 - JOHN GUIRE SUPPLY LLC | PO 20084 TORO MULTIFORCE BLOWER | 338.62 | |
| | PO 20617 SUPPLIES | 60.00 | |
| | PO 20622 SUPPLIES | 129.95 | |
| | PO 20655 CHAINSAW | 219.57 | 748.14 |
| 1156 - JOHN WEIR | PO 20776 Uniform Purchase Weir (Reimbursement) | 155.42 | 155.42 |
| 1159 - JOSEPH FAZZIO - WALL LLC | PO 20597 SUPPLIES SHOP | 1,403.94 | 1,403.94 |
| 1159 - JOSEPH FAZZIO - WALL LLC | PO 20601 SHOP SUPPLIES | 502.83 | |
| | PO 20602 SUPPLIES | 79.94 | 582.77 |
| 1499 - KEVIN E KENNEDY, ESQ | PO 20684 PB - AFFORDABLE HOUSING | 315.00 | |
| | PO 20688 PB Legal - General Services | 1,140.00 | |
| | PO 20690 PB - MERTING FILE JUNE | 500.00 | 1,955.00 |
| 1476 - KING SECURITY | PO 20228 PAP ALARM MONITORING | 587.50 | 587.50 |
| 1672 - Kyle + McManus Associates LLC | PO 20833 PLANNER SERVICES | 37.50 | 37.50 |
| 1189 - LIFESAVERS, INC | PO 19888 Battery Packs for AED | 299.90 | 299.90 |
| 1567 - MAZZA RECYCLING SERVICES, LTD. | PO 20539 DISPOSAL | 14.00 | 14.00 |
| 1198 - MCAA OF MONMOUTH COUNTY | PO 20749 MCAA MONMOUTH COUNTY CONFERENCE | 170.00 | 170.00 |
| 1200 - McMANIMON*SCOTLAND*BAUMANN LLC | PO 20480 FT MONMOUTH REDEVELOPMENT | 382.50 | 382.50 |
| 1216 - MONMOUTH COUNTY CLERK | PO 20607 2025 PRIMARY ELECTION | 2,585.00 | 2,585.00 |
| 1219 - MONMOUTH COUNTY POLICE CHIEFS | PO 20234 Emotional Survival Class 48, 61 | 200.00 | 200.00 |
| 1220 - MONMOUTH COUNTY PUBLIC WORKS | PO 20784 FIRE DEPT GASOLINE -JUNE 2025 | 246.66 | |
| | PO 20785 FIRST AID GASOLINE - JUNE 2025 | 232.47 | |
| | PO 20786 OEM GASOLINE - JUNE 2025 | 168.29 | |
| | PO 20787 POLICE GASOLINE - JUNE 2025 | 2,663.80 | |
| | PO 20788 DPW - GASOLINE - JUNE 2025 | 1,886.02 | 5,197.24 |
| 1220 - MONMOUTH COUNTY PUBLIC WORKS | PO 20802 TOWING SERVICES | 231.06 | 231.06 |
| 1538 - MONMOUTH COUNTY TREASURER | PO 19272 BULK PICK UP - JANUARY | 1,093.98 | |
| | PO 19448 BULK PICK UP - FEBRUARY | 689.28 | |
| | PO 19968 BULK PICK UP - APRIL | 517.88 | |
| | PO 19968 BULK PICK UP - APRIL | 1,132.51 | |
| | PO 20573 BULK PICK UP - JUNE | 988.59 | 4,422.24 |
| 1227 - MONMOUTH COUNTY TREASURER | PO 20612 2025 PRIMARY ELECTION SAMPLE BALLOTS | 575.33 | 575.33 |
| 1241 - NAPA AUTO PARTS (#15456) | PO 20806 PARTS + SUPPLIES | 52.41 | 52.41 |
| 1886 - NATIONAL FIRE PROTECTION ASSOCIATION | PO 20439 NFPA LINK MEMBERSHIP | 611.99 | 611.99 |
| 2178 - NATIONAL HIGHWAY PRODUCTS, INC | PO 20279 50 Traffic Cones | 1,162.50 | 1,162.50 |
| 2143 - NEW JERSEY COASTAL COALITION, INC | PO 20723 2025 MJPPi MEMEBERSHIP FEE | 1,000.00 | 1,000.00 |
| 1245 - NJ AMERICAN WATER CO | PO 20887 OLD WHARF - 7/11/25-8/11/25 | 100.85 | |
| | PO 20888 OLD WHARF #2- 7/11/25-8/11/25 | 23.86 | |
| | PO 20889 380 PORT AU PECK 2 - 7/11/25-8/11/25 | 23.86 | |
| | PO 20890 BLACKBERRY BAY -07/11/25-8/11/25 | 90.56 | |
| | PO 20891 CHARLES PARK - 7/11/25-8/11/25 | 755.42 | |
| | PO 20892 910-930 OCEANPORT WAY IRRG 7/11/25-8/11/ | 137.21 | |
| | PO 20893 MUNICIPAL COMPLEX #2 - 7/11/25-8/11/25 | 221.99 | |
| | PO 20894 FIRE - 7/11/25-8/11/25 | 277.40 | 1,631.15 |
| 1245 - NJ AMERICAN WATER CO | PO 20895 LIBRARY - 7/11/25-8/11/25 | 106.29 | 106.29 |
| 1247 - NJ DIVISION OF ALCOHOLIC | PO 20703 Liquor License Renewals | 15.00 | 15.00 |
| 1780 - NJ DIVISION OF CRIMINAL JUSTICE ACADEMP | PO 20588 Firearms Instructor Course Ruane-Skovran | 1,200.00 | 1,200.00 |
| 1264 - OCEANPORT SENIORS | PO 20698 REIMBURSE - SENIOR SUMMER LUNCHEON | 720.00 | 720.00 |
| 1267 - ONSOLVE, LLC | PO 20509 CODE RED RENEWAL - 06/30/24-06/29/25 | 5,510.00 | 5,510.00 |
| 1938 - PRIMEPOINT, LLC | PO 20631 PAYROLL SERVICES- 6/30/25-7/18/25 | 698.55 | 698.55 |
| 2039 - PRO CAP 8, LLC | PO 20303 CERTIFICATE 24-00015 RESOLUTION #2025- | 1,433.68 | |
| | PO 20389 CERTIFICATE 24-00014 RESOLUTION #2025-19 | 1,296.77 | 2,730.45 |
| 1286 - PRO JANITORIAL SERVICES, LLC | PO 20817 CLEANING SERVICES - AUGUST | 3,000.00 | 3,000.00 |
| 1288 - PUBLIC EMPLOYEES RETIREMENT | PO 20630 2025 PERS RETRO | 7,479.95 | 7,479.95 |
| 2336 - RAYCO AUTO REPAIR | PO 20403 ANNUAL PM - 38-50 | 1,075.00 | 1,075.00 |
| 2130 - REARDON ANDERSON, LLC | PO 20832 LEGAL SERVICES | 35.00 | 35.00 |
| 1879 - RESERVE ACCOUNT - POSTAGE METER | PO 20606 POSTAGE REFILL | 1,000.00 | 1,000.00 |
| 1313 - SAKER SHOPRITE INC | PO 20756 action camp ice cream/kitchen supplies | 68.38 | 68.38 |
| 1315 - SEABOARD WELDING SUPPLY, INC. | PO 20623 MONTHLY RENTAL CYLINDER OXYGEN, ARGON | 43.75 | 43.75 |
| 1318 - SEMCORE RENTAL CENTER II | PO 20499 2.5 TON MINI EXCAVATOR FOR BBBP, SEAWANE | 517.50 | 517.50 |
| 1320 - SHORE BUSINESS SOLUTIONS, INC | PO 20382 CONTRACT USAGE- COURT | 8.41 | |
| | PO 20395 CONTRACT USAGE- COURT | 4.93 | |
| | PO 20493 MONTHLY DPW PRINTER CHARGES | 44.96 | |

List of Bills - (All Funds)

| Vendor | Description | Payment | Check Total |
|--|--|------------|-------------|
| | PO 20518 CONTRACT INVOICE | 19.26 | |
| | PO 20678 CONTRACT USAGE- COURT | 6.23 | |
| | PO 20746 MONTHLY DPW PRINTER CHARGES | 60.15 | |
| | PO 20770 COPIER - ADMIN | 4,045.00 | 4,188.94 |
| 1325 - SHREWSBURY AUTO PARTS | PO 20488 SUPPLIES | 9.61 | |
| | PO 20489 SUPPLIES | 9.12 | |
| | PO 20540 SUPPLIES | 281.56 | |
| | PO 20610 SUPPLIES TRUCK 126 | 42.12 | 342.41 |
| 1326 - SIPS PAINT & HARDWARE | PO 20541 SUPPLIES | 29.10 | |
| | PO 20574 SUPPLIES | 31.09 | |
| | PO 20575 SUPPLIES | 287.53 | 347.72 |
| 1326 - SIPS PAINT & HARDWARE | PO 20744 SUPPLIES | 287.75 | 287.75 |
| 1330 - STATE OF NEW JERSEY | PO 20718 4TH QTR 2024 UNEMPLOYMENT | 2,412.36 | 2,412.36 |
| 1334 - STAVOLA ASPHALT COMPANY, INC | PO 20340 HOT PATCH | 92.00 | 92.00 |
| 1335 - STORR TRACTOR COMPANY, INC | PO 20642 FOR TORO GROUNDSMASTER 4010-D S/N 31 | 5,984.31 | |
| | PO 20645 TORO BATWING GROUNDSMASTER 4010-D SERVICE | 2,260.41 | 8,244.72 |
| 1337 - SUBURBAN DISPOSAL | PO 20595 COLLECTION -JUNE 2025 | 39,500.00 | |
| | PO 20596 DISPOSAL FEE - JUNE | 28,176.95 | |
| | PO 20854 COLLECTION -JULY 2025 | 39,500.00 | |
| | PO 20855 DISPOSAL FEE - JULY | 31,440.53 | 138,617.48 |
| 1338 - SUPLEE, CLOONEY & COMPANY | PO 20706 LOSAP REPORTS 2023 & 2024 | 1,000.00 | 1,000.00 |
| 2258 - TARDIO PLUMBING. LLC | PO 20495 TOILET AND SINK REPAIRS | 1,725.00 | 1,725.00 |
| 1348 - THE HOME DEPOT | PO 19936 WOOD SHED (10X10) | 2,799.00 | |
| | PO 20725 SUPPLIES | 420.89 | |
| | PO 20747 SUPPLIES | 591.18 | 3,811.07 |
| 1992 - THE SHERWIN WILLIAMS COMPANY | PO 20018 PAINT SUPPLIES | 337.55 | 337.55 |
| 1580 - THE TWO RIVER TIMES | PO 20696 NOTICE AD #24636 | 20.46 | |
| | PO 20758 NOTICE AD #24673 | 12.71 | 33.17 |
| 1358 - TREASURER: COUNTY OF MONMOUTH | PO 20508 SCAT 2ND QTR BILLING - 2025 | 1,860.00 | 1,860.00 |
| 1363 - TREASURER: STATE OF NJ | PO 20529 NJ DEPARTMENT OF ENVIRONMENTAL PROTECTIO | 36.00 | 36.00 |
| 1362 - TREASURER: STATE OF NJ | PO 20702 RECYCLING COMPLIANCE MONITORING FEE | 1,015.00 | 1,015.00 |
| 1372 - TRYSTONE CAPITAL ASSETS | PO 20704 CERTIFICATE 24-00003, RESOLUTION 2025- | 188.67 | 188.67 |
| 1383 - V&B AUTO REPAIR LLC | PO 20638 Service, Daily's & Repairs to Patrol Veh | 2,080.33 | 2,080.33 |
| 2268 - VAN WICKLE AUTO SUPPLY, INC | PO 20748 PARTS | 295.91 | 295.91 |
| 1558 - Verizon Wireless | PO 20896 FIRE WIRELESS -7/2/25-8/1/25 | 120.05 | 120.05 |
| 1388 - VERIZON WIRELESS | PO 20897 DPW - 7/2/25-8/1/25 | 78.33 | |
| | PO 20900 FIRE BUREAU WIRELESS - 7/2/25-8/1/25 | 46.57 | 124.90 |
| 1389 - VERIZON WIRELESS (OEM) | PO 20858 OEM WIRELESS - 07/02/25-08/01/25 | 40.01 | 40.01 |
| 1391 - VIRTUAL FX, LLC | PO 20648 Lettering for New Patrol Vehicles | 1,170.00 | 1,170.00 |
| 1392 - W.B. MASON CO, INC | PO 20391 SUPPLIES - ADMIN, COURT, POLICE | 691.28 | |
| | PO 20503 SUPPLIES - POLICE, CLERK, COURT | 601.85 | 1,293.13 |
| 1417 - WINNER FORD, INC | PO 18189 UTILITY VEHICLES - PD | 124,056.00 | 124,056.00 |
| Capital Fund | | | |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20633 JCPL BLANKET DRAWDOWN | 2,952.50 | |
| | PO 20860 JCPL BLANKET DRAWDOWN | 1,430.00 | 4,382.50 |
| DOG TRUST FUND | | | |
| 1445 - Monmouth County SPCA | PO 20440 ANIMAL CONTROL SERVICES - MAY 2025 | 446.25 | |
| | PO 20750 ANIMAL CONTROL SERVICES - JUNE 2025 | 573.49 | 1,019.74 |
| 1367 - TREASURER:STATE OF NJ HEALTH | PO 20624 State monthly dog report June 2025 | 9.60 | |
| | PO 20816 State Monthly Dog License Report | 6.60 | 16.20 |
| OPEN SPACE TRUST | | | |
| 1658 - AMAZON CAPITAL SERVICES, INC | PO 20636 TENNIS COURT WIND SCREENS | 336.05 | 336.05 |
| 2045 - BIRDS BEWARE, INC | PO 20498 GEESE HAZING SERVICES | 975.00 | 975.00 |
| 1809 - CELTIC CONCEPTS, INC | PO 20202 IRRIGATION SERVICES FOR OLD WHARF PARK | 250.00 | |
| | PO 20252 IRRIGATION SERVICES AT BLACKBERRY BAY PA | 600.00 | |
| | PO 20254 IRRIGATION SERVICES FOR CHARLES PARK | 450.00 | |
| | PO 20639 IRRIGATION REPAIRS AT CHARLES PARK | 335.22 | |
| | PO 20641 IRRIGATION REPAIRS AT BLACKBERRY BAY PAR | 385.56 | 2,020.78 |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20857 PRELIMINARY ASSESSMENT INVESTIGATION BBB | 1,287.50 | 1,287.50 |
| 2302 - DAVID ZUIDEMA INC. | PO 20421 PORTABLE TOILETS @ MARIA GATTA PARK | 500.00 | |
| | PO 20487 PORTABLE TOILET AT OLD WHARF PARK | 95.00 | |
| | PO 20625 PORTABLE TOILETS @ MARIA GATTA PARK JUNE | 1,922.50 | |
| | PO 20644 XTR CLEANINGS OF PORTABLE TOILET AT MARI | 500.00 | 3,017.50 |
| 1131 - GRAINGER (ACCT #831466131 | PO 20446 SIGN MOUNTING BRACKETS FOR M.G FIELD SIG | 699.02 | 699.02 |
| 1685 - JANITOR SUPPLY CORP | PO 20486 SUPPLIES FOR BOROUGH PARKS | 515.40 | 515.40 |
| 1456 - JCW, Inc d/b/a Natural Green Lawn C | PO 19714 WEED CONTROL | 2,938.00 | 2,938.00 |

List of Bills - (All Funds)

| Vendor | Description | Payment | Check Total |
|--------------------------------------|--|----------|-------------|
| 1153 - JERSEY CENTRAL POWER & LIGHT | PO 20861 280 PORT AU PECK - 08/21/2025 | 1,158.23 | 1,158.23 |
| 2111 - THE BORJA GROUP | PO 20799 FACILITY USE MANAGEMENT | 7,500.00 | 7,500.00 |
| 1348 - THE HOME DEPOT | PO 20810 SUPPLIES AT MARIA GATTA | 341.73 | |
| | PO 20844 SUPPLIES AT MARIA GATTA | 302.50 | 644.23 |
| 1368 - TRIDENT ABSTRACT TITLE LLC | PO 20628 PROPERTY - 540 SHREWSBURY AVE | 1,177.00 | 1,177.00 |
| 1388 - VERIZON WIRELESS | PO 20899 BBB & OLD WHARF -7/2/25-8/1/25 | 78.02 | 78.02 |
| 1659 - WARSHAUER ELECTRIC | PO 20490 2 BALLAST KITS- OLD WHARF PARK LIGHTS | 210.00 | 210.00 |
| SUI Trust | | | |
| 1330 - STATE OF NEW JERSEY | PO 20884 REIMBURSEMENT CHARGE | 2,464.50 | 2,464.50 |
| OTHER TRUST | | | |
| 1891 - JAMM PRINTING | PO 20374 Envelopes for Firework donations | 534.00 | 534.00 |
| 1313 - SAKER SHOPRITE INC | PO 20756 action camp ice cream/kitchen supplies | 39.89 | 39.89 |
| 2196 - SHORE INFLATABLES | PO 20407 Waterslide for Action Camp 7/23 | 689.00 | |
| | PO 20408 Waterslide for Action Camp 7/16 | 689.00 | |
| | PO 20409 Waterslide Action Camp 7/9 | 689.00 | |
| | PO 20551 Waterslide/ Bounce House for Action Cam | 1,258.00 | 3,325.00 |
| DEVELOPERS ESCROW TRUST | | | |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 19061 PB Engineering- NETFLIX | 7,355.00 | |
| | PO 19432 PB Engineering- FMBC | 5,637.50 | |
| | PO 19758 PB Engineering - SOMERSET PULTE | 3,027.50 | |
| | PO 19857 PB Engineering- FMBC | 47.50 | |
| | PO 19862 PB Engineering - SALNICK | 1,282.50 | |
| | PO 19997 PB Engineering- PARKER CREEK | 3,072.50 | |
| | PO 19998 PB Engineering- FMBC | 4,037.50 | |
| | PO 20032 PB Engineering - SALNICK | 902.50 | 25,362.50 |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20035 PB Engineering- FMBC | 190.00 | |
| | PO 20308 PB Engineering - SALNICK | 95.00 | 285.00 |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20313 PB Engineering- FMBC | 1,045.00 | |
| | PO 20318 PB Engineering- FMBC | 2,192.50 | |
| | PO 20319 PB Engineering - SOMERSET PULTE | 2,717.50 | |
| | PO 20481 PLOT PLAN REVIEW - CATALOG #7764520001 | 125.00 | |
| | PO 20576 PB Engineering - 222 MONMOUTH BLVD | 190.00 | |
| | PO 20577 PB Engineering - THE LOFT PARTNERSHIP | 965.00 | |
| | PO 20578 PB Engineering - SOMERSET PULTE | 1,612.50 | |
| | PO 20579 PB Engineering- FMBC | 2,652.50 | 11,500.00 |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20581 PB Engineering- FMBC | 712.50 | |
| | PO 20582 PB ENGINEERING- JCPL OCEANPORT WAY SUB | 3,170.00 | 3,882.50 |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20585 PB Engineering- NETFLIX | 2,599.68 | |
| | PO 20586 PB Engineering- 20 WINHAR PLACE, LAURIN | 95.00 | |
| | PO 20591 PB ENGINEERING- ARCOMANO | 142.50 | |
| | PO 20592 PB Engineering - ZARATE | 665.00 | |
| | PO 20629 PB Engineering- NJAWC | 3,062.50 | |
| | PO 20705 PLOT PLAN REVIEW - CATALOG #7764520001 | 125.00 | |
| | PO 20868 PB ENGINEERING- AMERICAN WATER | 6,515.00 | |
| | PO 20903 PB Engineering - SALNICK | 95.00 | 13,299.68 |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20904 PB Engineering- NETFLIX | 427.50 | |
| | PO 20905 PB Engineering- NURSES QUARTERS | 712.50 | 1,140.00 |
| 1807 - COLLIERS ENGINEERING & DESIGN | PO 20908 PB Engineering- JCPL OCEANPORT WAY SUB | 760.00 | |
| | PO 20910 PB Engineering- OPORT PARTNERS | 47.50 | |
| | PO 20912 PB Engineering - SOMERSET PULTE | 3,990.00 | |
| | PO 20914 PB Engineering - THE LOFT PARTNERSHIP | 577.50 | |
| | PO 20915 PB Engineering - 222 MONMOUTH BLVD | 190.00 | 5,565.00 |
| 1579 - ENGenuity Infrastructure, LLC | PO 20604 PB Engineering - MOCCI | 722.10 | 722.10 |
| 1499 - KEVIN E KENNEDY, ESQ | PO 19564 PB Legal - FMBC | 75.00 | |
| | PO 20426 PB LEGAL- FMBC ALLISON HALL | 225.00 | |
| | PO 20682 PB LEGAL- 46 SPRINGFIELD AVENUE- ARCOMA | 375.00 | |
| | PO 20686 PB LEGAL- 20 WINHAR PLACE, LAURINO | 570.00 | 1,245.00 |
| TOTAL | | | 880,857.91 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------|-------------------|------------|--------------|---------------|------------|
| 01-101-01-000-011 | CASH OPERATING | | | 0.00 | 441,188.91 |
| 01-113-04-000-026 | TAX SALE PREMIUMS | | | 100.00 | |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|---------------------|--|-------------------|-------------------|-------------------|-------------------|
| 01-201-20-100-200 | ADMINISTRATIVE & EXECUTIVE OE | 12,107.84 | | | |
| 01-201-20-120-200 | MUNICIPAL CLERK OE | 31,790.45 | | | |
| 01-201-20-130-200 | FINANCIAL ADMINISTRATION OE | 1,698.55 | | | |
| 01-201-20-145-200 | COLLECTION OF TAXES OE | 588.00 | | | |
| 01-201-20-155-200 | LEGAL SERVICES OE | 417.50 | | | |
| 01-201-20-165-200 | BOROUGH ENGINEER OE | 12,600.00 | | | |
| 01-201-21-180-200 | PLANNING BOARD OE | 1,955.00 | | | |
| 01-201-21-181-205 | PLANNER SERVICES & FEES | 37.50 | | | |
| 01-201-22-201-200 | CODE ENFORCEMENT OE | 156.00 | | | |
| 01-201-23-210-200-1 | GENERAL LIABILITY | 7,338.36 | | | |
| 01-201-25-240-200 | POLICE OE | 12,711.83 | | | |
| 01-201-25-252-200 | EMERGENCY MANAGEMENT OE | 5,550.01 | | | |
| 01-201-25-260-200 | FIRST AID ORGANIZATION OE | 2,666.15 | | | |
| 01-201-25-260-205 | VEHICLE MAINTENANCE | 1,444.20 | | | |
| 01-201-25-265-200 | FIRE DEPARTMENT OE | 375.05 | | | |
| 01-201-25-265-209 | REPAIRS & MAINTENANCE | 1,456.00 | | | |
| 01-201-25-265-400 | FIRE BUREAU OE | 1,378.73 | | | |
| 01-201-26-300-200 | STREETS & ROADS OTHER EXPENSES | 561.25 | | | |
| 01-201-26-300-271 | REPAIRS | 10,109.41 | | | |
| 01-201-26-300-272 | TIRES | 1,258.43 | | | |
| 01-201-26-300-273 | SUPPLIES | 3,127.74 | | | |
| 01-201-26-300-277 | BITUMINOUS CONCRETE | 92.00 | | | |
| 01-201-26-300-289 | STREETS & ROADS OFFICE SUPPLIES | 105.11 | | | |
| 01-201-26-305-200 | SANITATION-TRASH REMOVAL OE | 71,500.00 | | | |
| 01-201-26-306-200 | RECYCLING OE | 7,500.00 | | | |
| 01-201-26-310-200 | PUBLIC BUILDINGS & GROUNDS OE | 19,053.26 | | | |
| 01-201-26-310-252 | REPAIRS & EQUIPMENT | 7,150.13 | | | |
| 01-201-27-335-300 | WATER WATCH COMMITTEE-OTHER | 452.00 | | | |
| 01-201-28-371-200 | PARKS AND PLAYGROUNDS OE | 125.46 | | | |
| 01-201-28-372-200 | SENIOR CITIZEN COMMITTEE OE | 720.00 | | | |
| 01-201-31-430-201 | ELECTRICITY | 6,883.49 | | | |
| 01-201-31-430-203 | TELEPHONE/INTERNET | 2,028.60 | | | |
| 01-201-31-430-204 | WATER/SEWER | 1,737.44 | | | |
| 01-201-31-430-207 | STREET LIGHTING | 6,096.65 | | | |
| 01-201-31-430-208 | GASOLINE & OIL | 5,197.24 | | | |
| 01-201-31-465-200 | SANITATION DUMPING FEES | 63,535.84 | | | |
| 01-201-36-471-200 | P.E.R.S. OE | 1,830.60 | | | |
| 01-201-43-490-200 | MUNICIPAL COURT OE | 1,587.71 | | | |
| 01-203-36-471-200 | (2024) P.E.R.S. OE | | 5,649.35 | | |
| 01-203-44-900-903 | (2024) PUBLIC SAFETY VEHICLES | | 124,056.00 | | |
| 01-203-44-900-906 | (2024) SIDE WALKS | | 1,567.83 | | |
| 01-203-44-900-910 | (2024) BOROUGH ROADS | | 2,073.08 | | |
| 01-214-55-000-003 | DUE 3RD PARTY LIEN HOLDERS | | | 2,819.12 | |
| TOTALS FOR | Current Fund | 304,923.53 | 133,346.26 | 2,919.12 | 441,188.91 |
| 02-160-05-000-001 | DUE TO/FROM CURRENT FUND | | | 0.00 | 342,328.66 |
| 02-213-40-700-025 | CLEAN COMMUNITIES | | | 517.88 | |
| 02-213-40-700-072 | HUSKEY BROOK POND DREDGING | | | 69,496.45 | |
| 02-213-40-700-073 | EMERA MOU - 800 AREA BUILDINGS | | | 272,314.33 | |
| TOTALS FOR | FEDERAL AND STATE GRANTS | 0.00 | 0.00 | 342,328.66 | 342,328.66 |
| 04-101-01-100-011 | CAPITAL CASH - TD | | | 0.00 | 4,382.50 |
| 04-215-55-973-D00 | 2017 #973 VARIOUS CAPITAL IMPROVEMENTS | | | 4,382.50 | |
| TOTALS FOR | Capital Fund | 0.00 | 0.00 | 4,382.50 | 4,382.50 |
| 05-101-00-100-011 | CASH - TD | | | 0.00 | 1,035.94 |
| 05-161-00-500-040 | DUE TO STATE OF NJ | | | 16.20 | |
| 05-270-00-500-020 | RESERVE FOR EXPENDITURES | | | 1,019.74 | |
| TOTALS FOR | DOG TRUST FUND | 0.00 | 0.00 | 1,035.94 | 1,035.94 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------|--------------------------------|-------------|--------------|------------------|------------------|
| 06-101-01-100-011 | OPEN SPACE CASH - TD | | | 0.00 | 22,556.73 |
| 06-270-00-500-020 | RESERVE FOR OPEN SPACE | | | 22,556.73 | |
| TOTALS FOR | OPEN SPACE TRUST | 0.00 | 0.00 | 22,556.73 | 22,556.73 |
| 14-101-01-100-101 | Cash SUI Trust | | | 0.00 | 2,464.50 |
| 14-270-55-600-155 | Reserve for SUI | | | 2,464.50 | |
| TOTALS FOR | SUI Trust | 0.00 | 0.00 | 2,464.50 | 2,464.50 |
| 60-101-01-100-101 | CASH-OTHER TRUST - TD | | | 0.00 | 3,898.89 |
| 60-270-55-600-105 | RES.FOR RECREATION | | | 3,364.89 | |
| 60-270-55-600-115 | RES.FOR SUMMERS END | | | 534.00 | |
| TOTALS FOR | OTHER TRUST | 0.00 | 0.00 | 3,898.89 | 3,898.89 |
| 61-101-01-100-101 | CASH-DEV.ESCROW/TD | | | 0.00 | 63,001.78 |
| 61-270-55-600-205 | RES.FOR DEV.ESCROW | | | 63,001.78 | |
| TOTALS FOR | DEVELOPERS ESCROW TRUST | 0.00 | 0.00 | 63,001.78 | 63,001.78 |

| | |
|--|------------|
| Total to be paid from Fund 01 Current Fund | 441,188.91 |
| Total to be paid from Fund 02 FEDERAL AND STATE GRANTS | 342,328.66 |
| Total to be paid from Fund 04 Capital Fund | 4,382.50 |
| Total to be paid from Fund 05 DOG TRUST FUND | 1,035.94 |
| Total to be paid from Fund 06 OPEN SPACE TRUST | 22,556.73 |
| Total to be paid from Fund 14 SUI Trust | 2,464.50 |
| Total to be paid from Fund 60 OTHER TRUST | 3,898.89 |
| Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST | 63,001.78 |
| | <hr/> |
| | 880,857.91 |

Pending Payments (*Not Finalized*)

All Funds

Month of August

From 08/01/2025 to 08/31/2025 With a Line Amount > 10000.00

| Date | ENTRY | ACCOUNT | PO | Check # | VENDOR/DESCRIPTION | DEBIT | CREDIT | CR ACCOUNT |
|------------|-------|-------------------|-------|---------|---|------------|------------|-------------------|
| 08/12/2025 | 68475 | 02-213-40-700-073 | 20767 | | BLDGS 814, 815, 820, 822, 826, & 830 DEMO | 46,156.03 | | |
| | | | | | | 46,156.03 | | |
| 08/12/2025 | 20767 | | 20767 | | COLLIERS ENGINEERING & DESIGN | | 46,156.03 | 02-160-05-000-001 |
| | | | | | | | 46,156.03 | |
| 08/12/2025 | 65919 | 02-213-40-700-072 | 20600 | | STUDY TO DREDGE HUSKY BROOK POND | 36,911.25 | | |
| | | | | | | 36,911.25 | | |
| 08/12/2025 | 20600 | | 20600 | | COLLIERS ENGINEERING & DESIGN | | 36,911.25 | 02-160-05-000-001 |
| | | | | | | | 36,911.25 | |
| 08/12/2025 | 66838 | 02-213-40-700-073 | 20804 | | PARTIAL PAYMENT CERT NO. 2 | 156,800.00 | | |
| | | | | | | 156,800.00 | | |
| 08/12/2025 | 20804 | | 20804 | | FRANK GALBRAITH & SON EXCAVATION & DEMOLITION | | 156,800.00 | 02-160-05-000-001 |
| | | | | | | | 156,800.00 | |
| 08/12/2025 | 65910 | 01-201-26-305-201 | 20595 | | COLLECTION | 39,500.00 | | |
| | | | | | | 39,500.00 | | |
| 08/12/2025 | 20595 | | 20595 | | SUBURBAN DISPOSAL | | 39,500.00 | 01-101-01-000-011 |
| | | | | | | | 39,500.00 | |
| 08/12/2025 | 56288 | 01-203-44-900-903 | 18189 | | 2025 INTERCEPTOR | 124,056.00 | | |
| | | | | | | 124,056.00 | | |
| 08/12/2025 | 18189 | | 18189 | | WINNER FORD, INC | | 124,056.00 | 01-101-01-000-011 |
| | | | | | | | 124,056.00 | |
| 08/12/2025 | 65905 | 01-201-31-465-201 | 20596 | | DISPOSAL | 21,110.38 | | |
| | | | | | | 21,110.38 | | |
| 08/12/2025 | 65906 | 01-201-31-465-201 | 20596 | | RECYCLING ENHANCEMENT ACT | 710.07 | | |
| | | | | | | 710.07 | | |
| 08/12/2025 | 65907 | 01-201-31-465-201 | 20596 | | RECYCLING FEE | 6,170.90 | | |
| | | | | | | 6,170.90 | | |
| 08/12/2025 | 65909 | 01-201-31-465-201 | 20596 | | DISPOSAL FEE | 185.60 | | |
| | | | | | | 185.60 | | |
| 08/12/2025 | 20596 | | 20596 | | SUBURBAN DISPOSAL | | 28,176.95 | 01-101-01-000-011 |
| | | | | | | | 28,176.95 | |
| 08/14/2025 | 67165 | 02-213-40-700-072 | 20865 | | STUDY TO DREDGE HUSKY BROOK POND | 32,585.20 | | |
| | | | | | | 32,585.20 | | |
| 08/14/2025 | 20865 | | 20865 | | COLLIERS ENGINEERING & DESIGN | | 32,585.20 | 02-160-05-000-001 |
| | | | | | | | 32,585.20 | |
| 08/14/2025 | 67163 | 02-213-40-700-073 | 20866 | | BLDGS 814, 815, 820, 822, 826, & 830 DEMO | 69,358.30 | | |
| | | | | | | 69,358.30 | | |
| 08/14/2025 | 20866 | | 20866 | | COLLIERS ENGINEERING & DESIGN | | 69,358.30 | 02-160-05-000-001 |
| | | | | | | | 69,358.30 | |
| 08/14/2025 | 67202 | 01-201-31-465-201 | 20855 | | DISPOSAL | 22,714.02 | | |

Pending Payments (*Not Finalized*)

All Funds

Month of August

From 08/01/2025 to 08/31/2025 With a Line Amount > 10000.00

| Date | ENTRY | ACCOUNT | PO | Check # | VENDOR/DESCRIPTION | DEBIT | CREDIT | CR ACCOUNT |
|------------|-------|-------------------|-------|---------|---------------------------|-------------------|-------------------|-------------------|
| | | | | | | 22,714.02 | - | |
| 08/14/2025 | 67203 | 01-201-31-465-201 | 20855 | | RECYCLING ENHANCEMENT ACT | 764.01 | - | |
| | | | | | | 764.01 | - | |
| 08/14/2025 | 67204 | 01-201-31-465-201 | 20855 | | RECYCLING FEE | 7,962.50 | - | |
| | | | | | | 7,962.50 | - | |
| 08/14/2025 | 20855 | | 20855 | | SUBURBAN DISPOSAL | | 31,440.53 | 01-101-01-000-011 |
| | | | | | | | 31,440.53 | |
| 08/14/2025 | 67207 | 01-201-26-305-201 | 20854 | | COLLECTION | 32,000.00 | - | |
| | | | | | | 32,000.00 | - | |
| 08/14/2025 | 67208 | 01-201-26-306-201 | 20854 | | RECYCLING | 7,500.00 | - | |
| | | | | | | 7,500.00 | - | |
| 08/14/2025 | 20854 | | 20854 | | SUBURBAN DISPOSAL | | 39,500.00 | 01-101-01-000-011 |
| | | | | | | | 39,500.00 | |
| | | | | | | 604,484.26 | 604,484.26 | |

August Totals

Totals by Account for August

| ACCOUNT | ACCOUNT TITLE | LY BUDGET | CY BUDGET | NON BUDGET | PENDING CR |
|-------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| 01-101-01-000-011 | CASH OPERATING | | | | 262,673.48 |
| 02-160-05-000-001 | DUE TO/FROM CURRENT FUND | | | | 341,810.78 |
| 01-201-26-305-201 | SANITATION-TRASH REMOVAL | | 71,500.00 | | |
| 01-201-26-306-201 | OTHER EXPENSES | | 7,500.00 | | |
| 01-201-31-465-201 | SANITATION DUMPING FEES | | 59,617.48 | | |
| 01-203-44-900-903 | (2024) PUBLIC SAFETY VEHICLES | 124,056.00 | | | |
| 02-213-40-700-072 | HUSKEY BROOK POND DREDGING | | | 69,496.45 | |
| 02-213-40-700-073 | FMERA MOU - 800 AREA BUILDINGS | | | 272,314.33 | |
| Totals | | 124,056.00 | 138,617.48 | 341,810.78 | 604,484.26 |

Range Total

Totals by Account for Range

| ACCOUNT | ACCOUNT TITLE | LY BUDGET | CY BUDGET | NON BUDGET | PENDING CR |
|-------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| 01-101-01-000-011 | CASH OPERATING | | | | 262,673.48 |
| 02-160-05-000-001 | DUE TO/FROM CURRENT FUND | | | | 341,810.78 |
| 01-201-26-305-201 | SANITATION-TRASH REMOVAL | | 71,500.00 | | |
| 01-201-26-306-201 | OTHER EXPENSES | | 7,500.00 | | |
| 01-201-31-465-201 | SANITATION DUMPING FEES | | 59,617.48 | | |
| 01-203-44-900-903 | (2024) PUBLIC SAFETY VEHICLES | 124,056.00 | | | |
| 02-213-40-700-072 | HUSKEY BROOK POND DREDGING | | | 69,496.45 | |
| 02-213-40-700-073 | FMERA MOU - 800 AREA BUILDINGS | | | 272,314.33 | |
| Totals | | 124,056.00 | 138,617.48 | 341,810.78 | 604,484.26 |

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 AUTHORIZING CHANGE ORDER #1 - CONTRACT WITH FMERA FOR ASBESTOS
 ABATEMENT AND DEMOLITION OF BUILDINGS 814, 815, 820, 822, 826, 830**

**Resolution #2025-219
 8/21/2025**

WHEREAS, change orders are regulated by Local Finance Board Regulations (N.J.A.C. 5:30-14.4); and

WHEREAS, there is a need to amend the contract with Fort Monmouth Economic Revitalization Authority (FMERA) for services related to the asbestos abatement and demolition of Buildings 814, 815, 820, 822, 826, 830 dated June 15, 2025, to adjust for final quantities and authorize a refund; and

WHEREAS, the original contract total amount was \$168,235.00. The final project amount came in less and the total invoiced is \$93,382.53 and there is \$74,852.47 available for refund.; and

WHEREAS, the Borough Council is satisfied that the requested change is necessary and that it has been carried out.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport as follows,

1. Change Order #1 to the contract between the Borough of Oceanport and Fort Monmouth Economic Revitalization Authority (FMERA), For services related to the asbestos abatement and demolition of Buildings 814, 815, 820, 822, 826, 830 is hereby approved.
2. The Mayor or Borough Clerk are hereby authorized to sign the change order on behalf of the Borough.

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-219 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING REFUND TO FMERA FOR
BALANCE IN CONTRACT FOR THE ASBESTOS ABATEMENT AND DEMOLITION OF
BUILDINGS 814, 815, 820, 822, 826, 830**

**Resolution #2025-220
08/21/25**

WHEREAS, pursuant with adoption of Resolution #2024-116, the Borough of Oceanport entered into a Memorandum of Understanding (MOU) with the Fort Monmouth Economic Revitalization Authority (FMERA) for services related to the asbestos abatement and demolition of Buildings 814, 815, 820, 822, 826, 830; and

WHEREAS, FMERA, in accordance with the MOU, provided funding for the project in the amount of \$168,235.00 to the Borough of Oceanport; and

WHEREAS, change orders are regulated by Local Finance Board Regulations (N.J.A.C. 5:30-14.4); and

WHEREAS, the Borough awarded the contract to Colliers Engineering & Design in the amount of \$168,235.00 and for the provision of services related to the project

WHEREAS, the final project amount for the contract came in less than the awarded amount, with a total invoiced amount of \$93,382.53 and there is \$74,852.47 available for refund to FMERA which has been certified by the Chief Financial Officer as indicated below; and

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer shall issue a check refunding the amount of \$74,852.47 to the Fort Monmouth Economic Revitalization Authority for the unused portion of funds posted for the FMERA MOU asbestos survey and demolition of Buildings 814, 815, 820, 822, 826 and 830 .

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that funds are available for refund in Acct# 01-203-41-717-200 for asbestos survey and demolition of Buildings 814, 815, 820, 822, 826 and 830 in the amount of \$74,852.47 for the purposes described herein.

Catherine D. LaPorta

Catherine LaPorta
Chief Financial Officer

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-220 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK



Engineering & Design

101 Crawfords Corner Road, Suite 3400
Holmdel, NJ 07733
732 383 1950

Oceanport Borough
Attn: Stephanie Kramer, Deputy Clerk
315 East Main Street
Oceanport, NJ 07757

Invoice : 0001060483
Invoice Date : 6/5/2025

Project : OPB0181D
Project Manager: White, William H. III
Project Name : Buildings 814, 815, 820, 822, 826, & 830 Demolition

For Professional Services Rendered Through 5/31/2025

Resolution #2024-136
Resolution #2024-312
Buildings 814, 815, 820, 822, 826, & 830 Demolition
Borough of Oceanport, Monmouth County, New Jersey

| | Fee | Remaining Fee | % Complete | Billings | | |
|--|-------------------|------------------|--------------|------------------|------------------|--------------|
| | | | | To Date | Previous | Current |
| Environmental Services - Building Survey | 92,580.00 | 48,745.30 | 47.35 | 43,834.70 | 43,834.70 | 0.00 |
| Environmental Services - Preparation of Abatement Plans and Specifications | 29,740.00 | 16,301.25 | 45.19 | 13,438.75 | 13,438.75 | 0.00 |
| Civil Engineering Services - Construction Plans and Specifications | 35,865.00 | 8,953.75 | 75.03 | 26,911.25 | 26,911.25 | 0.00 |
| Civil Engineering Services - Soil Conservation Permit | 3,700.00 | 0.00 | 100.00 | 3,700.00 | 3,700.00 | 0.00 |
| Civil Engineering Services - Bidding Services | 4,850.00 | 95.00 | 98.04 | 4,755.00 | 4,755.00 | 0.00 |
| Reimbursable Expenses | 1,500.00 | 757.17 | 49.52 | 742.83 | 654.68 | 88.15 |
| Subtotal: | 168,235.00 | 74,852.47 | 55.51 | 93,382.53 | 93,294.38 | 88.15 |

Current Billings 88.15
Amount Due This Bill 88.15

In accordance with our business terms and conditions, acceptance of this invoice is implied unless Colliers Engineering & Design, Inc. (DBA Maser Consulting) is notified by 14 days from the date of this invoice. If timely payment cannot be made due to any discrepancy, please E-mail a brief explanation to Billing@colliersengineering.com and we will reply as soon as possible. Payments are required in 30 days.

EFT/ACH PAYMENT INFO: Colliers Engineering & Design, Inc. | JP Morgan Chase | Routing 021000021 | Account# 836759092

FMERA
Attention: Kara Kopach, Executive Director
100 Barton Street
P. O. Box 267
Oceanport, NJ 07757

In accordance with our business terms and conditions, acceptance of this invoice is implied unless Colliers Engineering & Design, Inc. (DBA Maser Consulting) is notified by 14 days from the date of this invoice. If timely payment cannot be made due to any discrepancy, please E-mail a brief explanation to Billing@colliersengineering.com and we will reply as soon as possible. Payments are required in 30 days.

EFT/ACH PAYMENT INFO: Colliers Engineering & Design, Inc. | JP Morgan Chase | Routing 021000021 | Account# 836759092

ZREIMB - Reimbursable Expenses

Expense

Unit Rate Expenses

Account / Unit

Amount

Printing

Color Document Copies 8 1/2" x 11"

88.15

Total Unit Rate Expenses

88.15

Total Expense

88.15

Total Project: OPB0181D - Buildings 814, 815, 820, 822, 826, & 830 Demolition

88.15



Engineering & Design

101 Crawfords Corner Road, Suite 3400
Holmdel, NJ 07733
732 383 1950

June 05, 2025

FMERA
Attention: Kara Kopach, Executive Director
100 Barton Street
P. O. Box 267
Oceanport, NJ 07757

Project : OPB0181D

Project Name : Buildings 814, 815, 820, 822, 826, & 830 Demolition

Invoice # **0001060483** for **\$88.15** dated **June 05, 2025** is attached.

This invoice copy is for your records only. The original invoice has been submitted to the Municipality for their approval and payment.
Please do not pay from this invoice

Please call if you have any questions.

Sincerely,

Colliers Engineering & Design, Inc.



BOROUGH OF OCEANPORT
- COUNTY OF MONMOUTH -

MUNICIPAL BUILDING - 222 MONMOUTH BLVD. - OCEANPORT, NJ 07757
TELEPHONE (732) 222-8221

Borough Council meets at Borough Hall first Thursday
of each month. All Bills should be in hands of the Clerk
three days before meeting, in order to insure their approval for payment.

PURCHASE ORDER

NO.

THIS NUMBER MUST APPEAR
ON ALL INVOICES, PACKAGES
AND DELIVERY RECEIPTS.

TO:

Colliers Engineering & Design, Inc.

101 Crawfords Corner Road, Suite 3400
Holmdel, New Jersey, 07733

SHIP TO:

COMPLETE AND SUBMIT THIS VOUCHER WITH INVOICES

| DATE | ORDERED BY | DEPARTMENT | ACCOUNT TO BE CHARGED | DELIVERY DATE |
|----------|--|------------|-----------------------|----------------|
| 6/5/2025 | | | | |
| QUANTITY | DESCRIPTION | | UNIT PRICE | AMOUNT |
| | Professional services rendered on project OPB0181D Buildings 814, 815, 820, 822, 826, & 830 Demolition in accordance with invoice # 0001060483 dated 6/5/2025 | | | \$88.15 |
| BY | | | TOTAL | \$88.15 |

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

K. Zibung

President & CEO

6/5/2025

SIGNATURE

OFFICIAL POSITION

DATE

SPACE BELOW FOR BOROUGH USE ONLY

| | | |
|---|---|--|
| <p><u>OFFICER'S OR EMPLOYEE'S CERTIFICATION</u> Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received on the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.</p> | <p>AUDITED AND APPROVED</p> <hr/> | <p>VOUCHER NO. _____</p> |
| | <p>SIGNATURE</p> <hr/> <p>TITLE OR COMMITTEE HEAD</p> | <p>AMOUNT \$ _____</p> <p>CHARGE TO:</p> |

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 AUTHORIZING A SPECIAL EVENTS PERMIT TO BE ISSUED TO OCEANPORT PTO
 FOR PATTY G’S MEMORIAL WALK TO BE HELD ON OCTOBER 18, 2025 WITHIN
 THE BOROUGH OF OCEANPORT**

**Resolution #2025-221
 08/21/25**

WHEREAS, Oceanport PTO made application for a Special Events Permit to hold Patty G’s Memorial Walk that will impact portions of Borough roadways; and

WHEREAS, as required by ordinance the Police Department has reviewed the application and have recommended that the application be approved and the fee be waived.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that the Borough Clerk is hereby authorized to issue a Special Events Permit to Oceanport PTO in accordance with the application made and recommendation by the Traffic Safety Unit and that the fee is hereby waived.

| | | | | |
|-----------|---------|-----|---------|--------|
| Motion: | | | | |
| | Second: | | | |
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O’Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-221 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

BOROUGH OF OCEANPORT

Michael P. Kelly
Chief of Police
Michael S. Chenoweth
Captain
Michael R. Fagliarone
Lieutenant



POLICE DEPARTMENT
930 OCEANPORT WAY, OCEANPORT, NEW JERSEY 07757

732.222.6300
Main
732.222.6301 ext 3015
Records
732.222.0945
Fax

July 23rd, 2025

Mayor Thomas Tvrdik
Oceanport Borough Council Members
Borough of Oceanport
910 Oceanport Way
Oceanport, N.J. 07757

Re: Special Permit Application- Patty G's Memorial Walk – October 18th, 2025 Fort Monmouth

Dear Mayor Tvrdik,

As per Borough Code 326-3, I have reviewed the Special Event Permit Application for the Patty G's Memorial Walk to be held in Fort Monmouth.

The event is a 1-day event beginning at 9am in Birdsmouth Brewery parking lot. The route will encompass several roads in the Fort Monmouth section of Oceanport. The event is being organized and managed by Patty G's Help for Heros.

The event coordinator has been working with the Traffic Safety Officers and the borough regarding event insurance, logistics, safety, and security as well as other necessary event planning requirements.

Two Oceanport Police Officers will work traffic control for the event. The PD will cover the expense.

There will be no scheduled roadway closures or detours during the event. There will be two areas where Officers will hold traffic momentarily while walkers cross the roadway, Saltzman/Oceanport Way and Saltzman/Wilson.

We will discuss with the Event Organizer and the Oceanport First Aid Squad about the staging of an ambulance at the event.

I am requesting that the special event fees be waived by the Boro for this walk.

I am recommending that the mayor and council approve the application.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Grimes".

Gary J. Grimes
Chief of Police
Oceanport Police Department

admin@oceanportpolice.org

BOROUGH OF OCEANPORT

Monmouth County, New Jersey

SPECIAL EVENT PERMIT APPLICATION

| | | | |
|-------------------|--------------------------------|-----------------|-------------------|
| Event Name: | Patty G's Memorial Walk | Event Date(s): | 10/18/2025 |
| Event Type: | 5K Walk | | |
| Event Location: | Fort Monmouth | | |
| Event Start Time: | 0900 | Event End Time: | 1200 |

| | | | |
|--------------------|----------------------------------|------------------|---------------------|
| Organization Name: | Patty G's Help for Heroes | | |
| Contact Name: | Chris Gornick | Contact Phone #: | 908-309-8935 |
| Billing Contact: | | Billing Phone #: | |
| Billing Address: | | Billing Fax #: | |

| | | | |
|---------------------------------|----------|-------------------------------|----------|
| Number of Roads to be utilized: | 4 | Number of officers requested: | 0 |
|---------------------------------|----------|-------------------------------|----------|

Applicants must return this application to the Borough Clerk's Office, after which it will be forwarded to the Oceanport Police Department Traffic Safety Bureau for review. Once received, the event contact person will be contacted to meet or speak with the Traffic Safety Officer to discuss what will be required, prior to approval of the event.

NOTE: A map of the area, course or event may be required by Oceanport Police Department Traffic Safety Officer.

The number of officers required will be determined by the Oceanport Police Department based upon the type of event and the roadways affected.

Application fees listed at the end of this form do not include the fees required for traffic/security control officers as required by the Oceanport Police Department. Any traffic/security control fees required shall be submitted into escrow prior to the event date. An escrow sheet will be provided with the estimated cost for traffic/security control. If, during the course of the event, additional traffic control and or security is required, the event billing contact shall be required to submit the additional fees without delay. Any unused fees will be returned to the event billing contact.

APPLICABLE BOROUGH CODES:

§ 326-1: Road closure or traffic control; permit required.

Any event requesting or requiring the closure of any road or requiring traffic control within the Borough for any amount of time shall be required to apply for a permit.

- Events shall include, but not be limited to: sporting events, concerts, sales, and/or any other type that would cause traffic to be increased or altered.
- It shall be the determination of the Oceanport Police Department Traffic Safety Bureau, hereafter referred to as Traffic Safety, whether the closure of a road, traffic controls or traffic officers are required.
- The number of roads closed or requiring traffic control shall be determined by Traffic Safety.
- The method and number of traffic control devices and/or officers shall be determined by Traffic Safety.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 AUTHORIZING A SPECIAL EVENTS PERMIT TO BE ISSUED TO OCEANPORT PTO
 FOR THE BIKES & BEERS BIRDSMOUTH TO BE HELD ON SEPTEMBER 6, 2025
 WITHIN THE BOROUGH OF OCEANPORT**

**Resolution #2025-222
 08/21/25**

WHEREAS, Oceanport PTO made application for a Special Events Permit to hold the Bikes & Beers Birdsmouth that will impact portions of Borough roadways; and

WHEREAS, as required by ordinance the Police Department has reviewed the application and have recommended that the application be approved.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that the Borough Clerk is hereby authorized to issue a Special Events Permit to Oceanport PTO in accordance with the application made and recommendation by the Traffic Safety Unit.

| | | | | |
|-----------|-----|-----|---------|--------|
| Motion: | | | Second: | |
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-222 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

BOROUGH OF OCEANPORT

Gary J. Grimes
Chief of Police

Michael S. Chenoweth
Captain

Michael R. Fagiarone
Lieutenant



POLICE DEPARTMENT
P.O. BOX 370, OCEANPORT, NEW JERSEY 07757

732.222.6300
Main

732.222.6301 ext 1015
Records

732.222.0945
Fax

July 24th, 2025

Mayor Thomas Tvrdik
Oceanport Borough Council Members
Borough of Oceanport
910 Oceanport Way
Oceanport, N.J. 07757

Re: Special Permit Application-Birdsmouth Brewery Bikes and Beers Casual Bicycle Ride 9/6/2025

Dear Mayor Tvrdik,

As per Borough Code 326-3, I have reviewed the Special Event Permit Application for the Birdsmouth Brewery Bikes and Beers Casual Ride sponsored by Yellowfin Events LLC and Birdsmouth Beer in Oceanport. The event will take place on Saturday, September 6th from 8am to 1pm. The event will begin and end at Birdsmouth Brewery, 675 Oceanport Way.

The event will consist of three bike routes consisting of a 15-mile route and 30 miles route and 45-mile route. The bike riders will be escorted by certified bike ride marshalls and the routes will take the riders from Birdsmouth out onto Oceanport Way to Saltzman Ave out onto Oceanport Ave and northbound into Little Silver. The longer routes will return via Main Street onto Razor Ave into the Brewery. This is the same plan as the event held in May of this year.

The event coordinator has asked for the use of 2 officers to monitor the start and end locations as well as crowd and security control.

I, along with our Traffic Officers, have reviewed the logistics of the event, as well as the planned route, and the number of perspective participants. I also reviewed the course map related to Oceanport confines. There will be no scheduled roadway closures or detours during the event and the tour does not affect the routine flow of traffic. Based on the number of participants, the roadways utilized for the event, the day of the week, as well as the time of the event, I am recommending that the mayor and council approve the application.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Gary J. Grimes'.

Gary J. Grimes
Chief of Police
Oceanport Police Department

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 APPOINTING AN ALTERNATE FUND COMMISSIONER IN
 ACCORDANCE WITH MONMOUTH COUNTY JIF
 REQUIREMENTS**

**Resolution #2025-223
 8/21/2025**

WHEREAS, due to the resignation of Jeanne Smith, it is necessary to appoint an Alternate Fund Commissioner to represent the Borough of Oceanport at monthly meetings of the Monmouth County Joint Insurance Fund; and

NOW, THEREFORE, BE IT RESOLVED that Catherine D. LaPorta is hereby appointed Alternate Fund Commissioner; and

BE IT FURTHER RESOLVED, that Donna M. Phelps will continue to serve as Fund Commissioner; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Monmouth County Joint Insurance Fund and the Chief Financial Officer.

| | | | | | |
|-----------|-----|---------|---------|--------|--|
| Motion: | | Second: | | | |
| ROLL CALL | YES | NO | ABSTAIN | ABSENT | |
| Deerin | () | () | () | () | |
| Gallo | () | () | () | () | |
| Keeshen | () | () | () | () | |
| Manna | () | () | () | () | |
| O'Brien | () | () | () | () | |
| Cooper | () | () | () | () | |
| Tvrdik | () | () | () | () | |

I certify this to be a true copy of Resolution #2025-223 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

 STEPHANIE KRAMER
 DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE OCEANPORT VOLUNTEER FIRST AID
 SQUAD UNDER THE HOUSTON GALVISTON CO-OP AGREEMENT FOR THE PURCHASE OF A
 VCIRM0006 TYPE III REMOUNT- FORD E-450**

Resolution #2025-224
 08/21/25

WHEREAS, pursuant to N.J.S.A 52:34-6.2(b)(3) the Borough of Oceanport has authorized the use of Houston Galviston Co- Op, pursuant with Resolution #2021-172, to purchase goods; and

WHEREAS, N.J.S.A 52:34-6(b)(3) permits the award of a contract without the necessity of competitive bidding; and

WHEREAS, the Oceanport Volunteer First Aid Squad needs to purchase a remount to aid in first aid calls which is available through the Houston Galviston Co-op from VCI Emergency Vehicle Specialists; and


WHEREAS, the Chief Financial Officer has certified that funds are available for the purpose stated herein,

NOW, THEREFORE, BE IT RESOLVED, by Mayor & Council of the Borough of Oceanport authorization is hereby approved for the purchase of VCIRM0006 Type III Remount- Ford E-450 for a total expenditure of \$176,384.98.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to the Borough Administrator, the First Aid Captain and Chief Financial Officer.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient funds available in Account #01-201-44-900-903, not to exceed \$176,384.98 for the stated purposes.


 Catherine D. LaPorta, CFO
 I certify that the foregoing Resolution #2025-224 was adopted by the Oceanport Governing Body at the Regular Meeting held August 21, 2025

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2026-224 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

VCI Emergency Vehicle Specialists

43 Jefferson Avenue
Berlin, NJ 08009
1-800-394-2162

CHANGEOVER SPECIFICATION

Specification Revision Date: February 9, 2018

Pricing Revision Date: January 23, 2023

| | |
|-----------------------------|--|
| VCI PRODUCTION NUMBER: | TBD |
| | August 5, 2025 |
| DEALER: | VCI EMERGENCY VEHICLE SPECIALISTS |
| SALESMAN: | GEORGE JACKSON |
| CUSTOMER: | OCEANPORT VOLUNTEER FIRST AID & RESCUE SQUAD |
| ADDRESS: | 2 PEMBERTON AVE OCEANPORT NJ 07757 |
| CUSTOMER CONTACT: | JOE LOMBARDO |
| TELEPHONE: | 732-544-0864 |
| DEALER SIGNATURE: | VIA CONTRACT/RESOLUTION |
| CUSTOMER SIGNATURE: | VIA CONTRACT/RESOLUTION |
| BODY STYLE: | HORTON 553C |
| CURRENT CHASSIS: | 2007 FORD E-450 |
| ORIGINAL MODULE ID#: | 12827 |
| RETURN CHASSIS TO CUSTOMER: | YES |

QUOTATION BASED UPON INFORMATION GIVEN AT THE TIME OF PROPOSAL. THE VEHICLE WILL BE CHECKED IN AND INSPECTED UPON PRESENTATION AT THE REMOUNTING FACILITY. ANY DEFICIENCIES WILL BE NOTED AND AN ESTIMATE WILL BE PROVIDED FOR WHAT IS NOT SPECIFICALLY COVERED HEREIN. ANY NECESSARY CHANGES WILL BE CONFIRMED AT THAT TIME AND CHANGE ORDERS MAY BE FORWARDED FOR APPROVAL.

THE ORIGINAL MODULAR BODY SHALL BE REMOVED FROM THE ORIGINAL CHASSIS AND INSTALLED ONTO THE NEW CHASSIS SPECIFIED IN THIS DOCUMENT.

STANDARD FEATURES FOR CHANGEOVERS

- | | |
|-----|--|
| 1 | 1. New Body to chassis tie down hardware |
| 1 | 2. New Cab to body seal or bellows |
| 1 | 3. New Cab electrical harness |
| 1 | 4. New Wheel covers |
| 1 | 5. Exterior doors checked for proper operation |
| 1 | 6. New seals on all compartment and entry doors |
| N/A | 7. Transfer siren speakers (if compatible) |
| 1 | 8. Transfer Intersection lights (if compatible) |
| N/A | 9. Transfer Grille lights (if compatible) |
| 1 | 10. Transfer cab console (if compatible) |
| N/A | 11. Transfer hand held spotlight (If applicable) |
| N/A | 12. Transfer fog lights (If applicable) |
| 1 | 13. Transfer existing radio cables |
| 1 | 14. Transfer Siren(s): |
| N/A | 15. Transfer Pre-Emption Device: |



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THE OVERALL MODULAR BODY, APPEARANCE AND CONDITION SHALL REMAIN UNCHANGED EXCEPT FOR THE SPECIFIC IMPROVEMENTS, OPTIONS, AND UPGRADES, WHICH HAVE BEEN SPECIFIED ELSEWHERE IN THIS DOCUMENT.

ITEMS THAT CAN BE TRANSFERRED BUT MAY REQUIRE ADDITIONAL BILLING:

| | |
|-----|---|
| N/A | On Spot Chains (SEE OPTION BH55B000) |
| N/A | Front Stabilizer - IPD/ROADMASTER |
| N/A | Air horns (SEE OPTION MN09CO00) |
| N/A | Rear bumper and center step (SEE OPTION DH36D000) |
| N/A | Running boards (If compatible)(SEE OPTION BH08B000) |
| N/A | Custom mirrors (If compatible): |
| N/A | Radio heads if new console is required: (SEE OPTION RJ06AT00) |
| N/A | Cab mounted interior lighting |
| 1 | Transfer Backup Camera (if compatible) and/or GPS from Cab |
| N/A | Transfer Hide-A-Way Strobes Headlights/Turn Signals Housings |
| N/A | DriveCam System |

BASE CHANGEOVER

| | | PRICE | EXTENSION |
|------------|---|--------------|--------------|
| 1 RM001VCI | Base Changeover - Horton/AEV/Medix - After 01/01/2022 | \$ 46,522.00 | \$ 46,522.00 |

AA BODY MODIFICATIONS

AB CHASSIS

| | | | |
|------------|--|--------------|--------------|
| 1 AFE45009 | CHASSIS, FORD E-450 158" WB, 100" CA CUTAWAY, 2026 | \$ 48,748.47 | \$ 48,748.47 |
|------------|--|--------------|--------------|

AC PACKAGE MODIFICATIONS

B CHASSIS MODIFICATIONS, HARDWARE & ACCESSORIES

| | | | |
|------------|--|-------------|-------------|
| 1 BA100010 | THROTTLE MODULE: INPOWER # DBT-LD-01. | \$ 91.84 | \$ 91.84 |
| 1 BH020000 | WHEEL INSERTS, PHOENIX STAINLESS STEEL (STANDARD) | STANDARD | |
| 1 BH03B000 | NEW REAR MUD FLAPS WITH HORTON LOGO: (PAIR) TO BE INSTALLED 12.00" TO THE REAR FROM STANDARD. FABRICATE MOUNTING BRACKET IF NECESSARY. | \$ 190.80 | \$ 190.80 |
| 1 BH060000 | REAR DOCK BUMPERS (PAIR) | \$ 47.24 | \$ 47.24 |
| 1 BH08A000 | RUNNING BOARDS, DIAMOND PLATE, GRIP STRUT (PAIR) | \$ 1,092.00 | \$ 1,092.00 |
| 1 BH55E000 | ON SPOT CHAINS, FORD E-SERIES (WITH FREIGHT) | \$ 3,000.00 | \$ 3,000.00 |
| 1 BL26A000 | REVERSE ALARM | \$ 97.34 | \$ 97.34 |
| 1 BHSPD002 | CHROME EXHAUST PIPE EXTENSION - GAS MOTOR | \$ 112.00 | \$ 112.00 |
| 1 BHSPD005 | DOOR CHECK KIT, CHASSIS DOOR STRAPS (PAIR) | \$ 200.00 | \$ 200.00 |
| 1 BHSPD010 | UNDERCOAT: THE CAB OF THE VEHICLE SHALL BE UNDERCOATED USING AN AUTOMOTIVE PROTECTIVE COATING AND SOUND DEADENER | \$ 125.00 | \$ 125.00 |
| 1 BSP00002 | SPECIAL INSTRUCTION: TRANSFER EXISTING BACK UP CAMERA SYSTEM | \$ 250.00 | \$ 250.00 |



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| | | | | | | |
|----|----------|--|----|-----------|----|-----------|
| 1 | BSP00004 | SPECIAL INSTRUCTION: INSTALL CUSTOMER SUPPLIED BOOSTER CABLE CONNECTION | \$ | 125.00 | \$ | 125.00 |
| CB | | BODY MODIFICATIONS & REPAIRS | | | | |
| 1 | CB020000 | GAS/DIESEL FILLER HOSE AND NECK SHALL BE INSTALLED FOLLOWING FORD QVM GUIDELINES USING THE EXISTING OPENING ON THE SIDE OF THE MODULE BODY REGARDLESS OF CHASSIS MANUFACTURER. | | STANDARD | | |
| 1 | CBRSP020 | WELD THE SHORELINE INLET FOR CHANGE FROM 30 AMP TO 20 AMP | \$ | 75.00 | \$ | 75.00 |
| D | | MODULE BODY HARDWARE | | | | |
| 1 | DH330000 | GRABBER REAR DOOR HOLDOPENS (PAIR W/GASKET) | \$ | 92.00 | \$ | 92.00 |
| 1 | DH390000 | REPLACE ALL COMPARTMENT AND ENTRY DOOR SEALS. (STANDARD) | | STANDARD | | |
| 1 | DH650000 | INSTALL NEW GAS HOLDOPEN ON ENTRY DOORS. (EACH) | \$ | 67.26 | \$ | 67.26 |
| 8 | DH650010 | INSTALL NEW GAS HOLDOPEN ON COMPARTMENT DOOR. (EACH) | \$ | 50.00 | \$ | 400.00 |
| 1 | DLH40000 | RECESSED LICENSE PLATE BRACKET | \$ | 110.88 | \$ | 110.88 |
| 1 | DL48D000 | WIRE ELECTRICAL DOOR LOCKS INTO THE OEM CHASSIS DOOR LOCK CIRCUIT. | \$ | 122.00 | \$ | 122.00 |
| 1 | DL48B000 | HIDDEN DOOR LOCK SWITCH INSTALLED IN EXISTING LOCATION. INSTALL NEW SWITCH, DO NOT TRANSFER IF OLD SWITCH IS PRESENT. | \$ | 92.00 | \$ | 92.00 |
| 1 | DLSP0001 | EMERGENCY UNLOCK LATCHES: INSTALL NEW STYLE HORTON ON REAR (2) ACCESS DOORS, STANDARD | \$ | - | \$ | - |
| E | | PAINT | | | | |
| 1 | EDER000 | DELUXE EXTERIOR RESTORATION | \$ | 23,800.00 | \$ | 23,800.00 |
| 1 | | <i>Remove existing lettering and graphics</i> | | | | |
| 1 | | <i>Sand and/or strip module body</i> | | | | |
| 1 | | <i>Install (4) new diamond plate corner guards</i> | | | | |
| 1 | | <i>Install (2) new stainless steel stone guards</i> | | | | |
| 1 | | <i>Install new rub rails (RUBBER)</i> | | | | |
| 1 | | <i>Install new rear diamond plate riser</i> | | | | |
| 1 | | <i>Install new rear step bumper</i> | | | | |
| 1 | | <i>Install new fenders (RUBBER)</i> | | | | |
| 1 | | <i>Install new Trimark stainless steel latches (compartment & access doors)</i> | | | | |
| 1 | | <i>(Remove hinges from doors and weld all holes in doors and body)</i> | | | | |
| 1 | | <i>(Remove any electrolysis)</i> | | | | |
| 1 | | <i>(Weld holes where drip rails were removed, install new drip rails)</i> | | | | |
| 1 | | <i>(Weld holes where body side moldings were removed)</i> | | | | |
| 1 | | <i>(Weld holes where fenders were mounted)</i> | | | | |
| 1 | | (Replace all body mounted ICC marker lights, new LED style) | | | | |
| 1 | | <i>Paint module, SEE ED090000 (Stripe and lettering are not included)</i> | | | | |
| 1 | EDER003 | UPGRADE RUB RAILS IN DELUXE RESTORATION TO STAINLESS STEEL (NO LIGHT CUTOUTS) | \$ | 1,925.00 | \$ | 1,925.00 |
| 1 | EDER006 | UPGRADE FENDERS IN DELUXE RESTORATION TO STAINLESS STEEL | \$ | 1,165.96 | \$ | 1,165.96 |
| 1 | ED000100 | PAINT MODULE ROOF: WHITE | \$ | 700.00 | \$ | 700.00 |
| 1 | ED090000 | STRIPE, CUSTOM: BLUE STRIPE ALONG BOTTOM EACH SIDE AND MID BODY LINE, HALF STAR OF LIFE AND ON REAR SIDE OF BODY FULL HEIGHT (SEE PICTURES IN FILE). COLOR TO BE DETERMINED WITH CUSTOMER. | \$ | 5,000.00 | \$ | 5,000.00 |



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F INTERIOR CABINETS, DOORS, HANDLES & HARDWARE

G INTERIOR FLOOR, UPHOLSTERY & SEATING

| | | | | |
|---|----------|--|-------------|-------------|
| 1 | GF01L000 | REPLACE THE PATIENT FLOOR MATERIAL: <i>The existing floor covering shall be removed, surfaces prepped and the new selected floor covering shall be replaced. Cot mounts and other hardware shall be re-installed after the installation of the floor covering. (DOES NOT INCLUDE SUB-FLOOR) New floor material and color: (GUNPOWDER 424TX)</i> | \$ 3,500.00 | \$ 3,500.00 |
| 1 | GF01K000 | REPLACE ALL INTERIOR UPHOLSTERY WITH WATER FALL STYLE CUSHIONS AND BACKRESTS. IE; BENCH, CPR SEAT, ATTENDANT SEAT, HIP CUSHIONS, BACKREST AND HEAD BUMPERS. ALSO INSTALL ALL NEW CLOSEOUTS. COLOR: (BRITTANY BLUE) !!! DELETE CUPS & WELLS IF PRESENT. | \$ 3,500.00 | \$ 3,500.00 |
| 1 | GFSP1000 | INTERIOR DOOR HANDLE BEZELS, CAST ALUMINUM (STANDARD) | \$ - | \$ - |
| 1 | GFSP2000 | SPECIAL INSTRUCTION: LINE- X THE SIDE ACCESS AND REAR DOOR THRESHOLD PLATES | \$ 468.00 | \$ 468.00 |

H INTERIOR CABINETRY, STREET SIDE

| | | | | |
|---|---------|---|-----------|-----------|
| 1 | HSP0002 | SPECIAL INSTRUCTION: REPLACE CABINET DOOR BELOW REAR ACTION AREA. MATCH PLEXIGLAS TO OTHER CABINETS. INSTALL TWO HINGES TO MATCH AND SOUTHCO LATCH. | \$ 350.00 | \$ 350.00 |
|---|---------|---|-----------|-----------|

I INTERIOR CABINETS AND SQUAD BENCH, CURBSIDE

| | | | | |
|---|----------|-----------------------------------|----------|-----------|
| 2 | IG10A000 | GAS HOLDOPENS FOR SQUAD BENCH LID | \$ 88.00 | \$ 176.00 |
|---|----------|-----------------------------------|----------|-----------|

J FRONT WALL CABINET

K MODULE INTERIOR ACCESSORIES AND TRIM

| | | | | |
|---|----------|--|-----------|-----------|
| 3 | KG08H000 | VERTICAL GRAB RAIL INSTALLATION, 2FT, ANTIMICROBIAL, ONE LOCATED STREETSIDE INSIDE REAR DOOR, ONE LOCATED CURBSIDE INSIDE REAR DOOR AND ONE AT THE SIDE ENTRY DOOR | \$ 225.00 | \$ 675.00 |
|---|----------|--|-----------|-----------|

L COT MOUNTS AND PATIENT HANDLING

| | | | | |
|---|----------|---|------|------|
| 1 | LSP00003 | SPECIAL INSTRUCTION: REINSTALL CUSTOMER'S POWERLOAD SYSTEM. | \$ - | \$ - |
|---|----------|---|------|------|

M LIGHTBARS FRONT AND REAR

| | | | | |
|---|----------|--|-------------|-------------|
| 1 | MAM20B1 | TRANSFER LIGHT BAR: FACE OF BODY | \$ 165.00 | \$ 165.00 |
| 1 | MSP00001 | SPECIAL INSTRUCTION: REPLACE LENS ON WHELEN FREEDOM LIGHTBAR, INCLUDE NEW SEALS AND END CAPS | \$ 1,416.00 | \$ 1,416.00 |

MM EMERGENCY LIGHTING

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| | | | | | | |
|----|----------|---|----|--------|----|--------|
| 1 | MM01A000 | WIG WAG HEADLIGHTS: (NEW FORD QVM STANDARD) (NO CHARGE IF ALREADY INSTALLED IN EXISTING VEHICLE) | \$ | - | \$ | - |
| 1 | MM15AL10 | INSTALL NEW LENS KIT ON WHELEN 4500 SERIES LIGHT BAR | \$ | 880.00 | \$ | 880.00 |
| 2 | MM26TT00 | GRILLE LIGHTS, 500 SERIES, TIR6, RED CLEAR LENSES, INSTALL CLEAR LENSES AND PROGRAM FOR TRIPLE FLASH (PAIR) | \$ | 412.00 | \$ | 824.00 |
| 2 | MM26TT20 | GRILLE LIGHT HOUSINGS FOR 500 SERIES LED'S (PAIR) | \$ | 202.98 | \$ | 405.96 |
| 11 | MMSPD010 | SPECIAL INSTRUCTION: REPLACE ALL WHELEN 900 SERIES LENS WITH NEW RED LENS. | \$ | 74.00 | \$ | 814.00 |
| 4 | MMSPD011 | SPECIAL INSTRUCTION: REPLACE ALL WHELEN 700 SERIES LENS WITH NEW RED LENS | \$ | 68.00 | \$ | 272.00 |

MN AUDIBLE EMERGENCY WARNING DEVICES

| | | | | | | |
|---|----------|---|----|----------|----|----------|
| 1 | MN09D000 | AIR HORNS, BUELL 15" AIR HORN WITH CONTINUOUS DUTY AIR COMPRESSOR AND VELVAC HIGH-CAPACITY AIR TANK. ACTIVATION TYPE: PUSH BUTTON ON CENTER CONSOLE MOUNT HORNS ON CAB ROOF | \$ | 2,969.00 | \$ | 2,969.00 |
| 1 | MN45BA00 | SIREN SPEAKERS, CAST PRODUCTS SAD4319 & SAP4319 FOR FORD E-SERIES CHASSIS' (PAIR) | \$ | 1,042.00 | \$ | 1,042.00 |

O ELECTRICAL, NON EMERGENCY LIGHTING

| | | | | | | |
|---|----------|---|----|--------|----|----------|
| 4 | OM25AA00 | SIDE SCENE LIGHTS, 900 SERIES, LED, NEW GRADIENT OPTI-SCENELIGHT, SURFACE MOUNT | \$ | 670.00 | \$ | 2,680.00 |
| 1 | OM26LR11 | REPLACE THE CURRENT LOADING LIGHTS IN THE REAR LIGHT BAR TO THE NEW LR-11 LED LIGHTS. | \$ | 595.00 | \$ | 595.00 |
| 2 | OSP00001 | SPECIAL INSTRUCTION: REPLACE 700 SERIES K LIGHT LENS WITH NEW RED LENS | \$ | 71.00 | \$ | 142.00 |
| 2 | OSP00002 | SPECIAL INSTRUCTION: REPLACE 600 SERIES B/T/T LIGHT LENS | \$ | 74.00 | \$ | 148.00 |
| 4 | OSP00003 | SPECIAL INSTRUCTION: REPLACE 600 SERIES TURN SIGNAL LENS | \$ | 74.00 | \$ | 296.00 |
| 2 | OSP00004 | SPECIAL INSTRUCTION: REPLACE 600 SERIES REVERSE LIGHTS WITH NEW SUPER LED LIGHTS | \$ | 206.00 | \$ | 412.00 |

P ELECTRICAL POWER

| | | | | | | |
|---|----------|---|----|----------|----|----------|
| 1 | PAL10000 | NEW EPROM - FOR CHANGEOVER: INCLUDES ALL PROGRAMMING FOR NEW CHASSIS AND ANY REVISIONS TO THE ORIGINAL SPECIFICATION SPECIAL REQUEST THAT MODULE DISCONNECT CAN BE ACTIVATED WITHOUT THE VEHICLE RUNNING, (BATTERY MUST BE TURNED ON). ALSO PROGRAM SIDE LIGHT TO OPERATE WITH SWITCH AND NOT TURN OFF WHEN DOOR ARE OPENED AND CLOSED. | \$ | 2,500.00 | \$ | 2,500.00 |
| 1 | PAL01A00 | BATTERY SWITCH: STANDARD OPERATION, COLE HERSEY | \$ | 71.69 | \$ | 71.69 |
| 1 | PAL03D00 | INSTALL NEW BATTERY CABLES - STANDARD | \$ | - | \$ | - |
| 1 | PAL38E00 | SHORELINE, 20 AMP SUPER AUTO EJECT | \$ | 389.10 | \$ | 389.10 |
| 1 | PAL38P00 | SHORELINE COVER (TO MATCH PAINT SCHEME)WHITE | \$ | 28.00 | \$ | 28.00 |
| 1 | PL22C000 | INSTALL WHELEN PAR16 LED STEP WELL LIGHT. INSTALL IN STANDARD STEP WELL LOCATION. (EACH) | \$ | 87.50 | \$ | 87.50 |
| 2 | PL23B000 | CAB CEILING LIGHTS, COMBINATION WHITE/RED LED: TWO (2) E06-LS0R-1 LED DOME LIGHTS SHALL BE FLUSH MOUNTED INTO THE CAB HEADLINER. EACH LIGHT SHALL HAVE AN INDIVIDUAL ACTIVATION SWITCH. | \$ | 130.42 | \$ | 260.84 |



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| | | | | | | |
|---|----------|---|----|--------|----|--------|
| 1 | PL24T000 | LAMP TIMER: 15 MINUTE DIAL TIMER | \$ | 300.44 | \$ | 300.44 |
| 1 | PL24TW00 | RUN WIRING FOR TIMER LISTED ABOVE | \$ | 135.00 | \$ | 135.00 |
| 4 | PL24WLED | UTILITY LIGHTS, THINLITE LED716XLP, 24.00" LONG, (REPLACE EXISTING FLUORESCENT LIGHTS) (EACH) | \$ | 181.00 | \$ | 724.00 |
| 5 | PL27CA00 | PATIENT CEILING DOME LIGHTS: WHELEN LED, REPLACE EXISTING HALOGEN LIGHTS (EACH) | \$ | 168.00 | \$ | 840.00 |
| 1 | PSP00002 | CHECK INVERTER FOR PROPER OUTPUT AND OPERATION AND ADVISE | \$ | - | \$ | - |
| 1 | PSP00004 | REPORT LIGHT: INSTALL A SURFACE MOUNT KINEQUIP 621224W 12V, 12.00" 24 LED REPORT LIGHT. INSTALL IN STANDARD INHALATION AREA LOCATION. | \$ | 49.94 | \$ | 49.94 |

Q HEATING, AIR CONDITIONING AND INTERIOR ENVIRONMENT

| | | | | | | |
|---|----------|---|----|----------|----|----------|
| 1 | QH29A000 | NEW HEAT/AC UNIT WITH BRUSHLESS MOTOR, INCLUDES TIE-IN KIT-HOSELINE | \$ | 1,888.72 | \$ | 1,888.72 |
| 1 | QL470000 | CARBON MONOXIDE DETECTOR | \$ | 172.00 | \$ | 172.00 |

R CAB CONSOLE AND COMMUNICATION

| | | | | | | |
|---|----------|--|----|--------|----|----------|
| 1 | RJ05A000 | FRONT RADIO CONSOLE: REMOVE EXISTING CARPET AND APPLY RHINO-LINING (OR SIMILAR) TO CAB CONSOLE. (COLOR: BLACK) | \$ | 831.00 | \$ | 831.00 |
| 2 | RJ06AT00 | TRANSFER RADIO HEAD(S) TO NEW CONSOLE | \$ | 500.00 | \$ | 1,000.00 |
| 1 | RJ06BT00 | TRANSFER RADIO HEAD TO NEW INHALATION PANEL | \$ | 250.00 | \$ | 250.00 |
| 1 | RJ071000 | TRANSFER RADIO CABLES AND HEADS | \$ | 200.00 | \$ | 200.00 |
| 1 | RJ080000 | RADIO POWER AND GROUND WIRES | \$ | 75.00 | \$ | 75.00 |

T OXYGEN AND SUCTION

| | | | | | | |
|---|----------|--|----|----------|----|----------|
| 1 | TN01TD00 | INSTALL TANK AND LINE PRESSURE TRANSDUCERS FOR READOUT AND ALARM IN ELECTRONICS. INSTALL NEW REGULATOR | \$ | 1,200.00 | \$ | 1,200.00 |
|---|----------|--|----|----------|----|----------|

U LETTERING

| | | | | | | |
|---|----------|---|----|----------|----|----------|
| 1 | UOSPD010 | LETTERING AND GRAPHICS: DEALER SUPPLIED AND INSTALLED TO MATCH EXISTING FLEET SCHEME. | \$ | 2,800.00 | \$ | 2,800.00 |
|---|----------|---|----|----------|----|----------|

Y MISCELLANEOUS

| | | | | | | |
|----|----------|--|----|----------|----|----------|
| 1 | Y0100000 | MISCELLANEOUS SHOP SUPPLIES | \$ | 400.00 | \$ | 400.00 |
| 1 | Y0100010 | CONTINGENCY FEE – TEN YEAR OR OLDER AMBULANCE, REMAINING PORTION THEREOF TO BE REFUNDED AT FINAL INVOICING. | \$ | 5,000.00 | \$ | 5,000.00 |
| 1 | Y0100020 | RETURN ALL REMOVED PARTS, INCLUDING USEABLE DOOR LATCHES, LIGHTS, ETC. | \$ | - | \$ | - |
| 1 | Y0100030 | UPON COMPLETION, THE ENTIRE VEHICLE SHALL BE CLEANED AND DETAILED TO REMOVE DUST AND DEBRIS THAT MAY HAVE ACCUMULATED DURING THE REMOUNTING PROCESS. | \$ | - | \$ | - |
| 1 | Y0100040 | HGAC FEE | \$ | 600.00 | \$ | 600.00 |
| -1 | Y0100050 | CHASSIS DISCOUNT: FORD GPC (SUBJECT TO TERMINATION OR CHANGE WITHOUT NOTICE) [FORD FIN CODE:] | | | \$ | - |
| 1 | Z0300000 | DEALER PREP/DELIVERY: INCLUDES CHASSIS PREP, MISC. SETUP | \$ | 500.00 | \$ | 500.00 |
| 1 | | FUEL, TAG, ETC. | \$ | 200.00 | \$ | 200.00 |



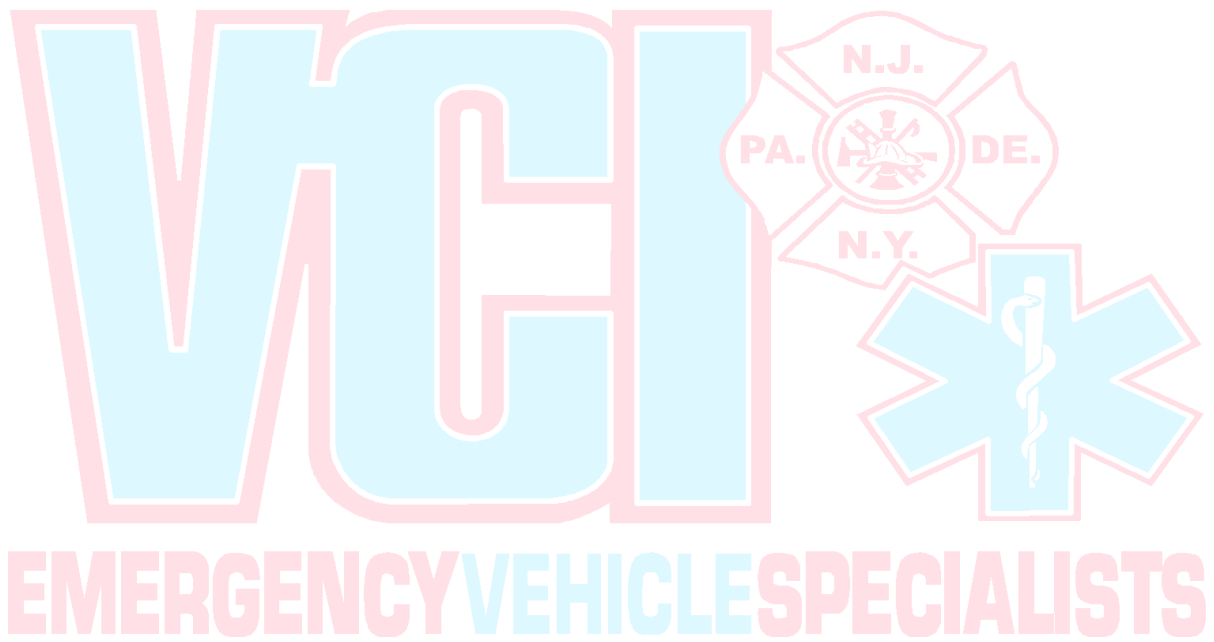
VCI Emergency Vehicle Specialists

43 Jefferson Avenue
Berlin, NJ 08009
1-800-394-2162

TOTAL

\$ 176,384.98

Remount





CONTRACT PRICING WORKSHEET
For MOTOR VEHICLES Only

Contract No.:

AM10-23

Date Prepared:

8/7/2025

Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract. As needed, delivery updates will be provided as soon as possible.

| | | | |
|-----------------|----------------------|--------------|--|
| Buying Agency: | BOROUGH OF OCEANPORT | Contractor: | VCI Emergency Vehicle Specialists |
| Contact Person: | KATE LAPORTA, CFO | Prepared By: | George Jackson |
| Phone: | 732-222-8221 | Phone: | 1-800-394-2162 |
| Fax: | | Fax: | |
| Email: | | Email: | gjackson@vciambulances.com |

| | |
|---------------------|---|
| Product Description | VCIRM0006 TYPE III REMOUNT - FORD E-450 |
|---------------------|---|

| | |
|---|-----------|
| A. Product Item Base Unit Price Per Contractor's H-GAC Contract: | 99,611.84 |
|---|-----------|

| Description | Cost | Description | Cost |
|---|-----------|--|-----------|
| CHAS031 ON SPOT CHAINS, FORD E-SERIES | 3,000.00 | CHAS014 RUNNING BOARDS, DIAMOND PLATE, GRIP S | 1,265.00 |
| PAINT001 DELUXE EXTERIOR RESTORATION | 23,200.00 | PAINT004 UPGRADE RUB RAILS IN DELUXE RESTORATION TO STAINLESS STEEL (NO LIGHT CUTOUTS) | 1,925.00 |
| PAINT007 UPGRADE FENDERS IN DELUXE RESTORATION TO STAINLESS STEEL | 1,165.96 | PAINT009 PAINT MODULE ROOF | 600.00 |
| INTER001 REPLACE PATIENT FLOOR MATERIAL | 3,500.00 | INTER010 NEW INTERIOR UPHOLSTERY (HORTON) | 3,500.00 |
| ELECT001 NEW EPROM | 2,500.00 | HVAC002 NEW HEAT/AC UNIT WITH BRUSHLESS MOTOR | 1,888.42 |
| HVAC005 CARBON MONOXIDE DETECTOR | 172.00 | MISC002 CONTINGECY FEE - TEN YEAR OR OLDER AMBULANCE | 5,000.00 |
| SIREN002 AIR HORNS, BUELL | 2,969.00 | SIREN007 SIREN SPEAKERS, CAST PRODUCTS | 1,081.60 |
| LIGHT012 SCENE/LOAD LIGHTS, 900 SERIES LED (4) | 2,600.00 | GRAPH003 GRAPHICS PACKAGE - LEVEL III | 4,000.00 |
| ELECT039 UTILITY LIGHTS, THINLITE LED716XLP, 24.00" LONG (4) | 724.00 | ELECT043 PATIENT CEILING DOME LIGHTS, WHELEN LED (5) | 1,005.00 |
| | | Subtotal From Additional Sheet(s): | 4,069.20 |
| | | Subtotal B: | 64,165.18 |

C. Customization Category Totals - Itemize below / Attach additional sheet(s) if necessary.
(Note: Customization options are "manufacturer non-standard options" which were submitted and priced in Contractor's proposal.)

| Description | Cost | Description | Cost |
|--|----------|---|-----------|
| CATEGORY 3 - PATIENT MODULE CONSTRUCTION | 5,468.00 | CATEGORY 2 - CAB | 831.00 |
| CATEGORY 6 - ELECTRICAL | 1,450.00 | Subtotal From Additional Sheet(s): | 4,258.96 |
| | | Subtotal C: | 12,007.96 |

| | | |
|--|--|----|
| Check: Total cost of Customization Categories (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). | For this transaction the percentage is: | 7% |
|--|--|----|

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

| | | | | | | |
|-------------------|---|--------------------------|------------|---|--------------------|------------|
| Quantity Ordered: | 1 | X Subtotal of A + B + C: | 175,784.98 | = | Subtotal D: | 175,784.98 |
|-------------------|---|--------------------------|------------|---|--------------------|------------|

E. H-GAC Order Processing Charge (Amount Per Current Policy)

| | |
|--------------------|--------|
| Subtotal E: | 600.00 |
|--------------------|--------|

F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

| Description | Cost | Description | Cost |
|-------------|------|--------------------|------|
| | | | |
| | | | |
| | | Subtotal F: | 0 |

| | | |
|-----------------------|---|------------|
| Delivery Date: | G. Total Purchase Price (D+E+F): | 176,384.98 |
|-----------------------|---|------------|

| B. Published Options - | | | |
|---|-------------|--|-----------------|
| (Note: Published Options are "manufacturer standard options" which were submitted and priced in Contractor's proposal.) | | | |
| Description | Cost | Description | Cost |
| CONS004 TRANSFER EXISTING RADIO HEAD(S) TO NEW CONSOLE (2) | 1,000.00 | CONS005 TRANSFER EXISTING RADIO HEAD TO NEW INHALATION PANEL | 250.00 |
| CONS006 TRANSFER EXISTING RADIO CABLES AND HEADS | 200.00 | CONS007 RADIO POWER AND GROUND WIRES | 75.00 |
| INTER015 VERTICAL GRAB RAIL INSTALLATION 2FT, ANTIMICROBIAL (3) | 405.00 | CHAS006 THROTTLE MODULE | 91.84 |
| CHAS011 NEW REAR MUD FLAPS | 190.80 | CHAS035 REVERSE ALARM | 97.34 |
| CHAS038 CHROME EXHAUST PIPE EXTENSION - GAS MOTOR | 112.00 | CHAS042 UNDERCOAT: CAB | 125.00 |
| BODY044 WIRE ELECTRICAL DOOR LOCKS INTO THE OEM CHASSIS DOOR LOCK CIRCUIT | 122.00 | ELECT020 SHORELINE, 20 AMP SUPER AUTO EJECT | 389.10 |
| ELECT036 CAB CEILING LIGHTS, COMBINATION WHITE/RED LED (2) | 260.84 | ELECT038 LAMP TIMER: PROGRAMMABLE | 300.44 |
| MISC001 SHOP SUPPLIES | 400.00 | ELECT048 REPORT LIGHT, LED | 49.84 |
| | | Subtotal | 4,069.20 |

| C. Customization Category Totals - Itemize below / Attach additional sheet(s) if necessary. | | | |
|--|-------------|--------------------------------------|-----------------|
| Description | Cost | Description | Cost |
| CATEGORY 8 - EMERGENCY WARNING | 3,908.96 | CATEGORY 4 - PATIENT MODULE INTERIOR | 350.00 |
| | | Subtotal | 4,258.96 |

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 APPROVING AN INTERLOCAL SERVICES AGREEMENT WITH THE OCEANPORT BOARD OF
 EDUCATION TO PROVIDE GROUND MAINTENANCE AND SNOW REMOVAL SERVICES**

**Resolution #2025-225
 08/21/2025**

WHEREAS, the "Shared Services and Consolidation Act" at N.J.S.A. 40A:65-1 et seq. (The "Act") allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, the Oceanport Board of Education (the "Board") has the need for lawn mowing and snow plowing services in connection with Board related properties, with the exception of the walkways of school properties; and

WHEREAS, the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40:65-1 Et. Seq. authorizes joint activities among governmental agencies and was enacted with the intent to facilitate and promote Inter-local Service Agreements; and

WHEREAS, the Borough of Oceanport (the "Borough") has the personnel to perform the lawn mowing and snow plowing services and the willingness and ability to enter into an inter-local agreement with the Board to do such work; and

WHEREAS, the Borough has been performing these services for the Board of Education since 2008 and both parties have found the Agreement to be beneficial.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the Borough of Oceanport and the Oceanport Board of Education that they hereby enter into an inter-local services agreement.

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-225 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**INTER-LOCAL AGREEMENT BETWEEN THE BOROUGH OF OCEANPORT AND THE
OCEANPORT BOARD OF EDUCATION
FOR GROUNDS MAINTENANCE AND SNOW PLOWING SERVICES**

THIS AGREEMENT made the day of August 2025, by and between the **BOROUGH OF OCEANPORT** and the **OCEANPORT BOARD OF EDUCATION**

WHEREAS the Oceanport Board of Education (the "Board") has the need for lawn mowing and snow plowing services in connection with Board related properties, with the exception of the walkways of school properties; and

WHEREAS, the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40:65-1 Et. Seq. authorizes joint activities among governmental agencies and was enacted with the intent to facilitate and promote Inter-local Service Agreements; and

WHEREAS, the Borough of Oceanport (the "Borough") has the personnel to perform the lawn mowing and snow plowing services and the willingness and ability to enter into an inter-local agreement with the Board to do such work; and

WHEREAS, the Borough has been performing these services for the Board of Education since 2008 and both parties have found the Agreement to be beneficial;

NOW, THEREFORE, IT IS HEREBY AGREED by and between the Borough of Oceanport and the Oceanport Board of Education that they hereby enter into an inter-local services agreement with each other as follows:

1. The Borough shall provide for lawn mowing and snow plowing services in connection with Board related properties, with the exception of the walkways of school properties, for a cost of Forty-Six Thousand Eight Hundred Dollars (\$47,736.00) annually, with one half of payment due September 1st and the second half of payment due January 1st of each year. The Borough shall invoice the Board in advance of the payment due date.
2. The Borough reserves the right to request compensation of \$40 per hour per person for any a-la-carte work they are asked to perform beyond the scope of lawn mowing and snow removal. Any work of this nature must be communicated to the Oceanport School Superintendent or Business Administration via email. Work of this nature cannot be performed without written approval in email from the Oceanport School Superintendent or Oceanport Business administrator.
3. The Borough may request that the Board purchase equipment for the ground's maintenance and snow plowing. Should the Board agree, the Board shall purchase said equipment. The Borough shall be responsible to utilize, store, service and maintain the equipment at its sole cost and expense. The cost of the equipment paid for by the Board shall be deducted from and made in lieu of a portion or all of the payments due to the Borough in paragraph 1. The equipment shall remain the property of the Board during the term of this agreement and any extension thereof. Upon termination of this agreement or any extension thereof, the equipment shall be transferred to the Borough for consideration of the payment of \$100.00.
4. The Borough agrees to defend, indemnify, and hold harmless the Oceanport Board of Education and/or its members, agents, servants or employees or other representatives from all liabilities,

claims, physical injury, bodily injury, damages, losses, and expenses, including reasonable attorneys' fees that may arise out of and/or in connection with the Borough's use, storage, service, and maintenance of the equipment purchased in paragraph 2. This indemnification agreement's scope of coverage shall include, but not be limited to, bodily injuries suffered by Borough employees, Board employees and/or any other persons

5. In accordance with N.J.S.A. 18A:18A-45, at the end of the term of this agreement, the Board shall sell the equipment to the Borough for \$100, which shall be considered good and valuable consideration for such sale.

6. This agreement shall commence on July 1, 2025, and terminate on June 30, 2026, and shall be renewable for one year thereafter at the discretion of the parties. Any renewal must be made in writing and signed by both parties.

7. The parties hereby agree that each party shall release, indemnify, defend, and hold harmless the other and their respective agents, officers, and employees from any and all claims, demands, losses, expenses, attorney's fees, causes of action, judgments, lawsuits, proceedings, damages, and liability resulting and arising from the alleged or asserted negligence, reckless, or intentional act of itself, its agents, officers, and employees.

8. Both parties shall designate each other as a named insured on all insurance coverage.

9. Either party may terminate this Agreement for any reason upon sixty-days' written notice to the other. In the event of an early termination by either party for any reason, the Board shall retain ownership of any equipment purchased regardless of any offset in payment.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their respective officers duly authorized and have caused this Agreement to be dated as of the say and year written above.

ATTEST: BOROUGH OF OCEANPORT

Stephanie Kramer
Acting Borough Clerk

By: Thomas J. Tvrdik
Mayor

ATTEST: OCEANPORT BOARD OF EDUCATION

Geraldine Martinez
Business Administrator

By: Mark Patterson President

Date: _____

RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING CHANGE ORDER #1 & FINAL – COLLIERS ENGINEERING & DESIGN – 2024 ROAD PROGRAM

**Resolution #2025-226
8/21/2025**

WHEREAS, change orders are regulated by Local Finance Board Regulations (N.J.A.C. 5:30-14.4); and

WHEREAS, there is a need to amend the contract with Colliers Engineering & Design for the 2024 Road Program as stated in a letter from the Engineer dated March 12, 2025 to adjust for securing a CAFRA Permit from the DEP; and

WHEREAS, the original contract of \$114,150.00 will be increased by \$5,200.00 to reflect the adjustment for securing a CAFRA Permit from the DEP and closes out the project for an adjusted contract amount of \$119,350.00; and

WHEREAS, the Borough Council is satisfied that the requested change is necessary and that it will actually be carried out.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport as follows:

1. Change Order #1 & Final to the contract between the Borough of Oceanport and Colliers Engineering & Design is hereby approved.
2. The Mayor or Borough Clerk are hereby authorized to sign the change order on behalf of the Borough.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available in Budget Account #01-201-44-900-906 not to exceed \$21,000.00, Budget Account #01-201-44-900-909 not to exceed \$26,800.00 and Budget Account #01-201-44-900-910 not to exceed \$71,550.00 for the above referenced professional services contract.

Catherine D. LaPorta

Catherine D. LaPorta, CFO

| | | | | |
|-----------|-----|---------|---------|--------|
| Motion: | | Second: | | |
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-226 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

Client Authorization Form

Date: March 12, 2025
Client: Borough of Oceanport
Project Name: Hiawatha Avenue Bulkhead Replacement
Task Name: Individual CAFRA Permit
Project No.: OPB0192

We request your review and authorization of services as outlined below in order to proceed:

Services requested by: NJDEP

Description of service contract scope:

Colliers Engineering & Design, Inc. (DBA Maser Consulting) proposes to provide the following service(s):
CED submitted a CAFRA General Permit No. 10 to reconstruct a legally functioning bulkhead in accordance with the standards described in the Coastal Zone Management Rules (N.J.A.C. 7:7-1.1 et. seq.). This will include preparation of an Environmental Impact Statement/Compliance Statement (EIS/CS). The EIS/CS will include environmental assessment and compliance with those applicable policies contained within the Rules of Coastal Zone Management (N.J.A.C. 7:7-1.1 et seq.).

During NJDEP review they determined that since a few minor sections of the bulkhead were no longer present it was no longer considered "functioning" and the only option was to apply of an Individual Permit and relocate the new bulkhead above the Spring High Tide Line

The Business Terms and Conditions of the original contract shall still apply.

Services outlined above shall be invoiced:

- Per diem/hourly
 Lump sum

Payment terms are NET30 of receipt of invoice.

Estimated Budget = \$ _____

Fee = \$ 5,200.00

I (we) hereby authorize the services to proceed as outlined above:

Client Authorization Form prepared by:

Signer's Name (Print)

William White III

Project Manager's Name (Print)

Signature

Date


Project Manager's Signature

3/12/2025

Please sign the form where indicated & email or mail to Colliers Engineering & Design for our records.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING AN AMENDMENT AND ONE YEAR EXTENSION OF THE AGREEMENT BETWEEN
MONMOUTH UNIVERSITY AND THE BOROUGH OF OCEANPORT TO CONDUCT ROWING ACTIVITIES
AT BLACKBERRY BAY PARK**

**Resolution #2025-227
08/21/25**

WHEREAS, the Borough of Oceanport entered into an Agreement with Monmouth University pursuant to Ordinance #1079 which resulted in an agreement by and between the Borough of Oceanport and Monmouth University and Monmouth University Athletic Department, dated September 8, 2023 and expiring on September 1, 2024; and

WHEREAS, the terms of the Agreement provide for a one year agreement with two 1-year extensions upon mutual agreement of the Parties; and

WHEREAS, Monmouth University has expressed desire to continue with use of the facilities and to exercise the second one-year extension of the Agreement; and

WHEREAS, Resolution #2024-207, which authorized the first of two one-year extensions, was approved on August 15, 2024; and

WHEREAS, terms of the Agreement will remain unchanged with the exception of the rowing periods of Spring and Fall shall be expanded to year round use; and to exercise the second one-year extension of the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the Borough of Oceanport does hereby approve the second 1-year extension of the Agreement with Monmouth University and Monmouth University Athletic Department under the same terms with the exception of the rowing periods of Spring and Fall shall be expanded to year-round, 12 months, for the period commencing September 1, 2025 through August 31, 2026.

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide a certified copy of this Resolution to Monmouth University, the Borough Administrator, Public Works Superintendent, Recreation Coordinator and Chief Financial Officer notifying of the Borough's decision.

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-227 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT AWARDING A CONTRACT TO
COLLIERS ENGINEERING & DESIGN FOR ENGINEERING SERVICES RELATED TO
PROPOSAL DATED JULY 10, 2025 FOR FMERA – 400 AREA PARALLEL BUILD (NEW 4.16 Kv
OVERHEAD DISTRIBUTION LINE PURSUANT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE BOROUGH OF OCEANPORT AND THE FORT MONMOUTH ECONOMIC
REVITALIZATION AUTHORITY (FMERAJ)**

Resolution #2025-228
8/21/2025

WHEREAS, the Borough Council adopted Resolutions #2025-207 authorizing a Memorandum of Understanding (MOU) with the Fort Monmouth Economic Revitalization Authority (FMERA) where the Borough of Oceanport will provide engineering and related services for FMERA – 400 Area Parallel Build for construction administration and construction inspection services of a new 4.16 kV overhead distribution line for FMERA to reroute the existing line that currently shares utility poles with the JCP&L distribution line along Oceanport Avenue in the in the Oceanport section of Fort Monmouth; and

WHEREAS, pursuant with Resolution #2025-207, an MOU specific to the services required for the FMERA – 44 Area Parallel Build was approved; and

WHEREAS, the services to be provided are deemed to be "professional services" pursuant to the Local Public Contracts Law (N.J.S.A. 40:A 11-1, et seq.) and;

WHEREAS, the Local Public Contracts Law authorizes the awarding of a Contract for "professional services" without public advertising for bids, provided that the Resolution authorizing the Contract and the Contract itself, are available for public inspection in the Office of the Borough Clerk and that notice of the awarding of the Contract is published in a newspaper of general circulation in the Municipality; and

WHEREAS, Colliers Engineering & Design has submitted a proposal dated July 10, 2025 for provision of the requested services; and

WHEREAS, having considered the matter in concert with FMERA, the Borough now wishes to authorize the Borough Engineer, Colliers Engineering & Design to perform the engineering services for the proposal dated July 10, 2025 for an amount not to exceed \$32,558.00 and;

WHEREAS, funds are available for said services as indicated by the below Certification of Funds,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport has awarded a Professional Service Contract to Colliers Engineering & Design as Borough Engineer for 2025 and the work to be performed will be consistent with their existing contract and the Colliers proposal dated July 10, 2025 for engineering services related to the Borough's MOU with FMERA for the FMERA – 44 Area Parallel Building.
2. That authorization is granted for an amount not to exceed \$32,558.00 pursuant with the MOU with FMERA.
3. That the Borough Clerk shall publish a notice of the award in the Two River Times and the resolution and contract shall remain on file in the Borough Clerk's office.
4. That a certified copy of this resolution shall be provided to FMERA's Executive Director, the Borough Administrator, the Borough Engineer and the Chief Financial Officer.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available subject to the State's acceptance of Resolution #2025-207 to amend the budget for an item of revenue not anticipated, not to exceed \$32,558.00 for the above referenced professional services contract.

Catherine D. LaPorta, CFO

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-228 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025.

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

July 10, 2025

VIA EMAIL

Mayor and Council Members
Borough of Oceanport
910 Oceanport Way
P.O. Box 370
Oceanport, NJ 07757

Proposal for Professional Services
FMERA – 400 Area Parallel Build
Borough of Oceanport, Monmouth County, New Jersey
Colliers Engineering & Design Proposal No.: OPB-0197P

Dear Mayor and Council Members,

Colliers Engineering & Design, Inc. is pleased to submit this proposal for Construction Administration and Construction Inspection Services of a new 4.16 kV overhead distribution line for FMERA to reroute the existing line that currently shares utility poles with the JCP&L distribution line along Oceanport Avenue. The new route will redirect the FMERA line along Riverside Avenue and Wade Avenue, reconnecting with the existing FMERA overhead distribution system at the intersection at the east gate and Oceanport Avenue.

This proposal is divided into four sections as follows:

- Section I** – Scope of Services
- Section II** – Business Terms and Conditions
- Section III** – Technical Staff Hourly Rate Schedule and Reimbursable Expenses
- Section IV** – Client Contract Authorization

The order in which the following scope of services are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Colliers Engineering & Design, Inc. (CED) to meet project schedules.

Section I – Scope of Services

Based on our conversations and information noted above, we propose to complete the following:

PHASE 1.0 CONSTRUCTION ADMINISTRATION & CONSTRUCTION INSPECTION SERVICES

We will perform the following tasks as part of the construction administration and inspection services for the project:

- Coordinate and attend a project pre-construction meeting, prepare meeting minutes and the Notice to Proceed.
- Provide minor plan changes, discussions and/or negotiations with authoritative agencies based upon actual field conditions.
- Prepare change orders, as needed.
- Provide site visits at a frequency necessary to ensure Contractor’s compliance with the Contract Documents.
- Review pre-construction videos and photographs of work in progress.
- Review shop drawings provided by the Contractor and/or provide engineering redesign if needed to adapt to actual field conditions.
- Review and monitor the construction schedule provided by the Contractor. Coordinate progress meetings as necessary with all stakeholders.
- Prepare inspection reports and regular progress reports.
- Project Closeout, including punch lists, final submittals, project certifications, etc.

Coordination with the Contractor’s schedule will ensure that construction is receiving the necessary attention during all phases of construction. In addition, CED will review and approve all payment vouchers submitted by the Contractor before they are presented to the Township for payment. As the project approaches completion, the Contractor will also be presented with a detailed punch list of the items requiring repair and/or correction.

We have prepared this proposal based upon a fourteen (14) calendar day construction contract where our team will provide a combination of part-time and full-time inspection for fourteen (14) days depending on the construction activities taking place.

Please note that CED accepts no responsibility for construction methodology utilized by the contractors and sub-contractors, including worker health and safety issues.

Phase 1.0 Hourly/Estimated Fee \$32,558.00

Schedule of Fees

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the scope of services. The approved FMERA Rate Schedule will be utilized for this task.

| Phase Name | Fee |
|--|--------------------|
| PHASE 1.0 CONSTRUCTION ADMINISTRATION & CONSTRUCTION INSPECTION SERVICES (Hourly/Estimate) | \$ 32,558.00 |
| TOTAL FEE FOR PHASE 1.0 | \$32,558.00 |

This Contract and Fee Schedule are based upon the acceptance of CED’s Business Terms and Conditions contained in Section II of this Contract. Delivery, mileage, printing and reproduction, overnight mail service and postage costs are not included in the lump sum fees and will be added to each monthly invoice. **Payment terms are NET30 of receipt of invoice.**

Exclusions and Understandings

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement:

- Construction testing services. Expenses incurred for services, equipment, and facilities not furnished by CED are charged to the Borough at cost plus, an up-charge not to exceed 25 percent of the invoice for said work.
- Printing and reproduction costs more than that contained in the contract. Such additional costs are not anticipated since contractors will be purchasing sets of the plans and technical specifications directly from this office.

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.

Section II – Business Terms and Conditions

The Business Terms and Conditions are in accordance with the yearly contract.

Section III – Rate Schedule

The 2025 Rate Schedule is on file with FMERA.

Borough Obligations

1. The Borough shall provide CED with access to files and allow relevant documents to be utilized.
2. The Borough shall provide application fees for any permits that may be required for the completion of the work.

Section IV – Client Contract Authorization

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature

Date

Printed Name

Title

If you find this proposal acceptable, please sign where indicated above in Section IV, and return one signed copy to this office. Alternatively, please provide a copy of a Municipal Resolution or Purchase Order approving this proposal, which shall constitute authorization. This proposal is valid until September 10, 2025.

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Sincerely,

Colliers Engineering & Design, Inc.



William H.R. White, III, P.E., P.P., CME, CPWM
Oceanport Borough Engineer

WHW/hlo

- cc: Donna Phelps, Borough Administrator (via email)
- Stephanie Kramer, Deputy Borough Clerk (via email)
- Katie LaPorta, CFO (via email)
- Regina McGrade, FMERA (via email)
- Kara Kopach, FMERA (via email)

r:\projects\m-p\opb\opb001\proposals\2025\250710_whw_tvrdik_fmERA 400 area parallel build_ca proposal.docx

**RESOLUTION OF THE BOROUGH OF OCEANPORT GRANTING A WAIVER AND
AUTHORIZING A STREET OPENING PERMIT FOR A PORTION OF MANITTO PLACE
UNDER MORATORIUM FOR THE BENEFIT OF 69 MANITTO PLACE**

Resolution #2025-229

08/21/2025

WHEREAS, property owners Katie Bohnert and Philip Madzin have requested a waiver of the street opening moratorium in order to supply natural gas services at their property 69 Manitto Place; and

WHEREAS, this portion of Manitto Place is presently under moratorium which expires in September of 2028 per the Borough Engineer; and

WHEREAS, Ms. Bohnert and Mr. Madzin have petitioned the Governing Body to grant a waiver of the moratorium; and

WHEREAS, the Borough Engineer has reviewed and recommended that should the Governing Body approve the request that the permit(s) be issued subject to the requirements of Borough Code § 331-9D et. seq. that the approval be granted conditioned upon the entire trench shall be backfilled with Dense Graded Aggregate to minimize settlement. The trench shall be patched with 6” of Hot Mix Asphalt 19M64 for a distance of 6” beyond the trench limits in all directions. After a minimum 3 month period the area shall be milled 12” beyond the excavation in all directions and overlaid with 2” of Hot Mix Asphalt 9.5M64. If there is more than one opening the areas shall be covered by a single patch with the area squared off at the direction of the Borough Engineer".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Oceanport that street opening applications for new natural gas service on behalf of 69 Manitto Place is hereby authorized based on the Borough Engineer’s recommendation and subject to the following:

1. Repair of said openings pursuant with Borough Code § 331-9D et. seq. and the recommendation of the Borough Engineer as outlined above.
2. Payment of the moratorium penalty charge pursuant with § 331-9.1 and § 331-9.2
3. 3. Payment / posting of all application fees, performance bonds, cash repair deposits and required insurance.

Motion:

Second:

| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
|-----------|-----|-----|---------|--------|
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| O'Brien | () | () | () | () |
| Salnick | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-229 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025.

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES TO COLLIERS
ENGINEERING & DESIGN FOR THE 2025 ROAD PROGRAM**

**Resolution #2025-230
8/21/2025**

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as “Borough”) having principal offices at 910 Oceanport Way, Oceanport, New Jersey 07757; and

WHEREAS, there is a need for the Borough to obtain engineering services for the 2025 Road Program; and

WHEREAS, the services to be provided are deemed to be “professional services” pursuant to the Local Public Contracts Law (N.J.S.A. 40:A 11-1, et seq.); and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a Contract for “professional services” without public advertising for bids, provided that the Resolution authorizing the Contract and the Contract itself, are available for public inspection in the Office of the Borough Clerk and that notice of the awarding of the Contract is published in a newspaper of general circulation in the Municipality; and

WHEREAS, Colliers Engineering & Design has submitted a proposal dated June 10, 2025, in the amount of \$163,120.00 and having considered the matter, the Borough now wishes to authorize the Borough Engineer, Colliers Engineering & Design to perform the engineering services for the 2025 Road Program.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport has awarded a Professional Service Contract to Colliers Engineering & Design as Borough Engineer for 2025 and the work to be performed will be consistent with their existing contract and the proposal for engineering services dated June 10, 2025, for the purpose of the 2025 Road Program
2. That the compensation associated with the proposal shall not exceed \$163,120.00.
3. That the within Resolution shall be subject to the Borough CFO confirming that funds are available for the stated purpose.
4. That the Borough Clerk shall publish a notice of the award in the Two River Times and the resolution and contract shall remain on file in the Borough Clerk’s office.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available in Budget Account #01-201-44-900-910 not to exceed \$163,120.00 for the above referenced professional services contract.

Catherine D. LaPorta
Catherine D. LaPorta, CFO

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-230 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025.

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

June 10, 2025

VIA EMAIL

Mayor and Council Members
Borough of Oceanport
910 Oceanport Way
P.O. Box 370
Oceanport, NJ 07757

Proposal for Professional Services
2025 Road Program
Borough of Oceanport, Monmouth County, New Jersey
Colliers Engineering & Design Proposal No.: OPB-0196P

Dear Mayor and Council Members,

Colliers Engineering & Design, Inc. is pleased to submit this proposal for the installation of curb and sidewalk for the off-street parking spaces along the Port Au Peck Avenue frontage of Blackberry Bay Park and rehabilitation of the following roadways:

Street

Port Au Peck Avenue
Ausable Avenue
Manitto Place
Burnt Mill Circle
Evergreen Lane

Improvement Limits

Pocano to Genessee
Entire Road
Ausable Avenue to 300' east
Entire Road
Entire Road

The proposal reflects that New Jersey Natural Gas (NJNG) will be responsible for milling and paving 50% of Burnt Mill Circle and Evergreen Lane and it is important to note that this work is not included within the current scope.

This proposal is divided into four sections as follows:

Section I – Scope of Services

Section II – Business Terms and Conditions

Section III – Technical Staff Hourly Rate Schedule and Reimbursable Expenses

Section IV – Client Contract Authorization

The order in which the following scope of services are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Colliers Engineering & Design, Inc. (CED) to meet project schedules.

Section I – Scope of Services

Based on our conversations and information noted above, we propose to complete the following:

PHASE 1.0 ROADWAY TOPOGRAPHIC SURVEY AND BASE MAP PREPARATION

Roadway Topographic Survey

Colliers Engineering & Design, Inc. will perform a roadway topographic survey of portions of the roads outlined below that are located within the Borough of Oceanport, Monmouth County, New Jersey in accordance with the standards set forth in the Laws of the State of New Jersey Statutory Reference NJSA 45:8-28(e) and more specifically, the administrative rules and regulations promulgated by the State Board of Professional Engineers and Land Surveyors and contained in N.J.A.C. 13:40-5.1.

Roadway Survey Limits:

- Ausable Place – 520 feet – from dead end to intersection with Seneca Place, 15 feet beyond curb on both sides;
- Port-Au-Peck Avenue – 950 feet - Along Blackberry Bay Park from Wyandotte Avenue to Mohican Avenue, from westerly edge of pavement to 40 feet into the park; and,
- Port-Au-Peck Avenue – 705 feet – from Pocano Avenue to Genesse Avenue, 20 feet beyond curb on both sides.

The topographic survey will include the following:

- Perform roadway records research;
- Establish on site project survey control tied to the New Jersey State Plane Coordinate System, North American Datum (NAD) 1983 adjustment, and to the North American Vertical Datum of 1988 (NAVD88);
- Set project elevation bench marks at approximate 400' – 500' interval along survey route;
- Perform field cross sections of roadway corridor at approximate 50-foot stations within the survey limits;
- Right of way, and parcel line retracement survey;
- Field survey and map visible utility hardware including inverts of accessible storm and sanitary sewer within the survey limits;

- Field survey and map existing physical features such as pavement edges, curbs, driveways, sidewalks, guide rails, buildings, tree lines, hedge rows, utility poles, mailboxes, signs, valves, storm and sanitary structures, fences, retaining wall, observed boundary evidence, and pavement markings;
- Delineate differences in paving and curb material;
- Plot elevation contours at 1' interval; and,
- Compile topographic survey map in AutoCAD Civil 3D format.

We will survey visible evidence of existing utilities within the survey limits but may not be able to confirm the existence, or actual position of all underground utilities which may be running through or servicing the subject property. The NJ One Call System prohibits the use of its service for surveying and mapping of subsurface utilities for engineering design purposes. If requested, we can enlist the services of our in-house subsurface utility engineers to investigate and mark the approximate location of subsurface utilities that may exist on the site. The fee for this additional service can be provided upon request.

For the purposes of this contract, accessible utilities shall be defined as those utilities that are visible to the naked eye at ground level and are safely accessible by foot by Colliers Engineering & Design, Inc. field survey personnel without the need for additional safety measures and/or assistance with making pipes visible, open and clear for viewing and measuring. Traffic safety protection for field survey crew, and cleaning of clogged or obstructed drain and sewer structures is **not** included in the fee for this survey. If it is determined that safety protection is required for any of the survey services performed under this contract, we will advise you of the approximate cost prior to moving forward. Such additional cost would be invoiced as a reimbursable expense pursuant to prior authorization.

Road right-of-way and property boundary lines within the survey limits will be shown based on found corner markers and record documentation (deeds, filed maps, existing surveys, etc.).

The base map for the remaining streets will be prepared from existing survey information that we currently have on file or the County GIS data and will be supplemented with field survey as needed.

Phase 1.0 Lump Sum Fee **\$26,620.00**

PHASE 2.0 CONSTRUCTION PLANS/TECHNICAL SPECIFICATIONS

Bid Documents will be prepared for the improvements to the five (5) roadways and Blackberry Bay Park curb and sidewalk along Port au Peck Avenue. A single set of plans and specifications will be prepared for the project.

- 2.1 CED will prepare plans and technical specifications for the improvements discussed in the scope of work.

The construction plan set shall consist of the following drawings:

- Cover Sheet;
- Quantities Notes, Legend and Typical Sections;
- Construction Plans;
- Soil Erosion and Sediment Control Plans and Details;
- Maintenance and Protection of Traffic (if needed); and,
- Construction Details.

In addition to preparing plans and specifications, CED will perform the following project associated activities:

- 2.2 Meet with Traffic Safety Officer to review traffic control and protection measures to be implemented during the construction phase.
- 2.3 Prepare a construction cost estimate.
- 2.4 Submit plans to utility companies having services within project limits for review and comment.
- 2.5 Prepare and submit application to Freehold Soil Conservation District for Port Au Peck Avenue Sidewalk.
- 2.6 Furnish one (1) bound copy and a PDF copy of the construction plans and technical specifications to the Borough.

Phase 2.0 Lump Sum Fee \$48,500.00

PHASE 3.0 BIDDING SERVICES

During this phase, CED will:

- 3.1 Prepare forms required for project advertisement, bid and contract execution, review, analyze, and tabulate bids, and recommend award of contract.
- 3.2 Respond to questions from prospective bidders during the review period and issue appropriate addenda to contract documents, if required.
- 3.3 Review references, qualifications and prices submitted by the low bidder, and submit a recommendation of award of contract to the Borough.

Please note that the Hiawatha Avenue Bulkhead replacement will bid separately.

Phase 3.0 Lump Sum Fee \$6,000.00

PHASE 4.0 CONSTRUCTION OBSERVATION & ADMINISTRATION

CED will perform construction observation and administration services during the period of the contract. It is anticipated that the contracts will have a total time period of three (3) months. Full-time and part-time construction observation services will be provided on an as-needed basis throughout construction activities up to and including final inspections. CED will check on the Contractor's compliance with the contract documents and provide monthly status reports and recommendations regarding payment applications. The following scope is included in this proposal:

- 4.1 Attend and chair the pre-construction meeting and prepare and distribute the minutes of that meeting.
- 4.2 Manage all submittals and develop and maintain a shop drawing log. CED shall review for approval/disapproval all shop drawings, schedules and other submittals.
- 4.3 Perform full-time and part-time construction observation services as required during construction of the proposed improvements. Construction observation services will be provided throughout the duration of construction with a full-time resident construction project manager and other personnel as required. CED shall provide observation of construction for conformance with the Contract Documents and approved shop drawings and report any deviations to the Borough and the Contractor.
- 4.4 Review and recommend for approval to the Borough, Contractor's quantities, measurements, and requests for payment on a monthly basis.
- 4.5 Maintain pertinent job records including Contract Drawings, Addenda, Change Orders, Payment Estimates, and Daily Inspection Reports.
- 4.6 Maintain copies of all files related to this project including, but not limited to, all correspondence, permits, Requests for Information, shop drawings/reviews, design modifications, payment estimates, change orders, cost estimates, inspection reports, record plans and specifications, etc.
- 4.7 Negotiate and prepare change orders approved by the Borough as required. Independent cost estimates will be prepared during review of the change orders in order to advise the Borough on the validity of the change orders.
- 4.8 Prepare a punch list of remaining work near completion of the project.
- 4.9 Prepare final estimate and closeout project as per the Contract Specifications and NJDOT requirements (where applicable).

Phase 4.0 Hourly/Estimated Fee

\$82,000.00

Schedule of Fees

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the scope of services.

| Phase Name | Fee |
|---|---------------------|
| PHASE 1.0 TOPOGRAPHIC SURVEY AND BASE MAP PREPARATION | \$ 26,620.00 |
| PHASE 2.0 CONSTRUCTION PLANS/TECHNICAL SPECIFICATIONS | \$ 48,500.00 |
| PHASE 3.0 BIDDING SERVICES | \$ 6,000.00 |
| TOTAL FEE FOR PHASES 1.0 THRU 3.0 | \$ 81,120.00 |
| PHASE 4.0 CONSTRUCTION OBSERVATION & ADMINISTRATION (Hourly/Estimate) | \$ 82,000.00 |
| TOTAL FEE FOR PHASES 1.0 THRU 4.0 | \$163,120.00 |

This Contract and Fee Schedule are based upon the acceptance of CED's Business Terms and Conditions contained in Section II of this Contract. Delivery, mileage, printing and reproduction, overnight mail service and postage costs are not included in the lump sum fees and will be added to each monthly invoice. **Payment terms are NET30 of receipt of invoice.**

Exclusions and Understandings

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement:

1. Construction testing services. Expenses incurred for services, equipment, and facilities not furnished by CED are charged to the Borough at cost plus, an up-charge not to exceed 25 percent of the invoice for said work.
2. This proposal does not include exploratory or testing services, interpretations, or conclusions related to determination of potential chemical, toxic, radioactive or other type of contaminants on site.
3. Printing and reproduction costs more than that contained in the contract. Such additional costs are not anticipated since contractors will be purchasing sets of the plans and technical specifications directly from this office.
4. Permit and application fees, which are to be paid directly by the Borough.

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.

Section II – Business Terms and Conditions

The Business Terms and Conditions are in accordance with the yearly contract.

Section III – Rate Schedule

The 2025 Rate Schedule is on file with the Borough.

Borough Obligations

1. The Borough shall provide CED with access to files and allow relevant documents to be utilized.
2. The Borough shall provide application fees for any permits that may be required for the completion of the work.

Section IV – Client Contract Authorization

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature

Date

Printed Name

Title

If you find this proposal acceptable, please sign where indicated above in Section IV, and return one signed copy to this office. Alternatively, please provide a copy of a Municipal Resolution or Purchase Order approving this proposal, which shall constitute authorization. This proposal is valid until September 1, 2025.

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Sincerely,

Colliers Engineering & Design, Inc.



William H.R. White, III, P.E., P.P., CME, CPWM
Oceanport Borough Engineer

WHW/hlo

cc: Donna Phelps, Borough Administrator (via email)
Stephanie Kramer, Deputy Borough Clerk (via email)
Katie LaPorta, CFO (via email)

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**RESOLUTION OF THE BOROUGH OF OCEANPORT
AMENDING THE COMPENSATION OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF
OCEANPORT FOR 2025**

**Resolution #2025-231
8/21/2025**

WHEREAS, pursuant to N.J.S.A. 40A:9-165, the Borough must set salaries for non-contractual officers and employees, statutory employees and elected officials not directly subject to duly adopted collective bargaining agreements by separate ordinance; and

WHEREAS, the Mayor and Council of the Borough of Oceanport adopted an Ordinance entitled “An Ordinance to Fix and Determine the Salaries of Certain Borough Officials” passed and approved on March 16, 1939, and as subsequently amended; and

WHEREAS, said Ordinance provides certain salary ranges for the positions set forth; and

WHEREAS, the Finance and Administration Committee made recommendations for the specific salaries for current employees for the calendar year 2025 as per Resolution #2025-179; and

WHEREAS, due to a clerical error, the Class I Special Law Enforcement Officer, Analis Nunez, and the School Crossing Guards, each (8) were not included in Resolution #2025-179; and

WHEREAS, the salary of the School Crossing Guards has been increased from \$9,700 to \$10,800 effective with the 2025/2026 school year.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Oceanport hereby authorizes the Borough Administrator to implement the following titles and salaries for the calendar year 2025 as appropriate.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that the Borough Clerk is hereby directed to forward a copy of this Resolution to the Chief Financial Officer, Borough Administrator and Payroll Clerk.

SECTION 1. Administration & Finance

| | | 2025 |
|------------------------------|------------------|--------------|
| Borough Administrator | Donna Phelps | \$127,000.00 |
| Deputy Borough Administrator | Kimberly Jungfer | \$ 50.00/hr |
| Deputy Borough Clerk | Stephanie Kramer | \$ 73,000.00 |
| Deputy Borough Clerk | Kathleen Cassidy | \$ 53,000.00 |

SECTION 2. Statutory Employees (N.J.S.A. 40A:9-165)

| | | |
|-------------------------|-------------------|--------------|
| Chief Financial Officer | Catherine LaPorta | \$132,000.00 |
| Tax Assessor | John Butow | \$ 66,000.00 |
| Tax Collector | Jason Sutton | \$ 66,168.75 |
| Borough Clerk | Jeanne Smith | \$ 97,000.00 |

SECTION 3. Department of Public Works

| | | |
|--|------------------|--------------|
| Superintendent | Steven Briskey | \$ 76,593.75 |
| Assistant Foreman | Jorge Segura | \$ 65,000.00 |
| Administrative Assistant, Public Works | Kelly O'Toole | \$ 55,000.00 |
| Laborer 1 | Michael Natale | \$ 55,000.00 |
| Laborer 1 | Oscar Montenegro | \$ 47,000.00 |
| Laborer 1 | Daniel Swoope | \$ 40,000.00 |
| Labor – Hourly | Wes Sherman | \$ 30.00/hr. |
| Labor – Hourly | John Carroll | \$ 30.00/hr. |
| Labor – Hourly | Demetrio Zarate | \$ 30.00/hr. |
| Labor – Hourly | Robert Berg | \$ 25.00/hr. |
| Labor – Hourly | Jared Carroll | \$ 21.00/hr. |
| Labor – Hourly | Mauro Baldanza | \$ 30.00/hr. |
| Labor – Hourly | Sal Lagrotteria | \$ 21.00/hr. |

| | | |
|----------------|----------------------|--------------|
| Labor – Hourly | Zak Jensen | \$ 21.00/hr. |
| Labor – Hourly | Shane Carroll | \$ 25.00/hr. |
| Labor – Hourly | Steve Tagerty | \$ 25.00/hr. |
| Labor – Hourly | Kyle Crochet | \$ 25.00/hr. |
| Labor – Hourly | Christopher Petrillo | \$ 25.00/hr. |

SECTION 4. Municipal Court

| | | |
|----------------------------|----------------------|--------------------|
| Municipal Court Judge | John Patti | \$ 21,381.00 |
| Municipal Prosecutor | James Butler | \$ 13,870.00 |
| Court Administrator | Lesley Kirchgessner | \$ 92,000.00 |
| Deputy Court Administrator | Gianna Tafuri | \$ 52,100.00 |
| Deputy Court Administrator | Gianna Tafuri | \$ 75.00/call out |
| Administrative Assistant | Catherine A. Parrino | \$ 30.00/hr. |
| Violations Clerk | Sharon O’Conner | \$ 45,000.00 |
| Public Defender | Kevin Moriarity | \$200.00/Defendant |
| Public Defender | David Gardener | \$200.00/Defendant |

SECTION 5. Recreation and Education.

| | | |
|------------------------|----------------|--------------|
| Recreation Coordinator | Kelle Burrough | \$ 60,000.00 |
| Library Aide | Arlene Welch | \$ 15.49/hr. |

SECTION 6. Planning &

| | | |
|--|--------------------|--------------|
| Development Planning Board | Jeanne Smith | \$ 18,215.00 |
| Secretary | | |
| Acting Planning Board Secretary | Stephanie Kramer | \$ 5,000.00 |
| Construction Official | Michael Thulen | \$132,762.50 |
| Assistant Construction Official | Django Wieggers | \$ 26,041.87 |
| Building Sub Code Official | Django Wieggers | \$ 26,041.87 |
| Building Inspector | Anthony Montagna | \$ 47.00/hr. |
| Electrical Sub Code Official | Michael Horton | \$ 58.00/hr. |
| Electrical Inspector | Thomas Klich | \$ 47.00/hr. |
| Fire Sub Code | Django Wieggers | \$ 12,928.39 |
| Acting Fire Sub Code/Fire Inspector | Anthony Vecchio | \$ 55.00/hr. |
| Fire Inspector | David Olsen | \$ 45.00/hr. |
| Plumbing Sub Code Official | John Palmer | \$ 60,000.00 |
| Plumbing Inspector | Michael Verange | \$ 47.00/hr. |
| Plumbing Inspector | Donald Baldwin | \$ 47.00/hr. |
| Technical Assistant to Construction Official | Carolyn Eckart | \$ 81,700.00 |
| Technical Assistant to Construction Official | Barbara Anselmi | \$ 53,105.00 |
| Technical Assistant to Construction Official | Jessica Fornarotto | \$ 55,000.00 |
| Housing Inspector | Timothy Griffin | \$ 8,521.31 |
| Code Enforcement Officer | Timothy Griffin | \$ 10,651.63 |
| Zoning Officer | Michael Thulen | \$ 7,150.00 |

SECTION 7. Board of Health

| | | |
|------------------|-------------------|-------------|
| Registrar | Jason Sutton | \$ 2,022.53 |
| Deputy Registrar | Catherine LaPorta | \$ 577.54 |
| Secretary | Jason Sutton | \$ 618.32 |

SECTION 8. Emergency Management

| | | |
|----------------------------------|----------------|------------|
| Emergency Management Coordinator | Mauro Baldanza | \$6,391.00 |
|----------------------------------|----------------|------------|

SECTION 9. Clerical

| | | |
|--|-----------------|--------------|
| Administrative Assistant, Clerk’s Office | Kim Parent | \$ 30.00/hr. |
| Administrative Assistant, Construction | Renee Dalton | \$ 23.00/hr. |
| Administrative Assistant, Finance | Val Grigorian | \$ 48,500.00 |
| Administrative Assistant, Finance | Jason Sutton | \$ 10,000.00 |
| Administrative Assistant, Zoning | Carolyn Eckart | \$ 7,150.00 |
| Administrative Assistant, Tax Collector | Bobby Connors | \$ 10,750.00 |
| Administrative Assistant, Recreation Coordinator | August Zilincar | \$ 18.00/hr. |

SECTION 10. Public Safety

| | | |
|--|---------------------|---------------------|
| Chief of Police, Contractual | Gary Grimes | \$171,570.00 |
| Administrative Assistant, PD Records Clerk | Analís Nunez | \$ 58,191.00 |
| Class III Special Law Enforcement Officer | James Gomez | \$ 37.00/hr. |
| Class II Special Law Enforcement Officer | Steven Markos | \$ 22.50/hr. |
| Class II special Law Enforcement Officer | Alexander Boyce | \$ 22.50/hr. |
| Class I Special Law Enforcement Officer | Analís Nunez | \$ 15.00/hr. |
| School Crossing Guards, each (8) | | \$ 10,800.00 |

SECTION 11: Casual Labor

SECTION 12: Fire Prevention Bureau

| | | |
|---------------|-----------------|-------------|
| Fire Official | Timothy Griffin | \$31,000.00 |
|---------------|-----------------|-------------|

SECTION 13. Elected Officials

| | | |
|--------------------------------------|--|-------------|
| Mayor | | \$ 0.00 |
| Councilpersons Elected Post 2006 (5) | | \$ 0.00 |
| Councilpersons Elected Pre-2006 (1) | | \$ 1,500.00 |

| | | | | |
|-----------|---------|-----|---------|--------|
| Motion: | Second: | | | |
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrđik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-231 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A CONTRACT FOR TENNIS COURT REPAIRS AT COMMUNITY CENTER
PARK THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY
COOPERATIVE PRICING SYSTEM**

**Resolution #2025-232
8/21/2025**

WHEREAS, the Borough of Oceanport is a party to a cooperative purchasing agreement with the Educational Services Commission of New Jersey, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10, and

WHEREAS, the Local Public Contracts Law authorizes a municipality to acquire goods and services through a duly formed cooperative purchasing system without advertising for bids, and

WHEREAS, the tennis court at Community Center Park are in need of repair; and

WHEREAS, the Educational Services Commission of NJ has awarded a contract to MRC, Inc., 2130 Route 35, Sea Girt, NJ 08750 (ESCNJ Contract #ESCNJ 24/25-01) and the Borough desires to engage MRC, Inc. for the tennis court repairs at Community Center Park pursuant with the proposal dated August 13, 2025, in the amount of \$6,2550.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the award of a contract to MRC, Inc. through the Educational Services Commission of NJ (ESCNJ Contract #ESCNJ 24/25-01) for a total amount not to exceed \$6,225.00 is hereby authorized.

BE IT FURTHER RESOLVED that the within Resolution shall be subject to the Borough Chief Financial Officer confirming that funds are available for the stated purpose.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient funds available in Account #06-270-00-500-021 (Open Space Trust) in the amount of \$6,225.00 subject to availability of funds in the Open Space Trust Fund.

Catherine D. LaPorta

CATHERINE D. LaPORTA, CFO

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-232 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025.

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING AN AMENDMENT AND ONE YEAR EXTENSION OF THE AGREEMENT BETWEEN
CHRISTIAN BROTHERS ACADEMY AND THE BOROUGH OF OCEANPORT TO CONDUCT ROWING
ACTIVITIES AT BLACKBERRY BAY PARK**

**Resolution #2025-233
08/21/25**

WHEREAS, the Borough of Oceanport entered into an Agreement with Monmouth University pursuant to Ordinance #1079 which resulted in an agreement by and between the Borough of Oceanport and Christian Brothers Academy dated September 8, 2023 and expiring on September 1, 2024; and

WHEREAS, the terms of the Agreement provide for a one year agreement with two 1-year extensions upon mutual agreement of the Parties; and

WHEREAS, Christian Brothers Academy has expressed desire to continue with use of the facilities and to exercise the second one-year extension of the Agreement; and

WHEREAS, Resolution #2024-208, which authorized the first of two one-year extensions, was approved on August 15, 2024; and

WHEREAS, terms of the Agreement will remain unchanged with the exception of the rowing periods of Spring and Fall shall be expanded to year round use; and to exercise the second one-year extension of the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the Borough of Oceanport does hereby approve the second 1-year extension of the Agreement with Christian Brothers Academy under the same terms with the exception of the rowing periods of Spring and Fall shall be expanded to year-round, 12 months, for the period commencing September 1, 2025 through August 31, 2026.

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide a certified copy of this Resolution to Christian Brothers Academy, the Borough Administrator, Public Works Superintendent, Recreation Coordinator and Chief Financial Officer notifying of the Borough's decision.

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-233 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPROVING TAX EXEMPTION FOR BRETT MCCOY**

**Resolution #2025-234
8/21/25**

WHEREAS, the owner for Block 88 Lot 6 has filed an application for exemption on taxes due to a total and permanent veteran disability, and

WHEREAS, the owner is entitled to the exemption as a result of the total and permanent veteran disability per NJSA 54:4-3.30, and

WHEREAS, the Tax Assessor has approved said application for the property where the applicant lives effective July 1, 2025 and every year the applicant is qualified,

NOW, THEREFORE, BE IT RESOLVED, the Tax Collector for the Borough of Oceanport recommends that the taxes on Block 88 Lot 6, otherwise known as 14 Sea Girt Ave., effective July 1, 2025, currently owned by Brett McCoy be canceled and therefore exempt for the duration of ownership and as long as the applicant meets all

Dated: August 2025

Interpretative Statement:

The above property owner has requested and received an exemption from taxes due to a total and permanent disability of a war veteran. Since the request was granted during the tax year and after taxes were levied on their property, I need to obtain an approved resolution dismissing a portion of the taxes for July 1, 2025 through to the end of 2025. Starting in 2026, the taxes will be exempt from the levy.

| | | | | |
|---|---|---|--|---|
| <p>Motion:</p> <p>ROLL CALL</p> <p>Deerin</p> <p>Gallo</p> <p>Keeshen</p> <p>Manna</p> <p>O'Brien</p> <p>Cooper</p> <p>Tvrdik</p> | <p>YES</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> | <p>NO</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> | <p>ABSTAIN</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> | <p>ABSENT</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> <p>()</p> |
|---|---|---|--|---|

I certify this to be a true copy of Resolution #2025-234 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING SUBMISSION OF A REVISED GRANT APPLICATION TO THE
MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR
IMPROVEMENTS AT BLACKBERRY BAY PARK**

**Resolution #2025-235
8-21-25**

WHEREAS, the Borough of Oceanport previously authorized the submission of a grant application to the Monmouth County Municipal Open Space Grant Program for improvements at Blackberry Bay Park; and

WHEREAS, the original resolution dated June 19, 2025 indicated a grant request of \$500,000; and

WHEREAS, upon review by the County, it was determined that the eligible maximum grant amount is \$388,000, based on the total project cost of \$775,000 and the requirement of a 50% municipal match, as Oceanport is not classified as an Urban Aid District; and

WHEREAS, the Borough of Oceanport remains committed to funding the required matching amount of \$388,000 and to completing the proposed project;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey, that the previously submitted application be amended to request a grant award of **\$388,000**, and that all prior actions are hereby affirmed and corrected accordingly.

| Motion: | Second: | | | |
|-----------|---------|-----|---------|--------|
| ROLL CALL | YES | NO | ABSTAIN | ABSENT |
| Deerin | () | () | () | () |
| Gallo | () | () | () | () |
| Keeshen | () | () | () | () |
| Manna | () | () | () | () |
| O'Brien | () | () | () | () |
| Cooper | () | () | () | () |
| Tvrdik | () | () | () | () |

I certify this to be a true copy of Resolution #2025-235 approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK



BOROUGH OF OCEANPORT MAYOR & COUNCIL MINUTES • WORKSHOP

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

APRIL 17, 2025 at 7:00 PM

1. **Meeting Called to Order:** Mayor Tvrdik called the meeting to order at 7:00 PM
2. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 12, 2025 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
3. **Flag Salute, Statement to the Public:** Mayor Tvrdik led attendees and members of the Council in the flag salute.

4. **Roll Call:**

| STATUS | NAME, TITLE | ARRIVED |
|-----------------|--|---------|
| PRESENT: | Councilman Richard Gallo Councilman Bryan Keeshen Mayor Thomas Tvrdik Councilwoman Patricia Cooper Councilman William Deerin | |
| ABSENT: | Councilman Michael O'Brien, Keith Salnick | |

ALSO PRESENT: Stephanie Kramer, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **Public Comment - Action Items Only:** At this time, comments are invited on action items only. Upon being recognized by the Mayor, anyone wishing to address the Governing Body, please state your name and address. No member of the public may address or question individual Governing Body members or administration. Although public participation is welcomed and encouraged, the governing body may, through the Mayor or presiding officer, terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Borough bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.

Mayor Tvrdik opened the meeting for public comment on action items only. A resident identified as Gary LaBruno of 50 Wyandotte Drive, raised two questions. His first question concerned New Jersey

American Water and the borough's noise ordinance. He inquired whether roadwork related to the water company would involve repaving every street in Oceanport. Mayor Tvrdik confirmed that all roads are scheduled to be repaved, with the exception of a small section at the north end of Algonquin. Gary's second question pertained to the potential hiring of a second Deputy Clerk. Mayor Tvrdik explained that the Borough Clerk is expected to take an unpaid leave of absence, leaving only a part-time staff member and Stephanie in the office. Due to the volume of OPRA requests, Kim Parent has been overwhelmed, and the Borough Administrator has even experienced stress-related health issues. The Mayor noted that Donna has been assisting the Clerk's office in addition to her regular duties to help manage the workload. Mayor Tvrdik then returned to the topic of New Jersey American Water and informed the public that all residents on the peninsula will be receiving postcards. He explained that the company will be installing new pipelines at their own cost, and that the materials being used will be the only ones present in the area at the time of use. Gary also asked whether the sewer company would be permitted to access the newly paved streets. Mayor Tvrdik assured him that the sewer company is not allowed to disturb the newly paved roads, and that the matter has been addressed. There were no further public comments. Mayor Tvrdik requested a motion to close the public comment portion of the meeting.

6. **Administrator's Report:** Borough Administrator Donna Phelps stated that The Borough has received the 2022 Tonnage Grant in the amount of \$8,337.76. The 2024 Tonnage Grant application is due by April 30th, and she is currently working on that submission. All members of the Governing Body, with the exception of Councilman Salnick, have completed the 2024/2025 Elected Officials Seminar. As a result, the Borough will receive a credit in the amount of \$1,750 on this year's MEL/JIF Insurance Premium. She reminded the Council that Financial Disclosure Statements are due by April 30th. It is Phelps understanding that Kim Jungfer has sent all necessary filing instructions via email. Phelps said that in the fall, she attended a Recycling Symposium and spoke with representatives from Book Drop, a local book recycling program. Their initiative aims to reduce landfill waste by partnering with recycling centers, libraries, and waste facilities. Book Drop has expressed interest in providing the Borough with a book recycling bin to be located at Borough Hall. BA Phelps stated that the company would manage bin maintenance and pickups—utilizing capacity sensors to ensure timely collection—at no cost to the Borough. They will also provide monthly or quarterly weight reports, which could assist in qualifying for grant programs, rebates, and other sustainability-related funding opportunities. She is requesting feedback from the Governing Body on whether to proceed with this project. The Governing Body agreed that this was a good idea and have their approval to proceed. Donna shared that the Borough was contacted by a High School Junior and Oceanport resident participating in Clean Ocean Action's Student Environmental Advocacy and Leadership Program. The student is interested in implementing an Adopt-a-Drain program in the Borough. Materials were submitted by Adopt A Storm Drain, an organization that supports such programs. Phelps mentioned the estimated program costs range between \$1,340 and \$1,540 for the first year, with an annual renewal cost of approximately \$540. BA Phelps added that they have reached out to both the student and Clean Ocean Action to obtain additional information, as there are some concerns that need to be addressed. The program would rely on residents to clean storm drains every two weeks. Since the drains are located in the roadway, safety measures—including proper visibility and equipment—would be essential. Additionally, Phelps continued that the Borough would likely be responsible for outreach and program administration, and we would need to evaluate the availability of resources to manage those responsibilities. She said she has discussed these concerns with OEM Superintendent Buzz, and he shares her reservations. A meeting with the student and Clean Ocean Action is being

scheduled, but at this time, it may not be feasible for the Borough to move forward with this initiative. There were no questions from the public.

- 7. **Clerk's Report:** Deputy Clerk Stephanie Kramer began by highlighting the increased workload in the Clerk's Office. She reported that Kim Parent had processed 155 OPRA requests. Additionally, the office has registered 228 dogs and 8 cats to date. Deputy Clerk Kramer noted a rise in the sale of boat permits and pickleball badges, attributing the increase to the warmer weather. She also reported an uptick in raffle license applications. Finally, she reminded everyone that the primary election is scheduled for June 10th. There were no questions from the public regarding her report.

8. **Consent Agenda:**

Resolution #2025-131 - Authorizing Payment of Bills:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Bill List 4-17-25:

Resolution #2025-132 - Approving 1st Aid Membership-Guzzi:

| | |
|------------------|---|
| RESULT: | (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Police Chief Approval Letter:

Resolution #2025-133 - Noise Exemption - NJ American Water:

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|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

NJ American Water - Early Start:

Resolution #2025-134 - Noise Exemption - Fiore Paving:

| | |
|----------------|------------------------------|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |

| | |
|------------------|---|
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Fiore Paving - Early Start:

Resolution #2025-135 - Awarding Contract to Galbraith & Son Excavation & Demolition:

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|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Colliers Bid Award - Galbraith - FMERA Bldgs. 814,815,820,822,826,830:

Resolution #2025-136 - Authorizing Contract for Fertilization Services - Natural Green:

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|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-137 - Awarding Non-Fair and Open Contract - Birds Beware:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-138 - Authorizing Competitive Contracting for a Turf Field Sports Consultant:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-139 - Authorizing the Appointment of Kathleen Cassidy as Deputy

Borough Clerk:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

9. First Reading Ordinances:

Ordinance #1106 - Amending Chapter 371 "Trees" Incorporating Stormwater Management Requirements: Councilwoman Cooper called for the introduction of Ordinance #1106 - Amending Chapter 371 "Trees" Incorporating Stormwater Management Requirements. Deputy Clerk Stephanie Kramer read the Ordinance in title only. She stated, The Borough of Oceanport County of Monmouth state of NJ amending chapter 371 trees incorporating the requirements of the boroughs NJ DEP tier one municipal storm water general permit. Councilwoman Cooper asked for a motion to approve the first reading and to hold the public hearing of the proposed ordinance at the meeting on May 1, 2025 and to advertise the same in accordance with the law. Councilman Keeshan motioned and Deerin seconded.

RESULT: Adopted (4 TO 0)

MOVER: Councilman Bryan Keeshen

SECONDER: Councilman William Deerin

AYES: Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin

NAYS: None

ABSTAIN: None

10. Second Reading & Public Hearing Ordinances:

Ordinance #1107 - Amending Chapter 284 "Peace and Good Order": Deputy Clerk Stephanie Kramer read the ordinance by title only and stated that notice of the ordinance was published in The Two River Times on April 10, 2025, in accordance with the law. Mayor Tvrdik noted that this was the second reading of the ordinance and opened the floor to the public for comment. There were no comments from the public, and this portion of the meeting was subsequently closed. A motion to adopt the ordinance was made by Councilwoman Cooper and seconded by Councilman Deerin.

| | |
|----------------|------------------------------|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |

| | |
|------------------|---|
| SECONDER: | Councilman William Deerin |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Ordinance #1108 - Amending Chapter 64 "Vehicles and Traffic":

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|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilman William Deerin |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Deputy Clerk Stephanie Kramer read the ordinance by title only. She stated that the notice was published in the Two River Times on April 10, 2025, in accordance with the law. The Mayor opened it up to the public for comments. There were none. He asked for a motion to close this portion of the meeting.

11. Municipal Budget Introduction:

Introduction and First Reading : Prior to addressing Ordinance #1109, Mayor Tvrdik turned the floor over to Chief Financial Officer Katie LaPorta for a budget update. Ms. LaPorta reported that the Finance Committee has presented a proposed budget, which includes a 1.27% overall increase. She explained that residential property assessments have risen by approximately 9%, while the borough's net taxable valuation increased by 12%. Despite these increases, the municipal tax rate will decrease by 9.75%, resulting in an estimated average savings of \$48 for residential taxpayers. Ms. LaPorta also announced that a public hearing on the proposed budget will be held at the next council meeting on May 15th. The budget will be available for public review on the borough's website, and a hard copy will be accessible at Borough Hall.

Ordinance #1109 Establishing a COLA/CAP Bank for CY2025:

| | |
|------------------|---|
| RESULT: | (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman William Deerin |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Mayor Tvrdik thanked Katie LaPorta and addressed Ordinance #1109 - Establishing a COLA cap bank for calendar year, 2025. Deputy Clerk Kramer read the Ordinance by name and Councilwoman Cooper motioned to approve the first reading and hold a public hearing at the May 15th meeting and to advertise the same in accordance with the law. Councilman Deerin seconded the motion.

Introducing & Approving the 2025 Municipal Budget: Mayor Tvrdik continued with

Resolution #2025-140 - Introducing and Approving the 2025 Municipal Budget. CFO LaPorta announced that they had to substitute sheet 45, as the original budget did not include the change order from last year. The Mayor asked if everyone had it. They did. Borough Administrator Phelps announced that it is also posted on the website, so anyone looking at the budget now, is looking at the most current up-to-date budget.

Resolution #2025-140 - Introducing and Approving the 2025 Municipal Budget :

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|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

The Mayor asked for a motion on the first reading of this and Councilman Keeshen initiated and Councilwoman Cooper seconded. It was announced as a reminder that this is just an introduction of the budget and not an approval and if they had any questions to email someone at the finance committee.

2025 Budget:

Resolution #2025-141 - Authorizing Self-Examination of 2025 Municipal Budget:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilman William Deerin |
| SECONDER: | Councilman Richard Gallo |
| AYES: | Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

12. Council Standing Committee Reports:

Councilman Deerin - Parks & Recreation: Councilman Deerin started by reminding everyone that the Spring Fest is coming up on April 26th and that it will have more than 50 vendors and that will include a farmer's market. He commented on how nice the parks look and that he is seeing more kids out in them. He asked everyone to be careful driving as the kids were on bikes and there seemed to be alot of them. Councilman Deerin brought up Blackberry Park and the renovations coming and Borough Administrator Phelps commented that as soon as the budget passes, they can move forward with that. Mayor Tvrdik inquired if the work would start in the summer or after the season, to which BA Phelps replied, she doesn't think the work will take that long, and it is state-contracted. Councilwoman Cooper asked Councilman Deerin if there was a rain date for the Spring Fest this weekend and there was, and it is on May 5th. The mayor stated that if it does rain it could compete with the other festivals happening, so they will keep an eye on it.

Councilman Gallo - Public Works & Engineering: Councilman Gallo stated he only had one topic to report, which was that this is the last month they will be taking the leaves, so if you have any in your yard, he advised residents to take them to the curb. The Mayor

commented that sticks and branches go in the trash for now. He mentioned that the Township engineer, Bill White, will be overseeing the water company doing the work in town and that they have a plan in place.

Councilman Keeshen - Public Safety: Councilman Keeshen asked that as spring approaches there are many kids out there and asked if drivers would slow down. He shared that he watches our law enforcement stopping people for excessive speed. He thanked Donna and Katie for the work they put in the budget as there was an extensive amount of emergency services for the budget planning. He shared that May 12 will be bingo night. Councilman Keeshen said that Councilman O' Brien asked to extend his thanks to Katie and Donna for getting the budget together. The Mayor mentioned that the Board of Ed meeting as been pushed to April 29th to they have time to go over the budget. He also stated that interviews were taking place to replace Mrs. Martinez for director of curriculum.

Councilman O'Brien - Finance & Administration: Absent

Councilman Salnick - Health & Human Services: Absent

Councilwoman Cooper - Planning & Development:

Council President Cooper provided an update on the Water Watch and Environmental Committees. She reported that Water Watch has resumed testing activities, and Fred Filliopone is playing a key role in getting the program back on track. The Environmental Committee has convened recently and welcomed two new members to the group.

Council President Cooper then delivered the Planning Board and Development Committee report. She informed the council that the Planning Board meeting originally scheduled for April 8th was canceled. The next meeting has been rescheduled for Wednesday, April 23rd, noting the change from the usual Tuesday schedule. Additionally, she announced that the Netflix-related meeting was also canceled, with the next session expected to take place in May.

In closing, Council President Cooper mentioned that a local Boy Scout is working toward earning a merit badge. She has spoken with his mother about the possibility of him attending a few committee meetings and participating in cleanup efforts.

13. Mayor Tvrdik's Report:

Mayor Tvrdik began his report by noting that the primary focus of his update had already been addressed during the earlier discussion regarding New Jersey American Water. He then extended his sincere thanks to all those involved in preparing the municipal budget, acknowledging their hard work and collaboration.

The Mayor expressed gratitude to the family who generously donated trees to enhance Old Wharf Park, stating that their contribution is making a meaningful impact on the community. He also commented on the recent plantings around the parking lot area, noting that the greenery will mature

beautifully in the coming seasons.

Mayor Tvrdik reported that the town received mulch for the garden beds from Mazza's, and that Builder's General supplied the materials for the construction of the individual beds. He commended Pat Joyce of Shoreview Landscaping for completing all the work on the community garden and recognized Michael Daly for donating the topsoil used in the project.

Turning to a resident's concern, Mayor Tvrdik shared that a request has been made to reconsider the town's position on backyard chickens. He remarked that perceptions around keeping chickens have evolved, and that some municipalities now permit them. He asked the council whether this was an issue they would like to revisit. Following discussion, three members expressed interest in reopening the topic for consideration at a future meeting.

Mayor Tvrdik concluded his report by extending warm wishes to all, wishing a Happy Passover and a Happy Easter before opening the floor to public comment.

14. Public Comments:

Gary LaBruno of 50 Wyandotte Avenue addressed the council with a concern regarding sump pumps discharging water into the street without proper approval from the town engineer. He specifically referenced the Harbor Point Condominium Complex, noting that he observed water on the street earlier that evening on his way to the meeting.

Mayor Tvrdik responded by stating that he would look into the matter and agreed that it makes little sense for water to be pumped into the street, especially when the proper discharge should be directed toward the waterway. The Mayor then invited Buzz, the Office of Emergency Management (OEM) Director, to speak on the issue.

Buzz confirmed that Harbor Point is supposed to have a drainage system on their property that discharges directly to the river. He also noted that Bill White is aware of the situation and acknowledged that corrective action is needed.

Mayor Tvrdik assured Mr. LaBruno and those present that he would bring the matter to the attention of the Code Enforcement Officer and the Construction Official for further investigation and resolution.

With no additional public comments, Mayor Tvrdik called for a motion to close the meeting. Councilman Keeshen made the motion, which was seconded by Council President Cooper.

15. Adjournment:

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK



**BOROUGH OF OCEANPORT MAYOR & COUNCIL
MINUTES • WORKSHOP**

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

MAY 1, 2025 at 7:00 PM

1. Meeting Called to Order:
2. Statement of Compliance with Open Public Meetings Act:
3. Flag Salute, Statement to the Public:
4. Roll Call:

| STATUS | NAME, TITLE | ARRIVED |
|-----------------|--|---------|
| PRESENT: | Councilman Richard Gallo Councilman Bryan Keeshen Mayor Thomas Tvrdik Councilwoman Patricia Cooper Councilman William Deerin Councilman Michael O'Brien | |
| ABSENT: | | |

ALSO PRESENT: Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. Public Comment - Action Items Only:

| | |
|------------------|--|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

The Mayor opened the meeting to Public Comment, Actions Items only. Resident Keith Salnick of 60 Shore Road started by asking if he was technically still a council member, to which he was told the seat is vacant and the Resolution will confirm that. Borough Attorney Andy Bayer reminded Salnick that there is an operational law that states that after you miss a certain number of meetings, the seat is deemed vacant. Salnick commented that because he was back and forth to Costa Rica because of family matters, he had dialed in and practically never missed a meeting. He continued to share that

once the bylaws were changed that he couldn't do that anymore. Keith Salnick stated that there is a lawsuit against the Borough for multiple allegations due to certain behaviors. Salnick believes that there was a coordinated effort to effectively not allow him to be involved, from the first day he was elected. He brought up the litigation he currently has against the Borough and how it has contributed to a bad reputation. Keith gave several examples in his opinion, that describe how he was being treated unfairly. They included allegations that have been dismissed due to no evidence. Salnick noted that he would check the bylaws to make sure things were done correctly. He thanked everyone and Mayor Tvrdik asked if there was anyone else for Action Items only. Mike Sikand, 34 Riverside Ave, thanked the council for their work. Being the Democratic Chair, he has never worked so well with Republicans and stated that the town has never felt so inclusive and is being so beautifully run. The Mayor thanked him. There were no more comments.

6. **Action Items:** The Mayor introduced Resolution 2025-147, Deeming the Council Seat Held by Keith Salnick Vacant. He explained that Keith Salnick was elected to the position of an Oceanport Councilman for a term from January 1, 2025, through December 31, 2025. Mayor Tvrdik stated that whereas NJSA 40A: 16-3G provides that the office of a member of the governing body shall be deemed vacant when a member of the governing body fails to attend and participate in any meeting of the governing body for a period of eight consecutive weeks without being excused from attendance by a majority of the members of the governing body at the conclusion of such period. He reminded the Council that Salnick was part of a committee to change the bylaws reflecting this, and it was adopted by them pursuant to Resolution 2024-193. The Mayor stated that the amended bylaws are consistent with state law and read as any governing body member that fails to physically attend and participate in meetings of the governing body for a period of four consecutive meetings without being excused from attendance as set forth in subsection 10A, the seat held by such governing body member shall be deemed vacant pursuant to NJSA 40A-16-3G. The Mayor mentioned that Keith Salnick was present at the January 2, 2025, reorganization meeting but has missed 7 consecutive meetings over the 13 weeks on 1-16-25, 2-6-25, 2-20-25, 3-6-25, 3-20-25, and 4-17-25 and Keith Salnick did not request to be excused. Mayor Tvrdik continued that this is what triggered the statutory requirement of having his office deemed vacant. Motion was initiated by Councilman Deerin and seconded by Councilman Gallo. After the motion was made, Councilwoman Cooper stated that she wanted to make sure the Council understood that Keith Salnick was on a committee with herself and Councilman Deerin to investigate amending the bylaws. She mentioned it was Keith Salnick's suggestion that the number of meetings allowed to be missed were changed from eight to four. Councilwoman Cooper also stated that for the record, Mr. Salnick was also derelict in his committee duties for Water Watch and Environmental to the point where the members asked for a replacement several times. Mayor Tvrdik added that in 2024, there were 22 meetings, 11 were attended live, 5 were missed and 6 were virtual. The Mayor mentioned that Keith Salnick would call in for virtual access, and he was granted it. There was one meeting when he became disruptive over the phone and the Mayor had to hang up the phone. This led to Keith Salnick sending threats about litigation to the Mayor. The Mayor reminded Keith that it was a courtesy to have him join through the cell phone and dial in. Mayor Tvrdik stated that Keith Salnick, over the course of the last two years, has threatened employees and the Borough with lawsuits and commented that he was here again doing the same. He added that Salnick had failed to develop relationships with colleagues on Council and had not held one committee meeting, attend Shore Regional High School Board of Ed meetings, library board meetings and others. The Mayor stated that 60 Shore Rd has become Keith's only concern and that there are bigger threats to the Borough that could cost millions of dollars and that is

Sea Bright's attempt to withdraw from Oceanport and Shore Regional School Systems. He commented on how Keith had not done many things he said he would do within the community and Borough. The Mayor added that Keith Salnick has made no effort to build relationships and that he isolated himself because he hasn't done the work necessary to do the right thing by the people who elected him.

Resolution #2025-147 - Deeming the Council Seat Held by Keith Salnick Vacant:

| | |
|------------------|--|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman William Deerin |
| SECONDER: | Councilman Richard Gallo |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

7. **Administrator's Report:** Borough Administrator Donna Phelps reported that it was realized late in the day that Ordinance #1109 had already been assigned to the COLA-CAP Ordinance, which was introduced at the April 17th meeting and is scheduled for second reading on May 15th. As a result, the NJ Film Ready Ordinance was renumbered as Ordinance #1110, and a revised agenda and packet were issued to reflect the change. It was also reported that the Borough received a check from the County in the amount of \$189,392.00. This payment represents the Community Development Block Grant funds awarded for improvements to the Old Wharf Parking Lot. Borough Administrator Phelps took a moment to acknowledge that the Monmouth County Commissioners have proclaimed May 4–10 as Professional Municipal Clerks Week. In recognition of this, appreciation was extended to Oceanport's Municipal Clerk team: Kim Jungfer, Stephanie Kramer, and the Borough's newest member, Katie Cassidy. The Administrator highlighted their hard work and dedication, noting that Municipal Clerks are the backbone of local government, performing essential duties such as preparing agendas, resolutions, ordinances, and minutes, managing records and elections, and assisting residents on a daily basis. Katie Cassidy was officially welcomed as Oceanport's new Deputy Borough Clerk. She has been working in a part-time capacity and will begin full-time employment on Monday, just in time for the Borough's Cinco De Mayo celebration. Lastly, Borough Administrator Donna Phelps reminded everyone about the upcoming Oceanport Spring Festival scheduled for Saturday from 1:00 PM to 5:00 PM, along with the Boujee Foodie event happening Saturday and Sunday from 12:30 PM to 7:00 PM. A free trolley will provide service between both events. Festivities will include food trucks, local makers and artisans, live music, local beverages, and family-friendly activities. Additionally, the Bikes & Beers event hosted by Birdsmouth Brewery will culminate in a celebration at the brewery with food trucks, live music, and games. Borough Administrator Phelps noted that "Oceanport is the place to be this weekend."

8. **Clerk's Report:** None.

9. **Consent Agenda:**

| | |
|------------------|---------------------------|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman William Deerin |
| SECONDER: | Councilman Richard Gallo |

| | |
|-----------------|--|
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Mayor Tvrdik asked to take Resolution #2025-145 - Resolution authorizing waiver of the Street Opening Moratorium for 23 Vreeland Place separately. He then asked for a motion on all the remaining. He returned to Resolution #2025-145 - Resolution authorizing waiver of the Street Opening Moratorium for 23 Vreeland Place and shared that the couple were present. He stated that the engineer would like to see a whole-width mill to create seams and that they need to put a gas line in, so they will have to cut the road. When the patch is made, he shared that the engineer would like the couple to be responsible for the next three years if it fails. After discussing the size and location of the patch, Councilman Deerin motioned to approve and Gallo seconded.

Resolution #2025-142 - Payment of Bills:

Bill List 5-1-2025:

Resolution #2025-143 - Authorizing an Extension of Grace Period for 3rd Quarter Taxes:

Resolution #2025-144 - Adopting an Enabling Resolution as Required by DEP Green Acres Program:

Resolution #2025-145 - Authorizing a Street Opening Permit for 23 Vreeland Place Under Moratorium:

| | |
|------------------|--|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman William Deerin |
| SECONDER: | Councilman Richard Gallo |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-146 - Authorizing an Emergency Appropriation:

10. First Reading Ordinance - Establishing the Borough as a Film Ready

Municipality: Councilwoman Cooper called for the introduction of Ordinance #2025-1110 to Establish the Borough as Film Ready. She then asked Administrator Phelps to read the Ordinance by title only. Councilwoman Cooper made a motion to approve the first reading and to hold a public hearing on the proposed at the council meeting on May 15, 2025, and to advertise in accordance with the law. Councilman Keeshen seconded.

Ordinance #1110 - Establishing the Borough as a Film Ready Municipality:

| | |
|------------------|------------------------------|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |

| | |
|-----------------|--|
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

11. **Second Reading Ordinance - Amending Chapter 371 "Trees":** Councilwoman Cooper asked Borough Administrator Phelps to read the Ordinance in title only. She explained that this was advertised in the Two River Times on April 24, 2025. Councilwoman Cooper opened the portion of the meeting to the public for comment. There were none. Councilman Gallo motioned to move the Ordinance and Councilman Keeshen seconded. While taking Roll Call, Councilman Deerin explained why he was a no for this motion by explaining in his opinion that this is a Government overreach. Councilman Gallo explained why he first voted no but is now voting yes. He stated that after sitting with the committee and adding a few changes, his vote is now a yes.

Ordinance #1106 - Amending Chapter 371 "Trees":

| | |
|------------------|--|
| RESULT: | ADOPTED (4 TO 1) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper |
| NAYS: | William Deerin |
| ABSTAIN: | None |

12. **Mayor Tvrdik's Report:** Mayor Tvrdik congratulated Dave LaPorta for being recognized as a distinguished alumni of Shore Regional High School. He then explained the process for filling a vacancy where an incumbent nominee of a political party has a specific timeframe to fill the vacancy. He shared how many days they have to fill the position and to nominate. Borough Attorney Andy Bayer said they would wait to hear from the Republican Part. Mayor Tvrdik asked the Clerk's Office to send a copy of the Resolution to them.
13. **Public Comments:** Keith Salnick of 60 Shore Rd commented that he couldn't understand while under litigation that the Mayor would speak in the way he did earlier in the meeting. Mark Patterson of 40 Issac Place commented that he would like to move on to lighter things that matter and stated that the game between the Fireman and the Cops will be on May 23rd at 6pm and wanted to invite everyone to it. He thanked Tim Griffin for helping get his certificates back on track and working with him alongside the Chairman of Public Safety. Roseann Letson of 50 Deer Path Court in Tinton Falls asked about the status of the repainting and freshening up of all the park signs around town. The Mayor responded that they had already started and one of the newest members of DPW was in landscaping and is out there beautifying the Borough. Sean Kloberg of 23 Vreeland thanked the council for approving the moratorium and allowing them to continue and thanked them for all their time and all the work they do. There were no other comments. Councilman O'Brien motioned and Councilman Keeshen seconded.

14. **Adjournment:**

| | |
|----------------|--------------------------|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |

| | |
|------------------|--|
| SECONDER: | Councilman William Deerin |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |



**BOROUGH OF OCEANPORT MAYOR & COUNCIL
MINUTES • REGULAR MEETING**

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

MAY 15, 2025 at 7:00 PM

1. **Call to Order:**
2. **Statement of Compliance with Open Public Meetings Act:**
3. **Flag Salute, Statement to the Public:**
4. **Roll Call:**

| STATUS | NAME, TITLE | ARRIVED |
|-----------------|---|----------------|
| PRESENT: | Councilman Richard Gallo Councilman Michael O'Brien Councilwoman Patricia Cooper Councilman William Deerin | |
| ABSENT: | Councilman Bryan Keeshen | |

ALSO PRESENT: Stephanie Kramer, Deputy Borough Clerk
Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik opened the meeting to Public Comment on Action Items only. There were none. Councilman O'Brien motioned to close this portion of the meeting and Councilman Deerin seconded.
6. **Discussion Item:** Mayor Tvrdik reminded the Council that Councilman Salnick's seat was deemed vacant at the last meeting, and it was the Republican Committee's duty to put together three names to put in front of the governing body and, per our letter dated May 6, 2025, Oceanport's Republican Committee has moved forward with the following names for consideration per NJSA 40A: 16-11. He stated their names as, Kara Manna, of 33 Wardell Circle, Oceanport, NJ 07757. Richard McKenna of 117 Sagamore Ave, Oceanport, NJ 07757 and Steven Briskey of 81 Manitto Place, Oceanport, NJ 07757. Council President Cooper made a nomination for Kara Manna and Councilman O'Brien seconded. The Mayor stated that they were going to have Kara Manna take a ceremonial oath of office at the next meeting, but in the meantime she could come to the Borough and be sworn in. Borough Attorney Bayer stated he would like to have the resolution pulled separately and do it after the executive session.

Council Vacancy:

Resolution #2025-154 - Appointing Kara Mana to Temporarily Fill the Unexpired Term of Councilman Keith Salnick

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

7. Administrator's Report:

Borough Administrator Phelps announced that the Borough has finally received reimbursement from the County for the Myrtle Avenue project in the amount of \$649,026.25. She noted that this has been a long-awaited reimbursement and extended her thanks to Bill White for his continued efforts in staying on top of the County to ensure the funds were received.

She reported ongoing collaboration with the Borough Clerk's Office regarding the implementation of CivicPlus, the new system being used to process meeting agendas and minutes. Borough Administrator Phelps stated that she, Stephanie, and Katie C. attended a training session on March 7th, which was very helpful. Additional training is scheduled for May 21st, which will focus on the minutes portion of the system. In the interim, Katie C. has been working on transcribing and finalizing minutes from six meetings held in 2024 that were still in the old system. The goal is to complete these by the end of the month so the Borough can discontinue the previous platform and move forward solely with CivicPlus. Borough Administrator Phelps noted that Katie is close to completing the six sets of minutes which are expected to be included on the June 5th meeting agenda.

Borough Administrator Phelps also reported that she and the Mayor attended the Monmouth Park press conference on March 6th in anticipation of their Opening Weekend, which took place on May 10th, just in time for Mother's Day. She commented on the strong sense of excitement in the room and described the event as a great success.

Borough Administrator Phelps further noted that it has been a very busy two weeks since the last Council Meeting. She expressed appreciation for being able to participate in meetings with Netflix, as well as attending the Netflix Groundbreaking Ceremony. However, she deferred to the Mayor to provide more details in his Mayor's Report.

Finally, Borough Administrator Phelps expressed her appreciation to the Clerk's Office, highlighting the leadership of Kim Jungfer, and the hard work and dedication of Stephanie, Kim, and Katie. She stated that the office is now operating at full capacity and that she is increasingly confident in turning over full responsibility to the Clerk's Office and its highly competent staff.

8. Clerk's Report: None.

9. **2025 MUNICIPAL BUDGET:** Councilman Mike O'Brien commented that the general appropriations total is \$15.1 million, which falls \$18,000 below the allowable cap. He stated that the average assessment in Oceanport rose from \$700,000 to \$838,126. He discussed the tax rates and increases throughout the years and how they are in a good position for developing creative ways to think about projects. He mentioned that they determine the estimated cost of projects and then determine how best to fund them. Councilman O'Brien continued to share that in each project they waited to execute it until they utilized all available resources, limiting the impact on the taxpayer while creating additional value. He mentioned some of the road programs, lighting at Maria Gatta Park and a few more.

Resolution #2025-148 - Authorizing a Waiver of the 2025 Budget Reading in Full:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilman William Deerin |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Ordinance #1109 - COLA-CAP CY2025 to Exceed the Municipal Budget

Appropriation Limits:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman William Deerin |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Deputy Clerk Stephanie Kramer read the Ordinance in title only. She stated the Ordinance was published in the Two River Times on May 1, 2025, in accordance with the law. It was the second reading, so at this point, Mayor Tvrdivk opened it up for public comments. There were none. Councilman O'Brien motioned to close this portion of the meeting and Councilman Deerin seconded. Councilwomen Cooper made the motion to adopt the ordinance and advertise in accordance with the law. Councilman Deerin seconded the motion.

Resolution #2025-149 - Adopting the 2025 Municipal Budget:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilman Richard Gallo |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Deputy Clerk Stephanie Kramer read the affidavit of publication, which stated, Notice of the 2025 municipal budget was published in the Two River Times on April 24, 2025, in accordance with law. CFO, Katie LaPorta, gave an overview of the budget. She stated that

Councilman O'Brien did a great job earlier in the meeting covering key points. She mentioned that they start the budget process in October/November of the previous year and get a sense of the staffing and operational needs. She spoke about how the finance committee gives support as well and that there are a lot of puzzles and moving parts that go into this. Katie LaPorta commented on how there was a decrease in the average homeowner and how the home values in the Borough have increased. The Council had no questions, so it was opened to the public for comments or questions. There were none. Councilman O'Brien motioned to close this portion of the meeting and Councilman Gallo seconded.

10. Consent Agenda:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

Mayor Tvrdik asked the Council if they had read over the Consent Agenda if there was anything they wanted to take separately. Councilwoman Cooper motioned to approve and O'Brien seconded. After the vote, Mayor Tvrdik commented that he wished the best to Kirsten, who worked in the court.

Resolution #2025-150 - Authorizing Payment of Bills:

Resolution #2025-151 - Authorizing Redemption of Tax Sale Certificate - 1194 Eatontown Boulevard:

Resolution #2025-152 - Accepting the Resignation of Kearstyn Catley:

Resolution #2025-154 - Appointing Kara Manna to Temporarily Fill the Unexpired Term of Councilman Keith Salnick:

11. First Reading Ordinances:

NONE:

12. Second Reading & Public Hearing Ordinances: Councilwoman Cooper asked Deputy Clerk Kramer to read the affidavit of publication and the proposed Ordinance by title only. Deputy Clerk Kramer stated the notice was published in the Two River Times on May 8th, 2025 in accordance with the law. The ordinance is Ordinance #1110 - Establishing the Borough as a Film-Ready Municipality, creating a new section in the Borough code titled Filming. This was the second reading so it was then opened up to the public by Mayor Tvrdik. There were none. There was a motion by Councilman O'Brien and a second by Councilman Deerin to close this portion of the meeting. Councilwoman Cooper motioned to adopt this ordinance and advertise in accordance with the law. Councilman O'Brien seconded.

Ordinance #1110 - Establishing the Borough as a Film Ready Municipality:

| | |
|----------------|-------------------------|
| RESULT: | ADOPTED (4 TO 0) |
|----------------|-------------------------|

| | |
|------------------|---|
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

13. Council Standing Committee Reports:

Councilman Deerin - Parks & Recreation: Councilman Deerin thanked the Finance Committee and Katie for their work on the budget. He reminded everyone that Monday from 5:30-7:30 is mini-golf at the Blue Grotto and that it was free to all Oceanport residents. He mentioned that the Memorial Day Parade would kick off at 9:30am and wind down at the firehouse. Councilman Deerin commented that the one complaint that still comes up is dogs not being on leashes and lack of cleaning up.

Councilman Gallo - Public Works & Engineering: Councilman Gallo commented that Port Au Peck from Pocono to Ithaca were some of the roads going out to bid since the budget passed, and they'll be done after the sewer authority completes their project. He mentioned that Burt Mill Circle and Evergreen will be paid in half by NJNG because it is going to disrupt the road. He also stated that Blackberry Bay will have a new curb and sidewalk along the road when completed. Mayor Tvrdik added on some of the work that had already been completed and mentioned he was in receipt of waivers for temporary easements and permanent easements from Bill White to put the sidewalks all along where the work will be completed. The Mayor explained that the part at Pocono that wasn't paved will be taken care of by the water company. He said they owe the Borough a half mile of paving. The Mayor commented on all the work that has been done on the streets in the Borough.

Councilman Keeshen - Public Safety: Mayor Tvrdik commented that Councilman Keeshen could not make it tonight but mentioned that he was very proud of the ticketing program with the police officers. Word is getting out, especially with the ordinance being passed for targeted enforcement zones. The Mayor commented that neighboring towns have called the Chief of Police to send the ordinance to them because it was working so well. He added that the Fire Squad and EMS are looking for new members and that Bingo is this Saturday night.

Councilman O'Brien - Finance & Administration : Councilman O'Brien thanked Katie, Donna and department heads and members of the finance committee for working so hard on the budget. He commented on how well communication is among everyone involved and his belief that speaking to the gas company, the water company and involving the homeowners when work is being done has led to efficiency within the budget. One example was holding off on paving certain blocks, so houses could be built.

Councilwoman Cooper - Planning & Development: Council President Cooper first offered her condolences to the Maida family for their recent loss of Kathy Maida, who was an integral part of the first aid squad as well as the community. Councilwoman Cooper commented that the press conference at Monmouth Park was excellent, and the event was

wonderful. She added they broke a record with attendance on Sunday. Councilwoman Cooper mentioned that Netflix had their groundbreaking ceremony and will be bringing in new jobs and using local businesses, and she believes this will help Oceanport thrive again.

14. Mayor Tvrdik's Report: Mayor Tvrdik wanted to echo the energy at the luncheon with Monmouth Park and Dennis Drazin announcing the collective efforts working with the Oceanport governing body for the development. He added that the success of Monmouth Park is the success of Oceanport. The Mayor commented that the Netflix groundbreaking ceremony was amazing and how it was great seeing everybody working together. He brought up the tax breaks and commented that with the development they will be getting another big ratable. Mayor Tvrdik mentioned that it is crunch time with Netflix, and they had multiple meetings today with the governing body and everyone involved must push hard. He added that Netflix has to do a plan amendment for Phase 1A, which has already been approved. They are looking to break up the mill building into two for esthetics purposes. The second change is backing the wall up a bit so it will have a nicer look. Mayor Tvrdik mentioned that Netflix will be in Eatontown on August 4th and 11th for Phase 1B, and they are anticipating coming back to Oceanport in September for phase 2A, which is the 400 district. He added that Netflix is set to close on December 5, 2025. He stated that the ribbon-cutting ceremony or opening date of the 4 stages that have been approved are tentatively scheduled for February 2027. He mentioned that he also attended the committee meeting for the 250 celebration and that they have some fun events planned and are tentatively looking to kick them off at the Summer's End Festival. The Mayor spoke about the new bulletin that came out. It is now in color, and it was all positive feedback, with it being seasonal and published 4 times a year. He reminded everyone that on May 23rd at 6pm they have their police department versus the fire department in a softball game. He closed his comments with condolences to the Maida family. He then opened the meeting to the public for comments.

15. Public Comments: Rosanne Letson of 50 Deer Path Court in Tinton Falls stated that the 63rd Army Band Concert will be returning on July the 2nd at 6pm at Blackberry. She mentioned bringing your own chair. She stated that the historical committee is in the process of engaging some speakers to come to Oceanport. Some will be free and some will have a fee and the topics will be historical, giving the examples of Monmouth County and the Revolutionary War. She said the first one would be September 11, and it would be the dead history speaker. Rosanne explained that the speaker visited various burial sites of individuals connected to specific topics—such as signers of the Constitution—and shared stories about their lives. There were no other members of the public with comments. Mayor Tvrdik shared that he received a letter about Netflix scouting for houses for their next projects and that everyone is going to see the action start happening around town. He asked for a motion to close the public section of the meeting. Councilman O'Brien motioned and Councilman Gallo seconded.

16. Adjourn to Executive Session:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilman Richard Gallo |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |

| | |
|-----------------|------|
| ABSTAIN: | None |
|-----------------|------|

Mayor Tvrdik stated that before they go to the executive session, the resolution is ready, so there will be no action after, so the public do not have to wait around. He then read the resolution out loud as Resolution 2025 - Resolution of the Borough of Oceanport Appointing Kara Manna to temporarily fill the unexpired term of Councilman Keith Salnick until the next general election. He explained the reason and timeframe for filling the vacant seat and added that the Oceanport Republican Committee sent a letter to the Borough Deputy Clerk dated May 9, 2025, proposing three potential candidates and that Kara Mana was best suited for the position. He stated that this resolution will become effective on May 28, 2025. Councilwoman Cooper motioned and Councilman Deerin seconded to pass the resolution. The Mayor added that Kara Manna will be sworn in by the Clerk's Office and the ceremonial swearing-in will be on June 5th. Councilman O'Brien motioned to adjourn to Executive Session and Councilman Gallo seconded.

Resolution #2025-153 - Executive Session - Open Space Acquisition:

17. Return from Executive Session:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

18. Adjournment:

Respectfully submitted,

Stephanie Kramer
DEPUTY BOROUGH CLERK



**BOROUGH OF OCEANPORT MAYOR & COUNCIL
MINUTES • WORKSHOP**

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

JUNE 5, 2025 at 7:00 PM

1. **Meeting Called to Order:**
2. **Statement of Compliance with Open Public Meetings Act:**
3. **Flag Salute, Statement to the Public:**
4. **Roll Call:**

| STATUS | NAME, TITLE | ARRIVED |
|-----------------|---|---------|
| PRESENT: | Councilman Richard Gallo Councilman Bryan Keeshen Councilman Michael O'Brien Councilwoman Patricia Cooper Councilman William Deerin Councilwomen Kara Manna Thomas Tvrdik, Mayor of Oceanport | |
| ABSENT: | | |

ALSO PRESENT: Stephanie Kramer, Deputy Borough Clerk
Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **Oath of Office Ceremony- Councilwoman Kara Manna :** Mayor Tvrdik invited Councilwoman Kara Manna's family up to the floor to support her in taking the Oath of Office. He then congratulated her.
6. **Eagle Scout Presentation- Kyle Nagy:**

Eagle Scout Kyle Nagy appeared before the Mayor and Council to present his proposed Eagle Scout project. Mr. Nagy distributed drawings and a written explanation of the project to the governing body. He explained that the purpose of the project is to enhance the appearance of the entrance and surrounding area of the community garden.

Mr. Nagy outlined his plans, which include cleaning and preparing the area, securing funding, and organizing work plans with the assistance of his troop. He estimated the total cost of the project to be approximately \$2,000. The scope of work will begin with leveling and grading the topsoil, laying down

weed barriers, and additional beautification efforts.

Mayor Tvrdik suggested that Mr. Nagy consider recognizing the original community garden volunteers by including their names on the entrance sign. The Mayor also recommended that Mr. Nagy researches plants that are deer-resistant, noting the presence of deer in the area.

The Council members expressed their full support for the project, stating that it was a fantastic idea and that they look forward to seeing the completed improvements.

7. **PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik opened the meeting to the public for comments on action items only. There were no comments from the public. A motion to close the public comment portion of the meeting was made by Councilman Deerin and seconded by Councilwoman Cooper. The motion carried.

8. **Administrator's Report:**

Borough Administrator Phelps began by welcoming Councilwoman Manna and congratulating her on her appointment. Borough Administrator Phelps stated she looks forward to working with Councilwoman Manna and encouraged her to reach out at any time for assistance.

Borough Administrator Donna Phelps reported that an additional reimbursement was received from the County in the amount of \$90,871.91 for the Myrtle Avenue Road Project. This brings the total reimbursement received from the County to just under \$740,000.

Borough Administrator Phelps further reported that the Borough received the 2025 Clean Communities Grant in the amount of \$17,863.30.

Borough Administrator Donna Phelps noted that Tim Griffin submitted a grant application to New Jersey American Water for the purchase of two cameras for the Fire Department. The grant, in the amount of \$2,250, was awarded in late May. Borough Administrator Phelps thanked Tim for his efforts.

Borough Administrator Phelps concluded by providing an update on the State Health Benefits Program, stating that it continues to experience significant challenges. A recent report from the Treasury Department projected a 26% increase in rates for Plan Year 2026, with a cumulative increase of 60% over the next four years. While the Borough did experience a rate increase under the Central Jersey Health Insurance Fund (CJHIF), it was significantly lower than the projected increases under the State plan. CJHIF remains hopeful that rates will remain stable moving forward.

9. **Clerk's Report:**

Deputy Clerk Kramer reported that garbage and recycling notices were distributed to all residents

during the month. The purpose of the notice was to remind residents of the updated pickup schedule.

She noted that both pickleball and boat ramp sales had increased, which she attributed to the recent holiday weekend.

Deputy Clerk Kramer informed the governing body that the County Clerk's Office has announced early voting for the Primary Election will take place from Tuesday, June 3rd through Sunday, June 8th. She also shared the designated hours for early voting.

Additionally, Deputy Clerk Kramer reminded residents that the Monmouth Park Borough box remains available for use at no cost and encouraged those interested in reserving it to contact the Clerk's Office.

There were no questions or comments from the governing body.

10. **Consent Agenda:** Mayor Tvrdik asked the Council if there were any items that needed to be considered separately. There were none. A motion to approve the consent agenda was made by Councilman O'Brien and seconded by Councilwoman Cooper. The motion carried.

Resolution #2025-156 - Payment of Bills:

| | |
|------------------|--|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-157 - Authorizing Class III Special Law Enforcement Officers:

| | |
|------------------|--|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-158 - Awarding a Contract to the Borja Group:

| | |
|------------------|--|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |

| | |
|-----------------|------|
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-159 - Granting a Waiver and Authorizing a Street Opening Permit
:

| | |
|------------------|--|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-160 - Appointing Anthony Montagna as Temporary Building Inspector
:

| | |
|------------------|--|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-161 - Requesting Approval for Amending the 2025 Municipal Budget For Clean Communities Funding:

| | |
|------------------|--|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-162 - Appointing Sharon O'Conner as Violations Clerk:

| | |
|------------------|--|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-163 - Authorizing Redemption of Tax Sale Cert #24-00008

:
RESULT: **ADOPTED (6 TO 0)**
MOVER: Councilman Michael O'Brien
SECONDER: Councilwoman Patricia Cooper
AYES: Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper,
 William Deerin, Kara Manna
NAYS: None
ABSTAIN: None

Resolution #2025-164 - Authorizing Redemption of Tax Sale Cert. #24-00012

:
RESULT: **ADOPTED (6 TO 0)**
MOVER: Councilman Michael O'Brien
SECONDER: Councilwoman Patricia Cooper
AYES: Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper,
 William Deerin, Kara Manna
NAYS: None
ABSTAIN: None

Resolution #2025-165 - Authorizing Preliminary Investigation of Mega Parcel to Determine if it Meets Housing and Redevelopment Criteria:

RESULT: **ADOPTED (6 TO 0)**
MOVER: Councilman Michael O'Brien
SECONDER: Councilwoman Patricia Cooper
AYES: Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper,
 William Deerin, Kara Manna
NAYS: None
ABSTAIN: None

Resolution #2025-166 - Authorizing Submittal of a Grant Application and Execution of a Grant Contract with NJ Department of Transportation:

RESULT: **ADOPTED (6 TO 0)**
MOVER: Councilman Michael O'Brien
SECONDER: Councilwoman Patricia Cooper
AYES: Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper,
 William Deerin, Kara Manna
NAYS: None
ABSTAIN: None

Resolution #2025-167 - Authorizing Bid Opportunity to be Advertised for Purchase of a Police Vehicle

:
RESULT: **ADOPTED (6 TO 0)**
MOVER: Councilman Michael O'Brien

| | |
|------------------|--|
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

11. First Reading Ordinances:

Councilwoman Cooper introduced Ordinance #1111, entitled "An Ordinance Authorizing the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Preservation Purposes." Clerk Kramer read the title of the Ordinance into the record.

Councilwoman Cooper made a motion to approve Ordinance #1111 on first reading, to schedule a public hearing for the next regularly scheduled Council meeting, and to advertise the Ordinance in accordance with the law. The motion was seconded by Councilman Keeshen. The motion carried.

Ordinance #1111 Authorizing the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Reservation Purposes

:

| | |
|------------------|--|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

12. Meeting Minutes:

6-6-24 Mayor and Council Workshop Minutes:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

9-5-24 Mayor and Council Workshop Minutes:

| | |
|------------------|--|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman William Deerin |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |

| | |
|-----------------|------|
| NAYS: | None |
| ABSTAIN: | None |

10-17-24 Mayor and Council Regular Minutes with Resolutions:

| | |
|------------------|--|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper |
| NAYS: | None |
| ABSTAIN: | None |

11-7-24 Mayor and Council Workshop Minutes:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilman William Deerin |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

11-7-24 Mayor and Council Regular Minutes:

| | |
|------------------|---|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

12-5-24 Mayor and Council Workshop Minutes:

| | |
|------------------|--|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman William Deerin |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |
| ABSTAIN: | None |

12-17-24 Mayor and Council Regular Minutes:

| | |
|------------------|--|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Bryan Keeshen |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin |
| NAYS: | None |

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|----------------------|
| ABSTAIN: None |
|----------------------|

13. Discussion Item:

Mayor Tvrdik stated that the Oceanport Code does not currently allow chickens. In light of rising poultry and egg prices, and following a resident inquiry regarding a possible code change to permit chickens, he felt it was worth having a discussion on the matter.

Councilman O'Brien stated that he had not given the topic much thought but was open to hearing arguments from both sides. He acknowledged the potential benefits of keeping chickens but wanted to be fully informed before forming an opinion.

Councilwoman Manna commented that she was generally in favor but would also like to hear perspectives from both sides. Councilwoman Cooper expressed a similar sentiment, noting her interest in learning more about both the pros and cons. Councilman Deerin stated that he did not see a compelling reason to change the existing code.

Mayor Tvrdik reiterated that he does not have a vote on the matter but shared that he is personally opposed to allowing chickens. He advised the Council that if there was interest in moving forward with a potential change, including adding specific conditions or restrictions, the discussion could be continued. He then opened the floor for public comment.

Roseanne Letson of 50 Deer Path Court, Tinton Falls, addressed the Council. She noted that Oceanport had considered this topic over 10 years ago and that she had conducted significant research at that time due to her strong opposition. Ms. Letson shared details about raising chickens and recounted a negative experience involving a neighbor who kept chickens on Branch Avenue. She expressed concern that allowing chickens might not be well-received by all residents.

Following public comment, the Council discussed maintaining the current code as is, especially in light of the fact that the resident who initially raised the issue was not present to speak. Mayor Tvrdik concluded the discussion by suggesting that the Borough could look into how neighboring municipalities are handling the issue for future consideration.

Amending Chapter 127 (Animals) and Chapter 390 (Zoning) for the Keeping of Poultry or Fowl:

14. Mayor Tvrdik's Report:

Mayor Tvrdik congratulated Councilwoman Manna and stated that he looks forward to working with her. He reminded residents that recycling collection is now every Wednesday, as noted in the Clerk's report.

The Mayor commented that the Memorial Day Parade was a great success with a strong turnout. He noted the importance of honoring those who lost their lives in service to the country and expressed

appreciation for the community's participation.

Mayor Tvrdik reported that 180 units are under construction behind the Riverwalk. Renovations have received certificates of occupancy, with only approximately 30 units remaining to be finalized. He thanked and congratulated the Building Department for their efficiency and timely work. He also welcomed the new residents and investors to the community.

The Mayor announced that Bingo will be held on Saturday night at the First Aid building, with doors opening at 6:00 p.m.

He stated that targeted enforcement zones have been effective, resulting in over 100 court dockets, with approximately 70–80 related to motor vehicle violations.

Mayor Tvrdik reminded everyone that Flag Day will be observed on Saturday, June 14. The ceremony will take place at the flagpole in Blackberry Bay Park at 10:00 a.m., during which he will deliver a dedication to Ward Coles.

15. **Public Comments:** Roseann Letson of 50 Deer Path Court in Tinton Falls reminded everyone that the 63rd Army Band Concert for free is on July 2, at 6pm at Blackberry Bay and to bring your own chairs. She stated that September 11, 2025, will be the special speaker presentation at 7pm at the Old Wharf House. The Mayor commented that the band would be playing at Old Wharf Park at 7pm that Thursday and asked if we could move the meeting up to 6pm. The council agreed. Chief Grimes was asked to come up to the mic by the Mayor to speak about any feedback with the enforcement stops. Chief Grimes stated that most individuals took it with stride, and he believes it will be a one-and-done type of situation. He then mentioned that Friday the 13th is the makeup date for the softball game between the fire department and the police. There were no more comments and this section of the meeting was closed with Councilman O'Brien making the motion and Councilwoman Cooper seconded.

16. **Adjourn to Executive Session:**

**Resolution #2025-168 - Resolution Authorizing an Executive Session, June 5, 2025-
Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege-
Affordable :**

| | |
|------------------|---|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

17. **Return from Executive Session:**

| | |
|----------------|-------------------------|
| RESULT: | ADOPTED (6 TO 0) |
|----------------|-------------------------|

| | |
|------------------|--|
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

18. Adjournment:

Respectfully submitted,

Stephanie Kramer
ACTING BOROUGH CLERK



**BOROUGH OF OCEANPORT MAYOR & COUNCIL
MINUTES • REGULAR MEETING**

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

JUNE 19, 2025 at 6:00 PM

1. **Call to Order:**
2. **Statement of Compliance with Open Public Meetings Act:**
3. **Flag Salute, Statement to the Public:**
4. **Roll Call:**

| STATUS | NAME, TITLE | ARRIVED |
|-----------------|---|----------------|
| PRESENT: | Councilman Richard Gallo Councilman Bryan Keeshen Councilman Michael O'Brien Councilwoman Patricia Cooper Councilman William Deerin Councilwomen Kara Manna Mayor Thomas Tvrdik | 6:20pm |
| ABSENT: | | |

ALSO PRESENT: Stephanie Kramer, Deputy Borough Clerk
Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik asked if any members of the public wished to comment on action items only. There were no comments. A motion to close the public comment portion of the meeting was made by Councilman O'Brien and seconded by Councilman Deerin. The motion carried.
6. **Administrator's Report:**

Borough Administrator Phelps reported that the installation of the new Thrive 450 outdoor gym at Trinity Park is scheduled for Monday, weather and contractor availability permitting. This marks the final phase of the Trinity Park Improvement Project.

She stated that she has been working in collaboration with Buzz Baldanza and Bill White over the past several years to improve the Borough's CRS (Community Rating System) classification. The Borough is scheduled to meet next week with Danielle Dehart, a CRS Specialist from Verisk, for the

CRS verification visit. This effort is further supported through the Borough's participation in the Multi-Jurisdictional Program for Public Information (MJPPPI), which has provided additional points toward improving the Borough's CRS rating.

Borough Administrator Phelps shared that she received an email from Rich Bendock thanking the Borough for placing a Port-a-John at Old Wharf Park during the months of March and April to accommodate osprey photographers. Mr. Bendock expressed appreciation for the gesture and inquired whether the service could be included in next year's budget.

Mayor Tvrdik suggested that the Borough consider establishing privacy boundaries for residents along Riverside Drive due to osprey photographers pointing cameras toward homes while taking photos. He noted that this location continues to grow in popularity each year, and he thought it was worth considering.

She also announced that the Fire Department will be hosting a First Responders Day BBQ at Monmouth Park on July 4th. Dennis Drazin has generously donated the use of the picnic area for the event. The Fire Department is extending an invitation to Borough officials, office staff, and their families. Chief Gallo has requested a head count; anyone interested in attending is asked to contact her so she may provide the Chief with the number of attendees. In closing, Borough Administrator Phelps noted that, while it's hard to believe the time has come already, she would like to take this opportunity to wish everyone a safe and Happy Fourth of July—her favorite holiday of the year.

7. Clerk's Report:

Deputy Clerk Kramer reported that Election Day proceeded smoothly and without any issues. She expressed her gratitude to all those who contributed to its successful execution. She provided an update on the community garden, noting that it continues to thrive and that only seven plots remain available. Deputy Clerk Kramer announced that the Borough now has a book recycling bin, located next to the clothing bin in the front parking lot. The bin is part of a partnership with BookDrop, an organization that rescues over one million books each month by working with communities, libraries, thrift stores, and municipalities such as Oceanport. She also announced that the townwide garage sale is scheduled for September 27th and 28th. Registration will be available online and will close on September 24th at 3:00 p.m. to allow the Clerk's Office sufficient time to compile and distribute the participant list.

8. Consent Agenda:

Resolution #2025-177, Authorizing Purchase of Car Computers from Intron Technology for IT Services and Resolution #2025-178 - Awarding a Fair and Open Contract for Architectural Services to Kellenyi Johnson Wagner were taken separately. The remaining resolutions on the agenda were approved. A motion was made by Councilman Keeshen and seconded by Councilman O'Brien. The motion carried.

Resolution #2025-169 - Payment of Bills

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|------------------|--|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-170 - Authorizing Redemption of Tax Sale Certificate #24-00015 for Block 138 Lot 14 Known as 100 Main ST:

| | |
|------------------|--|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-171 - Appointing Thomas Klich as Temporary Electrical Inspector

:

| | |
|------------------|--|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-172 - Opposing A2145 and S2373 Workers Comp Costs

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| | |
|------------------|----------------------------|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |

| | |
|-----------------|---|
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-173 - Authorizing the Borough to Apply for a 2025 Monmouth County Municipal Open Space Grant

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| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-174 - Setting Compensation for Action Camp 2025 Employees

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| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-175 - Appointing an Administrative Assistant for the Recreation Coordinator

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| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-176 - Appointing an Administrative Assistant for the Court

:

| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |

| | |
|-----------------|------|
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-177 - Authorizing Purchase of Car Computers from Intron Technology for IT Services

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| | |
|------------------|--|
| RESULT: | ADOPTED (4 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | Bryan Keeshen |

Resolution #2025-178 - Awarding a Fair and Open Contract for Architectural Services to Kellenyi Johnson Wagner

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| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | Councilman William Deerin |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-179 - Resolution Fixing Compensation for Employees and Officials for 2025

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| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-180 - 1st Aid Squad Seymore:

| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-181 - Authorizing Participation in the NJ Coast Coalition Automated Floor Alert Application:

| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-182 - Authorizing the Approval and Renewal of Liquor Licenses for 2025-2026:

| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-183 - Authorizing Change Order #1 to the Contract For Asbestos Abatement and Demolition of FMERA Buildings:

| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-184 - Resolution approving Special Event Permit for OP PTO Turkey Trot 5K:

| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-185 - Authorizing Submittal of a Grant Application and Execution of a Grant Contract with the NJ Dept of Transportation:

| | |
|----------------|--------------------------|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |

| | |
|------------------|---|
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-186 - Authorizing Change Order #1- Contract with Trinity Park Improvements:

| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-187 - Amending 2025 budget for Green Acres Grant for Blackberry Bay Park All-Inclusive Playground:

| | |
|------------------|---|
| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-188 - Authorizing the Purchase and Installation of Playground Equipment:

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| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

Resolution #2025-189 - Authorizing Purchase and Installation of New Fence Under State Contract:

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| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman Michael O'Brien |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |

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| ABSTAIN: | None |
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Resolution #2025-190 - Authorizing the Supply and Installation of Safety Surface at All-Inclusive Playground at Blackberry Bay Park:

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| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Michael O'Brien |
| SECONDER: | None |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

9. First Reading Ordinances:

NONE:

10. Second Reading & Public Hearing Ordinances:

Deputy Clerk Kramer read the affidavit of publication and the title of the proposed ordinance into the record. She stated that the notice was published in the *Two River Times* on June 12, 2025, in accordance with the law. The Ordinance Authorizes the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Preservation Purposes. Mayor Tvrdik noted that this was the second reading of the Ordinance and opened the floor for public comment on this Ordinance only. There were no comments from the public. A motion to close this portion of the meeting was made by Councilman O'Brien and Councilman Deerin. A motion to adopt Ordinance #1111 - Authorizing the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Preservation Purposes was made by Councilman Keeshen and seconded by Councilman Deerin. The motion carried. Mayor Tvrdik stated that they will be setting up a closing date with those two projects and then work with the county for the grant.

Ordinance #1111 Authorizing the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Reservation Purposes:

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| RESULT: | ADOPTED (5 TO 0) |
| MOVER: | Councilman Bryan Keeshen |
| SECONDER: | Councilman William Deerin |
| AYES: | Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

11. Council Standing Committee Reports:

Councilman Deerin - Parks & Recreation:

Councilman Deerin reported that grant funding will benefit both Blackberry Bay and Trinity Park, with improvements that the community can look forward to in the near future. He provided an update on Gatta Park, noting that the field is being transitioned from soccer use to lacrosse. He advised parents to be mindful of extreme heat conditions, as the turf can reach temperatures as high as 118 degrees, and emphasized the importance of ensuring children stay properly hydrated.

Councilman Deerin also reminded the committee that Action Camp will begin next week, which is expected to result in increased traffic throughout the area. He encouraged residents to drive cautiously and remain alert, especially near parks and recreation facilities. He further noted that flyers for the annual Summer's End celebration will be distributed shortly. The event committee will be seeking donations, including funding for the fireworks display, which remains a significant cost. This year's event will include new features such as a cornhole tournament and the best tailgate competition.

Mayor Tvrđik added that the Shore Little League will be holding their softball tournament this Saturday at Blackberry Bay Park. It was also noted that the Army Band performance is scheduled for July 2nd.

Councilman Gallo - Public Works & Engineering : Mayor Tvrđik announced that Councilman Gallo would be arriving late or may not be in attendance and proceeded to give an update on his behalf.

The Mayor informed the governing body that work had begun on Comanche Drive to install a new water service throughout Blackberry Bay Park. He noted that although the roadway was recently repaved, it is now being excavated to accommodate this infrastructure upgrade. Mayor Tvrđik stated that he had received correspondence regarding the issue and directed the Recreation Coordinator to copy and paste his response, along with providing his cell phone number to the individual should they wish to discuss the matter further.

He assured the governing body that the administration continues to closely monitor utility companies and that there is a clear outlook and plan in place for the ongoing road program.

Mayor Tvrđik also addressed a recurring issue on Adrian Drive, where a water main had broken multiple times. He reported that he informed the water utility that a patch repair would not be accepted and that the street must be restored curb to curb. He reiterated that any streets currently under a moratorium will be fully repaved, while those outside of the moratorium will receive patch repairs. The Mayor concluded by explaining that the utility companies have their plans in place for work to be completed both during and after construction, and that all affected roads will ultimately be paved accordingly.

Councilman Keeshen - Public Safety:

Councilman Keeshen extended his thanks to Chief Grimes and the department for their efforts with the speed enforcement program, noting that it has been handled very

effectively. He reminded residents that this is a high-traffic time of year and encouraged everyone to drive cautiously, particularly with children out of school for the summer.

He also reminded the public to stay hydrated due to the increasingly warm weather. Councilman Keeshen acknowledged that the Office of Emergency Management (OEM) is actively monitoring weather conditions and other ongoing situations, and he expressed his appreciation to Buzz for those efforts.

In closing, he noted that the fire department has responded to several incidents in neighboring communities and expressed gratitude that the borough has not experienced similar events.

Councilman O'Brien - Finance & Administration: Councilman O'Brien stated that he had no report at this time, noting that his busiest period concluded with the recent adoption of the municipal budget.

Councilwoman Manna - Health and Human Services : Councilwoman Manna stated she has nothing new to report but is working on it for the future.

Councilwoman Cooper - Planning & Development:

Councilwoman Cooper thanked the PTO for inviting members of the governing body to participate as guest pitchers in the "With the Ball" Tournament. She extended her congratulations to the Maple Place School Class of 2025 and the Shore Regional High School Class of 2025 on their recent graduations.

She reported that the Planning Board has been active with a number of applications. At the most recent meeting, St. Barnabas presented revised plans that included changes to parking; the application was subsequently approved. Councilwoman Cooper also noted that Alison Hall is expected to return with proposed changes, and that Netflix will be appearing before the board again in July.

She concluded by stating that the paperwork for the tree ordinance is nearly complete and will soon be ready for processing.

12. Mayor Tvrdik's Report:

Mayor Tvrdik began by echoing congratulations to the Maple Place School Class of 2025 and the Shore Regional High School Class of 2025. He commended the Flag Day ceremony held at Blackberry Bay Park, which he described as a wonderful event. During the ceremony, the flagpole was dedicated in honor of Ward Coles. The Mayor noted the strong attendance, including residents, members of the governing body, and former Mayor Cavanagh. He extended his thanks to all who contributed to the success of the event.

The Mayor took a moment to explain the proper procedure for disposing of old or tattered American flags. He reminded residents that the Borough has a designated drop box located at Borough Hall.

Flags can be brought to the Clerk's Office, where staff will direct individuals to the appropriate location.

Mayor Tvrdik shared that resident Gary Hager, of Arnold Avenue, has offered to beautify Charles Park by planting vegetation similar to recent improvements made at Old Wharf Park. Mr. Hager will complete this work at his own expense and has committed to maintaining the plantings. Additionally, the Mayor noted that Celtic Concepts had offered ideas on landscaping that included planting bayberries, dappled willows, and switchgrass. He invited any suggestions from the public or council and offered to follow up by email.

The Mayor thanked Chief Grimes and the Police Department for their continued success with the speed enforcement initiative, noting the positive impact it has had on public safety. He also extended well-wishes to the community for a safe and happy Fourth of July holiday.

Mayor Tvrdik then informed the governing body of a request from resident Terry McGee, a 16-year Oceanport resident and veteran who sustained a C6 spinal cord injury during an overseas counterterrorism deployment. Mr. McGee is seeking guidance to conduct a charity-based swim event, which would include entry and exit points within the Borough. Potential access sites under consideration include the Blackberry Bay Boat Ramp and the area known as "Secret Beach." Due to factors such as water temperature and tides, the date and time for the event have not yet been finalized. The Mayor noted that coordination with emergency services and review by the Borough Attorney would be necessary, and he asked for input from the governing body.

Chief Grimes stated that Mr. McGee primarily needs access to the water and will be accompanied by swimmers and kayakers for safety. Should the event expand in scale in the future, it would be subject to a more comprehensive approval process. The Mayor stated he would follow up via email and inform both Mr. McGee and the State Police that the event has the full support of the governing body.

The Mayor also offered condolences to the Sommer family following the passing of a family member and longtime Oceanport resident. He shared that he spoke with the individual's father-in-law and expressed interest in having him serve on a committee dedicated to the beautification of Boy Scout Park and Sommers Park once upcoming work is completed.

Borough Administrator Phelps reported that the tennis and basketball courts at Blackberry Bay Park will be closed for repairs beginning Tuesday. In response, Mayor Tvrdik stated that the Borough plans to submit a grant application to Monmouth County for a series of proposed improvements to Blackberry Bay Park. These may include replacement of the deteriorating black fence, installation of LED lighting, and the addition of dugouts for the softball field, among other enhancements.

13. **Public Comments:** Mayor Tvrdik opened the floor for public comment. Hearing none, the public comment portion of the meeting was closed following a motion by Councilman O'Brien, seconded by Councilman Keeshen.
14. **Adjourn to Executive Session:** Mayor Tvrdik announced that the governing body would adjourn to Executive Session to discuss matters related to negotiations and attorney-client privilege concerning

ongoing litigation. He noted that no formal action would be taken following the session. A motion to adjourn was made by Councilman Deerin and seconded by Council President Cooper.

**Resolution #2025-191 - Resolution Authorizing an Executive Session, June 19, 2025-
Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege-
Affordable:**

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|------------------|---|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilman William Deerin |
| SECONDER: | Councilwoman Patricia Cooper |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

15. Return from Executive Session:

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|------------------|---|
| RESULT: | ADOPTED (6 TO 0) |
| MOVER: | Councilwoman Patricia Cooper |
| SECONDER: | Councilman Richard Gallo |
| AYES: | Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna |
| NAYS: | None |
| ABSTAIN: | None |

16. Adjournment:

Respectfully submitted,

Stephanie Kramer
DEPUTY BOROUGH CLERK

ORDINANCE #1112

**BOROUGH OF OCEANPORT
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

ORDINANCE AUTHORIZING EASEMENT AGREEMENT WITH JERSEY CENTRAL POWER & LIGHT COMPANY AND VERIZON OF NEW JERSEY, INC. FOR ELECTRIC, CATV AND COMMUNICATION PURPOSES

WHEREAS, under the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et. seq., the Borough of Oceanport (the "Borough") is authorized to convey any interest in real property , including an easement interest, through the adoption of an ordinance; and

WHEREAS, Jersey Central Power & Light Company ("JCP&L") and Verizon of New Jersey, Inc. ("Verizon") are requesting a permanent easement from the Borough of Oceanport to construct, reconstruct, operate, inspect, renew, improve, maintain, redesign, alter, relocate, extend and remove overhead, underground and ground level facilities including by way of example poles (with or without crossarms), guy wires, guy stubs, anchors, street lights and standards, transformers, transformer pads, switching compartments, conduits, conductors, ducts, wires, cables, fibers, pedestals, terminal boxes, manholes, hand-holes and other related equipment and apparatus for electric, CATV and communication purposes (the "Easement Agreement") on Borough owned property designated on the Tax Map of the Borough of Oceanport as Block 1105, Lot 1 (the "Property"); and

WHEREAS, the Borough Council believes it is in the best interest of the Borough to approve the Easement Agreement with JCP&L and Verizon so that the Borough's municipal properties on Fort Monmouth, including the municipal building, police station, DPW building and other privately owned properties on Fort Monmouth have appropriate, sufficient and reliable power and communication systems in furtherance of the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Oceanport, County of Monmouth and State of New Jersey, that it hereby approves the Easement Agreement with Jersey Central Power & Light Company and Verizon of New Jersey, Inc. on the Borough property designated as Block 1105, Lot 1 in a form approved by the Borough Attorney; and

BE IT FURTHER ORDAINED the Mayor is authorized to execute the Easement Agreement.

IT IS FURTHER ORDAINED that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

IT IS FURTHER ORDAINED that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

APPROVED ON FIRST READING

DATED: July 17, 2025

STEPHANIE KRAMER

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED:

STEPHANIE KRAMER

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS ____ DAY OF ____.

THOMAS TVRDIK

Mayor