



BOROUGH OF OCEANPORT MAYOR & COUNCIL REORGANIZATION MEETING • AGENDA

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

JANUARY 7, 2026 at 7:00 PM

1. **Call to Order**
2. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on December 12, 2025 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
3. **Flag Salute, Statement to the Public:** Often times it may appear that the Mayor & Council take action with very little comment and in many cases by unanimous vote. Many items are of routine business that are placed on a Consent Agenda as they do not require additional discussion. Items not of a routine nature are first listed for discussion at a Workshop meeting prior to being listed for action at a Regular Meeting. Where appropriate, items are referred to a Council Committee for further study and investigation before being returned with a recommendation for the full Council to consider. The members of the Borough Council work via committees along with the Mayor, Borough Clerk and Administration to assure that the members fully understand the matter. There are occasions where matters are presented to the Mayor & Council for discussion and action at the same meeting when of a timely nature.
4. **Invocation**

Pastor Lyddale Akins
5. **Clerk's Certificate of Election and Administration Oaths of Office to**

Patricia Cooper, Councilwoman, 3 year term ending 12/31/28
Kara Manna, Councilwoman, 3 year term ending 12/31/28
6. **Roll Call of the 2026 Governing Body**
7. **Mayor's Greeting**

Mayor's Lifetime Achievement Award
8. **Oath of Office Police Department**

Patrolman Christian J. Archinaco
Patrolman Timothy Regan
Sergeant William Resnyk
Captain Gregory Lauretta
9. **Election of Borough Council President**

Resolution #2026-6 - Electing Borough Council President
10. **Borough Council Appointment of Class III Member to the Planning Board**

Resolution #2026-7 - Appointing Class III Member to the Planning Board

11. **Borough Council Adoption of 2026 ByLaws**

Resolution #2026-8 - Adopting the Borough ByLaws for CY2026

12. **Mayor's Appointments for Council Standing Committees**

Resolution #2026-9 - Appointing 2026 Borough Council Standing Committees

13. **Mayor's Appointments to the Planning Board**

BE IT RESOLVED that Mayor Tvrdik makes the following appointments to the Planning Board:

Christopher Widdis	Class I	1 year term
Joseph Foster	Class II	3 year term
Patricia Cooper	Class III	1 year term
James Whitson	Class IV	4 year term
Michael Dailey	Class IV	4 year term
Edward Verdi	Alternate II	2 year term

The PLANNING BOARD is now composed of the following:

Christopher Widdis	Class I	1yr Term Expiring 12/31/26
Joseph Foster	Class II	3yr Term Expiring 12/31/28
Patricia Cooper	Class III	1 yr Term Expiring 12/31/26
David Gruskos	Class IV	4 yr Term Expiring 12/31/27
Leslie Barham Widdis	Class IV	4 yr Term Expiring 12/31/28
Darren Davis	Class IV	4 yr Term Expiring 12/31/28
John Kahle	Class IV	4 yr Term Expiring 12/31/28
James Whitson	Class IV	4 yr Term Expiring 12/31/29
Michael Dailey	Class IV	4 yr Term Expiring 12/31/29
Louis J. Padula	Alternate 1	2 yr Term Expiring 12/31/26
Edward Verdi	Alternate 2	2yr Term Expiring 12/31/27

14. **Mayor's Appointments to the Environmental Commission**

BE IT RESOLVED that Mayor Tvrdik makes the following appointments to the Environmental Commission:

Joseph Foster		3 yr Term Expiring 12/31/28
Jack L. Harris		3 yr Term Expiring 12/31/28
Ronald Sickler		3 yr Term Expiring 12/31/28
Meghan Walker	Alternate 1	2 yr Term Expiring 12/31/27

The ENVIRONMENTAL COMMISSION is now composed of the following members:

Robert Broege	3 yr Term Expiring 12/31/27
Peter Litwin	3 yr Term Expiring 12/31/27
Patricia Cooper	3yr Term Expiring 12/31/26

Fred Filippone		3yr Term Expiring 12/31/26
Joseph Foster		3 yr Term Expiring 12/31/28
Jack L. Harris		3 yr Term Expiring 12/31/28
Ronald Sickler		3 yr Term Expiring 12/31/28
Meghan Walker	Alternate #1	2 yr Term Expiring 12/31/27
Vacant	Alternate #2	2 yr Term Expiring 12/31/26

15. **Mayor's Appointments to OFFICE OF EMERGENCY MANAGEMENT**

BE IT RESOLVED that Mayor Tvrdik makes the following appointments to the Office of Emergency Management:

Chris Baggot	1st. Asst. Director	3 yr Term Expiring 12/31/28
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The following are currently serving in the Office of Emergency Management

Mauro Baldanza	Director	3yr Term expiring 12/31/28
Chris Baggot	1st Asst. Director	3yr. Term expiring 12/31/28
Wes Sherman	2nd Asst. Director	3yr Term expiring 12/31/26
Chief Gary Grimes	3rd Asst. Director	3yr Term expiring 12/31/27

16. **Mayor's Appointments to the FLOOD HAZARD MITIGATION and FLOOD PLAN MANAGEMENT COMMITTEE**

OEM Director Baldanza	Chairman
Kevin Kubik	One year term
Vacant	One year term

17. **FIRST AID SQUAD 2026 Officers**

The Mayor and Council recognize the following First Aid Officers for 2026
Sergeant, Margaret Lippolis
2nd Lieutenant, Doris Agaman
1st Lieutenant, Fred Filippone
Captain Jonathan Ryan

18. **FIRE DEPARTMENT 2026 Officers**

The Mayor and Council recognize the following Fire Department Officers for 2026

2nd Assistant Chief Anthony Fragale
1st Assistant Chief Kenneth Carroll
CHIEF Francis Lippolis

19. **Acknowledgment of Outgoing Chief James Gallo Jr.**

20. **Consent Agenda:** All items listed under Consent Agenda, are considered routine by the Borough Council and will be enacted by one motion in the form listed below. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda by request of the Council member and considered

separately. There will be one motion for all items listed.

- Resolution #2026-10 - Fixing Date, Time and Place of the Governing Body Meetings**
- Resolution #2026-11 - Designating the Official Newspapers for Borough Advertising**
- Resolution #2026-12 - Resolution Setting a Fee Schedule for Various Miscellaneous Administrative Items**
- Resolution #2026-13 - Designating Depositories**
- Resolution #2026-14 - Approving a Cash Management Plan and Investment Policy**
- Resolution #2026-15 - Permitting Prepayment of Certain Items**
- Resolution #2026-16 - Tax Grace Period & Interest for Delinquent Taxes**
- Resolution #2026-17 - Authorizing the Tax Collector to Cancel Small Balances**
- Resolution #2026-18 - Authorizing the Annual Tax Sale**
- Resolution #2026-19 - Setting Fees for Extra Duty Assignments in 2026**
- Resolution #2026-20 - Appointing Municipal Court Judge**
- Resolution #2026-21 - Authorizing Participation in the 1033 LESA Program for 2026**
- Resolution #2026-22 - Appointing a Public Agency Compliance Officer**
- Resolution #2026-23 - Appointing Community Development Representatives**
- Resolution #2026-24 - Appointing Clean Communities Coordinator**
- Resolution #2026-25 - Appointing an ADA Coordinator for CY2026**
- Resolution #2026-26 - Appointing Designated Employer Representative for CDL Equipment**
- Resolution #2026-27 - Authorizing Limited Waiver of Alcoholic Beverage Hours — Monmouth Park**
- Resolution #2026-28 - Appointments to Boards & Committees**
- Resolution #2026-29 - Appointing a Municipal Prosecutor**
- Resolution #2026-30 - Appointing Andrew Bayer, Esq. as Borough Attorney**
- Resolution #2026-31 - Appointing a Borough Auditor**
- Resolution #2026-32 - Appointing a Borough Engineer**
- Resolution #2026-33 - Appointing a Bond Counsel**
- Resolution #2026-34 - Appointing a Borough Planner**
- Resolution #2026-35 - Appointing Special Counsel for Redevelopment**
- Resolution #2026-36 - Confirming 2026 Borough Officials**
- Resolution #2026-37 - Awarding a Contract for 2026 Towing Services**

21. Borough Administrator Remarks

22. Borough Council Remarks

Councilman William Deerin

Councilman Richard Gallo

Councilman Bryan Keeshen

Councilman Michael O'Brien

Councilwoman Kara Manna

Councilwoman Patricia Cooper

23. Public Comments

24. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT
ELECTING THE 2026 BOROUGH COUNCIL PRESIDENT**

Resolution #2026-6
01/7/26

BE IT RESOLVED, by the Borough Council of the Borough of Oceanport, in the County of Monmouth, that Councilman Richard Gallo be and is hereby elected Borough Council President for 2026.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-6 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT APPOINTMENT OF CLASS III MEMBER TO THE
PLANNING BOARD FOR THE PERIOD JANUARY 1, 2026 TO DECEMBER 31, 2026**

**Resolution #2026-7
01/7/26**

BE IT RESOLVED, by the Council of the Borough of Oceanport, that Patricia Cooper is hereby appointed to serve as the Class III Member/Council Liaison on the Oceanport Planning Board.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-7 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
ADOPTING THE BOROUGH BYLAWS FOR CY2026**

**Resolution #2026-8
01/7/26**

WHEREAS, the rules of procedure and of substance of the Mayor and Council of the Borough of Oceanport have been primarily dictated by Title 40 and 40A of the revised New Jersey Statutes and other requisite statutes; and

WHEREAS, the Mayor and Council of the Borough of Oceanport adopted By-Laws, last amended July 18, 2024 which provide a foundation for a delineation of practice and procedure as well as responsibilities and authority of the Mayor and Council of the Borough of Oceanport, both as mandated by the State law covering the operation of Boroughs (N.J.S.A. 40A:60-1, et seq.) and as local practice determines; and

WHEREAS, pursuant with Article 14, Section 2 of the Borough's ByLaws, the Council shall adopt ByLaws at its annual reorganization meeting,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport, Monmouth County, New Jersey that the By-Laws attached hereto be adopted for the year 2026.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-8 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTMENT OF 2026 BOROUGH COUNCIL STANDING COMMITTEES**

Resolution #2026 -9
1/7/26

WHEREAS, pursuant with the By-Laws of the Governing Body, the Mayor shall appoint all members of the Standing Committees with the consent and concurrence of the Council; and

WHEREAS, the Mayor has made the following appointments to the Standing Committees for CY2026:

PUBLIC SAFETY	Councilpersons Keeshen (Chair), Cooper, Deerin
FINANCE AND ADMINISTRATION	Councilpersons O'Brien (Chair), Deerin, Keeshen
PLANNING AND DEVELOPMENT	Councilpersons Cooper (Chair), Keeshen, O'Brien
PUBLIC WORKS	Councilpersons Gallo (Chair), O'Brien
PARKS AND RECREATION	Councilpersons Deerin (Chair), Gallo
HEALTH AND HUMAN SERVICES	Councilpersons Manna (Chair), Cooper, Gallo

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport, County of Monmouth and State of New Jersey does hereby consent to the Mayor's appointment of the Standing Committees for CY2026.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-9 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPROVING THE 2026 ANNUAL MEETING NOTICE OF THE MAYOR AND COUNCIL**

Resolution #2026-10
01/7/26

WHEREAS, the Open Public Meetings Act requires that all public bodies at the time of their annual organization meetings or within 7 days thereof, shall post, mail to newspapers and give notice to certain persons the schedule of meetings for the year 2026:

NOW, THEREFORE, BE IT RESOLVED that the Oceanport Mayor and Council for the 2026 calendar year will conduct the following meetings for the purpose of conducting Borough business for 2026. Meetings will be held in the Clement V. Sommers Municipal Building, 910 Oceanport Way, Oceanport, NJ 07757. Workshop Meetings will be held on the second Thursday of each month and Regular meetings on the fourth Thursday of each month except as otherwise noted below. All meetings will begin at 7:00 p.m. with the exception of Regular Meetings that follow a Workshop which will begin immediately following the Workshop meeting. Official action may be taken at workshop and regular meetings.

	WORKSHOP	REGULAR
January		22 nd
February	12 th	26 th
March	12 th	26 th
April	9 th	23 rd
May	14 th	28 th
June	11 th	25 th
July*	23 rd	23 rd
August*	13 th	13 th
September	10 th	24 th
October	8 th	22 nd
November	12 th	12 th
December	10 th	10 th

***JANUARY 7th, 2027 REORGANIZATION MEETING ***

* Summer schedule is in effect with one meeting for both Workshop & Regular in July and August; one meeting for both Workshop & Regular in November/December due to holidays.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to post and maintain posted a copy of the resolution in the place designated for the posting of notices and forward a copy of same to the Two River Times and the Asbury Park Press.

BE IT FURTHER RESOLVED that this resolution and the schedule contained herein may be amended from time to time provided the terms of the Act are fully followed.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-10 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
DESIGNATING OFFICIAL NEWSPAPERS AND MUNICIPAL BULLETIN BOARD**

**Resolution #2026-11
01/7/26**

BE IT RESOLVED that the Asbury Park Press and the Two River Times newspapers are hereby designated for the year 2026 ending December 31, 2026, as the official newspapers for the Borough of Oceanport in the County of Monmouth for the publication of all legal notices and advertisements of the Borough and all its Boards, Bodies, Committees, Offices and Agencies, as required by N.J.S.A. 40:53-1, and the statutes in such case made and provided.

BE IT FURTHER RESOLVED, that the Bulletin Board in the main foyer of the Clement V. Sommers Municipal Building, 910 Oceanport Way, is hereby designated as the Municipal Bulletin Board and as the place where all public notices, including pending ordinances shall be posted as required by law.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-11 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
SETTING A FEE SCHEDULE (FOR ADMINISTRATION - VARIOUS)**

Resolution #2026-12
01/7/26

BE IT RESOLVED that the Borough Council of the Borough of Oceanport hereby sets the following fee schedule for miscellaneous fees and various photocopies and documents requested from the public as well as those requested under the State Open Public Records Act for 2026 as follows:

Photocopies

- \$.05 per page for letter (8 ½ x 11) size pages and smaller
- \$.07 per page for legal (8 ½ x 14) and ledger (11x17) size pages and larger
- \$.25 per additional page for color copies (sizes above)
- Costs for reproduction that must be outsourced will be charged at the cost incurred by the Borough.

If the actual cost to produce a copy of a record exceeds the above fees, then the cost can be calculated by the formula set forth by the Government Records Council.

Postage costs will be charged for any mailed documents.

Electronic Copy Requests

No fee will be charged for requests delivered electronically (via fax or e-mail).

Fee for Non-Sufficient Funds \$20.00

Police Motor Vehicle Accident Reports Requested Via Mail

A \$5.00 fee to cover the administrative cost of mailing the report will be added to the total cost of the page copies according to the above fees.

Vital Statistics

Certified Copy of:

Birth, Death, Marriage, Civil Union and/or

Domestic Partnership Record: \$15.00 each copy

Special Service Charge (N.J.S.A. 47:1A-5.c.)

Whenever response to an Open Public Records Act or document request requires an extraordinary expenditure of time and effort, a special service charge may be assessed. Specifically, whenever response consumes two (2) or more hours of a borough employee's time, the requestor shall be required to pay the hourly rate of the employee performing the work, beginning with the first hour, for the time that it takes to produce the documents requested. Shall the request take less than two (2) hours to complete, there shall be no fee charged for the time associated with obtaining the documents. Time for document production shall include, but not be limited to, search, document collection, copying, production, conversion and review. All fees shall become effective immediately.

BE IT FURTHER RESOLVED that the aforementioned fees are effective for CY2026 and in conformance with State requirements.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-12 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
DESIGNATION OF MUNICIPAL DEPOSITORIES**

Resolution #2026- 13
01/7/26

WHEREAS, Title 17:9-9 and N.J.S.A. 40A:5-14 provide for the designation of depositories for Municipal Funds by Resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the following banks be designated for deposit of Borough Funds.

- Bank of America
- OceanFirst Bank
- Wells Fargo
- TD Bank
- Valley National Bank
- Columbia Bank
- Capital One Bank
- Provident Bank
- PNC Bank, NA
- Santander Bank, NA
- First Bank

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-13 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
ADOPTION OF CASH MANAGEMENT PLAN AND INVESTMENT POLICY**

**Resolution #2026-14
01/7/26**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. The attached updated Cash Management Plan will guide the investment of idle cash of the Borough of Oceanport
2. The attached updated Cash Management Plan includes a Policy Statement to guide its implementation
3. The Chief Financial Officer will administer the Plan
4. The Plan is subject to annual audit.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the following:

1. Borough Chief Financial Officer
2. Borough Auditor
3. All depositories named in Section IV of the attached Cash Management Plan
4. All dealers and brokerage first in Section V of the Attached Management Plan

**CASH MANAGEMENT PLAN OF THE BOROUGH OF OCEANPORT
IN THE COUNTY OF MONMOUTH, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (Deposits") and investment ("Permitted Investments") of certain public funds of the Borough, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits, if permitted, or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the accounts of the Borough:

ALL FUNDS

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Borough, specifically:

PUBLIC ASSISTANCE
STATE AND FEDERAL GRANTS

III. DESIGNATION OF OFFICIALS OF THE BOROUGH AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Borough and the Borough Administrator (the "Designated Officials") are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such

acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

BANK OF AMERICA	COLUMBIA BANK
OCEANFIRST BANK	CAPITAL ONE BANK
WELLS FARGO	LAKELAND BANK
TD BANK	PNC BANK, NA
VALLEY NATIONAL BANK	SANTANDER BANK, NA
State of NJ CASH MANAGEMENT FUND	FIRST BANK

All such depositories shall acknowledge in writing receipt of the Plan by sending a copy of such acknowledgement to the Designated Official referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Officials of the Borough referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

State of NJ Cash Management Fund

VI. AUTHORIZED INVESTMENTS

A. Except, as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools.
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) The custody of collateral is transferred to a third party;
 - (c) The maturity of the agreement is not more than 30 days;
 - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c236 (C.17:9-41); and
 - (e) A master repurchase agreement providing for the custody and security of collateral is executed for purpose of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7.

(b) the portfolio of which is limited to US Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec.270.2a.7 and repurchase agreements that are collateralized by such US Government securities; and

(c) Which has:

(i) Attained the higher ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

(ii) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940." 15 U.S.C.sec.80b-1 et. seq., with experience investing in US Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An Investment pool:

(a) Which is managed in accordance with 17 C.F.R. sec. 270.2a-7;

(b) Which is rated in the highest category by a nationally recognized statistical rating organization;

(c) Which is limited to US Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such US Government securities;

(d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;

(e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

(f) which purchases and redeems investment directly from the issuer, government money market mutual fund, of the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9(C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in US Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such US Government securities.

B. Notwithstanding the above authorization, the moneys on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

NO INVESTMENT TO EXCEED ONE (1) YEAR

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is no unauthorized use of the funds or the permitted investments of Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Borough or by a third-party custodian prior to or upon the release of the Borough's funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official referred to in Section III hereof shall supply to the Governing Body of the Borough a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

A. The name of any institution holding fund of the Borough as a Deposit or a Permitted Investment.

B. The amount of securities or Deposits purchased or sold during the immediately preceding month.

C. The class or type of securities purchased or Deposits made.

- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the Governing Body of the Borough.

IX. Best Practices for Wire Transfers and ACH Payments

- 1. Review contracts with financial institutions – Your entity’s legal counsel must immediately review all agreements and be certain that the “presumptive liability” is placed on financial institutions that process wire transfers and ACH payments.
- 2. Confirm receipt of Best Practices – Verify that your Chief Financial Officer has reviewed each of these practices and provides specific “no exception guidelines” as to wire transfer and ACH payment policy and procedures.
- 3. Include Best Practices in Annual Cash Management Plan – Require that your Chief Financial Officer includes the entire Best Practices for Wire Transfer and ACH Payments, as part of the Annual Cash Management Plan pursuant to N.J.S.A. 40A:5-14, which is required to be adopted annually by the governing body.
- 4. Establish specific wire transfer and ACH payment requirements – Wire transfers payments are completed the same day while ACH payments take 1-2 business days for the transaction to be completed. Banking institutions have indicated that ACH payments are more secure than wire transfers. The following requirements must be part of your wire transfer and ACH payments policy:
 - a. Identify at least two authorized individuals in the covered entity who are authorized to execute and confirm wire transfers and ACH payments respectively. The Official with financial administrative rights that is tasked with this process is required to have an appropriate level of responsibility. This official will set up the wire transfer or the ACH payment and the other official, also with an appropriate level of responsibility will authorize the release of the wire or ACH payment directly with the bank utilizing a separate platform other than the electronic platform utilized to initiate the wire, i.e., Telephone call or Phone Text, not an email on the same network.
 - b. Free form wire transfers and ACH payments must be blocked in the banking system. Only wire transfers where an approved wire or ACH template is authorized are allowed. Wire and ACH Template authorizations should go through the same approval process as noted in a. above, wherein the Finance office initiates and the Administrative office confirms. Also, any changes to a template must be authorized using this same process. A wire transfer or ACH payment requires at least two forms of verification from the vendor bank before a transfer can be authorized. The verification should include: (i) Multi-factor authentication for each authorized user; (ii) user verbal authorization and verbal confirmation using phone contact information on file, not the phone number in an email; and (iii) a limited email exchange to confirm the wire transfer. The additional factor(s) can be a text with a code sent to an authorized user’s smartphone, a hard token, or biometrics. The email exchange shall never contain specific information relating to the actual contents of the transfer.
 - c. For all wire/ACH transfer of funds, the following information is required:
 - i. Must create a template for all transactions.
 - ii. Name of person spoken to, including the recipient vendor title and telephone number.
 - iii. Name of the two individuals from the covered entity that verbally and in writing confirmed the authorization of the transfer, and the receiving bank information, including routing number, account number and dollar amount.
 - iv. Confirming telephone call to vendor/receiving entity verifying transfer authorization, receiving bank information including routing number, account number and dollar amount.
 - v. Memorialization of the transfer and confirmation of completion of the transaction.
 - vi. Exception to the above is when a recurring transaction with an established template is transacted, steps iii-v will not have to be completed.
 - d. Memorialization of each transfer/payment must be filed with the Chief Financial Officer/JIF treasurer and made available for audit.
 - e. A detailed description of all wire transfers and ACH payments must be filed with the Chief Administrative Officer and the Clerk.

- f. Verbally confirm, within 24 hours, with receiving vendor/entity that the funds were credited to their account.
- g. Entities are required to establish a policy restricting the frequency of wire transfers to infrequent or emergent matters, and real estate transactions, rather than for routine payments to vendors. The frequency of fraudulent transactions for wire transfers is far greater than for checks. Templates must be set up for wire transfers and ACH payments.
- h. Entities are required to placing a dollar limit on wire transfers and ACH payments that is reasonable to your size entity but recognize when setting that limit that your coverage is limited to the maximum coverage of the crime policy and your entity will be responsible for any losses between the coverage limits and the wire limit you set.
- i. Establish on-line banking alerts for all wires & ACHs changes to a template. The online banking policy must include a requirement that the wire/ACH is not released until the recipient of the alert approves it.
- j. Covered entities are required to restrict all permissions on international wires. Authorized users are required to set up the restrictions on the banking institution's on-line system.
- k. Each Chief Financial Officer must utilize blocks and alerts in their banking system to ensure that any transactions not specifically authorized will be flagged by the banking system, and the Chief Financial Officer must authorize each flagged transaction. The use of a Payee Positive Pay system for all checks and ACH transactions is required. Additionally, daily review of overnight transactions and balances to identify any unusual transactions or events is strongly recommended.
- l. Notify the bank and Chief Financial Officer/Treasurer/Responsible individual immediately if suspicious activity is detected.

Cyber Insurance and Wire Transfers

Generally speaking, wire transfer fraud is considered a theft and there may be limits of up to \$250,000 depending on the incident. That leaves a potential gap for significant exposure to . There are important coverage contingencies in many policies, such as that the coverage will apply only if you “properly verify the instructions to transfer such assets by following a prearranged procedure to authenticate the request.” The bottom line is, insurers have been moving to restrict or eliminate coverage altogether, especially if proper controls are not in place. Many of the losses that we are seeing today throughout government agencies are easy to prevent, but also easy to create significant losses. Prudent controls must be implemented to protect our members and covered entities and minimize exposure, as well as to qualify for coverage.

X. TERM OF PLAN

This Plan shall be in effect from Jan. 1, 2026 to December 31, 2026. Attached to this plan is a resolution of the Governing Body of the Borough approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-14 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
PERMITTING PRE-PAYMENT OF CERTAIN ITEMS**

Resolution #2026-15
01/7/26

WHEREAS, the Borough of Oceanport has budgeted funds for 2026 for payment of utilities, payroll, debt service, governmental fees, and insurance, and for the printing and mailing costs of the Borough; and

WHEREAS, the payment of these items frequently arrives out of time for placement on the next available bill list thereby inadvertently placing these bills and mailings in arrears because of timing issues.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Oceanport that the Chief Financial Officer be and is hereby authorized to make pre-payment of the following fixed items prior to the same appearing on the meeting bill lists, such funds to be taken from the pre-budgeted amount for each such expenses for 2026 subject to review and approval by the Borough Administrator or their designee.

1. Utilities (electric, gas, water, sewer, cable and telephone).
2. Payroll.
3. Debt services as evidenced by pre-existing bonds and notes.
4. Health, dental and other insurance premiums.
5. Federal, state, county, school fees and taxes.
6. Postage for tax bills, newsletters, and other Borough mailings.
7. Contractual Payments
8. Other items as authorized by the Borough Administrator.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-15 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
TAX GRACE PERIOD & INTEREST FOR DELINQUENT TAXES**

**Resolution #2026-16
01/7/26**

WHEREAS, N.J.S.A. 54:4-66 et. seq., provides that taxes shall be payable in quarterly installments due on February 1st, May 1st, August 1st and November 1st, after which dates, if unpaid, shall become delinquent; and that a period of ten calendar days grace for the payment of taxes following said date be fixed and established; and

WHEREAS, if the tenth calendar day of the month on which the installment becomes payable falls on a weekend or a holiday, the next business day will be deemed the last day to make payment without interest; and

WHEREAS, the Tax Collector, their office or the Borough of Oceanport cannot take responsibility on the method(s) or timing of delivery of payments to the office of the Tax Collector, the Tax Collector shall follow all guidelines and statutes in the collection and delivery of said payments to the banking institution delegated by the Borough within the specified time frame as stated in N.J.S.A. 40A:5-15.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Oceanport that the Tax Collector is authorized to charge interest on delinquent taxes with a rate of Eight Percent (8%) per annum for the first \$1,500 and Eighteen Percent (18%) per annum on amounts in excess of the first \$1,500 of said delinquent taxes retroactive to the quarterly due date if paid after such ten (10) days.

BE IT FURTHER RESOLVED, by the Governing Body of the Borough of Oceanport, that a taxpayer who has a delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of a calendar year the Tax Collector shall also collect a penalty of six (6) percent of the amount of the delinquency plus interest calculated to December 31st.

BE IT FURTHER RESOLVED, that the Borough Clerk provide a certified copy of this resolution to the Tax Collector.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-16 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE CANCELLING OF SMALL BALANCES AND/OR DELINQUENCIES**

Resolution #2026-17
01/7/26

WHEREAS, the Council of the Borough of Oceanport finds and declares that N.J.S.A. 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars; and

WHEREAS, the Council further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars; and

WHEREAS, the Council further finds and declares that it is in the best interest of the citizens of the Borough of Oceanport for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars in accordance with N.J.S.A. 40A:5-17-1;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport that the Municipal Tax Collector is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten (\$10.00) Dollars during the calendar year of 2026 in accordance with N.J.S.A. 40A:5-17-1.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-17 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE IN 2026**

Resolution #2026-18
01/7/26

WHEREAS, the Tax Collector is empowered by statute to conduct and preside over the sale of liens and N.J.S.A. 54-5 et. seq. provides for the enforcement and collection of such delinquencies through a tax lien sale.

BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the Tax Collector is authorized to conduct a tax lien sale to be held in 2026 for those taxes and sewer utility charges due on real property that have been delinquent since December 31, 2024.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-18 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
SETTING THE FEES FOR EXTRA DUTY ASSIGNMENTS FOR CY2026**

**Resolution #2026-19
01/7/26**

WHEREAS, the fees for Extra Duty Assignments are to be set by resolution pursuant with Borough Code 78-13(C);
and

NOW THEREFORE BE IT RESOLVED, that the fees for such Extra Duty Assignments are amended and set as follows:

1. The rate for Extra Duty Assignment shall be equivalent to the top patrol overtime rate per hour for police officers, Class I and II special officers.
2. All Extra Duty Assignment shall have a minimum of four (4) hours
3. Notification of cancellations must be made not less than two (2) hours in advance or the four (4) hour minimum applies.

BE IT FURTHER RESOLVED that the following fees for such Extra Duty Assignments are set forth as follows for Monmouth Park Race Track.

1. The rate for Extra Duty Assignment shall be \$85.00 per hour for police officers, Class I and Class II special officers on live racing days only.
2. All Extra Duty Assignments shall have a minimum of (2) hours up to 2 hours.
3. All Extra Duty Assignments beyond 2 hours shall have a minimum of 4 hours.
4. The Chief or his designee shall be paid the hourly rate for scheduling Monmouth Park Race Track extra duty assignments.

BE IT FURTHER RESOLVED that the Collective Bargaining Unit may agree to a reduced minimum call out time and reduced rate of \$65 for Non-Profit and Educational Organizations through a letter of agreement which shall apply to members covered under the PBA and other Police Department Employees:

BE IT FURTHER RESOLVED that an administrative fee of \$12.00 per hour be charged for an Extra Duty Assignment.

BE IT FURTHER RESOLVED that if it is determined by the Chief of Police or his designee that a Borough vehicle is required for an Extra Duty Assignment a fee of \$10.00 per hour shall be billed for an Extra Duty Assignment. No fee shall be charged if the vehicles are "on patrol".

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-19 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
RE-APPOINTMENT OF JOHN A. PATTI AS OCEANPORT MUNICIPAL COURT JUDGE**

**Resolution #2026-20
01/7/26**

WHEREAS, John A. Patti is currently serving as Oceanport’s Municipal Court Judge for a three-year appointment ending December 31, 2025; and

WHEREAS, the Mayor, with the advice and consent of the Borough Council is desirous of re-appointing John A. Patti to serve as Municipal Court Judge in accordance with the provisions of N.J.S.A. 2B:12-4.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Oceanport, County of Monmouth, State of New Jersey, as follows:

1. That the Mayor, with the advice and consent of the Borough Council, does hereby re-appoint John A. Patti. as Judge of the Municipal Court of the Borough of Oceanport for a term of three (3) years, commencing January 1, 2026 and ending December 31, 2028.
2. The appointment of John A. Patti as Judge of the Municipal Court of the Borough of Oceanport is made in accordance with the provisions of N.J.S.A. 2B:12-4 and that John A. Patti shall be compensated at an annual salary in accordance with the salary resolution
3. That a certified copy of this resolution shall be forwarded to the Appointee, Borough Administrator, Chief Financial Office and the Municipal Court Administrator.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-20 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE BOROUGH OF OCEANPORT THROUGH THE OCEANPORT POLICE
DEPARTMENT (LEA) TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT
SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE OCEANPORT POLICE DEPARTMENT TO
REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

**Resolution #2026-21
1/7/2026**

WHEREAS, the United States Congress authorizes the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county, and state law enforcement agencies (LEA's); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA: and

WHEREAS, Participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford to enhance community preparedness, response, and resiliency: and

WHEREAS, although property is provided through the 1033 program at no cost to the municipality and county LEA's these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property: and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality, or county, approve by a majority of the membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the Oceanport Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2026 to December 31, 2026; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Oceanport Police Department is hereby authorized to acquire items of non-controlled property designed "DEMIL A", which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Oceanport Police Department, without restrictions; and

NOW THEREFORE BE IT RESOLVED that the Oceanport Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the Oceanport Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Oceanport Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2026, to December 31, 2026.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-21 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026.

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER IN
 ACCORDANCE WITH N.J.A.C. 17:27-3.5**

Resolution #2026-22
 01/7/26

WHEREAS, in accordance with N.J.A.C. 17:27-3.5, each public agency shall annually designate an officer or employee to serve as its Public Agency Compliance Officer; and

WHEREAS, Donna M. Phelps, Borough Administrator is the appropriate employee of the Borough to serve as the Public Agency Compliance Officer for 2026;

NOW, THEREFORE, BE IT RESOLVED by the Oceanport Mayor and Council that the Borough Administrator, Donna M. Phelps, be designated as the Public Agency Compliance Officer under the Affirmative Action requirements on behalf of the Borough of Oceanport.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the New Jersey Department of the Treasury, Division of Contract Compliance & Equal Employment Opportunity in Public Contracts.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-22 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 APPOINTMENT OF REPRESENTATIVES TO THE
 MONMOUTH COUNTY COMMUNITY DEVELOPMENT PROGRAM**

Resolution #2026-23
 01/7/26

BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that DONNA M. PHELPS is hereby appointed Community Development Representative and WILLIAM WHITE is appointed as the Alternate for the Monmouth County Community Development Program during calendar year 2026.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-23 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTING A CLEAN COMMUNITIES COORDINATOR FOR CY2026**

Resolution #2026-24
01/7/26

WHEREAS, there is a need for a Clean Communities Coordinator for the Borough of Oceanport; and

WHEREAS, there is also a need for a Clean Communities Coordinator to apply for and submit Clean Communities Grants to various agencies;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council as follows:

1. Donna M. Phelps is hereby appointed as Clean Communities Coordinator for the Borough of Oceanport for the period commencing January 1, 2026 and ending December 31, 2026.
2. The Clean Communities Coordinator is authorized to prepare, apply for and submit Clean Communities Grants to any and all applicable state, federal and local agencies.
3. The Mayor and Borough Clerk are hereby authorized to execute any and all documents in furtherance of the aforesaid Clean Communities Grants.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-24 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 CONSENT TO THE APPOINTMENT OF ADA COORDINATOR AND DEPUTY ADA COORDINATOR FOR
 CY2026**

**Resolution #2026-25
 01/7/26**

WHEREAS, pursuant to the Code of the Borough of Oceanport there is a need to appoint employees of the Borough to serve as ADA Coordinator and Deputy Coordinator to coordinate Borough efforts to comply with and carry out the responsibilities under ADA and the rules promulgated thereto; and

WHEREAS, the Mayor, with the advice and consent of Council, is authorized to make said appointment pursuant to the Code of the Borough of Oceanport; and

WHEREAS, the Mayor desires to appoint Donna M. Phelps to the position of ADA Coordinator and Stephanie Kramer to the position of Deputy Coordinator,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport, County of Monmouth and State of New Jersey as follows:

1. That pursuant to N.J.S.A. 40:69A-36(B), the Borough Council does hereby consent to the Mayor's appointment of Donna M. Phelps as ADA Coordinator and Stephanie Kramer as Deputy Coordinator for the period commencing January 1, 2026 through December 31, 2026.
2. Appointees shall serve without compensation.
3. Copies of this resolution to Municipal Administrator, Appointee and any other interested parties.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-25 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 APPOINTING A DESIGNATED EMPLOYER REPRESENTATIVE FOR CONTROLLED SUBSTANCES
 AND ALCOHOL USE AND TESTING POLICIES FOR COMMERCIAL DRIVERS LICENSES AS PER 49
 CFR PART 382**

**Resolution #2026-26
 01/7/26**

WHEREAS, the United States Department of Transportation and the Federal Motor Carrier Safety Administration as mandated in 49 CFR Part 382, require every entity who employs employees with commercial driver's licenses appoint a Designated Employer Representative who will make formal decisions regarding the approved drug and alcohol testing policy and;

WHEREAS, the Monmouth Municipal Joint Insurance Fund and the Municipal Excess Liability Fund require that the D.E.R. be an employee of the municipality and must have a complete understanding of the commercial driver's license drug and alcohol testing procedures outlined by federal law as well as the employer's policies and procedures and;

WHEREAS, the D.E.R. must be authorized and empowered to take immediate action to remove employees from safety-sensitive duties if test results warrant such action and;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport that Borough Administrator Donna M. Phelps and Steve Btriskey have completed the required training as outlined by the MJIF and MEL and prescribed by the USDOT, FMCSA, and federal law 49 CFR Part 382.

BE IT FURTHER RESOLVED, that Steve Briskey will serve as the primary D.E.R. and Donna M. Phelps as the secondary D.E.R. as part of their current job duties and responsibilities without additional compensation or remuneration.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-26 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A WAIVER OF §115-2 ALCOHOLIC BEVERAGES/HOURS OF OPERATION FOR
CERTAIN EVENTS BEING HELD AT MONMOUTH PARK FOR CY2026**

Resolution #2026-27
01/7/26

WHEREAS, Monmouth Park annually hosts the Haskell Invitational and other special events; and

WHEREAS, Monmouth Park has requested that the sale and consumption of alcoholic beverages be permitted to commence prior to the hours established by §115-2(A)-2 Alcoholic Beverages, Hours of Operations *No licensee shall sell, serve or deliver or permit, allow or suffer the sale, service or delivery of any alcoholic beverage or allow the consumption of any alcoholic beverage on the licensed premises except as follows...(2) On Sundays between the hours of 10:00 a.m. and 2:00 a.m. of the following day*

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Oceanport that Monmouth Park is hereby authorized to commence the sale and consumption of alcoholic beverage no earlier than 9:00 a.m. for the Haskell Invitational event held at Monmouth Park Racetrack and any other special events upon notification to the Borough Administrator.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-27 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTMENTS TO BOARDS AND COMMITTEES**

Resolution #2026-28
01/7/26

BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, that the following recommended appointments be made by the Mayor with advice and consent of Council:

BOARD OF HEALTH

Karen Stratmore 4yr Term expiring 12/31/29

The BOARD OF HEALTH is now composed of the following members:

David LaPorta	4yr Term expiring 12/31/28
Karen Statmore	4yr Term expiring 12/31/29
Fred Fillippone	4yr Term expiring 12/31/26
Vacant	4yr Term expiring 12/31/27

CABLE & TECHNOLOGY COMMITTEE

James Whitson	1yr Term expiring 12/31/26
Joseph Foster	1yr Term expiring 12/31/26
Steve Heinsius	1yr Term expiring 12/31/26
John Fleming	1yr Term expiring 12/31/26
Frank Leslie	1yr Term expiring 12/31/26
Bryan Russell	1yr Term expiring 12/31/26

GREEN TEAM ADVISORY COMMITTEE

Sara Torbet 1yr Term expiring 12/31/26

The GREEN TEAM ADVISORY COMMITTEE is now composed of the following members:

Robert Kleiberg	2yr Term expiring 12/31/26
Jordan Falcone	2yr Term expiring 12/31/26
Jen McDonald	3yr Term expiring 12/31/26
Angela Testa	3yr Term expiring 12/31/26
Andy Judkis	3yr Term expiring 12/31/26
Sara Torbet	1yr Term expiring 12/31/26
Jack Harris	3yr Term expiring 12/31/26

HISTORICAL COMMITTEE

Rosanne Letson	1yr Term expiring 12/31/26
Elke Merz	1yr Term expiring 12/31/26
Paula Lombardo	1yr Term expiring 12/31/26
Ric Siciliano	1yr Term expiring 12/31/26
Toni Sverapa	1yr Term expiring 12/31/26
John Bonforte	1yr Term expiring 12/31/26
Tom Cavanaugh	1yr Term expiring 12/31/26
Joseph Foster	1yr Term expiring 12/31/26
James Whitson	1yr Term expiring 12/31/26

RECREATION COMMITTEE

Dennis Tafuri	3yr Term expiring 12/31/28
Kevin Guilford	3yr Term expiring 12/31/28
David Walker	3yr Term expiring 12/31/28
Scott Landau	3yr Term expiring 12/31/28

The RECREATION COMMITTEE is now composed of the following members:

Kevin Guilford	3yr Term expiring 12/31/28
Dennis Tafuri	3yr Term expiring 12/31/28
David Walker	3yr Term expiring 12/31/28
Scott Landau	3yr Term expiring 12/31/28

Rob Newland	3yr Term expiring 12/31/26
Jacqueline Patterson	3yr Term expiring 12/31/26
Michelle Perrulli	3yr Term expiring 12/31/26, sports association category
Francesca Weber	3yr Term expiring 12/31/26
Melanie Patterson	3yr Term expiring 12/31/27
Vacant	3yr Term expiring 12/31/27

SHADE TREE COMMITTEE

Megan Walker	Unexpired 4yr Term expiring 12/31/29
James Whitson	Unexpired 4yr Term expiring 12/31/29

The **SHADE TREE COMMITTEE** is now composed of the following members:

James Whitson	Term expiring 12/31/29 (4 year term)
Megan Walker	Term expiring 12/31/29 (4 year term)
Kristen Newbert	Term expiring 12/31/26 (5 year term)
Toni Sverapa	Term expiring 12/31/26 (5 year term)
Vacant	Term expiring 12/31/26 (1 year term)
Vacant	Term expiring 12/31/26 (2 year term)
Vacant	Term expiring 12/31/27 (3 year term)

WATER WATCH COMMITTEE

Richard Gruskos	1yr Term expiring 12/31/26
Dr. Jessica Gruskos	1yr Term expiring 12/31/26
Joseph Foster	1yr Term expiring 12/31/26
Joseph Stark	1yr Term expiring 12/31/26
Fred Filippone	1yr Term expiring 12/31/26
Vacant	1yr Term expiring 12/31/26
Vacant	1yr Term expiring 12/31/26
Vacant	1yr Term expiring 12/31/26

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-28 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 APPOINTING A MUNICIPAL PROSECUTOR FOR CY2026**

**Resolution #2026-29
 01/7/26**

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 41-9 of the Code of the Borough of Oceanport there is a need to appoint a qualified attorney as Municipal Prosecutor for the Borough; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process; and

WHEREAS, the Municipal Prosecutor has made recommendations regarding Alternate Municipal Prosecutors who may be called upon in matters where there may be a potential conflict presented, or due to the Municipal Prosecutor’s unavailability.

NOW, THEREFORE, BE IT RESOLVED that the Mayor of the Borough of Oceanport, in the County of Monmouth, State of New Jersey makes the following appointment with the advice and consent of the Borough Council for Municipal Prosecutor to be compensated pursuant to the Borough’s applicable salary ordinance:

Municipal Prosecutor: James N. Butler, Esq.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-29 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTMENT OF BOROUGH ATTORNEY FOR THE PERIOD
JANUARY 1, 2026 TO DECEMBER 31, 2026**

**Resolution #2026-30
01/7/26**

WHEREAS, the Borough of Oceanport desires to appoint and retain the services of Andrew Bayer, Esq. of the firm Pashman Stein PC, Bell Works, 101 Crawford's Corner Road, Suite 4202, Holmdel, NJ 07733 as **Borough Attorney** for the period commencing January 1, 2026 and ending December 31, 2026;

WHEREAS, this contract constitutes a "Professional Service" contract under the provisions of the Local Public Contracts Law because the service is a recognized profession, licensed and regulated by the State of New Jersey, and therefore, may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Borough has determined that the value of the services will exceed \$17,500.00 and desires to make the appointment by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and

WHEREAS, Andrew Bayer, Esq. of the firm Pashman Stein PC has completed and submitted a Business Entity Disclosure Certification and Political Disclosure pursuant with **P.L. 2023, c.20**; and

WHEREAS, funds shall be available for the stated purpose in the 2026 municipal budget subject to adoption of the 2026 budget in accordance with the below Certification of Funds by the Chief Financial Officer,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. Andrew Bayer, Esq. of the firm Pashman Stein PC, Bell Works, 101 Crawford's Corner Road, Suite 4202, Holmdel, NJ 07733 be and is hereby appointed as Borough Attorney for CY2026.
2. The Mayor and Borough Clerk are hereby authorized to enter into a contract on behalf of the Borough of Oceanport for an amount not to exceed \$75,000.00 pursuant with the provided fee schedule for 2026.
3. Subject to the certification of funds by the CFO for the stated purpose.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with said contract.

BE IT FURTHER RESOLVED that a summary of the above shall be published in accordance with the law in an official newspaper of the Borough.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify sufficient funds are available in Account #01-201-20-155-218 pending adoption of the CY 2026 Budget

Catherine D. LaPorta, CFO

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-30 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 APPOINTMENT OF THE BOROUGH AUDITOR FOR THE PERIOD
 JANUARY 1, 2026 TO DECEMBER 31, 2026**

**Resolution #2026-31
 01/7/26**

WHEREAS, the Borough of Oceanport has a need to retain professional auditor services to prepare the Borough’s 2025 annual financial statement, 2025 annual debt statement and any 2026 supplemental(s); perform the 2025 audit; assist in the preparation of the CY2026 budget preparation process, excluding department detail worksheets, to attend Borough Council meetings, as needed; to provide technical advice during the Calendar Year ending December 31, 2026, as needed, review the Employee’s Deferred Compensation Plan and review and preparation of an appropriate statement of the latest audit report provided by Lincoln Financial for the Borough’s LOSAP plan pursuant with N.J.A.C. 5:30-14.49(h); and

WHEREAS, this contract constitutes a “Professional Service” contract under the provisions of the Local Public Contracts Law because the service is a recognized profession, licensed and regulated by the State of New Jersey, and therefore, may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Borough has determined that the value of the services will exceed \$17,500.00 and desires to make the appointment by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and

WHEREAS, Suplee, Clooney & Company, 308 E. Broad St., Westfield, NJ 07090 has completed and submitted a Business Entity Disclosure Certification and Political Disclosure pursuant with **P.L. 2023, c.20**; and

WHEREAS, funds shall be available for the stated purpose in the 2026 municipal budget subject to adoption of the 2025 budget in accordance with the below Certification of Funds by the Chief Financial Officer,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. **Suplee, Clooney & Company, 308 E. Broad St., Westfield, NJ 07090** is hereby appointed as Borough Auditor for CY2026.
2. The Mayor and Borough Clerk are hereby authorized to enter into a contract on behalf of the Borough of Oceanport for an amount not to exceed **\$32,375.00** pursuant with the provided fee schedule for 2026.
3. Subject to the certification of funds by the CFO for the stated purpose.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with said contract.

BE IT FURTHER RESOLVED that a summary of the above shall be published in accordance with law in an official newspaper of the Borough.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify sufficient funds are available in Account #01-201-20-130-203 pending adoption of the CY 2026 Budget

 Catherine D. LaPorta, CFO

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-31 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 APPOINTMENT OF BOROUGH ENGINEER FOR THE PERIOD
 JANUARY 1, 2026 TO DECEMBER 31, 2026**

**Resolution #2026-32
 01/7/26**

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as “Borough”) having principal offices at 910 Oceanport Way, Oceanport, New Jersey 07757; and

WHEREAS, the Borough of Oceanport has need for a professional engineering services firm to serve as the Borough’s Engineer for 2026 and the Council desires to reappoint **Colliers Engineering & Design, 101 Crawfords Corner Road Suite 3400, Holmdel, New Jersey 07733**; and

WHEREAS, this contract constitutes a “Professional Service” contract under the provisions of the Local Public Contracts Law because the service is a recognized profession, licensed and regulated by the State of New Jersey, and therefore, may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Borough has determined that the value of the services will exceed \$17,500.00 and desires to make the appointment by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and

WHEREAS, Colliers Engineering & Design, Colliers Engineering & Design, 101 Crawfords Corner Road Suite 3400, Holmdel, New Jersey 07733 has completed and submitted a Business Entity Disclosure Certification and Political Disclosure pursuant with **P.L. 2023, c.20**; and

WHEREAS, funds shall be available for the stated purpose in the 2026 municipal budget subject to adoption of the 2026 budget in accordance with the below Certification of Funds by the Chief Financial Officer,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. **Colliers Engineering & Design, 101 Crawfords Corner Road Suite 3400, Holmdel, New Jersey 07733** be and is hereby appointed as Borough Engineer for CY2026.
2. The Mayor and Borough Clerk are hereby authorized to enter into a contract on behalf of the Borough of Oceanport for an amount not to exceed \$80,400.00 pursuant with the provided fee schedule for 2026.
3. Subject to the certification of funds by the CFO for the stated purpose.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with said contract.

BE IT FURTHER RESOLVED that a summary of the above shall be published in accordance with the law in an official newspaper of the Borough.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify sufficient funds are available in Account #01-201-20-165-243 pending adoption of the CY 2026 Budget

 Catherine D. LaPorta, CFO

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-32 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTMENT OF BOND COUNSEL FOR THE PERIOD
JANUARY 1, 2026 TO DECEMBER 31, 2026**

**Resolution #2026-33
01/7/26**

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as "Borough") having principal offices at 910 Oceanport Way, Oceanport, New Jersey 07757; and

WHEREAS, the Borough of Oceanport has need for legal services firm to serve as the Borough's Bond Counsel for 2026; and

WHEREAS, this contract constitutes a "Professional Service" contract under the provisions of the Local Public Contracts Law because the service is a recognized profession, licensed and regulated by the State of New Jersey, and therefore, may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Borough has determined that the value of the services will exceed \$17,500.00 and desires to make the appointment by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and

WHEREAS, Archer & Greiner, P.C., Riverview Plaza, 10 Highway 35, Red Bank, NJ 07701 has completed and submitted a Business Entity Disclosure Certification and Political Disclosure pursuant with P.L. 2023, c.20; and

WHEREAS, funds shall be available for the stated purpose in the 2026 municipal budget subject to adoption of the 2025 budget in accordance with the below Certification of Funds by the Chief Financial Officer,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. Archer & Greiner, P.C., Riverview Plaza, 10 Highway 35, Red Bank, NJ 07701 be and is hereby appointed as Borough Auditor for CY2026.
2. The Mayor and Borough Clerk are hereby authorized to enter into a contract on behalf of the Borough of Oceanport for an amount not to exceed **\$20,000.00** pursuant with the provided fee schedule for 2026.
3. Subject to the certification of funds by the CFO for the stated purpose.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with said contract.

BE IT FURTHER RESOLVED that a summary of the above shall be published in accordance with the law in an official newspaper of the Borough.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify sufficient funds are available in Account #01-201-20-130-206 pending adoption of the CY 2026 Budget.

Catherine D. LaPorta, CFO

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-33 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
 APPOINTMENT OF BOROUGH PLANNER FOR THE PERIOD
 JANUARY 1, 2026 TO DECEMBER 31, 2026**

**Resolution #2026-34
 01/7/26**

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as "Borough") having principal offices at 910 Oceanport Way, Oceanport, New Jersey 07757; and

WHEREAS, the Borough of Oceanport has need for a professional planner services firm to serve as the Borough's Planner for 2025 and the Council desires to reappoint **Kendra Lelie of Kyle + McManus, 2 East Broad Street, 2nd Floor, PO Box 236, Hopewell, NJ 08525**; and

WHEREAS, this contract constitutes a "Professional Service" contract under the provisions of the Local Public Contracts Law because the service is a recognized profession, licensed and regulated by the State of New Jersey, and therefore, may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Borough has determined that the value of the services will exceed \$17,500.00 and desires to make the appointment by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and

WHEREAS, **Kendra Lelie of Kyle + McManus, 2 East Broad Street, 2nd Floor, PO Box 236, Hopewell, NJ 08525** has completed and submitted a Business Entity Disclosure Certification and Political Disclosure pursuant with **P.L. 2023, c.20**; and

WHEREAS, funds shall be available for the stated purpose in the 2026 municipal budget subject to adoption of the 2026 budget in accordance with the below Certification of Funds by the Chief Financial Officer,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. **Kendra Lelie of Kyle + McManus, 2 East Broad Street, 2nd Floor, PO Box 236, Hopewell, NJ 08525** be and is hereby appointed as Borough Planner for CY2026
2. The Mayor and Borough Clerk are hereby authorized to enter into a contract on behalf of the Borough of Oceanport for an amount not to exceed \$25,000.00 pursuant with the provided fee schedule for 2026.
3. Subject to the certification of funds by the CFO for the stated purpose.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with said contract.

BE IT FURTHER RESOLVED that a summary of the above shall be published in accordance with the law in an official newspaper of the Borough.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify sufficient funds are available in Account #01-201-21-180-204 and Account #01-201-21-181-205 pending adoption of the CY 2026 Budget

 Catherine D. LaPorta, CFO

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-34 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES BETWEEN
MCMANIMON, SCOTLAND & BAUMANN, LLC AND THE BOROUGH OF OCEANPORT**

**Resolution #2026-35
01/7/26**

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as "Borough") having principal offices at 910 Oceanport Way, Oceanport, New Jersey 07757; and

WHEREAS, the Borough of Oceanport has need for professional legal services related to redevelopment to serve as the Borough's Special Counsel for Redevelopment for 2025 and the Council desires to reappoint **McManimon, Scotland & Baumann, LLC, 75 Livingston Ave, 2nd floor, Roseland, NJ 07068**; and

WHEREAS, this contract constitutes a "Professional Service" contract under the provisions of the Local Public Contracts Law because the service is a recognized profession, licensed and regulated by the State of New Jersey, and therefore, may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Borough has determined that the value of the services will exceed \$17,500.00 and desires to make the appointment by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and

WHEREAS, McManimon, Scotland & Baumann, LLC, 75 Livingston Ave, 2nd floor, Roseland, NJ 07068 has completed and submitted a Business Entity Disclosure Certification and Political Disclosure pursuant with **P.L. 2023, c.20**; and

WHEREAS, funds shall be available for the stated purpose in the 2026 municipal budget subject to adoption of the 2026 budget in accordance with the below Certification of Funds by the Chief Financial Officer,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. **McManimon, Scotland & Baumann, LLC, 75 Livingston Ave, 2nd floor, Roseland, NJ 07068** be and is hereby appointed as Special Counsel for Redevelopment for CY2026.
2. The Mayor and Borough Clerk are hereby authorized to enter into a contract on behalf of the Borough of Oceanport for an amount not to exceed **\$20,000.00** pursuant with the provided fee schedule for 2026.
3. Subject to the certification of funds by the CFO for the stated purpose.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with said contract.

BE IT FURTHER RESOLVED that a summary of the above shall be published in accordance with the law in an official newspaper of the Borough.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify sufficient funds are available in Account #01-201-20-155-220 pending adoption of the CY 2026 Budget

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-35 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
BOROUGH OFFICIALS FOR 2026**

**Resolution #2026-36
01/2726**

BE IT RESOLVED that the following officials are serving for CY2026:

Borough Administrator	Donna M. Phelps	
Acting Borough Clerk	Stephanie Kramer	
Chief Financial Officer	Catherine LaPorta	Tenured
Code Enforcement Officer	Timothy P. Griffin	
Construction Official	Michael Thulen	(4yr term expiring 04/28/2028)
Court Administrator	Lesley Kirchgessner	
DPW Superintendent	Steven Briskey	
Fire Official/Marshal	Timothy P. Griffin	(2yr term expiring 12/31/2026)
Flood Plain Manager	William White	
Health Insurance Fund Commissioner	Donna M. Phelps	
Health Insurance Fund Commissioner (Alternate)	Catherine LaPorta	
Housing Inspector	Timothy P. Griffin	
Joint Insurance Fund Commissioner	Donna M. Phelps	
Joint Insurance Fund Commissioner (Alternate)	Catherine LaPorta	
Municipal Housing Liaison	Donna M. Phelps	
Municipal Court Judge	John A. Patti	(3yr term expiring 12/31/2028)
Public Defender	Kevin Moriarty	
Purchasing Agent	Catherine D. LaPorta	
Recycling Coordinator	Donna M. Phelps	
Registrar, Vital Statistics	Jason Sutton	(3yr term expiring 12/31/2027)
Registrar, Deputy	Catherine D. LaPorta	
Right to Know Coordinator	Kelly O'Toole	
Safety Coordinator	Donna M. Phelps	
Searcher of Tax Liens	Jason Sutton	
Searcher of Assessment Liens	Stephanie Kramer	
Tax Assessor	John Butow	Tenured
Tax Collector	Jason Sutton	(4yr term expiring 12/31/2026)
Sewer Authority Commissioner, TRWRA	John Bonforte	(5yr term expiring 01/31/2029)
Sewer Authority Commissioner, TRWRA	Michael MacSturdy	(5yr term expiring 01/31/2030)
Subcode Official, Building	Django Wieggers	Tenured
Subcode Official, Electrical	Michael Horton	(4yr term ending 11/30/2029)
Subcode Official, Fire	Django Wieggers	Tenured
Subcode Official, Plumbing	John Palmer	Tenured
Zoning Officer	Michael Thulen	

FIRE POLICE MEMBERS:

Port Au Peck Chemical Hose Co.:	
Bill McNish, Captain	5yr Term expiring 12/31/28
Frederick Santi	5yr Term expiring 12/31/28
Bob D'Agostino	5yr Term expiring 12/31/28
Frank Lippolis	5yr Term expiring 12/31/28
Fred Fillippone	5yr Term expiring 12/31/28
Wes Sherman	5yr Term expiring 12/31/28

Oceanport Hook & Ladder Fire Co.:	
Michael DePonte	5yr Term expiring 12/31/28
Tom Porowski	5yr Term expiring 12/31/28
Roman Lima-Velasque	5yr Term expiring 12/31/28
Danial Schmid	5yr Term expiring 12/31/28

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-36 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING CONTRACTS FOR TOWING SERVICES FOR 2026**

**Resolution #2026-37
01/7/26**

WHEREAS, the Borough of Oceanport has determined there is a need for towing and storage services pursuant to the Chapter 361 of the Code of the Borough of Oceanport; and

WHEREAS, the Police Chief as authorized by ordinance solicited proposals from qualified towers to perform said services to the Borough on a rotating basis; and

WHEREAS; the Police Chief has recommended that Borough towing licenses be awarded to Procraft Auto Body, John’s Auto and Truck Repair, LLC, Lee’s Garage, Brothers Towing and Central Towing and Recovery for 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport, in the County of Monmouth and State of New Jersey that towing licenses for 2026 be awarded to Procraft Auto Body, John’s Auto and Truck Repair, LLC, Lee’s Garage, Brothers Towing and Central Towing and Recovery; and

BE IT FURTHER RESOLVED that the Police Chief shall obtain the necessary certificates of insurance from said towing companies.

Motion:					Second:
ROLL CALL	YES	NO	ABSTAIN	ABSENT	
Deerin	()	()	()	()	
Gallo	()	()	()	()	
Keeshen	()	()	()	()	
Manna	()	()	()	()	
O’Brien	()	()	()	()	
Cooper	()	()	()	()	
Tvrdik	()	()	()	()	

I certify this to be a true copy of Resolution #2026-37 approved by the Oceanport Borough Council at the Regular Meeting held January 7, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK