



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • NOVEMBER 7, 2019

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

I. Meeting Called to Order

II. Statement of Compliance with Open Public Meetings Act: *This meeting complies with the Open Public Meetings Act by notification on January 9, 2019 of this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.*

III. Flag Salute

IV. Invocation

V. Roll Call

VI. PRESENTATION: Board of Education Building Program Referendum

VII. Administrator's Report

VIII. Clerk's Report

1. Health Insurance Renewal

Meeting Items

1. Resolution authorizing payment of BILL LIST 11-07-2019
2. Resolution authorizing budget appropriation transfers
3. Resolution cancelling outstanding checks
4. Resolution creating a dedicated Trust for Sports Wagering Revenue
5. Resolution to amend 2019 budget for Drunk Driving Enforcement Grant
6. Resolution authorizing renewal of OPRS-RIM Shared Services Agreement with Monmouth County
7. Resolution authorizing increase to contract with Intron Technology Solutions
8. Receipt & Acceptance of Minutes, Historical Committee, August 29, 2019
9. Receipt & Acceptance of Minutes, Recreation Committee, August 14, 2019
10. Approval of First Aid Membership, Michael Leschanka
11. Workshop Minutes, October 3, 2019
12. Regular Meeting Minutes, October 17, 2019
13. Executive Session Minutes, Oct. 17, 2019

IX. Discussion Items

1. Contract with Shore BOE for Student Transportation 2019-2020, Borough Administrator
2. Ordinance Creating Position of ADA Coordinator and Deputy Coordinator, Borough Administrator
3. Electronic Payments for Bamboo HR, Borough Administrator
4. OPRA / OPMA Law Changes, Borough Clerk
5. Volunteer Incentives Exceptions, Borough Clerk

X. Mayor's Report

1. 2020 Census - Complete Count Committee

XI. Petitions from the Public

XII. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR NOVEMBER 07, 2019**

Resolution

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of November 7, 2019.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated November 7, 2019 totaling \$2,879,720.82.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.

Catherine D. LaPorta, CFO _____

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING 2019 BUDGET APPROPRIATION TRANSFERS**

Resolution

WHEREAS, it shall become necessary to expend for some of the purposes specified in the Budget an excess of the respective sums appropriated, and

WHEREAS, there is an excess in one or more appropriations over and above the amount deemed necessary to fulfill the purposes of such appropriations, and

WHEREAS, the transfers about to be authorized do not affect an appropriation to which or from which transfers are prohibited under the statutes.

NOW, THEREFORE, BE IT RESOLVED the following transfers between appropriations be authorized pursuant to N.J.S.A. 40A:4-58:

Budget Transfers		AMOUNT	
FROM:			
COAH LEGAL	\$	(10,000.00)	01-201-20-155-219
UNEMPLOYMENT INSURANCE	\$	(4,500.00)	01-201-23-210-200-6
SANITATION - TRASH REMOVAL	\$	(7,600.00)	01-201-26-305-201
WATER/SEWER	\$	(10,000.00)	01-201-31-430-204-02
STREET LIGHTING	\$	(5,500.00)	01-201-31-430-207
GASOLINE & OIL	\$	(10,000.00)	01-201-31-430-208
SANITATION DUMPING FEES	\$	(5,000.00)	01-201-33-465-201
	\$	(52,600.00)	
TO:			
FINANCE PROFESSIONAL SERVICES	\$	10,000.00	01-201-20-130-206
ENGINEERING	\$	7,600.00	01-201-20-165-243
CODE ENFORCEMENT S/W	\$	12,000.00	01-201-22-201-102
POLICE O/T	\$	20,000.00	01-201-25-240-103
WATER WATCH	\$	2,000.00	01-201-27-335-201
SOCIAL SECURITY	\$	1,000.00	01-201-36-472-200
	\$	52,600.00	

BE IT FURTHER RESOLVED that a copy of this resolution be filed forthwith with the Borough's Chief Financial Officer.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING CANCELLATION OF MISCELLANEOUS OUTSTANDING
CHECKS ISSUED AGAINST THE CURRENT CHECKING ACCOUNT**

Resolution

WHEREAS, there are carried on the books of the Borough of Oceanport certain outstanding checks dated prior to January 1, 2019 issued against the Current Checking Account held at TD Bank, Account number 402-5924112.

WHEREAS, these checks have not been presented to our depository for payment, nor have any inquiries been made against the Borough of Oceanport; and

WHEREAS, cancellation of these miscellaneous checks would provide for a more accurate and efficient means of maintaining the Borough's records. And, it is the desire of the Borough of Oceanport to clear their records of these old, outstanding checks.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the Chief Financial Officer cancel the following checks dated prior to January 1, 2019 from the Borough's current bank account and expenditures be deposited in the proper fund.

<u>Check #</u>	<u>Amount</u>
22196	\$ 123.75
22556	\$ 32.97
23783	\$ 6.18
<u>24366</u>	<u>\$ 65.05</u>
Total	\$ 227.95

**RESOLUTION OF THE BOROUGH OF OCEANPORT
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY
RIDER FOR SPORTS WAGERING REVENUE TRUST REQUIRED BY N.J.S.A.
52:27D-119 ET SEQ.**

Resolution

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, pursuant with *P.L. 2018, c.33 (C.5:12A-16)*, *Taxation of sums received by casinos, racetracks*, the Borough of Oceanport is entitled to a percentage of sums actually received by the horse racing permit holder from any sports wagering operation less sums paid out as winnings to patrons and other taxes paid to the State General Fund; and

WHEREAS, pursuant with *P.L. 2018, c. 33 (C.5:12A-16)* the Department of the Treasury shall establish an account for each eligible municipality and shall ensure that the amounts generated from the racetrack shall only be distributed to the municipality in which the majority of the racetrack is located with 0.75 percent paid to the municipality upon application by the municipality to the Department of Treasury with those amounts used for economic development purposes which shall include, but not be limited to, improvements to: transportation and infrastructure, tourism, public safety, and properties located on or near the racetrack; and

WHEREAS, *N.J.S.A. 40A:4-39* provides the dedicated revenues anticipated from the Sports Wagering Revenue Trust are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Oceanport, County of Monmouth, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Sports Wagering Revenue Trust pursuant with *P.L. 2018, c.33 (C.5:12A-16) et seq.* and *N.J.S.A. 40A:4-39*.
2. The Clerk of the Borough of Oceanport, County of Monmouth is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL
GOVERNMENT SERVICES AMENDING THE 2019 MUNICIPAL BUDGET PER
N.J.S.A. 40A:4-87 FOR DRUNK DRIVING ENFORCEMENT FUND**

Resolution

WHEREAS, N.J.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Oceanport hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$1,100.00 which item is now available as a revenue from Drunk Driving Enforcement Fund pursuant to the provisions of statute; and

BE IT FURTHER RESOLVED, that a like sum of \$1,100.00 be and the same is hereby appropriated under the caption of Drunk Driving Enforcement Fund, \$1,100.00.

BE IT FURTHER RESOLVED, that the Chief Financial Officer file this resolution electronically with the Division of Local Government Services.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING RENEWAL OF AN OPEN PUBLIC RECORDS – RECORDS
INFORMATION MANAGEMENT SHARED SERVICES AGREEMENT WITH
THE COUNTY OF MONMOUTH**

Resolution

WHEREAS, under the New Jersey Uniform Shared Services and Consolidation Act, namely C. 40A:65-1, *et seq.*, local units, such as the County of Monmouth and the Borough of Oceanport, may enter into shared services agreements with each other; and

WHEREAS, the County of Monmouth has entered into an agreement with Sunrise Systems, Inc. ("Sunrise"), whereby the County is licensed to access and use Sunrise's web-based system known as the Open Public Records Search System - Records Information Management ("OPRS-RIM"); and

WHEREAS, under the terms of its agreement with Sunrise, the County of Monmouth may sublicense access and use of OPRS-RIM to municipalities within Monmouth County; and

WHEREAS, the County of Monmouth, has offered to renew the shared services agreement with the Borough of Oceanport, whereby this Municipality will be authorized as a sublicensee to access and use OPRS-RIM; and

WHEREAS, the term of the agreement shall be effective through June 30, 2024 for an annual fee of \$3,300 as indicated in the agreement attached hereto; and

WHEREAS, the OPRS-RIM provides for the Inventory Management, Retention Management, and Disposition Management of official records and includes an imaging module that permits the scanning of paper records into TIFF images, which may be stored long-term, searched and retrieved electronically.

WHEREAS, the Chief Financial Officer has certified that funds are available for the purpose stated herein,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Oceanport that the Mayor and Municipal Clerk are hereby authorized to enter into the proposed OPRS-RIM shared services agreement with the County of Monmouth for the period through June 30, 2024

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify funds account #01-201-20-100-205 for the calendar years referenced below subject to the funding of respective budgets for the purposes stated herein.



Catherine D. LaPorta, CFO

**SHARED SERVICES AGREEMENT
FOR THE USE OF MONMOUTH COUNTY'S OPEN
PUBLIC RECORDS SEARCH SYSTEM-RECORDS
INFORMATION MANAGEMENT MODULE**

THIS SHARED SERVICE AGREEMENT ("Agreement") is made this ____ day of _____, 2019 by and between the COUNTY OF MONMOUTH, a body politic of the state of New Jersey, having its principal offices located at the Hall of Records, 1 E. Main Street, Freehold, New Jersey 07728 (hereinafter referred to as "Monmouth"), and _____, having its principal offices located at _____ (hereinafter referred to as the "Sublicensee").

WITNESSETH

WHEREAS, The Open Public Records Search System- Records Information Management Module, including its related software products, services and websites (collectively referred to as "OPRS-RIM") provides for the Inventory Management, Retention Management, and Disposition Management of official records (base functionality) and Imaging module that includes scanning of paper records into TIFF images including long term storage, search, and retrieval of scanned images of original signed documents; and

WHEREAS, OPRS-RIM is owned by its developer, namely Sunrise Systems, Inc. ("Sunrise"); and

WHEREAS, Monmouth has obtained a limited license from Sunrise for use of OPRS-RIM; and

WHEREAS, Under the terms of its license, Monmouth may operate an OPRS-RIM web-based system for itself and may also sublicense the use of the system for use by other contracting units, including school districts, in Monmouth County, New Jersey.

NOW, THEREFORE, in consideration of the above and the provisions set forth hereinafter, it is mutually agreed as follows:

Terms of Agreement

1. **Grant of Sublicense.** Monmouth hereby grants the Sublicensee a sublicense to use OPRS-RIM through Monmouth's web-based system, under the terms of this Agreement.
2. **Costs.** The Sublicensee shall pay to Monmouth:
 - (a) Annual maintenance for OPRS-RIM. For the Base Module and the Imaging Module participating municipalities shall annually pay the amount of \$3,300.00, computed as follows:
 - \$2,100.00 to Sunrise for Maintenance and Support
 - \$640.00 for hosting by Monmouth
 - \$560.00 reserve for future Server/SAN image storage upgrades

- (b) Enhanced-release costs of additional releases and any other future add-ons and modules, as mutually agreed upon by the parties.
- (c) Annual maintenance costs for additional releases and any other future add-ons and modules, as mutually agreed upon by the parties.
- (d) In the event Monmouth fails to receive funding from other sources such as New Jersey's PARIS Grant program, annual payments remain the sole responsibility of the Sublicensee.

3. Other Costs:

- (a) The Sublicensee will retain Sunrise directly to perform any customization, data conversion or future additional training and implementation services required by the Sublicensee.
- (b) The Sublicensee will also provide the necessary personal computer(s), scanner(s), printer(s) and internet connection for the proper operation of OPRS-RIM. For current operating requirements, see Exhibit "A" attached.

4. Maintenance and Support:

- (a) Monmouth intends to maintain an ongoing agreement with Sunrise for Basic Maintenance and Support Services. In the event of any major changes in the maintenance and support arrangements with Sunrise, all Sublicensees in good standing under this Agreement will receive prior and timely notification of such changes.
- (b) Whenever new major releases of the software are planned, all Sublicensees in good standing under this Agreement will receive notification of the new release and be afforded a reasonable time for acceptance testing prior to the deployment of the release(s).
- (c) Prior to the general use of OPRS-RIM by Sublicensee, both parties will put in place a mutually agreed process for Technical Problem Notification and follow-up. Bug Reports of known problems which could potentially impact the sublicenses issued by Sunrise will be disseminated by Monmouth, with projected completion dates for bug fixes, if available.
- (d) The parties and Sunrise will also put in place a mutually agreed process for (a) User Acceptance Testing of problem fixes; (b) Notification to Sublicensees of planned system outages; (c) Training of Sublicensee's users and (d) the availability of appropriate user documentation for OPRS-RIM.

5. Copyright & Trademark Acknowledgement:

- (a) OPRS-RIM is the exclusive property of Sunrise Systems, Inc. ("Sunrise"). Sunrise owns the title, copyright, and other intellectual property rights in OPRS-RIM. OPRS-RIM is licensed, not sold. OPRS-RIM is protected by copyright and other intellectual property laws and treaties. Except for those rights expressly granted by Sunrise, Sunrise retains all proprietary rights to OPRS-RIM.
- (b) OPRS-RIM may not be reproduced, exploited, modified, transmitted, licensed or distributed without the prior written consent of Sunrise. The licensee, Sublicensees and other users shall not disassemble; decompile, or reverse engineer OPRS-RIM.

Copyright © 2007-09 Sunrise Systems, Inc.
All rights reserved.

6. Ownership of Images, Metadata, and Database Information:

- (a) Sublicensee is solely responsible for the selection of indexing templates and the entry of indexing utilized in the retrieval of images and other content.
- (b) All images, associated metadata and database information of the Sublicensee remain the sole property of the Sublicensee. Monmouth may not make any portion of this information deposited in the repository available to the public without the prior written consent of the Sublicensee.
- (c) The Sublicensee remains the sole custodian of the records that it retains within the RIM environment, and is therefore responsible for handling its own Open Public Records Act (OPRA) requests. Unless required by law or court order, Monmouth will not produce records on Sublicensee's behalf in accordance with OPRA or any other records production laws.

7. Term of Agreement. This Agreement shall be effective through June 30, 2024, unless sooner terminated or extended.

8. Termination of Agreement:

- (a) Either party has the right to terminate this Agreement upon ninety (90) days written notice to the other party. In addition, Monmouth may terminate this Agreement, upon thirty (30) days notice, if the Sublicensee fails to make timely payment(s) required under this Agreement.
- (b) If the underlying agreement between Monmouth and Sunrise is terminated for any reason, Monmouth shall promptly notify all Sublicensees of such termination and the effective termination date, whereupon this Agreement shall terminate.
- (c) If the agreement between Monmouth and the Sublicensee is terminated for any reason, upon the written request of the Sublicensee, Monmouth shall, within sixty (60) days from the effective termination date, provide the Sublicensee with a copy of all images and metadata stored within the County's OPRS-RIM system for the Sublicensee ("Sublicensee's data"). At Monmouth's discretion, delivery may be on any standard media including, but not limited to CD, DVD or removable HDD. Upon delivery, Monmouth shall retain no custodial right or duty with regard to the Sublicensee's data.

9. Dispute Resolution:

- (a) The parties will attempt to resolve any dispute(s) between them, in good faith, through non-binding mediation. Either party may demand such mediation by written notice to the other party. The written notice shall contain at least (a) a brief statement of the nature of the dispute, and (b) the name, address and phone number of that party's designated representative for purposes of mediation. The other party shall designate its representative for mediation in writing no later than five (5) business days after receipt of the demand for mediation. The respective designees shall thereupon, and promptly, with due regard for the need for timely action, choose a mediator. If the parties cannot agree on a mediator, or if

they prefer, they shall choose a reputable mediation firm. Any mediation firm so chosen shall present a list of at least five proposed mediators to the parties and shall provide the parties with a summary of each person's qualifications to serve as the mediator. Each party shall rank the proposed mediators in order of preference. The fifth and any lower ranked persons on each list will be excluded from further consideration. The chosen mediator shall be the remaining person who is the combined highest ranking mediator on both preference lists, after deleting all excluded persons. In the event of a tie, the mediator shall be chosen by lot. The parties will not be bound by the Rules of Evidence in presenting their positions before the mediator. Each party will bear its own costs of participation in mediation and they will divide the costs of the mediator equally. If, after a good faith effort to resolve the dispute through mediation, the dispute is not resolved, either party may terminate the mediation by written notice to the mediator and to the other party, whereupon either party may submit the dispute to the Superior Court of New Jersey, Monmouth County, for adjudication, which Court shall have exclusive original jurisdiction over the dispute.

- (b) Monmouth agrees to continue providing the Sublicensee access to the OPRS-RIM system and all data during the pendency of a dispute.

10. Other Agreements Permitted. This Agreement does not preclude the Sublicensee from negotiating directly with Sunrise, independent of this Agreement, for any additional products, services, enhancements or add-ons, including the capability to host an independent OPRS-RIM portal site. Any separate agreement in this regard must be negotiated directly with Sunrise, including all contractual terms and conditions, licensing arrangements and all costs associated with infrastructure and hosting requirements, customizations and enhancements, county integration, submitter interfaces and future upgrades and enhancements.

11. Limitation of Liability/Indemnification:

- (a) Monmouth makes no warranties, either express or implied under this Agreement. Monmouth shall not be liable to the Sublicensee for damages of any kind arising from Monmouth's non-performance or flawed performance under this Agreement.
- (b) The Sublicensee shall defend, indemnify and hold harmless Monmouth, its officers, agents and employees from and against any and losses, costs, damages, claims, suits and/or liabilities (including counsel fees and cost of suit), to which Monmouth may be subject by reason of any actions or inactions by the Sublicensee, its officers, agents and employees.

12. Terms of Use and Notices. In order to access Monmouth's OPRS-RIM system, the Sublicensee and its external authorized users must agree to the Terms of Use posted thereon, a copy of which is attached hereto, as Exhibit "B". By executing this Agreement, the Sublicensee agrees to the terms of Exhibit B.

13. Support Process. The OPRS-RIM Support Process attached hereto as Exhibit "C" is incorporated herein.

14. Changes. The terms and conditions of this Agreement may not be amended, waived or modified, except in a writing signed by the parties.

15. Force Majeure. A party shall not be liable for any failure of or delay in the performance of this Agreement for the period of time that such failure or delay is (a) beyond the reasonable control of a party, including, without limitation, acts of God, terrorist acts, shortage of supply, breakdowns or

malfunctions, interruptions or malfunctions of computer facilities, or loss of data due to power failures or mechanical difficulties with information storage or retrieval systems, labor difficulties, war, or civil unrest, and (b) materially affects the performance of any of its obligations under this agreement, and (c) could not reasonably have been foreseen or provided against. The affected party shall provide the other with prompt notice as soon as practicable in the event that any such delay or failure in performance occurs and keep the other party apprised of developments and mitigation effort with respect thereto.

16. Choice of Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of New Jersey.

17. Filing of Agreement. Monmouth's Clerk of the Board shall file a fully executed copy of this Agreement with the Division of Local Government Services, New Jersey Department of Community Affairs in accordance with N.J.S.A. 40A:65-4(b).

18. Authority to Execute Agreement. Each party to this Agreement represents to the other party that its governing body has taken the necessary action to authorize the execution of this Agreement.

19. Counterparts. This Agreement may be fully executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement binding upon all parties, notwithstanding that all parties have not signed the same counterpart. Such executions may be transmitted to the parties electronically or by facsimile, and such electronic or facsimile execution shall have the same force and effect as an original signature.

20. Notices. Any notices that are provided pursuant to this Agreement shall be in writing (including facsimile and electronic transmissions) and mailed or transmitted or delivered as follows:

To Monmouth:

County of Monmouth
1 East Main Street
Freehold, NJ 07728
Attn: Elizabeth Perez, Shared Services Coordinator
Email: elizabeth.perez@co.monmouth.nj.us
Fax:

To the Sublicensee:

Or to such other address or individual as any party may from time to time notify the other.

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

COUNTY OF MONMOUTH

Clerk of the Board

By: _____
Freeholder Director

Date: _____

ATTEST:

By: _____
Title: _____

Date: _____

Exhibit "A"

END USER PC(s)

Hardware:

- Compaq or equivalent IBM Compatible PC with single processor at 1GHZ or above speed, 2GB RAM, 100GB Hard Disk
- 19 inch Color *Monitor* with 1280 x 1024 Resolution
- Desktop Twain Compatible Document Scanner with support for TIFF file format required for Image Scanning functions
- Direct attached or network attached Inkjet or Laser Printer for report printing and forms printing

Software:

- Microsoft Windows XP or above operating system
- Microsoft Internet Explorer 7
- Adobe Acrobat 7 or above

Network Connectivity:

- Broadband network connectivity to the Internet for access to OPRS-RIM system hosted at County of Monmouth

Exhibit "B"

OPRS-RIM: Terms of Use

1. OVERVIEW

This document establishes the basic terms of use with regard to your access to and use of the Records Inventory Management System ("RIM"). You are a municipality (the "Municipality") within the County of Monmouth of the State of New Jersey, which is sublicensed to access and use RIM by the County of Monmouth (the "County"), which is licensed to accept, provide access to and manage stored document submissions through the RIM system, under a license agreement between the County and Sunrise Systems, Inc. ("Company"), which is the proprietor of RIM.

This document governs your use of RIM software and/ or its related products, services, system, and websites (collectively referred to as "OPRS-RIM"). All use of RIM is subject to the terms and conditions ("Terms") of this document, provided, however, that additional and/or other terms of use may and/or shall apply with respect to the RIM system licensed, hosted and operated by the County, as specified on the website. Any use of such web pages constitutes your agreement to abide by the respective and applicable Terms.

THE COUNTY AND THE COMPANY OFFER OPRS-RIM CONDITIONED ON YOUR ACCEPTANCE WITHOUT MODIFICATION OF THESE TERMS. YOUR USE OF THE OPRS-RIM CONSTITUTES YOUR ACCEPTANCE OF THESE TERMS. THESE TERMS CONTAIN DISCLAIMERS OF WARRANTIES AND LIABILITY AND AN EXCLUSIVE REMEDY WITH LIMITATIONS. THESE PROVISIONS FORM AN ESSENTIAL BASIS OF YOUR USE OF OPRS-RIM.

NOTICE: This site is maintained by the County and the Company and is protected by various provisions of Title 18 of the U.S. Code. Violations of Title 18 are subject to criminal prosecution in a federal court. For site security purposes, as well as to ensure that this service remains available to all users, we use software programs to monitor traffic and to identify unauthorized attempts to upload or change information or otherwise cause damage. In the event of authorized law enforcement investigations and pursuant to any required legal process, information from these sources may be used to help identify an individual.

DISCLAIMER OF LIABILITY : The County and Company do not warrant or assume any legal liability or responsibility for the accuracy, completeness or usefulness of any information, apparatus, product or process disclosed.

2. MODIFICATION OF THESE TERMS

The County and the Company reserve the right to change the terms, conditions, and notices under which they offer the OPRS-RIM, including any charges associated with the use of the OPRS-RIM. The Municipality is responsible for regularly reviewing these terms, conditions and notices, and any additional terms posted on OPRS-RIM system. Your continued use of the OPRS-RIM after the effective date of such changes constitutes your acceptance of and agreement to such changes.

3. ADDITIONAL TERMS

Any OPRS-RIM product, feature or website may itself contain additional terms (for example, codes of conduct or guidelines) that further govern use of OPRS-RIM, including without limitation, particular features or offers. If any terms contained in this document conflict with any terms contained within an OPRS-RIM product, feature or web site, then the terms in this document shall control.

4. ELECTRONIC COMMUNICATIONS

When the Municipality accesses the OPRS-RIM system or sends e-mails to the County or the Company, you are communicating with us electronically. You consent to receive communications from us (the County and/ or the Company) electronically. We will communicate with you by e-mail or by posting notices on this site. You agree that all agreements, notices, disclosures and other communications that we provide to you electronically satisfy any legal requirement that such communications be in writing.

5. COPYRIGHT AND OTHER INTELLECTUAL PROPERTY RIGHTS

All information and data input or submitted into OPRS-RIM System by authorized and licensed users ("User Content" or "Submission") shall be owned by and deemed to be the property of the County or the Municipality which input or submitted the information or data.

The Company owns the title, copyright, and other intellectual property rights in OPRS-RIM. OPRS-RIM is licensed, not sold. OPRS-RIM is protected by copyright and other intellectual property laws and treaties. The Company retains all proprietary rights to the OPRS-RIM.

OPRS-RIM may not be reproduced, exploited, modified, transmitted, licensed or distributed without the prior written consent of Company. You will not disassemble, decompile, or reverse engineer OPRS-RIM.

Copyright© 2002-09 Sunrise Systems, Inc.

All rights reserved.

6. RESTRICTED LICENSE AND SITE ACCESS

The Company has granted the County and its Sublicensee municipalities limited license to access and make use of OPRS-RIM, subject to these Terms. OPRS-RIM and any portion thereof may not be reproduced, duplicated, copied, downloaded, sold, resold, visited, or otherwise exploited for any commercial purpose without the express prior written consent of the Company.

The Municipality will not use OPRS-RIM in any way that is unlawful, or harms the County, the Company, its affiliates, resellers, distributors, service providers and/or suppliers (collectively referred to as "Affiliates") or any customer of Company or Affiliates. The County and/or the Company may tell you about certain specific harmful uses in a code of conduct or other notices available through OPRS-RIM, but have no obligation to do so. You may not use the OPRS-RIM in any way that breaches any law, code of conduct, policy or other notice applicable to the OPRS-RIM. Without limiting the generality of this section, you may not use OPRS-RIM in any manner that could damage, disable, overburden, or impair OPRS-RIM (or the network(s) to which OPRS-RIM is connected) or interfere with any other party's use of OPRS-RIM.

The Municipality may not frame or utilize framing techniques to enclose any trademark, logo or other proprietary information (including images, text, page layout and form) of the Company and/or its Affiliates without the express written consent of the Company. You may not use any meta tags or any other "hidden text" utilizing the Company's name or Marks without the express written consent of the Company. Any unauthorized use terminates all licenses granted by the County and shall subject the violator to civil damages and criminal prosecution.

7. DISCLAIMER OF WARRANTIES; LIMITATION OF LIABILITY; AND EXCLUSIVE REMEDY

OPRS-RIM IS PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS. THE COUNTY AND THE COMPANY MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, AS TO THE OPERATION OF OPRS-RIM, OR AS TO THE INFORMATION, CONTENT OR MATERIALS INCLUDED ON OPRS-RIM. YOU EXPRESSLY AGREE THAT

YOUR USE OF OPRS-RIM IS AT YOUR SOLE RISK, INCLUDING WITHOUT LIMITATION, THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, AND ACCURACY. THIS INCLUDES WITHOUT LIMITATION (1) WARRANTIES OR CONDITIONS OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, WORKMANLIKE EFFORT, ACCURACY, TITLE, QUIET ENJOYMENT, NO ENCUMBRANCES, NO LIENS AND NONINFRINGEMENT, (2) WARRANTIES OR CONDITIONS ARISING THROUGH COURSE OF DEALING OR USAGE OF TRADE, AND (3) WARRANTIES OR CONDITIONS THAT ACCESS TO OR USE OF OPRS-RIM WILL BE UNINTERRUPTED OR ERRORFREE. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE FACE OF THIS AGREEMENT.

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THE LIMITATIONS, EXCLUSIONS AND DISCLAIMERS IN THIS SECTION APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

8. TERMINATION; ACCESS RESTRICTION

For good cause, the County or the Company may terminate or suspend your access to OPRS-RIM at any time upon notice to you. Upon such termination or

suspension, your right to use OPRS-RIM will immediately cease, but any information or data that you have stored on OPRS-RIM will be promptly returned to you.

9. APPLICABLE LAWS

By accessing this System, you agree that the statutes and laws of the state of New Jersey will apply to all matters relating to use of this System.

You also agree and hereby submit to the exclusive personal jurisdiction and venue of the Superior Court of New Jersey and the United States District Court for the District of New Jersey with respect to such matters.

10. GENERAL TERMS.

If any part of this document is determined to be invalid or unenforceable pursuant to applicable law, then the invalid or unenforceable provision will be deemed superseded by a valid, enforceable provision that most closely matches the intent of the original provision and the remainder of this document will continue in effect. You may not assign your sublicense rights in OPRS-RIM.

11. LINKS TO EXTERNAL SITES

The OPRS-RIM and related web sites may contain links to external, third-party web sites and software. Neither the County nor the Company is responsible for the contents or transactions of any linked site or any link contained in a linked site that is not under the control of the County or the Company. Any such links are provided by the County or the Company only as a convenience, and the inclusion of a link does not imply endorsement of the linked site or its products or services by the Company. Users assume complete responsibility and risk in their use of any external sites.

12. LIMITED TIME TO BRING CLAIMS

ANY CAUSE OF ACTION ARISING OUT OF OR RELATED TO THE OPRS-RIM MUST COMMENCE WITHIN ONE (1) YEAR AFTER THE CAUSE OF ACTION ACCRUES. OTHERWISE, SUCH CAUSE OF ACTION SHALL BE PERMANENTLY BARRED.

Exhibit "C"

OPRS-RIM Support Process

Below is the proposed OPRS-RIM System Support process between Monmouth County (Monmouth or Host), the Municipality (Sublicensee) and Sunrise Systems, Inc. (Sunrise) for the ongoing use of OPRS-RIM System:

Support Personnel

- Sublicensee will appoint an OPRS-RIM Administrator (Sublicensee Administrator), whose role and responsibilities will include:
 - Registration and Authorization of internal agency users
 - Training of internal users
 - Primary contact point to help internal users with system use (Level 1 Help}
 - Notification of unresolved problems, bugs, and other support issues for OPRS-RIM
 - System to Sunrise
 - Notification to Sunrise and Host of any planned/unplanned outages of Network and IT Infrastructure at Sublicensee offices.
 - Coordination of maintenance and support activities amongst Sublicensee's Information Services Department, external vendors, and other support personnel for locally installed equipment
- Monmouth's Office of Records Management (ORM) and Information Technology Services Department will assign knowledgeable technical resources personnel (Monmouth Support), whose role and responsibilities will include:
 - Deployment and ongoing operations and administration of OPRS-RIM System Host infrastructure as per Monmouth County standards and practices, including backup and recovery of data and images
 - Assist Sunrise and Sublicensee with problem diagnosis and resolution of Network Connectivity from Host infrastructure to Sublicensee
 - Notification to Sublicensee and Sunrise of any planned and/ or unplanned outages of OPRS-RIM System Host Infrastructure
 - Coordination of maintenance and support activities amongst Host's External Vendors, and other support personnel for the proper operation of the system and network
- Sunrise will assign knowledgeable technical resources personnel (Sunrise Support), whose role and responsibilities will include:

- Design, Development and Deployment of OPRS-RIM System software
- Assist Host with User Acceptance Testing of new feature/functions
- For each new release of OPRS-RIM System software, provide applicable updates to Help and online documentation
- Provide assistance to Sublicensee Administrator for resolution of problems and issues related to the operation and use of OPRS-RIM System (Level2 Help).
- As applicable, provide fixes and/or patches for OPRS-RIM System software. within a mutually agreed to timeframe for each incident
- Notification and escalation to Monmouth County for problems and issues related to the Host Infrastructure

Support Hours

- The support hours for various activities to be addressed by Sublicensee, Sunrise, and Host are:

Activities	Support Hours
Design, Development, and Testing of OPRS-RIM System Software	Monday to Friday (9:00 AM to 5:00 PM) - Excluding public holidays
Level 2 Help for OPRS-RIM System	Monday to Friday (9:00AM to 5:00PM) - Excluding public holidays
Scheduled Maintenance, Upgrades, and Patches/Fixes	Monday to Friday (6:00 PM to 10:00 PM) and Saturday/Sunday (9:00 AM to 5:00 PM) - Excluding public holidays
Total outage of OPRS-RIM System - Use for a Sublicensee	Monday to Friday (9:00AM to 5:00PM) - Excluding public holidays
Data and image recovery for a Sublicensee	Monday to Friday (9:00AM to 5:00PM) - Excluding public holidays
Total outage of OPRS-RIM System Use for all Users	Continuous Best Efforts - Excluding public holidays

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A CHANGE ORDER IN THE CONTRACT FOR INFORMATION
TECHNOLOGY SERVICES BETWEEN INTRON TECHNOLOGY SOLUTIONS
AND THE BOROUGH OF OCEANPORT**

Resolution

WHEREAS, the Borough of Oceanport adopted Resolution #2019-193 authorizing a contract with Intron Technology Solutions for IT Services; and,

WHEREAS, change orders are regulated by Local Finance Board Regulations (N.J.A.C. 5:30-14.4);

WHEREAS, the original contract of \$28,000.00 will be increased by \$3,000.00 to reflect adjustments needed for transition from previous vendor and services not anticipated related to the Police Department; and

WHEREAS, the Borough Council is satisfied that the requested change is necessary and that it will actually be carried out.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport as follows:

1. That Change Order #1 to the contract between the Borough of Oceanport and Intron Technology Solutions is hereby approved.
2. Subject to the Certification of Funds by the Chief Financial Officer

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify sufficient funds are available in Account #01-201-20-100-227 not to exceed \$6,000 for CY2019 and \$25,000 for CY2020 subject to funding of the 2020 Budget for the purposes stated herein.



Catherine D. LaPorta, CFO

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING HELD
08/29/2019

The Oceanport Historical Committee held met on Thursday, August 29, 2019. We met at the Shrewsbury Sailing & Yacht Club at 7:00 p.m., and we wrapped things up around 9:45 p.m. The goals of the committee are to plan and execute efforts to celebrate the Borough's centennial which will occur in 2020 and to promote a better understanding of the Borough's history.

In attendance were:

Frank Barricelli
 Tom Cavanagh
 Alli Hester
 Paul Hester
 Nadine Jeffrey
 Robin Kelly
 Rosanne Letson
 Paula Lombardo
 Mike MacStudy
 Ric Siciliano
 Toni Sverapa
 Sara Torbert
 EJ Wright

Guest:

Jenn Doremus

(Note: If I omitted your name from the attendance for this meeting, please let me know.)

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Review/approve previous month's Minutes
- Review status of donation letter
- Review status of tee shirt purchase and sale
- Review status of banners
- Status of Oceanport Centennial Facebook page
- Finalize plan for Summer's End Festival on September 7th – staffing, set-up, displays, tee shirt and book sale, trivia questions
- Prizes for Halloween costumes
- Discuss interview with Fred Filippone
- Discuss meeting with FMERA and extra copies of Corps of Engineers book

Status of school contact/member

Open discussion

Schedule next meeting (September 10th, October 12th)

Verify new action items and adjourn

We had a guest, who was Jenn White Doremus. She is an Oceanport resident, and her father-in-law's great uncle was an investor in a project called Hillcrest Development. She brought in a map to share that she found which showed Hillcrest Development. Hillcrest comprised Fairfield Avenue, Summerfield Avenue, Springfield Avenue, Woodbine Avenue, and Crescent Place. We located the section on Hillcrest in "Oceanport in Retrospect" on page 67, and Rosanne read the section aloud to the group. Ultimately, some of the houses there, especially those that fronted Oceanport Avenue, were either demolished or moved, and Nadine told us that she remembered taking her class to Pemberton Avenue to watch one of the houses from Hillcrest being moved there.

Jenn Doremus also had stock certificates from the original Jockey Club from Monmouth Park.

We also had as guests/new members Alli and Paul Hester. Alli is the daughter of former Oceanport Councilman Phil Apruzzi. She told us that she has a cousin who has pictures of Maple Place School being built.

Robin reminded us that she has the photos of the graduating classes from Maple Place that used to hang in the front hallway there.

Moving on to the Minutes from our last meeting on August 1st, the Minutes were approved with the changes Frank made, and Rosanne will submit them to Jeanne Smith at Borough Hall.

Regarding approval of the donation letter from our Borough attorney, Scott Arnette, Ric was having some trouble getting a reply. As we're anxious to get this rolling and to begin to get sponsors, Tom offered to call Scott and talk to him about it.

Tom brought in the tee shirts. Rosanne purchased one, and Toni took a few for people who had expressed an interest when she posted on Facebook. Toni noted that she received responses from 39 people who were interested in purchasing the tee shirts we had printed at Skip's for the Centennial. We decided as a group to order 50 more shirts before Summer's End on September 7th, anticipating that we will sell a significant number of them. Robin received an anonymous donation of \$1,000 cash, which she will bring to Katie LaPorta at Borough Hall on August 30th. She will request a check for \$329.00 for Skip's Sports in Long Branch to pay for the tee shirts. Robin said she will give the check for the tee shirts, once she gets it, to Tom to give to Skip's. Tom noted that Skip's is aware of the procedure to follow in order to get payment from the Borough. We decided that at Summer's End, if the tee shirts sell out, we will keep a list of the names of people who want them and we will then order more. They will pay when they pick up the shirt – we will not take money up front for any we have to order.

Regarding the banners, Robin never heard back from Pat Pflieger. She's working right now with John and Erin Oakley at Fantastic Sign. She has gotten 5 or 6 people interested in sponsoring a banner already. She received 3 designs from the company, and as a group we agreed that we liked all 3. There are 3 sizes of banner-holders on the poles.

Rosanne spoke with Regina McGrade at FMERA regarding hanging the banners on either side of the parade grounds on Fort Monmouth. She said that we'd need to get permission from the County as the Avenue of Memories/Route 537 was a County road. She also said that the County might put the banners up there for us and take them down. Rosanne will contact Regina again for a contact at the County, and also to get the sizes of the banner-holders, and she will count the poles that have them. Regina also said that we should send over an application to sponsor one, as FMERA will want to do that, and she suggested that we get in touch with TetherView, who purchased Russel Hall, as she was pretty certain they would sponsor one as well.

Sara suggested that each donor be assigned 3 banners, the one with their name as sponsor on it in the middle, and the other 2 designs on either side.

Robin gave the following sizes and prices: 37 x 24 \$92, 61 x 15.375 \$124, and 25 x 3.75 x 23.5 \$80. There would be a one-time charge of \$300 for the banner order.

Paula said that Long Branch puts up Oceanport's wreaths/Christmas decorations on Main Street; Oceanport's DPW does not do it. Rosanne will ask Jeanne Smith about the other banners that have been posted. She suggested that if we have to, and if Oceanport's liability insurance permits it, we could offer one of the tree service businesses in town a free banner in exchange for putting the banners up and taking them down using their trucks.

Discussion moved to the Holiday Home Tour. Rosanne suggested reaching out to specific members of the community, such as members of council, and inviting them to participate by offering their home. Frank felt that we've made our request for homes public and available to all, through the Bulletin, on Facebook, and at Council meetings, so he felt there was no need to do more than that.

Robin mentioned that a 4 x 4 ad in The Link News to advertise the Home Tour would cost \$60.00. Tom then suggested that we contact The Link News/Neil Schulman (Editor) and invite him to come and do an article on the Tour. Paul said he would do the photos.

Moving on, Paula told us that she met with Fred Filippone, but the interview wasn't finished. She did tell us that the Port-Au-Peck Chemical Hose Company was making a donation to the Historical Committee in the amount of \$100. She also met with Wes Sherman and Bill McNish. She has a list of all of Oceanport's fire chiefs. She will meet with Ed Ryan for information about the Hook & Ladder. She talked about a trophy that the Chemical Hose Company has. It's a sports trophy that they won in a contest with Fort Monmouth, possibly a volleyball game. They were supposed to have given it back to Fort Monmouth but never did, and they still have it. She also mentioned that they used to flood Trinity Park in the winter for skating.

Mike added that the Port-Au-Peck fire company and the police play each other in softball, and he suggested approaching the PBA for a donation.

Paul suggested that we request a Council Liaison, as we haven't yet been assigned one.

We got involved in a bit of brainstorming session with ideas being discussed for future events and fundraising. Sara suggested a scarecrow decorating contest at Halloween. Paul suggested an old style home decorating contest at Christmas. We discussed with Mike adding a category to Rec's home decorating contest – something like best vintage decorations, consisting of candles in the windows, roping on posts and rails (holly, evergreen, laurel, etc.), and so forth. Mike said he would present the idea to Rec.

Moving on to a discussion of Halloween this year, the Halloween party/parade sponsored by Rec has a parade that goes from Charles Park to the fire house. We'd like to add a category to their costume contest for best historical costume (of any era), and we will provide some type of prize for it.

Our discussion turned to our plans for the Summer's End Festival. Mike told us that set-up for the Summer's End Festival would be from 4:00-4:30 on September 7th. Rosanne shared the photo of Sara at the Allen House in period costume on the 4th of July which she had blown up to be used with the list of facts about Sarah Reape that Frank prepared. Sara offered to dress up in period costume as Sarah Reape for the Festival. She won't be able to be there the entire time.

In a discussion of the time capsules in Oceanport, Paula said she spoke to former Mayor Clem Sommers, who stated that a time capsule was buried in 1976 to commemorate the Bicentennial of the United States. It was not scheduled to be opened until 2076. Frank said he found an article in the Red Bank Register archives from May of 1977 that noted that the time capsule was the last thing done to commemorate the Bicentennial. The time capsule that was used was apparently made in Fort Monmouth. The time capsule was buried in Old Wharf Park, which was to be developed later that year. This time capsule is buried under concrete where the fire ring is in Old Wharf Park.

Rosanne added that there was a time capsule prepared and buried at Wolf Hill School when she was a student there, in approximately 1969-1970. This would coincide with Oceanport's 50th anniversary in 1970. Nadine, who was teaching there at that time, confirmed this, and told us that it was buried somewhere in front of the 3-story part of the building (the southern end) near a tree.

We also talked about the book we're working on. Paula said that each organization in town contributed to "Oceanport in Retrospect". Frank said that we are going to do that. Paula will contact people from our existing organizations to write their own history (police, library, rec, First Aid [Paula has this already], Hook & Ladder and the Ladies Auxiliary, Port-Au-Peck Chemical Hose, Garden Club [Paula has this already, too], Senior Citizens (Barbara Scerbo will be contacted), Troop 58 (Sara will help with this), Girl Scouts, Sewer Authority (Mike has this), OEM (Buzzy Baldanza will be contacted), and the Shrewsbury Sailing & Yacht Club/Willis Boat

Yard, and Oceanport Landing/Seeley's (River Street), Pleasure Bay Yacht Basin (Comanche Drive), the Marina at Oceanport (Riverside Avenue) [Toni has these].

Tom is still waiting for the photos of the five judges for his section, but he received an email yesterday from the Clerk of the Supreme Court of New Jersey who will get the photos for him.

Frank said all submissions should be made in Microsoft Word format. The deadline is the end of October. In January/February 2020, we hope to have the book in hand. Frank and Paul will work on assembling the book with Jersey Printing (Pat Pflieger) in Highlands. Paul told us that he assembled the book for the Shrewsbury Sailing & Yacht Club, using Jersey Printing, and he shared a copy of it.

Paula talked about obtaining grants from the Monmouth County Historical Association. Mike said that Oceanport has a grant writer. Frank will work with them.

Paula shared a framed photo that belongs to her son-in-law. It shows a bicyclist and very old cars and a truck on the road in front of the old Borough Hall/Fire House that was on Main Street. It also shows a gas station. This photo is from 1926/1927. We agreed it would make a great cover for our book. Paul added that he could use a photo like this an insert photos of people now into the photo to make some money; something like that would only cost him about 15 cents.

We discussed the Summer's End Festival next. Those who committed to attending/manning our table were: Nadine, Frank, Paul, Rosanne, and Sara. We will have tee shirts for sale, books for sale, temporary tattoos (which Robin has ordered with the Oceanport logo). Mike suggested bringing an extra table or two, and Frank said we would need a few tables to set up what we have. Frank purchased some easels at A.C. Moore, and he will bring them to display some of his enlarged photographs. He has 4 large ones and 2 small ones.

Paul added that he could do photos to sell using some of the old photos including 6 x 20's 81 cents and collages with a wide-angle shot. Sara suggested using photos from different eras, such as the 1970s, as well as the very old ones. Frank said that we would be doing a comparison in the book of the East Main Street area – before urban renewal and after.

We discussed the problem we have with having a place to display things, especially since there really won't be room in the new Borough Hall once it's completed on the Fort Monmouth property. Toni suggested that maybe the Historical Committee could be assigned a trophy case to use for displays at the very least.

Frank talked about the book written by the Army Corps of Engineers. He said that FMERA will give him the last five copies they have. Frank said there is no reference number on the book at all, so it's impossible to track to obtain more copies.

Regarding a new school contact since Melanie Lipinski resigned as Principal of Wolf Hill, Toni spoke to Wolf Hill's librarian, Linda Ridsen, who was not interested in serving as our contact.

She also reached out to several teachers, and she's waiting to hear from them. We talked about possibly speaking to the new superintendent, Mrs. Anne Facendo.

Frank prepared a list of Oceanport trivia questions, which were emailed to all members prior to the meeting. We discussed those, and Sara commented that she felt the questions were great, but she suggested that we have a companion map with stars or letters on it to be used to match up with the location questions. The questions were as follows, and are noted according to those we decided as a group to keep to be used for Summer's End. We decided to cut these down to 12 questions. Sara suggested breaking this into 2 quizzes – 1 for location/map questions, and the other for historical fact questions. Frank will email us the updated/revised lists.

HISTORIC OCEANPORT TRIVIA QUESTIONS

1. WHERE WAS THE EATONTOWN DOCK?
- ~~2. WHERE WAS SHREWSBURY TOWNSHIP'S SCHOOL DISTRICT NUMBER 84 BUILDING LOCATED?~~
3. WHAT YEAR WAS THE BOROUGH OF OCEANPORT ESTABLISHED?
4. WHERE WAS SARAH REAPE'S HOME LOCATED?
5. WHERE WAS ALLAIRE'S DOCK LOCATED?
6. WHERE WAS THE RIDDLE BOAT YARD LOCATED?
7. DOWNSTAIRS OF THE FIRST OCEANPORT BOROUGH HALL WAS A: (CHOOSE ONE) We decided to reword this, but keep it.
 - A. POST OFFICE
 - B. BANK
 - C. FIRE ENGINE
 - D. GENERAL STORE
8. WHERE WAS SWALLOW POINT?
9. THE WRIGHT MEMORIAL HOME WAS A: (CHOOSE ONE)
 - A. FUNERAL HOME
 - B. SUMMER HOME FOR DISADVANTAGED CHILDREN
 - C. CHURCH PARSONAGE
10. WHERE WAS BREEZY POINT?
11. HOOK AND LADDER'S FIRST FIRE HOUSE ORIGINALLY WAS: (CHOOSE ONE)
 - A. A BARN
 - B. AN OUTHUSE
 - C. A BAND HALL
 - D. A HOTEL
12. WHERE WAS THE PARK HOTEL LOCATED?
- ~~13. WHERE WAS THE GRIST MILL LOCATED?~~
14. THE PORT AU PECK CHEMICAL HOSE COMPANY'S FIRST FIRE HOUSE ORIGINALLY WAS: (CHOOSE ONE)
 - A. A BARN
 - B. A CHICKEN COOP
 - C. AN ICE HOUSE
 - D. A POST CARD FACTORY
15. WHERE WAS THE OCEANPORT TRAIN STATION LOCATED?
- ~~16. WHERE WAS GARRIGAN'S HOTEL LOCATED?~~
17. WHERE WAS THE MONMOUTH PARK RACETRACK LOCATED IN 1870 AND THEN IN 1890?

~~18. WHERE WAS THE DUNBARTON HOTEL LOCATED?~~

~~19. WHERE WAS THE LONG BRANCH ATHLETIC ASSOCIATION'S FIELD LOCATED?~~

20. WHERE WAS OCEANPORT BOROUGH'S FIRST PARK LOCATED?

21. THE FIELD NORTH OF RIVERSIDE AVENUE WAS: (PICK ONE OR MORE)

- A. A PRACTICE RACETRACK
- B. A POLO FIELD
- C. AN AIRFIELD
- D. A PLACE TO RAISE PIGEONS

~~22. WHERE WAS RANSOM COURT LOCATED?~~

23. IN 1878, PRESIDENT GRANT'S TRAIN DERAILED AND LANDED IN: (PICK ONE)

- A. BRANCHPORT CREEK
- B. OCEANPORT CREEK
- C. PARKER'S CREEK

~~24. WHERE WAS THE MONMOUTH PARK HOTEL LOCATED?~~

~~25. WHERE WAS NEWBOLD WOODS?~~

26. BLACK JACK CREEK WAS ANOTHER NAME FOR: (PICK ONE)

- A. OCEANPORT CREEK
- B. PEMBERTON CREEK
- C. BRIDGE CREEK

~~27. HOME MAIL DELIVERY OF THE U.S. MAIL BEGAN IN: (PICK ONE)~~

~~_____ A. 1933~~

~~_____ B. 1947~~

~~_____ C. 1957~~

28. DURING HIS REE-ELECTION CAMPAIGN, MAYOR CLEM SOMMERS RODE ON A: (PICK ONE)

- A. HARLEY
- B. HORSE
- C. ELEPHANT

29. WHERE WAS "THE SEVEN BRIDGE ROAD"?

~~30. WHO WAS OCEANPORT'S FIRST COUNCIL WOMEN?~~

31. THE FIRST SUMMER'S END FESTIVAL WAS IN: (PICK ONE)

- A. 1960
- B. 1976
- C. 1980

32. THE OCEANPORT FIRST AID SQUAD WAS FOUNDED IN: (PICK ONE)

- A. 1946
- B. 1949
- C. 1952
- D. 1956

33. MARIA GATTA WAS SWORN IN AS OCEANPORT'S FIRST FEMALE MAYOR IN: (PICK ONE)

- A. 1996
- B. 2000
- C. 2004

34. THE U.S. ARMY SIGNAL SCHOOL OFFICIALLY RELOCATED FROM FORT MONMOUTH TO FORT GORDON, GA. IN: (PICK ONE)

- A. 1974
- B. 1978
- C. 1981

~~35. ELKWOOD PARK WAS NAMED AFTER: (PICK ONE)~~

- ~~_____ A. A HORSE~~
~~_____ B. PHIL DALY'S FARM~~
~~_____ C. A HOTEL IN LONG BRANCH~~

36. WHEN WAS MAPLE PLACE SCHOOL BUILT? (PICK ONE)

- A. 1958
 B. 1964
 C. 1967

37. HOW MANY MAYORS HAS OCEANPORT HAD IN ITS 100 YEAR HISTORY? (PICK ONE)

- A. 17
 B. 20
 C. 23

38. IN WHAT YEAR DID THE ARMY ARRIVE TO SET UP ITS NEW SIGNAL CORPS CAMP? (PICK ONE)

- A. 1915
 B. 1917
 C. 1918

39. BEFORE IT WAS OFFICIALLY NAMED CAMP ALFRED VAIL, THE NEW SIGNAL CORPS ARMY CAMP WAS FIRST KNOWN AS? (PICK ONE OR MORE)

- A. THE MONMOUTH PARK CANTONMENT
 B. THE SIGNAL CORPS CAMP AT MONMOUTH PARK
 C. CAMP LITTLE SILVER

40. ALFRED VAIL WAS A: (PICK ONE)

- A. SIGNAL CORPS GENERAL IN THE CIVIL WAR
 B. NEW JERSEY PIONEER IN TELEGRAPHY
 C. U.S. SENATOR

41. THE NOW-DEMOLISHED MUNICIPAL BUILDING IN PORT AU PECK WAS BUILT IN: (PICK ONE):

- A. 1965
 B. 1968
 C. 1970

42. IN 1867, HORSE NECK WAS PART OF:

- A. OCEAN TOWNSHIP
 B. EATONTOWN TOWNSHIP
 C. LINCOLN TOWNSHIP
 D. SHREWSBURY TOWNSHIP

43. IN 1867, THE OCEANPORT WHARF AREA WAS PART OF:

- A. OCEAN TOWNSHIP
 B. EATONTOWN TOWNSHIP
 C. LINCOLN TOWNSHIP
 D. SHREWSBURY TOWNSHIP

44. IN 1867, THE NEWBOLD HOUSE IN PORT AU PECK WAS PART OF:

- A. OCEAN TOWNSHIP
 B. EATONTOWN TOWNSHIP
 C. LINCOLN TOWNSHIP
 D. SHREWSBURY TOWNSHIP

45. EAST MAIN STREET USED TO BE NAMED:

- A. ALLAIRE ROAD
 B. OCEANPORT AVENUE

C. STONE ROAD
D. WHARF STREET

It was getting later, so we didn't end up discussing questions 36-40. We adjourned at about 9:45 p.m.

Action Items for September meeting

1. Rosanne will submit the Approved Minutes from the August 1st meeting to Jeanne Smith at Borough Hall.
2. Tom will reach out to Borough attorney Scott Arnette about approval for the letter we will use with sponsors.
3. Robin will bring the \$1000 donation to Katie LaPorta at Borough Hall.
4. Tom will order 50 more tee shirts from Skip's Sports to be sold at Summer's End.
5. Robin will continue to work on the banner project, and Rosanne will reach out to Regina McGrade at FMERA again about the specifics regarding the poles on the Fort property.
6. Rosanne will contact Jeanne Smith at Borough Hall about putting up and taking down the banners on East Main Street.
7. Paula will complete her meeting with Fred Filippone.
8. Mike will discuss with Rec adding a prize for best historical costume at the Halloween party/parade and about adding a category to the Christmas decoration contest for vintage/historic decorations.
9. Toni will report back about any teacher(s) who volunteers to be our school contact.
10. We will all work to complete the sections of the book we're working on.
11. Frank will take the banner down from in front of Borough Hall and bring it to Summer's End, along with copies of "Oceanport in Retrospect", his enlarged photos, and easels. He will also bring his poster about Sarah Reape and the trivia questions.

Oceanport Historical Committee

Outline of Upcoming Events

2019-2020

- I. Summer's End Festival, Saturday, September 7, 2019.
- II. Halloween prize awarded for best historical costume at the Oceanport Recreation Committee's Halloween parade
- III. Holiday Home Tour – Sunday, December 8, 2019.
- IV. Flags/banners on Main Street and the Avenue of Memories/Route 537 on Fort Monmouth– after Christmas wreaths/lights come down – January, 2020.
- V. Essay contest for the schools ("Why I Love Oceanport", etc.) – April, 2020.
- VI. Memorial Day Parade – May, 2020.

- VII. Oceanport Day at Monmouth Park – Sunday, June 7, 2020.
- VIII. Regatta – sailing, model boat, kayak, etc. – July or August 2020.
- IX. Summer’s End Festival – September 2020 (pet parade, pie contest, old-fashioned county fair type activities)
- X. Blu Grotto Social – date not yet secured – September, 2020.
- XI. Centennial Gala – Saturday, October 17, 2020.
- XII. Halloween Window Painting of local businesses – October 2020.

OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
August 14, 2019

8.9

Minutes of the regular meeting of the Oceanport Recreation Committee held on
Wednesday evening, August 14, 2019, Blackberry Bay Park Building

In attendance: Members:
 Jay Silverman
 Mike MacStudy
 Spencer Carpenter
 Joanne Hunt
 Scott Marcantano
 Greg Lockwood
 Therese Wollman
 Beth Watkins
Absent: Bill Deerin

Open Meeting/Flag Salute

Meeting called to order by Therese Wollman at 7:30pm. Motion to open the meeting was made by Mike MacStudy and seconded by Greg Lockwood.

Approval of Minutes

The July 2019 meeting minutes were reviewed. The motion to approve the meeting minutes was made by Mike MacStudy and seconded by Greg Lockwood.
All were in favor.

Correspondence:

Beth Watkins reported that donations for fireworks were received. There was no other correspondence.

Public Comments: Motion to open to the public was made by Beth Watkins and seconded by Greg Lockwood at 7:35 pm.

As there was no one else from the public present, in a motion made by Jay Silverman and seconded by Greg Lockwood the meeting was closed to the public at 7:36.

Recreation Coordinator Report- Joanne Hunt

All playground work, courts and safety surface is complete.

Action Camp

Due to low staffing, camp did not operate at a loss. We need to decide what to do in 2020. The pool is a huge loss and we need to know soon if we should change the format for 5,6,7,? Look for day trips? Rent pool at Fort/ MCPS?
Recommend a subcommittee in the fall to explore some options.

Disc Event- Great success and could easily be an annual event. Suggestions- a golf cart and divisions per Scott. The disc club that was there was very helpful.

Revenue:

2019 Boat Permits \$10,470.00
2019 Field Revenue \$10,220.00

Field Requests- None

Council Liaison Report:

Bill Deerin – not present but sent report:

There is still an issue with fencing at Evergreen that needs action. The Committee also discussed that the driveway at Gatta Park needs to be redone soon.

Pickle Ball lines are complete.

Subcommittee Reports:

Subcommittee & Officer Review Panel- Spencer Carpenter-we need new members!

Nominations- Mike MacStudy- no report

Sonny Giordano Award- Greg Lockwood- no report

Egg Scramble- Beth Watkins-No report

Mini Golf- Mike MacStudy- no report

Memorial Day Parade Committee- Beth Watkins – No report

Movies- Therese Wollman-August 10- Ralph Breaks the Internet. 9/14- Mary Poppins Returns.

Summer's End-Jay Silverman- Jay confirmed the following:

We need a new tent vendor- possibly tables and chairs

Chili is all set

Horseshoes – All set per Lee Poole

8th grade is doing corn hole as a fundraiser

Enzo, Chet and Mody – all confirmed they will be there

50/50- fire

Historical Committee will have a table

PTO would like a table

Theresa is organizing a pickle ball demo

Joanne is having an issue with second bid for fireworks. We need to change this from a \$7500 bid to a set time- ex. 18 minutes.

Halloween- Scott Marcantano-No report

Tree Lighting- Spencer Carpenter- no report.

Decorating Contest- Jay Silverman- no report

Grants/ Master Plan/Park Improvement – Joanne Hunt- we will discuss under old business.

Disc Golf- Scott Marcantano –previously discussed.

Finance Report- Greg Lockwood- Greg shared budget showing Action Camp expenditures and revenue. On track for year end. He also shared that there was a new system in place for reporting.

Old Business:

Status of basketball and tennis courts- Therese Wollman- previously reported

Benches- Mike MacStudy- next month

2019 Open Space Grant- Joanne Hunt reported that the grant would be due in mid-September and Therese Wollman stated that she has not heard what the application will be for. After a brief discussion, Joanne will forward ideas to Bill Deerin- pool, baseball fields?

Baseball Fields- Mike MacStudy reported that there was damage on the field from a quad. This caused issues for groups using the fields. Mike also suggested that the fields be dragged on a schedule as previously suggested.

Other old Business- Therese reported that there was no resolution or feedback from the sports foundation money.

New Business:

Reporting of maintenance issues- Therese Wollman and Joanne Hunt opened the discussion regarding maintenance issues. Essentially- reporting and action. For example- there is a dangerous stump at BBB from tree removal. Photos were sent to DPW and BA. How will this task be completed and when? This is critical, especially with safety concerns. Spencer Carpenter stated that he has daily and weekly goal meetings with his staff to ensure that priorities can be completed and there is an action plan every day.

Tennis scheduling- There Wollman opened the discussion regarding “on line” tennis reservation systems. Cost is approx. \$400 for the year. This could assist the leagues to block off times and would eliminate the need for the “book”.

Other New Business- Scott Marcantano raised the question about items such as AED machines that we approved to be moved forward to Council.

Adjourn: Motion to adjourn was made by Beth Watkins and seconded by Greg Lockwood at 9:30 pm.

Next meeting: September 11, 2019, 7:30 PM Blackberry Bay Park Building.
Refreshments- TBD

Respectfully submitted, Joanne Hunt

BOROUGH OF OCEANPORT



Michael P. Kelly
Chief of Police

Michael S. Chenoweth
Captain

POLICE DEPARTMENT

P.O. BOX 370, OCEANPORT, NEW JERSEY 07757

732.222.6300

Main

732.222.6301 ext 1015

Records

732.222.0945

Fax

Wednesday, October 23, 2019

To: Kathy Kenny, Oceanport First Aid
Donna Phelps, Oceanport Borough Administrator

Reference: Michael Leschanka, First Aid Applicant

Please be advised that the record check of the above applicant for membership in a volunteer organization is complete. Our investigation has led to the following finding:

 X The applicant is suitable for membership.

 The applicant is **NOT** suitable for membership.

If there are any further questions regarding this applicant, please contact my office.

Sincerely,

Michael Chenoweth
Captain of Police

Cc: file copy

**BOROUGH OF OCEANPORT****MAYOR & COUNCIL****MINUTES • OCTOBER 3, 2019****Workshop****Maple Place School****7:00 PM****2 Maple Place, Oceanport, NJ 07757**

- I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:00 p.m.
- II. **Statement of Compliance with Open Public Meetings Act:** Mayor Coffey stated "Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 9, 2019, and by the posting of same on the municipal bulletin board and Borough Web Site."
- III. **Flag Salute:** Mayor Coffey led the audience and members of the Council in the flag salute
- IV. **Invocation:** Chaplain Stacy Deerin gave the invocation.
- V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Joseph A. Irace	Councilman	Present	
Michael O'Brien	Councilman	Late	7:39 PM
Robert Proto	Councilman	Present	
Stephen Solan	Council President	Present	
Donna M. Phelps	Borough Administrator	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	
Catherine D. LaPorta	Chief Financial Officer	Present	

VI. RESOLUTIONS:

1. **#2019-189** Resolution authorizing payment of BILL LIST 10-03-2019

RESULT: ADOPTED [UNANIMOUS]
MOVER: Joseph A. Irace, Councilman
SECONDER: Stephen Solan, Council President
AYES: Deerin, Gallo, Irace, Proto, Solan
ABSENT: O'Brien

2. **#2019-190** Resolution awarding contract for 2019 Road Program

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Gallo, Councilman
SECONDER: Joseph A. Irace, Councilman
AYES: Deerin, Gallo, Irace, Proto, Solan
ABSENT: O'Brien

3. **#2019-191** Resolution authorizing disposal of surplus property

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Joseph A. Irace, Councilman
AYES:	Deerin, Gallo, Irace, Proto, Solan
ABSENT:	O'Brien

4. **#2019-192** Resolution appointing Kyle & McManus Associates as a Borough Planner - *Added*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Joseph A. Irace, Councilman
AYES:	Deerin, Gallo, Irace, Proto, Solan
ABSENT:	O'Brien

VII. Administrator's Report: Ms. Phelps reported that she finally received a response from the State of New Jersey Treasury regarding the Borough's share of the sports betting revenue. As of September 20, 2019, it was reported to be \$172,570. Those funds may not be distributed until it is reported in the New Jersey Registry on October 15th. She will ensure that the application for distribution will be submitted that day. Mayor Coffey explained that the funds must be put to use for economic development. There was a meeting to discuss Chief Kelly's attendance at the FBI National Academy, which also included discussion on the disruption of phone and internet service at Police headquarters. Based on that discussion, the suggestion was to change the phone number. Council President Solan explained technical details required to change the number. There was additional discussion regarding phone service. Ms. Phelps also congratulated Chief Kelly on his acceptance to the FBI National Academy. Council President Solan expressed his congratulations, stated it was a very prestigious appointment, and advised Capt. Chenoweth will be the Officer in Charge during the Chief's absence.

Ms. Phelps advised that the electronic sign at the old Borough Hall location is in storage and she has been investigating having it reinstalled, with discussions regarding new locations. Mayor Coffey advised a concern was an electrical hookup. Councilman Gallo stated there was an electric line near Maria Gatta Park. Ms. Phelps will look into it. Ms. Phelps advised that RPM discontinued its use of Penn Reach as a placement agency for properties on the former Ft. Monmouth. She received a confirmation of that information from RPM and was told RPM has contacted the Dept. of Developmental Disabilities (DDD), which will support the move to end Penn Reach's management of the properties. DDD will meet with each of the residents and their support teams to decide whether to remain here with a new management company or relocate and keep RPM as their manager.

Ms. Phelps reported that at Council President Solan's request, she requested the architect of record for the Borough's schools to make a presentation regarding the referendum for the renovation of the Borough's schools at the November 7th Council meeting. Ms. Phelps also explained that the Borough will submit a grant application on behalf of the Historical Committee for the publication of the updated historical book for the Borough's centennial year in the amount of \$2,000. As per JIF/MEL requirements, municipalities must adopt a controlled substance/alcohol use and testing policy and designate an employer representative and alternate representative. Ms. Phelps completed the training in April and Construction Official John Johnson completed training last week. Information will be reviewed by the Borough Attorney. The policy needs to be in place by the beginning of 2020.

Ms. Phelps advised that last week there was an issue with water at the location of the new Municipal Complex. Meetings with New Jersey American Water resulted in the issue being resolved, and the Borough is in the process of securing its own meter for the hydrant in order to continue the asbestos abatement. There was additional discussion regarding installation of the meter. Asbestos abatement is complete. Demolition permits have been issued for Buildings 919 and 983.

VIII. Clerk's Report:

1. NJLM November Conference Attendance

Ms. Smith asked if there was any interest amongst Council to attend the NJ League of Municipalities conference in November for which there was none.

2. Information Technology Services

Ms. Smith reported on her attendance at training regarding cyber security presented by Intron Technologies who will provide identical services at a savings of almost \$12,000. This company will assist with the move to the new Municipal Complex and already has experience in Sea Bright and Shrewsbury. Councilman Irace stated he and members of the Finance and Administration met and spoke with Ms. Phelps regarding the change and all were in agreement that an approval could be granted this evening.

October 17, 2019 Meeting Items:

1. Resolution authorizing release of Performance Bond - Two Rivers Construction
2. Resolution authorizing competitive contracting for 2020 services
3. An Ordinance to Increase Fees for Liquor Licenses
4. Resolution renewing SCAT agreement with Monmouth County for 2020
5. Approval of First Aid Membership, Evan LaValle
6. Receipt & Acceptance of Minutes, Parks & Recreation Committee, July 10, 2019
7. Receipt & Acceptance of Minutes, Historical Committee, August 1, 2019
8. Receipt & Acceptance of Minutes, Environmental Advisory Committee, June 17, 2019
9. Receipt & Acceptance of Minutes, Environmental Advisory Committee, July 8, 2019
10. Mayor & Council - Workshop - Sep 5, 2019 7:00 PM
11. Mayor & Council - Regular Meeting - Sep 19, 2019 7:00 PM
12. Approval of Executive Session Minutes, Sept. 19, 2019

Ms. Smith reviewed items for action at the October 17th meeting; asked for questions or any corrections on the minutes for which there were none and items were moved to regular meeting for action.

IX. Discussion Items:

1. 2019 Best Practices Questions

Ms. LaPorta reported that the State of NJ requires municipalities to file an annual Best Practices questionnaire. It deals with an assessment of the Borough's response to the State's recommendations and a comparison to other municipalities. She advised that if the Borough makes the required points, it will be eligible for 100% of State aid. Last year it was approximately \$540,000. She stated 30 points are required, and the Borough has 37.

2. Monmouth Park Flight Monitoring Ordinance

Councilman Proto recounted Mr. Dennis Drazin's, Darby Development's representative, appearance at last month's meeting, requesting an increase in the flights for the helipad at Monmouth Park and objections from nearby residents. Mr. Arnette was asked to prepare an ordinance to monitor flights. He recommending adding a requirement that the helipad operator report to the Borough Administrator when a flight arrives or departs. There was discussion regarding video monitoring at the expense of the operator and having Monmouth Park to report to the Borough.

3. #2019-193 Resolution authorizing contract for IT Services to Intron Technology Solutions

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph A. Irace, Councilman
SECONDER:	Robert Proto, Councilman
AYES:	Deerin, Gallo, Irace, O'Brien, Proto, Solan

- X. **Mayor's Report:** Mayor Coffey reported on the softball game between the Police and Fire Departments, which was won by the Police by one run. He advised there will be a pasta dinner on Oct. 11, hosted by the First Aid Squad, and the Pumpkinfest on Oct. 13 hosted by the Hook & Ladder firehouse. Mayor Coffey stated that speeding on Borough streets is on the rise again, and there was discussion regarding effective speed control measures.

- XI. **Petitions from the Public:** Mayor Coffey opened the meeting to petitions from the public:

Mark Patterson, 40 Itaska Pl, asked which roads were being paved in the 2019 road program. Ms. Phelps replied Relwolf, Milton and Hedge, and a separate bid for Main St. Phase 3 and Bridgewaters Drive. Mr. Patterson had questions regarding the revenue from Monmouth Park sports betting. Mr. Patterson stated that all of the Borough's emergency services are in dire need of equipment and suggested that the money be used to invest in those services. Mr. Patterson suggested that the electronic sign from old Borough Hall could be easily installed at either firehouse.

Ron Sickler, 45 Morris Place, spoke about the upcoming elections and requested a great deal of civility, without Washington style politics and attacking of opponents. He expressed concern about posts on social media from the Republican Committee.

Jeff Oakes, 60 Pemberton Ave, also commented on the social media posts. He decried the Republican Committee's statements. He stated his opinion that the taxpayers were subsidizing hobbies of some individuals at the racetrack. He also stated that illegal immigrants were coming in and out of the racetrack.

Rosanne Letson, 50 Deer Path Ct, Tinton Falls, provided information on the upcoming events sponsored by the Historical Committee. She thanked the Governing Body for their assistance in submitting the grant application for the updated historical booklet. She reported on the Holiday Home Tour, business sponsors and centerpieces from the Garden Club, banners/flags for light poles on E. Main St. and possibly the former Fort. Ms. LaPorta requested information regarding receiving payments on behalf of the Historical Committee. Ms. Letson discussed posting old pictures and identifying individuals in them.

Marion Wilhelme, 96 Comanche Drive, thanked the Governing Body for the opportunity to speak openly at meetings. She expressed concern about the speeding near her home. While she had

no problem with police presence, she suggested perhaps installing sidewalks or assigning an officer at the intersection of Port-Au-Peck and Branchport.

Marybeth Smith, 70 Algonquin Ave., asked about the potholes throughout the Borough, particularly on Monmouth Blvd. near Bay Ave. She was told that Monmouth Blvd. is a County Rd., but it is due to be paved.

Ron Sickler, 45 Morris Pl., reappeared and stated he is a registered Republican.

- XII. Adjournment:** As there was no further business, the meeting was adjourned at 7:55 PM on a motion by Councilman Irace, seconded by Councilman Proto and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

**BOROUGH OF OCEANPORT****MAYOR & COUNCIL****MINUTES • OCTOBER 17, 2019****Regular Meeting****Maple Place School****7:00 PM****2 Maple Place, Oceanport, NJ 07757**

- I. Call to Order:** Mayor Coffey called the meeting to order at 7:00 p.m.
- II. Statement of Compliance with Open Public Meetings Act:** Mayor Coffey stated "Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 9, 2019, and by the posting of same on the municipal bulletin board and Borough Web Site."
- III. Flag Salute:** Mayor Coffey led the audience and members of the Council in the flag salute.
- IV. Invocation:** Chaplain Stacy Deerin gave the invocation.
- V. Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Joseph A. Irace	Councilman	Absent	
Michael O'Brien	Councilman	Present	
Robert Proto	Councilman	Present	
Stephen Solan	Council President	Absent	
Donna M. Phelps	Borough Administrator	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	

- VI. Administrators Report:** Ms. Phelps reported that she requested a sports wagering application from the State to request the Borough's portion of the revenue from sports betting at Monmouth Park, she submitted quarterly FEMA reports for the new Municipal Complex, Police Department's generator and elevation of private structures grant application. Solutions Architecture will make a presentation on the Borough's school district's proposed referendum for renovation of Wolf Hill and Maple Place schools. Ms. Phelps provided a site visit of Bldg. 901, the new Municipal Complex, to Sea Bright Councilman Keeler and Administrator Verruni. They were interested in the proposed courtroom. Both municipalities wish to continue the shared services agreement for court. Ms. Phelps spent a significant amount of time attending to Public Works issues and dealing with the new Municipal Complex. Asbestos remediation and demolition work has been completed at the new complex. She stated she was excited about the groundbreaking ceremony to be held on October 18, 2019, and invited everyone to attend.
- VII. Clerk's Report:** Ms. Smith stated the Board of Election notified her that the school referendum will occur as a special election on Dec. 10, 2019. The County Clerk's Office will advertise as required by law.
- VIII. Consent Agenda:**
- #2019-194** 1. Resolution authorizing payment of BILL LIST 10-17-2019
 - #2019-195** 2. Resolution authorizing competitive contracting for 2020 services
 - #2019-196** 3. Resolution authorizing release of Performance Bond - Two Rivers Construction
 - #2019-197** 4. Resolution renewing SCAT agreement with Monmouth County for 2020

5. Receipt & Acceptance of Minutes, Environmental Advisory Committee, June 17, 2019
6. Receipt & Acceptance of Minutes, Environmental Advisory Committee, July 8, 2019
7. Receipt & Acceptance of Minutes, Historical Committee, August 1, 2019
8. Receipt & Acceptance of Minutes, Parks & Recreation Committee, July 10, 2019
9. Approval of First Aid Membership, Evan LaValle
10. Receipt & Acceptance, Port Au Peck Captain's Report - Aug 2019
11. Receipt & Acceptance, Port Au Peck Captain's Report - Sept 2019

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

IX. Minutes:

1. Mayor & Council - Workshop – Sept. 5, 2019 7:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

2. Mayor & Council - Regular Meeting – Sept. 19, 2019 7:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: William Deerin, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

3. Approval of Executive Session, Sept. 19, 2019

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

X. Resolutions:

- #2019-198 Resolution appointing Relief Crossing Guard Wes Sherman

RESULT: ADOPTED [UNANIMOUS]
MOVER: William Deerin, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

#2019-199 Resolution authorizing 2018 Road Program Change Order #1

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Richard Gallo, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

#2019-200 Resolution authorizing 2nd Amendment to Purchase Agreement for future Municipal Complex

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Robert Proto, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

XI. First Reading Ordinances:

Introduction of an Ordinance to Increase Fees for Liquor Licenses

Councilman Proto called for the introduction of **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY AMENDING CHAPTER 115 OF THE CODE OF THE BOROUGH OF OCEANPORT, ENTITLED "ALCOHOLIC BEVERAGES" FOR THE INCREASE IN FEES FOR LIQUOR LICENSES "** and then asked the Clerk to read the proposed ordinance by title only, after which Councilman Proto moved to approve the Ordinance upon first reading and to hold the public hearing on the proposed ordinance at the Council meeting of November 7, 2019 and to advertise same in accordance with the law, which was seconded by Councilman Deerin.

RESULT: **APPROVED ON FIRST READING [UNANIMOUS]** **Next: 11/7/2019 7:30 PM**
MOVER: Robert Proto, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

Introduction of Ordinance regulating helistops and their usage

Councilman Proto called for the introduction of **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT COUNTY OF MONMOUTH, STATE OF NEW JERSEY REGULATING HELISTOPS AND ITS USAGE WITHIN THE BOROUGH OF OCEANPORT "** and then asked the Clerk to read the proposed ordinance by title only, after which Councilman Proto moved to approve the Ordinance upon first reading and to hold the public hearing on the proposed ordinance at the Council meeting of November 7, 2019 and to advertise same in accordance with the law, which was seconded by Councilman O'Brien.

RESULT: **APPROVED ON FIRST READING [3 TO 0]** **Next: 11/7/2019 7:30 PM**
MOVER: Robert Proto, Councilman
SECONDER: Michael O'Brien, Councilman
AYES: Deerin, O'Brien, Proto
ABSTAIN: Gallo
ABSENT: Irace, Solan

XII. Second Reading Ordinances:

#1007 Ordinance Amending Dog License Fees

Councilman Proto called for the 2nd reading and Public Hearing of an ordinance to amend dog license fees and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only. **"AN ORDINANCE AMENDING DOG LICENSE FEES, CHAPTER 127 (ANIMALS) OF THE CODE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY"**.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance. As no one from the public wished to be heard, Mayor Coffey closed the public hearing on a motion by Councilman Proto, which was approved by Council.

Councilman Proto made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Councilman Gallo.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, O'Brien, Proto
ABSENT:	Irace, Solan

#1008 Ordinance Setting Forth Policy & Regulations for Blackberry Bay Park Launch Facility

Councilman Proto called for the 2nd reading and Public Hearing of an ordinance for the Blackberry Bay Park Launch Facility and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only. **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY SETTING FORTH POLICY AND REGULATIONS FOR THE BLACKBERRY BAY PARK LAUNCH FACILITIES"**.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance. As no one from the public wished to be heard, Mayor Coffey closed the public hearing on a motion by Councilman Deerin, which was seconded by Councilman Gallo and approved by Council.

Councilman Proto made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Councilman Gallo.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, O'Brien, Proto
ABSENT:	Irace, Solan

#1009 Ordinance Creating an ADA Committee

RESULT:	TABLED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, O'Brien, Proto
ABSENT:	Irace, Solan

#1010 Ordinance amending Property Maintenance Code to Expand Certificate of Occupancy Requirements

Councilman Proto called for the 2nd reading and Public Hearing of an ordinance to amend the Property Maintenance code and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only. **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY AMENDING CHAPTER 295 OF THE CODE OF THE BOROUGH OF OCEANPORT,**

ENTITLED "PROPERTY MAINTENANCE" PASSED AND APPROVED ON OCTOBER 3, 2013, AS LAST REVISED AND PASSED ON MARCH 21, 2019 ".

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance. As no one from the public wished to be heard, Mayor Coffey closed the public hearing on a motion by Councilman Gallo, which was seconded by Councilman Proto and approved by Council.

Councilman Proto made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Councilman Gallo.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Proto, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, O'Brien, Proto
ABSENT:	Irace, Solan

XIII. Committee Reports:

1. Councilman Proto, Planning and Development Liaison – Councilman Proto had no report
2. Councilman Irace, Finance and Administration Liaison – Absent
3. Councilman Gallo, Public Works and Engineering Liaison – Councilman Gallo reported that the 2019 road program includes Hedge Dr., Relwolf and Milton. The contract has been awarded and approved to Fiore Paving. Adrian Ave. has been completed. He will meet with the Borough Administrator and Engineer to review the 2020 road program. Councilman Gallo reminded residents to follow the 3 zone leaf pick up schedule, available on the Borough website.
4. Councilman O'Brien, Health and Human Services Liaison – Councilman O'Brien reported that the Water Watch and Environmental Committees held their monthly meetings. The Environmental Committee continues its work on proposal to ban single use plastics. He reported that the Committee needs to reschedule a meeting with NJ FRAMES, a group that focuses on the Two Rivers area and future challenges for the area. FMERA has not held a meeting since his last report. He also requested that residents leave a gap when piling leaves so the water can move through the leaves and property and if there is a storm drain near a property, he requested that homeowners try to keep the drain clear.
5. Council President Solan, Public Safety Liaison – Absent
6. Councilman Deerin, Parks and Recreation Liaison – Councilman Deerin expressed his thanks to the Parks & Recreation Committee for their efforts on Summer's End and Movies in the Park. The Halloween parade will be held on Oct. 27 and a tentative opening of Evergreen Park is scheduled for Nov. 16th. Councilman Deerin reported that the Girl Scouts have proposed a book exchange program, which will be installed and maintained by the Scouts' parents.

XIV. Mayor Coffey's Report:

1. Oceanport - Eatontown Municipal Boundary – Mayor Coffey stated there is an issue regarding the border between Oceanport and Eatontown, at the bowling alley location. Langan Engineering performed a historical analysis of the property and based on that review, determined that the tax maps should reflect that the property is Eatontown's. Their Council has introduced an ordinance to amend their maps and has requested that Oceanport do the same.

Ordinance approving municipal boundary with Eatontown on Fort Monmouth

Councilman Proto called for the introduction of **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPROVING THE MUNICIPAL BOUNDARY BETWEEN OCEANPORT AND THE BOROUGH OF EATONTOWN ON FORT MONMOUTH PROPERTY "** and then asked the Clerk to read the proposed ordinance by title only, after which Councilman Proto moved to

approve the Ordinance upon first reading and to hold the public hearing on the proposed ordinance at the Council meeting of November 7, 2019 and to advertise same in accordance with the law, which was seconded by Councilman O'Brien.

RESULT:	APPROVED OF FIRST READING [UNANIMOUS]	Next: 11/7/2019 7:30 PM
MOVER:	Robert Proto, Councilman	
SECONDER:	Michael O'Brien, Councilman	
AYES:	Deerin, Gallo, O'Brien, Proto	
ABSENT:	Irace, Solan	

Mayor Coffey noted that he attended and enjoyed both the Pasta Dinner hosted by the First Aid Squad, and the Pumpkinfest hosted by the Oceanport Hook & Ladder.

XV. Petitions from the public: Mayor Coffey opened the meeting to petitions from the public.

Sam Zimmerman, 6 Iselin Lane, Chairman of HOA at the Jockey Club, thanked the Governing Body for introducing the ordinance amendment regarding helistops at Monmouth Park Racetrack.

Rich Barnes, Kimberly Woods Board member, also expressed his thanks to the Governing Body for introducing the helistops ordinance. He stated a problem exists now with the route of the helicopters. He reminded residents to attend the Maple Place School's Halloween festival this weekend.

Robin Kelly, 43 Cayuga Ave, Historical Committee member, advised that the Committee has commissioned banners for installation on light poles on E. Main St. and provided details, including pricing for sponsorship and three different types of banners available.

Buzz Baldanza, Algonquin Ave, OEM Manager, read a detailed statement (attached hereto) regarding the history of municipal OEMs and the mission of OEM, handling natural hazards, national security and technological man-made hazards. Mr. Baldanza stated he has 18 years of service and 14 years as Coordinator and 30 years as a police officer. He discussed OEM's participation in the Community Rating System, which provides a discount on flood insurance rates. He described the OEM's efforts in the Storm Ready and High Water Mark programs, and along with the Borough Engineer's flood plain management system, will continue to benefit the residents. He described the qualifications of several OEM volunteers. He outlined the many grants OEM received for equipment and the invitation by NJ Transit to attend advanced training. Mr. Baldanza described the breakdown of the 2004 Dodge Durango, and repairs would be more than the vehicle's worth, so it was removed from service. In 2018, OEM submitted a timely quote with a request to replace the Durango with a new and better vehicle. In June 2019, he was advised by the CFO that the vehicle replacement would not be funded. He received no communication from Public Safety or Finance Councilmembers regarding the purchase. Mr. Baldanza stated the OEM members have no confidence in members of the Public Safety and Finance committees. In light of the lack of support from those committees, he announced the names of members of OEM that will resign effective January 1st, 2020. Mayor Coffey told Mr. Baldanza that he will be knocking on his door and this situation can't be.

Rich Barnes, Kimberly Woods, stated that the community is losing a very good, dependable, reliable OEM director. He has been a member of OEM for 10 years. He stated if the Borough loses Mr. Baldanza, there will be a big void.

Christina Hewitt, 19 Iselin Lane, stated she was dumbfounded and in shock at Mr. Baldanza's announcement. She listed the services OEM provides such as flood notices and road closings. Ms. Hewitt asked the price of the vehicle, and offered to pay for its purchase.

Mike Sikand, 34 Riverside Ave., thanked Ms. Hewitt for her sentiment and stated he would contribute with her.

XVI. Executive Session:

#2019-201 Resolution authorizing an Executive Session

Litigation, Negotiations and the Attorney Client Privilege N.J.S.A. 10:4-12(b)(7) and

Borough of Oceanport vs. Salnick, Keith
Professional Services Contract - IT Services

At 7:41 pm, the Mayor asked for a motion to approve Resolution #2019-129, authorizing the Governing Body to enter Executive Session, which was made by Councilman Proto, seconded by Councilman Gallo.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

At 7:51 pm, the Mayor & Council returned from Executive Session and the regular meeting was reopened on a motion by Councilman Gallo and seconded by Councilman Irace and approved by Council.

RESULT: ADOPTED [UNANIMOUS]
MOVER: William Deerin, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

XVII. Action from Executive Session:

#2019-202 Resolution authorizing continued litigation for removal of right of way trespasses on Shore Road

Borough Attorney Scott Arnette read the full resolution into the record. Mayor Coffey called for a motion to approve the resolution, which was made by Councilman Proto and seconded by Councilman Deerin.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Proto, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, O'Brien, Proto
ABSENT: Irace, Solan

XVIII. Adjournment: As there was no further business, the meeting was adjourned at 7:54 PM on a motion by Councilman Proto, seconded by Councilman Deerin and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING INTER-LOCAL SERVICES CONTRACT WITH SHORE
REGIONAL BOARD OF EDUCATION FOR THE TRANSPORTATION OF
STUDENTS FOR THE 2019-2020 SCHOOL YEAR**

Resolution

BE IT RESOLVED, by the Governing Body of the Borough of Oceanport that an Agreement between the Shore Regional Board of Education and the Borough of Oceanport, for transportation of high school students residing in the Borough of Oceanport for the 2019-2020 school year at a cost not to exceed \$33,935.89, be and the same is hereby approved and confirmed; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute said agreement on behalf of the Borough of Oceanport.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify funds in account #01-201-29-405-201 for the CY2020 subject to funding of the 2020 Budget for the purposes stated herein.



Catherine D. LaPorta, CFO



Shore Regional High School District

Monmouth Beach – Oceanport – Sea Bright – West Long Branch

Corey J. Lowell, SFO
School Business Administrator

132 Monmouth Park Highway
West Long Branch, New Jersey 07764-1396

October 2, 2019

RECEIVED

OCT 07 2019

Borough of Oceanport

Jeanne Smith
Borough of Oceanport
315 E. Main St.
Oceanport, New Jersey 07757

Re: Courtesy busing transportation contract 2019-2020 school year

Dear Ms. Smith:

Enclosed please find the contract and listing of students for the transportation of non-remote students to Shore Regional High School for the 2019-2020 school year.

Please sign both copies of the contract and return one copy to Shore Regional.

Sincerely,

Corey J. Lowell

Corey J. Lowell, SFO
Business Administrator/Board Secretary

Enclosures

Working in collaboration with all stakeholders, we pursue a shared vision of a high quality regional high school that puts *students first*.

Our mission of the Shore Regional High School District is to produce altruistic graduates who are lifelong learners, equipped with unlimited capacity to compete in a superior manner.

The Board of Education of Shore Regional High School District in the county of Monmouth (hereinafter "Shore"), and the Borough of Oceanport, in the county of Monmouth (hereinafter "Oceanport"), hereby agree that:

1. Shore will transport pupils who reside in Oceanport, New Jersey and attend Shore Regional High School along or adjacent to routes hereinafter described to and from places hereinafter specified, every school day from September 1, 2019 to June 30, 2020, said dates comprising the 2019-2020 school year.
2. Shore shall be paid by Oceanport the sum herein described for three (3) routes as shown on Exhibit O-1, annexed hereto and made a part hereof. All buses will complete the morning run and transport the students to Shore Regional at or before 7:30 a.m.. All buses will return the students to their homes at the end of each school day upon dismissal at 2:25 p.m.
3. Oceanport agrees that if Shore fully performs the services required herein, it will pay to Shore on an annual contract the sum of \$33,935.89 payable in four (4) installments as follows: \$8,483.97 payable on or before December 1, 2019; \$8,483.97 payable on or before February 1, 2020; \$8,483.97 payable on or before April 1, 2020; and \$8,483.98 payable on or before June 1, 2020.
4. It is understood that the \$33,935.89 Figure in paragraph 3 is the expected and maximum cost to be paid by Oceanport for the time indicated in paragraph 1 herein. It is explicitly understood that the figure of \$33,935.89 may decrease as a result of the lack of need for the number of buses indicated once the school year begins. Should that occur, Shore will recalculate the cost and provide a prorated reduction for the balance of the year, which shall be given in the form of reduced payments for the remaining payment due under this contract. Oceanport understands that there will be no decrease unless there is a cost reduction to Shore.
5. Shore does hereby agree to provide transportation to all Oceanport students covered under this contract attending Shore Regional High School unless the student chooses to provide his/her own method of transportation.
6. Shore will provide the necessary buses during the contract period as well as qualified bus drivers for the designated routes.
7. Shore will be responsible for the maintenance of the buses with no additional cost to Oceanport.
8. There will be no changes in the bus routes without mutual consent of Shore and Oceanport.

9. The individual bus stops will be established by Shore and will be adjusted as needed.
10. The failure of one party to this contract to comply with the provisions hereof shall constitute good cause for its termination by the other party to it.
11. Payment from Oceanport to Shore shall be made upon submission of vouchers by Shore in the ordinary course and consistent with the payment terms set forth in paragraph 3 herein.

IN WITNESS WHEREOF, the parties have duly signed this contract this 13th
Day of September, 2019.

The Board of Education of Shore Regional High School District in the County of Monmouth.



Corey Lowell,
School Business Administrator/Board Secretary



Dr. Diane K. Merla,
President, Board of Education

9/13/19

Date

9/27/19

Date

Jeanne Smith
Borough Clerk

Jay Coffey
Mayor, Oceanport

Date

Date

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The Board of Education of Shore Regional High School District in the County of Monmouth.


Corey Lowell,
School Business Administrator/Board Secretary


Dr. Diane K. Merla,
President, Board of Education

9/13/19
Date

Date

Jeanne Smith
Borough Clerk

Jay Coffey
Mayor, Oceanport

Date

Date

STUDENT NAME	DISTANCE FROM SCHOOL	BUS ROUTE	SCHOOL
McCrae, Margaret	1.833	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Sweeney, Brett	1.833	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Sweeney, Mia	1.833	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Schneider, Jacqueline	1.842	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Notte, Savannah	1.916	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Dougherty, Ross	1.94	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Qayyum, Majid	1.967	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Gorzelnik, Justin	2.021	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
McSorley, Colin	2.122	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Fiore, Robert	2.181	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Fiore, Payton	2.223	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Coyne, Hannah	2.244	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Coyne, John	2.244	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Bosco, Alexandra	2.319	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Aromando, Jack	2.356	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Brummer, Giselle	2.402	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kopec, Maggie	2.406	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kopec, Abigail	2.406	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Andre Souza, Victorya	2.418	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Whiteman, Saylor	2.427	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kitchell, Jacqueline	2.45	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Herchakowski, Haleigh	2.469	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Rosa, Lucas	2.472	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Rosa, Liam	2.472	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Ciavolino, Ill, Michael	2.474	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Ciavolino, Nicholas	2.474	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Briskey, Daniel	2.478	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Sempkowski, Jenna	2.5	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Maida, Jack	2.515	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
McGeddy, Michael	2.543	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Hester, Carolyn	2.568	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Turner, Ryan	2.568	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Lamberto, Vaughn	2.569	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Moeller, Cory	2.569	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Lamberto, Jady	2.569	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Italiano, Riley	2.576	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Deusch, Charlie	2.585	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Weeden, Robert	2.602	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Wollman, Chloe	2.622	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Murphy, Aidan	2.644	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Cole, Carly	2.652	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Benson, Alexandra	2.666	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Waeschle, Colin	2.669	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
McInnes, Jarred	2.67	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Santana, Julia	2.673	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Carroll, Reilly	2.679	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Santi, Lily	2.679	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
George, Holly	2.68	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Labruno, William	2.717	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL

Gallagher, Anna	2.718	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Himich, Blake	2.761	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Paglia, Ryan	2.768	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Quill, Ciara	2.769	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kripaitis, Jacob	2.771	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Ruggiero, Alyssa	2.78	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Pisane, Sophia	2.808	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Lockwood, Sarah	2.813	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Gonzalez, Mariah	2.815	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Gonzalez, Michael	2.816	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Birdsall, Krissy	2.826	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Murphy, Jack	2.85	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Murphy, Maeve	2.85	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Murphy, Michael	2.85	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Soyer, Nicholas	2.859	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Picca, Aidan	2.875	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Pavlinet, Alexander	2.877	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Pavlinet, Anna	2.877	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Boland, Evan	2.892	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Guidetti, Raquel	2.91	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Davison, Sasha	2.914	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Cullen, Jocelyn	2.926	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Cullen, Mitchell	2.926	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Cohen, Gabriela	2.991	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Sleavin, Harry	3.014	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Marrotta, Jake	3.024	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Graci, Ryan	3.051	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Goldsmith, Natalie	3.051	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Graci, Joseph	3.051	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Brinton, Julianne	3.069	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
O'Brien, Aiden	3.115	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
O'Brien, Sean	3.115	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Acerra, Paige	3.116	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Acerra, Victor	3.116	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Lagana, Madeline	3.143	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Lanzano, Sophia	3.144	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Ilvento, Isabella	3.147	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Weir, Joseph	3.182	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Katzenberger, Nicholas	3.204	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Barile, Adriana	3.252	SHORE 09 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kolakowski, Patrick	0.703	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Branch, Kah'Syia	0.758	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Attardi, Bruno	0.782	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Tran, Britney	0.843	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Norton, Corey	0.843	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Gomez, James	0.843	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Ly, Priscilla	0.843	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Schroeder, Robert	0.894	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Lomazzo, Kayleigh	0.946	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Muscillo, Alexandra	1.02	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL

Wallace, Jacob	1.031	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Wallace, Savannah	1.031	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Algieri, Abigail	1.045	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Algieri, Christopher	1.045	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Iannuzzelli, Julia	1.081	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Davis, Donovan	1.11	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Karlson, Dillon	1.125	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Moro, Garrett	1.131	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Cregle, Hailey	1.136	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Diaz, Marvin	1.151	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Fitzmaurice, Ryan	1.164	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Macioch, Drew	1.173	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Burrough, Kyleigh	1.18	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Burrough, Quinn	1.18	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Viana, Mark	1.201	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Malmgren, Nicholas	1.219	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
White, Max	1.222	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Meloni, Marc	1.239	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Miranda, Mariana-Nicole	1.25	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
DeNucci, Anthony	1.259	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Mazzei, Sophia	1.264	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Davis, Julia	1.27	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kramer, Maxwell	1.277	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Biernacki, Cheyanne	1.282	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Winning, Nyla	1.304	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Barbosa, Ashlley	1.311	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Jenks, Charles	1.32	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Martucci, Samuel	1.33	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Firrito, Matteo	1.339	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kessler, Christopher	1.34	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Donohoe, James	1.379	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Donohoe, Caroline	1.379	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Cabellos Soto, Valeria	1.387	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Beer, Joshua	1.394	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Sirianni, Scott	1.406	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Edwards, Nicholas	1.407	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Wellner, Benjamin	1.412	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Crochet, Kyle	1.415	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Scoville, Samuel	1.422	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Barbosa Leite, Phillip	1.425	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
DaCruz Silva, Thawanny	1.425	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Michaels, Phillip	1.438	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Dibble, Jordia	1.48	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Ostering, James	1.48	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Deady, Richard	1.525	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
DaSilva, Rafaela	1.574	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
DaSilva, Isabella	1.574	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Carpenter, Emma	1.576	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Lazarus, Joshua	1.598	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Jones, Nahmir	1.6	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL

Oliveira Rosa, Diany	1.608	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
McNicholas, Trevor	1.632	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Gammon, Megan	1.637	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Smith, Grace	1.639	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
MacRae, Shelby	1.644	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Simonsen, Christian	1.651	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Simonsen, Dominic	1.651	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Bautista Garcia, Angel	1.651	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
McKelvey, Fiona	1.653	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Murphy, Dwayne	1.67	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Dunleavy, John	1.688	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Silverberg, Dean	1.695	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Westerlind, Ryan	1.699	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Westerlind, Tate	1.699	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Mitter, Kiandre	2.044	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Annunziata, Vincent	2.052	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Stuart Jr, Anthony	2.053	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Bloom, Jessica	2.055	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Bloom, Savanna	2.055	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Jackson, Nydia	2.072	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Yacullo, Michael	2.074	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Bennett, Dylan	2.094	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Bennett, Landon	2.094	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Sims, Michaela	2.095	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Feeley, Colleen	2.22	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Feeley, Owen	2.221	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Hannon, Connor	2.476	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
McGowan, Anthony	2.517	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Attaway, Madison	2.549	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
DiFede, Sofia	2.635	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kozak, Ryan	2.657	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Pekmezian, Meline	2.718	SHORE 13 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Smith, Daniel	0.758	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Sears, Sydney	0.828	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kelly, Megan	0.872	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Johnson, Aidan	0.923	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Zenkert, Maryn	0.937	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Lagrotteria, Samantha	0.942	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Barfield, Griffin	0.951	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
LaValle, Christopher	1.048	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Brignola, Abby	1.05	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Smith, Meghan	1.086	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Gillen, Joseph	1.114	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kotch, Nicholas	1.123	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Yuter, Aaron	1.398	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Martucci, Aidan	1.434	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Martucci, Jack	1.434	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Mandia, Gabriella	1.759	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Mandia, Guliana	1.76	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Bova, Levi	1.895	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL

Bova, Christian	1.895	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Portella, Vincenza	1.9	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Doehner, Elizabeth	2.05	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Zywan, Alexandra	2.112	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Zacharczyk, Samantha	2.114	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Walker, Grace	2.117	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Walker, John	2.117	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Limardo, Antonio	2.129	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Plancey, Christopher	2.129	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Grohman, Elianna	2.155	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Morin, Lindsey	2.18	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Morin, Brooke	2.18	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Scesa, Shannon	2.193	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Weber, Lucy	2.202	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Weber, Samuel	2.202	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Huang, Sammi	2.209	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Huang, Sunny	2.209	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Huang, Helen	2.209	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Maul, Leah	2.211	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Remaley, Christopher	2.218	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Drahos, Rylee	2.246	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Drahos, Dylan	2.246	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Salamone, Frank	2.274	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Salamone, Sophia	2.274	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Welsh, Molly	2.279	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Drabeck, Katherine	2.296	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
LaRosa, Madison	2.303	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kogut, Max	2.395	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Kogut, Zoe	2.395	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
O'Sullivan, Declan	2.435	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
O'Brien, Brenna	2.455	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Hunter, Brian	2.464	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Jaronko, Hailee	2.523	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Gialanella, Jessica	2.527	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Harvey, Margaret	2.548	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Minnig, Devyn	2.566	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
McGhee, Michael	2.566	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Cannon, Taylor	2.567	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Borges Mariano, Talita	2.618	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
DeSantis, Alfred	2.635	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
DeSantis, Cassandra	2.635	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
DiNapoli, Nicholas	2.65	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
DeMarzo, Hunter	2.738	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL
Terrany, Joshua	3.063	SHORE 16 OCEANPORT AM	SHORE REGIONAL HIGH SCHOOL

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, CREATING THE POSITIONS OF ADA COORDINATOR AND DEPUTY COORDINATOR, PROVIDING NOTICE TO ALL PERSONS OF INTEREST AND ADOPTING GRIEVANCE PROCEDURES UNDER THE AMERICANS WITH DISABILITIES ACT (ADA)

BE IT ORDAINED by the Mayor and the Borough Council of the Borough of Oceanport, County of Monmouth, and State of New Jersey, as follows:

Section I. Legislative Authority

This chapter is hereby enacted pursuant to Title II of the Americans with Disabilities Act of 1990 (ADA).

Section II. Employment by Borough in Compliance with Act.

Persons employed by the Borough of Oceanport in a position provided by this chapter shall possess good health and freedom from disabling physical and mental defects which impair the proper performance of the required duties, or which might endanger the health and safety of oneself or others. Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job position after reasonable accommodation is made to their known limitations. If the accommodations cannot be made because it would cause the employer undue hardship, such person may not be eligible.

Section III. Americans with Disabilities Act Coordinator

- A. The Mayor, with the advice and consent of the Borough Council, shall appoint one employee to serve as ADA Coordinator. The ADA Coordinator shall be familiar with the requirements of the ADA and coordinate Borough efforts to comply with and carry out Borough responsibilities under the ADA and the rules promulgated pursuant thereto, including the investigation of complaints alleging violations of the ADA
- B. The Borough shall make the name, office address and telephone number of the ADA Coordinator available to any interested individuals.
- C. The Mayor, with the advice and consent of the Borough Council, may appoint an individual to serve as Deputy ADA Coordinator. The Deputy ADA Coordinator shall assist the ADA Coordinator and perform such duties as required by the ADA Coordinator.
- D. The term of office for the ADA Coordinator and Deputy ADA Coordinator shall be for one year, commencing on January 1 of the year of appointment and ending on December 31 of the year of appointment.

Section IV. Notice

- A. The Borough shall disseminate sufficient information to inform all interested persons of the rights and protections afforded by ADA and the rules promulgated pursuant thereto related to the responsibilities of the Borough of Oceanport. This information shall be provided in a manner consistent with the federal rules for effective communication.
- B. The Borough may fulfill this requirement by publishing the notice periodically in local newspapers, placing the notice on the Borough's website, posting the notice at Borough facilities and including the notice in Borough publications.

Section V. Grievance Procedure

A. General procedure.

- (1) The Borough has adopted an internal grievance procedure providing for prompt and equitable resolution of grievances alleging any action prohibited by the U.S. Department of Justice regulations implementing Title II of the Americans with Disabilities act. Title II states, in part, that "no otherwise qualified disabled individual shall, solely by reason of such disability, be excluded

from participation in, be denied the benefits of or be subjected to discrimination” in programs or activities sponsored by a public entity.

- (2) All grievances should be addressed to the Borough’s designated ADA Coordinator, who has been designated to coordinate ADA compliance efforts, at the following address: ADA Coordinator, Borough of Oceanport, 315 E. Main Street, Oceanport, NJ 07757.
- (3) A grievance may be filed in writing or orally, but should contain the name and address of the person filing it, and briefly describe the alleged violation. A form for this purpose is available from the designated ADA Coordinator.
- (4) A grievance should be filed promptly within 30 days after the grievant becomes aware of the alleged violation. (Processing of allegations of discrimination which occurred before this grievance procedure was in place will be considered on a case-by-case basis.).
- (5) An investigation, as may be appropriate, will follow the filing of a grievance. The investigation will be conducted by the Borough’s designated ADA Coordinator. The rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a grievance.
- (6) In most cases, a written determination as to the validity of the grievance and a description of the resolution, if any, will be issued by the designated decision maker and a copy forwarded to the grievant no later than 45 days after its filing.
- (7) The ADA Coordinator will maintain the files and records of the agency relating to the grievances filed.
- (8) The right of a person to a prompt and equitable resolution of the grievance filed hereunder will not be impaired by the person’s pursuit of other remedies such as the filing of an ADA grievance with the responsible federal department or agency or the New Jersey Division on Civil Rights. Use of this grievance procedures is not a prerequisite to the pursuit of other remedies.
- (9) The rules will be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and to assure that the agency complies with the ADA and implementing federal rules.

B. Designated ADA Coordinator.

- (1) The designated coordinator of ADA compliance and complaint investigation for the Borough is: ADA Coordinator, Borough of Oceanport, 315 E. Main Street, Oceanport, NJ 07757.
- (2) All inquiries regarding the Borough’s compliance with the ADA and the availability of accommodation which would allow a qualified individual with a disability to receive services or participate in a program or activity provided by the agency should be directed to the designated coordinator identified in **B.(1)** above.
- (3) All grievances alleging that the Borough has failed to comply with or has acted in a way that is prohibited by the ADA should be directed to the designated ADA Coordinator identified in this section, in accordance with **Subsections B through F**.

C. Grievance procedure. A grievance alleging that the agency has failed to comply with the ADA or has acted in a way that is prohibited by the ADA shall be submitted either in writing or orally to the designated ADA Coordinator identified in **Subsection B** within 30 days of the grievant becoming aware of the alleged violation.

D. Grievance contents.

- (1) A grievance submitted pursuant to this section may be submitted in or on the form set forth at **Subsection E**.
- (2) A grievance submitted pursuant to this section shall include the following information:
 - (a) The name of the grievant and/or any alternate contact person designated by the grievant to receive communication or provide information for the grievant;
 - (b) The address and telephone number of the grievant or alternate contact person; and

(c) A description of manner in which the ADA has not been complied with or has been violated, including times and locations of event and names of witnesses if appropriate.

E. Grievance form.

(1) The following form may be utilized for the submission of a grievance pursuant to this subchapter:

Americans with Disabilities Act Grievance Form

Date:

Name of grievant:

Address of grievant:

Telephone number of grievant:

Name, address and telephone number of alternate contact person:

Department alleged to have denied access:

Please describe the particular way in which you believe you have been denied the benefits of any service, program or activity or have otherwise been subject to discrimination. Please specify dates, times and places of incidents, and names and/or positions of employees or other persons involved, if any, as well as names, addresses and telephone numbers of any witnesses to any such incident. Attached additional pages, if necessary.

Proposed access or accommodation:

If you wish, describe the way in which you feel access may be had to the benefits described above, or that accommodation could be provided to allow access.

(2) A copy of the above form may be obtained by contacting the designated ADA Coordinator identified.

F. Investigation.

(1) Upon receipt of a grievance submitted pursuant to this section, the designated ADA Coordinator will notify the grievant of the receipt of the grievance and the initiation of an investigation into the matter. The designated ADA Coordinator will also indicate a date by which it is expected that the investigation will be completed, which date shall not be later than 45 days from the date of receipt of the grievance, if practicable, or unless a later date is agreed to by the grievant.

(2) Upon completion of the investigation, the designated ADA Coordinator shall prepare a report for review by the designated decision maker for the Borough. The designated decision maker shall render a written decision within 45 days of receipt of the grievance, if practicable, or unless a later date is agreed to be the grievant, which decision shall be transmitted to the grievant and/or the alternate contact person if so designated by the grievant.

Section VI. Self-evaluation.

A. The ADA Coordinator shall evaluate all Borough programs and services to insure equal opportunity and equal access.

B. The ADA Coordinator shall distribute the self-evaluation plan and permit comment thereon by all interested parties.

C. The ADA Coordinator shall in all respects comply with the federal rules adopted pursuant to the ADA, and the self-evaluation shall be kept on file for a period of three years.

Section VII. Maintenance of accessible features.

A. The Borough shall maintain in proper working condition those features of facilities and equipment that are required to be accessible and usable by persons with disabilities.

B. This chapter of the Borough Code shall not be interpreted to prohibit reasonable shutdown times for repairs.

Section VIII. Employment practices.

A. The hiring practices of the Borough shall not discriminate against persons with disabilities.

B. All job descriptions shall precisely and accurately describe the essential functions of the job performed by each employee.

C. Job applications shall pertain strictly to job performance.

D. All job interviews shall be limited to questions concerning the applicant's ability to perform the job.

E. The interviewer shall not inquire about disabilities or conduct tests that screen out people with disabilities.

F. Question about the applicant's addiction to alcohol or drugs shall not be asked.

G. The Borough shall not conduct medical examinations or inquiries of job applicants prior to an offer of employment. The Borough may, however, require medical examinations and/or inquiries after making an offer of employment to a job applicant and before the applicant begins employment with the Borough. The Borough may condition an offer of employment on the results of the medical examination or inquiry. If the Borough chooses to conduct such medical examinations or inquiries, all entering employees in the same job category shall be subject to the examination or inquiry regardless of disability.

H. Any medical information obtained from employee medical examinations and inquiries shall be maintained on separate forms and shall be treated as confidential and not kept in an employee's personnel file.

I. Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such person may not be eligible.

Section IX. Program accessibility.

A. The Borough shall make reasonable accommodations to make its facilities accessible to and usable by individuals with disabilities. An individual shall not be excluded from participation in or be denied the benefits of the services, programs or activities of the Borough due to disability.

B. The Borough shall make reasonable accommodations to its facilities as required by the ADA.

C. The Borough shall prepare a transition plan setting forth the steps necessary to complete the structural changes in all public facilities. All interested persons, including individuals with disabilities, shall be able to participate in the development of the transition plan. After completion, a copy of the transition plan shall be made available for public inspection. The transition plan shall include, at a minimum, the following:

- (1) Identification of physical obstacles in the Borough's facilities that limit the accessibility of its programs or activities to individuals with disabilities;
- (2) Description in detail of the methods that will be used to make the facilities accessible;
- (3) Specify the schedule for taking the steps necessary to achieve compliance;
- (4) Indicate the official responsible for implementation of the plan;
- (5) Indicate why certain Borough facilities cannot be made accessible.

D. Effective immediately, the new construction and alternation provisions of the ADA and the regulations adopted pursuant thereto shall apply to all Borough construction.

Section X. Communications.

A. The Borough shall take whatever steps may be necessary to ensure that communications with applicants, participants and members of the public with disabilities are as effective as communications with others.

B. Auxiliary aids and services shall be furnished to afford individuals with disabilities an equal opportunity to participate in and enjoy the benefits of the Borough's services, programs and activities.

C. The Borough shall equip emergency systems with telecommunications devices for the deaf (TDDs) and computer modems.

D. All Borough communications, including the public notices required by Section IV of this chapter, shall comply with the communication requirements of the ADA and the regulations adopted pursuant thereto.

E. The Borough shall place an appropriate access statement on all public communications.

BE IT FURTHER ORDAINED that the public hearing on this Ordinance shall take place on December 19, 2019.

APPROVED ON FIRST READING

DATED: November 7, 2019

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: November 7, 2019

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor

From: [Jeanne Smith](#)
To: [Donna Phelps](#)
Cc: [Steve Solan](#); [Oceanport Mayor](#)
Subject: RE: ADA Ordinance
Date: Thursday, October 31, 2019 10:31:00 AM

Donna,

I have it on for the 11/7 agendas but it will be for introduction with a hearing date of 12/19. This is because it is a completely different ordinance and even if it was an amendment it would need to be reintroduced to announce the public hearing date and advertise for it.

Jeanne

From: Donna Phelps <dphelps@oceanportboro.com>
Sent: Thursday, October 31, 2019 8:21 AM
To: Jeanne Smith <JSmith@oceanportboro.com>
Cc: Steve Solan <Csolan@oceanportboro.com>; Steve Solan <Csolan@oceanportboro.com>; Oceanport Mayor <mayor@oceanportboro.com>
Subject: FW: ADA Ordinance

Jeanne – I'm attaching the revised ADA Ordinance which has been approved by the Public Safety Committee. Please put this on for the November 7th meeting. If the Ordinance is approved, can you make sure that a Resolution appointing JJ as ADA Coordinator and myself as the Deputy ADA Coordinator. We will also need to work on the ADA Notice and make sure it is posted and on the web site. Thanks.

Donna

From: Donna Phelps
Sent: Friday, October 25, 2019 10:54 AM
To: Council President Solan <csolan@oceanportboro.com>; Councilman Proto <cproto@oceanportboro.com>; Councilman Irace <cirace@oceanportboro.com>
Cc: Construction Official <ConstructionOfficial@oceanportboro.com>
Subject: ADA Ordinance

As you know, we were advised by Chuck Casagrande that the Borough was not in compliance with requirements of Title II of the ADA since we did not have an ADA Coordinator and we needed to adopt and distribute a Public Notice about the relevant provisions of the ADA and develop and publish a grievance procedure. It does not state that we need an ADA Committee. I have been working on this for quite some time and did a lot of research as to how it is handled in other municipalities. I believe that the Ordinance that the Borough of Lavallette adopted is the best for Oceanport. While it is a bit long, the Grievance Procedure is spelled out so there are no questions on what needs to be done and it includes a Grievance Form.

Attached is the proposed Ordinance, the Notice and information regarding an ADA Seminar that both John and I would attend in December. I had asked Jeanne if we had any ADA complaints and

she can only recall one which I believe was Jeff Oakes complaining about the crosswalk in front of Borough Hall (which has been fixed). In my opinion, the Borough can proceed with adopting the Ordinance to be compliant with the Title II ADA requirements and if a Committee is required in the future, we can address that requirement at that time. Let me know what you think and if you agree we can have this placed on 2nd reading at the November 7th meeting.

Donna M. Phelps
Administrator
Borough of Oceanport
732-222-8221



NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the Borough of Oceanport will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The Borough of Oceanport does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The Borough of Oceanport will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Oceanport's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Borough of Oceanport will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Borough offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Borough of Oceanport, should contact the office of John Johnson, ADA Coordinator, as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the Borough of Oceanport to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the Borough of Oceanport is not accessible to persons with disabilities should be directed to John Johnson, ADA Coordinator.

The Borough of Oceanport will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

The Americans with Disabilities Act: What Public Employers Need to Know

Thursday, December 5, 2019

The goal of this seminar is to help attendees understand their obligation as employers pursuant to the Americans with Disabilities Act (as amended). More specifically, it will provide information about entitlements afforded to qualified individuals with a disability in the hiring and employment process; the obligation to provide reasonable accommodations and engage in the interactive process; and interaction of the ADA with other state and federal law. This seminar will also address the intersection between protection under the ADA and routine personnel actions, as well as the implications for medical marijuana and drug-free work place policies. CEU's- CMFO/CCFO-4.0 Off Mgmt/Anc;CTC-4.0 Gen/Sec;CPWM-2.0 Mgmt,2.0 Govt;RMC-4.0 Professional Development;QPA-4.0Off Admin/Gen Duties;CPA-4.0 PD; NJCLE-4.0, PACLE-3.5*; CPC-3.5; Planning/Zoning Board Secretaries-3.25 Admin; Zoning Officials-3.25 Admin; Land Use Administrators-3.25 Admin;RPPO/RRPS-4.0M/S

From: [Donna Phelps](#)
To: [Jeanne Smith](#)
Cc: [Katie LaPorta](#)
Subject: Wire Transfer Payment Approval to BambooHR
Date: Friday, November 1, 2019 9:36:23 AM

Jeanne – The only payment BambooHR accepts for time tracking is electronic transfers. In order for us to accept a wire transfer, we would just need to have you prepay for a year of service. This will not lock you down to a year contract, you can still cancel at any time and get your remaining funds back.

So, we would have to pay the one time service implementation to get all employees on the system in the amount of \$1,075.43 and the prepaid year service in the amount of \$1,128.60 for a total of \$2,204.03. Thanks.

Donna M. Phelps
Administrator
Borough of Oceanport
732-222-8221

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT BY ELECTRONIC MEANS TO BAMBOOHR FOR
SOFTWARE SERVICES**

Resolution

WHEREAS, N.J.S.A. 40A:5-17 and N.J.A.C. 5:30-9A provides for the payment of claims through electronic funds transfer technologies by local units; and

WHEREAS, the Borough Administrator has selected BambooHR to provide the Borough with personnel time-keeping software and support; and

WHEREAS, BambooHR requires payment by electronic means.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Oceanport that the Chief Financial Officer is hereby authorized to make payment by electronic funds transfer to Bamboo HR.

BOROUGH OF OCEANPORT

MEMORANDUM

TO: Mayor and Council, Borough Administrator

FROM: Jeanne Smith, Borough Clerk

DATE: October 30, 2019

RE: OPRA and OPMA Laws

Senator Weinberg has sponsored several changes to the Open Public Records Act and Open Public Meetings Act laws. The NJ Municipal Clerk's Association as well as the NJ League of Municipalities has continued to offer guidance on both acts however continues to oppose some of the changes that present an every increasing burden on the municipality and thus the taxpayers.

The NJMCA has requested that the attached resolution be considered by the Governing Body for adoption. The resolution appeals to the State for a study commission to review both Acts. I have inserted the appropriate information as it applies to Oceanport's impacts and would recommend that the Governing Body approve this resolution.

Resolution Calling for Study Commission to Review the Open Public Records Act

WHEREAS, the Borough of Oceanport strongly believes in and supports open transparent government, and that citizens and residents have the right to be informed about the workings of government in order to best participate in a democracy; and

WHEREAS, on January 8, 2002 then Acting Governor DiFrancesco signed into law the Open Public Records Act (OPRA) which mandates that government records shall be available, with limited exceptions, for public access and simplifying the procedures for requesting such specific records; and

WHEREAS, the intent of the law was to provide the public with easy access to government records with an uncomplicated process for obtaining the records and eliminating bureaucratic red tape; and

WHEREAS, over the course of 18 years OPRA has been a positive light, but it has also been fraught with abuse and misuse, and has become an unanticipated financial cost to the taxpayers of New Jersey; and

WHEREAS, the Borough of Oceanport has labored under a well-intended law that has spiraled out of control, due to the volume and nature of requests, the cost to taxpayers in responding to the requests, and the potential liability in having to pay disproportionate prevailing party attorney's fees should the requests turn into litigated matters, as well as the liability in determining which documents shall be released, with or without redaction, while attempting to maintain individual privacy; and

WHEREAS, it is not only the volume of OPRA requests that challenge our resources, but it is also the cost associated with reviewing, retrieving, and processing the OPRA request(s) by public entity personnel and counsel and possibly defending our action(s) before the Government Records Council or in Superior Court; and

WHEREAS, the Borough of Oceanport received and responded to 83 OPRA requests in 2017, 99 OPRA requests in 2018, and to date has received and responded to 124 OPRA requests as of October 1, 2019; and

WHEREAS, the Borough of Oceanport municipal staff has spent approximately 130 hours responding to OPRA requests received in 2019 to date, and a yearly average of approximately 100 hours since 2017; and

WHEREAS, due to the often, conflicting case law and Government Record Council decisions, as well as the unique characteristics of OPRA request, the Borough of Oceanport must often times rely on the municipal attorney to review certain OPRA requests, resulting in additional fees of approximately \$2,700.00 during the period 2017 to October 1, 2019; and

WHEREAS, one records request made contained a 2 page list of items and information being sought for multiple department files, ordinances, correspondence including emails and texts between numerous Borough and other government officials and a single resident over a 4/5 year period that caused an interruption of services for nearly 3 days; and

WHEREAS, with limited exceptions OPRA has not been amended to address the clear and apparent advancement in technology that has changed the way government records are created, stored, and/or transmitted; the various interpretive decisions; privacy concerns; abuse for commercial gain; and/or the ever-increasing cost to taxpayers; and

WHEREAS, as the current law approaches its twentieth (20th) anniversary it has outgrown its original intended use and has become ripe for comprehensive review and reform;

NOW, THEREFORE BE IT RESOLVED that the governing body of the Borough of Oceanport appeals to the legislature to form a Commission comprised of Mayors, Municipal Clerks, Municipal Managers, Attorneys, Police Chiefs, open government advocates, privacy experts, members of the media, citizens and other appropriate stakeholders, to review and examine the effects of OPRA on local government and the needs to be fulfilled by the law, and use the Commission's findings to perform a comprehensive reform of OPRA; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to Assemblywoman Serena DiMaso, Assemblywoman Amy Handlin, Senator Declan O'Scanlon, Assembly Speaker Craig Coughlin, Senate President Stephen Sweeney, Senator Weinberg, Executive Director of the Government Records Council, the Governor of the State of New Jersey, the Municipal Clerks Association of New Jersey and New Jersey State League of Municipalities.

Distribution List

Your State Senator and Assembly Representatives (information can be found at www.njleg.state.nj.us/members/legsearch.asp)

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BOROUGH OF OCEANPORT

MEMORANDUM

TO: Mayor and Council, Borough Administrator

FROM: Jeanne Smith, Borough Clerk

DATE: October 30, 2019

RE: Volunteer Incentives Ordinance

Borough Code § 103 “Volunteer Incentives” provides incentives for the Borough’s volunteers as defined in the code. I am seeking clarification concerning 103-2 (E) and whether this exemption from fees is to include Special Service Charges related to Open Public Records Act requests. If it is not it would be my recommendation to amend the ordinance to list that particular item as excluded from the incentives.

*Borough of Oceanport, NJ
Wednesday, October 30, 2019*

Chapter 103. Volunteer Incentives

Article I. Exemption From Fees

[Adopted 4-7-1994 by Ord. No. 645 (Ch. 35A, Art. IV, of the 1970 Code)]

§ 103-1. Definitions.

[Amended 10-16-2008 by Ord. No. 852; 2-5-2015 by Ord. No. 941]

The following definitions shall apply to the provisions of this chapter:

ACTIVE MEMBER

Individuals serving in the Borough of Oceanport in any volunteer organization who meet the definition of either "active member" or "active life member" as established by the bylaws of the voluntary organization as are in effect on the effective date of this article. Probationary members are specifically excluded from this definition.

FAMILY

An active member or military, his or her spouse and all natural or adopted children under 21 years of age who are unmarried and permanently occupying the same residence in the Borough of Oceanport as the active member or military.

FEES

Those charges established by the governing body of the Borough of Oceanport which are fully retained by the Borough of Oceanport as revenue. Specifically excluded is any portion of the fee which is collected by the Borough on behalf of another entity, including but not limited to the State of New Jersey, the County of Monmouth or an outside vendor.

MILITARY

Individuals who are active duty or retired from all branches of the United States Military.

VOLUNTEER ORGANIZATION

The Fire Department and First Aid Squad of the Borough of Oceanport.

§ 103-2. Incentives.

[Amended 12-16-1999 by Ord. No. 727; 10-16-2008 by Ord. No. 852]

All active members or military of a volunteer organization and their families shall be entitled to the following benefits:

- A. Exemption from fees for recreational programs, with the exception of enrollment fees for the Summer Action Camp program.
- B. Exemption from the municipal portion of the Uniform Construction Code fees for the issuance of a building permit required in connection with either the construction of an addition or completion of repairs to an existing single-family dwelling.

- C. Partial exemption from the municipal portion of the Uniform Construction Code fees not to exceed a maximum of \$500 for issuance of a building permit required in connection with the construction of a new single-family dwelling to be occupied by the active member or military.
- D. Exemption from rental fees for indoor facilities, provided that such rental is for the actual use of the active member or military or the member's family.
- E. Exemption from miscellaneous fees, licenses and permits, including but not limited to cat licenses, marriage licenses, certificate of continued occupancy for any dwelling personally occupied by the active member or military and Planning Board fees required in connection with applications for either use or bulk variances.

§ 103-3. Administration.

[Amended 10-16-2008 by Ord. No. 852]

- A. On or about January 1 of each calendar year a volunteer organization shall submit to the Borough Clerk a list of all individuals who meet the definition for active member or military status. Such list shall be updated on a periodic basis by the volunteer organization to add those individuals who have completed their probationary status or to delete individuals who have been dropped from their membership or who no longer meet the criteria for active member or military status.
- B. On a form provided by the Borough Clerk, each active member or military shall provide information related to family status to assist the various municipal officials in the administration of this article in order to be eligible for the benefits provided in this article.
- C. All active members or military and their family must comply with all registration procedures and complete all application forms established by the Borough of Oceanport.

§ 103-4. Exclusions.

No exemption shall be allowed for the following fees:

- A. Fees, licenses and permits associated with any for-profit activity.
- B. Inclusion in programs when the registration is received after maximum registration has been reached.
- C. Fees and escrows required by the Planning Board in connection with any site plan or subdivision application.^[1]
[1] Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).
- D. Escrows associated with engineering inspections.
- E. Dog license fees.
- F. Posting of performance guaranties where required or permitted by law.

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Congress of the United States
House of Representatives
Washington, DC 20515

October 23, 2019

Dear Mayors,

I am writing to you today to increase awareness of the 2020 Census. With the 2020 Census only months away, it is crucial that we emphasize the need for census participation within our communities. To achieve this, I ask that you support or consider the formation of a local Complete Count Committee in your town.

Complete Count Committees consist of volunteers participating in outreach efforts with the goal of increasing census participation. As you may know, Census data is used to reapportion and set boundaries for congressional and legislative seats, allocate over \$800 billion in federal funds, and help determine the locations of hospitals, roads and schools in communities across the country. During the 2010 Census, response rates in New Jersey were very low in some hard-to-count communities. This likely resulted in the state being shortchanged millions of federal dollars and directly impacted congressional representation in Washington.

With so much at stake, we need to make a concerted effort to ensure that hard-to-count communities and systematically undercounted groups, such as children under the age of five, Hispanic/Latinos, African Americans, and Asians/Asian Americans, be appropriately counted. To this end, the US Census is in the process of hiring tens of thousands of temporary workers and has implemented new response methods to allow residents to reply to the Census survey online, by phone or mail. Job application information is available at: <https://2020census.gov/en/jobs.html>.

Additionally, to promote Census participation, the State of New Jersey has made funding available for counties and nonprofit organizations. Counties are eligible for up to \$450,000 in funding, while nonprofit groups can apply for up to \$50,000. Applications for these grants are due on October 31, 2019 at 5:00 p.m. Additional information may be found at: <https://nj.gov/state/njcounts.shtml>.

I hope that you will consider supporting or implementing a Complete Count Committee within your community to help us strengthen our democracy and government through an accurate counting of the people we serve. Feel free to contact my office if you have any questions.

Sincerely,



FRANK PALLONE, JR.
Member of Congress