



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • NOVEMBER 7, 2019

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

- I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:07 p.m.
- II. **Statement of Compliance with Open Public Meetings Act:** Mayor Coffey stated "Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 9, 2019, and by the posting of same on the municipal bulletin board and Borough Web Site."
- III. **Flag Salute:** Mayor Coffey led the audience and members of the Council in the flag salute
- IV. **Invocation:** Chaplain Stacy Deerin gave the invocation.

V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Joseph A. Irace	Councilman	Absent	
Michael O'Brien	Councilman	Absent	
Robert Proto	Councilman	Absent	
Stephen Solan	Council President	Present	
Jeanne Smith	Borough Clerk	Present	
Donna M. Phelps	Borough Administrator	Present	
Scott Arnette	Borough Attorney	Present	
Catherine D. LaPorta	Chief Financial Officer	Present	

VI. **PRESENTATION: Board of Education Building Program Referendum:**

Anne Facendo, Oceanport Schools Superintendent, appeared and thanked the Governing Body for the ability to present its proposed renovations and plans for Wolf Hill and Maple Place schools. Architect Frank Messineo of Solutions Architecture appeared and provided detailed information on the plans and costs. The plans are available on the Board of Education's website. The following residents appeared with questions regarding the referendum and plans: Joan Cox, 18 Hunters Run; Maggie Lippolis, 65 Monmouth Rd.; Jeff Oakes, 60 Pemberton Ave.; Jim Kopek, 19 Tecumseh Ave.; Lisa Harvey, 59 Asbury Ave.; Mike MacStudy, 110 Oceanport Ave.; Cullin Wible, 67 Wolf Hill Ave.; Dennis Herbert, 40 Asbury Ave.; Melina Stock, 14 Bradley Avenue; Ron Sickler, 45 Morris Pl.; Gina Rescinio, 43 Pocahontas Ave.; Mike Keats, 17 Maple Ave.; Michelle McMahon, 46 Monmouth Blvd.; Ms. Huang, 42 Bradley Ave.

Mayor Coffey thanked the Board of Education for their presentation.

- VII. **Administrator's Report:** Ms. Phelps reported that she finally received an application from the State regarding the Borough's share of sports wagering. The State requires a description of the project and a resolution approving the request for funds, which must be used to support economic development of the municipality. While police overtime can be deducted from its share, the Borough needs to provide additional projects to claim the entire amount available. The deadline for the submission is January 15th, 2020. Mayor Coffey suggested that concrete ideas need to be presented at the December meeting and that all Committees should submit suggestions to Ms. Phelps.

Two bids were received for solid waste and recycling collections. She outlined the previous contract and stated that the lowest bid received for a 5-year contract with same services was \$2,381,000, more than double the current contract. Ms. Phelps does not expect an extension at the same rate. Mayor Coffey noted that there are very few contractors in this business, and they all know the market. He stated that it was Council's decision to award or reject the contract. Ms. Phelps will investigate alternatives before the December meeting.

Ms. Phelps reported that the Lions Club would be willing to make a donation to defray the cost of the installation of the electronic sign that was at old borough hall. There was discussion regarding Internet accessibility, the placement of the sign at the corner of Port-Au-Peck Ave.

Ms. Phelps requested permission to close Borough offices on Veterans' Day in the future. Mayor Coffey noted that there may be an issue with the police collective bargaining agreement. There was discussion regarding pay for police under their contract. Ms. Phelps will review the contract and perhaps the change could be made next year.

Ms. Phelps advised that interior demolition at the new Municipal Complex is complete. However, mold was discovered in both the new Municipal Complex and the new Police Dept. bldg. She is waiting for estimates for removal. She and John Johnson, Construction Official, have bi-weekly progress meetings with the contractor. There were issues regarding sidewalk repair at the new Borough Hall, the apron at Public Works and sidewalks in front of the Police Dept. Ms. Phelps asked for guidance for future change orders where approval from the Governing Body is required, but occurs between meetings. Mayor Coffey suggested the Planning and Development Committee could be responsible for approval of change orders, which was acceptable to Council. Ms. Phelps advised that a generator at the Police Dept. was insufficient for the department's needs, but she was able to sell it for \$4,900. She also reported that FEMA approved additional funding above the project worksheet for asbestos removal in the amount of \$376,558.

VIII. Clerk's Report:

1. Health Insurance Renewal – Ms. Smith reported that she, the BA and CFO reviewed various options. Based on that review, the Borough will see a reduction in costs in the amount of \$40,344 next year. The transition is complete from Targeted Technologies to Intron for IT services.

Meeting Items:

1. Resolution authorizing payment of BILL LIST 11-07-2019
2. Resolution authorizing budget appropriation transfers
3. Resolution cancelling outstanding checks
4. Resolution creating a dedicated Trust for Sports Wagering Revenue
5. Resolution to amend 2019 budget for Drunk Driving Enforcement Grant
6. Resolution authorizing renewal of OPRS-RIM Shared Services Agreement with Monmouth County
7. Resolution authorizing increase to contract with Intron Technology Solutions
8. Receipt & Acceptance of Minutes, Historical Committee, August 29, 2019
9. Receipt & Acceptance of Minutes, Recreation Committee, August 14, 2019
10. Approval of First Aid Membership, Michael Leschanka
11. Mayor & Council - Workshop - Oct 3, 2019 7:00 PM
12. Mayor & Council - Regular Meeting - Oct 17, 2019 7:00 PM
13. Executive Session Minutes, Oct. 17, 2019

Ms. Smith reviewed items for the regular meeting and requested any changes/corrections to the minutes presented. As there were none, items were moved to the regular meeting's consent agenda for action.

IX. Discussion Items:

1. Resolution authorizing a contract with Shore BOE for Student Transportation 2019-2020
Ms. Phelps reviewed the agreement for student transportation, the cost will increase to \$33,935.89. Mayor Coffey explained the reasons for the need for transportation including Highway 36.

2. Ordinance Creating Position of ADA Coordinator and Deputy Coordinator

Ms. Phelps reiterated MEL/JIF's requirements for ADA compliance. Based on her research, the ordinance adopted by Lavallette would meet the Borough's requirements and recommended adoption of the same. As there were no objections, the ordinance was approved for introduction at the next meeting.

3. Electronic Payments for Bamboo HR, Borough Administrator

Ms. Phelps explained that Bamboo HR is a company that tracks time off for municipal employees. The current procedure is tedious. She explained the electronic process for submitting requests for time off and electronic approvals. Unfortunately, Bamboo will only accept electronic payments. Ms. Phelps explained the process of transferring information and associated costs. Ms. LaPorta described the current electronic payments. There was some discussion after which there was no objection to add to consent agenda in the next meeting.

4. OPRA / OPMA Law Changes, Borough Clerk

Ms. Smith reported on the pending changes to both the OPRA and OPMA laws, their impacts, the increase in records requests annually and the request by the State Clerk's Association to support an initiative to establish a study commission on the issue of OPRA. She described the costs and staff hours required to respond to the OPRA's. As there were no objections, this item was added to the consent agenda for next meeting.

5. Volunteer Incentives Exceptions, Borough Clerk

Ms. Smith requested clarification from the Council with regard to the Volunteer Incentives Ordinance concerning whether Special Service Charges for Open Public Records Act requests were to be considered exempt for volunteers as a miscellaneous fee. The ordinance was put in place prior to OPRA and Ms. Smith asked for guidance as to whether the Council intended for this cost to be an exemption or an exclusion. Discussion ensued regarding special service charges and whether they should be considered an incentive for volunteers. Afterwards, Council determined that the intent of the incentives ordinance was not applicable to special service charges for OPRA and directed the Clerk to prepare an amending ordinance for a future meeting.

X. Mayor's Report:

1. 2020 Census - Complete Count Committee – Mayor Coffey advised that Sen. Frank Pallone has again requested the Borough to participate in the Census count and establish a Complete Count Committee. Mayor Coffey suggested posting information regarding volunteering on the Borough's website

XI. Petitions from the Public: Mayor Coffey opened the meeting to petitions from the public:

Mark Patterson, 40 Itaska Pl, asked for clarification of how the Borough's portion of the sports book wagering would be used for Police Dept. overtime. His opinion was that the money should be spent for its true intentions.

Jeff Oakes, 60 Pemberton Ave, stated the ADA compliant crosswalk in front of the Community Center was installed at his request, and he appreciated the response. He expressed willingness to work with the ADA Committee or be a member of the ADA Committee, since he is an advocate. He stated that Monmouth Park is non-compliant. Mayor Coffey noted that the racetrack is owned by the State, and the Borough has no jurisdiction. Mr. Oakes asked Council President Solan about a post on social media in which he said he was "pissed" and what he meant by that. Council President Solan stated it was just a general feeling.

Cullin Wible, 67 Wolf Hill Ave., addressed the school transportation agreement, stating that according to the Shore Regional budget, it does provide busing for non-qualified individuals, but charges West Long Branch and Oceanport for the service. While he thinks the contract should be signed for this year, he believes that it is Shore Regional's responsibility to pay for busing, and it should be included in their budget moving forward.

Jim Kopek, 19 Tecumseh Ave., discussed the school referendum, reminding everyone that Maple Place is not just a school, it is a community building. He agreed that generators should be included with the plans for renovations at the schools.

Stuart Briskey, 46 Werah Pl., asked about a \$25,000 grant for a portable generator. Ms. Phelps replied that the grant has not been received yet, and that there was a problem with electricity at the schools. Mr. Briskey acknowledged there was some discussion about whether the Board of Education or the Borough would be responsible for that repair. Ms. Phelps explained that this was part of a \$100,000 FEMA grant, and the grant was for a standalone generator, not portable. Because the school didn't have the electrical capacity, the Borough submitted a scope change to have the generator installed at the Police Dept. at the new municipal complex. Mayor Coffey advised the \$25,000 grant will be investigated. Mr. Briskey stated there was no flag flying at the Police Dept. on Veteran's Day. Patrolman Petrillo advised the flag was tattered and torn after the last storm. Council President Solan stated the flag will be replaced.

Jeff Oakes, 60 Pemberton Ave., reappeared and spoke about medical cannabis for veterans with post-traumatic stress disorder. He also spoke about his extensive involvement in getting legislative approval for medical cannabis.

Mayor Coffey made an announcement that the Shore Regional Girls Soccer team won the Central Jersey Group 1 state title, beating New Egypt 3-0. First goal was assist from Mellie Peckmezian on a goal by Cole Wollman; second goal was scored by Sidney Sears, assist by Julia Eichenbaum; Tara Mendillo had an assist to Sidney Sears for a goal. Several of these athletes are from Oceanport. This is the eighth consecutive Central Jersey Group 1 title. The State semi-final is next week. If successful, they will contend for the overall State title at Kean University. Other residents on the team are: Julianne Britton, Savannah Notte and Cassie DeSantis.

- XII. Adjournment:** As there was no further business, the meeting was adjourned at 9:34 PM on a motion by Councilman Deerin, seconded by Councilman Gallo and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK