



BOROUGH OF OCEANPORT MAYOR & COUNCIL WORKSHOP • AGENDA

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

AUGUST 21, 2025 at 7:00 PM

1. **Meeting Called to Order**
2. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2025 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
3. **Flag Salute, Statement to the Public:** Often times it may appear that the Mayor & Council take action with very little comment and in many cases by unanimous vote. Many items are of routine business that are placed on a Consent Agenda as they do not require additional discussion. Items not of a routine nature are first listed for discussion at a Workshop meeting prior to being listed for action at a Regular Meeting. Where appropriate, items are referred to a Council Committee for further study and investigation before being returned with a recommendation for the full Council to consider. The members of the Borough Council work via committees along with the Mayor, Borough Clerk and Administration to assure that the members fully understand the matter. There are occasions where matters are presented to the Mayor & Council for discussion and action at the same meeting when of a timely nature.
4. **Roll Call**
5. **PUBLIC COMMENT - Action Items Only:** At this time, comments are invited on action items only. Upon being recognized by the Mayor, anyone wishing to address the Governing Body, please state your name and address. No member of the public may address or question individual Governing Body members or administration. Although public participation is welcomed and encouraged, the governing body may, through the Mayor or presiding officer, terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Borough bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.
6. **Action Items**
7. **Administrator's Report**
8. **Clerk's Report**
9. **Old Business**
10. **New Business**

Resolution - Payment of Bills

Resolution - Granting a Waiver and Authorizing a Street Permit for a Portion of Manitto Place

Resolution - Awarding a Contract to Colliers for FMERA-400 Area Parallel Build

Resolution - Authorizing Refund to FMERA for Balance in Contract for Asbestos Abatement and Demolition

Resolution - Authorizing Change Order #1- Contract Balance with FMERA for Asbestos Abatement and Demolition

Resolution - Authorizing a 1-year Extension of Agreement with Monmouth University

Resolution - Approving Special Event Permit for Patty G's Memorial Walk

Resolution - Approving Special Event Permit for Bikes & Beers Birdsmouth

Resolution - Appointing an Alternate MEL/JIF Fund Commissioner

Resolution - Authorizing Change Order #1 & Final-Colliers 2024 Road Program

Resolution - Amending the Compensation of Certain Officials and Employees of the Borough of Oceanport for 2025

Resolution - Authorizing Purchase of a Remount for First Aid Squad

Resolution - Approving Inter-Local Agreement with Oceanport BOE for Ground Maintenance and Snow Removal Services

Resolution - Awarding Contract for Professional Engineering Services to Colliers Engineering & Design for the 2025 Road Program

Resolution - Authorizing a Contract for Repairs of the Tennis Court at Community Center Park

Resolution - Authorizing a 1-year Extension of Agreement with Christian Brothers Academy

Resolution - Approving Tax Exemption for Brett McCoy

Resolution - Authorizing Submission of a Revised Grant Application to Open Space Grant Program for Improvements at Blackberry

11. Minutes

Mayor & Council Meeting Minutes 4-17-25

Mayor & Council Workshop Meeting Minutes 5-1-25

Mayor & Council Regular Meeting Minutes 5-15-25

Mayor & Council Workshop Meeting Minutes 6-5-25

Mayor & Council Regular Minutes 6-19-25

12. Mayor Tvrdik's Report

13. Public Comments

14. Adjourn to Executive Session

Resolution #2025-217 - Authorizing an Executive Session, August 21, 2025, Matters Relating to the Purchase, Lease or Acquisition of Real Property-Open Space

15. Return from Executive Session

16. **Adjournment**

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING PAYMENT OF
BILL LIST FOR August 21, 2025**

**Resolution
8/21/2025**

WHEREAS, the Governing Body has considered the payment of said bills as set forth at its public meeting of August 21, 2025.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list for \$.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport do hereby certify that funds are available for the purpose stated herein.

CATHERINE D. LaPORTA, CFO

Motion:		Second:		
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT GRANTING A WAIVER AND
AUTHORIZING A STREET OPENING PERMIT FOR A PORTION OF MANITTO PLACE
UNDER MORATORIUM FOR THE BENEFIT OF 69 MANITTO PLACE**

Resolution
08/21/2025

WHEREAS, property owners Katie Bohnert and Philip Madzin have requested a waiver of the street opening moratorium in order to supply natural gas services at their property 69 Manitto Place; and

WHEREAS, this portion of Manitto Place is presently under moratorium which expires in September of 2028 per the Borough Engineer; and

WHEREAS, Ms. Bohnert and Mr. Madzin have petitioned the Governing Body to grant a waiver of the moratorium; and

WHEREAS, the Borough Engineer has reviewed and recommended that should the Governing Body approve the request that the permit(s) be issued subject to the requirements of Borough Code § 331-9D et. seq. that the approval be granted conditioned upon the entire trench shall be backfilled with Dense Graded Aggregate to minimize settlement. The trench shall be patched with 6" of Hot Mix Asphalt 19M64 for a distance of 6" beyond the trench limits in all directions. After a minimum 3 month period the area shall be milled 12" beyond the excavation in all directions and overlaid with 2" of Hot Mix Asphalt 9.5M64. If there is more than one opening the areas shall be covered by a single patch with the area squared off at the direction of the Borough Engineer".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Oceanport that street opening applications for new natural gas service on behalf of 69 Manitto Place is hereby authorized based on the Borough Engineer's recommendation and subject to the following:

1. Repair of said openings pursuant with Borough Code § 331-9D et. seq. and the recommendation of the Borough Engineer as outlined above.
2. Payment of the moratorium penalty charge pursuant with § 331-9.1 and § 331-9.2
3. 3. Payment / posting of all application fees, performance bonds, cash repair deposits and required insurance.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
O'Brien	()	()	()	()
Salnick	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025.

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT AWARDING A CONTRACT TO
COLLIERS ENGINEERING & DESIGN FOR ENGINEERING SERVICES RELATED TO
PROPOSAL DATED JULY 10, 2025 FOR FMERA – 400 AREA PARALLEL BUILD (NEW 4.16 Kv
OVERHEAD DISTRIBUTION LINE PURSUANT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE BOROUGH OF OCEANPORT AND THE FORT MONMOUTH ECONOMIC
REVITALIZATION AUTHORITY (FMERAJ**

Resolution
8/21/2025

WHEREAS, the Borough Council adopted Resolutions #2025-207 authorizing a Memorandum of Understanding (MOU) with the Fort Monmouth Economic Revitalization Authority (FMERA) where the Borough of Oceanport will provide engineering and related services for FMERA – 400 Area Parallel Build for construction administration and construction inspection services of a new 4.16 kV overhead distribution line for FMERA to reroute the existing line that currently shares utility poles with the JCP&L distribution line along Oceanport Avenue in the in the Oceanport section of Fort Monmouth; and

WHEREAS, pursuant with Resolution #2025-207, an MOU specific to the services required for the FMERA – 44 Area Parallel Build was approved; and

WHEREAS, the services to be provided are deemed to be "professional services" pursuant to the Local Public Contracts Law (N.J.S.A. 40:A 11-1, et seq.) and;

WHEREAS, the Local Public Contracts Law authorizes the awarding of a Contract for "professional services" without public advertising for bids, provided that the Resolution authorizing the Contract and the Contract itself, are available for public inspection in the Office of the Borough Clerk and that notice of the awarding of the Contract is published in a newspaper of general circulation in the Municipality; and

WHEREAS, Colliers Engineering & Design has submitted a proposal dated July 10, 2025 for provision of the requested services; and

WHEREAS, having considered the matter in concert with FMERA, the Borough now wishes to authorize the Borough Engineer, Colliers Engineering & Design to perform the engineering services for the proposal dated July 10, 2025 for an amount not to exceed \$32,558.00 and;

WHEREAS, funds are available for said services as indicated by the below Certification of Funds,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport has awarded a Professional Service Contract to Colliers Engineering & Design as Borough Engineer for 2025 and the work to be performed will be consistent with their existing contract and the Colliers proposal dated July 10, 2025 for engineering services related to the Borough's MOU with FMERA for the FMERA – 44 Area Parallel Building.
2. That authorization is granted for an amount not to exceed \$32,558.00 pursuant with the MOU with FMERA.
3. That the Borough Clerk shall publish a notice of the award in the Two River Times and the resolution and contract shall remain on file in the Borough Clerk's office.
4. That a certified copy of this resolution shall be provided to FMERA's Executive Director, the Borough Administrator, the Borough Engineer and the Chief Financial Officer.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available subject to the State's acceptance of Resolution #2025-207 to amend the budget for an item of revenue not anticipated, not to exceed \$32,558.00 for the above referenced professional services contract.

Catherine D. LaPorta, CFO

Motion:	YES	NO	ABSTAIN	ABSENT
ROLL CALL				
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025.

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING REFUND TO FMERA FOR
BALANCE IN CONTRACT FOR THE ASBESTOS ABATEMENT AND DEMOLITION OF
BUILDINGS 814, 815, 820, 822, 826, 830**

**Resolution
08/21/25**

WHEREAS, pursuant with adoption of Resolution #2024-116, the Borough of Oceanport entered into a Memorandum of Understanding (MOU) with the Fort Monmouth Economic Revitalization Authority (FMERA) for services related to the asbestos abatement and demolition of Buildings 814, 815, 820, 822, 826, 830; and

WHEREAS, FMERA, in accordance with the MOU, provided funding for the project in the amount of \$168,235.00 to the Borough of Oceanport; and

WHEREAS, change orders are regulated by Local Finance Board Regulations (N.J.A.C. 5:30-14.4); and

WHEREAS, the Borough awarded the contract to Colliers Engineering & Design in the amount of \$168,235.00 and for the provision of services related to the project

WHEREAS, the final project amount for the contract came in less than the awarded amount, with a total invoiced amount of \$93,382.53 and there is \$74,852.47 available for refund to FMERA which has been certified by the Chief Financial Officer as indicated below; and

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer shall issue a check refunding the amount of \$74,852.47 to the Fort Monmouth Economic Revitalization Authority for the unused portion of funds posted for the FMERA MOU asbestos survey and demolition of Buildings 814, 815, 820, 822, 826 and 830 .

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that funds are available for refund in Acct # 01-203-41-717-200 for asbestos survey and demolition of Buildings 814, 815, 820, 822, 826 and 830 in the amount of \$74,852.47 for the purposes described herein.

Catherine LaPorta
Chief Financial Officer

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved
by the Oceanport Borough Council at the Regular
Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING CHANGE ORDER #1 - CONTRACT WITH FMERA FOR ASBESTOS
ABATEMENT AND DEMOLITION OF BUILDINGS 814, 815, 820, 822, 826, 830**

**Resolution
8/21/2025**

WHEREAS, change orders are regulated by Local Finance Board Regulations (N.J.A.C. 5:30-14.4); and

WHEREAS, there is a need to amend the contract with Fort Monmouth Economic Revitalization Authority (FMERA) for services related to the asbestos abatement and demolition of Buildings 814, 815, 820, 822, 826, 830 dated June 15, 2025, to adjust for final quantities and authorize a refund; and

WHEREAS, the original contract total amount was \$168,235.00. The final project amount came in less and the total invoiced is \$93,382.53 and there is \$74,852.47 available for refund.; and

WHEREAS, the Borough Council is satisfied that the requested change is necessary and that it has been carried out.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport as follows,

1. Change Order #1 to the contract between the Borough of Oceanport and Fort Monmouth Economic Revitalization Authority (FMERA), For services related to the asbestos abatement and demolition of Buildings 814, 815, 820, 822, 826, 830 is hereby approved.
2. The Mayor or Borough Clerk are hereby authorized to sign the change order on behalf of the Borough.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved
by the Oceanport Borough Council at the Regular
Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING AN AMENDMENT AND ONE YEAR EXTENSION OF THE AGREEMENT BETWEEN
MONMOUTH UNIVERSITY AND THE BOROUGH OF OCEANPORT TO CONDUCT ROWING ACTIVITIES
AT BLACKBERRY BAY PARK**

**Resolution
08/21/25**

WHEREAS, the Borough of Oceanport entered into an Agreement with Monmouth University pursuant to Ordinance #1079 which resulted in an agreement by and between the Borough of Oceanport and Monmouth University and Monmouth University Athletic Department, dated September 8, 2023 and expiring on September 1, 2024; and

WHEREAS, the terms of the Agreement provide for a one year agreement with two 1-year extensions upon mutual agreement of the Parties; and

WHEREAS, Monmouth University has expressed desire to continue with use of the facilities and to exercise the second one-year extension of the Agreement; and

WHEREAS, Resolution #2024-207, which authorized the first of two one-year extensions, was approved on August 15, 2024; and

WHEREAS, terms of the Agreement will remain unchanged with the exception of the rowing periods of Spring and Fall shall be expanded to year round use; and to exercise the second one-year extension of the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the Borough of Oceanport does hereby approve the second 1-year extension of the Agreement with Monmouth University and Monmouth University Athletic Department under the same terms with the exception of the rowing periods of Spring and Fall shall be expanded to year-round, 12 months, for the period commencing September 1, 2025 through August 31, 2026.

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide a certified copy of this Resolution to Monmouth University, the Borough Administrator, Public Works Superintendent, Recreation Coordinator and Chief Financial Officer notifying of the Borough's decision.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A SPECIAL EVENTS PERMIT TO BE ISSUED TO OCEANPORT PTO
FOR PATTY G’S MEMORIAL WALK TO BE HELD ON OCTOBER 18, 2025 WITHIN
THE BOROUGH OF OCEANPORT**

**Resolution
08/21/25**

WHEREAS, Oceanport PTO made application for a Special Events Permit to hold Patty G’s Memorial Walk that will impact portions of Borough roadways; and

WHEREAS, as required by ordinance the Police Department has reviewed the application and have recommended that the application be approved and the fee be waived.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that the Borough Clerk is hereby authorized to issue a Special Events Permit to Oceanport PTO in accordance with the application made and recommendation by the Traffic Safety Unit and that the fee is hereby waived.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O’Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A SPECIAL EVENTS PERMIT TO BE ISSUED TO OCEANPORT PTO
FOR THE BIKES & BEERS BIRDSMOUTH TO BE HELD ON SEPTEMBER 6, 2025
WITHIN THE BOROUGH OF OCEANPORT**

**Resolution
08/21/25**

WHEREAS, Oceanport PTO made application for a Special Events Permit to hold the Bikes & Beers Birdsmouth that will impact portions of Borough roadways; and

WHEREAS, as required by ordinance the Police Department has reviewed the application and have recommended that the application be approved.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that the Borough Clerk is hereby authorized to issue a Special Events Permit to Oceanport PTO in accordance with the application made and recommendation by the Traffic Safety Unit.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTING AN ALTERNATE MEL/JIF FUND COMMISSIONER
IN ACCORDANCE WITH MONMOUTH COUNTY JIF
REQUIREMENTS**

**Resolution
8/21/2025**

WHEREAS, due to the resignation of Jeanne Smith, it is necessary to appoint an Alternate MEL/JIF Fund Commissioner to represent the Borough of Oceanport at monthly meetings of the Monmouth County Joint Insurance Fund; and

NOW, THEREFORE, BE IT RESOLVED that Catherine D. LaPorta is hereby appointed Alternate Fund Commissioner; and

BE IT FURTHER RESOLVED, that Donna M. Phelps will continue to serve as Fund Commissioner; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Monmouth County Joint Insurance Fund and the Chief Financial Officer.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING CHANGE ORDER #1 &
FINAL – COLLIERS ENGINEERING & DESIGN – 2024 ROAD PROGRAM**

**Resolution
8/21/2025**

WHEREAS, change orders are regulated by Local Finance Board Regulations (N.J.A.C. 5:30-14.4); and

WHEREAS, there is a need to amend the contract with Colliers Engineering & Design for the 2024 Road Program as stated in a letter from the Engineer dated March 12, 2025 to adjust for securing a CAFRA Permit from the DEP; and

WHEREAS, the original contract of \$114,150.00 will be increased by \$5,200.00 to reflect the adjustment for securing a CAFRA Permit from the DEP and closes out the project for an adjusted contract amount of \$119,350.00; and

WHEREAS, the Borough Council is satisfied that the requested change is necessary and that it will actually be carried out.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport as follows:

1. Change Order #1 & Final to the contract between the Borough of Oceanport and Colliers Engineering & Design is hereby approved.
2. The Mayor or Borough Clerk are hereby authorized to sign the change order on behalf of the Borough.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available in Budget Account #01-201-44-900-906 not to exceed \$21,000.00, Budget Account #01-201-44-900-909 not to exceed \$26,800.00 and Budget Account #01-201-44-900-910 not to exceed \$71,550.00 for the above referenced professional services contract.

Catherine D. LaPorta, CFO

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE OCEANPORT VOLUNTEER FIRST AID
SQUAD UNDER THE HOUSTON GALVISTON CO-OP AGREEMENT FOR THE PURCHASE OF A
VCIRM0006 TYPE III REMOUNT- FORD E-450**

Resolution
08/21/25

WHEREAS, pursuant to N.J.S.A 52:34-6.2(b)(3) the Borough of Oceanport has authorized the use of Houston Galviston Co- Op, pursuant with Resolution #2021-172, to purchase goods; and

WHEREAS, N.J.S.A 52:34-6(b)(3) permits the award of a contract without the necessity of competitive bidding; and

WHEREAS, the Oceanport Volunteer First Aid Squad needs to purchase a remount to aid in first aid calls which is available through the Houston Galviston Co-op from VCI Emergency Vehicle Specialists; and

WHEREAS, the Chief Financial Officer has certified that funds are available for the purpose stated herein,

NOW, THEREFORE, BE IT RESOLVED, by Mayor & Council of the Borough of Oceanport authorization is hereby approved for the purchase of VCIRM0006 Type III Remount- Ford E-450 for a total expenditure of \$176,384.98.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to the Borough Administrator, the First Aid Captain and Chief Financial Officer.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient funds available in Account #01-201-44-900-903, not to exceed \$176,384.98 for the stated purposes.



Catherine D. LaPorta, CFO

I certify that the foregoing Resolution was adopted by the Oceanport Governing Body at the Regular Meeting held August 21, 2025

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPROVING AN INTERLOCAL SERVICES AGREEMENT WITH THE OCEANPORT BOARD OF
EDUCATION TO PROVIDE GROUND MAINTENANCE AND SNOW REMOVAL SERVICES**

**Resolution
08/21/2025**

WHEREAS, the "Shared Services and Consolidation Act" at N.J.S.A. 40A:65-1 et seq. (The "Act") allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement **is** empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, the Oceanport Board of Education (the "Board") has the need for lawn mowing and snow plowing services in connection with Board related properties, with the exception of the walkways of school properties; and

WHEREAS, the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40:65-1 Et. Seq. authorizes joint activities among governmental agencies and was enacted with the intent to facilitate and promote Inter-local Service Agreements; and

WHEREAS, the Borough of Oceanport (the "Borough") has the personnel to perform the lawn mowing and snow plowing services and the willingness and ability to enter into an inter-local agreement with the Board to do such work; and

WHEREAS, the Borough has been performing these services for the Board of Education since 2008 and both parties have found the Agreement to be beneficial.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the Borough of Oceanport and the Oceanport Board of Education that they hereby enter into an inter-local services agreement.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES TO COLLIERS
ENGINEERING & DESIGN FOR THE 2025 ROAD PROGRAM**

**Resolution #2025-
8/21/2025**

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as “Borough”) having principal offices at 910 Oceanport Way, Oceanport, New Jersey 07757; and

WHEREAS, there is a need for the Borough to obtain engineering services for the 2025 Road Program; and

WHEREAS, the services to be provided are deemed to be “professional services” pursuant to the Local Public Contracts Law (N.J.S.A. 40:A 11-1, et seq.); and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a Contract for “professional services” without public advertising for bids, provided that the Resolution authorizing the Contract and the Contract itself, are available for public inspection in the Office of the Borough Clerk and that notice of the awarding of the Contract is published in a newspaper of general circulation in the Municipality; and

WHEREAS, Colliers Engineering & Design has submitted a proposal dated June 10, 2025, in the amount of \$163,120.00 and having considered the matter, the Borough now wishes to authorize the Borough Engineer, Colliers Engineering & Design to perform the engineering services for the 2025 Road Program.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport has awarded a Professional Service Contract to Colliers Engineering & Design as Borough Engineer for 2025 and the work to be performed will be consistent with their existing contract and the proposal for engineering services dated June 10, 2025, for the purpose of the 2025 Road Program
2. That the compensation associated with the proposal shall not exceed \$163,120.00.
3. That the within Resolution shall be subject to the Borough CFO confirming that funds are available for the stated purpose.
4. That the Borough Clerk shall publish a notice of the award in the Two River Times and the resolution and contract shall remain on file in the Borough Clerk’s office.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available in Budget Account #01-201-44-900-910 not to exceed \$163,120.00 for the above referenced professional services contract.

Catherine D. LaPorta, CFO

Motion:		Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT	
Deerin	()	()	()	()	
Gallo	()	()	()	()	
Keeshen	()	()	()	()	
Manna	()	()	()	()	
O'Brien	()	()	()	()	
Cooper	()	()	()	()	
Tvrdik	()	()	()	()	

I certify this to be a true copy of Resolution #2025- approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025.

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A CONTRACT FOR TENNIS COURT REPAIRS AT COMMUNITY CENTER
PARK THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY
COOPERATIVE PRICING SYSTEM**

**Resolution
8/21/2025**

WHEREAS, the Borough of Oceanport is a party to a cooperative purchasing agreement with the Educational Services Commission of New Jersey, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10, and

WHEREAS, the Local Public Contracts Law authorizes a municipality to acquire goods and services through a duly formed cooperative purchasing system without advertising for bids, and

WHEREAS, the tennis court at Community Center Park are in need of repair; and

WHEREAS, the Educational Services Commission of NJ has awarded a contract to MRC, Inc., 2130 Route 35, Sea Girt, NJ 08750 (ESCNJ Contract #ESCNJ 24/25-01) and the Borough desires to engage MRC, Inc. for the tennis court repairs at Community Center Park pursuant with the proposal dated August 13, 2025, in the amount of \$6,2550.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the award of a contract to MRC, Inc. through the Educational Services Commission of NJ (ESCNJ Contract #ESCNJ 24/25-01) for a total amount not to exceed \$6,225.00 is hereby authorized.

BE IT FURTHER RESOLVED that the within Resolution shall be subject to the Borough Chief Financial Officer confirming that funds are available for the stated purpose.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient funds available in Account #06-270-00-500-021 (Open Space Trust) in the amount of \$6,225.00 subject to availability of funds in the Open Space Trust Fund.

Catherine D. LaPorta

CATHERINE D. LaPORTA, CFO

Motion:	YES	NO	ABSTAIN	ABSENT
ROLL CALL				
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025.

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING AN AMENDMENT AND ONE YEAR EXTENSION OF THE AGREEMENT BETWEEN
CHRISTIAN BROTHERS ACADEMY AND THE BOROUGH OF OCEANPORT TO CONDUCT ROWING
ACTIVITIES AT BLACKBERRY BAY PARK**

**Resolution
08/21/25**

WHEREAS, the Borough of Oceanport entered into an Agreement with Monmouth University pursuant to Ordinance #1079 which resulted in an agreement by and between the Borough of Oceanport and Christian Brothers Academy dated September 8, 2023 and expiring on September 1, 2024; and

WHEREAS, the terms of the Agreement provide for a one year agreement with two 1-year extensions upon mutual agreement of the Parties; and

WHEREAS, Christian Brothers Academy has expressed desire to continue with use of the facilities and to exercise the second one-year extension of the Agreement; and

WHEREAS, Resolution #2024-208, which authorized the first of two one-year extensions, was approved on August 15, 2024; and

WHEREAS, terms of the Agreement will remain unchanged with the exception of the rowing periods of Spring and Fall shall be expanded to year round use; and to exercise the second one-year extension of the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the Borough of Oceanport does hereby approve the second 1-year extension of the Agreement with Christian Brothers Academy under the same terms with the exception of the rowing periods of Spring and Fall shall be expanded to year-round, 12 months, for the period commencing September 1, 2025 through August 31, 2026.

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide a certified copy of this Resolution to Christian Brothers Academy, the Borough Administrator, Public Works Superintendent, Recreation Coordinator and Chief Financial Officer notifying of the Borough's decision.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPROVING TAX EXEMPTION FOR BRETT MCCOY**

**Resolution
8/21/25**

WHEREAS, the owner for Block 88 Lot 6 has filed an application for exemption on taxes due to a total and permanent veteran disability, and

WHEREAS, the owner is entitled to the exemption as a result of the total and permanent veteran disability per NJSA 54:4-3.30, and

WHEREAS, the Tax Assessor has approved said application for the property where the applicant lives effective July 1, 2025 and every year the applicant is qualified,

NOW, THEREFORE, BE IT RESOLVED, the Tax Collector for the Borough of Oceanport recommends that the taxes on Block 88 Lot 6, otherwise known as 14 Sea Girt Ave., effective July 1, 2025, currently owned by Brett McCoy be canceled and therefore exempt for the duration of ownership and as long as the applicant meets all

Dated: August 2025

Interpretative Statement:

The above property owner has requested and received an exemption from taxes due to a total and permanent disability of a war veteran. Since the request was granted during the tax year and after taxes were levied on their property, I need to obtain an approved resolution dismissing a portion of the taxes for July 1, 2025 through to the end of 2025. Starting in 2026, the taxes will be exempt from the levy.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING SUBMISSION OF A REVISED GRANT APPLICATION TO THE
MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR
IMPROVEMENTS AT BLACKBERRY BAY PARK**

**Resolution
8-21-25**

WHEREAS, the Borough of Oceanport previously authorized the submission of a grant application to the Monmouth County Municipal Open Space Grant Program for improvements at Blackberry Bay Park; and

WHEREAS, the original resolution dated June 19, 2025 indicated a grant request of \$500,000; and

WHEREAS, upon review by the County, it was determined that the eligible maximum grant amount is \$388,000, based on the total project cost of \$775,000 and the requirement of a 50% municipal match, as Oceanport is not classified as an Urban Aid District; and

WHEREAS, the Borough of Oceanport remains committed to funding the required matching amount of \$388,000 and to completing the proposed project;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey, that the previously submitted application be amended to request a grant award of **\$388,000**, and that all prior actions are hereby affirmed and corrected accordingly.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution approved by the Oceanport Borough Council at the Regular Meeting held August 21, 2025

STEPHANIE KRAMER
ACTING BOROUGH CLERK



BOROUGH OF OCEANPORT MAYOR & COUNCIL MINUTES • WORKSHOP

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

APRIL 17, 2025 at 7:00 PM

1. **Meeting Called to Order:** Mayor Tvrdik called the meeting to order at 7:00 PM
2. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 12, 2025 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
3. **Flag Salute, Statement to the Public:** Mayor Tvrdik led attendees and members of the Council in the flag salute.

4. **Roll Call:**

STATUS	NAME, TITLE	ARRIVED
PRESENT:	Councilman Richard Gallo Councilman Bryan Keeshen Mayor Thomas Tvrdik Councilwoman Patricia Cooper Councilman William Deerin	
ABSENT:	Councilman Michael O'Brien, Keith Salnick	

ALSO PRESENT: Stephanie Kramer, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **Public Comment - Action Items Only:** At this time, comments are invited on action items only. Upon being recognized by the Mayor, anyone wishing to address the Governing Body, please state your name and address. No member of the public may address or question individual Governing Body members or administration. Although public participation is welcomed and encouraged, the governing body may, through the Mayor or presiding officer, terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Borough bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.

Mayor Tvrdik opened the meeting for public comment on action items only. A resident identified as Gary LaBruno of 50 Wyandotte Drive, raised two questions. His first question concerned New Jersey

American Water and the borough's noise ordinance. He inquired whether roadwork related to the water company would involve repaving every street in Oceanport. Mayor Tvrdek confirmed that all roads are scheduled to be repaved, with the exception of a small section at the north end of Algonquin. Gary's second question pertained to the potential hiring of a second Deputy Clerk. Mayor Tvrdek explained that the Borough Clerk is expected to take an unpaid leave of absence, leaving only a part-time staff member and Stephanie in the office. Due to the volume of OPRA requests, Kim Parent has been overwhelmed, and the Borough Administrator has even experienced stress-related health issues. The Mayor noted that Donna has been assisting the Clerk's office in addition to her regular duties to help manage the workload. Mayor Tvrdek then returned to the topic of New Jersey American Water and informed the public that all residents on the peninsula will be receiving postcards. He explained that the company will be installing new pipelines at their own cost, and that the materials being used will be the only ones present in the area at the time of use. Gary also asked whether the sewer company would be permitted to access the newly paved streets. Mayor Tvrdek assured him that the sewer company is not allowed to disturb the newly paved roads, and that the matter has been addressed. There were no further public comments. Mayor Tvrdek requested a motion to close the public comment portion of the meeting.

6. **Administrator's Report:** Borough Administrator Donna Phelps stated that The Borough has received the 2022 Tonnage Grant in the amount of \$8,337.76. The 2024 Tonnage Grant application is due by April 30th, and she is currently working on that submission. All members of the Governing Body, with the exception of Councilman Salnick, have completed the 2024/2025 Elected Officials Seminar. As a result, the Borough will receive a credit in the amount of \$1,750 on this year's MEL/JIF Insurance Premium. She reminded the Council that Financial Disclosure Statements are due by April 30th. It is Phelps understanding that Kim Jungfer has sent all necessary filing instructions via email. Phelps said that in the fall, she attended a Recycling Symposium and spoke with representatives from Book Drop, a local book recycling program. Their initiative aims to reduce landfill waste by partnering with recycling centers, libraries, and waste facilities. Book Drop has expressed interest in providing the Borough with a book recycling bin to be located at Borough Hall. BA Phelps stated that the company would manage bin maintenance and pickups—utilizing capacity sensors to ensure timely collection—at no cost to the Borough. They will also provide monthly or quarterly weight reports, which could assist in qualifying for grant programs, rebates, and other sustainability-related funding opportunities. She is requesting feedback from the Governing Body on whether to proceed with this project. The Governing Body agreed that this was a good idea and have their approval to proceed. Donna shared that the Borough was contacted by a High School Junior and Oceanport resident participating in Clean Ocean Action's Student Environmental Advocacy and Leadership Program. The student is interested in implementing an Adopt-a-Drain program in the Borough. Materials were submitted by Adopt A Storm Drain, an organization that supports such programs. Phelps mentioned the estimated program costs range between \$1,340 and \$1,540 for the first year, with an annual renewal cost of approximately \$540. BA Phelps added that they have reached out to both the student and Clean Ocean Action to obtain additional information, as there are some concerns that need to be addressed. The program would rely on residents to clean storm drains every two weeks. Since the drains are located in the roadway, safety measures—including proper visibility and equipment—would be essential. Additionally, Phelps continued that the Borough would likely be responsible for outreach and program administration, and we would need to evaluate the availability of resources to manage those responsibilities. She said she has discussed these concerns with OEM Superintendent Buzz, and he shares her reservations. A meeting with the student and Clean Ocean Action is being

scheduled, but at this time, it may not be feasible for the Borough to move forward with this initiative. There were no questions from the public.

7. **Clerk's Report:** Deputy Clerk Stephanie Kramer began by highlighting the increased workload in the Clerk's Office. She reported that Kim Parent had processed 155 OPRA requests. Additionally, the office has registered 228 dogs and 8 cats to date. Deputy Clerk Kramer noted a rise in the sale of boat permits and pickleball badges, attributing the increase to the warmer weather. She also reported an uptick in raffle license applications. Finally, she reminded everyone that the primary election is scheduled for June 10th. There were no questions from the public regarding her report.

8. **Consent Agenda:**

Resolution #2025-131 - Authorizing Payment of Bills:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Bill List 4-17-25:

Resolution #2025-132 - Approving 1st Aid Membership-Guzzi:

RESULT:	(4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Police Chief Approval Letter:

Resolution #2025-133 - Noise Exemption - NJ American Water:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

NJ American Water - Early Start:

Resolution #2025-134 - Noise Exemption - Fiore Paving:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper

SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Fiore Paving - Early Start:

Resolution #2025-135 - Awarding Contract to Galbraith & Son Excavation & Demolition:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Colliers Bid Award - Galbraith - FMERA Bldgs. 814,815,820,822,826,830:

Resolution #2025-136 - Authorizing Contract for Fertilization Services - Natural Green:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Resolution #2025-137 - Awarding Non-Fair and Open Contract - Birds Beware:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Resolution #2025-138 - Authorizing Competitive Contracting for a Turf Field Sports Consultant:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Resolution #2025-139 - Authorizing the Appointment of Kathleen Cassidy as Deputy

Borough Clerk:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

9. First Reading Ordinances:

Ordinance #1106 - Amending Chapter 371 "Trees" Incorporating Stormwater Management Requirements: Councilwoman Cooper called for the introduction of Ordinance #1106 - Amending Chapter 371 "Trees" Incorporating Stormwater Management Requirements. Deputy Clerk Stephanie Kramer read the Ordinance in title only. She stated, The Borough of Oceanport County of Monmouth state of NJ amending chapter 371 trees incorporating the requirements of the boroughs NJ DEP tier one municipal storm water general permit. Councilwoman Cooper asked for a motion to approve the first reading and to hold the public hearing of the proposed ordinance at the meeting on May 1, 2025 and to advertise the same in accordance with the law. Councilman Keeshan motioned and Deerin seconded.

RESULT: Adopted (4 TO 0)

MOVER: Councilman Bryan Keeshen

SECONDER: Councilman William Deerin

AYES: Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin

NAYS: None

ABSTAIN: None

10. Second Reading & Public Hearing Ordinances:

Ordinance #1107 - Amending Chapter 284 "Peace and Good Order": Deputy Clerk Stephanie Kramer read the ordinance by title only and stated that notice of the ordinance was published in The Two River Times on April 10, 2025, in accordance with the law. Mayor Tvrdik noted that this was the second reading of the ordinance and opened the floor to the public for comment. There were no comments from the public, and this portion of the meeting was subsequently closed. A motion to adopt the ordinance was made by Councilwoman Cooper and seconded by Councilman Deerin.

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper

SECONDER:	Councilman William Deerin
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Ordinance #1108 - Amending Chapter 64 "Vehicles and Traffic":

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Deputy Clerk Stephanie Kramer read the ordinance by title only. She stated that the notice was published in the Two River Times on April 10, 2025, in accordance with the law. The Mayor opened it up to the public for comments. There were none. He asked for a motion to close this portion of the meeting.

11. Municipal Budget Introduction:

Introduction and First Reading : Prior to addressing Ordinance #1109, Mayor Tvrđik turned the floor over to Chief Financial Officer Katie LaPorta for a budget update. Ms. LaPorta reported that the Finance Committee has presented a proposed budget, which includes a 1.27% overall increase. She explained that residential property assessments have risen by approximately 9%, while the borough's net taxable valuation increased by 12%. Despite these increases, the municipal tax rate will decrease by 9.75%, resulting in an estimated average savings of \$48 for residential taxpayers. Ms. LaPorta also announced that a public hearing on the proposed budget will be held at the next council meeting on May 15th. The budget will be available for public review on the borough's website, and a hard copy will be accessible at Borough Hall.

Ordinance #1109 Establishing a COLA/CAP Bank for CY2025:

RESULT:	(4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman William Deerin
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Mayor Tvrđik thanked Katie LaPorta and addressed Ordinance #1109 - Establishing a COLA cap bank for calendar year, 2025. Deputy Clerk Kramer read the Ordinance by name and Councilwoman Cooper motioned to approve the first reading and hold a public hearing at the May 15th meeting and to advertise the same in accordance with the law. Councilman Deerin seconded the motion.

Introducing & Approving the 2025 Municipal Budget: Mayor Tvrđik continued with

Resolution #2025-140 - Introducing and Approving the 2025 Municipal Budget. CFO LaPorta announced that they had to substitute sheet 45, as the original budget did not include the change order from last year. The Mayor asked if everyone had it. They did. Borough Administrator Phelps announced that it is also posted on the website, so anyone looking at the budget now, is looking at the most current up-to-date budget.

Resolution #2025-140 - Introducing and Approving the 2025 Municipal Budget :

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

The Mayor asked for a motion on the first reading of this and Councilman Keeshen initiated and Councilwoman Cooper seconded. It was announced as a reminder that this is just an introduction of the budget and not an approval and if they had any questions to email someone at the finance committee.

2025 Budget:

Resolution #2025-141 - Authorizing Self-Examination of 2025 Municipal Budget:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilman Richard Gallo
AYES:	Richard Gallo, Bryan Keeshen, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

12. Council Standing Committee Reports:

Councilman Deerin - Parks & Recreation: Councilman Deerin started by reminding everyone that the Spring Fest is coming up on April 26th and that it will have more than 50 vendors and that will include a farmer's market. He commented on how nice the parks look and that he is seeing more kids out in them. He asked everyone to be careful driving as the kids were on bikes and there seemed to be alot of them. Councilman Deerin brought up Blackberry Park and the renovations coming and Borough Administrator Phelps commented that as soon as the budget passes, they can move forward with that. Mayor Tvrdik inquired if the work would start in the summer or after the season, to which BA Phelps replied, she doesn't think the work will take that long, and it is state-contracted. Councilwoman Cooper asked Councilman Deerin if there was a rain date for the Spring Fest this weekend and there was, and it is on May 5th. The mayor stated that if it does rain it could compete with the other festivals happening, so they will keep an eye on it.

Councilman Gallo - Public Works & Engineering: Councilman Gallo stated he only had one topic to report, which was that this is the last month they will be taking the leaves, so if you have any in your yard, he advised residents to take them to the curb. The Mayor

commented that sticks and branches go in the trash for now. He mentioned that the Township engineer, Bill White, will be overseeing the water company doing the work in town and that they have a plan in place.

Councilman Keeshen - Public Safety: Councilman Keeshen asked that as spring approaches there are many kids out there and asked if drivers would slow down. He shared that he watches our law enforcement stopping people for excessive speed. He thanked Donna and Katie for the work they put in the budget as there was an extensive amount of emergency services for the budget planning. He shared that May 12 will be bingo night. Councilman Keeshen said that Councilman O' Brien asked to extend his thanks to Katie and Donna for getting the budget together. The Mayor mentioned that the Board of Ed meeting as been pushed to April 29th to they have time to go over the budget. He also stated that interviews were taking place to replace Mrs. Martinez for director of curriculum.

Councilman O'Brien - Finance & Administration: Absent

Councilman Salnick - Health & Human Services: Absent

Councilwoman Cooper - Planning & Development:

Council President Cooper provided an update on the Water Watch and Environmental Committees. She reported that Water Watch has resumed testing activities, and Fred Filliopone is playing a key role in getting the program back on track. The Environmental Committee has convened recently and welcomed two new members to the group.

Council President Cooper then delivered the Planning Board and Development Committee report. She informed the council that the Planning Board meeting originally scheduled for April 8th was canceled. The next meeting has been rescheduled for Wednesday, April 23rd, noting the change from the usual Tuesday schedule. Additionally, she announced that the Netflix-related meeting was also canceled, with the next session expected to take place in May.

In closing, Council President Cooper mentioned that a local Boy Scout is working toward earning a merit badge. She has spoken with his mother about the possibility of him attending a few committee meetings and participating in cleanup efforts.

13. Mayor Tvrdek's Report:

Mayor Tvrdek began his report by noting that the primary focus of his update had already been addressed during the earlier discussion regarding New Jersey American Water. He then extended his sincere thanks to all those involved in preparing the municipal budget, acknowledging their hard work and collaboration.

The Mayor expressed gratitude to the family who generously donated trees to enhance Old Wharf Park, stating that their contribution is making a meaningful impact on the community. He also commented on the recent plantings around the parking lot area, noting that the greenery will mature

beautifully in the coming seasons.

Mayor Tvrdik reported that the town received mulch for the garden beds from Mazza's, and that Builder's General supplied the materials for the construction of the individual beds. He commended Pat Joyce of Shoreview Landscaping for completing all the work on the community garden and recognized Michael Daly for donating the topsoil used in the project.

Turning to a resident's concern, Mayor Tvrdik shared that a request has been made to reconsider the town's position on backyard chickens. He remarked that perceptions around keeping chickens have evolved, and that some municipalities now permit them. He asked the council whether this was an issue they would like to revisit. Following discussion, three members expressed interest in reopening the topic for consideration at a future meeting.

Mayor Tvrdik concluded his report by extending warm wishes to all, wishing a Happy Passover and a Happy Easter before opening the floor to public comment.

14. Public Comments:

Gary LaBruno of 50 Wyandotte Avenue addressed the council with a concern regarding sump pumps discharging water into the street without proper approval from the town engineer. He specifically referenced the Harbor Point Condominium Complex, noting that he observed water on the street earlier that evening on his way to the meeting.

Mayor Tvrdik responded by stating that he would look into the matter and agreed that it makes little sense for water to be pumped into the street, especially when the proper discharge should be directed toward the waterway. The Mayor then invited Buzz, the Office of Emergency Management (OEM) Director, to speak on the issue.

Buzz confirmed that Harbor Point is supposed to have a drainage system on their property that discharges directly to the river. He also noted that Bill White is aware of the situation and acknowledged that corrective action is needed.

Mayor Tvrdik assured Mr. LaBruno and those present that he would bring the matter to the attention of the Code Enforcement Officer and the Construction Official for further investigation and resolution.

With no additional public comments, Mayor Tvrdik called for a motion to close the meeting. Councilman Keeshen made the motion, which was seconded by Council President Cooper.

15. Adjournment:

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK



BOROUGH OF OCEANPORT MAYOR & COUNCIL MINUTES • WORKSHOP

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

MAY 1, 2025 at 7:00 PM

1. Meeting Called to Order:
2. Statement of Compliance with Open Public Meetings Act:
3. Flag Salute, Statement to the Public:
4. Roll Call:

STATUS	NAME, TITLE	ARRIVED
PRESENT:	Councilman Richard Gallo Councilman Bryan Keeshen Mayor Thomas Tvrdik Councilwoman Patricia Cooper Councilman William Deerin Councilman Michael O'Brien	
ABSENT:		

ALSO PRESENT: Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. Public Comment - Action Items Only:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

The Mayor opened the meeting to Public Comment, Actions Items only. Resident Keith Salnick of 60 Shore Road started by asking if he was technically still a council member, to which he was told the seat is vacant and the Resolution will confirm that. Borough Attorney Andy Bayer reminded Salnick that there is an operational law that states that after you miss a certain number of meetings, the seat is deemed vacant. Salnick commented that because he was back and forth to Costa Rica because of family matters, he had dialed in and practically never missed a meeting. He continued to share that

once the bylaws were changed that he couldn't do that anymore. Keith Salnick stated that there is a lawsuit against the Borough for multiple allegations due to certain behaviors. Salnick believes that there was a coordinated effort to effectively not allow him to be involved, from the first day he was elected. He brought up the litigation he currently has against the Borough and how it has contributed to a bad reputation. Keith gave several examples in his opinion, that describe how he was being treated unfairly. They included allegations that have been dismissed due to no evidence. Salnick noted that he would check the bylaws to make sure things were done correctly. He thanked everyone and Mayor Tvrdek asked if there was anyone else for Action Items only. Mike Sikand, 34 Riverside Ave, thanked the council for their work. Being the Democratic Chair, he has never worked so well with Republicans and stated that the town has never felt so inclusive and is being so beautifully run. The Mayor thanked him. There were no more comments.

6. **Action Items:** The Mayor introduced Resolution 2025-147, Deeming the Council Seat Held by Keith Salnick Vacant. He explained that Keith Salnick was elected to the position of an Oceanport Councilman for a term from January 1, 2025, through December 31, 2025. Mayor Tvrdek stated that whereas NJSA 40A: 16-3G provides that the office of a member of the governing body shall be deemed vacant when a member of the governing body fails to attend and participate in any meeting of the governing body for a period of eight consecutive weeks without being excused from attendance by a majority of the members of the governing body at the conclusion of such period. He reminded the Council that Salnick was part of a committee to change the bylaws reflecting this, and it was adopted by them pursuant to Resolution 2024-193. The Mayor stated that the amended bylaws are consistent with state law and read as any governing body member that fails to physically attend and participate in meetings of the governing body for a period of four consecutive meetings without being excused from attendance as set forth in subsection 10A, the seat held by such governing body member shall be deemed vacant pursuant to NJSA 40A-16-3G. The Mayor mentioned that Keith Salnick was present at the January 2, 2025, reorganization meeting but has missed 7 consecutive meetings over the 13 weeks on 1-16-25, 2-6-25, 2-20-25, 3-6-25, 3-20-25, and 4-17-25 and Keith Salnick did not request to be excused. Mayor Tvrdek continued that this is what triggered the statutory requirement of having his office deemed vacant. Motion was initiated by Councilman Deerin and seconded by Councilman Gallo. After the motion was made, Councilwoman Cooper stated that she wanted to make sure the Council understood that Keith Salnick was on a committee with herself and Councilman Deerin to investigate amending the bylaws. She mentioned it was Keith Salnick's suggestion that the number of meetings allowed to be missed were changed from eight to four. Councilwoman Cooper also stated that for the record, Mr. Salnick was also derelict in his committee duties for Water Watch and Environmental to the point where the members asked for a replacement several times. Mayor Tvrdek added that in 2024, there were 22 meetings, 11 were attended live, 5 were missed and 6 were virtual. The Mayor mentioned that Keith Salnick would call in for virtual access, and he was granted it. There was one meeting when he became disruptive over the phone and the Mayor had to hang up the phone. This led to Keith Salnick sending threats about litigation to the Mayor. The Mayor reminded Keith that it was a courtesy to have him join through the cell phone and dial in. Mayor Tvrdek stated that Keith Salnick, over the course of the last two years, has threatened employees and the Borough with lawsuits and commented that he was here again doing the same. He added that Salnick had failed to develop relationships with colleagues on Council and had not held one committee meeting, attend Shore Regional High School Board of Ed meetings, library board meetings and others. The Mayor stated that 60 Shore Rd has become Keith's only concern and that there are bigger threats to the Borough that could cost millions of dollars and that is

Sea Bright's attempt to withdraw from Oceanport and Shore Regional School Systems. He commented on how Keith had not done many things he said he would do within the community and Borough. The Mayor added that Keith Salnick has made no effort to build relationships and that he isolated himself because he hasn't done the work necessary to do the right thing by the people who elected him.

Resolution #2025-147 - Deeming the Council Seat Held by Keith Salnick Vacant:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilman Richard Gallo
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

7. **Administrator's Report:** Borough Administrator Donna Phelps reported that it was realized late in the day that Ordinance #1109 had already been assigned to the COLA-CAP Ordinance, which was introduced at the April 17th meeting and is scheduled for second reading on May 15th. As a result, the NJ Film Ready Ordinance was renumbered as Ordinance #1110, and a revised agenda and packet were issued to reflect the change. It was also reported that the Borough received a check from the County in the amount of \$189,392.00. This payment represents the Community Development Block Grant funds awarded for improvements to the Old Wharf Parking Lot. Borough Administrator Phelps took a moment to acknowledge that the Monmouth County Commissioners have proclaimed May 4–10 as Professional Municipal Clerks Week. In recognition of this, appreciation was extended to Oceanport's Municipal Clerk team: Kim Jungfer, Stephanie Kramer, and the Borough's newest member, Katie Cassidy. The Administrator highlighted their hard work and dedication, noting that Municipal Clerks are the backbone of local government, performing essential duties such as preparing agendas, resolutions, ordinances, and minutes, managing records and elections, and assisting residents on a daily basis. Katie Cassidy was officially welcomed as Oceanport's new Deputy Borough Clerk. She has been working in a part-time capacity and will begin full-time employment on Monday, just in time for the Borough's Cinco De Mayo celebration. Lastly, Borough Administrator Donna Phelps reminded everyone about the upcoming Oceanport Spring Festival scheduled for Saturday from 1:00 PM to 5:00 PM, along with the Boujee Foodie event happening Saturday and Sunday from 12:30 PM to 7:00 PM. A free trolley will provide service between both events. Festivities will include food trucks, local makers and artisans, live music, local beverages, and family-friendly activities. Additionally, the Bikes & Beers event hosted by Birdsmouth Brewery will culminate in a celebration at the brewery with food trucks, live music, and games. Borough Administrator Phelps noted that "Oceanport is the place to be this weekend."

8. **Clerk's Report:** None.

9. **Consent Agenda:**

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilman Richard Gallo

AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Mayor Tvrdik asked to take Resolution #2025-145 - Resolution authorizing waiver of the Street Opening Moratorium for 23 Vreeland Place separately. He then asked for a motion on all the remaining. He returned to Resolution #2025-145 - Resolution authorizing waiver of the Street Opening Moratorium for 23 Vreeland Place and shared that the couple were present. He stated that the engineer would like to see a whole-width mill to create seams and that they need to put a gas line in, so they will have to cut the road. When the patch is made, he shared that the engineer would like the couple to be responsible for the next three years if it fails. After discussing the size and location of the patch, Councilman Deerin motioned to approve and Gallo seconded.

Resolution #2025-142 - Payment of Bills:

Bill List 5-1-2025:

Resolution #2025-143 - Authorizing an Extension of Grace Period for 3rd Quarter Taxes:

Resolution #2025-144 - Adopting an Enabling Resolution as Required by DEP Green Acres Program:

Resolution #2025-145 - Authorizing a Street Opening Permit for 23 Vreeland Place Under Moratorium:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilman Richard Gallo
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Resolution #2025-146 - Authorizing an Emergency Appropriation:

10. First Reading Ordinance - Establishing the Borough as a Film Ready

Municipality: Councilwoman Cooper called for the introduction of Ordinance #2025-1110 to Establish the Borough as Film Ready. She then asked Administrator Phelps to read the Ordinance by title only. Councilwoman Cooper made a motion to approve the first reading and to hold a public hearing on the proposed at the council meeting on May 15, 2025, and to advertise in accordance with the law. Councilman Keeshen seconded.

Ordinance #1110 - Establishing the Borough as a Film Ready Municipality:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen

AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

11. **Second Reading Ordinance - Amending Chapter 371 "Trees":** Councilwoman Cooper asked Borough Administrator Phelps to read the Ordinance in title only. She explained that this was advertised in the Two River Times on April 24, 2025. Councilwoman Cooper opened the portion of the meeting to the public for comment. There were none. Councilman Gallo motioned to move the Ordinance and Councilman Keeshen seconded. While taking Roll Call, Councilman Deerin explained why he was a no for this motion by explaining in his opinion that this is a Government overreach. Councilman Gallo explained why he first voted no but is now voting yes. He stated that after sitting with the committee and adding a few changes, his vote is now a yes.

Ordinance #1106 - Amending Chapter 371 "Trees":

RESULT:	ADOPTED (4 TO 1)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper
NAYS:	William Deerin
ABSTAIN:	None

12. **Mayor Tvrdik's Report:** Mayor Tvrdik congratulated Dave LaPorta for being recognized as a distinguished alumni of Shore Regional High School. He then explained the process for filling a vacancy where an incumbent nominee of a political party has a specific timeframe to fill the vacancy. He shared how many days they have to fill the position and to nominate. Borough Attorney Andy Bayer said they would wait to hear from the Republican Part. Mayor Tvrdik asked the Clerk's Office to send a copy of the Resolution to them.
13. **Public Comments:** Keith Salnick of 60 Shore Rd commented that he couldn't understand while under litigation that the Mayor would speak in the way he did earlier in the meeting. Mark Patterson of 40 Issac Place commented that he would like to move on to lighter things that matter and stated that the game between the Fireman and the Cops will be on May 23rd at 6pm and wanted to invite everyone to it. He thanked Tim Griffin for helping get his certificates back on track and working with him alongside the Chairman of Public Safety. Roseann Letson of 50 Deer Path Court in Tinton Falls asked about the status of the repainting and freshening up of all the park signs around town. The Mayor responded that they had already started and one of the newest members of DPW was in landscaping and is out there beautifying the Borough. Sean Kloberg of 23 Vreeland thanked the council for approving the moratorium and allowing them to continue and thanked them for all their time and all the work they do. There were no other comments. Councilman O'Brien motioned and Councilman Keeshen seconded.

14. **Adjournment:**

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen

SECONDER:	Councilman William Deerin
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None



BOROUGH OF OCEANPORT MAYOR & COUNCIL MINUTES • REGULAR MEETING

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

MAY 15, 2025 at 7:00 PM

1. **Call to Order:**
2. **Statement of Compliance with Open Public Meetings Act:**
3. **Flag Salute, Statement to the Public:**
4. **Roll Call:**

STATUS	NAME, TITLE	ARRIVED
PRESENT:	Councilman Richard Gallo Councilman Michael O'Brien Councilwoman Patricia Cooper Councilman William Deerin	
ABSENT:	Councilman Bryan Keeshen	

ALSO PRESENT: Stephanie Kramer, Deputy Borough Clerk
Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik opened the meeting to Public Comment on Action Items only. There were none. Councilman O'Brien motioned to close this portion of the meeting and Councilman Deerin seconded.
6. **Discussion Item:** Mayor Tvrdik reminded the Council that Councilman Salnick's seat was deemed vacant at the last meeting, and it was the Republican Committee's duty to put together three names to put in front of the governing body and, per our letter dated May 6, 2025, Oceanport's Republican Committee has moved forward with the following names for consideration per NJSA 40A: 16-11. He stated their names as, Kara Manna, of 33 Wardell Circle, Oceanport, NJ 07757. Richard McKenna of 117 Sagamore Ave, Oceanport, NJ 07757 and Steven Briskey of 81 Manitto Place, Oceanport, NJ 07757. Council President Cooper made a nomination for Kara Manna and Councilman O'Brien seconded. The Mayor stated that they were going to have Kara Manna take a ceremonial oath of office at the next meeting, but in the meantime she could come to the Borough and be sworn in. Borough Attorney Bayer stated he would like to have the resolution pulled separately and do it after the executive session.

Council Vacancy:

Resolution #2025-154 - Appointing Kara Mana to Temporarily Fill the Unexpired Term of Councilman Keith Salnick

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

7. Administrator's Report:

Borough Administrator Phelps announced that the Borough has finally received reimbursement from the County for the Myrtle Avenue project in the amount of \$649,026.25. She noted that this has been a long-awaited reimbursement and extended her thanks to Bill White for his continued efforts in staying on top of the County to ensure the funds were received.

She reported ongoing collaboration with the Borough Clerk's Office regarding the implementation of CivicPlus, the new system being used to process meeting agendas and minutes. Borough Administrator Phelps stated that she, Stephanie, and Katie C. attended a training session on March 7th, which was very helpful. Additional training is scheduled for May 21st, which will focus on the minutes portion of the system. In the interim, Katie C. has been working on transcribing and finalizing minutes from six meetings held in 2024 that were still in the old system. The goal is to complete these by the end of the month so the Borough can discontinue the previous platform and move forward solely with CivicPlus. Borough Administrator Phelps noted that Katie is close to completing the six sets of minutes which are expected to be included on the June 5th meeting agenda.

Borough Administrator Phelps also reported that she and the Mayor attended the Monmouth Park press conference on March 6th in anticipation of their Opening Weekend, which took place on May 10th, just in time for Mother's Day. She commented on the strong sense of excitement in the room and described the event as a great success.

Borough Administrator Phelps further noted that it has been a very busy two weeks since the last Council Meeting. She expressed appreciation for being able to participate in meetings with Netflix, as well as attending the Netflix Groundbreaking Ceremony. However, she deferred to the Mayor to provide more details in his Mayor's Report.

Finally, Borough Administrator Phelps expressed her appreciation to the Clerk's Office, highlighting the leadership of Kim Jungfer, and the hard work and dedication of Stephanie, Kim, and Katie. She stated that the office is now operating at full capacity and that she is increasingly confident in turning over full responsibility to the Clerk's Office and its highly competent staff.

8. Clerk's Report: None.

9. **2025 MUNICIPAL BUDGET:** Councilman Mike O'Brien commented that the general appropriations total is \$15.1 million, which falls \$18,000 below the allowable cap. He stated that the average assessment in Oceanport rose from \$700,000 to \$838,126. He discussed the tax rates and increases throughout the years and how they are in a good position for developing creative ways to think about projects. He mentioned that they determine the estimated cost of projects and then determine how best to fund them. Councilman O'Brien continued to share that in each project they waited to execute it until they utilized all available resources, limiting the impact on the taxpayer while creating additional value. He mentioned some of the road programs, lighting at Maria Gatta Park and a few more.

Resolution #2025-148 - Authorizing a Waiver of the 2025 Budget Reading in Full:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilman William Deerin
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Ordinance #1109 - COLA-CAP CY2025 to Exceed the Municipal Budget Appropriation Limits:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman William Deerin
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Deputy Clerk Stephanie Kramer read the Ordinance in title only. She stated the Ordinance was published in the Two River Times on May 1, 2025, in accordance with the law. It was the second reading, so at this point, Mayor Tvrdik opened it up for public comments. There were none. Councilman O'Brien motioned to close this portion of the meeting and Councilman Deerin seconded. Councilwoman Cooper made the motion to adopt the ordinance and advertise in accordance with the law. Councilman Deerin seconded the motion.

Resolution #2025-149 - Adopting the 2025 Municipal Budget:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilman Richard Gallo
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Deputy Clerk Stephanie Kramer read the affidavit of publication, which stated, Notice of the 2025 municipal budget was published in the Two River Times on April 24, 2025, in accordance with law. CFO, Katie LaPorta, gave an overview of the budget. She stated that

Councilman O'Brien did a great job earlier in the meeting covering key points. She mentioned that they start the budget process in October/November of the previous year and get a sense of the staffing and operational needs. She spoke about how the finance committee gives support as well and that there are a lot of puzzles and moving parts that go into this. Katie LaPorta commented on how there was a decrease in the average homeowner and how the home values in the Borough have increased. The Council had no questions, so it was opened to the public for comments or questions. There were none. Councilman O'Brien motioned to close this portion of the meeting and Councilman Gallo seconded.

10. Consent Agenda:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

Mayor Tvrdik asked the Council if they had read over the Consent Agenda if there was anything they wanted to take separately. Councilwoman Cooper motioned to approve and O'Brien seconded. After the vote, Mayor Tvrdik commented that he wished the best to Kirsten, who worked in the court.

Resolution #2025-150 - Authorizing Payment of Bills:

Resolution #2025-151 - Authorizing Redemption of Tax Sale Certificate - 1194 Eatontown Boulevard:

Resolution #2025-152 - Accepting the Resignation of Kearstyn Catley:

Resolution #2025-154 - Appointing Kara Manna to Temporarily Fill the Unexpired Term of Councilman Keith Salnick:

11. First Reading Ordinances:

NONE:

- 12. Second Reading & Public Hearing Ordinances:** Councilwoman Cooper asked Deputy Clerk Kramer to read the affidavit of publication and the proposed Ordinance by title only. Deputy Clerk Kramer stated the notice was published in the Two River Times on May 8th, 2025 in accordance with the law. The ordinance is Ordinance #1110 - Establishing the Borough as a Film-Ready Municipality, creating a new section in the Borough code titled Filming. This was the second reading so it was then opened up to the public by Mayor Tvrdik. There were none. There was a motion by Councilman O'Brien and a second by Councilman Deerin to close this portion of the meeting. Councilwoman Cooper motioned to adopt this ordinance and advertise in accordance with the law. Councilman O'Brien seconded.

Ordinance #1110 - Establishing the Borough as a Film Ready Municipality:

RESULT:	ADOPTED (4 TO 0)
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MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

13. Council Standing Committee Reports:

Councilman Deerin - Parks & Recreation: Councilman Deerin thanked the Finance Committee and Katie for their work on the budget. He reminded everyone that Monday from 5:30-7:30 is mini-golf at the Blue Grotto and that it was free to all Oceanport residents. He mentioned that the Memorial Day Parade would kick off at 9:30am and wind down at the firehouse. Councilman Deerin commented that the one complaint that still comes up is dogs not being on leashes and lack of cleaning up.

Councilman Gallo - Public Works & Engineering: Councilman Gallo commented that Port Au Peck from Pocono to Ithaca were some of the roads going out to bid since the budget passed, and they'll be done after the sewer authority completes their project. He mentioned that Burt Mill Circle and Evergreen will be paid in half by NJNG because it is going to disrupt the road. He also stated that Blackberry Bay will have a new curb and sidewalk along the road when completed. Mayor Tvrdek added on some of the work that had already been completed and mentioned he was in receipt of waivers for temporary easements and permanent easements from Bill White to put the sidewalks all along where the work will be completed. The Mayor explained that the part at Pocono that wasn't paved will be taken care of by the water company. He said they owe the Borough a half mile of paving. The Mayor commented on all the work that has been done on the streets in the Borough.

Councilman Keeshen - Public Safety: Mayor Tvrdek commented that Councilman Keeshen could not make it tonight but mentioned that he was very proud of the ticketing program with the police officers. Word is getting out, especially with the ordinance being passed for targeted enforcement zones. The Mayor commented that neighboring towns have called the Chief of Police to send the ordinance to them because it was working so well. He added that the Fire Squad and EMS are looking for new members and that Bingo is this Saturday night.

Councilman O'Brien - Finance & Administration : Councilman O'Brien thanked Katie, Donna and department heads and members of the finance committee for working so hard on the budget. He commented on how well communication is among everyone involved and his belief that speaking to the gas company, the water company and involving the homeowners when work is being done has led to efficiency within the budget. One example was holding off on paving certain blocks, so houses could be built.

Councilwoman Cooper - Planning & Development: Council President Cooper first offered her condolences to the Maida family for their recent loss of Kathy Maida, who was an integral part of the first aid squad as well as the community. Councilwoman Cooper commented that the press conference at Monmouth Park was excellent, and the event was

wonderful. She added they broke a record with attendance on Sunday. Councilwoman Cooper mentioned that Netflix had their groundbreaking ceremony and will be bringing in new jobs and using local businesses, and she believes this will help Oceanport thrive again.

- 14. Mayor Tvrdik's Report:** Mayor Tvrdik wanted to echo the energy at the luncheon with Monmouth Park and Dennis Drazin announcing the collective efforts working with the Oceanport governing body for the development. He added that the success of Monmouth Park is the success of Oceanport. The Mayor commented that the Netflix groundbreaking ceremony was amazing and how it was great seeing everybody working together. He brought up the tax breaks and commented that with the development they will be getting another big ratable. Mayor Tvrdik mentioned that it is crunch time with Netflix, and they had multiple meetings today with the governing body and everyone involved must push hard. He added that Netflix has to do a plan amendment for Phase 1A, which has already been approved. They are looking to break up the mill building into two for esthetics purposes. The second change is backing the wall up a bit so it will have a nicer look. Mayor Tvrdik mentioned that Netflix will be in Eatontown on August 4th and 11th for Phase 1B, and they are anticipating coming back to Oceanport in September for phase 2A, which is the 400 district. He added that Netflix is set to close on December 5, 2025. He stated that the ribbon-cutting ceremony or opening date of the 4 stages that have been approved are tentatively scheduled for February 2027. He mentioned that he also attended the committee meeting for the 250 celebration and that they have some fun events planned and are tentatively looking to kick them off at the Summer's End Festival. The Mayor spoke about the new bulletin that came out. It is now in color, and it was all positive feedback, with it being seasonal and published 4 times a year. He reminded everyone that on May 23rd at 6pm they have their police department versus the fire department in a softball game. He closed his comments with condolences to the Maida family. He then opened the meeting to the public for comments.
- 15. Public Comments:** Rosanne Letson of 50 Deer Path Court in Tinton Falls stated that the 63rd Army Band Concert will be returning on July the 2nd at 6pm at Blackberry. She mentioned bringing your own chair. She stated that the historical committee is in the process of engaging some speakers to come to Oceanport. Some will be free and some will have a fee and the topics will be historical, giving the examples of Monmouth County and the Revolutionary War. She said the first one would be September 11, and it would be the dead history speaker. Rosanne explained that the speaker visited various burial sites of individuals connected to specific topics—such as signers of the Constitution—and shared stories about their lives. There were no other members of the public with comments. Mayor Tvrdik shared that he received a letter about Netflix scouting for houses for their next projects and that everyone is going to see the action start happening around town. He asked for a motion to close the public section of the meeting. Councilman O'Brien motioned and Councilman Gallo seconded.

16. Adjourn to Executive Session:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilman Richard Gallo
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None

ABSTAIN:	None
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Mayor Tvrdik stated that before they go to the executive session, the resolution is ready, so there will be no action after, so the public do not have to wait around. He then read the resolution out loud as Resolution 2025 - Resolution of the Borough of Oceanport Appointing Kara Manna to temporarily fill the unexpired term of Councilman Keith Salnick until the next general election. He explained the reason and timeframe for filling the vacant seat and added that the Oceanport Republican Committee sent a letter to the Borough Deputy Clerk dated May 9, 2025, proposing three potential candidates and that Kara Mana was best suited for the position. He stated that this resolution will become effective on May 28, 2025. Councilwoman Cooper motioned and Councilman Deerin seconded to pass the resolution. The Mayor added that Kara Manna will be sworn in by the Clerk's Office and the ceremonial swearing-in will be on June 5th. Councilman O'Brien motioned to adjourn to Executive Session and Councilman Gallo seconded.

Resolution #2025-153 - Executive Session - Open Space Acquisition:

17. Return from Executive Session:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

18. Adjournment:

Respectfully submitted,

Stephanie Kramer
DEPUTY BOROUGH CLERK



BOROUGH OF OCEANPORT MAYOR & COUNCIL MINUTES • WORKSHOP

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

JUNE 5, 2025 at 7:00 PM

1. **Meeting Called to Order:**
2. **Statement of Compliance with Open Public Meetings Act:**
3. **Flag Salute, Statement to the Public:**
4. **Roll Call:**

STATUS	NAME, TITLE	ARRIVED
PRESENT:	Councilman Richard Gallo Councilman Bryan Keeshen Councilman Michael O'Brien Councilwoman Patricia Cooper Councilman William Deerin Councilwomen Kara Manna Thomas Tvrdik, Mayor of Oceanport	
ABSENT:		

ALSO PRESENT: Stephanie Kramer, Deputy Borough Clerk
Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **Oath of Office Ceremony- Councilwoman Kara Manna :** Mayor Tvrdik invited Councilwoman Kara Manna's family up to the floor to support her in taking the Oath of Office. He then congratulated her.
6. **Eagle Scout Presentation- Kyle Nagy:**

Eagle Scout Kyle Nagy appeared before the Mayor and Council to present his proposed Eagle Scout project. Mr. Nagy distributed drawings and a written explanation of the project to the governing body. He explained that the purpose of the project is to enhance the appearance of the entrance and surrounding area of the community garden.

Mr. Nagy outlined his plans, which include cleaning and preparing the area, securing funding, and organizing work plans with the assistance of his troop. He estimated the total cost of the project to be approximately \$2,000. The scope of work will begin with leveling and grading the topsoil, laying down

weed barriers, and additional beautification efforts.

Mayor Tvrdik suggested that Mr. Nagy consider recognizing the original community garden volunteers by including their names on the entrance sign. The Mayor also recommended that Mr. Nagy researches plants that are deer-resistant, noting the presence of deer in the area.

The Council members expressed their full support for the project, stating that it was a fantastic idea and that they look forward to seeing the completed improvements.

7. **PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik opened the meeting to the public for comments on action items only. There were no comments from the public. A motion to close the public comment portion of the meeting was made by Councilman Deerin and seconded by Councilwoman Cooper. The motion carried.

8. **Administrator's Report:**

Borough Administrator Phelps began by welcoming Councilwoman Manna and congratulating her on her appointment. Borough Administrator Phelps stated she looks forward to working with Councilwoman Manna and encouraged her to reach out at any time for assistance.

Borough Administrator Donna Phelps reported that an additional reimbursement was received from the County in the amount of \$90,871.91 for the Myrtle Avenue Road Project. This brings the total reimbursement received from the County to just under \$740,000.

Borough Administrator Phelps further reported that the Borough received the 2025 Clean Communities Grant in the amount of \$17,863.30.

Borough Administrator Donna Phelps noted that Tim Griffin submitted a grant application to New Jersey American Water for the purchase of two cameras for the Fire Department. The grant, in the amount of \$2,250, was awarded in late May. Borough Administrator Phelps thanked Tim for his efforts.

Borough Administrator Phelps concluded by providing an update on the State Health Benefits Program, stating that it continues to experience significant challenges. A recent report from the Treasury Department projected a 26% increase in rates for Plan Year 2026, with a cumulative increase of 60% over the next four years. While the Borough did experience a rate increase under the Central Jersey Health Insurance Fund (CJHIF), it was significantly lower than the projected increases under the State plan. CJHIF remains hopeful that rates will remain stable moving forward.

9. **Clerk's Report:**

Deputy Clerk Kramer reported that garbage and recycling notices were distributed to all residents

during the month. The purpose of the notice was to remind residents of the updated pickup schedule.

She noted that both pickleball and boat ramp sales had increased, which she attributed to the recent holiday weekend.

Deputy Clerk Kramer informed the governing body that the County Clerk's Office has announced early voting for the Primary Election will take place from Tuesday, June 3rd through Sunday, June 8th. She also shared the designated hours for early voting.

Additionally, Deputy Clerk Kramer reminded residents that the Monmouth Park Borough box remains available for use at no cost and encouraged those interested in reserving it to contact the Clerk's Office.

There were no questions or comments from the governing body.

10. **Consent Agenda:** Mayor Tvrdik asked the Council if there were any items that needed to be considered separately. There were none. A motion to approve the consent agenda was made by Councilman O'Brien and seconded by Councilwoman Cooper. The motion carried.

Resolution #2025-156 - Payment of Bills:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-157 - Authorizing Class III Special Law Enforcement Officers:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-158 - Awarding a Contract to the Borja Group:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna

NAYS:	None
ABSTAIN:	None

Resolution #2025-159 - Granting a Waiver and Authorizing a Street Opening Permit
:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-160 - Appointing Anthony Montagna as Temporary Building Inspector
:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-161 - Requesting Approval for Amending the 2025 Municipal Budget For Clean Communities Funding:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-162 - Appointing Sharon O'Conner as Violations Clerk:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-163 - Authorizing Redemption of Tax Sale Cert #24-00008

:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-164 - Authorizing Redemption of Tax Sale Cert. #24-00012

:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-165 - Authorizing Preliminary Investigation of Mega Parcel to Determine if it Meets Housing and Redevelopment Criteria:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-166 - Authorizing Submittal of a Grant Application and Execution of a Grant Contract with NJ Department of Transportation:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-167 - Authorizing Bid Opportunity to be Advertised for Purchase of a Police Vehicle

:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Michael O'Brien

SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

11. First Reading Ordinances:

Councilwoman Cooper introduced Ordinance #1111, entitled "An Ordinance Authorizing the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Preservation Purposes." Clerk Kramer read the title of the Ordinance into the record.

Councilwoman Cooper made a motion to approve Ordinance #1111 on first reading, to schedule a public hearing for the next regularly scheduled Council meeting, and to advertise the Ordinance in accordance with the law. The motion was seconded by Councilman Keeshen. The motion carried.

Ordinance #1111 Authorizing the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Reservation Purposes

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

12. Meeting Minutes:

6-6-24 Mayor and Council Workshop Minutes:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

9-5-24 Mayor and Council Workshop Minutes:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin

NAYS:	None
ABSTAIN:	None

10-17-24 Mayor and Council Regular Minutes with Resolutions:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper
NAYS:	None
ABSTAIN:	None

11-7-24 Mayor and Council Workshop Minutes:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

11-7-24 Mayor and Council Regular Minutes:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

12-5-24 Mayor and Council Workshop Minutes:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None
ABSTAIN:	None

12-17-24 Mayor and Council Regular Minutes:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Bryan Keeshen
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin
NAYS:	None

ABSTAIN: None

13. Discussion Item:

Mayor Tvrdik stated that the Oceanport Code does not currently allow chickens. In light of rising poultry and egg prices, and following a resident inquiry regarding a possible code change to permit chickens, he felt it was worth having a discussion on the matter.

Councilman O'Brien stated that he had not given the topic much thought but was open to hearing arguments from both sides. He acknowledged the potential benefits of keeping chickens but wanted to be fully informed before forming an opinion.

Councilwoman Manna commented that she was generally in favor but would also like to hear perspectives from both sides. Councilwoman Cooper expressed a similar sentiment, noting her interest in learning more about both the pros and cons. Councilman Deerin stated that he did not see a compelling reason to change the existing code.

Mayor Tvrdik reiterated that he does not have a vote on the matter but shared that he is personally opposed to allowing chickens. He advised the Council that if there was interest in moving forward with a potential change, including adding specific conditions or restrictions, the discussion could be continued. He then opened the floor for public comment.

Roseanne Letson of 50 Deer Path Court, Tinton Falls, addressed the Council. She noted that Oceanport had considered this topic over 10 years ago and that she had conducted significant research at that time due to her strong opposition. Ms. Letson shared details about raising chickens and recounted a negative experience involving a neighbor who kept chickens on Branch Avenue. She expressed concern that allowing chickens might not be well-received by all residents.

Following public comment, the Council discussed maintaining the current code as is, especially in light of the fact that the resident who initially raised the issue was not present to speak. Mayor Tvrdik concluded the discussion by suggesting that the Borough could look into how neighboring municipalities are handling the issue for future consideration.

Amending Chapter 127 (Animals) and Chapter 390 (Zoning) for the Keeping of Poultry or Fowl:

14. Mayor Tvrdik's Report:

Mayor Tvrdik congratulated Councilwoman Manna and stated that he looks forward to working with her. He reminded residents that recycling collection is now every Wednesday, as noted in the Clerk's report.

The Mayor commented that the Memorial Day Parade was a great success with a strong turnout. He noted the importance of honoring those who lost their lives in service to the country and expressed

appreciation for the community's participation.

Mayor Tvrdik reported that 180 units are under construction behind the Riverwalk. Renovations have received certificates of occupancy, with only approximately 30 units remaining to be finalized. He thanked and congratulated the Building Department for their efficiency and timely work. He also welcomed the new residents and investors to the community.

The Mayor announced that Bingo will be held on Saturday night at the First Aid building, with doors opening at 6:00 p.m.

He stated that targeted enforcement zones have been effective, resulting in over 100 court dockets, with approximately 70–80 related to motor vehicle violations.

Mayor Tvrdik reminded everyone that Flag Day will be observed on Saturday, June 14. The ceremony will take place at the flagpole in Blackberry Bay Park at 10:00 a.m., during which he will deliver a dedication to Ward Coles.

15. **Public Comments:** Roseann Letson of 50 Deer Path Court in Tinton Falls reminded everyone that the 63rd Army Band Concert for free is on July 2, at 6pm at Blackberry Bay and to bring your own chairs. She stated that September 11, 2025, will be the special speaker presentation at 7pm at the Old Wharf House. The Mayor commented that the band would be playing at Old Wharf Park at 7pm that Thursday and asked if we could move the meeting up to 6pm. The council agreed. Chief Grimes was asked to come up to the mic by the Mayor to speak about any feedback with the enforcement stops. Chief Grimes stated that most individuals took it with stride, and he believes it will be a one-and-done type of situation. He then mentioned that Friday the 13th is the makeup date for the softball game between the fire department and the police. There were no more comments and this section of the meeting was closed with Councilman O'Brien making the motion and Councilwoman Cooper seconded.

16. **Adjourn to Executive Session:**

**Resolution #2025-168 - Resolution Authorizing an Executive Session, June 5, 2025-
Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege-
Affordable :**

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

17. **Return from Executive Session:**

RESULT:	ADOPTED (6 TO 0)
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MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

18. Adjournment:

Respectfully submitted,

Stephanie Kramer
ACTING BOROUGH CLERK



BOROUGH OF OCEANPORT MAYOR & COUNCIL MINUTES • REGULAR MEETING

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

JUNE 19, 2025 at 6:00 PM

1. **Call to Order:**
2. **Statement of Compliance with Open Public Meetings Act:**
3. **Flag Salute, Statement to the Public:**
4. **Roll Call:**

STATUS	NAME, TITLE	ARRIVED
PRESENT:	Councilman Richard Gallo Councilman Bryan Keeshen Councilman Michael O'Brien Councilwoman Patricia Cooper Councilman William Deerin Councilwomen Kara Manna Mayor Thomas Tvrdik	6:20pm
ABSENT:		

ALSO PRESENT: Stephanie Kramer, Deputy Borough Clerk
Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik asked if any members of the public wished to comment on action items only. There were no comments. A motion to close the public comment portion of the meeting was made by Councilman O'Brien and seconded by Councilman Deerin. The motion carried.
6. **Administrator's Report:**

Borough Administrator Phelps reported that the installation of the new Thrive 450 outdoor gym at Trinity Park is scheduled for Monday, weather and contractor availability permitting. This marks the final phase of the Trinity Park Improvement Project.

She stated that she has been working in collaboration with Buzz Baldanza and Bill White over the past several years to improve the Borough's CRS (Community Rating System) classification. The Borough is scheduled to meet next week with Danielle Dehart, a CRS Specialist from Verisk, for the

CRS verification visit. This effort is further supported through the Borough's participation in the Multi-Jurisdictional Program for Public Information (MJPPi), which has provided additional points toward improving the Borough's CRS rating.

Borough Administrator Phelps shared that she received an email from Rich Bendock thanking the Borough for placing a Port-a-John at Old Wharf Park during the months of March and April to accommodate osprey photographers. Mr. Bendock expressed appreciation for the gesture and inquired whether the service could be included in next year's budget.

Mayor Tvrdik suggested that the Borough consider establishing privacy boundaries for residents along Riverside Drive due to osprey photographers pointing cameras toward homes while taking photos. He noted that this location continues to grow in popularity each year, and he thought it was worth considering.

She also announced that the Fire Department will be hosting a First Responders Day BBQ at Monmouth Park on July 4th. Dennis Drazin has generously donated the use of the picnic area for the event. The Fire Department is extending an invitation to Borough officials, office staff, and their families. Chief Gallo has requested a head count; anyone interested in attending is asked to contact her so she may provide the Chief with the number of attendees. In closing, Borough Administrator Phelps noted that, while it's hard to believe the time has come already, she would like to take this opportunity to wish everyone a safe and Happy Fourth of July—her favorite holiday of the year.

7. Clerk's Report:

Deputy Clerk Kramer reported that Election Day proceeded smoothly and without any issues. She expressed her gratitude to all those who contributed to its successful execution. She provided an update on the community garden, noting that it continues to thrive and that only seven plots remain available. Deputy Clerk Kramer announced that the Borough now has a book recycling bin, located next to the clothing bin in the front parking lot. The bin is part of a partnership with BookDrop, an organization that rescues over one million books each month by working with communities, libraries, thrift stores, and municipalities such as Oceanport. She also announced that the townwide garage sale is scheduled for September 27th and 28th. Registration will be available online and will close on September 24th at 3:00 p.m. to allow the Clerk's Office sufficient time to compile and distribute the participant list.

8. Consent Agenda:

Resolution #2025-177, Authorizing Purchase of Car Computers from Intron Technology for IT Services and Resolution #2025-178 - Awarding a Fair and Open Contract for Architectural Services to Kellenyi Johnson Wagner were taken separately. The remaining resolutions on the agenda were approved. A motion was made by Councilman Keeshen and seconded by Councilman O'Brien. The motion carried.

Resolution #2025-169 - Payment of Bills

:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-170 - Authorizing Redemption of Tax Sale Certificate #24-00015 for Block 138 Lot 14 Known as 100 Main ST:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-171 - Appointing Thomas Klich as Temporary Electrical Inspector

:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-172 - Opposing A2145 and S2373 Workers Comp Costs

:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien

AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-173 - Authorizing the Borough to Apply for a 2025 Monmouth County Municipal Open Space Grant

:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-174 - Setting Compensation for Action Camp 2025 Employees

:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-175 - Appointing an Administrative Assistant for the Recreation Coordinator

:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-176 - Appointing an Administrative Assistant for the Court

:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna

NAYS:	None
ABSTAIN:	None

Resolution #2025-177 - Authorizing Purchase of Car Computers from Intron Technology for IT Services

:

RESULT:	ADOPTED (4 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilwoman Patricia Cooper
AYES:	Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	Bryan Keeshen

Resolution #2025-178 - Awarding a Fair and Open Contract for Architectural Services to Kellenyi Johnson Wagner

:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	Councilman William Deerin
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-179 - Resolution Fixing Compensation for Employees and Officials for 2025

:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-180 - 1st Aid Squad Seymore:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

**Resolution #2025-181 - Authorizing Participation in the NJ Coast Coalition
Automated Floor Alert Application:**

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

**Resolution #2025-182 - Authorizing the Approval and Renewal of Liquor Licenses
for 2025-2026:**

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

**Resolution #2025-183 - Authorizing Change Order #1 to the Contract For Asbestos
Abatement and Demolition of FMERA Buildings:**

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

**Resolution #2025-184 - Resolution approving Special Event Permit for OP PTO
Turkey Trot 5K:**

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

**Resolution #2025-185 - Authorizing Submittal of a Grant Application and Execution
of a Grant Contract with the NJ Dept of Transportation:**

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen

SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-186 - Authorizing Change Order #1- Contract with Trinity Park Improvements:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-187 - Amending 2025 budget for Green Acres Grant for Blackberry Bay Park All-Inclusive Playground:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-188 - Authorizing the Purchase and Installation of Playground Equipment:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2025-189 - Authorizing Purchase and Installation of New Fence Under State Contract:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None

ABSTAIN:	None
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Resolution #2025-190 - Authorizing the Supply and Installation of Safety Surface at All-Inclusive Playground at Blackberry Bay Park:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Michael O'Brien
SECONDER:	None
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

9. First Reading Ordinances:

NONE:

10. Second Reading & Public Hearing Ordinances:

Deputy Clerk Kramer read the affidavit of publication and the title of the proposed ordinance into the record. She stated that the notice was published in the *Two River Times* on June 12, 2025, in accordance with the law. The Ordinance Authorizes the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Preservation Purposes. Mayor Tvrdik noted that this was the second reading of the Ordinance and opened the floor for public comment on this Ordinance only. There were no comments from the public. A motion to close this portion of the meeting was made by Councilman O'Brien and Councilman Deerin. A motion to adopt Ordinance #1111 - Authorizing the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Preservation Purposes was made by Councilman Keeshen and seconded by Councilman Deerin. The motion carried. Mayor Tvrdik stated that they will be setting up a closing date with those two projects and then work with the county for the grant.

Ordinance #1111 Authorizing the Borough to Purchase Block 66, Lot 7.01 and Block 66, Lot 9.01 for Open Space Reservation Purposes:

RESULT:	ADOPTED (5 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman William Deerin
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

11. Council Standing Committee Reports:

Councilman Deerin - Parks & Recreation:

Councilman Deerin reported that grant funding will benefit both Blackberry Bay and Trinity Park, with improvements that the community can look forward to in the near future. He provided an update on Gatta Park, noting that the field is being transitioned from soccer use to lacrosse. He advised parents to be mindful of extreme heat conditions, as the turf can reach temperatures as high as 118 degrees, and emphasized the importance of ensuring children stay properly hydrated.

Councilman Deerin also reminded the committee that Action Camp will begin next week, which is expected to result in increased traffic throughout the area. He encouraged residents to drive cautiously and remain alert, especially near parks and recreation facilities. He further noted that flyers for the annual Summer's End celebration will be distributed shortly. The event committee will be seeking donations, including funding for the fireworks display, which remains a significant cost. This year's event will include new features such as a cornhole tournament and the best tailgate competition.

Mayor Tvrdek added that the Shore Little League will be holding their softball tournament this Saturday at Blackberry Bay Park. It was also noted that the Army Band performance is scheduled for July 2nd.

Councilman Gallo - Public Works & Engineering : Mayor Tvrdek announced that Councilman Gallo would be arriving late or may not be in attendance and proceeded to give an update on his behalf.

The Mayor informed the governing body that work had begun on Comanche Drive to install a new water service throughout Blackberry Bay Park. He noted that although the roadway was recently repaved, it is now being excavated to accommodate this infrastructure upgrade. Mayor Tvrdek stated that he had received correspondence regarding the issue and directed the Recreation Coordinator to copy and paste his response, along with providing his cell phone number to the individual should they wish to discuss the matter further.

He assured the governing body that the administration continues to closely monitor utility companies and that there is a clear outlook and plan in place for the ongoing road program.

Mayor Tvrdek also addressed a recurring issue on Adrian Drive, where a water main had broken multiple times. He reported that he informed the water utility that a patch repair would not be accepted and that the street must be restored curb to curb. He reiterated that any streets currently under a moratorium will be fully repaved, while those outside of the moratorium will receive patch repairs. The Mayor concluded by explaining that the utility companies have their plans in place for work to be completed both during and after construction, and that all affected roads will ultimately be paved accordingly.

Councilman Keeshen - Public Safety:

Councilman Keeshen extended his thanks to Chief Grimes and the department for their efforts with the speed enforcement program, noting that it has been handled very

effectively. He reminded residents that this is a high-traffic time of year and encouraged everyone to drive cautiously, particularly with children out of school for the summer.

He also reminded the public to stay hydrated due to the increasingly warm weather. Councilman Keeshen acknowledged that the Office of Emergency Management (OEM) is actively monitoring weather conditions and other ongoing situations, and he expressed his appreciation to Buzz for those efforts.

In closing, he noted that the fire department has responded to several incidents in neighboring communities and expressed gratitude that the borough has not experienced similar events.

Councilman O'Brien - Finance & Administration: Councilman O'Brien stated that he had no report at this time, noting that his busiest period concluded with the recent adoption of the municipal budget.

Councilwoman Manna - Health and Human Services : Councilwoman Manna stated she has nothing new to report but is working on it for the future.

Councilwoman Cooper - Planning & Development:

Councilwoman Cooper thanked the PTO for inviting members of the governing body to participate as guest pitchers in the "With the Ball" Tournament. She extended her congratulations to the Maple Place School Class of 2025 and the Shore Regional High School Class of 2025 on their recent graduations.

She reported that the Planning Board has been active with a number of applications. At the most recent meeting, St. Barnabas presented revised plans that included changes to parking; the application was subsequently approved. Councilwoman Cooper also noted that Alison Hall is expected to return with proposed changes, and that Netflix will be appearing before the board again in July.

She concluded by stating that the paperwork for the tree ordinance is nearly complete and will soon be ready for processing.

12. Mayor Tvrdik's Report:

Mayor Tvrdik began by echoing congratulations to the Maple Place School Class of 2025 and the Shore Regional High School Class of 2025. He commended the Flag Day ceremony held at Blackberry Bay Park, which he described as a wonderful event. During the ceremony, the flagpole was dedicated in honor of Ward Coles. The Mayor noted the strong attendance, including residents, members of the governing body, and former Mayor Cavanagh. He extended his thanks to all who contributed to the success of the event.

The Mayor took a moment to explain the proper procedure for disposing of old or tattered American flags. He reminded residents that the Borough has a designated drop box located at Borough Hall.

Flags can be brought to the Clerk's Office, where staff will direct individuals to the appropriate location.

Mayor Tvrdek shared that resident Gary Hager, of Arnold Avenue, has offered to beautify Charles Park by planting vegetation similar to recent improvements made at Old Wharf Park. Mr. Hager will complete this work at his own expense and has committed to maintaining the plantings. Additionally, the Mayor noted that Celtic Concepts had offered ideas on landscaping that included planting bayberries, dappled willows, and switchgrass. He invited any suggestions from the public or council and offered to follow up by email.

The Mayor thanked Chief Grimes and the Police Department for their continued success with the speed enforcement initiative, noting the positive impact it has had on public safety. He also extended well-wishes to the community for a safe and happy Fourth of July holiday.

Mayor Tvrdek then informed the governing body of a request from resident Terry McGee, a 16-year Oceanport resident and veteran who sustained a C6 spinal cord injury during an overseas counterterrorism deployment. Mr. McGee is seeking guidance to conduct a charity-based swim event, which would include entry and exit points within the Borough. Potential access sites under consideration include the Blackberry Bay Boat Ramp and the area known as "Secret Beach." Due to factors such as water temperature and tides, the date and time for the event have not yet been finalized. The Mayor noted that coordination with emergency services and review by the Borough Attorney would be necessary, and he asked for input from the governing body.

Chief Grimes stated that Mr. McGee primarily needs access to the water and will be accompanied by swimmers and kayakers for safety. Should the event expand in scale in the future, it would be subject to a more comprehensive approval process. The Mayor stated he would follow up via email and inform both Mr. McGee and the State Police that the event has the full support of the governing body.

The Mayor also offered condolences to the Sommer family following the passing of a family member and longtime Oceanport resident. He shared that he spoke with the individual's father-in-law and expressed interest in having him serve on a committee dedicated to the beautification of Boy Scout Park and Sommers Park once upcoming work is completed.

Borough Administrator Phelps reported that the tennis and basketball courts at Blackberry Bay Park will be closed for repairs beginning Tuesday. In response, Mayor Tvrdek stated that the Borough plans to submit a grant application to Monmouth County for a series of proposed improvements to Blackberry Bay Park. These may include replacement of the deteriorating black fence, installation of LED lighting, and the addition of dugouts for the softball field, among other enhancements.

13. **Public Comments:** Mayor Tvrdek opened the floor for public comment. Hearing none, the public comment portion of the meeting was closed following a motion by Councilman O'Brien, seconded by Councilman Keeshen.
14. **Adjourn to Executive Session:** Mayor Tvrdek announced that the governing body would adjourn to Executive Session to discuss matters related to negotiations and attorney-client privilege concerning

ongoing litigation. He noted that no formal action would be taken following the session. A motion to adjourn was made by Councilman Deerin and seconded by Council President Cooper.

**Resolution #2025-191 - Resolution Authorizing an Executive Session, June 19, 2025-
Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege-
Affordable:**

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

15. Return from Executive Session:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilman Richard Gallo
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

16. Adjournment:

Respectfully submitted,

Stephanie Kramer
DEPUTY BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE GOVERNING BODY TO ENTER EXECUTIVE SESSION**

**Resolution #2025-217
8/21/2025**

WHEREAS, the Mayor & Council of the Borough of Oceanport are subject to the requirements of the Open Public Meeting Act N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which time the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Mayor & Council of the Borough of Oceanport to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Oceanport, pursuant to the Open Public Meetings Act of the State of New Jersey, as follows:

- 1.) The Mayor & Council shall hold a closed meeting from which the public shall be excluded on **August 21, 2025..**
- 2.) The general nature of the subjects to be discussed at said closed meeting shall be related to

<u> </u> N.J.S.A. 10:4-12(b)(1)	<i>Matters Required by Law to be Confidential</i>
<u> </u> N.J.S.A. 10:4-12(b)(2)	<i>Matters Where the Release of Information Would Impair the Right to Receive Funds</i>
<u> </u> N.J.S.A. 10:4-12(b)(3)	<i>Matters Involving Individual Privacy</i>
<u> </u> N.J.S.A. 10:4-12(b)(4)	<i>Matters Relating to Collective Bargaining and Contract Agreements</i>
<u> X </u> N.J.S.A. 10:4-12(b)(5)	<i>Matters Relating to the Purchase, Lease or Acquisition of Real Property-Open Space</i>
<u> </u> N.J.S.A. 10:4-12(b)(6)	<i>Matters Relating to Public Safety and Property</i>
<u> </u> N.J.S.A. 10:4-12(b)(7)	<i>Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege-Affordable</i>
<u> </u> N.J.S.A. 10:4-12(b)(8)	<i>Matters Relating to the Employment Relationship</i>
<u> </u> N.J.S.A. 10:4-12(b)(9)	<i>Matters Relating to the Potential Imposition of a Penalty</i>

3.) The minutes of said closed meeting shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

BE IT FURTHER RESOLVED that formal action may be taken after the Executive Session.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2025-217 approved by the Oceanport Borough Council at the Workshop Meeting held August 21, 2025.

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK