



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • NOVEMBER 5, 2020

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

I. Meeting Called to Order

II. Statement of Compliance with Open Public Meetings Act: *This meeting complies with the Open Public Meetings Act by notification on January 6, 2020 this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.*

This meeting further complies with the Open Public Meetings Act by notification on September 28, 2020 of this virtual/remote meeting, its location, date and time to the Asbury Park Press and the Star Ledger and by the posting of same on the municipal bulletin board and Borough Web Site. Register from the Borough website at www.oceanportboro.com "Click REGISTER for Mayor & Council Virtual Meetings". This meeting is also being broadcast on Verizon FiOS Channel 28. The public will be muted upon entry to the meeting but will be able to participate during public portions of the meeting by using one of the following options:

- Register to listen/view meeting at www.oceanportboro.com
- Submit text comments through the GotoWebinar application to be read out loud during the live-stream public portions of the meeting.
- Use the "Raise Your Hand" icon to be acknowledged for an opportunity to speak
- Email your question/comments to public.comments@oceanportboro.com
- Call the Borough's Public Comments Line # 732-272-8337 that is answered only during the livestream. Callers' information will be taken and called back for their designated time to speak allowing the caller to be put on speaker and enter his or her comment on the record.

Instructions for Public Participation in the meeting are also available on the Borough's website: www.oceanportboro.com

III. Flag Salute

IV. Invocation

V. Roll Call

VI. Administrator's Report

1. Safety Coordinator Update
2. Resolution adopting a policy for the Protection & Safe Treatment of Minors

VII. Clerk's Report

Regular Meeting Items

1. Resolution authorizing payment of BILL LIST 11-05-2020
2. Resolution authorizing 2020 budget appropriation transfers
3. Resolution amending the 2020 salary resolution
4. Resolution to amend 2020 budget for Drunk Driving Enforcement Grant
5. Resolution authorizing refund due to tax appeal - Block 49, Lot 2
6. Resolution authorizing a Tax Exemption for Joseph W. Van Sant
7. Resolution authorizing Tax Sale Redemption #18-00006
8. Resolution designating Oceanport as a stigma-free community

9. Resolution renewing SCAT agreement with Monmouth County for 2021
10. Resolution awarding contract for 2019 Road Program - Main St Phase 3 & Bridgewaters Dr
11. Resolution awarding contract for 2020 Road Program
12. Resolution authorizing settlement of costs associated with Hazen Drive Water Main Break
13. Resolution appointing Bernadette Schikschneit to fill a vacancy in the Clerk's Office
14. Resolution adopting a Information Technology Policy & Cyber Incident Response Plan
15. Resolution authorizing a Shared Services Agreement with Monmouth County to provide CRS Mgmt Software
16. Resolution authorizing a Shared Services Agreement with County for Flood Warning Program
17. Resolution adopting the updated Multi-Jurisdictional Hazard Plan
18. Receipt & Acceptance of Minutes, Historical Committee, Sept. 10, 2020
19. Receipt & Acceptance of Minutes, Parks & Recreation Committee - August 12, 2020
20. Workshop Minutes, June 4, 2020
21. Workshop Minutes, October 1, 2020
22. Regular Meeting Minutes, October 15, 2020
23. Approval of Fire Department Membership, Salvatore LaRosa
24. Approval of Fire Department Membership - Frederick Santi

VIII. Discussion Items

1. Request to Purchase 15' Right of Way Between Block 109, Lot 5 and Lot 6 (Horseneck Point Road
2. Request for temporary waiver of overnight parking ban - 17 Springfield Ave
3. Fort Monmouth Reuse Plan Amendment #16
4. Introduction of Land Development Ordinance - *Waiting on Legal Review*

IX. Mayor's Report

X. Petitions from the Public

XI. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPROVING AND ADOPTING THE POLICY AND PROCEDURES ENTITLED
"ADDRESSING THE PROTECTION AND SAFE TREATMENT OF MINORS"**

Resolution

WHEREAS, protecting children has always been a major priority, and it is important to do everything possible to prevent and report child abuse; and

WHEREAS, child abuse is a major challenge facing many community institutions including churches, sports programs, and organizations providing a broad range of services to youth; and

WHEREAS, municipalities are at risk because they are a major source of youth recreation, daycare and other direct service programs; and

WHEREAS, to address this challenge, the Borough of Oceanport will implement a policy and procedures document known as "Addressing the Protection and Safe Treatment of Minors," recommended by the MEL-JIF,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport does hereby approve and adopt the policy and procedures entitled "Addressing the Protection and Safe Treatment of Minors."

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to forward a copy of this Resolution and the policy to the Borough Administrator, Chief of Police and Recreation Coordinator. A copy of the policy shall remain on file in the Municipal Clerk's Office.

BOROUGH OF OCEANPORT



Policy Addressing the Protection and Safe Treatment of Minors



Policy Addressing the Protection and Safe Treatment of Minors

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Model Policy Addressing the Protection and Safe Treatment of Minors

I. Purpose and Scope:

Under New Jersey law (N.J.S.A. 6-8.21), an abused or neglected child is anyone “under the age of 18 who is caused harm by a parent, guardian or other person having custody or control of that minor.” A child who is under the age of eighteen (18) is considered to be abused or neglected when a parent, caregiver, another child or another adult does one of more of the following:

1. Inflicts or allows to be inflicted physical injury by other than accidental means that creates substantial harm or risk of substantial harm, and/or
2. Fails to provide proper supervision or adequate food, clothing, shelter, education or medical care although financially able or assisted to do so, and/or
3. Commits or allows to be committed an act of sexual abuse against a child.

Child abuse can have long-term effects on victims. A lack of trust and difficulty with healthy relationships is common, as is a core feeling of worthlessness and low self-esteem. There may even be long-term trouble with regulating emotions that can lead to destructive behaviors.

There are typically four common types of abuse:

- The failure to meet a child’s basic needs, physically or emotionally, which is called ***neglect***.
- The intentional use of physical force that results in injury, which is called ***physical abuse***.
- The practice of any behaviors that harm a child’s feelings of self-worth or emotional well-being, which is ***emotional abuse***.
- Engaging in sexual acts with a child including pornography, which is ***sexual abuse***.

Unfortunately, statistics reflect that abuse is all too common in any form.

- In New Jersey, abuse reports involving 80,000 children are filed each year. 50,000 of those children receive prevention and post-response services.
- 75% of the cases involve neglect, 18% of the cases involve physical abuse, and psychological abuse accounts for 7% of the cases.
- 55% of the perpetrators are female, while males account for 45%.
- Sadly, child abuse is a vicious cycle, in that 30% of abused children will later abuse their own children.

The statistics and characteristics pertaining to **sexual abuse** are sobering and equally as disheartening:

- ✓ **“Peer-to-Peer”** abuse is by far the most common, where one or more children or adolescent(s) sexually abuses or inappropriately touches another. Legally, the abuser must be at least 4 years older to trigger the statute. The *American Psychological Association* reports this type of abuse is driven by power and dominance, the same factors that drive bullying within this age group. In fact, bullying can be a precursor to sexual abuse, especially when there is a lack of supervision.
- ✓ In contrast, **“adult-to-child”** abuse is typically thought out and planned in advance, demanding access and privacy and control. These three factors demand a specific type of relationship and setting, meaning that 90% of juvenile sexual abuse victims know their abuser. The scope of the problem is massive: by the age of 18, 1 in 4 girls and 1 in 6 boys have experienced sexual abuse. From those figures, 88% of those molestations are attributed to individuals with pedophilia. ***Pedophilia is a psychotic disorder in which an adult or adolescent demonstrates a primary sexual attraction to prepubescent children.*** It is important, however, not to confuse pedophilia with actual child molestation, as many pedophiles never act on their attractions.
- ✓ Child sexual abusers are not always easy to spot. Though 7 out of every 8 molesters are male, they match the general population in ethnicity, religion, education, and marital status. So, there is no stereotype, especially since abusers go to great lengths to blend in. However, only 10% of them abuse children that they don't know, and 68% look no further than their own families for victims.
- ✓ 40% of abusers first begin molesting children before they themselves reach the age of 15, and the vast majority before the age of 20.
- ✓ Adolescent abusers generally begin their acts of abuse on younger siblings.
- ✓ Most sexual abuse occurs within the family. However, molesters can gain access to children outside of their own families through employment or volunteer work with an organization that works primarily with children. This allows them both time alone with potential victims and the ability to build trust and credibility. In fact, child abusers are often known and respected in their communities for dedication to children.

- ✓ In terms of a victim profile, it is important to remember that, although there are characteristics that make some children more vulnerable, every child is in danger. Passive, lonely or troubled children, especially those who live with step-parents or single parents may be targeted. Children between the ages of 7 and 13 years old are most at risk, and children from low socioeconomic backgrounds or rural areas are more likely to be victimized.
- ✓ Molesters have behavioral patterns that can be identified as **“grooming”** their victims. Sexual abuse is rarely violent. The molester’s goal is to solicit compliance by beginning to win the victim’s trust. There might be pet names, gifts to foster exclusivity and encouragement to “keep secrets.” The molester might begin to spend time with the victim outside of the regular program or schedule, contacting parents to become involved in a child’s life in some capacity, like babysitting. For this reason, many parents are shocked after abuse comes to light simply because the abuser seemed trustworthy. Inevitably, the favoritism is not enough to keep the victim silent any more, and the abuser resorts to threats—threats that play off of a child’s guilt over the sexual contact.
- ✓ During the grooming process and abuse, victims often begin to show signs such as sexual behaviors or strong sexual language that is too adult for their age. Many children feel at fault after the abuse and begin to suffer guilt and depression, even resorting to self-harm. They may begin to display cuts and scratches or other self-inflicted injuries. However, some children are naïve and unaware of the gravity of the abusive nature of their experience. Research shows that children often delay reporting sexual abuse. They should not be disbelieved just because they waited a long time to seek help.

In the State of New Jersey every level of government has a role in protecting minors.

- At the State level:
 - o State law is enforced through the NJ Family Division of the State court system. The court has broad powers including the ability to remove children from dangerous situations
 - o The Department of Children and Families, specifically the Division of Child Protection and Permanency, combines all state operations intended to safeguard children into a single, coordinated program working closely with the Courts, legal advocates and law enforcement.

- o The Department of Corrections operates adult prisons and youth correctional centers to deal with perpetrators, while individual counties operate youth detention centers and special purpose schools.
- At the local level:
 - o Educational professionals have the most contact with children, meaning they are often the first to detect issues.
 - o Housing Authority employees may also frequently come into contact with children.
 - o Municipalities and counties operate or sponsor a variety of programs that involve children including but not limited to:
 - Recreation programs
 - Before and After Care programs
 - Youth sports leagues
 - Youth centers
 - Youth in Government programs
 - Junior law enforcement training programs
 - o The role of **Police and law enforcement agencies** is especially important. Police officers assist in resolving reported situations, often acting as first identifiers. In New Jersey, police are given broad authority to protect children, including the authority to remove them from their parents or caregivers without a court order, if necessary, to prevent imminent danger to a child. Under the **Prevention of Domestic Violence Act**, a law enforcement officer must make an arrest when the officer finds “probable cause” that domestic violence has occurred. This holds even if the victim refuses to make a complaint. The Act is invoked in situations where the victim exhibits signs of injury caused by domestic violence, when a warrant is in effect, or when there is probable cause to believe that a weapon has been involved in an act of domestic violence. Abusers often use psychological tactics or coercive control over their partners, such as making threats to prevent a victim from leaving or contacting friends, family or police. But even if these conditions are not met, an officer may still make an arrest or sign a criminal complaint if there is probable cause to believe acts of domestic violence have been committed. Now if there is no visible sign of injury but the victim states that an injury did, in fact, occur, the officer must take other factors into consideration in determining probable cause.

The Borough of Oceanport (“Borough”) is committed to the safety of all individuals in its community, however, the Borough has particular concern for those who are potentially vulnerable, including minor children. The Borough regards the abuse of children as abhorrent in all its forms and pledges to hold its officials, employees and volunteers to the highest standards of conduct in interacting with children. Statistics show that 93% of victims under the age of 18 know the abuser. Further, a perpetrator does not have to be an adult to harm a child but are typically in a caregiver role. They can have any relationship to the child including a playmate, family member, a teacher, a coach, or instructor.

The Borough is fully committed to protecting the health, safety and welfare of minors who interact with officials, employees, and volunteers of the Borough to the maximum extent possible. These Policy and Procedures establish the guidelines for officials, employees, and volunteers who set policy for the Borough or may work with or interact with individuals under 18 years of age, and those who supervise employees, and volunteers who may work with or interact with individuals under 18 years of age, with the goal of promoting the safety and wellbeing of minors.

This Model Policy provides guidelines that apply broadly to interactions between minors and officials, employees, and volunteers in programs operated by the Borough or affiliated programs or activities. All officials, employees, and volunteers are responsible for understanding and complying with this policy.

II. Definitions:

- **Authorized Adult**- Individuals, age 18 and older, paid or unpaid, who interact with, supervise, chaperone, or otherwise oversee and/or interact with minors in program activities, recreational, and/or residential facilities. The Authorized Adults’ roles may include positions as counselors, chaperones, coaches, instructors, etc.
- **Child or Minor** - A person under the age of eighteen (18).
- **Department Heads**- Appointed department heads of the Borough, including the chief administrative officer, and any assistants.
- **Direct Contact** - Positions with the possibility of care, supervision, guidance or control of children or routine interaction with children.

- **Dual Reporting** – Reporting possible abuse to both the NJ Department of Children and Families and law enforcement at the same time by the individual designated by the Borough to report all possible cases of abuse.
- **Employees, Staff, or Counselors** – persons working for the Borough on a full-time or part-time basis, and compensated by the Borough.
- **Facilities** - Facilities owned by, under the control of, or rented or leased to the Borough.
- **Grooming** - is when someone builds a relationship, trust and emotional connection with a child or young person so they can manipulate, exploit and abuse them. Refer to Appendix B for more detailed information on grooming.
- **NJMEL JIF**-New Jersey Municipal Excess Liability Fund Joint Insurance fund
- **Officials** – Elected officials of the Borough, appointed Board members, and Authority Commissioners
- **One-On-One Contact** - Personal, unsupervised interaction between any Authorized Adult and a participant without at least one other Authorized Adult, parent or legal guardian being present.
- **Programs** - Programs and activities offered or sponsored by the Borough.
- **Volunteers**-Individuals volunteering their time to provide services to the Borough who are not on the payroll and receive no compensation.

III. **Policy:**

The Borough is charged with protecting the health, safety, and welfare of all its citizens, including children under the age of 18. To that end, the Borough is firmly committed to protecting children under the care and supervision of the Borough from all forms of physical, mental, sexual and emotional abuse. The Borough is committed to establishing and implementing safeguards to eliminate opportunities for abuse of children entrusted to the care of the Borough. The procedures outlined below shall apply to all officials, employees, and volunteers of the Borough.

IV. **Recruitment and Hiring of Employees and Vetting of Individuals Volunteering Their Time:**

- i. All prospective employees and volunteers shall undergo a thorough and complete background check, including but not limited to a fingerprint

identification check, credit check, motor vehicle record check, reference check (personal and professional), and a check of the Megan's Law directory for New Jersey and any other State where the applicant previously resided.

Written documentation of the background check shall be maintained by the Borough in perpetuity.

- ii. Background checks that disclose any negative or questionable results must be reviewed and approved by the Borough **prior to** the individual being hired and/or working with minors. **Provisional hiring is not permitted.**
- iii. All prospective employees and volunteers must complete the training adopted by the Borough **PRIOR TO** starting employment or volunteer service. **In addition to completing the training course adopted by the Borough,** all volunteer coaches shall complete the Rutgers SAFETY Clinic course (*Sports Awareness for Educating Today's Youth*™) which is a three-hour program that meets the "Minimum Standards for Volunteer Coaches Safety Orientation and Training Skills Programs" under (N.J.A.C. 5:52) and provides partial civil immunity protection to volunteer coaches under the "Little League Law" (2A:62A-6 et. seq.)
- iv. The Borough shall **annually** re-check and document the Megan's Law directory for New Jersey to make certain that current employees are not listed.
- v. Once employed, authorized Adults who are employed are required to notify the appropriate Human Resources representative of an arrest (charged with a misdemeanor or felony) or conviction for an offense within 72 hours of knowledge of the arrest or conviction.

V. Procedures and Responsibilities of Officials:

Under New Jersey Law, an official may be held liable for the abuse or neglect of a child if he or she fails to implement appropriate safeguards to protect the child while the minor has been entrusted to the care of the Borough. Most importantly, recent changes in the law in New Jersey extended the statute of limitations for child abuse and neglect cases substantially, thus placing local officials and employees at a far greater risk.

A valid cause of action can be filed by an alleged victim well after the official has left office. It is, therefore, critically important for officials to establish and monitor policies and procedures designed to safeguard minors entrusted to the care of the Borough.

- Officials of the Borough are required to:

- i. Complete the initial training course adopted by the Borough, and any updated/refresher course, in order to better understand their legal duties and responsibilities under Federal and NJ State Law. The training program will include the following concepts:
 - o Recognizing the signs of abuse and neglect of minors.
 - o Establishing guidelines for protecting minors from emotional and physical abuse and neglect.
 - o Understanding and being prepared to implement the procedures necessary to eliminate opportunities for abuse.
 - o Becoming familiar with the legal requirements to report suspected cases of abuse.
 - o Fully understanding the legal consequences for not being diligent in making certain that employees of the Borough adhere to all policies and procedures as adopted.
- ii. Meet **annually** with all Department Heads to review the “Policy Addressing Sexual Abuse of Minors”, and to verify that the administration is adhering to this policy which includes all of the following provisions. *If the policy is not being adhered to, it is the legal obligation of the officials of the Borough to implement whatever changes are necessary as soon as possible to make certain the policy is followed.*
- iii. Conduct **random and unannounced** visits to program sites to observe the setup of the programs and conduct of the employees and volunteers of the Borough.

VI. Program Procedures:

All Borough programs operated by, sponsored by, or affiliated with the Borough shall comply with the following procedures. All officials, employees, and volunteers who interact with or could possibly interact with minors, and those employees who supervise employees who interact with or could possibly interact with minors, shall adhere to the following policy.

VII. Specific Program Procedures:

The following policies shall apply to **all programs** offered by, sponsored by or affiliated with the Borough. As an essential element of compliance with the overall objective of protecting and addressing the safe treatment of minors, the Borough shall:

- a. Establish a written procedure for the notification of the minor's parent/legal guardian in case of an emergency, including medical or behavioral problem, natural disasters, or other significant program disruptions. Authorized Adults with the program, as well as participants and their parents/legal guardians, must be advised of this procedure in writing prior to the participation of the minors in the program. In addition, the Borough shall provide information to parents or legal guardians detailing the manner in which the participant can be contacted during the program.
- b. Make certain that all program participants provide a **Medical Treatment Authorization form** to the Borough.
- c. Implement and adopt a **"Code of Conduct"** for volunteer and paid staff members which, **at a minimum**, will include the following:

Code of Conduct

- Staff members will, at all times, respect the rights of program participants and use positive techniques of guidance including positive reinforcement and encouragement.
- Staff members will portray a positive role model for youth by maintaining an attitude of respect, loyalty, patience, courtesy, tact, and maturity.
- Staff members shall not transport children in their own vehicles, unless written authorization from the child's parent or guardian has been received.
- Members of the staff shall not be alone with children they meet in the programs outside of the camp. This includes babysitting, sleepovers, and inviting children to their home.
- Staff members shall, at all times, be visible to other staff members while supervising minors. Any exceptions require a written explanation before the fact and approval of the Program Director.
- Staff members will appear neat, clean, and appropriately attired.
- Staff members will refrain from intimate displays of affection towards others in the presence of children, parents and staff.
- Staff members are required to refrain from texting, and posting or checking any of the social media outlets while they are working or

volunteering. The only exception is for texting for the purposes of communicating with another staff member or parent regarding a programmatic issue pertaining to a child.

- Staff members are prohibited from buying gifts for program participants.

In addition to the Code of Conduct, the following shall be a part of the specific program provisions:

- The possession or use of alcohol and other drugs, fireworks, guns and other weapons is prohibited.
- The Borough shall set forth rules and procedures governing when and under what circumstances participants may leave the Borough property during the program.
- No violence, including sexual abuse or harassment, will be tolerated.
- Hazing of any kind is prohibited. Bullying including verbal, physical, and cyber bullying are prohibited and will be addressed immediately.
- No theft of property will be tolerated.
- No use of tobacco products will be tolerated.
- Misuse or damage of Borough property is prohibited. Charges will be assessed against those participants who are responsible for damage or misuse of property.
- The inappropriate use of cameras, imaging, and digital devices is prohibited including use of such devices in showers, restrooms, or other areas where privacy is expected by participants.
- Under no circumstances are any images of any child taken during any of the activities conducted or sponsored by the Borough to be shared on any social media platform without the expressed written consent of a parent or legal guardian.
- The Borough shall assign a staff member who is at least 21 years of age to be accessible to participants. Additional Authorized Adults will be assigned to ensure one-on-one contact with minors does not occur and that appropriate levels of supervision are implemented.
- Take appropriate steps to make certain that children are not released to anyone other than the authorized parent, guardian, or other adult

authorized by the parent or guardian (written authorization on file in advance.)

- Develop and make available to participants and their parents or guardians, the rules and discipline measures applicable to the program. Program participants and staff must abide by all regulations and may be removed from the program for non-compliance with rules.
- The recommended ratio of counselors to program participants should reflect the gender distribution of the participants, and should meet the following:
 1. One staff member for every six participants ages 4 and 5
 2. One staff member for every eight participants ages 6 to 8
 3. One staff member for every ten participants ages 9 to 14
 4. One staff member for every twelve participants ages 15 to 17
- Responsibilities of the counselors must include, at a minimum, informing program participants about safety and security procedures, rules established by the program, and behavioral expectations. Counselors are responsible for following and enforcing all rules and must be able to provide information included herein to program participants and be able to respond to emergencies.

Specific Policy and Procedures for Use of Restrooms by Children / Minors:

- All restrooms shall be checked in advance by staff persons before minor children enter to make certain that no other individuals are present.
- Staff members (of the same sex) are to stand guard at the doorway to make certain that no one else enters the restroom while a child is there. Children should not be permitted enter restrooms in pairs or in groups, unless it is absolutely necessary.

VIII. Procedures for Law Enforcement Officers:

Law enforcement officers of the Borough frequently interact with minors in a variety of ways. It is important to establish guidelines to assist law enforcement officers in being aware of how to act and react in these circumstances. To that end, the Chief of Police or his or her designee of the Borough shall formulate a written policy addressing the safe treatment of

minors for consideration and approval by the governing body for law enforcement officers who interact with minors.

The policy shall, at a minimum, incorporate and address the following:

- a. **Transporting minors in a police vehicle.** Whenever possible, the Police Department shall seek professional and licensed transport for the transportation of victims or alleged victims of sexual assault or other crimes, or minors removed from a situation for protective purposes. Officers transporting a minor for whatever reason shall document starting and stopping mileage through radio contact.
- b. Directives issued by the NJ State Attorney General pertaining to interaction with minors are hereby incorporated into the policy, as if fully set forth herein.
- c. The following provisions from the ***“Code of Conduct”*** for counselors shall be included in the policy for officers assigned to work in school settings (i.e. Class 3 officers):
 - i. Officers will, at all times, respect the rights of students and use positive techniques of guidance including positive reinforcement and encouragement.
 - ii. Officers will portray a positive role model for youth by maintaining an attitude of respect, loyalty, patience, courtesy, tact, and maturity.
 - iii. Officers shall not transport children in their own vehicles. Officers shall not arrange to see students outside of school and this includes babysitting, sleepovers, and inviting children to their home. Any exceptions require a written explanation before the fact and approval of the Chief.
 - iv. Officers shall make certain that they are neat, clean, and appropriately attired.
 - v. Officers will refrain from intimate displays of affection towards others in the presence of children, parents and staff. Officers shall not buy gifts for students at any time.
 - vi. All officers are required to complete the initial training course offered by the NJMEL JIF, and any refresher courses as well.

IX. Training Requirements:

Individual training courses have been designed for each of the following categories and all officials, employees, and volunteers of the Borough are required to complete training (and refresher course training) adopted by the Borough. ALL employees of the Borough shall complete the training course whether they interact with children/minors or not. Although training records will be maintained, it is recommended that each Borough and individual trainees also keep copies of their own training records.

a. Officials

Complete the initial training course adopted by the Borough, and any updated/refresher course, in order to better understand their legal duties and responsibilities under Federal and NJ State Law. The training program will include the following concepts.

- o Recognizing the signs of abuse and neglect of minors.
- o Establishing guidelines for protecting minors from emotional and physical abuse and neglect.
- o Understanding and being prepared to implement the procedures necessary to eliminate opportunities for abuse.
- o Becoming familiar with the legal requirements to report suspected cases of abuse.
- o Fully understanding the legal consequences for not being diligent in making certain that employees of the Borough adhere to all policies and procedures as adopted.

b. Department Heads

i. Content of course shall include:

1. Current State NJ State Law pertaining to Sexual Abuse of Minors
2. Recognizing the signs of abuse and neglect
3. Different types of abuse (i.e. Peer to Peer, Adult to Child, etc.)
4. Your legal responsibility for implementing and monitoring procedures and employees
5. Reporting cases of abuse

c. Volunteers and Employees of the Borough

i. Content of course shall include:

1. Current State NJ State Law pertaining to Sexual Abuse of Minors

2. Recognizing the signs of abuse and neglect
3. Different types of abuse (i.e. Peer to Peer, Adult to Child, etc.)
4. Your legal responsibility for implementing and monitoring procedures and employees
5. Reporting cases of abuse

d. **Law Enforcement Officers**

i. Content of course shall include:

1. Current Status of NJ Law and Directives from the Attorney General for Law Enforcement personnel
2. Your responsibilities
3. Officers in Schools
4. Reporting Abuse

X. Reporting Suspected Child Abuse / Neglect:

The Borough hereby enacts this MEL Policy “Addressing the Protection and Safe Treatment of Minors” to ensure that programs include the safeguards and protections needed when providing services for children. It is meant to augment existing policies, protocols and procedures but in no way is it meant to supersede any pre-existing or subsequent reporting and investigating policies or protocols required by applicable law, standard operating procedures, internal affairs policies, New Jersey Attorney General Directives and guidelines or other lawful State, County or local obligations.

In light of the importance and priority placed on safeguarding the health and safety of minors, it is critically important that suspected cases of child abuse and neglect are reported as soon as possible. **As a government official, employee or volunteer, you are legally required to report suspected child abuse. This requirement includes all governmental officials, employees and volunteers.**

The following procedures shall be utilized in reporting suspected cases of abuse. The Borough shall also train officials, department heads, employees and volunteers in the concept of “**dual reporting**” as listed and defined below and shall encourage all staff and volunteers to utilize this process as much as possible in reporting suspected cases of abuse.

Child Abuse is a hard thing to talk about, especially with victims. The most important thing to remember is to **show calm reassurance and unconditional support**. Avoid interrogation and leading questions. Understand that denial and embarrassment are common reactions. Don't display disbelief, shock, or disgust. Instead, be reassuring. Make sure the child

knows that they did nothing wrong. Reassure them that this is not their fault and make sure they know that you take it seriously.

Interviewing children to investigate sexual abuse requires highly technical expertise. ***Do not “investigate” an abuse situation. Do not interrogate the child.*** Rather report it immediately as shown below. And finally, keep safety as the priority. If there is the possibility of violence against yourself or the child, get the appropriate professionals or agencies involved as soon as possible.

It is recommended that, whenever possible, officials, employees and volunteers report the suspected abuse to both the NJ Department of Children and Families and law enforcement at the same time, which is known as “dual reporting.”

For employees or volunteers of programs conducted by the Borough:

- Immediately report suspected cases to the Program Director in charge.
- The Program Director shall immediately investigate the alleged incident. The Director shall document the alleged abuse in writing including the following information, as recommended by the New Jersey Department of Children and Families:
 - a. **Who:** The child and parent/caregiver's name, age and address and the name of the alleged perpetrator and that person's relationship to the child.
 - b. **What:** Type and frequency of alleged abuse/neglect, current or previous injuries to the child and what caused you to become concerned.
 - c. **When:** When the alleged abuse/neglect occurred and when you learned of it.
 - d. **Where:** Where the incident occurred, where the child is now and whether the alleged perpetrator has access to the child.
 - e. **How:** How urgent the need is for intervention and whether there is a likelihood of imminent danger for the child.
- After documenting all of the facts surrounding the alleged abuse, the Program Director shall call the Hotline established by the NJ Department of Children and Families @ 1-877-652-2873. It is not the supervisor's role to make a decision on whether a case should be reported. ~~All cases should be reported.~~ Inasmuch as sexual assault or sexual abuse is a crime, all cases should be reported to a law enforcement agency.

For Volunteer coaches or other volunteers in charge of programs sponsored by or affiliated with the Borough.

1. The Volunteer shall immediately document the alleged abuse in writing including the following information, as recommended by the New Jersey Department of Children and Families:
 - a. **Who:** The child and parent/caregiver's name, age and address and the name of the alleged perpetrator and that person's relationship to the child.
 - b. **What:** Type and frequency of alleged abuse/neglect, current or previous injuries to the child and what caused you to become concerned.
 - c. **When:** When the alleged abuse/neglect occurred and when you learned of it.
 - d. **Where:** Where the incident occurred, where the child is now and whether the alleged perpetrator has access to the child.
 - e. **How:** How urgent the need is for intervention and whether there is a likelihood of imminent danger for the child.

After documenting all of the facts surrounding the alleged abuse, the Volunteer shall call the Hotline established by the NJ Department of Children and Families @ 1-877-652-2873. Inasmuch as sexual assault or sexual abuse is a crime, all cases should be reported to a law enforcement agency.

For Officials and Department Heads who witness or become aware of alleged cases of abuse or neglect:

1. The Officials and Department Heads shall immediately document the alleged abuse in writing including the following information, as recommended by the New Jersey Department of Children and Families:
 - f. **Who:** The child and parent/caregiver's name, age and address and the name of the alleged perpetrator and that person's relationship to the child.
 - g. **What:** Type and frequency of alleged abuse/neglect, current or previous injuries to the child and what caused you to become concerned.
 - h. **When:** When the alleged abuse/neglect occurred and when you learned of it.
 - i. **Where:** Where the incident occurred, where the child is now and whether the alleged perpetrator has access to the child.
 - j. **How:** How urgent the need is for intervention and whether there is a likelihood of imminent danger for the child.
- After documenting all of the facts surrounding the alleged abuse, the Officials or Department Heads shall call the Hotline established by the NJ Department of Children and Families @ 1-877-652-2873. Inasmuch as sexual assault or sexual abuse is a crime, all cases should be reported to a law enforcement agency.

➤ For **Law Enforcement Officers**:

- o Immediately report any suspected or alleged cases of abuse or neglect to the County Prosecutor.

XI. Important Information Regarding Reporting Suspected Abuse Under NJ Law:

The following guidelines have been established under New Jersey law, for those reporting suspected or alleged cases of abuse or neglect. The Borough encourages all officials, employees, and volunteers in programs operated by the Borough or affiliated programs or activities to report suspected cases of abuse with the following in mind.

- i. Any person who, in good faith, makes a report of child abuse or neglect or testifies in a child abuse hearing resulting from such a report is immune from any criminal or civil liability as a result of such action. Calls can be placed to the hotline anonymously.*
- ii. However, any person who knowingly fails to report suspected abuse or neglect according to the law or to comply with the provisions of the law is a disorderly person.*
- iii. When a report indicates that a child may be at risk, an investigator from the Division of Child Protection and Permanency (formerly Youth and Family Services) will promptly investigate the allegations of child abuse and neglect within 24 hours of receipt of the report.*

XII. Acknowledgement of Receipt and Review of Policy:

All officials, employees/counselors, and volunteers shall sign and date an acknowledgement form that confirms they have received and reviewed the Policy Addressing the Protection and Safe Treatment of Minors, issued to them by the Borough. The same process shall be used for any revised policy issued in the future.

Appendix A: Indicators of Child Abuse / Neglect

The New Jersey Department of Children and Families issued the following guidelines to assist in recognizing the indicators of child abuse/neglect.

Indicators of Child Abuse / Neglect

Different types of abuse and neglect have different physical and behavioral indicators.

Physical Abuse

Physical Indicators	Behavioral Indicators
Unexplained bruises and welts: • On face, lips, mouth • On torso, back, buttocks, thighs • In various stages of healing • Cluster, forming regular patterns • Reflecting shape of article used to inflict (electric cord, belt buckle) • On several different surface areas • Regularly appear after absence, weekend or vacation Unexplained burns: • Cigar, cigarette burns, especially on soles, palms, back or buttocks • Immersion burns (sock-like, glove-like doughnut shaped on buttocks or genitalia) • Patterned like electric burner, iron, etc. • Rope burns on arms, legs, neck or torso Unexplained fractures: • To skull, nose, facial structure • In various stages of healing • Multiple or spiral fractures Unexplained laceration or abrasions: • To mouth, lips, gums, eyes • To external genitalia	Wary of adult contacts Apprehensive when other children cry Behavioral extremes: • Aggressiveness • Withdrawal Frightened of parents Afraid to go home Reports injury by parents

Physical Neglect

Physical Indicators	Behavioral Indicators
Consistent hunger, poor hygiene, inappropriate dress Consistent lack of supervision, especially in dangerous activities or long periods Constant fatigue or listlessness Unattended physical problems or medical needs Abandonment	Begging, stealing food Extended stays at school (early arrival and late departure) Constantly falling asleep in class Alcohol or drug abuse Delinquency (e.g. thefts) States there is no caregiver

Sexual Abuse

Physical Indicators	Behavioral Indicators
Difficulty in walking or sitting Torn, stained or bloody underclothing Pain or itching in genital area Bruises or bleeding in external genitalia, vaginal or anal areas Venereal disease, especially in pre-teens Pregnancy	Unwilling to change for gym or participate in PE Withdrawn, fantasy or infantile behavior Bizarre, sophisticated or unusual sexual behavior or knowledge Poor peer relationships Delinquent or run away Reports sexual assault by caregiver

Emotional Maltreatment

Physical Indicators	Behavioral Indicators
Habit disorders (sucking, biting, rocking, etc.) Conduct disorders (antisocial, destructive, etc.) Neurotic traits (sleep disorders, speech disorders, inhibition of play)	Behavior extremes: • Compliant, passive • Aggressive, demanding Overly adoptive behavior: • Inappropriately adult • Inappropriately infant

Appendix B – Grooming Behavior

Grooming is when someone builds a relationship, trust and emotional connection with a child or young person so they can manipulate, exploit and abuse them.

Here are some common characteristics of someone attempting to “groom” a child.

- Molesters often refer to their intended victims by pet names and use gifts to foster exclusivity and build a relationship while starting the practice of keeping secrets.
- The molester might begin to spend time with the victim outside of the regular program or schedule, contacting parents to become involved in a child's life in some capacity, like babysitting. For this reason, many parents are shocked after abuse comes to light simply because the abuser seemed so good – too good to be true, in fact.
- Inevitably, the favoritism is not enough to keep the victim, and the abuser resorts to threats—threats that play off of a child's guilt over the sexual contact.
- During the grooming process and abuse itself, victims often begin to show tell-tale signs including:
 - o Sexual behaviors or strong sexual language that is too adult for their age.
 - o Many children feel at fault after the abuse and begin to suffer guilt and depression, even resorting to self-harm.
 - o Also look for cuts and scratches or other self-inflicted injuries.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR
NOVEMBER 5, 2020**

Resolution

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of November 5, 2020.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated November 5, 2020 totaling \$3,553,519.83.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



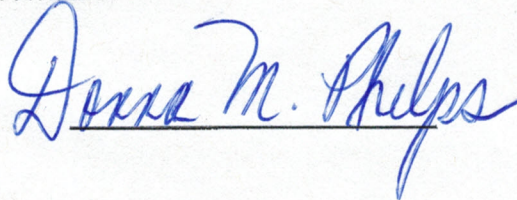
Catherine D. LaPorta, CFO

BOROUGH OF OCEANPORT BILL LIST

5-Nov-20

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$114,658.44 PR #21
PAYROLL ACCOUNT	\$109,585.75 PR#22
DCRP	\$139.88
NJDEP - GENERATOR ASSESSMENT	\$885.00
PAYFLEX - NEW ENROLLMENT	\$1,000.00
CAPITAL TRUST TOTAL	\$455,747.58
GRANT FUND	\$0.00
DOG REGISTRY TOTAL	\$0.00
TRUST OTHER TOTAL	\$616.00
ESCROW TRUST TOTAL	\$17,882.65
OPEN SPACE TRUST TOTAL	\$50,604.15
SUI	\$0.00
UCC TRUST	\$152.24
2019 VOUCHERS PAID THIS MEETING	\$0.00
2020 VOUCHERS PAID THIS MEETING	\$2,802,248.14
TOTAL	\$3,553,519.83

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED
TO THE MAYOR AND COUNCIL FOR PAYMENT



List of Bills - (All Funds)

7.1.a

Vendor	Description	Payment	Check Total
Current Fund			
1731 - ADPRO IMPRINTS INC	PO 6793 OEM FACEMASKS - SHIPPING	17.00	17.00
1116 - ASBURY PARK PRESS	PO 6846 Legal Notices - Meeting Notice	85.40	
	PO 6867 Legal Notices - Special Meeting Notice	88.10	
	PO 6908 Legal Notice - Bids	148.40	
	PO 6909 Legal Notice - Bids	147.50	469.40
1534 - AUTO TURF SPECIALIST	PO 6287 LAWN MOWER REPAIR	855.74	855.74
1033 - BOB'S UNIFORM SHOP, INC	PO 6591 Uniform purchase for Mannino	887.30	887.30
1751 - BOROUGH OF RUMSON	PO 6927 VIRTUAL COURT SERVICES - NOVEMBER	1,000.00	1,000.00
1047 - CENTRAL JERSEY HEALTH INSURANC	PO 6935 HEALTH/DENTAL INSURANCE NOVEMBER 2020	74,517.00	74,517.00
1050 - CERTIFIED SPEEDOMETER, INC	PO 6848 Calibrations for Patrol Vehicles	192.50	192.50
1054 - CITY OF LONG BRANCH	PO 6751 GASOLINE & DIESEL AUGUST 2020	225.18	
	PO 6758 GASOLINE & DIESEL JUNE 2020	1,933.42	2,158.60
1058 - COMCAST * DPW	PO 6948 DPW 10/08-11/07/2020	254.96	254.96
1060 - COMCAST BUSINESS COMMUNICATION	PO 6892 BORO HALL INTERNET/PHONE 10/14-11/13	569.16	569.16
1077 - DEW DROP LAWN SPRINKLERS	PO 6703 REPAIR SPRINKLER LINE - TURF DRIVE	122.67	122.67
1446 - DIRECT ENERGY BUSINES	PO 6969 FIRST AID 09/16-10/13/20	16.68	
	PO 6970 433 MYRTLE AVE 09/16-10/13/20	1.93	
	PO 6971 282 HILDRETH/900 MURPHY 09/17-10/15/2020	51.98	
	PO 7002 21 MAIN STREET 09/16-10/13/2020	17.13	87.72
1453 - DONNA PHELPS	PO 6957 ZOOM MEETING PARTICIPATION 9/20-10/19	89.24	
	PO 6958 ZOOM MEETING PARTICIPATION 8/20-9/19	89.24	
	PO 6985 ZOOM MEETING PARTICIPATION 10/20-11/19	89.24	267.72
1646 - ERIN K SERFASS	PO 6866 INSPECTIONS - ADDED ASSESSMENTS	3,000.00	3,000.00
1099 - EUROFINS QC INC	PO 6853 WATER TESTING -SEPTEMBER 2020	422.00	422.00
1110 - FMERA	PO 7001 WATER MAIN BREAK	12,596.19	12,596.19
1136 - GT MID ATLANTIC	PO 6570 LOADER/BACKHOE MAINTENANCE	5,191.12	
	PO 6759 BUCKETS - LOADERS	1,667.52	6,858.64
1143 - I.D.M. MEDICAL SUPPLY INC	PO 6891 FIRST AID - OXYGEN	206.36	206.36
1649 - INTRON TECHNOLOGY, LLC	PO 6743 IT Equipment Replacements	5,450.00	
	PO 7019 IT MANAGED SERVICES	3,015.03	8,465.03
1153 - JERSEY CENTRAL POWER & LIGHT	PO 6880 JCPL #015 - 09/01 to 9/30/2020	1,012.66	
	PO 6881 200 000 956 009 9/01-10/01/20	1,098.33	2,110.99
1529 - JOHN GUIRE SUPPLY LLC	PO 5836 REPLACEMENT SAW	551.14	551.14
1158 - JOHN'S AUTO & TRUCK REPAIR LLC	PO 6736 AMBULANCE 38-58	390.00	
	PO 6737 AMBULANCE 38-57	484.83	
	PO 6811 GARBAGE TRUCK REPAIR	438.47	
	PO 6836 AMBULANCE 38-56	526.38	1,839.68
1664 - JORGE SEGURA	PO 7015 BOOT REIMBURSEMENT	250.00	250.00
1499 - KEVIN E KENNEDY, ESQ	PO 6940 Planning Board Litigation	315.00	
	PO 6941 Planning Board Meetings	500.00	
	PO 7006 PB Legal Services - General	210.00	1,025.00
1724 - LogMEIN USA, inc.	PO 6936 Go-To-Webinar Services 10/21-11/20/20	199.00	199.00
1195 - MASER CONSULTING, P.A.	PO 6952 CDBG GRANT	260.00	
	PO 6982 SEPTEMBER 2020 ENGINEERING	5,250.00	5,510.00
1209 - MID-ATLANTIC TRUCK CENTRE INC	PO 6870 TOW CHARGE - TRUCK #128	250.00	250.00
1216 - MONMOUTH COUNTY CLERK	PO 6898 RIM Shared Service with County	3,400.00	
	PO 6906 Document Recording	8.00	3,408.00
1219 - MONMOUTH COUNTY POLICE CHIEFS	PO 6746 2020 County Police Chief's Association D	150.00	150.00
1538 - MONMOUTH COUNTY RECLAMATION CENTER	PO 6773 BULK PICK UP	294.13	
	PO 6781 WOOD - BBB	100.81	394.94
1222 - MONMOUTH COUNTY TREASURER	PO 6885 2020 4th QUARTER COUNTY OPEN SPACE TAXES	100,114.87	
	PO 6886 2020 4th QUARTER COUNTY LIBRARY TAXES DU	62,729.77	
	PO 6887 2020 4th QUARTER COUNTY TAXES DUE	848,869.79	
	PO 6947 2020 4th QUARTER COUNTY HEALTH TAXES DUE	17,872.40	1,029,586.83
1231 - MONMOUTH HOSE & HYDRAULICS	PO 6784 PLOW PARTS	491.48	491.48
1241 - NAPA AUTO PARTS (#15456)	PO 6820 SUPPLIES FOR GARBAGE TRUCK/BACKHOE	134.62	
	PO 6907 BATTERIES FOR FORK LIFT	439.98	
	PO 6945 DEF FUEL	79.92	654.52
1245 - NJ AMERICAN WATER CO	PO 6889 433 MYRTLE AVE - 09/11-10/09/2020	260.76	
	PO 6890 WHARF COMMUNITY CENTER 09/11-10/09/2020	57.08	

List of Bills - (All Funds)

7.1.a

Vendor	Description	Payment	Check Total
	PO 6929 OLD WHARF #2 09/11-10/09/2020	1,027.73	
	PO 6930 OLD WHARF #2 09/11-10/09/2020	20.20	
	PO 6931 LIBRARY WATER - 09/11-10/10/2020	20.20	
	PO 6966 920 MURPHY DRIVE- NEW SERVICE	108.84	1,494.81
1251 - NJ NATURAL GAS CO	PO 6974 315 E. MAIN 09/15-10/13/20	38.48	
	PO 6975 2 PEMBERTON AVE 09/15-10/13/20	56.52	
	PO 6976 433 PORT AU PECK 09/15-10/13/2020	36.95	
	PO 6977 282 HILDRETH 09/16-10/15/2020	276.12	
	PO 6978 900 MURPHY DRIVE 09/15-10/15/20	34.43	
	PO 6979 901 MURPHY 09/16-10/15/20	34.43	
	PO 6980 977 MURPHY - 09/16-10/15/2020	80.07	
	PO 6981 LIBRARY 09/14-10/09/20	27.46	584.46
1251 - NJ NATURAL GAS CO	PO 7003 21 MAIN STREET 09/15-10/13/2020	57.18	57.18
1261 - OCEANPORT BOARD OF EDUCATION	PO 6883 NOVEMBER 2020 SCHOOL TAX REMITTANCE	843,015.00	843,015.00
1543 - ORIENTAL TRADING CO, INC	PO 6799 TRUNK OR TREAT	809.18	809.18
1520 - PASHMAN STEIN WALDER HAYDEN, PC	PO 6934 AFFORDABLE HOUSING COUNCIL SEPTEMBER 202	92.50	92.50
1674 - PHILADELPHIA INSURANCE COMPANIES	PO 6923 POLICY FOR LIBRARY VOLUNTEERS	300.00	300.00
1303 - RESERVE ACCOUNT	PO 6894 POSTAGE REFILL	1,000.00	1,000.00
1310 - RYSER'S LANDSCAPE SUPPLY INC	PO 6809 CLEAN STONE	33.33	33.33
1315 - SEABOARD WELDING SUPPLY, INC.	PO 6819 OXYGEN - SEPTEMBER 2020	20.75	20.75
1531 - SELEX ES INC	PO 6468 ALPR-license plate reader- annual mainte	1,000.00	1,000.00
1318 - SEMCORE RENTAL CENTER II	PO 6829 CEMENT MIXER RENTAL	75.00	75.00
1323 - SHORE REGIONAL HIGH SCHOOL	PO 6884 NOVEMBER 2020 TAX REMITTANCE	286,650.00	286,650.00
1326 - SIP'S PAINT	PO 6693 MASKS - PAINT JOB	31.98	31.98
1334 - STAVOLA ASPHALT COMPANY, INC	PO 6847 HOT PATCH	106.95	106.95
1337 - SUBURBAN DISPOSAL	PO 6928 TIPPING FEES - SEPTEMBER	26,055.24	26,055.24
1346 - THE ARNETTE LAW FIRM LLC	PO 6984 BOROUGH ATTORNEY - SEPTEMBER	5,463.75	5,463.75
1447 - TREASURER STATE OF NJ	PO 6895 MARRIAGE LICENSE FEE DUE STATE -3RD QUAR	225.00	225.00
1358 - TREASURER: COUNTY OF MONMOUTH	PO 6786 SCAT - 3RD QUARTER BILLING 2020	2,015.00	2,015.00
1373 - TWO RIVER WATER RECLAMATION	PO 6972 BBB PAVILION	90.00	
	PO 6973 433 MYRTLE AVE	90.00	
	PO 7017 OLD WHARF	90.00	
	PO 7018 LIBRARY	90.00	360.00
1380 - US BANK OPERATIONS CENTER	PO 6841 2019B DEBT SERVICE	244,950.00	
	PO 6842 2014 BOND/OPEN SPACE DEBT SERVICE	105,250.00	
	PO 6843 2013B DEBT SERVICE	63,050.00	
	PO 6844 2011B BOND DEBT SERVICE	51,375.00	464,625.00
1382 - US POSTAL SERVICE	PO 6922 USPS MARKETING MAIL	240.00	240.00
1383 - V&B AUTO REPAIR LLC	PO 6635 SERVICE - TRUCK 126	736.24	
	PO 6780 Repairs to Unit 11 & 10	3,335.23	
	PO 6823 Service & Repairs Unit # 4	239.19	
	PO 6854 Repairs to Unit 6 & 7	1,627.17	5,937.83
1387 - VERIZON	PO 6882 POLICE TELEPHONE/INTERNET 10/13-11/12	823.46	
	PO 6903 LIBRARY PHONE 10/07-11/06/2020	264.89	
	PO 6932 BOROUGH HALL FIRE MONITORING - 09/08-11/	43.40	1,131.75
1559 - Verizon Wireless	PO 6899 UCC/CLERK - WIRELESS SERVICES	24.24	24.24
1389 - VERIZON WIRELESS (OEM)	PO 6901 OEM 10/02-11/01	38.01	38.01
1392 - W.B. MASON CO, INC	PO 6822 SUPPLIES	1,386.21	1,386.21
1692 - WATCHUNG SPRING WATER	PO 6698 WATER SERVICE 09/11/2020	62.70	
	PO 6797 WATER SERVICE 10/02/2020	42.70	105.40
Capital Fund			
1630 - BENJAMIN R HARVEY CO, INC.	PO 7014 MUNICIPAL COMPLEX	431,634.99	431,634.99
1755 - JERSEY SHORE LINE STRIPING, INC	PO 6692 CROSSWALKS	550.00	550.00
1195 - MASER CONSULTING, P.A.	PO 6983 MAIN STREET CONSTRUCTION OVERSIGHT CERTI	412.50	
	PO 7039 2020 ROAD PROGRAM	21,630.00	22,042.50
1617 - UNITED SITE SERVICES	PO 5356 900 MURPHY DRIVE - 11/27-12/24/19	412.09	
	PO 5386 900 MURPHY DRIVE - 02/19-03/17-2020	209.50	
	PO 6426 900 MURPHY DRIVE - 09/19-10/19-2019	209.50	
	PO 6427 900 MURPHY DRIVE - 03/25-05/12-2020	209.50	
	PO 6428 900 MURPHY DRIVE - 02/20-04/14-2020	209.50	
	PO 6595 900 MURPHY DRIVE - 07/16-07/29-2020	180.00	1,430.09
1617 - UNITED SITE SERVICES	PO 6734 900 MURPHY DRIVE - 08/26/20	90.00	90.00

List of Bills - (All Funds)

7.1.a

Vendor	Description	Payment	Check Total
OPEN SPACE TRUST			
1032 - BOB JENSEN PLUMBING, INC	PO 6810 TOILET SERVICE	216.00	216.00
1042 - C&S ELECTRICAL CONTRACTOR, INC	PO 6825 TENNIS COURT LIGHTS	1,230.00	1,230.00
1617 - UNITED SITE SERVICES	PO 5387 MARIA GATTA PARK - 02/19-03/17/2020	311.20	
	PO 5644 MARIA GATTA PARK - 03/18-04/14/2020	311.20	
	PO 5740 MARIA GATTA PARK - 04/15-05/12/2020	311.20	
	PO 6383 GATTA PARK 07/08 - 08/04/2020	311.20	
	PO 6384 GATTA PARK 6/10 to 7/7/2020	311.20	
	PO 6419 900 MURPHY DRIVE 06/02-06/04/20	103.91	
	PO 6420 900 MURPHY DRIVE 05/13-06/09/20	239.64	1,899.55
1617 - UNITED SITE SERVICES	PO 6421 GATTA PARK 06/10 - 07/07/2020	311.20	
	PO 6600 GATTA PARK 08/05 - 09/01/2020	311.20	
	PO 6735 MARIA GATTA PARK - 09/02-09/29/2020	311.20	933.60
1380 - US BANK OPERATIONS CENTER	PO 6842 2014 BOND/OPEN SPACE DEBT SERVICE	46,325.00	46,325.00
UCC Trust			
1559 - Verizon Wireless	PO 6899 UCC/CLERK - WIRELESS SERVICES	148.12	148.12
1392 - W.B. MASON CO, INC	PO 6822 SUPPLIES	4.12	4.12
OTHER TRUST			
1167 - KIRK, RENITA M	PO 6814 CENTENNIAL CELEBRATION - CAR MAGNETS	616.00	616.00
DEVELOPERS ESCROW TRUST			
1499 - KEVIN E KENNEDY, ESQ	PO 6937 PB Legal Services - 500 Malterer Avenue	405.00	
	PO 6938 PB LEGAL - ANTHONY SEMPKOWSKI	150.00	
	PO 7005 PB Legal - 196 Monmouth Blvd	45.00	
	PO 7025 PB Legal - KEVIN WALSH	450.00	
	PO 7041 PB Legal - MPCC II, LLC	570.00	1,620.00
1765 - MARK CREGLE	PO 6896 DEVELOPERS ESCROW REFUND	516.50	516.50
1195 - MASER CONSULTING, P.A.	PO 6988 PLOT PLAN REVIEW - CATALOG 7764520001	125.00	
	PO 6989 PLOT PLAN REVIEW - CATALOG 7764520001	125.00	
	PO 7027 PB Engineering - Martelli	330.00	
	PO 7028 PB Engineering - MARTELLI	1,442.50	
	PO 7029 PB Engineering - AcuteCare	82.50	
	PO 7030 PB Engineering - NJCU	4,083.75	
	PO 7031 PB Engineering - NJCU	330.00	
	PO 7032 PB Engineering - MPCC II	1,031.25	7,550.00
1195 - MASER CONSULTING, P.A.	PO 7033 PB Engineering - T KELLY	123.75	
	PO 7034 PB Engineering - BEIM	165.00	288.75
1195 - MASER CONSULTING, P.A.	PO 7035 PB Engineering - Somerset Development	3,265.00	
	PO 7036 PB Engineering - PADULA	495.00	
	PO 7037 PB Engineering - Martelli @ Oceanport LL	247.50	
	PO 7038 PB Engineering - PIHA	247.50	4,255.00
1200 - McMANIMON*SCOTLAND*BAUMANN LLC	PO 5498 REDEVELOPMENT SERVICES JAN 2020, CATALOG	215.00	
	PO 5499 REDEVELOPMENT SERVICES JAN 2020 CATALOG	371.50	
	PO 5500 FT MONMOUTH - CATALOG #7764520647	3,065.90	3,652.40
TOTAL			3,327,250.76

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	2,802,248.14
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	3,886.74			
01-201-20-120-200	MUNICIPAL CLERK OE	12,160.93			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	1,075.00			
01-201-20-150-200	ASSESSMENT OF TAXES OE	3,000.00			
01-201-20-155-200	LEGAL SERVICES OE	5,871.25			
01-201-20-165-200	BOROUGH ENGINEER OE	5,510.00			
01-201-21-180-200	PLANNING BOARD OE	891.50			

7.1.a

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-23-210-200-1	GENERAL LIABILITY	300.00			
01-201-23-210-202	HEALTH	70,284.00			
01-201-23-210-203	DENTAL	4,233.00			
01-201-25-240-200	POLICE OE	8,324.08			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	38.01			
01-201-25-260-200	FIRST AID ORGANIZATION OE	1,680.77			
01-201-25-265-200	FIRE DEPARTMENT OE	12,596.19			
01-201-25-265-209	REPAIRS & MAINTENANCE	551.14			
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	95.75			
01-201-26-300-271	REPAIRS	4,280.98			
01-201-26-300-273	SUPPLIES	967.64			
01-201-26-300-277	BITUMINOUS CONCRETE	140.28			
01-201-26-300-281	UNIFORM RENTAL	250.00			
01-201-26-310-252	REPAIRS & EQUIPMENT	5,191.12			
01-201-27-335-300	WATER WATCH COMMITTEE-OTHER	422.00			
01-201-28-371-200	PARKS AND PLAYGROUNDS OE	809.18			
01-201-31-430-201	ELECTRICITY	1,668.71			
01-201-31-430-203	TELEPHONE/INTERNET	1,980.11			
01-201-31-430-204	WATER/SEWER	1,674.81			
01-201-31-430-205	NATURAL GAS	656.16			
01-201-31-430-207	STREET LIGHTING	622.28			
01-201-31-430-208	GASOLINE & OIL	2,158.60			
01-201-31-465-200	SANITATION DUMPING FEES	26,450.18			
01-201-43-490-200	MUNICIPAL COURT OE	234.90			
01-201-45-920-200	DEBT SERVICE OE	463,550.00			
01-201-46-870-200	COVID 19	1,216.00			
01-206-55-000-046	REGIONAL SCHOOL TAX			286,650.00	
01-207-55-000-045	LOCAL SCHOOL TAX			843,015.00	
01-208-55-000-039	COUNTY TAX PAYABLE			848,869.79	
01-208-55-000-041	COUNTY OPEN SPACE TAX			100,114.87	
01-208-55-000-042	COUNTY HEALTH TAX			17,872.40	
01-208-55-000-043	COUNTY LIBRARY TAX			62,729.77	
01-218-55-000-028	DUE STATE-MARRIAGE LICENSES			225.00	
TOTALS FOR	Current Fund	642,771.31	0.00	2,159,476.83	2,802,248.14
04-101-01-100-011	CAPITAL CASH - TD			0.00	455,747.58
04-215-55-474-000	MUNICIPAL COMPLEX ORD #970			433,155.08	
04-215-55-988-A00	ROADS, DRAINAGE, TRAFFIC SIGNAL, BULKHEA			412.50	
04-215-55-990-A00	2020 ROAD PROGRAM - ORD #1026			22,180.00	
TOTALS FOR	Capital Fund	0.00	0.00	455,747.58	455,747.58
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	50,604.15
06-270-00-500-020	RESERVE FOR OPEN SPACE			50,604.15	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	50,604.15	50,604.15
18-101-01-100-101	CASH UCC TRUST			0.00	152.24
18-270-55-600	RESERVE FOR UCC TRUST			152.24	
TOTALS FOR	UCC Trust	0.00	0.00	152.24	152.24
60-101-01-100-101	CASH-OTHER TRUST - TD			0.00	616.00
60-270-55-600-136	RES FOR CENTENNIAL CELEBRATION			616.00	
TOTALS FOR	OTHER TRUST	0.00	0.00	616.00	616.00
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	17,882.65
61-270-55-600-205	RES.FOR DEV.ESCROW			17,882.65	
TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	17,882.65	17,882.65

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Total to be paid from Fund 01 Current Fund		2,802,248.14			
Total to be paid from Fund 04 Capital Fund		455,747.58			
Total to be paid from Fund 06 OPEN SPACE TRUST		50,604.15			
Total to be paid from Fund 18 UCC Trust		152.24			
Total to be paid from Fund 60 OTHER TRUST		616.00			
Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST		17,882.65			
		=====			
		3,327,250.76			

7.1.a

7.1.a

Pending Payments (*Not Finalized*) - (.) ALL FUNDS

From 10/01/2020 to 10/31/2020 With a Line Amount > 10000

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
10/19/2020	6844			01-201-45-920-211 01-201-45-930-213 01-201-20-130-206	BOND PRINCIPAL INTEREST ON BOND TRUSTEE FEES US BANK OPERATIONS CENTER	50,000.00 1,250.00 125.00	51,375.00	01-101-01-000-011
10/19/2020	6843			01-201-45-920-211 01-201-45-930-213 01-201-20-130-206	BOND PRINCIPAL INTEREST ON BOND TRUSTEE FEES US BANK OPERATIONS CENTER	55,000.00 7,750.00 300.00	63,050.00	01-101-01-000-011
10/19/2020	6841			01-201-45-920-211 01-201-45-930-213 01-201-20-130-206	BOND PRINCIPAL INTEREST ON BOND TRUSTEE FEES US BANK OPERATIONS CENTER	170,000.00 74,650.00 300.00	244,950.00	01-101-01-000-011
10/19/2020	6842			01-201-45-920-211 01-201-45-930-213 01-201-20-130-206	BOND PRINCIPAL INTEREST ON BOND TRUSTEE FEES US BANK OPERATIONS CENTER	95,000.00 9,900.00 350.00	105,250.00	01-101-01-000-011
10/19/2020				06-270-00-500-020 06-270-00-500-020	OPEN SPACE PRINCIPAL OPEN SPACE INTEREST US BANK OPERATIONS CENTER	35,000.00 11,325.00	46,325.00	06-101-01-100-011
10/21/2020	6886			01-208-55-000-043	2020 4th QUARTER LIBRARY TAXES MONMOUTH COUNTY TREASURER	62,729.77	62,729.77	01-101-01-000-011
10/21/2020	6885			01-208-55-000-041	2020 4th QUARTER OPEN SPACE TAXES MONMOUTH COUNTY TREASURER	100,114.87	100,114.87	01-101-01-000-011
10/21/2020	6887			01-208-55-000-039	2020 4tjh QUARTER COUNTY TAXES MONMOUTH COUNTY TREASURER	848,869.79	848,869.79	01-101-01-000-011
10/21/2020	6883			01-207-55-000-045	NOVEMBER 2020 TAX REMITTANCE OCEANPORT BOARD OF EDUCATION	843,015.00	843,015.00	01-101-01-000-011
10/21/2020	6884			01-206-55-000-046	SHORE REGIONAL HIGH SCHOOL	286,650.00	286,650.00	01-101-01-000-011
10/25/2020	6935			01-201-23-210-202 01-201-23-210-203	HEALTH DENTAL CENTRAL JERSEY HEALTH INSURANC	70,284.00 4,233.00	74,517.00	01-101-01-000-011
10/25/2020	6947			01-208-55-000-042	2020 4th QUARTER HEALTH TAXES MONMOUTH COUNTY TREASURER	17,872.40	17,872.40	01-101-01-000-011
10/25/2020	6928			01-201-31-465-201 01-201-31-465-201 01-201-31-465-201	DISPOSAL RECYCLING ENHNCEMENT ACT RECYCLING FEE SUBURBAN DISPOSAL	20,951.49 760.95 4,342.80	26,055.24	01-101-01-000-011
10/30/2020	7001			01-201-25-265-218	HAZEN DRIVE WATER MAIN BREAK FMERA	12,596.19	12,596.19	01-101-01-000-011
10/30/2020	7014			04-215-55-474-009	PAYMENT #15 BENJAMIN R HARVEY CO, INC.	431,634.99	431,634.99	04-101-01-100-011
10/30/2020	7039			04-215-55-990-A01	SERVICES THROUGH 9/30 MASER CONSULTING, P.A.	21,630.00	21,630.00	04-101-01-100-011
OCTOBER SUMMARY BY ACCOUNT:								
ACCOUNT		ACCOUNT DESCRIPTION			APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR

Packet Pg. 34

Pending Payments (*Not Finalized*) - (..) ALL FUNDS

7.1.a

From 10/01/2020 to 10/31/2020 With a Line Amount > 10000

OCTOBER SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
01-101-01-000-011	CASH OPERATING				2,737,045.26
04-101-01-100-011	CAPITAL CASH - TD				453,264.99
06-101-01-100-011	OPEN SPACE CASH - TD				46,325.00
01-201-20-130-206	PROFESSIONAL SERVICES		1,075.00		
01-201-23-210-202	HEALTH		70,284.00		
01-201-23-210-203	DENTAL		4,233.00		
01-201-25-265-218	OTHER		12,596.19		
01-201-31-465-201	SANITATION DUMPING FEES		26,055.24		
01-201-45-920-211	PAYMENT OF BOND PRINCIPAL		370,000.00		
01-201-45-930-213	INTEREST ON BONDS		93,550.00		
01-206-55-000-046	REGIONAL SCHOOL TAX			286,650.00	
01-207-55-000-045	LOCAL SCHOOL TAX			843,015.00	
01-208-55-000-039	COUNTY TAX PAYABLE			848,869.79	
01-208-55-000-041	COUNTY OPEN SPACE TAX			100,114.87	
01-208-55-000-042	COUNTY HEALTH TAX			17,872.40	
01-208-55-000-043	COUNTY LIBRARY TAX			62,729.77	
04-215-55-474-009	RENOVATION			431,634.99	
04-215-55-990-A01	2020 ROAD PROGRAM			21,630.00	
06-270-00-500-020	RESERVE FOR OPEN SPACE			46,325.00	
OCTOBER TOTALS (FOR RANGE):		-----	-----	-----	-----
		=====	=====	=====	=====
		577,793.43	2,658,841.82	3,236,635.25	

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-101-01-000-011	CASH OPERATING				2,737,045.26
04-101-01-100-011	CAPITAL CASH - TD				453,264.99
06-101-01-100-011	OPEN SPACE CASH - TD				46,325.00
01-201-20-130-206	PROFESSIONAL SERVICES		1,075.00		
01-201-23-210-202	HEALTH		70,284.00		
01-201-23-210-203	DENTAL		4,233.00		
01-201-25-265-218	OTHER		12,596.19		
01-201-31-465-201	SANITATION DUMPING FEES		26,055.24		
01-201-45-920-211	PAYMENT OF BOND PRINCIPAL		370,000.00		
01-201-45-930-213	INTEREST ON BONDS		93,550.00		
01-206-55-000-046	REGIONAL SCHOOL TAX			286,650.00	
01-207-55-000-045	LOCAL SCHOOL TAX			843,015.00	
01-208-55-000-039	COUNTY TAX PAYABLE			848,869.79	
01-208-55-000-041	COUNTY OPEN SPACE TAX			100,114.87	
01-208-55-000-042	COUNTY HEALTH TAX			17,872.40	
01-208-55-000-043	COUNTY LIBRARY TAX			62,729.77	
04-215-55-474-009	RENOVATION			431,634.99	
04-215-55-990-A01	2020 ROAD PROGRAM			21,630.00	
06-270-00-500-020	RESERVE FOR OPEN SPACE			46,325.00	
TOTALS (FOR RANGE):		-----	-----	-----	-----
		=====	=====	=====	=====
		577,793.43	2,658,841.82	3,236,635.25	

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING 2020 BUDGET APPROPRIATION TRANSFERS**

Resolution

WHEREAS, it shall become necessary to expend for some of the purposes specified in the Budget an excess of the respective sums appropriated, and

WHEREAS, there is an excess in one or more appropriations over and above the amount deemed necessary to fulfill the purposes of such appropriations, and

WHEREAS, the transfers about to be authorized do not affect an appropriation to which or from which transfers are prohibited under the statutes.

NOW, THEREFORE, BE IT RESOLVED the following transfers between appropriations be authorized pursuant to N.J.S.A. 40A:4-58:

BUDGET TRANSFERS - 11/5

FROM:

	AMOUNT	ACCOUNT
COAH Legal	\$ (10,000.00)	01-201-20-155-219
Water/Sewer	\$ (5,000.00)	01-201-31-430-204
Gasoline & Oil	\$ (4,600.00)	01-201-31-430-208
	\$ (19,600.00)	

TO:

Engineering	\$ 5,000.00	01-201-20-165-243
Fire - Other	\$ 12,600.00	01-201-25-265-218
Buildings and Grounds	\$ 2,000.00	01-201-26-310-255
Environmental		
	\$ 19,600.00	

BE IT FURTHER RESOLVED that a copy of this resolution be filed forthwith with the Borough's Chief Financial Officer.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
FIXING THE COMPENSATION OF CERTAIN OFFICIALS AND EMPLOYEES
OF THE BOROUGH OF OCEANPORT FOR 2020**

Resolution

WHEREAS, pursuant to N.J.S.A. 40A:9-165, the Borough must set salaries for non-contractual officers and employees, statutory employees and elected officials not directly subject to duly adopted collective bargaining agreements by separate ordinance; and

WHEREAS, the Mayor and Council of the Borough of Oceanport adopted an Ordinance entitled "An Ordinance to Fix and Determine the Salaries of Certain Borough Officials" passed and approved on March 16, 1939, and as subsequently amended; and

WHEREAS, said Ordinance provides certain salary ranges for the positions set forth; and

WHEREAS, the Governing Body fixed the rates of compensation for the calendar year 2020 pursuant with Resolution #2020-195 adopted August 20, 2020; and

WHEREAS, the Finance and Administration Committee has recommended that the salaries for certain administrative employees be adjusted for 2020; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Oceanport hereby authorizes the Chief Financial Officer to amend the compensation for the following titles and salaries effective January 1, 2020.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that the Borough Clerk is hereby directed to forward a copy of this Resolution to the Chief Financial Officer, Borough Administrator and Payroll Clerk.

Section 6. Code Officials

Code Enforcement Officer	John Johnson	\$ 10,302.00
Zoning Officer	John Johnson	\$ 12,903.00

SECTION 8. Board of Health

Deputy Registrar	Catherine LaPorta	\$ 510.00
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**RESOLUTION OF THE BOROUGH OF OCEANPORT
REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL
GOVERNMENT SERVICES AMENDING THE 2020 MUNICIPAL BUDGET PER
N.J.S.A. 40A:4-87 FOR DRUNK DRIVING ENFORCEMENT FUND**

Resolution

WHEREAS, N.J.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Oceanport hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$440.00 which item is now available as a revenue from Drunk Driving Enforcement Fund pursuant to the provisions of statute; and

BE IT FURTHER RESOLVED, that a like sum of \$440.00 be and the same is hereby appropriated under the caption of Drunk Driving Enforcement Fund, \$440.00.

BE IT FURTHER RESOLVED, that the Chief Financial Officer file this resolution electronically with the Division of Local Government Services.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING TAX REFUND DUE TO APPEAL FOR BLOCK 49, LOT 2
ALSO KNOWN AS 5 WINHAR PLACE**

Resolution

WHEREAS, the following property is due a refund due to a successful State Tax Court judgment and an overpayment from the property owner; and

WHEREAS, the Tax Collector is recommending that the amount of overpayment due be refunded

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the Tax Collector is hereby authorized to refund overpayment due to a successful State Tax Court judgment to the following property owner as follows:

Block 49 Lot 2 Valerie Hofer Esq Trust Acct
 PO Box 787
 Montville NJ 07045

Comparison of assessment which was agreed upon in settlement:

	Old Assessment	New Assessment	Refund
2018	\$1,756,200	\$1,600,000	\$ 2,794.42
2019	\$1,769,700	\$1,650,000	\$ 2,155.80

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPROVING TAX EXEMPTION FOR MICHAEL C. ANDERSON**

Resolution

WHEREAS, the owner for Block 131 Lot 8 has filed an application for exemption on taxes due to a total and permanent veteran disability, and

WHEREAS, the owner is entitled to the exemption as a result of the total and permanent veteran disability per NJSA 54:4-3.30, and

WHEREAS, the Tax Assessor has approved said application for the property where the applicant lives effective October 8, 2020 and every year the applicant is qualified,

NOW, THEREFORE, BE IT RESOLVED, the Tax Collector for the Borough of Oceanport recommends that the taxes on Block 131 Lot 8, otherwise known as 42 Burnt Mill Circle, effective October 8, 2020, currently owned by Michael C & Suzanne M Anderson be canceled and therefore exempt for the duration of ownership and as long as the applicant meets all qualifications for said exemption.

Dated: October 2020

Interpretative Statement:

The above property owner has requested and received an exemption from taxes due to a total and permanent disability of a war veteran. Since the request was granted during the tax year 2020 and after taxes were levied on their property, I need to obtain an approved resolution dismissing a portion of the taxes for October 8, 2020 through to the end of 2020. Starting in 2021, the taxes will be exempt from the levy.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #18-00006 FOR
BLOCK 101, LOT 6 KNOWN AS 10 BRIDGEWATERS DRIVE**

Resolution

WHEREAS, at the Borough Tax Sale held on August 23, 2018, a lien was sold on Block 101 Lot 6 otherwise known as 10 Bridgewaters Dr; and

WHEREAS, this lien, known as Tax Sale Certificate 18-00006 was sold to Trystone Capital Assets LLC at an interest rate of 0% and;

WHEREAS, the owner has redeemed certificate 18-00006 in the amount of \$19,964.68.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$19,964.68 payable to Trystone Capital Assets LLC, PO Box 1030, Brick NJ 08723 for the redemption of Tax Sale Certificate 18-00006.

BE IT FURTHER RESOLVED, that the CFO be authorized to issue a check in the amount of \$10,500 (Premium) to the aforementioned lienholder.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
RESOLUTION IN SUPPORT OF DESIGNATING THE BOROUGH OF
OCEANPORT AS A STIGMA-FREE COMMUNITY**

Resolution

WHEREAS, the Monmouth County Board of Chosen Freeholders, along with the Monmouth County Department of Human Services, supports the designation of Stigma-Free Communities in every municipality; and

WHEREAS, at their June 26, 2018 meeting the Monmouth County Board of Chosen Freeholders unanimously passed a resolution supporting the designation of Monmouth County as a Stigma-Free Community; and

WHEREAS, Monmouth County recognizes that one in four Americans has experienced mental illness, including substance use disorders, in a given year according to the National Institute of Mental Health; and

WHEREAS, mental health problems are more common than cancer and heart disease combined, affecting children and adults, including more than half of our Iraq and Afghanistan Veterans treated at Veteran's Administration hospitals; and

WHEREAS, given the serious nature of this public health problem, we must continue to reach the millions who need help; and

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease; and

WHEREAS, Stigma-Free Communities aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and substance use disorder and create a culture wherein residents who have the disease of mental illness and/or substance use feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma; and

WHEREAS, promoting awareness that there can be no "health" without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed, and;

WHEREAS, local resources are available to treat the diseases of mental illness and substance use disorder so no one resident needs to suffer alone or feel hopeless; and

WHEREAS, establishing Stigma-Free Communities will raise awareness of resources, inclusive language, and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided,

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Oceanport recognizes the community needs and supports the efforts of the County of Monmouth in designating the Borough of Oceanport as a Stigma-Free Community.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE
BOROUGH OF OCEANPORT AND THE COUNTY OF MONMOUTH
PROVIDING "SCAT" SERVICES FOR 2021**

Resolution

BE IT RESOLVED, by the Governing Body of the Borough of Oceanport that an Agreement between the Board of Chosen Freeholders of the County of Monmouth, and the Borough of Oceanport, for Special Citizens Area Transportation System (SCAT) for the year 2021 for one-full day per week at a cost of \$155.00 per week, be and the same is hereby approved and confirmed; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute said agreement on behalf of the Borough of Oceanport, and attested to by the Borough Clerk.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A CONTRACT FOR A PORTION OF THE 2019 ROAD PROGRAM
FOR MAIN STREET PHASE 3 AND BRIDGEWATERS DRIVE BETWEEN THE
BOROUGH OF OCEANPORT AND BLACK ROCK ENTERPRISES**

Resolution

WHEREAS, the Borough of Oceanport advertised for bids for the portion of the 2019 Road Program for Main Street Phase 3 and Bridgewaters Drive; and

WHEREAS, the said bid solicitation process was effectuated in accordance with prevailing provision of the Local Public Contracts Law, pursuant to N.J.S.A 40A:11-1 et seq.; and

WHEREAS, in response to the subject bid solicitations process, the Borough of Oceanport received six (6) bids; and

WHEREAS, the lowest responsible bid submitted by Black Rock Enterprises, 1316 Englishtown Road, Old Bridge, New Jersey hereinafter referred to as "Contractor" was \$366,000.00

WHEREAS, the recommendation is to award a contract total in the sum of Three Hundred Sixty-Six Thousand Dollars and zero cents (\$366,000.00); and

WHEREAS, the Contractor has complied with the mandatory requirements of N.J.S.A. 40A:11-23.2; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Oceanport as follows:

1. That the Borough of Oceanport is hereby authorized to award the Main Street Phase 3 and Bridgewaters Drive portion of the 2019 Road Program to Black Rock Enterprises subject to the conditions set forth herein.
2. That said Contract shall be in the total sum of Three Hundred Sixty-Six Thousand Dollars and zero cents (\$366,000.00).
3. That the within award of Contract shall be contingent upon the Contractor submitting an Appropriate Performance Security, which guarantees shall be approved as to form by the Borough Attorney.
4. That the Mayor and Clerk are hereby authorized to sign any and all documents necessary to effectuate the intentions of the within Resolution - including but not limited to the Contract subject to the review of said Contract by the Borough Attorney.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient uncommitted funds available in Account #04-215-55-989-A01_ in the amount of \$366,000.00 for the stated purpose.



Catherine D. LaPorta, CFO



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

October 30, 2020

VIA EMAIL

Honorable Mayor and Council
Borough of Oceanport
315 East Main Street
Oceanport, NJ 07757

Re: Main Street Phase 3 and Bridgewaters Drive
Borough of Oceanport, Monmouth County, New Jersey
Project No. OPB-166

Dear Mayor and Council:

On Friday October 30, 2020 at 11:30 am, bids were received for the Main Street Phase 3 and Bridgewaters Drive project. We have reviewed the bids and found them to be in order. A bid summary is attached.

A comparison of the bids is as follows:

BIDDER	BASE BID
BLACK ROCK ENTERPRISES	\$ 366,000.00
FIORE PAVING CO. INC.	\$ 381,882.64
EARLE ASPHALT COMPANY	\$ 414,713.13
Z BROTHERS CONCRETE CONTRACTORS, INC	\$ 419,015.63
SEACOAST CONSTRUCTION	\$ 426,400.00
LUCAS CONSTRUCTION GROUP INC.	\$ 496,851.57

The apparent low bidder has previously worked for the Borough, and their work has been found to be acceptable. Based upon our review of the above referenced bid, it is our recommendation that the contract be awarded to Black Rock Enterprises, 1316 Englishtown Road, Old Bridge, NJ 08857 for the Base Bid in the amount of \$366,000.00.

Any award shall be conditioned upon the review and approval of the bid documents by the Borough Attorney, approval by NJDOT and the availability of funds.



Honorable Mayor and Council
October 30, 2020
MC Project No. OPB-166
Page 2 of 2

Should have any questions or require additional clarification, please do not hesitate to contact me directly.

Very truly yours,

MASER CONSULTING INC.

A handwritten signature in blue ink, appearing to read 'W.H.R. White, III'.

William H.R. White, III, P.E., P.P., C.M.E.
Oceanport Borough Engineer

WHW/dmm

Enclosures

cc: Jeanne Smith, RMC, Borough Clerk (with enclosure and original bids)
Scott Arnette, Esq., Borough Attorney (via email)

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MAIN STREET PHASE 3 & BRIDGEWATERS DRIVE BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY MC PROJECT NO. OPB-166				Black Rock Enterprises 1316 Englishtown Road Old Bridge, NJ 08857				Fiore Paving Co 6 Fiore Court Oceanport, NJ 07757				Earle Asphalt Co. PO Box 556 Farmingdale, NJ 07727			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
BASE BID ITEMS															
1	CLEARING SITE	LS	1	\$19,534.09	\$19,534.09	\$19,534.09		\$50,000.00	\$50,000.00	\$50,000.00		\$29,887.38	\$29,887.38	\$29,887.38	
2	EXCAVATION, UNCLASSIFIED	CY	277	\$0.01	\$2.77	\$2.77		\$0.01	\$2.77	\$2.77		\$8.35	\$2,312.95	\$2,312.95	
3	HMA MILLING, 3" OR LESS	SY	11930	\$2.75	\$32,807.50	\$32,807.50		\$2.85	\$34,000.50	\$34,000.50		\$3.45	\$41,158.50	\$41,158.50	
4	DENSE-GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	1105	\$0.01	\$11.05	\$11.05		\$0.01	\$11.05	\$11.05		\$0.01	\$11.05	\$11.05	
5	HOT MIX ASPHALT 19M64 BASE COURSE, 5" THICK	TON	331	\$0.01	\$3.31	\$3.31		\$65.00	\$21,515.00	\$21,515.00		\$45.00	\$14,895.00	\$14,895.00	
6	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	TON	1459	\$83.00	\$121,097.00	\$121,097.00		\$80.00	\$116,720.00	\$116,720.00		\$82.88	\$120,921.92	\$120,921.92	
7	TACK COAT	GAL	1144	\$2.50	\$2,860.00	\$2,860.00		\$0.01	\$11.44	\$11.44		\$0.01	\$11.44	\$11.44	
8	RESET EXISTING CASTING	UNIT	3	\$350.00	\$1,050.00	\$1,050.00		\$200.00	\$600.00	\$600.00		\$150.00	\$450.00	\$450.00	
9	INLET, TYPE "B"	UNIT	1	\$4,000.00	\$4,000.00	\$4,000.00		\$3,700.00	\$3,700.00	\$3,700.00		\$4,090.00	\$4,090.00	\$4,090.00	
10	RECONSTRUCTED INLET, TYPE "B", USING EXISTING CASTING	UNIT	9	\$1,800.00	\$16,200.00	\$16,200.00		\$1,600.00	\$14,400.00	\$14,400.00		\$644.00	\$5,796.00	\$5,796.00	
11	CURB PIECE, TYPE "N" ECO	UNIT	13	\$350.00	\$4,550.00	\$4,550.00		\$370.00	\$4,810.00	\$4,810.00		\$300.00	\$3,900.00	\$3,900.00	
12	BICYCLE SAFE GRATE	UNIT	9	\$325.00	\$2,925.00	\$2,925.00		\$370.00	\$3,330.00	\$3,330.00		\$300.00	\$2,700.00	\$2,700.00	
13	8" X 18" CONCRETE VERTICAL CURB	LF	1340	\$28.00	\$37,520.00	\$37,520.00		\$21.00	\$28,140.00	\$28,140.00		\$35.00	\$46,900.00	\$46,900.00	
14	CONCRETE CURB AND GUTTER	LF	350	\$35.00	\$12,250.00	\$12,250.00		\$15.00	\$5,250.00	\$5,250.00		\$56.40	\$19,740.00	\$19,740.00	
15	CONCRETE SIDEWALK, 4" THICK	SY	440	\$75.00	\$33,000.00	\$33,000.00		\$57.00	\$25,080.00	\$25,080.00		\$84.10	\$37,004.00	\$37,004.00	
16	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	286	\$82.00	\$23,452.00	\$23,452.00		\$95.00	\$27,170.00	\$27,170.00		\$110.00	\$31,460.00	\$31,460.00	
17	DETECTABLE WARNING SURFACE	SY	5	\$450.00	\$2,250.00	\$2,250.00		\$315.00	\$1,575.00	\$1,575.00		\$260.00	\$1,300.00	\$1,300.00	
18	HOT MIX ASPHALT DRIVEWAY, 5" THICK	SY	140	\$55.00	\$7,700.00	\$7,700.00		\$40.00	\$5,600.00	\$5,600.00		\$50.00	\$7,000.00	\$7,000.00	
19	DECORATIVE STONE DRIVEWAY	SY	35	\$50.00	\$1,750.00	\$1,750.00		\$10.00	\$350.00	\$350.00		\$28.40	\$994.00	\$994.00	
20	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	UNIT	8	\$350.00	\$2,800.00	\$2,800.00		\$0.01	\$0.08	\$0.08		\$100.00	\$800.00	\$800.00	
21	TRAFFIC STRIPES, 4"	LF	6579	\$0.72	\$4,736.88	\$4,736.88		\$0.45	\$2,960.55	\$2,960.55		\$0.50	\$3,289.50	\$3,289.50	
22	TRAFFIC MARKINGS LINES, 16"	LF	90	\$2.90	\$261.00	\$261.00		\$2.75	\$247.50	\$247.50		\$3.00	\$270.00	\$270.00	
23	TRAFFIC MARKINGS LINES, 24"	LF	332	\$4.30	\$1,427.60	\$1,427.60		\$6.85	\$2,274.20	\$2,274.20		\$7.75	\$2,573.00	\$2,573.00	
24	TRAFFIC MARKINGS SYMBOLS	SF	63	\$6.60	\$415.80	\$415.80		\$6.85	\$431.55	\$431.55		\$7.75	\$488.25	\$488.25	
25	REGULATORY AND WARNING SIGN	SF	10	\$44.00	\$440.00	\$440.00		\$50.00	\$500.00	\$500.00		\$40.00	\$400.00	\$400.00	
26	BREAKAWAY BARRICADES	UNIT	10	\$1.00	\$10.00	\$10.00		\$0.01	\$0.10	\$0.10		\$0.01	\$0.10	\$0.10	
27	DRUM	UNIT	20	\$1.00	\$20.00	\$20.00		\$0.01	\$0.20	\$0.20		\$0.01	\$0.20	\$0.20	
28	TRAFFIC CONE	UNIT	40	\$1.00	\$40.00	\$40.00		\$0.01	\$0.40	\$0.40		\$0.01	\$0.40	\$0.40	
29	CONSTRUCTION SIGNS	SF	230	\$1.00	\$230.00	\$230.00		\$0.01	\$2.30	\$2.30		\$7.80	\$1,794.00	\$1,794.00	
30	UNIFORMED TRAFFIC DIRECTOR	HRS	300	\$86.16	\$25,848.00	\$25,848.00		\$86.16	\$25,848.00	\$25,848.00		\$86.16	\$25,848.00	\$25,848.00	
31	TOPSOILING, 4" THICK	SY	544	\$5.00	\$2,720.00	\$2,720.00		\$6.00	\$3,264.00	\$3,264.00		\$10.00	\$5,440.00	\$5,440.00	
32	FERTILIZING AND SEEDING, TYPE F	SY	544	\$1.00	\$544.00	\$544.00		\$1.00	\$544.00	\$544.00		\$0.50	\$272.00	\$272.00	
33	STRAW MULCHING	SY	544	\$1.00	\$544.00	\$544.00		\$1.00	\$544.00	\$544.00		\$0.01	\$5.44	\$5.44	
34	FUEL PRICE ADJUSTMENT	DOLLARS	1500	\$1.00	\$1,500.00	\$1,500.00		\$1.00	\$1,500.00	\$1,500.00		\$1.00	\$1,500.00	\$1,500.00	
35	ASPHALT PRICE ADJUSTMENT	DOLLARS	1500	\$1.00	\$1,500.00	\$1,500.00		\$1.00	\$1,500.00	\$1,500.00		\$1.00	\$1,500.00	\$1,500.00	
	TOTAL BASE BID AMOUNT				\$366,000.00				\$381,882.64				\$414,713.13		

William H.R. White III, PE, PP, CME
Oceanport Borough Engineer NJPE # 38263

DATE

MAIN STREET PHASE 3 & BRIDGEWATERS DRIVE BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY MC PROJECT NO. OPB-166				Z Brothers Concrete Contractors, Inc. 304 Jernee Mill Road Sayreville, NJ 08872				Lucas Construction PO Box 8939 Red Bank, NJ 07701				Seacoast Construction 15 Addington Ct. East Brunswick, NJ 08816			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
BASE BID ITEMS															
1	CLEARING SITE	LS	1	\$38,720.09	\$38,720.09	\$38,720.09		\$53,655.30	\$53,655.30	\$53,655.30		\$52,000.00	\$52,000.00	\$52,000.00	
2	EXCAVATION, UNCLASSIFIED	CY	277	\$0.01	\$2.77	\$2.77		\$15.00	\$4,155.00	\$4,155.00		\$0.01	\$2.77	\$2.77	
3	HMA MILLING, 3" OR LESS	SY	11930	\$3.74	\$44,618.20	\$44,618.20		\$3.00	\$35,790.00	\$35,790.00		\$5.00	\$59,650.00	\$59,650.00	
4	DENSE-GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	1105	\$0.01	\$11.05	\$11.05		\$3.00	\$3,315.00	\$3,315.00		\$0.01	\$11.05	\$11.05	
5	HOT MIX ASPHALT 19M64 BASE COURSE, 5" THICK	TON	331	\$110.97	\$36,731.07	\$36,731.07		\$100.00	\$33,100.00	\$33,100.00		\$120.00	\$39,720.00	\$39,720.00	
6	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	TON	1459	\$82.50	\$120,367.50	\$120,367.50		\$85.00	\$124,015.00	\$124,015.00		\$85.00	\$124,015.00	\$124,015.00	
7	TACK COAT	GAL	1144	\$0.01	\$11.44	\$11.44		\$1.00	\$1,144.00	\$1,144.00		\$2.00	\$2,288.00	\$2,288.00	
8	RESET EXISTING CASTING	UNIT	3	\$373.37	\$1,120.11	\$1,120.11		\$300.00	\$900.00	\$900.00		\$350.00	\$1,050.00	\$1,050.00	
9	INLET, TYPE "B"	UNIT	1	\$3,344.31	\$3,344.31	\$3,344.31		\$4,500.00	\$4,500.00	\$4,500.00		\$5,000.00	\$5,000.00	\$5,000.00	
10	RECONSTRUCTED INLET, TYPE "B", USING EXISTING CASTING	UNIT	9	\$1,306.15	\$11,755.35	\$11,755.35		\$900.00	\$8,100.00	\$8,100.00		\$2,000.00	\$18,000.00	\$18,000.00	
11	CURB PIECE, TYPE "N" ECO	UNIT	13	\$328.96	\$4,276.48	\$4,276.48		\$350.00	\$4,550.00	\$4,550.00		\$900.00	\$11,700.00	\$11,700.00	
12	BICYCLE SAFE GRATE	UNIT	9	\$286.14	\$2,575.26	\$2,575.26		\$350.00	\$3,150.00	\$3,150.00		\$500.00	\$4,500.00	\$4,500.00	
13	8" X 18" CONCRETE VERTICAL CURB	LF	1340	\$28.88	\$38,699.20	\$38,699.20		\$25.00	\$33,500.00	\$33,500.00		\$35.00	\$46,900.00	\$46,900.00	
14	CONCRETE CURB AND GUTTER	LF	350	\$37.62	\$13,167.00	\$13,167.00		\$35.00	\$12,250.00	\$12,250.00		\$45.00	\$15,750.00	\$15,750.00	
15	CONCRETE SIDEWALK, 4" THICK	SY	440	\$66.88	\$29,427.20	\$29,427.20		\$60.00	\$26,400.00	\$26,400.00		\$63.00	\$27,720.00	\$27,720.00	
16	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	286	\$71.76	\$20,523.36	\$20,523.36		\$90.00	\$25,740.00	\$25,740.00		\$90.00	\$25,740.00	\$25,740.00	
17	DETECTABLE WARNING SURFACE	SY	5	\$277.96	\$1,389.80	\$1,389.80		\$400.00	\$2,000.00	\$2,000.00		\$350.00	\$1,750.00	\$1,750.00	
18	HOT MIX ASPHALT DRIVEWAY, 5" THICK	SY	140	\$48.58	\$6,801.20	\$6,801.20		\$45.00	\$6,300.00	\$6,300.00		\$54.00	\$7,560.00	\$7,560.00	
19	DECORATIVE STONE DRIVEWAY	SY	35	\$38.04	\$1,331.40	\$1,331.40		\$40.00	\$1,400.00	\$1,400.00		\$54.00	\$1,890.00	\$1,890.00	
20	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	UNIT	8	\$373.37	\$2,986.96	\$2,986.96		\$300.00	\$2,400.00	\$2,400.00		\$350.00	\$2,800.00	\$2,800.00	
21	TRAFFIC STRIPES, 4"	LF	6579	\$0.68	\$4,473.72	\$4,473.72		\$0.70	\$4,605.30	\$4,605.30		\$1.25	\$8,223.75	\$8,223.75	
22	TRAFFIC MARKINGS LINES, 16"	LF	90	\$2.73	\$245.70	\$245.70		\$2.80	\$252.00	\$252.00		\$8.00	\$720.00	\$720.00	
23	TRAFFIC MARKINGS LINES, 24"	LF	332	\$4.10	\$1,361.20	\$1,361.20		\$4.20	\$1,394.40	\$1,394.40		\$8.00	\$2,656.00	\$2,656.00	
24	TRAFFIC MARKINGS SYMBOLS	SF	63	\$6.30	\$396.90	\$390.90	*	\$6.00	\$378.00	\$378.00		\$6.00	\$378.00	\$378.00	
25	REGULATORY AND WARNING SIGN	SF	10	\$42.00	\$420.00	\$420.00		\$45.00	\$450.00	\$450.00		\$36.00	\$360.00	\$360.00	
26	BREAKAWAY BARRICADES	UNIT	10	\$0.01	\$0.10	\$0.10		\$1.00	\$10.00	\$10.00		\$0.01	\$0.10	\$0.10	
27	DRUM	UNIT	20	\$0.01	\$0.20	\$0.20		\$1.00	\$20.00	\$20.00		\$0.01	\$0.20	\$0.20	
28	TRAFFIC CONE	UNIT	40	\$0.01	\$0.40	\$0.40		\$1.00	\$40.00	\$40.00		\$0.01	\$0.40	\$0.40	
29	CONSTRUCTION SIGNS	SF	230	\$0.01	\$2.30	\$2.30		\$1.00	\$230.00	\$230.00		\$0.01	\$2.30	\$2.30	
30	UNIFORMED TRAFFIC DIRECTOR	HRS	300	\$86.16	\$25,848.00	\$25,848.00		\$86.16	\$25,848.00	\$25,848.00		\$86.16	\$25,848.00	\$25,848.00	
31	TOPSOILING, 4" THICK	SY	544	\$7.42	\$4,036.48	\$4,036.48		\$5.00	\$2,720.00	\$2,720.00		\$5.00	\$2,720.00	\$2,720.00	
32	FERTILIZING AND SEEDING, TYPE F	SY	544	\$1.13	\$614.72	\$614.72		\$1.00	\$544.00	\$544.00		\$5.00	\$2,720.00	\$2,720.00	
33	STRAW MULCHING	SY	544	\$1.39	\$756.16	\$756.16		\$1.00	\$544.00	\$544.00		\$4.00	\$2,176.00	\$2,176.00	
34	FUEL PRICE ADJUSTMENT	DOLLARS	1500	\$1.00	\$1,500.00	\$1,500.00		\$1.00	\$1,500.00	\$1,500.00		\$1.00	\$1,500.00	\$1,500.00	
35	ASPHALT PRICE ADJUSTMENT	DOLLARS	1500	\$1.00	\$1,500.00	\$1,500.00		\$1.00	\$1,500.00	\$1,500.00		\$1.00	\$1,500.00	\$1,500.00	
TOTAL BASE BID AMOUNT					\$419,015.63				\$426,400.00				\$496,851.57		

William H.R. White III, PE, PP, CME
Oceanport Borough Engineer NJPE # 38263

DATE

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A CONTRACT FOR THE 2020 ROAD PROGRAM BETWEEN THE
BOROUGH OF OCEANPORT AND FIORE PAVING CO., INC.**

Resolution

WHEREAS, the Borough of Oceanport advertised for bids for the 2020 Road Program; and

WHEREAS, the said bid solicitation process was effectuated in accordance with prevailing provision of the Local Public Contracts Law, pursuant to N.J.S.A 40A:11-1 et seq.; and

WHEREAS, in response to the subject bid solicitations process, the Borough of Oceanport received eight (8) bids; and

WHEREAS, the lowest responsible bid submitted by Fiore Paving Co., Inc. of Oceanport, New Jersey hereinafter referred to as "Contractor" was as follows:

Proposal A	\$ 223,036.54
Proposal B	\$ 590,584.02
Add Alternate 1	\$ 82,923.31

WHEREAS, the recommendation is to pursue Proposal A, Proposal B and Add Alternate #1 for a contract total in the sum of Eight Hundred Ninety-Six Thousand Five Hundred Forty-Three Dollars and eighty-six cents (\$896,543.86); and

WHEREAS, the Contractor has complied with the mandatory requirements of N.J.S.A. 40A:11-23.2; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Oceanport as follows:

1. That the Borough of Oceanport is hereby authorized to award the 2020 Road Program, Proposal A, Proposal B and Add Alternate #1 to Fiore Paving Co., Inc. subject to the conditions set forth herein.
2. That said Contract shall be in the total sum of Eight Hundred Ninety-Six Thousand Five Hundred Forty-Three Dollars and eighty-six cents (\$896,543.86).
3. That the within award of Contract shall be contingent upon the Contractor submitting an Appropriate Performance Security, which guarantees shall be approved as to form by the Borough Attorney.
4. That the Mayor and Clerk are hereby authorized to sign any and all documents necessary to effectuate the intentions of the within Resolution - including but not limited to the Contract subject to the review of said Contract by the Borough Attorney.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient uncommitted funds available in Account #04-215-55-990-A01 in the amount of \$896,543.86 for the stated purpose.



Catherine D. LaPorta, CFO



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

7.11.a

Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

October 30, 2020

VIA EMAIL

Honorable Mayor and Council
Borough of Oceanport
315 East Main Street
Oceanport, NJ 07757

Re: 2020 Road Program
Borough of Oceanport, Monmouth County, New Jersey
Project No. OPB-170

Dear Mayor and Council:

On Friday October 30, 2020 at 11:00 am, bids were received for the Borough's 2020 Road Program. We have reviewed the bids and found them to be in order. A bid summary is attached. A comparison of the bids is as follows:

BIDDER	PROPOSAL A	PROPOSAL B	ADD ALTERNATE #1	GRAND TOTAL
FIORE PAVING CO. INC.	\$ 223,036.54	\$ 590,584.02	\$82,923.30	\$ 896,543.86
BLACK ROCK ENTR.	\$232,645.85	\$587,510.10	\$89,844.05	\$ 910,000.00
LUCAS CONST GROUP, INC.	\$229,229.00	\$669,669.00	\$86,086.00	\$ 984,984.00
Z BROTHERS CONC. CONT, INC	\$ 290,374.01	\$ 604,213.52	\$ 97,213.19	\$ 991,800.72
EARLE ASPHALT CO	\$ 277,713.13	\$ 653,500.00	\$ 103,600.00	\$ 1,034,813.13
P&A CONSTRUCTION	\$ 265,425.35	\$ 732,976.60	\$ 119,933.56	\$ 1,118,335.51
L&L PAVING COMPANY, INC	\$ 307,612.50	\$ 713,752.50	\$122,736.25	\$ 1,144,101.25
SEACOAST CONSTRUCTION	\$ 329,487.03	\$ 748,801.95	\$ 122,221.58	\$ 1,200,510.56

Our office has worked with the apparent low bidder recently, and their work has been found to be acceptable. Based upon our review of the above referenced bid, it is our recommendation that the contract be awarded to Fiore Paving Co. Inc., 4 Fiore Court, Oceanport, NJ 07757 for Proposal A, Proposal B and Add Alternate 1.

Any award shall be conditioned upon the review and approval of the bid documents by the Borough Attorney, approval by NJDOT and the availability of funds.



Honorable Mayor and Council
October 30, 2020
MC Project No. OPB-166
Page 2 of 2

Should have any questions or require additional clarification, please do not hesitate to contact me directly.

Very truly yours,

MASER CONSULTING INC.

A handwritten signature in blue ink, appearing to read 'W.H.R. White, III'.

William H.R. White, III, P.E., P.P., C.M.E.
Oceanport Borough Engineer

WHW/dmm

Enclosures

cc: Jeanne Smith, RMC, Borough Clerk (with enclosure and original bids)
Scott Arnette, Esq., Borough Attorney (via email)

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2020 ROAD PROGRAM - Municipal Aid FY 2020 CAMANCHE DRIVE IMPROVEMENTS PHASE I				Fiore Paving Co., Inc. 4 Fiore Court Oceanport, NJ 07757				Lucas Construction Group P.O. Box 8939 Red Bank, NJ 07701				Black Rock Enterprises, LLC 1316 Englishtown Road Old Bridge, NJ 08857			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
PROPOSAL A BID ITEMS															
1	CLEARING SITE	LS	1	\$21,000.00	\$21,000.00	\$21,000.00		\$18,946.50	\$18,946.50	\$18,946.50		\$5,500.00	\$5,500.00	\$5,500.00	
2	EXCAVATION, UNCLASSIFIED	CY	160	\$0.01	\$1.60	\$1.60		\$15.00	\$2,400.00	\$2,400.00		\$30.00	\$4,800.00	\$4,800.00	
3	TEST PITS	UNIT	8	\$0.01	\$0.08	\$0.06		\$350.00	\$2,800.00	\$2,800.00		\$350.00	\$2,800.00	\$2,800.00	
4	HMA MILLING, 3" OR LESS	SY	3,350	\$2.85	\$9,547.50	\$9,547.50		\$3.00	\$10,050.00	\$10,050.00		\$3.00	\$10,050.00	\$10,050.00	
5	DENSE-GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	450	\$0.01	\$4.50	\$4.50		\$3.00	\$1,350.00	\$1,350.00		\$8.00	\$3,600.00	\$3,600.00	
6	HOT MIX ASPHALT 19M64 BASE COURSE, 5" THICK	TON	130	\$125.00	\$16,250.00	\$16,250.00		\$110.00	\$14,300.00	\$14,300.00		\$77.00	\$10,010.00	\$10,010.00	
7	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	TON	400	\$80.00	\$32,000.00	\$32,000.00		\$85.00	\$34,000.00	\$34,000.00		\$88.00	\$35,200.00	\$35,200.00	
8	TACK COAT	GAL	500	\$0.01	\$5.00	\$5.00		\$1.00	\$500.00	\$500.00		\$2.00	\$1,000.00	\$1,000.00	
9	POLYMERIZED JOINT ADHESIVE	LF	2,450	\$0.01	\$24.50	\$24.50		\$0.25	\$612.50	\$612.50		\$0.35	\$857.50	\$857.50	
10	RESET EXISTING CASTING	UNIT	2	\$200.00	\$400.00	\$400.00		\$300.00	\$600.00	\$600.00		\$345.00	\$690.00	\$690.00	
11	INLET, TYPE "B"	UNIT	7	\$3,700.00	\$25,900.00	\$25,900.00		\$4,500.00	\$31,500.00	\$31,500.00		\$3,500.00	\$24,500.00	\$24,500.00	
12	CURB PIECE, TYPE "N" ECO	UNIT	1	\$375.00	\$375.00	\$375.00		\$350.00	\$350.00	\$350.00		\$345.00	\$345.00	\$345.00	
13	BICYCLE SAFE GRATE	UNIT	1	\$375.00	\$375.00	\$375.00		\$350.00	\$350.00	\$350.00		\$345.00	\$345.00	\$345.00	
14	12" DIP	LF	65	\$80.00	\$5,200.00	\$5,200.00		\$115.00	\$7,475.00	\$7,475.00		\$100.00	\$6,500.00	\$6,500.00	
15	14" PVC C905	LF	560	\$68.50	\$38,360.00	\$38,360.00		\$50.00	\$28,000.00	\$28,000.00		\$71.50	\$40,040.00	\$40,040.00	
16	RESET BELGIAN BLOCK CURB	LF	20	\$37.00	\$740.00	\$740.00		\$50.00	\$1,000.00	\$1,000.00		\$30.00	\$600.00	\$600.00	
17	CONCRETE SWALE CURB	LF	2,040	\$25.20	\$51,408.00	\$51,408.00		\$22.00	\$44,880.00	\$44,880.00		\$27.00	\$55,080.00	\$55,080.00	
18	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	35	\$95.00	\$3,325.00	\$3,325.00		\$85.00	\$2,975.00	\$2,975.00		\$40.00	\$1,400.00	\$1,400.00	
19	HOT MIX ASPHALT DRIVEWAY, 5" THICK	SY	60	\$40.00	\$2,400.00	\$2,400.00		\$45.00	\$2,700.00	\$2,700.00		\$78.00	\$4,680.00	\$4,680.00	
20	RESET EXISTING PAVER	SY	16	\$95.00	\$1,520.00	\$1,520.00		\$150.00	\$2,400.00	\$2,400.00		\$120.00	\$1,920.00	\$1,920.00	
21	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	UNIT	1	\$0.01	\$0.01	\$0.01		\$300.00	\$300.00	\$300.00		\$350.00	\$350.00	\$350.00	
22	TRAFFIC STRIPES, 4"	LF	1,670	\$1.10	\$1,837.00	\$1,837.00		\$1.50	\$2,505.00	\$2,505.00		\$1.50	\$2,505.00	\$2,505.00	
23	TRAFFIC MARKINGS LINES, 24"	LF	30	\$11.00	\$330.00	\$330.00		\$10.00	\$300.00	\$300.00		\$9.00	\$270.00	\$270.00	
24	REGULATORY AND WARNING SIGN	SF	40	\$50.00	\$2,000.00	\$2,000.00		\$40.00	\$1,600.00	\$1,600.00		\$40.00	\$1,600.00	\$1,600.00	
25	BREAKAWAY BARRICADES	UNIT	25	\$0.01	\$0.25	\$0.25		\$1.00	\$25.00	\$25.00		\$0.01	\$0.25	\$0.25	
26	DRUM	UNIT	50	\$0.01	\$0.50	\$0.50		\$1.00	\$50.00	\$50.00		\$0.01	\$0.50	\$0.50	
27	TRAFFIC CONE	UNIT	100	\$0.01	\$1.00	\$1.00		\$1.00	\$100.00	\$100.00		\$0.01	\$1.00	\$1.00	
28	CONSTRUCTION SIGNS	SF	160	\$0.01	\$1.60	\$1.60		\$1.00	\$160.00	\$160.00		\$0.01	\$1.60	\$1.60	
29	UNIFORMED TRAFFIC DIRECTOR	ALLOW	1	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
30	TOPSOILING, 4" THICK	SY	1,000	\$0.01	\$10.00	\$10.00		\$5.00	\$5,000.00	\$5,000.00		\$6.00	\$6,000.00	\$6,000.00	
31	FERTILIZING AND SEEDING, TYPE F	SY	1,000	\$0.01	\$10.00	\$10.00		\$1.00	\$1,000.00	\$1,000.00		\$1.00	\$1,000.00	\$1,000.00	
32	STRAW MULCHING	SY	1,000	\$0.01	\$10.00	\$10.00		\$1.00	\$1,000.00	\$1,000.00		\$1.00	\$1,000.00	\$1,000.00	
33	FUEL PRICE ADJUSTMENT	DOLLARS	2,500	\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00	
34	ASPHALT PRICE ADJUSTMENT	DOLLARS	2,500	\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00	
	TOTAL PROPOSAL A BID AMOUNT				\$223,036.54				\$229,229.00				\$232,645.85		

2020 ROAD PROGRAM - Municipal Aid FY 2020 CAMANCHE DRIVE IMPROVEMENTS PHASE I				Fiore Paving Co., Inc. 4 Fiore Court Oceanport, NJ 07757				Lucas Construction Group P.O. Box 8939 Red Bank, NJ 07701				Black Rock Enterprises, LLC 1316 Englishtown Road Old Bridge, NJ 08857			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
PROPOSAL B BID ITEMS															
1	CLEARING SITE	LS	1	\$83,900.00	\$83,900.00	\$83,900.00		\$74,151.50	\$74,151.50	\$74,151.50		\$3,500.00	\$3,500.00	\$3,500.00	
2	EXCAVATION, UNCLASSIFIED	CY	815	\$0.01	\$8.15	\$8.15		\$15.00	\$12,225.00	\$12,225.00		\$40.00	\$32,600.00	\$32,600.00	
3	HMA MILLING, 3" OR LESS	SY	21,300	\$2.85	\$60,705.00	\$60,705.00		\$3.00	\$63,900.00	\$63,900.00		\$2.70	\$57,510.00	\$57,510.00	
4	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	2,690	\$0.01	\$26.90	\$26.90		\$3.00	\$8,070.00	\$8,070.00		\$3.50	\$9,415.00	\$9,415.00	
5	HOT MIX ASPHALT 19M64, BASE COURSE, 4" THICK	TON	675	\$70.00	\$47,250.00	\$47,250.00		\$110.00	\$74,250.00	\$74,250.00		\$77.00	\$51,975.00	\$51,975.00	
6	HOT MIX ASPHALT 9.5M64, SURFACE COURSE, 2" THICK	TON	2,584	\$80.00	\$206,720.00	\$206,720.00		\$85.00	\$219,640.00	\$219,640.00		\$82.00	\$211,888.00	\$211,888.00	
7	TACK COAT	GAL	3,255	\$0.01	\$32.55	\$32.55		\$1.00	\$3,255.00	\$3,255.00		\$2.00	\$6,510.00	\$6,510.00	
8	POLYMERIZED JOINT ADHESIVE	LF	7,330	\$0.01	\$73.30	\$73.30		\$0.25	\$1,832.50	\$1,832.50		\$0.01	\$73.30	\$73.30	
9	RESET EXISTING CASTING	UNIT	10	\$0.01	\$0.10	\$0.10		\$300.00	\$3,000.00	\$3,000.00		\$350.00	\$3,500.00	\$3,500.00	
10	RECONSTRUCTED INLET TYPE "B", USING EXISTING CASTING	UNIT	7	\$1,600.00	\$11,200.00	\$11,200.00		\$950.00	\$6,650.00	\$6,650.00		\$1,000.00	\$7,000.00	\$7,000.00	
11	CURB PIECE, TYPE "N" ECO	UNIT	14	\$375.00	\$5,250.00	\$5,250.00		\$350.00	\$4,900.00	\$4,900.00		\$350.00	\$4,900.00	\$4,900.00	
12	BICYCLE SAFE GRATE	UNIT	10	\$375.00	\$3,750.00	\$3,750.00		\$350.00	\$3,500.00	\$3,500.00		\$350.00	\$3,500.00	\$3,500.00	
13	DOGHOUSE "A" INLET	UNIT	1	\$3,200.00	\$3,200.00	\$3,200.00		\$3,500.00	\$3,500.00	\$3,500.00		\$3,500.00	\$3,500.00	\$3,500.00	
14	8" X 18" CONCRETE VERTICAL CURB	LF	1,490	\$21.00	\$31,290.00	\$31,290.00		\$25.00	\$37,250.00	\$37,250.00		\$26.00	\$38,740.00	\$38,740.00	
15	CONCRETE CURB AND GUTTER	LF	415	\$25.00	\$10,375.00	\$10,375.00		\$35.00	\$14,525.00	\$14,525.00		\$35.00	\$14,525.00	\$14,525.00	
16	CONCRETE SIDEWALK, 4" THICK	SY	810	\$57.00	\$46,170.00	\$46,170.00		\$65.00	\$52,650.00	\$52,650.00		\$70.00	\$56,700.00	\$56,700.00	
17	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	330	\$95.00	\$31,350.00	\$31,350.00		\$85.00	\$28,050.00	\$28,050.00		\$77.00	\$25,410.00	\$25,410.00	
18	RESET CONCRETE PAVERS	SY	30	\$95.00	\$2,850.00	\$2,850.00		\$150.00	\$4,500.00	\$4,500.00		\$100.00	\$3,000.00	\$3,000.00	
19	DETECTABLE WARNING SURFACE	SY	3	\$315.00	\$945.00	\$945.00		\$300.00	\$900.00	\$900.00		\$450.00	\$1,350.00	\$1,350.00	
20	HOT MIX ASPHALT DRIVEWAY, 5" THICK	SY	161	\$40.00	\$6,440.00	\$6,440.00		\$45.00	\$7,245.00	\$7,245.00		\$40.00	\$6,440.00	\$6,440.00	
21	DECORATIVE STONE DRIVEWAY	SY	15	\$10.00	\$150.00	\$150.00		\$40.00	\$600.00	\$600.00		\$50.00	\$750.00	\$750.00	
22	RESET EXISTING CASTING, SANITARY SEWER	UNIT	22	\$0.01	\$0.22	\$0.22		\$300.00	\$6,600.00	\$6,600.00		\$300.00	\$6,600.00	\$6,600.00	
23	TRAFFIC STRIPES, 4"	LF	830	\$1.10	\$913.00	\$913.00		\$1.50	\$1,245.00	\$1,245.00		\$1.50	\$1,245.00	\$1,245.00	
24	TRAFFIC MARKINGS LINES, 24"	LF	173	\$11.00	\$1,903.00	\$1,903.00		\$10.00	\$1,730.00	\$1,730.00		\$9.00	\$1,557.00	\$1,557.00	
25	BREAKAWAY BARRICADES	UNIT	12	\$0.01	\$0.12	\$0.12		\$1.00	\$12.00	\$12.00		\$0.01	\$0.12	\$0.12	
26	DRUM	UNIT	16	\$0.01	\$0.16	\$0.16		\$1.00	\$16.00	\$16.00		\$0.01	\$0.16	\$0.16	
27	TRAFFIC CONE	UNIT	32	\$0.01	\$0.32	\$0.32		\$1.00	\$32.00	\$32.00		\$0.01	\$0.32	\$0.32	
28	CONSTRUCTION SIGNS	SF	120	\$0.01	\$1.20	\$1.20		\$1.00	\$120.00	\$120.00		\$0.01	\$1.20	\$1.20	
29	UNIFORMED TRAFFIC DIRECTOR	ALLOW	1	\$20,000.00	\$20,000.00	\$20,000.00		\$20,000.00	\$20,000.00	\$20,000.00		\$20,000.00	\$20,000.00	\$20,000.00	
30	TOPSOILING, 4" THICK	SY	760	\$6.00	\$4,560.00	\$4,560.00		\$5.00	\$3,800.00	\$3,800.00		\$5.00	\$3,800.00	\$3,800.00	
31	FERTILIZING AND SEEDING, TYPE F	SY	760	\$1.00	\$760.00	\$760.00		\$1.00	\$760.00	\$760.00		\$1.00	\$760.00	\$760.00	
32	STRAW MULCHING	SY	760	\$1.00	\$760.00	\$760.00		\$1.00	\$760.00	\$760.00		\$1.00	\$760.00	\$760.00	
33	FUEL PRICE ADJUSTMENT	DOLLARS	1	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
34	ASPHALT PRICE ADJUSTMENT	DOLLARS	1	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
	TOTAL PROPOSAL B BID AMOUNT				\$590,584.02				\$669,669.00				\$587,510.10		

2020 ROAD PROGRAM - Municipal Aid FY 2020 CAMANCHE DRIVE IMPROVEMENTS PHASE I				Fiore Paving Co., Inc. 4 Fiore Court Oceanport, NJ 07757				Lucas Construction Group P.O. Box 8939 Red Bank, NJ 07701				Black Rock Enterprises, LLC 1316 Englishtown Road Old Bridge, NJ 08857			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
ADD ALTERNATE #1 WINHAR PLACE BID ITEMS															
1	CLEARING SITE	LS	1	\$12,000.00	\$12,000.00	\$12,000.00		\$6,268.25	\$6,268.25	\$6,268.25		\$7,611.21	\$7,611.21	\$7,611.21	
2	EXCAVATION, UNCLASSIFIED	CY	40	\$0.01	\$0.40	\$0.40		\$15.00	\$600.00	\$600.00		\$40.00	\$1,600.00	\$1,600.00	
3	HMA MILLING, 3" OR LESS	SY	1667	\$2.85	\$4,750.95	\$4,750.95		\$3.00	\$5,001.00	\$5,001.00		\$2.75	\$4,584.25	\$4,584.25	
4	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	159	\$0.01	\$1.59	\$1.59		\$3.00	\$477.00	\$477.00		\$1.00	\$159.00	\$159.00	
5	HOT MIX ASPHALT 19M64, BASE COURSE, 5" THICK	TON	48	\$70.00	\$3,360.00	\$3,360.00		\$110.00	\$5,280.00	\$5,280.00		\$72.00	\$3,456.00	\$3,456.00	
6	HOT MIX ASPHALT 9.5M64, SURFACE COURSE, 2" THICK	TON	230	\$80.00	\$18,400.00	\$18,400.00		\$85.00	\$19,550.00	\$19,550.00		\$90.00	\$20,700.00	\$20,700.00	
7	TACK COAT	GAL	167	\$0.01	\$1.67	\$1.67		\$1.00	\$167.00	\$167.00		\$2.50	\$417.50	\$417.50	
8	POLYMERIZED JOINT ADHESIVE	LF	735	\$0.01	\$7.35	\$7.35		\$0.25	\$183.75	\$183.75		\$0.45	\$330.75	\$330.75	
9	RESET EXISTING CASTING	UNIT	2	\$200.00	\$400.00	\$400.00		\$300.00	\$600.00	\$600.00		\$345.00	\$690.00	\$690.00	
10	CURB PIECE, TYPE "N" ECO	UNIT	2	\$375.00	\$750.00	\$750.00		\$350.00	\$700.00	\$700.00		\$345.00	\$690.00	\$690.00	
11	BICYCLE SAFE GRATE	UNIT	2	\$375.00	\$750.00	\$750.00		\$350.00	\$700.00	\$700.00		\$345.00	\$690.00	\$690.00	
12	8" X 18" CONCRETE VERTICAL CURB	LF	1236	\$21.00	\$25,956.00	\$25,956.00		\$25.00	\$30,900.00	\$30,900.00		\$26.50	\$32,754.00	\$32,754.00	
13	CONCRETE SIDEWALK, 4" THICK	SY	5	\$57.00	\$285.00	\$285.00		\$65.00	\$325.00	\$325.00		\$75.00	\$375.00	\$375.00	
14	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	60	\$95.00	\$5,700.00	\$5,700.00		\$85.00	\$5,100.00	\$5,100.00		\$80.00	\$4,800.00	\$4,800.00	
15	RESET EXISTING PAVERS	SY	32	\$95.00	\$3,040.00	\$3,040.00		\$150.00	\$4,800.00	\$4,800.00		\$100.00	\$3,200.00	\$3,200.00	
16	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	UNIT	1	\$200.00	\$200.00	\$200.00		\$300.00	\$300.00	\$300.00		\$1,500.00	\$1,500.00	\$1,500.00	
17	TREE REMOVAL, OVER 6" TO 24" DIAMETER	UNIT	1	\$2,800.00	\$2,800.00	\$2,800.00		\$1,000.00	\$1,000.00	\$1,000.00		\$2,200.00	\$2,200.00	\$2,200.00	
18	TRAFFIC MARKINGS LINES, 24"	LF	14	\$20.00	\$280.00	\$280.00		\$10.00	\$140.00	\$140.00		\$9.00	\$126.00	\$126.00	
19	BREAKAWAY BARRICADES	UNIT	2	\$0.01	\$0.02	\$0.02		\$1.00	\$2.00	\$2.00		\$0.01	\$0.02	\$0.02	
20	DRUM	UNIT	4	\$0.01	\$0.04	\$0.04		\$1.00	\$4.00	\$4.00		\$0.01	\$0.04	\$0.04	
21	TRAFFIC CONE	UNIT	8	\$0.01	\$0.08	\$0.08		\$1.00	\$8.00	\$8.00		\$0.01	\$0.08	\$0.08	
22	CONSTRUCTION SIGNS	SF	20	\$0.01	\$0.20	\$0.20		\$1.00	\$20.00	\$20.00		\$0.01	\$0.20	\$0.20	
23	UNIFORMED TRAFFIC DIRECTOR	ALLOW	1	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00	\$1,000.00	\$1,000.00	
24	TOPSOILING, 4" THICK	SY	280	\$6.00	\$1,680.00	\$1,680.00		\$5.00	\$1,400.00	\$1,400.00		\$5.00	\$1,400.00	\$1,400.00	
25	FERTILIZING AND SEEDING, TYPE F	SY	280	\$1.00	\$280.00	\$280.00		\$1.00	\$280.00	\$280.00		\$1.00	\$280.00	\$280.00	
26	STRAW MULCHING	SY	280	\$1.00	\$280.00	\$280.00		\$1.00	\$280.00	\$280.00		\$1.00	\$280.00	\$280.00	
27	FUEL PRICE ADJUSTMENT	DOLLARS	1	\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00	
28	ASPHALT PRICE ADJUSTMENT	DOLLARS	1	\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00	
	TOTAL ADD ALTERNATE BID AMOUNT				\$82,923.30				\$86,086.00				\$89,844.05		

William H.R. White III, PE, PP, CME
License No. GE38263

Date

2020 ROAD PROGRAM - Municipal Aid FY 2020 CAMANCHE DRIVE IMPROVEMENTS PHASE I				P&A Construction, Inc. P.O. Box 28 Colonia, NJ 07067				Earle Asphalt Company P.O. Box 556 Farmingdale, NJ 07727				Z Brothers Concrete Construction, Inc. 304 Jernee Mill Road Sayreville, NJ 08872			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
PROPOSAL A BID ITEMS															
1	CLEARING SITE	LS	1	\$7,500.00	\$7,500.00	\$7,500.00		\$46,691.78	\$46,691.78	\$46,691.78		\$15,791.95	\$15,791.95	\$15,791.95	
2	EXCAVATION, UNCLASSIFIED	CY	160	\$0.01	\$1.60	\$1.60		\$8.10	\$1,296.00	\$1,296.00		\$0.01	\$1.60	\$1.60	
3	TEST PITS	UNIT	8	\$300.00	\$2,400.00	\$2,400.00		\$400.00	\$3,200.00	\$3,200.00		\$552.77	\$4,422.16	\$4,422.16	
4	HMA MILLING, 3" OR LESS	SY	3,350	\$5.00	\$16,750.00	\$16,750.00		\$3.40	\$11,390.00	\$11,390.00		\$3.39	\$11,356.50	\$11,356.50	
5	DENSE-GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	450	\$30.00	\$13,500.00	\$13,500.00		\$2.95	\$1,327.50	\$1,327.50		\$0.01	\$4.50	\$4.50	
6	HOT MIX ASPHALT 19M64 BASE COURSE, 5" THICK	TON	130	\$90.00	\$11,700.00	\$11,700.00		\$45.00	\$5,850.00	\$5,850.00		\$124.53	\$16,188.90	\$16,188.90	
7	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	TON	400	\$80.00	\$32,000.00	\$32,000.00		\$86.00	\$34,400.00	\$34,400.00		\$78.65	\$31,460.00	\$31,460.00	
8	TACK COAT	GAL	500	\$0.01	\$5.00	\$5.00		\$0.01	\$5.00	\$5.00		\$0.01	\$5.00	\$5.00	
9	POLYMERIZED JOINT ADHESIVE	LF	2,450	\$0.01	\$24.50	\$24.50		\$0.01	\$24.50	\$24.50		\$0.85	\$2,082.50	\$2,082.50	
10	RESET EXISTING CASTING	UNIT	2	\$750.00	\$1,500.00	\$1,500.00		\$150.00	\$300.00	\$300.00		\$373.37	\$746.74	\$746.74	
11	INLET, TYPE "B"	UNIT	7	\$3,500.00	\$24,500.00	\$24,500.00		\$4,250.00	\$29,750.00	\$29,750.00		\$3,290.40	\$23,032.80	\$23,032.80	
12	CURB PIECE, TYPE "N" ECO	UNIT	1	\$220.00	\$220.00	\$220.00		\$210.00	\$210.00	\$210.00		\$329.07	\$329.07	\$329.07	
13	BICYCLE SAFE GRATE	UNIT	1	\$220.00	\$220.00	\$220.00		\$240.00	\$240.00	\$240.00		\$286.39	\$286.39	\$286.39	
14	12" DIP	LF	65	\$150.00	\$9,750.00	\$9,750.00		\$135.00	\$8,775.00	\$8,775.00		\$99.15	\$6,444.75	\$6,444.75	
15	14" PVC C905	LF	560	\$85.00	\$47,600.00	\$47,600.00		\$85.00	\$47,600.00	\$47,600.00		\$79.24	\$44,374.40	\$44,374.40	
16	RESET BELGIAN BLOCK CURB	LF	20	\$50.00	\$1,000.00	\$1,000.00		\$53.50	\$1,070.00	\$1,070.00		\$46.98	\$939.60	\$939.60	
17	CONCRETE SWALE CURB	LF	2,040	\$30.00	\$61,200.00	\$61,200.00		\$23.50	\$47,940.00	\$47,940.00		\$51.48	\$105,019.20	\$105,019.20	
18	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	35	\$116.50	\$4,077.50	\$4,077.50		\$125.00	\$4,375.00	\$4,375.00		\$71.11	\$2,488.85	\$2,488.85	
19	HOT MIX ASPHALT DRIVEWAY, 5" THICK	SY	60	\$70.00	\$4,200.00	\$4,200.00		\$65.00	\$3,900.00	\$3,900.00		\$50.42	\$3,025.20	\$3,025.20	
20	RESET EXISTING PAVER	SY	16	\$125.00	\$2,000.00	\$2,000.00		\$100.00	\$1,600.00	\$1,600.00		\$93.03	\$1,488.48	\$1,488.48	
21	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	UNIT	1	\$500.00	\$500.00	\$500.00		\$400.00	\$400.00	\$400.00		\$373.37	\$373.37	\$373.37	
22	TRAFFIC STRIPES, 4"	LF	1,670	\$1.50	\$2,505.00	\$2,505.00		\$1.50	\$2,505.00	\$2,505.00		\$1.42	\$2,371.40	\$2,371.40	
23	TRAFFIC MARKINGS LINES, 24"	LF	30	\$9.00	\$270.00	\$270.00		\$15.00	\$450.00	\$450.00		\$8.51	\$255.30	\$255.30	
24	REGULATORY AND WARNING SIGN	SF	40	\$40.00	\$1,600.00	\$1,600.00		\$35.00	\$1,400.00	\$1,400.00		\$37.80	\$1,512.00	\$1,512.00	
25	BREAKAWAY BARRICADES	UNIT	25	\$0.01	\$0.25	\$0.25		\$0.01	\$0.25	\$0.25		\$0.01	\$0.25	\$0.25	
26	DRUM	UNIT	50	\$0.01	\$0.50	\$0.50		\$0.01	\$0.50	\$0.50		\$0.01	\$0.50	\$0.50	
27	TRAFFIC CONE	UNIT	100	\$0.01	\$1.00	\$1.00		\$0.01	\$1.00	\$1.00		\$0.01	\$1.00	\$1.00	
28	CONSTRUCTION SIGNS	SF	160	\$15.00	\$2,400.00	\$2,400.00		\$0.01	\$1.60	\$1.60		\$0.01	\$1.60	\$1.60	
29	UNIFORMED TRAFFIC DIRECTOR	ALLOW	1	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
30	TOPSOILING, 4" THICK	SY	1,000	\$6.00	\$6,000.00	\$6,000.00		\$12.50	\$12,500.00	\$12,500.00		\$4.81	\$4,810.00	\$4,810.00	
31	FERTILIZING AND SEEDING, TYPE F	SY	1,000	\$1.00	\$1,000.00	\$1,000.00		\$0.50	\$500.00	\$500.00		\$0.65	\$650.00	\$650.00	
32	STRAW MULCHING	SY	1,000	\$1.00	\$1,000.00	\$1,000.00		\$0.01	\$10.00	\$10.00		\$0.91	\$910.00	\$910.00	
33	FUEL PRICE ADJUSTMENT	DOLLARS	2,500	\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00	
34	ASPHALT PRICE ADJUSTMENT	DOLLARS	2,500	\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00	
	TOTAL PROPOSAL A BID AMOUNT				\$265,425.35				\$277,713.13				\$290,374.01		

2020 ROAD PROGRAM - Municipal Aid FY 2020 CAMANCHE DRIVE IMPROVEMENTS PHASE I				P&A Construction, Inc. P.O. Box 28 Colonia, NJ 07067				Earle Asphalt Company P.O. Box 556 Farmingdale, NJ 07727				Z Brothers Concrete Construction, Inc. 304 Jernee Mill Road Sayreville, NJ 08872			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
PROPOSAL B BID ITEMS															
1	CLEARING SITE	LS	1	\$7,500.00	\$7,500.00	\$7,500.00		\$53,466.50	\$53,466.50	\$53,466.50		\$37,054.82	\$37,054.82	\$37,054.82	
2	EXCAVATION, UNCLASSIFIED	CY	815	\$0.01	\$8.15	\$8.15		\$12.65	\$10,309.75	\$10,309.75		\$0.01	\$8.15	\$8.15	
3	HMA MILLING, 3" OR LESS	SY	21,300	\$4.75	\$101,175.00	\$101,175.00		\$3.50	\$74,550.00	\$74,550.00		\$3.42	\$72,846.00	\$72,846.00	
4	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	2,690	\$25.00	\$67,250.00	\$67,250.00		\$1.90	\$5,111.00	\$5,111.00		\$0.01	\$26.90	\$26.90	
5	HOT MIX ASPHALT 19M64, BASE COURSE, 4" THICK	TON	675	\$90.00	\$60,750.00	\$60,750.00		\$45.00	\$30,375.00	\$30,375.00		\$89.79	\$60,608.25	\$60,608.25	
6	HOT MIX ASPHALT 9.5M64, SURFACE COURSE, 2" THICK	TON	2,584	\$80.00	\$206,720.00	\$206,720.00		\$95.00	\$245,480.00	\$245,480.00		\$80.51	\$208,037.84	\$208,037.84	
7	TACK COAT	GAL	3,255	\$0.01	\$32.55	\$32.55		\$0.01	\$32.55	\$32.55		\$0.01	\$32.55	\$32.55	
8	POLYMERIZED JOINT ADHESIVE	LF	7,330	\$0.01	\$73.30	\$73.30		\$0.01	\$73.30	\$73.30		\$0.85	\$6,230.50	\$6,230.50	
9	RESET EXISTING CASTING	UNIT	10	\$750.00	\$7,500.00	\$7,500.00		\$150.00	\$1,500.00	\$1,500.00		\$373.37	\$3,733.70	\$3,733.70	
10	RECONSTRUCTED INLET TYPE "B", USING EXISTING CASTING	UNIT	7	\$850.00	\$5,950.00	\$5,950.00		\$450.00	\$3,150.00	\$3,150.00		\$1,306.15	\$9,143.05	\$9,143.05	
11	CURB PIECE, TYPE "N" ECO	UNIT	14	\$220.00	\$3,080.00	\$3,080.00		\$210.00	\$2,940.00	\$2,940.00		\$329.07	\$4,606.98	\$4,606.98	
12	BICYCLE SAFE GRATE	UNIT	10	\$220.00	\$2,200.00	\$2,200.00		\$240.00	\$2,400.00	\$2,400.00		\$286.54	\$2,865.40	\$2,865.40	
13	DOGHOUSE "A" INLET	UNIT	1	\$11,500.00	\$11,500.00	\$11,500.00		\$3,500.00	\$3,500.00	\$3,500.00		\$2,887.20	\$2,887.20	\$2,887.20	
14	8" X 18" CONCRETE VERTICAL CURB	LF	1,490	\$38.00	\$56,620.00	\$56,620.00		\$30.00	\$44,700.00	\$44,700.00		\$28.76	\$42,852.40	\$42,852.40	
15	CONCRETE CURB AND GUTTER	LF	415	\$45.00	\$18,675.00	\$18,675.00		\$49.50	\$20,542.50	\$20,542.50		\$37.32	\$15,487.80	\$15,487.80	
16	CONCRETE SIDEWALK, 4" THICK	SY	810	\$100.00	\$81,000.00	\$81,000.00		\$72.50	\$58,725.00	\$58,725.00		\$66.80	\$54,108.00	\$54,108.00	
17	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	330	\$116.50	\$38,445.00	\$38,445.00		\$105.00	\$34,650.00	\$34,650.00		\$72.11	\$23,796.30	\$23,796.30	
18	RESET CONCRETE PAVERS	SY	30	\$125.00	\$3,750.00	\$3,750.00		\$100.00	\$3,000.00	\$3,000.00		\$99.23	\$2,976.90	\$2,976.90	
19	DETECTABLE WARNING SURFACE	SY	3	\$90.00	\$270.00	\$270.00		\$350.00	\$1,050.00	\$1,050.00		\$262.66	\$787.98	\$787.98	
20	HOT MIX ASPHALT DRIVEWAY, 5" THICK	SY	161	\$70.00	\$11,270.00	\$11,270.00		\$65.00	\$10,465.00	\$10,465.00		\$46.93	\$7,555.73	\$7,555.73	
21	DECORATIVE STONE DRIVEWAY	SY	15	\$15.00	\$225.00	\$225.00		\$30.00	\$450.00	\$450.00		\$76.10	\$1,141.50	\$1,141.50	
22	RESET EXISTING CASTING, SANITARY SEWER	UNIT	22	\$350.00	\$7,700.00	\$7,700.00		\$150.00	\$3,300.00	\$3,300.00		\$373.37	\$8,214.14	\$8,214.14	
23	TRAFFIC STRIPES, 4"	LF	830	\$1.50	\$1,245.00	\$1,245.00		\$1.50	\$1,245.00	\$1,245.00		\$1.42	\$1,178.60	\$1,178.60	
24	TRAFFIC MARKINGS LINES, 24"	LF	173	\$9.00	\$1,557.00	\$1,557.00		\$15.00	\$2,595.00	\$2,595.00		\$8.51	\$1,472.23	\$1,472.23	
25	BREAKAWAY BARRICADES	UNIT	12	\$0.01	\$0.12	\$0.12		\$0.01	\$0.12	\$0.12		\$0.01	\$0.12	\$0.12	
26	DRUM	UNIT	16	\$0.01	\$0.16	\$0.16		\$0.01	\$0.16	\$0.16		\$0.01	\$0.16	\$0.16	
27	TRAFFIC CONE	UNIT	32	\$0.01	\$0.32	\$0.32		\$0.01	\$0.32	\$0.32		\$0.01	\$0.32	\$0.32	
28	CONSTRUCTION SIGNS	SF	120	\$20.00	\$2,400.00	\$2,400.00		\$0.01	\$1.20	\$1.20		\$0.01	\$1.20	\$1.20	
29	UNIFORMED TRAFFIC DIRECTOR	ALLOW	1	\$20,000.00	\$20,000.00	\$20,000.00		\$20,000.00	\$20,000.00	\$20,000.00		\$20,000.00	\$20,000.00	\$20,000.00	
30	TOPSOILING, 4" THICK	SY	760	\$6.00	\$4,560.00	\$4,560.00		\$12.50	\$9,500.00	\$9,500.00		\$6.71	\$5,099.60	\$5,099.60	
31	FERTILIZING AND SEEDING, TYPE F	SY	760	\$1.00	\$760.00	\$760.00		\$0.50	\$380.00	\$380.00		\$0.83	\$630.80	\$630.80	
32	STRAW MULCHING	SY	760	\$1.00	\$760.00	\$760.00		\$0.01	\$7.60	\$7.60		\$1.09	\$828.40	\$828.40	
33	FUEL PRICE ADJUSTMENT	DOLLARS	1	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
34	ASPHALT PRICE ADJUSTMENT	DOLLARS	1	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
	TOTAL PROPOSAL B BID AMOUNT				\$732,976.60				\$653,500.00				\$604,213.52		

2020 ROAD PROGRAM - Municipal Aid FY 2020 CAMANCHE DRIVE IMPROVEMENTS PHASE I				P&A Construction, Inc. P.O. Box 28 Colonia, NJ 07067				Earle Asphalt Company P.O. Box 556 Farmingdale, NJ 07727				Z Brothers Concrete Construction, Inc. 304 Jernee Mill Road Sayreville, NJ 08872			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
ADD ALTERNATE #1 WINHAR PLACE BID ITEMS															
1	CLEARING SITE	LS	1	\$7,500.00	\$7,500.00	\$7,500.00		\$14,663.24	\$14,663.24	\$14,663.24		\$5,250.03	\$5,250.03	\$5,250.03	
2	EXCAVATION, UNCLASSIFIED	CY	40	\$0.01	\$0.40	\$0.40		\$8.10	\$324.00	\$324.00		\$0.01	\$0.40	\$0.40	
3	HMA MILLING, 3" OR LESS	SY	1667	\$10.00	\$16,670.00	\$16,670.00		\$5.50	\$9,168.50	\$9,168.50		\$5.83	\$9,718.61	\$9,718.61	
4	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	159	\$30.00	\$4,770.00	\$4,770.00		\$1.90	\$302.10	\$302.10		\$0.01	\$1.59	\$1.59	
5	HOT MIX ASPHALT 19M64, BASE COURSE, 5" THICK	TON	48	\$90.00	\$4,320.00	\$4,320.00		\$45.00	\$2,160.00	\$2,160.00		\$103.96	\$4,990.08	\$4,990.08	
6	HOT MIX ASPHALT 9.5M64, SURFACE COURSE, 2" THICK	TON	230	\$80.00	\$18,400.00	\$18,400.00		\$95.00	\$21,850.00	\$21,850.00		\$93.75	\$21,562.50	\$21,562.50	
7	TACK COAT	GAL	167	\$0.01	\$1.67	\$1.67		\$0.01	\$1.67	\$1.67		\$0.01	\$1.67	\$1.67	
8	POLYMERIZED JOINT ADHESIVE	LF	735	\$0.01	\$7.35	\$7.35		\$0.01	\$7.35	\$7.35		\$1.37	\$1,006.95	\$1,006.95	
9	RESET EXISTING CASTING	UNIT	2	\$750.00	\$1,500.00	\$1,500.00		\$150.00	\$300.00	\$300.00		\$373.37	\$746.74	\$746.74	
10	CURB PIECE, TYPE "N" ECO	UNIT	2	\$220.00	\$440.00	\$440.00		\$210.00	\$420.00	\$420.00		\$329.07	\$658.14	\$658.14	
11	BICYCLE SAFE GRATE	UNIT	2	\$220.00	\$440.00	\$440.00		\$240.00	\$480.00	\$480.00		\$286.54	\$573.08	\$573.08	
12	8" X 18" CONCRETE VERTICAL CURB	LF	1236	\$38.00	\$46,968.00	\$46,968.00		\$30.00	\$37,080.00	\$37,080.00		\$28.94	\$35,769.84	\$35,769.84	
13	CONCRETE SIDEWALK, 4" THICK	SY	5	\$100.00	\$500.00	\$500.00		\$95.00	\$475.00	\$475.00		\$110.17	\$550.85	\$550.85	
14	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	60	\$116.50	\$6,990.00	\$6,990.00		\$105.00	\$6,300.00	\$6,300.00		\$71.76	\$4,305.60	\$4,305.60	
15	RESET EXISTING PAVERS	SY	32	\$125.00	\$4,000.00	\$4,000.00		\$100.00	\$3,200.00	\$3,200.00		\$93.03	\$2,976.96	\$2,976.96	
16	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	UNIT	1	\$500.00	\$500.00	\$500.00		\$400.00	\$400.00	\$400.00		\$373.37	\$373.37	\$373.37	
17	TREE REMOVAL, OVER 6" TO 24" DIAMETER	UNIT	1	\$1,600.00	\$1,600.00	\$1,600.00		\$650.00	\$650.00	\$650.00		\$4,462.50	\$4,462.50	\$4,462.50	
18	TRAFFIC MARKINGS LINES, 24"	LF	14	\$9.00	\$126.00	\$126.00		\$12.50	\$175.00	\$175.00		\$8.51	\$119.14	\$119.14	
19	BREAKAWAY BARRICADES	UNIT	2	\$0.01	\$0.02	\$0.02		\$0.01	\$0.02	\$0.02		\$0.01	\$0.02	\$0.02	
20	DRUM	UNIT	4	\$0.01	\$0.04	\$0.04		\$0.01	\$0.04	\$0.04		\$0.01	\$0.04	\$0.04	
21	TRAFFIC CONE	UNIT	8	\$0.01	\$0.08	\$0.08		\$0.01	\$0.08	\$0.08		\$0.01	\$0.08	\$0.08	
22	CONSTRUCTION SIGNS	SF	20	\$20.00	\$400.00	\$400.00		\$0.01	\$0.20	\$0.20		\$0.01	\$0.20	\$0.20	
23	UNIFORMED TRAFFIC DIRECTOR	ALLOW	1	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00	\$1,000.00	\$1,000.00	
24	TOPSOILING, 4" THICK	SY	280	\$6.00	\$1,680.00	\$1,680.00		\$12.50	\$3,500.00	\$3,500.00		\$5.20	\$1,456.00	\$1,456.00	
25	FERTILIZING AND SEEDING, TYPE F	SY	280	\$2.00	\$560.00	\$560.00		\$0.50	\$140.00	\$140.00		\$1.10	\$308.00	\$308.00	
26	STRAW MULCHING	SY	280	\$2.00	\$560.00	\$560.00		\$0.01	\$2.80	\$2.80		\$1.36	\$380.80	\$380.80	
27	FUEL PRICE ADJUSTMENT	DOLLARS	1	\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00	
28	ASPHALT PRICE ADJUSTMENT	DOLLARS	1	\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00	
	TOTAL ADD ALTERNATE BID AMOUNT				\$119,933.56				\$103,600.00				\$97,213.19		

William H.R. White III, PE, PP, CME

License No. GE38263

Date

2020 ROAD PROGRAM - Municipal Aid FY 2020 CAMANCHE DRIVE IMPROVEMENTS PHASE I				L&L Paving Company, Inc. 89 Yellowbrook Road Farmingdale, NJ 07727				Seacoast Construction, Inc. 15 Addington Court East Brunswick, NJ 08816			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
PROPOSAL A BID ITEMS											
1	CLEARING SITE	LS	1	\$25,000.00	\$25,000.00	\$25,000.00		\$22,000.00	\$22,000.00	\$22,000.00	
2	EXCAVATION, UNCLASSIFIED	CY	160	\$50.00	\$8,000.00	\$8,000.00		\$0.01	\$1.60	\$1.60	
3	TEST PITS	UNIT	8	\$100.00	\$800.00	\$800.00		\$0.01	\$0.08	\$0.08	
4	HMA MILLING, 3" OR LESS	SY	3,350	\$4.00	\$13,400.00	\$13,400.00		\$6.00	\$20,100.00	\$20,100.00	
5	DENSE-GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	450	\$10.00	\$4,500.00	\$4,500.00		\$12.00	\$5,400.00	\$5,400.00	
6	HOT MIX ASPHALT 19M64 BASE COURSE, 5" THICK	TON	130	\$100.00	\$13,000.00	\$13,000.00		\$120.00	\$15,600.00	\$15,600.00	
7	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	TON	400	\$95.00	\$38,000.00	\$38,000.00		\$110.00	\$44,000.00	\$44,000.00	
8	TACK COAT	GAL	500	\$5.00	\$2,500.00	\$2,500.00		\$3.00	\$1,500.00	\$1,500.00	
9	POLYMERIZED JOINT ADHESIVE	LF	2,450	\$2.50	\$6,125.00	\$6,125.00		\$0.01	\$24.50	\$24.50	
10	RESET EXISTING CASTING	UNIT	2	\$450.00	\$900.00	\$900.00		\$350.00	\$700.00	\$700.00	
11	INLET, TYPE "B"	UNIT	7	\$2,250.00	\$15,750.00	\$15,750.00		\$5,000.00	\$35,000.00	\$35,000.00	
12	CURB PIECE, TYPE "N" ECO	UNIT	1	\$500.00	\$500.00	\$500.00		\$900.00	\$900.00	\$900.00	
13	BICYCLE SAFE GRATE	UNIT	1	\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00	
14	12" DIP	LF	65	\$100.00	\$6,500.00	\$6,500.00		\$120.00	\$7,800.00	\$7,800.00	
15	14" PVC C905	LF	560	\$85.00	\$47,600.00	\$47,600.00		\$85.00	\$47,600.00	\$47,600.00	
16	RESET BELGIAN BLOCK CURB	LF	20	\$85.00	\$1,700.00	\$1,700.00		\$50.00	\$1,000.00	\$1,000.00	
17	CONCRETE SWALE CURB	LF	2,040	\$41.25	\$84,150.00	\$84,150.00		\$45.00	\$91,800.00	\$91,800.00	
18	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	35	\$150.00	\$5,250.00	\$5,250.00		\$90.00	\$3,150.00	\$3,150.00	
19	HOT MIX ASPHALT DRIVEWAY, 5" THICK	SY	60	\$40.00	\$2,400.00	\$2,400.00		\$54.00	\$3,240.00	\$3,240.00	
20	RESET EXISTING PAVER	SY	16	\$50.00	\$800.00	\$800.00		\$180.00	\$2,880.00	\$2,880.00	
21	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	UNIT	1	\$450.00	\$450.00	\$450.00		\$350.00	\$350.00	\$350.00	
22	TRAFFIC STRIPES, 4"	LF	1,670	\$1.25	\$2,087.50	\$2,087.50		\$1.35	\$2,254.50	\$2,254.50	
23	TRAFFIC MARKINGS LINES, 24"	LF	30	\$50.00	\$1,500.00	\$1,500.00		\$8.10	\$243.00	\$243.00	
24	REGULATORY AND WARNING SIGN	SF	40	\$30.00	\$1,200.00	\$1,200.00		\$36.00	\$1,440.00	\$1,440.00	
25	BREAKAWAY BARRICADES	UNIT	25	\$10.00	\$250.00	\$250.00		\$0.01	\$0.25	\$0.25	
26	DRUM	UNIT	50	\$1.00	\$50.00	\$50.00		\$0.01	\$0.50	\$0.50	
27	TRAFFIC CONE	UNIT	100	\$1.00	\$100.00	\$100.00		\$0.01	\$1.00	\$1.00	
28	CONSTRUCTION SIGNS	SF	160	\$10.00	\$1,600.00	\$1,600.00		\$0.01	\$1.60	\$1.60	
29	UNIFORMED TRAFFIC DIRECTOR	ALLOW	1	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
30	TOPSOILING, 4" THICK	SY	1,000	\$6.00	\$6,000.00	\$6,000.00		\$4.00	\$4,000.00	\$4,000.00	
31	FERTILIZING AND SEEDING, TYPE F	SY	1,000	\$5.00	\$5,000.00	\$5,000.00		\$4.00	\$4,000.00	\$4,000.00	
32	STRAW MULCHING	SY	1,000	\$2.00	\$2,000.00	\$2,000.00		\$4.00	\$4,000.00	\$4,000.00	
33	FUEL PRICE ADJUSTMENT	DOLLARS	2,500	\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00	
34	ASPHALT PRICE ADJUSTMENT	DOLLARS	2,500	\$1.00	\$2,500.00	\$2,500.00		\$1.00	\$2,500.00	\$2,500.00	
	TOTAL PROPOSAL A BID AMOUNT				\$307,612.50				\$329,487.03		

2020 ROAD PROGRAM - Municipal Aid FY 2020 CAMANCHE DRIVE IMPROVEMENTS PHASE I				L&L Paving Company, Inc. 89 Yellowbrook Road Farmingdale, NJ 07727				Seacoast Construction, Inc. 15 Addington Court East Brunswick, NJ 08816			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
PROPOSAL B BID ITEMS											
1	CLEARING SITE	LS	1	\$20,000.00	\$20,000.00	\$20,000.00		\$110,000.00	\$110,000.00	\$110,000.00	
2	EXCAVATION, UNCLASSIFIED	CY	815	\$20.00	\$16,300.00	\$16,300.00		\$0.01	\$8.15	\$8.15	
3	HMA MILLING, 3" OR LESS	SY	21,300	\$4.00	\$85,200.00	\$85,200.00		\$5.00	\$106,500.00	\$106,500.00	
4	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	2,690	\$9.00	\$24,210.00	\$24,210.00		\$0.01	\$26.90	\$26.90	
5	HOT MIX ASPHALT 19M64, BASE COURSE, 4" THICK	TON	675	\$90.00	\$60,750.00	\$60,750.00		\$85.00	\$57,375.00	\$57,375.00	
6	HOT MIX ASPHALT 9.5M64, SURFACE COURSE, 2" THICK	TON	2,584	\$90.00	\$232,560.00	\$232,560.00		\$84.00	\$217,056.00	\$217,056.00	
7	TACK COAT	GAL	3,255	\$4.00	\$13,020.00	\$13,020.00		\$2.00	\$6,510.00	\$6,510.00	
8	POLYMERIZED JOINT ADHESIVE	LF	7,330	\$1.75	\$12,827.50	\$12,827.50		\$0.01	\$73.30	\$73.30	
9	RESET EXISTING CASTING	UNIT	10	\$450.00	\$4,500.00	\$4,500.00		\$300.00	\$3,000.00	\$3,000.00	
10	RECONSTRUCTED INLET TYPE "B", USING EXISTING CASTING	UNIT	7	\$1,875.00	\$13,125.00	\$13,125.00		\$2,000.00	\$14,000.00	\$14,000.00	
11	CURB PIECE, TYPE "N" ECO	UNIT	14	\$500.00	\$7,000.00	\$7,000.00		\$900.00	\$12,600.00	\$12,600.00	
12	BICYCLE SAFE GRATE	UNIT	10	\$500.00	\$5,000.00	\$5,000.00		\$500.00	\$5,000.00	\$5,000.00	
13	DOGHOUSE "A" INLET	UNIT	1	\$3,000.00	\$3,000.00	\$3,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
14	8" X 18" CONCRETE VERTICAL CURB	LF	1,490	\$29.50	\$43,955.00	\$43,955.00		\$35.00	\$52,150.00	\$52,150.00	
15	CONCRETE CURB AND GUTTER	LF	415	\$45.00	\$18,675.00	\$18,675.00		\$50.00	\$20,750.00	\$20,750.00	
16	CONCRETE SIDEWALK, 4" THICK	SY	810	\$75.00	\$60,750.00	\$60,750.00		\$54.00	\$43,740.00	\$43,740.00	
17	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	330	\$95.00	\$31,350.00	\$31,350.00		\$90.00	\$29,700.00	\$29,700.00	
18	RESET CONCRETE PAVERS	SY	30	\$50.00	\$1,500.00	\$1,500.00		\$180.00	\$5,400.00	\$5,400.00	
19	DETECTABLE WARNING SURFACE	SY	3	\$300.00	\$900.00	\$900.00		\$300.00	\$900.00	\$900.00	
20	HOT MIX ASPHALT DRIVEWAY, 5" THICK	SY	161	\$42.00	\$6,762.00	\$6,762.00		\$54.00	\$8,694.00	\$8,694.00	
21	DECORATIVE STONE DRIVEWAY	SY	15	\$20.00	\$300.00	\$300.00		\$65.00	\$975.00	\$975.00	
22	RESET EXISTING CASTING, SANITARY SEWER	UNIT	22	\$425.00	\$9,350.00	\$9,350.00		\$350.00	\$7,700.00	\$7,700.00	
23	TRAFFIC STRIPES, 4"	LF	830	\$1.25	\$1,037.50	\$1,037.50		\$1.35	\$1,120.50	\$1,120.50	
24	TRAFFIC MARKINGS LINES, 24"	LF	173	\$2.50	\$432.50	\$432.50		\$8.10	\$1,401.30	\$1,401.30	
25	BREAKAWAY BARRICADES	UNIT	12	\$10.00	\$120.00	\$120.00		\$0.01	\$0.12	\$0.12	
26	DRUM	UNIT	16	\$1.00	\$16.00	\$16.00		\$0.01	\$0.16	\$0.16	
27	TRAFFIC CONE	UNIT	32	\$1.00	\$32.00	\$32.00		\$0.01	\$0.32	\$0.32	
28	CONSTRUCTION SIGNS	SF	120	\$10.00	\$1,200.00	\$1,200.00		\$0.01	\$1.20	\$1.20	
29	UNIFORMED TRAFFIC DIRECTOR	ALLOW	1	\$20,000.00	\$20,000.00	\$20,000.00		\$20,000.00	\$20,000.00	\$20,000.00	
30	TOPSOILING, 4" THICK	SY	760	\$6.00	\$4,560.00	\$4,560.00		\$4.00	\$3,040.00	\$3,040.00	
31	FERTILIZING AND SEEDING, TYPE F	SY	760	\$5.00	\$3,800.00	\$3,800.00		\$4.00	\$3,040.00	\$3,040.00	
32	STRAW MULCHING	SY	760	\$2.00	\$1,520.00	\$1,520.00		\$4.00	\$3,040.00	\$3,040.00	
33	FUEL PRICE ADJUSTMENT	DOLLARS	1	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
34	ASPHALT PRICE ADJUSTMENT	DOLLARS	1	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	\$5,000.00	
	TOTAL PROPOSAL B BID AMOUNT				\$713,752.50				\$748,801.95	\$748,802.00	*

2020 ROAD PROGRAM - Municipal Aid FY 2020 CAMANCHE DRIVE IMPROVEMENTS PHASE I				L&L Paving Company, Inc. 89 Yellowbrook Road Farmingdale, NJ 07727				Seacoast Construction, Inc. 15 Addington Court East Brunswick, NJ 08816			
Item	Description	UNIT	Qty	Unit Price	Item Total	Bid Total	Err.	Unit Price	Item Total	Bid Total	Err.
ADD ALTERNATE #1 WINHAR PLACE BID ITEMS											
1	CLEARING SITE	LS	1	\$20,000.00	\$20,000.00	\$20,000.00		\$10,000.00	\$10,000.00	\$10,000.00	
2	EXCAVATION, UNCLASSIFIED	CY	40	\$15.00	\$600.00	\$600.00		\$0.01	\$0.40	\$0.40	
3	HMA MILLING, 3" OR LESS	SY	1667	\$4.25	\$7,084.75	\$7,084.75		\$6.00	\$10,002.00	\$10,002.00	
4	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	SY	159	\$12.00	\$1,908.00	\$1,908.00		\$0.01	\$1.59	\$1.59	
5	HOT MIX ASPHALT 19M64, BASE COURSE, 5" THICK	TON	48	\$100.00	\$4,800.00	\$4,800.00		\$140.00	\$6,720.00	\$6,720.00	
6	HOT MIX ASPHALT 9.5M64, SURFACE COURSE, 2" THICK	TON	230	\$114.00	\$26,220.00	\$26,220.00		\$120.00	\$27,600.00	\$27,600.00	
7	TACK COAT	GAL	167	\$5.00	\$835.00	\$835.00		\$3.00	\$501.00	\$501.00	
8	POLYMERIZED JOINT ADHESIVE	LF	735	\$2.50	\$1,837.50	\$1,837.50		\$0.01	\$7.35	\$7.35	
9	RESET EXISTING CASTING	UNIT	2	\$50.00	\$100.00	\$100.00		\$350.00	\$700.00	\$700.00	
10	CURB PIECE, TYPE "N" ECO	UNIT	2	\$500.00	\$1,000.00	\$1,000.00		\$900.00	\$1,800.00	\$1,800.00	
11	BICYCLE SAFE GRATE	UNIT	2	\$500.00	\$1,000.00	\$1,000.00		\$500.00	\$1,000.00	\$1,000.00	
12	8" X 18" CONCRETE VERTICAL CURB	LF	1236	\$29.25	\$36,153.00	\$36,153.00		\$35.00	\$43,260.00	\$43,260.00	
13	CONCRETE SIDEWALK, 4" THICK	SY	5	\$150.00	\$750.00	\$750.00		\$80.00	\$400.00	\$400.00	
14	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	60	\$175.00	\$10,500.00	\$10,500.00		\$90.00	\$5,400.00	\$5,400.00	
15	RESET EXISTING PAVERS	SY	32	\$30.00	\$960.00	\$960.00		\$180.00	\$5,760.00	\$5,760.00	
16	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	UNIT	1	\$500.00	\$500.00	\$500.00		\$350.00	\$350.00	\$350.00	
17	TREE REMOVAL, OVER 6" TO 24" DIAMETER	UNIT	1	\$1,500.00	\$1,500.00	\$1,500.00		\$2,500.00	\$2,500.00	\$2,500.00	
18	TRAFFIC MARKINGS LINES, 24"	LF	14	\$50.00	\$700.00	\$700.00		\$1.35	\$18.90	\$18.90	
19	BREAKAWAY BARRICADES	UNIT	2	\$100.00	\$200.00	\$200.00		\$0.01	\$0.02	\$0.02	
20	DRUM	UNIT	4	\$10.00	\$40.00	\$40.00		\$0.01	\$0.04	\$0.04	
21	TRAFFIC CONE	UNIT	8	\$1.00	\$8.00	\$8.00		\$0.01	\$0.08	\$0.08	
22	CONSTRUCTION SIGNS	SF	20	\$20.00	\$400.00	\$400.00		\$0.01	\$0.20	\$0.20	
23	UNIFORMED TRAFFIC DIRECTOR	ALLOW	1	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00	\$1,000.00	\$1,000.00	
24	TOPSOILING, 4" THICK	SY	280	\$6.00	\$1,680.00	\$1,680.00		\$5.00	\$1,400.00	\$1,400.00	
25	FERTILIZING AND SEEDING, TYPE F	SY	280	\$5.00	\$1,400.00	\$1,400.00		\$5.00	\$1,400.00	\$1,400.00	
26	STRAW MULCHING	SY	280	\$2.00	\$560.00	\$560.00		\$5.00	\$1,400.00	\$1,400.00	
27	FUEL PRICE ADJUSTMENT	DOLLARS	1	\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00	
28	ASPHALT PRICE ADJUSTMENT	DOLLARS	1	\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00	
	TOTAL ADD ALTERNATE BID AMOUNT				\$122,736.25				\$122,221.58	\$122,221.60 *	

William H.R. White III, PE, PP, CME
License No. GE38263

Date

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A SETTLEMENT OF A CLAIM BY THE FORT MONMOUTH
ECONOMIC REVITALIZATION AUTHORITY FOR COSTS ASSOCIATED WITH
HAZEN DRIVE WATER MAIN BREAK**

Resolution

WHEREAS, the Oceanport Hook & Ladder Fire Co. utilized the fire hydrant and water service on Hazen Drive on October 7, 2017; and

WHEREAS, the use of the fire hydrant resulted in damage to the hydrant and water line; and

WHEREAS, FMERA provided the Borough of Oceanport with a claim for \$30,952.44 for costs associated with the damage to fire hydrant, water main line and water usage as more particularly set forth on the attached invoice; and

WHEREAS, FMERA has agreed to a settlement of said claim for the amount of \$12,596.19,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the settlement with FMERA for costs associated with the damage to the Hazen Drive fire hydrant and water main line repairs is hereby approved.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to issue a check in the amount of \$12,596.19 for payment of said settlement.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available in Account #01-201-25-265-218 in the amount of \$12,596.19.

Catherine D. LaPorta, CFO

*****PAST DUE - PLEASE PAY IMMEDIATELY*****



Fort Monmouth Economic Revitalization Authority (FMERA)

P.O. Box 267

Oceanport, NJ 07757

Invoice Date: 9/21/2020

TO: Borough of Oceanport

ATTN: Mayor Coffey

315 East Main Street

Oceanport, NJ 07757

	<u>Amount Due</u>
<u>Costs Associated with Hazen Drive Water Main Break - October 7-10, 2017</u>	
Labor	\$1,709.40
Materials	\$1,052.00
Pettruzzelli Brothers - Invoice #9364	\$8,358.86
Fees	\$1,475.93
Total Due:	\$12,596.19

	<u>Amount Due</u>
<u>Water Usage Associated with Hazen Drive Water Main Break - October 7-10, 2017</u>	
Water usage - October 7-10, 2017	\$11,518.00
Total Due:	\$11,518.00

PAST DUE 1,025 DAYS:	\$24,114.19
Interest charges through 2nd quarter 2020:	\$6,838.25
Total Amount Due:	\$30,952.44

***Interest at the rate of 4.5% is charged quarterly.**

Make checks payable to: FMERA

Remit Payments to: FMERA
ATTENTION: Accounts Receivable
P.O. Box 267
Oceanport, NJ 07757

Tel: 732-720-6345

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE APPOINTMENT OF BERNADETTE SCHIKSCHNEITH TO
FILL A VACANCY FOR ADMINISTRATIVE ASSISTANT TO THE BOROUGH
CLERK'S OFFICE**

Resolution

WHEREAS, there is a need in the Borough Clerk's Office for additional administrative staff to handle the day to day demands including Open Public Records Act requests, review of development applications, licenses, permits and various other administrative duties as assigned by the Borough Clerk; and

WHEREAS, Jennifer Rose had previously been appointed but decided not to take the position leaving a vacancy; and

WHEREAS, the Borough Clerk has recommended that the position be filled by Bernadette Schikschneit who has municipal government experience as well as experience with development projects in the private sector and has expressed an interest in the position; and

NOW, THEREFORE, BE IT RESOLVED by the Oceanport Governing Body that Bernadette Schikschneit is hereby appointed as a part time Administrative Assistant to the Borough Clerk's Office at a salary of \$18 per hour in accordance with the Salary ordinance and that the Borough Clerk forward a certified copy of this resolution to the Borough Administrator, Chief Financial Officer and the Payroll Department.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
ADOPTING AN INFORMATION TECHNOLOGY POLICY & CYBER INCIDENT
RESPONSE PLAN AS RECOMMEND BY THE MUNICIPAL EXCESS
LIABILITY JOINT INSURANCE FUND**

Resolution

WHEREAS, compliance with various technology practices will enable the Borough to claim reimbursement of a paid insurance deductible in the event the member files a claim against the Borough of Oceanport's cyber insurance policy administered through the Municipal Excess Liability Joint Insurance Fund and the Monmouth Joint Insurance Fund.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Oceanport does hereby authorize the Borough Clerk/IT Coordinator to sign the attached Technology Practice Policy for Cyber Security to establish as policy certain information technology practices.

BOROUGH OF OCEANPORT



TECHNOLOGY PRACTICE

POLICY

NOVEMBER 2020

315 E. MAIN STREET
OCEANPORT, NJ 07757

Information Technology Practice Policy

Borough of Oceanport

Purpose: To establish as policy certain information technology practices. Further, compliance with various practices will enable the Borough of Oceanport to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Borough's cyber insurance policy, administered through the Monmouth Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

A. Technical Operations

1. **System and data back-up practices:** The Borough of Oceanport will implement backup practices that meet the following as a minimum standard, or will implement recommendations of a qualified information technology advisor who, after consideration of the Borough's information technology needs, recommends an alternative, which shall be fully documented.
 - a) Daily incremental backups or the use of standardized system images or virtualized desktops, with at least 14 days of versioning on off-network device for data files
 - b) Weekly off-network full backups of all devices:
 - a. Use of non-versioned, synchronized cloud-based drives are not acceptable as backup solutions. Cloud-based drives used for backup must have a minimum of 14 days of versioned files
 - b. A full backup of non-networked/standalone desk and laptop computers must include all storage drives
 - c) All backups are spot-checked monthly
 - d) Consult with third party application providers to ensure their data files are part of a backup practice
2. **Security and system patching:** all operating and application software shall be updated on a timely basis with latest versions as released, particularly as related to security updates. Outdated or non-supported operating systems and software shall not be used unless there is no practical alternative available, in which case, appropriate steps shall be taken to mitigate potential security threats. System administrators shall coordinate patching with applications maintained or managed by third parties to ensure upgrades will not disable their applications. When upgrades cannot be applied, appropriate action shall be taken to prevent the system or application from security exploitation.
3. **Defensive software** shall be installed and operative on all computing devices as follows:
 - a. For all desktops and laptops devices: antivirus and an enabled firewall
 - b. Mail server: anti-spam and anti-virus filters
 - c. For network servers that connect to the internet: an active firewall on all open ports, unused ports closed; and anti-virus, anti-malware software running
 - d. All Microsoft Office applications are set to all downloaded files in "Protected Mode"
4. **Server security:** all servers are protected from unauthorized access by means of a secured cage, locked cabinet (with sufficient airflow) or other physically secure means to ensure that only authorized users have access to it.
5. **Access privilege controls and policies** are in place and maintained to ensure that: 1) users with administrator rights are limited to those that need them; 2) that other users only have access to those services they need for day-to-day activities; 3) that access is removed when it is no longer needed or when an employee separates from service; and 4) access rights are periodically reviewed to ensure compliance.

The Borough's IT Coordinator shall work with *Intron Technologies* to ensure that system access needed by new employees is provided on a timely basis, and that notice of termination of employees is provided and acted upon by *Intron Technologies* prior to notice provided to the employee.

6. **Security Incident response:** Appropriately trained staff or contractors are available to support the Borough's technology and to timely respond to security incidents.

B. Employee-based Cyber Security Practices

1. All computer users shall receive annual training of at least one hour spread over two years in email and website malware identification, password construction, identifying security incidents, and social engineering attacks.
2. Employees are required to use unique passwords or pass phrases made up of at least 8 characters, changed periodically, but at least annually. Passwords/phrases shall be at least 8 alpha-numeric characters, with incidental upper- and lower-case letters and symbols.
3. Files that contain protected data shall be password protection or be encrypted when the files are stored or transferred to others, regardless of the storage medium or means of transfer. Examples of protected data includes social security numbers, birth dates, driver's license number, health insurance numbers, etc. Practices shall include ensuring that more than one employee is aware of the password or pass phrase used to encrypt these files.

C. Technology Management Practices

1. The Governing Body shall ensure that technology policy decisions (i.e., risk assessment, planning, and budgeting) are made with input from staff or advisors that possess appropriate technological expertise. This can be any combination of officials, employees, contractors/consultants, or citizen volunteers as they determine necessary.
2. The Governing Body shall approve and implement a cybersecurity incident response plan to direct staff and guide IT management decision-making when a cybersecurity incident takes place.



MEL Cyber Insurance Reimbursement Plan
Minimum Technological Standards
Certification

Entity Name: _____

JIF Name: _____

Tier 1

Completed

Technical Competency

Minimum Back-Up Practices

- | | |
|---|------------|
| 1. Daily incremental backups with at least 14 days of versioning on off-network device for data files | 10/30/2020 |
| 2. Weekly off-network full backups of all devices | 10/30/2020 |
| 3. All backups are spot-checked monthly | 10/30/2020 |
| 4. Data files of third party application providers are part of their backup practice | 10/30/2020 |
| 5. Cybersecurity practices are formalized as a policy and implemented | 10/30/2020 |

Patch

- | | |
|--|------------|
| 1. All operating and application software with latest versions | 10/30/2020 |
|--|------------|

Defensive Software

- | | |
|--|------------|
| 1. All desktops and laptops: antivirus, firewall enabled | 10/30/2020 |
| 2. Mail server: anti-spam and anti-virus filters | 10/30/2020 |
| 3. Internet connected network servers: firewall on all active ports, unused ports closed, anti-virus, anti-malware | 10/30/2020 |
| 4. If applicable, Microsoft Office applications open all downloaded files in "Protected Mode" | 10/30/2020 |

Cyber Hygiene

Training

- | | |
|---|------------|
| 1. All network users receive annual training of at least one hour, spread over two years, in: | |
| a. malware identification (email and websites) | 10/30/2020 |
| b. password construction | 10/30/2020 |
| c. identifying security incidents | 10/30/2020 |
| d. social engineering attacks | 10/30/2020 |

Technology Management

Incident Response Plan

- | | |
|---|------------|
| 1. Adopted basic cybersecurity incident response plan | 10/30/2020 |
| 2. Adopted basic technology practices policy | 10/30/2020 |



*MEL Cyber Risk Management Program
Deductible Reimbursement
Application*

Supporting Documentation Required

All supporting documentation noted below are discussed in detail in the Minimum Technological Proficiency Standards.

Tier 1

1. Cyber hygiene training certificates
2. Screen shots of antivirus coverage
3. Screen shots of patches
4. Backup reports showing offsite backups
5. Copies of Incident Response Plan & Technology Practices Policy (appendices 1 and 2)

Tier 2

1. List of staff or contractors that support technology
2. Copies of adopted policies
 - a. Access, use, & control policy (appendix 1)
 - b. Acceptable use policy (MEL standard communications email policy)
 - c. PII & PHI encryption policy (appendix 1)
 - d. Password policy (appendix 1)

Signature

This document must be signed by the mayor, municipal administrator or municipal clerk (or director of entity if not a municipality) AND your technology expert.

MEMBER ENTITY

Print Name

Title

Signature

Date

TECHNOLOGY EXPERT

Print Name

Title

Signature

Date



MEL Cyber Insurance Reimbursement Plan
Minimum Technological Standards
Certification

Tier 2

Completed

Technical Competency

Physical Server Access

1. Servers are physically protected from unauthorized access

10/30/2020

Access Privilege Controls

1. Users with administrator rights are limited
2. Users only have access to those services they need
3. Access is removed when no longer needed or separated from service
4. Access rights are periodically reviewed

10/30/2020

10/30/2020

10/30/2020

10/30/2020

Technology Support

1. Staff or contractors are available to support technology and respond to security incidents

10/30/2020

Cyber Hygiene

Policies

1. Adopted sound and periodically reviewed government internet and email use policies

10/30/2020

Protect Information

1. Files containing PII and PHI are password protected or encrypted

10/30/2020

Password Strength

1. Employees are required to use strong, unique passwords, changed at least annually

10/30/2020

Technology Management

Leadership Expertise

1. Leadership has access to expertise that supports technology decision making, such as risk assessment, planning and budgeting (check all that apply)
 - a. Officials
 - b. Employees
 - c. Contractors/consultants
 - d. Citizen volunteers

10/30/2020

10/30/2020

10/30/2020

10/30/2020



MEL Cyber Insurance Reimbursement Plan
Minimum Technological Standards
Certification

Signature

This document must be signed by the mayor, municipal administrator or municipal clerk (or director of entity if not a municipality) AND your technology expert.

MEMBER ENTITY

 Print Name

 Title

 Signature

 Date

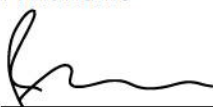
TECHNOLOGY EXPERT

Greg Prestininzi

CEO / Intron Technology

 Print Name

 Title


 Signature

October 30, 2020

 Date



MEL Cyber Risk Management Program
Deductible Reimbursement
Application

Entity Name: _____

JIF Name: _____

Claim #: _____

Tier 1

Completed

Technical Competency

Minimum Back-Up Practices*

1. Daily incremental backups with at least 14 days of versioning on off-network device for data files _____
2. Weekly off-network full backups of all devices _____
3. All backups are spot-checked monthly _____
4. Data files of third party application providers are part of their backup practice _____
5. Cybersecurity practices are formalized as a policy and implemented _____

Patch*

1. All operating and application software with latest versions _____

Defensive Software*

1. All desktops and laptops: antivirus, firewall enabled _____
2. Mail server: anti-spam and anti-virus filters _____
3. Internet connected network servers: firewall on all active ports, unused ports closed, anti-virus, anti-malware _____
4. If applicable, Microsoft Office applications open all downloaded files in "Protected Mode" _____

Cyber Hygiene

Training*

1. All network users receive annual training of at least one hour, spread over two years, in:
 - a. malware identification (email and websites) _____
 - b. password construction _____
 - c. identifying security incidents _____
 - d. social engineering attacks _____

Technology Management

Incident Response Plan & Technology Practices Policy*

1. Adopted basic cybersecurity incident response plan (Appendix 2) _____
2. Adopted basic technology practices policy (Appendix 1) _____

Notes

1. All items marked with an asterisk require documented support, outlined later in this application.
2. All appendices referenced are included in the MEL Cyber Risk Management Program packet.



*MEL Cyber Risk Management Program
Deductible Reimbursement
Application*

Tier 2

Completed

Technical Competency

Physical Server Access

1. Servers are physical protected from unauthorized access

Access Privilege Controls

1. Users with administrator rights are limited
2. Users only have access to those services they need
3. Access is removed when no longer needed or separated from service
4. Access rights are periodically reviewed

Technology Support*

1. Staff or contractors are available to support technology and respond to security incidents

Cyber Hygiene

Policies*

1. Adopted sound and periodically reviewed government internet and email use policies

Protect Information

1. Files containing PII and PHI are password protected or encrypted

Password Strength*

1. Employees are required to use strong, unique passwords, changed at least annually

Technology Management

Leadership Expertise

1. Leadership has access to expertise that supports technology decision making, such as risk assessment, planning and budgeting (check all that apply)
 - a. Officials
 - b. Employees
 - c. Contractors/consultants
 - d. Citizen volunteers

Notes

1. All items marked with an asterisk require documented support, outlined later in this application.
2. All appendices referenced are included in the MEL Cyber Risk Management Program packet.

MEL Cyber Insurance Reimbursement Plan



- ♦ \$25,000 standard claim deductible
- ♦ \$20,000 reimbursement if TIER 1 requirements are met
- ♦ \$22,500 reimbursement if TIER 1 & 2 requirements are met



Tier | Technical Competency | Cyber Hygiene | Tech Management

1



Minimum
back-up
practices



Patch



Defensive
software



Training



Incident
response
plan

Details at:

<https://nimel.org/mel-safety-institute/resource-center/public-officials/public-officials-cyber-risk-control/>

2



Controlled
server
access



Access
privilege
controls



Technology
support



Policies



Protect
information



Password
strength



Leadership
has
expertise

Plus

+

Improve Your Technical Competency With...

- ♦ Safe and secure servers
- ♦ Third party risk assessments
- ♦ Device inventory
- ♦ Software inventory
- ♦ Secure internet usage
- ♦ Wi-Fi controls
- ♦ Additional training

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BOROUGH OF OCEANPORT



CYBER-SECURITY INCIDENT RESPONSE PLAN

NOVEMBER 2020

315 E. MAIN STREET
OCEANPORT, NJ 07757

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I. PURPOSE

This Cyber-Security Incident Response Plan describes the Borough of Oceanport's (Borough) response and recovery procedures in the event of a cybersecurity incident. The Borough's Cyber-Security Incident Response Plan provides employees, the IT Coordinator and Administration with a well-defined, organized approach to mitigating and remediating incidents at the Borough.

For the purposes of this Incident Response Plan, an "incident" means any act that causes, or could potentially cause, the confidentiality, integrity, or availability of a system or its data to be compromised.

II. CONTACT INFORMATION / RESPONSE TEAM

The Borough's goal is to prevent or reduce risks at the Borough by providing a prompt, effective, and skillful response to any unexpected incident. The IT Coordinator, the Borough Administrator and IT Provider, noted below, are authorized to take the appropriate steps to contain, mitigate, or resolve an incident, and is responsible for investigating suspected intrusion attempts or other incidents in a timely manner and reporting findings to management or the appropriate authorities, if necessary.

Name	Phone	Email
Jeanne Smith, IT Coordinator	732-222-8221	jsmith@oceanportboro.com
Donna Phelps, Borough Administrator	732-222-8221	dphelps@oceanportboro.com

Intron Technology Solutions ("Intron"), the Borough's IT Provider, which is best suited to understand the technical action required to resolve a security incident, will provide assistance as needed during incidents. Call (or email if phones are down) the Intron help desk, staffed 24/7:

Phone	Email
(732) 936-8701	gprestininzi@introntechni.com

III. EMPLOYEE RESPONSIBILITIES

The Borough's employees are responsible for meeting the following requirements under this Incident Response Plan:

1. Immediately reporting incidents to the IT Coordinator and being available to assist if additional information is needed. If the IT Coordinator is not available, employees should contact the Borough's IT Provider noted above.
2. Ensuring they have read and understand the procedures outlined throughout this Incident Response Plan. While the Response Team is primarily responsible for handling the Borough's response and recovery procedures, all employees are responsible for incident awareness and should familiarize themselves with this Incident Response Plan.
3. Attending the Borough's cybersecurity training sessions or taking online cybersecurity training courses. Such training will educate employees on the common intrusion techniques used by hackers to execute cyber-attacks, how to identify red flags, and how to report an incident or any suspicious activity.

IV. INCIDENT RESPONSE

As a general guide for responding to incidents, the Borough's Incident Response Plan is made up of a series of stages that should collectively aid in ensuring threats are responded to appropriately. While these steps need not be sequential, each is important for safeguarding the Borough's assets.

1 | WHAT IS A CYBER-SECURITY INCIDENT?

For cyber insurance purposes, a **security incident** is an event that is a: **cyber security breach**, or **cyber extortion threat**, or **data breach**.

What is a Cyber Security Breach: Any unauthorized: access to, use or misuse of, modification to the network, and/or denial of network resources by attacks perpetuated through malware, viruses, worms, and Trojan horses, spyware and adware, zero-day attacks, hacker attacks and denial of service attacks.

What is a Cyber-Extortion Threat: A threat against a network to:

1. disrupt operations;
2. alter, damage, or destroy data stored on the network;
3. use the network to generate and transmit malware to third parties;
4. deface the member's website; and
5. access personally identifiable information, protected health information or confidential business information stored on the network; made by a person or group, whether acting alone or in collusion with others, demanding payment or a series of payments in consideration for the elimination, mitigation or removal of the threat.

What is a Data Breach: The actual or reasonably suspected theft, loss or unauthorized acquisition of data that has or may compromise the security, confidentiality and/or integrity of personally identifiable information, protected health information, or confidential business information.

Employees need training to understand what a security incident is, what they might observe if one is happening, and how to report it. For example, a security incident could include appearance of a ransomware attack screen, the mouse or computer screen acting on its own, an unauthorized user accessing a computer, not being able to access routine services, device theft, or finding a damaged or non-operating computer.

Other security incidents that would be noticed by system administrators include:

- Attempts from unauthorized sources to access systems or data
- Unplanned disruption to a service or denial of a service
- Unauthorized processing or storage of data
- Unauthorized changes to system hardware, access rights, firmware, or software
- Presence of a malicious application, such as ransomware or a virus
- Presence of unexpected/unusual programs
- A denial of service condition against data, network or computer

2 | WHAT TO DO WHEN A POSSIBLE SECURITY INCIDENT TAKES PLACE?

1. The user aware of a possible security incident should identify the affected device(s) (individual machines or network equipment) and:

a. Immediately contact the IT Coordinator and Tech Support to report the event and follow their instructions. It is now the responsibility of tech support to notify management of the incident and to execute the security incident response plan.

b. Continue with Step 2 if tech support is not immediately available.

2. Isolate the affected devices from the network or internet by removing the network cable from the device. If operating via wireless, turn off the wireless connection. Turn the equipment off if tech support is not immediately available or isolation is not possible. If the machine will not let you do that, unplug the power supply.

3. User reports the incident to the Response Team.

a. If technology support has not contacted management by this time, management must communicate with support, advise them of the situation, and engage them in the matter.

4. The Response Team assesses if the incident is a cyber security breach, cyber extortion threat, or data breach. If it is, or if there is any question that the incident may or may not be one, management contacts their JIF Claims Administrator to advise them of the incident and management (or tech support) will call the AXA XL Data Breach Hotline (855-566-4724). If not answered, leave a message naming the member's contact person. Do not delay in calling the Hotline. When they respond, follow their instructions. They will refer the matter to a "breach advisor/counsel" (an attorney experienced in cybersecurity incidents) who will coordinate the response. The Breach Counsel will reach out to the named contact person. Provide Breach Counsel with all information about the incident and work with them to determine the next steps. Engage technology support as much as practical.

5. Advise the member's risk manager, JIF Executive Director, member legal counsel, Mayor and Council of the event and actions taken.

6. Follow advice from Breach Counsel and your technology personnel until the issue is resolved.

7. Document all actions as they are taken.

3 | DETECTION & ANALYSIS

A preliminary analysis of any incident should be led by the IT Provider, in conjunction with the Borough's IT Coordinator, to determine the validity of the incident and whether this Incident Response Plan needs to be activated. If this Incident Response Plan is activated, IT Support and the IT Coordinator should log the steps taken throughout their investigation in the Incident Response Report (Section VI).

IDENTIFICATION

The Response Team should identify the source of the incident, the assets affected, and the resulting damage by gathering the following information:

INCIDENT DETECTOR	▪ BOROUGH Employee ▪ Third Party (service provider, client or investor, other)	
TYPE OF INCIDENT	▪ Vulnerable/unpatched system or application ▪ Malware or Virus ▪ Loss of credentials ▪ Loss or theft of device, media, or other tangible asset ▪ Corrupt removable media device	▪ Improper usage (misuse of devices, sites, data) ▪ Brute force attack (an automated software used to guess passwords) ▪ Web or Email (malicious links or attachments, phishing or other social engineering tactic) ▪ Impersonation (spoofing, identity theft)
WHO	▪ Do we know who is attacking or threatening to attack?	
WHAT	▪ What networks, systems, applications and users are or may be affected? ▪ What type of data is affected (confidential, public, etc.)? ▪ Has data been deleted, removed, copied or modified?	
WHEN	▪ When did the incident begin? ▪ Is the incident still on-going? ▪ Is it a constant attack or does it recur in waves? If in waves, is the timing consistent?	
WHERE	▪ Where is the incident occurring (office, remote location, a non-employee hacker)? ▪ If launched internally, what is the source (phishing, website, USB device)? ▪ Where is the affected data located, and where is this affected data copied and/or replicated? ▪ Has there been any unauthorized physical access to the premises or servers?	
WHY	▪ Do we know why the Borough is being attacked or why the incident occurred? ▪ Have we been in the news recently? ▪ Are there any industry-related events occurring at this time?	
HOW	▪ How are the BOROUGH's networks, systems, applications, and users affected (inaccessible websites or accounts)? ▪ How are individual employees put at risk (physical or reputational)? ▪ How is the affected system behaving (capture screen activity and document any messages)? ▪ How is the incident impacting business operations? ▪ How is the incident impacting the Borough's third-party vendors?	

PRIORITIZATION

In cases where multiple incidents occur simultaneously, incidents should be prioritized based on their severity and impact. Certain incidents can cause more damage than others and should be addressed in order of impact. The Response Team can identify priority levels by evaluating the following:

1. Functional Impact

Incidents may inhibit the Borough's ability to continue business operations. When assessing the functional impact of an incident, the immediate functional impact and future functional impact, if the incident is not remediated, should be considered.

CATEGORY	DEFINITION
None	No effect to the Borough's ability to provide all services to all users
Low	Minimal effect; The Borough can still provide all critical services to all users but has diminished efficiency
Medium	The BOROUGH has lost the ability to provide a critical service to a subset of system
High	The BOROUGH is no longer able to provide some critical services to any users

2. Information Impact

Incidents may impact the confidentiality, integrity, and availability of the Borough's data. The type of data affected, and the resulting consequences should be considered.

CATEGORY	DEFINITION
None	No information was leaked, changed, deleted, or otherwise compromised
Privacy Breach	Personally identifiable information (PII) of employees, clients, etc. has been exposed to the public
Proprietary Breach	Proprietary information has been compromised
Integrity Loss	PII or proprietary information was changed or deleted

3. Recoverability Impact

The level of effort and amount of resources, in both time and money, needed to recover from an incident should be considered to facilitate response efforts.

CATEGORY	DEFINITION
Regular	Time to recovery is predictable with existing resources
Supplemented	Time to recovery is predictable with additional resources
Extended	Time to recovery is unpredictable; additional resources and outside help are needed
Not Recoverable	Recovery from the incident is not possible; launch investigation

NOTIFICATION

The Response Team will determine what information regarding an incident is disclosed to the Borough's service providers, clients, regulators, or other third parties. Who is notified and the level of detail will vary depending on the Borough's legal or regulatory obligations, the individuals affected by the incident, and the resources needed to assist with response and recovery.

1. Approval

Any information regarding an incident will only be released to third parties (i.e., service providers, clients, regulators, the media, etc.) upon the Mayor or Borough Administrator's approval.

2. Communications Designee

Regular status updates may need to be provided to the appropriate parties. As such, the Response Team may designate an individual to lead the communication process during this time.

3. Law Enforcement

If, during the investigation, it has been determined that criminal activity may have occurred, the Borough may need to notify the appropriate law enforcement agency. The Mayor or Borough Administrator must pre-approve any communications with law enforcement.

4 | CONTAINMENT, ERADICATION, & RECOVERY

During this step, the goal is to lessen the damage being caused by the incident, remove the source of the incident, and recover within a reasonable time.

PRESERVING EVIDENCE

The Response Team may need to gather evidence for investigation or legal purposes. It is possible for evidence to be altered, deleted, or overwritten so the Response Team should ensure evidence is collected and preserved as soon as the incident is reported. If there is time and bandwidth available to preserve system logs, firewall logs, or other pertinent data, efforts should be made to preserve evidence. The Borough may need to conduct a forensic analysis to identify and document key information.

CONTAINMENT

Containment is critical to limiting the loss of or damage to resources, systems, and data. Containment strategies are dependent on understanding the Borough's IT infrastructure designed and maintained by its IT Provider. Therefore, the Response Team should collaborate with the Borough's IT Provider to develop effective containment strategy. How long recovery efforts will take, the damage or potential damage that the Borough will incur, and the resources needed should be considered when developing the strategy. Examples include, but are not limited to:

- Terminating inbound or outbound traffic from the infected systems
- Powering or shutting down the infected systems
- Disabling system functions
- Failing over to backup systems

- Modifying or blocking firewall policies
- Activating the Business Continuity Plan (BCP)

ERADICATION & RECOVERY

Once an incident is contained, the Response Team must ensure there are no infections left in the Borough's systems and all components of the incident have been eliminated. In some instances, eradication and recovery can occur simultaneously. Examples include, but are not limited to:

- Removing malicious code or viruses
- Disabling or resetting passwords on compromised accounts
- Tightening access rights
- Shutting down and restarting systems
- Reinstalling the operating system and/or applications
- Restoring systems from backups that were not affected by the incident
- Conducting vulnerability scans on the affected systems
- Updating or installing patches on affected systems
- Tightening network security settings
- Tightening monitoring and logging settings
- Reconfiguring software and hardware settings

Normal operations can resume once the Response Team confirms a return to full functionality. After twenty-four (24) hours of full functionality, an "Event All Clear" state may be announced.

V. POST-INCIDENT ANALYSIS

Using the information collected during an incident, the IT Coordinator should conduct an analysis to identify trends or patterns during the incident, whether similar attacks have occurred in the past, or if potential new threats are probable. This analysis should include a "lessons learned" meeting to improve security measures and the incident handling process.

Consider the following questions:

- What happened, when, how, and to whom?
- Did the employee(s) who identified the incident immediately contact the Response Team?
- How well did the Response Team handle the incident?
 - Speed of response.
 - Followed procedures.
 - Documented the recovery process.
- How well did the Borough coordinate with its IT Provider or other service providers?
- What information could have been shared/was needed sooner?
- What information was missing?
- What mistakes were made while handling the incident?

- Did the technology in place at BOROUGH miss the incident, or was there a lack of technology to block and/or discover the incident sooner or at all?
- What preventative controls or actions can be implemented or taken in the future?
- What additional resources are needed to detect, analyze, and remediate future incidents?

The Incident Response Report should be finalized to evidence all related information, determination of cause, resulting actions, and the steps taken to remediate the incident. The Incident Response Report should include logs and any pertinent information that should be included.

VI. INCIDENT RESPONSE REPORT

INCIDENT DETECTION	
DATE AND TIME OF NOTIFICATION:	
INCIDENT DETECTOR'S NAME:	
ROLE/TITLE OR RELATIONSHIP TO BOROUGH:	DATE AND TIME OF DETECTION:
PHONE AND EMAIL:	HOW WAS INCIDENT DETECTED BY DETECTOR?
INCIDENT SUMMARY	
TYPE OF INCIDENT:	
DESCRIPTION OF INCIDENT:	
NAMES AND CONTACT INFORMATION OF OTHERS INVOLVED:	
INCIDENT PRIORITIZATION: <i>Functional Impact –</i> <i>Information Impact –</i> <i>Recoverability Effort –</i>	
NOTIFICATION	
NAMES AND CONTACT INFORMATION OF THIRD PARTIES NOTIFIED:	

ACTIONS
CONTAINMENT, ERADICATION, & RECOVERY EFFORTS:
EVIDENCE GATHERED:
OTHER/MISCELLANEOUS:
INCIDENT CONCLUSION
EVENT ALL CLEAR TIME AND DATE:
NAME & SIGNATURE OF REPORT AUTHOR:
POST-INCIDENT ANALYSIS
LESSONS LEARNED:

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE
BOROUGH OF OCEANPORT AND THE COUNTY OF MONMOUTH, STATE
OF NEW JERSEY TO PROVIDE COMMUNITY RATING SYSTEM PROJECT
MANAGEMENT SOFTWARE**

Resolution

WHEREAS, the Borough of Oceanport desires to enter into a shared services agreement with the County of Monmouth to provide community rating system project management software for a total cost for the Borough for a three (3) year term at \$13,500.00 resulting in considerable savings to the Borough; and

WHEREAS, the County contribution through the NJDCA LEAP Challenge Grant shall be \$7,353.00 (55.5%), requiring the Borough's cost share of \$6,147.00 (44.5%) and the County will pay 100% of the program cost for the Borough (\$13,500) to Forerunner and the Borough will pay 100% of their share cost to the County of Monmouth; and

WHEREAS, if it is determined CRS Software is eligible and approved for the CARES Act funding, the total Borough cost share for this program may be adjusted resulting in either a lower cost share or no cost to the Borough; and

WHEREAS, the Borough and the County of Monmouth are authorized pursuant to Uniformed Shares Services Consolidation Act, N.J.S.A. 40A:65-1, et seq. to enter into a shared service agreement with any other local unit to provide or receive any service that each local unit could perform on its own; and

WHEREAS, the Governing Body finds that it would be most cost effective for the Borough to enter into a Shared Services Agreement with the County of Monmouth for the aforementioned purpose; and

WHEREAS, the Chief Financial Officer has certified the availability of funds,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Oceanport, County of Monmouth, and State of New Jersey that:

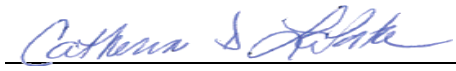
1. The Shared Services Agreement between the County of Monmouth and the Borough of Oceanport to provide community rating system project management software for a total cost to the Borough for a three (3) year term at \$13,500.00 and due to the County contribution through the NJDCA LEAP Challenge Grant shall be \$7,353.00, requiring the Borough's cost share of \$5,147.00 is hereby approved.
2. The Mayor and the Borough Clerk are authorized to sign said Shared Services Agreement

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:30-14.5(c)4., Multi-year contracts shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability of payment is otherwise incurred. Accordingly, commitments and payments required in excess of the initial 12 months are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify that funds are available in the 2020 budget in Account #01-201-26-310-255 for the amount of \$2,049.00.

Remaining balance to be Certified: \$2,049.00 - 2021
 \$2,049.00 - 2022



Catherine D. LaPorta, CFO

**SHARED SERVICE AGREEMENT
FOR THE COUNTY OF MONMOUTH TO PROVIDE COMMUNITY RATING
SYSTEM PROJECT MANAGEMENT SOFTWARE**

THIS SHARED SERVICE AGREEMENT (the “Agreement”) is made this ____ day of _____, 20____ by and between the COUNTY OF MONMOUTH, a body politic of the state of New Jersey, having its principal offices located at the Hall of Records, 1 E. Main Street, Freehold, New Jersey 07728 and the BOROUGH OF OCEANPORT, in the County of Monmouth, a municipal corporation of the State of New Jersey, (referred to as the “Sublicensee”). The Count and the Local Government Entity enter into this agreement pursuant to the New Jersey Uniform Shared Services and Consolidation Act (C.40A:565-1, et seq.)

WHEREAS, The Community Rating System (CRS) Project Management Software, including its related software products, services and websites (collectively referred to as “CRS Software”) provides for a municipal platform, elevation certificate storage and file management, and a CRS resident platform; and

WHEREAS, CRS Software is owned by its developer, namely Forerunner; and

WHEREAS, Monmouth has obtained a limited license from Forerunner for use of CRS Software; and

WHEREAS, Under the terms of its license, Monmouth may operate a CRS Software web-based system for itself and may also sublicense the use of the system for use by other contracting units in Monmouth County, New Jersey.

NOW, THEREFORE, in consideration of the above and the provisions set forth hereinafter, it is mutually agreed as follows:

IT IS AGREED:

- 1. Grant of Sublicense.** Monmouth hereby grants the Sublicensee a sublicense to use CRS Software through Monmouth’s web-based system, under the terms of this Agreement.
- 2. Costs.** The Sublicensee shall pay to Monmouth:
 - (a) The total cost for each participating municipality for a 3-year term \$13,500.00*, computed as follows:

- \$12,300.00 to Forerunner for Software Development and/or Procurement and Installation
 - \$850.00 for Training & Development
 - \$350.00 for Maintenance & Updates
- (b) The County contribution through the NJDCA LEAP Challenge Grant shall be \$7,353.00 (55.5%), requiring a municipal cost share of \$6,147.00 (44.5%).
- (c) The County will pay 100% of the program cost for each participating municipality (\$13,500) to Forerunner; each participating municipality will pay 100% of their cost share (up to \$6,147.00) to Monmouth County.
- (d) *If it is determined CRS Software is eligible and approved for CARES Act funding, total municipal cost share for this program may be adjusted resulting in either a lower cost share or no cost to the municipality.
- (e) Enhanced-release costs of additional releases and any other future add-ons, as mutually agreed upon by the parties.
- (f) Annual maintenance costs for additional releases and any other future add-ons, as mutually agreed upon by the parties.
- (g) In the event Monmouth fails to receive funding from other sources such as New Jersey LEAP Grant program, annual payments remain the sole responsibility of the Sublicensee.

3. Other Costs.

- (a) The Sublicensee will retain Forerunner directly to perform any customization, data conversion or future additional training and implementation services required by the Sublicensee.
- (b) The Sublicensee will also provide the necessary personal computer(s), scanner(s), printer(s) and internet connection for the proper operation of CRS Software. For current operating requirements, see Exhibit “A” attached.

4. Maintenance and Support.

- (a) Monmouth intends to maintain an ongoing agreement with Forerunner for Basic Maintenance and Support Services. In the event of any major changes in the

maintenance and support arrangements with Forerunner, all Sublicensees in good standing under this Agreement will receive prior and timely notification of such changes.

- (b) Whenever new major releases of the software are planned, all Sublicensees in good standing under this Agreement will receive notification of the new release and be afforded a reasonable time for acceptance testing prior to the deployment of the release(s).
- (c) Prior to the general use of CRS Software by Sublicensee, both parties will put in place a mutually agreed process for Technical Problem Notification and follow-up. Bug Reports of known problems which could potentially impact the sublicenses issued by Forerunner will be disseminated by Monmouth, with projected completion dates for bug fixes, if available.
- (d) The parties and Forerunner will also put in place a mutually agreed process for (a) User Acceptance Testing of problem fixes; (b) Notification to Sublicensees of planned system outages; (c) Training of Sublicensee's users and (d) the availability of appropriate user documentation for CRS Software.

5. Copyright & Trademark Acknowledgement.

- (a) CRS Software is the exclusive property of Forerunner. Forerunner owns the title, copyright, and other intellectual property rights in CRS Software. CRS Software is licensed, not sold. CRS Software is protected by copyright and other intellectual property laws and treaties. Except for those rights expressly granted by Forerunner, Forerunner retains all proprietary rights to CRS Software.
- (b) CRS Software may not be reproduced, exploited, modified, transmitted, licensed or distributed without the prior written consent of Forerunner. The licensee, Sublicensees and other users shall not disassemble; decompile, or reverse engineer CRS Software.

Copyright © 2020 Forerunner

All rights reserved.

6. Ownership of Images, Metadata, and Database Information.

- (a) Sublicensee is solely responsible for the selection of indexing templates and the entry of indexing utilized in the retrieval of images and other content.
- (b) All images, associated metadata and database information of the Sublicensee remain the sole property of the Sublicensee. Monmouth may not make any portion of this information deposited in the repository available to the public without the prior written consent of the Sublicensee.

7. Term of Agreement.

This Agreement shall be effective through (December 31, 2023), unless sooner terminated or extended.

8. Termination of Agreement.

- (a) Either party has the right to terminate this Agreement upon ninety (90) days written notice to the other party. In addition, Monmouth may terminate this Agreement, upon thirty (30) days notice, if the Sublicensee fails to make timely payment(s) required under this Agreement.
- (b) If the underlying agreement between Monmouth and Forerunner is terminated for any reason, Monmouth shall promptly notify all Sublicensees of such termination and the effective termination date, whereupon this Agreement shall terminate.
- (c) If the agreement between Monmouth and the Sublicensee is terminated for any reason, upon the written request of the Sublicensee, Monmouth shall, within sixty (60) days from the effective termination date, provide the Sublicensee with a copy of all images and metadata stored within the County's CRS Software system for the Sublicensee ("Sublicensee's data"). At Monmouth's discretion, delivery may be on any standard media including, but not limited to CD, DVD or removable HDD. Upon delivery, Monmouth shall retain no custodial right or duty with regard to the Sublicensee's data.

9. Dispute Resolution.

- (a) The parties will attempt to resolve any dispute(s) between them, in good faith, through non-binding mediation. Either party may demand such mediation by written notice to the other party. The written notice shall contain at least (a) a brief statement of the nature of the dispute, and (b) the name, address and phone number of that party's designated representative for purposes of mediation. The other party shall designate its representative for mediation in writing no later than five (5) business days after receipt of the demand for mediation. The respective designees shall thereupon, and promptly, with due regard for the need for timely action, choose a mediator. If the parties cannot agree on a mediator, or if they prefer, they shall choose a reputable mediation firm. Any mediation firm so chosen shall present a list of at least five proposed mediators to the parties and shall provide the parties with a summary of each person's qualifications to serve as the mediator. Each party shall rank the proposed mediators in order of preference. The fifth and any lower ranked persons on each list will be excluded from further consideration. The chosen mediator shall be the remaining person who is the combined highest ranking mediator on both preference lists, after deleting all excluded persons. In the event of a tie, the mediator shall be chosen by lot. The parties will not be bound by the Rules of Evidence in presenting their positions before the mediator. Each party will bear its own costs of participation in mediation and they will divide the costs of the mediator equally. If, after a good faith effort to resolve the dispute through mediation, the dispute is not resolved, either party may terminate the mediation by written notice to the mediator and to the other party, whereupon either party may submit the dispute to the Superior Court of New Jersey, Monmouth County, for adjudication, which Court shall have exclusive original jurisdiction over the dispute.
- (b) Monmouth agrees to continue providing the Sublicensee access to the CRS Software and all data during the pendency of a dispute.

11. Limitation of Liability/Indemnification.

- (a) Monmouth makes no warranties, either express or implied under this Agreement. Monmouth shall not be liable to the Sublicensee for damages of any kind arising from Monmouth's non-performance or flawed performance under this Agreement.
- (b) The Sublicensee shall defend, indemnify and hold harmless Monmouth, its officers, agents and employees from and against any and losses, costs, damages, claims, suits and/or liabilities (including counsel fees and cost of suit), to which Monmouth may be subject by reason of any actions or inactions by the Sublicensee, its officers, agents and employees.

12. Terms of Use and Notices.

In order to access Monmouth's CRS Software, the Sublicensee and its external authorized users must agree to the Terms of Use posted thereon, a copy of which is attached hereto, as Exhibit "B". By executing this Agreement, the Sublicensee agrees to the terms of Exhibit B.

13. Support Process.

The CRS Software Support Process attached hereto as Exhibit "C" is incorporated herein.

14. Changes.

The terms and conditions of this Agreement may not be amended, waived or modified, except in a writing signed by the parties.

15. Force Majeure.

A party shall not be liable for any failure of or delay in the performance of this Agreement for the period of time that such failure or delay is (a) beyond the reasonable control of a party, including, without limitation, acts of God, terrorist acts, shortage of supply, breakdowns or malfunctions, interruptions or malfunctions of computer facilities, or loss of data due to power failures or mechanical difficulties with information storage or retrieval systems, labor difficulties, war, or civil unrest, and (b) materially affects the performance of any of its obligations under this agreement, and (c) could not reasonably have been foreseen or provided

against. The affected party shall provide the other with prompt notice as soon as practicable in the event that any such delay or failure in performance occurs and keep the other party apprised of developments and mitigation effort with respect thereto.

16. Choice of Law.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of New Jersey.

17. Filing of Agreement.

Monmouth's Clerk of the Board shall file a fully executed copy of this Agreement with the Division of Local Government Services, New Jersey Department of Community Affairs in accordance with N.J.S.A. 40A:65-4(b).

18. Authority to Execute Agreement.

Each party to this Agreement represents to the other party that its governing body has taken the necessary action to authorize the execution of this Agreement.

19. Counterparts.

This Agreement may be fully executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement binding upon all parties, notwithstanding that all parties have not signed the same counterpart. Such executions may be transmitted to the parties electronically or by facsimile, and such electronic or facsimile execution shall have the same force and effect as an original signature.

20. Notices.

Any notices that are provided pursuant to this Agreement shall be in writing (including facsimile and electronic transmissions) and mailed or transmitted or delivered as follows:

To Monmouth:

County of Monmouth
 1 East Main Street
 Freehold, NJ 07728
 Attn: Elizabeth Perez, Shared Services Coordinator
 Email: elizabeth.perez@co.monmouth.nj.us
 Fax:

To the Sublicensee:

Borough of Oceanport
 PO Box 370
 Oceanport, NJ 07757
 Attn: Borough Clerk
 Email: jsmith@oceanportboro.com

Or to such other address or individual as any party may from time to time notify the other.

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

COUNTY OF MONMOUTH

Clerk of the Board

By: _____
Freeholder Director

Date: _____

ATTEST:

 Jeanne Smith
Municipal Clerk

By: _____
 John F. Coffey, II
Mayor

Date: _____

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING RENEWAL OF A SHARED SERVICE AGREEMENT
BETWEEN THE BOROUGH OF OCEANPORT AND THE COUNTY OF
MONMOUTH, STATE OF NEW JERSEY FOR SHREWSBURY RIVER FLOOD
WARNING SYSTEM**

Resolution

WHEREAS, certain land areas of Monmouth County are vulnerable to flooding from the Shrewsbury River, including the portion locally referred to as the Navesink River; and

WHEREAS, the County of Monmouth, together with the municipalities of the Borough of Oceanport, Borough of Little Silver, City of Long Branch, Borough of Monmouth Beach, Borough of Sea Bright, Borough of Highlands, Township of Middletown and the Borough of Rumson, are desirous of protecting lives and property in areas vulnerable to flood waters from the Shrewsbury River; and

WHEREAS, in 2009 the County applied to the Federal Emergency Management Agency (FEMA) for Grant funding to install and make operational an automated flood warning system designed to assist emergency management officials and other first responders in protecting life and property in these vulnerable areas; and

WHEREAS, upon being awarded the Grant, the County and participating Municipalities, pursuant to the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1, et seq.) agreed to share in the costs associated with the maintenance and upkeep of the system; and

WHEREAS, the original period of the Agreement expired on April 30, 2020; and

WHEREAS, the Borough of Oceanport wishes to renew the Agreement and continue participation in gathering and analyze data that the gauges provide and share in the costs of maintaining the gauges which data will continue to aid in the planning and preparation for the protection of life and property; and

WHEREAS, in order to maintain a viable system, the gauges, computer mainframe and website will require periodic maintenance with the Borough of Oceanport's contribution amounting to \$1,500 annually for the term of the agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Oceanport, County of Monmouth, and State of New Jersey that the Shared Services Agreement between the County of Monmouth and the Borough of Oceanport for continued participation in the Shrewsbury River Automated Flood Warning System Project for a total cost to the Borough over the ten (10) year term at \$15,000.00 for an annual cost of \$1,500 is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the Agreement for the Shrewsbury River Automated Flood Warning System Project.

BE IT FURTHER RESOLVED that this agreement shall be effective commencing January 1, 2020 and shall remain in effect for ten (10) years through December 31, 2029. The Agreement may be modified or terminated by the mutual agreement of the Borough and the County and a majority of the participating municipalities, not including the County's representative.

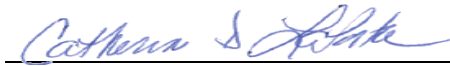
BE IT FURTHER RESOLVED that the Chief Financial Officer has certified as shown below that the funds are available in the 2020 budget in the Emergency Management account for \$1,500 and that no funds shall be paid for the periods January 1, 2021 through December 31, 2029 until the Chief Financial Officer has certified the availability of funds in the 2021 through 2029 budgets respectively.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:30-14.5(c)4., Multi-year contracts shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability of payment is otherwise incurred. Accordingly, commitments and payments required in excess of the initial 12 months are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, hereby certify that funds are available in the 2020 budget in Account #01-201-25-252-201 for the amount of \$1,500.00.

Remaining balance to be Certified: \$1,500.00 - 2021
\$1,500.00 - 2022
\$1,500.00 - 2023
\$1,500.00 - 2024
\$1,500.00 - 2025
\$1,500.00 - 2026
\$1,500.00 - 2027
\$1,500.00 - 2028
\$1,500.00 - 2029



Catherine D. LaPorta, CFO

SHARED SERVICES AGREEMENT

BETWEEN THE

COUNTY OF MONMOUTH

AND THE

**BOROUGH OF OCEANPORT,
CITY OF LONG BRANCH,
BOROUGH OF LITTLE SILVER,
BOROUGH OF MONMOUTH BEACH,
BOROUGH OF SEA BRIGHT,
BOROUGH OF HIGHLANDS
TOWNSHIP OF MIDDLETOWN and
BOROUGH OF RUMSON**

FOR

PARTICIPATION IN THE SHREWSBURY RIVER AUTOMATED FLOOD WARNING SYSTEM PROJECT

WHEREAS, certain land areas of Monmouth County are vulnerable to flooding from the Shrewsbury River (including the portion locally referred to as the Navesink River); and

WHEREAS, the County of Monmouth (the "County"), the municipalities of the Borough of Oceanport, City of Long Branch, Borough of Little Silver, Borough of Monmouth Beach, Borough of Sea Bright, Borough of Highlands, Township of Middletown and the Borough of Rumson, (the "Participating Municipalities"), are desirous of protecting lives and property in areas vulnerable to flood waters from the Shrewsbury River; and

WHEREAS, in 2009 the County applied to the Federal Emergency Management Agency (FEMA) for grant funding to install and make operational an automated flood warning system designed to assist emergency management officials and other first responders in protecting life and property in these vulnerable areas; and

WHEREAS, upon being awarded the grant, the County and the "Participating Municipalities" pursuant to the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1, *et seq.*) agreed to share in the costs associated with the maintenance and upkeep of the system; and

WHEREAS, the original period of the Uniform Shared Services Agreement expired on April 30, 2020; and

WHEREAS, the County and the "Participating Municipalities" wish to continue to gather and analyze the data that the gauges provide, and also wish to continue to share the costs of maintaining the gauges; and

WHEREAS, the data from the gauges provides valuable information to the National Weather Service, Monmouth County Emergency Management, Urban Coastal Institute at Monmouth University and the "Participating Municipalities" aiding in the planning and preparing for the protection of life and property; and

NOW, THEREFORE, the County and the Participating Municipalities enter into this Agreement to implement and operate the Shrewsbury River Automated Flood Warning System Project (the "Project"), the purpose of which will be to provide early flood warnings to the county and municipalities along the Shrewsbury River.

THE PARTIES AGREE AS FOLLOWS:

1. Monmouth County Responsibilities: Monmouth County will:

- In accordance with Local Public Contracts Law, procure all goods and services for the maintaining and ensuring operational reliability of the system;
- Collect and maintain all applicable records and reports;
- Schedule and record minutes from all meetings;
- Liaison with the contracted maintenance vendor and The Urban Coast Institute;
- Invoice all Participating Municipalities for their portion of the shared maintenance costs; and
- Determine the applicability of the Open Public Records Act to the Project and its work product.

2. Participating Municipality Responsibilities: Participating Municipalities will:

- Attend meeting as scheduled;
- Collect and submit necessary flood impact reports;
- Process all yearly maintenance invoices;
- Report any known system operation or maintenance issues;

3. Advisory Project Committee:

- The voting members of the Advisory Project Committee shall consist of one representative from the Monmouth County Office of Emergency Management and one municipal Emergency Management Coordinator, or his/her designee, from each of the Participating Municipalities.
- The representative from the Monmouth County Office of Emergency Management will serve as the Chairperson of the Advisory Project Committee who will be responsible to arrange for meetings, maintain order at meetings, and cause meeting summaries to be kept and distributed to the Advisory Project Committee membership.

Recommendations of the Advisory Project Committee will only be adopted at scheduled meetings of the Committee, by vote of a simple majority of the voting members present. At least half the active membership must be present to constitute a quorum for a meeting.

- The Advisory Project Committee shall maintain accurate summaries of its meetings, which will include any funding recommendations, and disseminate such summaries to all members of the Project Committee.
- Recommendations will only be adopted by the Advisory Project Committee at scheduled Committee meetings, by vote of a simple majority. A quorum for a meeting shall consist of 50% of the Committee plus 1.

4. Funding:

In order to maintain a viable system, the gauges, computer mainframe and website will require periodic maintenance and may possibly require emergency repairs which in its entirety exceeds the capability of one or more of the Participating Municipalities and/or the County. Each have agreed to evenly share the costs.

\$1,500.00 per year payable by each Participating Municipality to the County of Monmouth as invoiced during the first quarter of each calendar year. Subsequently, the County of Monmouth shall contribute \$1,500.00 annually to the designated account covering their portion of the yearly maintenance costs.

All funds billed and collected by the County will be deposited into the appropriate Account and will only be used to maintain, repair or upgrade the equipment and to fund other Project or Flood Monitoring matters in and around the Project Area.

5. Rights:

- a. **Audit:** Each Participating Municipality, at any time and at its own expense, may audit any Project accounts and records maintained by the County.
- b. **Work Product Credits / Contents / OPRA Compliance:** All data, technical information, materials gathered, originated, developed, prepared, used or obtained in the performance of the system, including, but not limited to, all papers, reports, surveys, plans, charts, records, analyses or publications produced for or as a result of this Agreement shall bear an acknowledgment of the support of the Participating Jurisdictions. Each Participating Jurisdiction shall have the right to add comments or disclaimers to the work product, as it deems appropriate.
- c. **Ownership of Equipment:** Ownership of the equipment, computer hardware and software purchased by the County for this Project shall be the property of the County subject, however, to the rights of the Participating Municipalities under this Agreement, so long as the

Agreement or any extensions of this Agreement are in effect.

6. Term, Modification and Termination:

- a. This Agreement shall be effective commencing January 1, 2020 and shall remain in effect for ten (10) years through December 31, 2029.
- b. This Agreement may be modified or terminated by the mutual agreement of the County and a majority of the Participating Municipalities, not including the County's representative.
- c. Notice of termination shall be delivered via U.S. certified mail, return receipt requested, and shall be effective three business days after mailing. Notice shall be sent to the appropriate contact person identified by the County and the Participating Municipalities.

7. Miscellaneous Provisions:

- a. This Agreement may be signed in counterparts, which together shall constitute a single Agreement.
- b. The parties shall comply with all applicable federal, state, county and municipal laws, rules, and regulations.
- c. Each of the parties is an independent entity and no party shall hold itself out as an agent, partner or representative of any other.
- d. Failure by any party to exercise any right or demand performance of any obligation under this Agreement shall not be deemed a waiver of such right or obligation.
- e. If any of the provisions of this Agreement are, or become invalid, to any extent, the other provisions of this Agreement shall not be affected thereby. In the event of the invalidity of a provision, the parties agree to accept a provision that reflects as closely as possible the intention of the invalid provision.
- f. This Agreement shall be governed by and be interpreted in accordance with the laws of the State of New Jersey. All disputes arising under this Agreement shall be resolved exclusively in the Superior Court of New Jersey, Monmouth County.
- g. The persons signing this agreement on behalf of the parties certify that they have been duly authorized to sign the Agreement by action of their governing body.

8. Contact List:

The respective OEM Coordinators, unless deemed otherwise by the appropriate official of a Participating Municipality, signing below, shall be the contact persons under this Agreement. A party may change its designated contact information by written notice to the other parties.

We, the undersigned, consent to the contents of this Agreement.

SIGNATURE PAGES 6 THROUGH 14 FOLLOW

PARTICIPATING MUNICIPALITY'S ADMINISTRATIONName of Municipality: Borough of Oceanport

Signed By: _____

Date: _____

Print Name: _____

Title: _____

PARTICIPATING MUNICIPALITY'S OEM COORDINATORName of Municipality: Borough of OceanportAddress: P.O. Box 370, Oceanport, NJ 07757Telephone: (732) 542-3888Fax: (732) 222-0945Email: OPD415@verizon.net

Signed By: _____

Date: _____

Print Name: Mauro Baldanza

PARTICIPATING MUNICIPALITY'S ADMINISTRATIONName of Municipality: City of Long Branch

Signed By: _____

Date: _____

Print Name: _____

Title: _____

PARTICIPATING MUNICIPALITY'S OEM COORDINATOR

Municipality's OEM Coordinator:

Name of Municipality: City of Long BranchAddress: 344 Broadway, Long Branch, NJ 07740Telephone: (732) 222-7000Fax: (732) 263-1021Email: Sdziuba@ci.long-branch.nj.us

Signed By: _____

Date: _____

Print Name: Stanley S. Dziuba

PARTICIPATING MUNICIPALITY'S ADMINISTRATIONName of Municipality: Borough of Little Silver

Signed By: _____

Date: _____

Print Name: _____

Title: _____

PARTICIPATING MUNICIPALITY'S OEM COORDINATOR

Municipality's OEM Coordinator:

Name of Municipality: Borough of Little SilverAddress: 480 Prospect Avenue, Little Silver, NJ 07739Telephone: (732) 747-5900Fax: (732) 219-0581Email: f.salerno@littlesilverpolice.org

Signed By: _____

Date: _____

Print Name: Frank Salerno

PARTICIPATING MUNICIPALITY'S ADMINISTRATIONName of Municipality: Borough of Monmouth Beach

Signed By: _____ Date: _____

Print Name: _____

Title: _____

PARTICIPATING MUNICIPALITY'S OEM COORDINATOR

Municipality's OEM Coordinator:

Name of Municipality: Borough of Monmouth BeachAddress: 22 Beach Road, Monmouth Beach, NJ 07750Telephone: (732) 229-1239Fax: (732) 229-7450Email: showard@monmouthbeach.org

Signed By: _____ Date: _____

Print Name: Susan Howard

PARTICIPATING MUNICIPALITY'S ADMINISTRATIONName of Municipality: Borough of Sea Bright

Signed By: _____ Date: _____

Print Name: _____

Title: _____

PARTICIPATING MUNICIPALITY'S OEM COORDINATOR

Municipality's OEM Coordinator:

Name of Municipality: Borough of Sea BrightAddress: 1167 Ocean Avenue, Sea Bright, NJ 07760Telephone: (732) 747-8036Fax: (732) 842-8351Email: dchernavsky@seabrightnj.org

Signed By: _____ Date: _____

Print Name: Daniel Chernavsky

PARTICIPATING MUNICIPALITY'S ADMINISTRATIONName of Municipality: Borough of Highlands

Signed By: _____ Date: _____

Print Name: _____

Title: _____

PARTICIPATING MUNICIPALITY'S OEM COORDINATOR

Municipality's OEM Coordinator:

Name of Municipality: Borough of HighlandsAddress: 171 Bay AvenueTelephone: (732) 872-1224Fax: (732) 872-9240Email: pmasonjr@highlandsfiredepartment.com

Signed By: _____ Date: _____

Print Name: Patrick Mason Jr

PARTICIPATING MUNICIPALITY'S ADMINISTRATIONName of Municipality: Township of Middletown

Signed By: _____ Date: _____

Print Name: _____

Title: _____

PARTICIPATING MUNICIPALITY'S OEM COORDINATOR

Municipality's OEM Coordinator:

Name of Municipality: Township of MiddletownAddress: One Kings Highway, Middletown, NJ 07748Telephone: (732) 615-2129Fax: (732) 671-5696Email: Crogers@middletownnj.org

Signed By: _____ Date: _____

Print Name: Charles W. Rogers III

PARTICIPATING MUNICIPALITY'S ADMINISTRATIONName of Municipality: Borough of Rumson

Signed By: _____ Date: _____

Print Name: _____

Title: _____

PARTICIPATING MUNICIPALITY'S OEM COORDINATOR

Municipality's OEM Coordinator:

Name of Municipality: Borough of RumsonAddress: 80 E. River Road, Rumson, NJ 07760Telephone: (732) 776-5800Fax: (732) 842-0500Email: trogers@rumsonnj.gov

Signed By: _____ Date: _____

Print Name: Thomas Rogers

COUNTY OF MONMOUTH

Signed By: _____ Date: _____

Name: Thomas A. Arnone

Title: Freeholder Director

County's OEM Coordinator:

Signed By: _____ Date: _____

Print Name: Michael Oppegaard

END

**RESOLUTION OF THE BOROUGH OF OCEANPORT
ADOPTING THE REVISED MULTI-JURISDICTIONAL HAZARD PLAN**

Resolution

WHEREAS, the Borough of Oceanport, New Jersey has experienced natural hazards that result in public safety hazards and damages to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offer the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risks; and

WHEREAS, the New Jersey Office of Emergency Management has provided federal mitigation funds to support development of an updated mitigation plan; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan has been developed by the County Office of Emergency Management and Mitigation Planning Committee; and

WHEREAS, the Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time will help minimize and reduce safety threats and damage to private and public property; and

WHEREAS, the draft plan was provided to each participating jurisdiction through a website hosted by Michael Baker International, the contracted vendor assisting with the planning process. Links were also posted on the Emergency Management and Division of Planning websites so as to introduce the planning concept and to solicit questions and comments and to present the Plan and request comments, as required by law; and

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Oceanport that:

1. The Monmouth County Multi-Jurisdictional Hazard Mitigation Plan, as submitted on June 23, 2020 by the Monmouth County Office of Emergency Management to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency and subsequently approved by both agencies on August 27, 2020, be and is hereby adopted as an official plan of the County or Monmouth; with the required yearly updates and minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Borough of Oceanport's departments identified in the Plan are hereby directed to further pursue potential or suggested implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Borough of Oceanport and this resolution shall not be interpreted so as to mandate any such appropriation.
4. The Borough of Oceanport Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date agree upon by all stakeholders.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified true copy of this resolution to the Monmouth County Office of Emergency Management Coordinator, the Oceanport OEM Coordinator, Borough Administrator, Borough Engineer, Flood Plain Manager, Construction Official and Chief Financial Officer.

Appendix Vol I.39 Oceanport Borough

Please find below the following documents specific to this jurisdiction that have been included as part of the plan update process.

- Summary Sheet
- Mitigation Action Table
- Mitigation Action Worksheets
- Capability Assessment
- Flood Zone Map
- Sea Level Rise Vulnerability Map
- Meeting Material



Oceanport Borough

CRS Class

7

NFIP Statistics

711 Policies In-force

956 Total Losses

\$61,316,665 Total Payments

58 Number of RL Properties

26 Number Mitigated
RL Properties

181 RL - Total Losses

\$11,995,243 RL - Total Paid

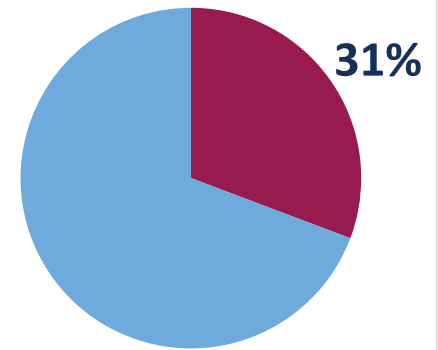


2 Number of SRL Properties

0 Number Mitigated SRL
Properties

10 SRL - Total Losses

\$299,089 SRL - Total Paid



Percent Land Area Within SFHA

11

Total Mitigation
Actions

0



Education and Awareness Programs

10



Structure and Infrastructure Projects

0



Local Plans and Regulations

1



Natural Systems Protection

Critical Facilities

8 Critical Facilities

1 Critical Infrastructure

53 Historic & Cultural Resources



0 SV Population At Risk (2017)

1,771 Population at Risk (2017)

Oceanport, Borough of

Monmouth County HMP Mitigation Action Summary

7.17.b

Community Action #	Action Name	Action Description	Action Category	Action Type	Hazard(s) Addressed	Priority	Ease of Implementation	Responsible Party	Potential Funding Sources	Cost Estimate	Timeline	Action Status
39_01	Acquire, elevate, or relocate buildings and infrastructure in flood prone areas, with a focus on Repetitive Loss (RL) and Severe Repetitive Loss (SRL) properties	Mitigate 188 structures that had been flooded or are in danger of being flooded, specifically RL/SRL properties.	Mitigation - Risk Reduction	Structure and Infrastructure Project	Flood, Wave Action, Nor'easter, Hurricane and Tropical Storm, Storm Surge	High	Medium	Council	FEMA HMA funding	\$49,000,000.00	1 year	Ongoing
39_02	Phase 1 of Borough Hall Relocation Project: Acquire Land for a New Building.	Borough Hall (consisting of staff offices, library, PD, Council Hall) is located in a flood hazard area and was wiped out by Superstorm Sandy. This project will be to construct a new borough hall/building on a site located outside of the floodplain, demolish the existing now-abandoned building, and return to open space.		Structure and Infrastructure Project	Flood, Wave Action, Nor'easter, Hurricane and Tropical Storm, Storm Surge			Council	FEMA, Grants, bond, mitigation fund	\$1,000,000.00		Completed
39_03	Phase 2 of Borough Hall Relocation Project: Construct a New Building	Construct Borough Hall out of a flood zone. Five properties were considered by the Borough for relocation.		Structure and Infrastructure Project	Flood, Wave Action, Nor'easter, Hurricane and Tropical Storm, Storm Surge			Council	FEMA funding, Grants, bond, mitigation funds	\$12,000,000.00		Completed
39_04	Purchase and Instill Emergency Generators for Critical Facilities	Two emergency generators at both schools in Borough used to supported emergency operations during severe weather events.	Maintenance/Response/Recovery	Structure and Infrastructure Project	All Hazards	Low	Low	Council, BOE, and Engineering	FEMA funding	\$450,000.00	1 year	Ongoing
39_05	Examine Existing Stormwater Drainage System (Phase 1 of 2)	Examination of present system to determine improvements needed. Video and actual physical examination of system to seek out problems and needed improvements.	Maintenance/Response/Recovery	Structure and Infrastructure Project	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge	Medium	Low	Engineering	FEMA HMA, municipal budget	\$150,000.00	1 year	Ongoing
39_06	Implement Improvements to Stormwater Drainage System (Phase 2 of 2)	Repairs and improvements to storm drain system to include backflow preventers on 44 outfalls.	Maintenance/Response/Recovery	Structure and Infrastructure Project	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge	Medium	Medium	Engineering	FEMA HMA, municipal budget, State transportation fund	\$950,000.00	1 year	Ongoing
39_07	Protect and Restore Turtle Mill Brook	Remove Snagging and Debris from the floodway of Turtle Mill Brook.	Maintenance/Response/Recovery	Natural Systems Protection	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge	Medium	Low	Engineering	Municipal budget	\$1,000,000.00	1 year	Ongoing
39_08	Elevate and Improve Flood-prone Roadways	Elevation of roadways, and grading and curbing of flood-prone streets.	Mitigation - Continuity of Fuctional Use	Structure and Infrastructure Project	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge	Low	Medium	Engineering	FEMA HMA, State transportation fund, county budget, municipal budget	\$3,000,000.00	5 + years	Ongoing

Oceanport, Borough of

Monmouth County HMP Mitigation Action Summary

7.17.b

Community Action #	Action Name	Action Description	Action Category	Action Type	Hazard(s) Addressed	Priority	Ease of Implementation	Responsible Party	Potential Funding Sources	Cost Estimate	Timeline	Action Status
39_09	Coordinate with Army Corp on Installing a Moveable Flood Gate	The mouth of the Shrewsbury River needs a physical barrier with a movable flood gate to prevent water from coming into the Bay.	Mitigation - Risk Reduction	Structure and Infrastructure Project	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge	High	High	Army Corp of Engineers	Army Corp of Engineers	\$500,000,000.00	5 + years	Ongoing
39_10	Create Easier Access to the Emergency Watercraft Launch	Improved access to Shrewsbury River at Blackberry Bay Park Boat ramp for emergency rescue craft from various agencies.		Structure and Infrastructure Project	All Hazards			Engineering	FEMA funding, Grants, bond, mitigation funds, State transportation fund	\$525,000.00		Completed
39_11	Construct Gates on Bridges to Prevent Residents from Re-Entering Borough Post Storm	The Borough needs gates on four bridges (Branchport Ave. Bridge, Gooseneck Bridge, Pleasure Bay Bridge and Oceanport Ave. Bridge by Parkers Creek (Border with Little Silver) to restrict people from re-entering the Borough when it's unsafe after a major flooding or hurricane event. This will require the cooperation of Monmouth County since each bridge is a county bridge.	Maintenance/Response/Recovery	Structure and Infrastructure Project	All Hazards	Low	Low	Monmouth County and Borough	Municipal budget	\$400,000.00	1 year	New
39_12	Create a Plan to Manage Development in Landslide Hazard Areas	Create a plan to implement reinforcement measures in high-risk areas.	Administrative	Local Plans and Regulations	Landslide	Low	Low	Borough	Municipal funding		3 years	New

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_01

Oceanport, Borough of

Describing the Action

Action Name:	Acquire, elevate, or relocate buildings and infrastructure in flood prone areas, with a focus on Repetitive Loss (RL) and Severe Repetitive Loss (SRL) properties
Action Category:	Mitigation - Risk Reduction
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Structure Elevation
Action Description:	Mitigate 188 structures that had been flooded or are in danger of being flooded, specifically RL/SRL properties.

Evaluating the Action

Hazard(s) Addressed:	Flood, Wave Action, Nor'easter, Hurricane and Tropical Storm, Storm Surge
Goals:	1, 2, 3, 5, 6
Risk Reduction:	Due to its location on a peninsula, Oceanport is highly susceptible to storm surge. Oceanport was severely impacted during Hurricane Irene and Superstorm Sandy. Most of Oceanport lies within mapped storm surge hazard areas (Flooding is primarily from Parkers Creek, Oceanport Creek, Blackberry Creek, and Branchport Creek (Shrewsbury River tributaries). Most of the Borough was flooded during Superstorm Sandy. More than half (1,200) of the Borough's 2,100 households had some sort of damage; about 800 of those homes were damaged due to flooding.
Technical:	Technically feasible.
Political:	Political actions present in support of effort.
Legal:	Legal issues may be present for individuals homes, which should be addressed prior to start.
Environmental:	Issues would be addressed in plan review prior to approval.
Social:	Social impact would be a better or improved living condition.
Administrative Capability:	Project management would be needed.
Local Champion:	Council and OEM
Other Community Objectives:	Flood plain management
STAPLEE Evaluation:	10

Implementing the Action

Cost Estimate:	\$49,000,000.00
Priority:	High
Scale of Ease of Implementation:	Medium
Responsible Party:	Council
Local Planning Mechanism:	Committee consisting of FEMA, State, Local officials
Likely Funding Source(s):	FEMA HMA funding
Timeline:	1 year
Action Status:	Ongoing
Notes:	Ongoing 2015 action; 14 properties have been mitigated, 29 more houses need to be elevated. 8 private structures have been elevated through HMGP funding (\$1,664,610).

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_02

Oceanport, Borough of

Describing the Action

Action Name:	Phase 1 of Borough Hall Relocation Project: Acquire Land for a New Building.
Action Category:	
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Miscellaneous/Other
Action Description:	Borough Hall (consisting of staff offices, library, PD, Council Hall) is located in a flood hazard area and was wiped out by Superstorm Sandy. This project will be to construct a new borough hall/building on a site located outside of the floodplain, demolish the existing now-abandoned building, and return to open space.

Evaluating the Action

Hazard(s) Addressed:	Flood, Wave Action, Nor'easter, Hurricane and Tropical Storm, Storm Surge
Goals:	2, 3, 7
Risk Reduction:	Borough Hall is in an area susceptible to storm surge and was wiped out during Hurricane Sandy. Meetings of the Mayor and Council and Planning Board are still being held at an alternate location. Due to its location on a peninsula, Oceanport is highly susceptible to storm surge. Oceanport was severely impacted during Hurricane Irene and Superstorm Sandy. Most of Oceanport lies within mapped storm surge hazard areas. Flooding is primarily from Parkers Creek, Oceanport Creek, Blackberry Bay, and Branchport Creek (Shrewsbury River tributaries).
Technical:	Technically feasible.
Political:	Political actions present in support of effort and actively looking for property; public support is not on issue at this time, building soon to be condemned.
Legal:	No legal issues.
Environmental:	Locations under consideration will not present environmental issues.
Social:	No social impact; 4 properties under consideration are vacant land. One property a shopping plaza that would be converted. New shopping plaza being constructed next door.
Administrative Capability:	Yes, present staff could handle acquisition.
Local Champion:	Council and OEM
Other Community Objectives:	Support a Capital Improvement #2, possible economic development if plaza obtained.
STAPLEE Evaluation:	N/A

Implementing the Action

Cost Estimate:	\$1,000,000.00
Priority:	
Scale of Ease of Implementation:	
Responsible Party:	Council
Local Planning Mechanism:	Committee consisting of FEMA, State, Local official
Likely Funding Source(s):	FEMA, Grants, bond, mitigation fund
Timeline:	
Action Status:	Completed
Notes:	Land purchased at Fort Monmouth. The Borough was awarded \$6.1M of FEMA Funding 406 Public Assistance for repairs to the old Borough Hall post-Sandy.

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_03

Oceanport, Borough of

Describing the Action

Action Name:	Phase 2 of Borough Hall Relocation Project: Construct a New Building
Action Category:	
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Miscellaneous/Other
Action Description:	Construct Borough Hall out of a flood zone. Five properties were considered by the Borough for relocation.

Evaluating the Action

Hazard(s) Addressed:	Flood, Wave Action, Nor'easter, Hurricane and Tropical Storm, Storm Surge
Goals:	2, 3, 7
Risk Reduction:	Borough Hall is in an area susceptible to storm surge and was wiped out during Superstorm Sandy. Meetings of the Mayor and Council and Planning Board are still being held at an alternate location.
Technical:	Technically feasible; Yes
Political:	Political actions present in support of effort and actively looking for property; public support is not an issue at this time, building soon to be condemned.
Legal:	No legal issues.
Environmental:	Locations under consideration will not present environmental issues; building would meet present standards
Social:	no social impact; 4 properties under consideration are vacant land. One property a shopping plaza that would be converted. New shopping plaza being constructed next door.
Administrative Capability:	Project management would be needed
Local Champion:	Council and OEM
Other Community Objectives:	Support of land acquisition Project 111, possible economic development if plaza obtained.
STAPLEE Evaluation:	N/A

Implementing the Action

Cost Estimate:	\$12,000,000.00
Priority:	
Scale of Ease of Implementation:	
Responsible Party:	Council
Local Planning Mechanism:	Committee consisting of FEMA, State, Local official
Likely Funding Source(s):	FEMA funding, Grants, bond, mitigation funds
Timeline:	
Action Status:	Completed
Notes:	Renovating two buildings in Fort Monmouth for PD and Borough Hall.

Monmouth County Mitigation Action Worksheets

7.17.b

Community Action Number: 39_04

Oceanport, Borough of

Describing the Action

Action Name:	Purchase and Install Emergency Generators for Critical Facilities
Action Category:	Maintenance/Response/Recovery
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Generators
Action Description:	Two emergency generators at both schools in Borough used to supported emergency operations during severe weather events.

Evaluating the Action

Hazard(s) Addressed:	All Hazards
Goals:	1, 3, 6, 7
Risk Reduction:	Locations used in major storm events for police operations, public works and/or sheltering do not have emergency generators for power. By the year 2040, it is projected to have a population increase of 35.9% over 2010 values -one of the highest rates in the county. Climate change will contribute to more frequent and severe weather events.
Technical:	Technically feasible.
Political:	Political actions present in support of effort.
Legal:	No legal issues; agreements in place for building use.
Environmental:	None anticipated; generators would be natural gas units; locations of generators and schools would not impact area.
Social:	No social impact; locations of generators and schools would not impact area.
Administrative Capability:	Engineering has sufficient capacity and experience to administer this action
Local Champion:	Council and OEM; School Board
Other Community Objectives:	Emergency Operations Plan; shelter
STAPLEE Evaluation:	N/A

Implementing the Action

Cost Estimate:	\$450,000.00
Priority:	Low
Scale of Ease of Implementation:	Low
Responsible Party:	Council, BOE, and Engineering
Local Planning Mechanism:	Local officials
Likely Funding Source(s):	FEMA funding
Timeline:	1 year
Action Status:	Ongoing
Notes:	Ongoing 2015 action; the grant that is still available for a diesel generator; electrical system is very complicated at school so the Borough moved the generator to two new buildings for the Police Department and Borough Hall. The Borough was awarded HMGP funding for portable generator for shelters (\$100,000).

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_05

Oceanport, Borough of

Describing the Action

Action Name:	Examine Existing Stormwater Drainage System (Phase 1 of 2)
Action Category:	Maintenance/Response/Recovery
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Infrastructure Retrofit
Action Description:	Examination of present system to determine improvements needed. Video and actual physical examination of system to seek out problems and needed improvements.

Evaluating the Action

Hazard(s) Addressed:	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge
Goals:	1, 2, 3, 5, 6, 7
Risk Reduction:	Stormwater infrastructure (particularly in the Port-au-Peck section) does not allow for efficient and effective drainage and flooding occurs as a result.
Technical:	Technically feasible.
Political:	Political actions presently in support of effort.
Legal:	No legal issues.
Environmental:	Locations under consideration will not present environmental issues.
Social:	No social impact, would actually improve the community.
Administrative Capability:	Project management would be needed.
Local Champion:	Council and Engineering
Other Community Objectives:	Floodplain Management
STAPLEE Evaluation:	N/A

Implementing the Action

Cost Estimate:	\$150,000.00
Priority:	Medium
Scale of Ease of Implementation:	Low
Responsible Party:	Engineering
Local Planning Mechanism:	Committee consisting Local officials and engineering
Likely Funding Source(s):	FEMA HMA, municipal budget
Timeline:	1 year
Action Status:	Ongoing
Notes:	Ongoing 2015 action; some roadways have been repaved and added depressed curbing installed to allow better drainage.

Community Action Number: 39_06

Oceanport, Borough of

Describing the Action

Action Name:	Implement Improvements to Stormwater Drainage System (Phase 2 of 2)
Action Category:	Maintenance/Response/Recovery
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Infrastructure Retrofit
Action Description:	Repairs and improvements to storm drain system to include backflow preventers on 44 outfalls.

Evaluating the Action

Hazard(s) Addressed:	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge
Goals:	1, 2, 3, 5, 6, 7
Risk Reduction:	Stormwater infrastructure (particularly in the Port-au-Peck section) does not allow for efficient and effective drainage and flooding occurs as a result.
Technical:	Technically feasible.
Political:	Political actions presently in support of effort.
Legal:	No legal issues.
Environmental:	Locations under consideration will not present environmental issues.
Social:	No social impact, would actually improve the community.
Administrative Capability:	Project management would be needed.
Local Champion:	Council and Engineering
Other Community Objectives:	Floodplain Management
STAPLEE Evaluation:	N/A

Implementing the Action

Cost Estimate:	\$950,000.00
Priority:	Medium
Scale of Ease of Implementation:	Medium
Responsible Party:	Engineering
Local Planning Mechanism:	Committee consisting Local officials and engineering
Likely Funding Source(s):	FEMA HMA, municipal budget, State transportation fund
Timeline:	1 year
Action Status:	Ongoing
Notes:	Ongoing 2015 action; outfalls have been inspected and work to be done in four phases. There is money being set aside each year and grants to be applied for to complete this project.

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_07

Oceanport, Borough of

Describing the Action

Action Name:	Protect and Restore Turtle Mill Brook
Action Category:	Maintenance/Response/Recovery
Action Type:	Natural Systems Protection
HMA Eligible Activity:	Miscellaneous/Other/NA
Action Description:	Remove Snagging and Debris from the floodway of Turtle Mill Brook.

Evaluating the Action

Hazard(s) Addressed:	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge
Goals:	2, 3, 5, 6
Risk Reduction:	Debris and sediment accumulation on Turtle Mill Brook is believed to be impeding flood flows and causing flooding of roadways and adjacent properties.
Technical:	Technically feasible.
Political:	Political actions present in support of effort.
Legal:	This will take action on the part of Monmouth County, West Long Branch and Oceanport to mitigate the problem.
Environmental:	There are areas that will needed to be examined along the stream, but no major issues anticipated.
Social:	No social impact, most of this area is surrounded by commercial property and a few homes. A lot of vacant land borders the stream.
Administrative Capability:	Project management would be needed.
Local Champion:	Engineering
Other Community Objectives:	Hazard Mitigation Plan
STAPLEE Evaluation:	N/A

Implementing the Action

Cost Estimate:	\$1,000,000.00
Priority:	Medium
Scale of Ease of Implementation:	Low
Responsible Party:	Engineering
Local Planning Mechanism:	Local officials and County DPW; adjoining town on border with stream
Likely Funding Source(s):	Municipal budget
Timeline:	1 year
Action Status:	Ongoing
Notes:	Ongoing mitigation action from 2015; Oceanport plans to coordinate with Monmouth County and West Long Branch.

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_08

Oceanport, Borough of

Describing the Action

Action Name:	Elevate and Improve Flood-prone Roadways
Action Category:	Mitigation - Continuity of Fuctional Use
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Structure Elevation
Action Description:	Elevation of roadways, and grading and curbing of flood-prone streets.

Evaluating the Action

Hazard(s) Addressed:	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge
Goals:	5, 7
Risk Reduction:	Roadway flooding occurs in certain areas due to issues with grading, roadway elevations themselves, and lack of back/low prevention.
Technical:	Technically feasible.
Political:	Political actions presently in support of effort.
Legal:	No legal issues.
Environmental:	Locations under consideration will not present environmental issues.
Social:	No social impact, would actually improve the community.
Administrative Capability:	Project management would be needed.
Local Champion:	Council and Engineering
Other Community Objectives:	floodplain management
STAPLEE Evaluation:	N/A

Implementing the Action

Cost Estimate:	\$3,000,000.00
Priority:	Low
Scale of Ease of Implementation:	Medium
Responsible Party:	Engineering
Local Planning Mechanism:	Committee consisting Local officials and engineering
Likely Funding Source(s):	FEMA HMA, State transportation fund, county budget, municipal budget
Timeline:	5 + years
Action Status:	Ongoing
Notes:	Ongoing action from 2015; some repaving work has occurred and including grading changes and adding depressed curbs for drainage.

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_09

Oceanport, Borough of

Describing the Action

Action Name:	Coordinate with Army Corp on Installing a Moveable Flood Gate
Action Category:	Mitigation - Risk Reduction
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Localized Flood Risk Reduction Projects
Action Description:	The mouth of the Shrewsbury River needs a physical barrier with a movable flood gate to prevent water from coming into the Bay.

Evaluating the Action

Hazard(s) Addressed:	Flood, Nor'easter, Hurricane and Tropical Storm, Storm Surge
Goals:	1, 2, 4, 5, 6, 7
Risk Reduction:	Flooding occurs during extreme high tides, storm surge, covering property and roadways. This gate would protect residential property and infrastructure. The gate would benefit 10 municipalities that border the river, saving \$1.8 billion dollars of flood impacted property in residential, commercial, and governmental facilities; this figure does not include vehicles and boats; numerous lives. These ten towns reflect 4.69% of the total flood insurance coverage in NJ.
Technical:	Technically feasible at the Route 36 bridge.
Political:	Several government agencies (Army Corp, County, municipalities, DEP) would need to coordinate on this project.
Legal:	Significant legal issues, as the Shrewsbury River is both a state and federal channel.
Environmental:	Locations under consideration will need environmental review.
Social:	Does not adversely affect any particular social group.
Administrative Capability:	Project management would be needed.
Local Champion:	Council, Public, Engineering, NJ FRAMES,
Other Community Objectives:	Floodplain management with the towns of Sea Bright, Monmouth Beach, Long Branch, Little Silver, Fair Haven, Rumson, Red Bank, Highlands, and Middletown would be required.
STAPLEE Evaluation:	N/A

Implementing the Action

Cost Estimate:	\$500,000,000.00
Priority:	High
Scale of Ease of Implementation:	High
Responsible Party:	Army Corp of Engineers
Local Planning Mechanism:	Committee consisting Federal/ State/ County/Local officials and engineering
Likely Funding Source(s):	Army Corp of Engineers
Timeline:	5 + years
Action Status:	Ongoing
Notes:	Ongoing 2015 action; responsibility of Army Corp however the Borough strongly supports this project, as they believe this is the best mitigation action for Oceanport.

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_10

Oceanport, Borough of

Describing the Action

Action Name:	Create Easier Access to the Emergency Watercraft Launch
Action Category:	
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Non-structural Retrofitting of Existing Buildings and Facilities
Action Description:	Improved access to Shrewsbury River at Blackberry Bay Park Boat ramp for emergency rescue craft from various agencies.

Evaluating the Action

Hazard(s) Addressed:	All Hazards
Goals:	1, 3, 5, 6, 7
Risk Reduction:	Reduced access to Shrewsbury River from ramp at Blackberry Bay Park due to repetitive storm damage over years; condition is causing damage to watercraft.
Technical:	Technically feasible.
Political:	Borough strongly supports project.
Legal:	No Legal issues.
Environmental:	No adverse environmental effects from dunes.
Social:	no social impact, would actually improve the community.
Administrative Capability:	Project management would be needed.
Local Champion:	Council/Public and Engineering; First Response Agencies.
Other Community Objectives:	While improving emergency access for first responders, it will also improve recreational boating access to river.
STAPLEE Evaluation:	8

Implementing the Action

Cost Estimate:	\$525,000.00
Priority:	
Scale of Ease of Implementation:	
Responsible Party:	Engineering
Local Planning Mechanism:	Committee consisting Local officials and engineering
Likely Funding Source(s):	FEMA funding, Grants, bond, mitigation funds, State transportation fund
Timeline:	
Action Status:	Completed
Notes:	

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_11

Oceanport, Borough of

Describing the Action

Action Name:	Construct Gates on Bridges to Prevent Residents from Re-Entering Borough Post Storm
Action Category:	Maintenance/Response/Recovery
Action Type:	Structure and Infrastructure Project
HMA Eligible Activity:	Miscellaneous/Other/NA
Action Description:	The Borough needs gates on four bridges (Branchport Ave. Bridge, Gooseneck Bridge, Pleasure Bay Bridge and Oceanport Ave. Bridge by Parkers Creek (Border with Little Silver) to restrict people from re-entering the Borough when it's unsafe after a major flooding or hurricane event. This will require the cooperation of Monmouth County since each bridge is a county bridge.

Evaluating the Action

Hazard(s) Addressed:	All Hazards
Goals:	1, 4, 5, 6
Risk Reduction:	With Sandy and the 92 Nor'Easter, the area which is the Port-au-Peck section was devastated with down trees, powerlines and other roadway obstructions. Each of these bridges is a conduit for travel to and from Monmouth Beach, Long Branch and Little Silver. By restricting travel, we stop people from entering these areas so that utilities can work, public works can clear the roadways, damage assessment can be made and lifesaving work done. No sense for them to come into the area till it's made safe and stop unwanted people from criminal activity. It's bad enough we had thief happen in the 92 storm by people entering properties from the river side by boats.
Technical:	Technically feasible.
Political:	No adverse political ramifications are expected.
Legal:	Coordinate with the County since they own the bridges.
Environmental:	No adverse environmental impact anticipated
Social:	Protects the safety of all residents.
Administrative Capability:	Borough has sufficient capacity and experience to coordinate this action.
Local Champion:	OEM
Other Community Objectives:	Protect life.
STAPLEE Evaluation:	N/A

Implementing the Action

Cost Estimate:	\$400,000.00
Priority:	Low
Scale of Ease of Implementation:	Low
Responsible Party:	Monmouth County and Borough
Local Planning Mechanism:	Hazard Mitigation Plan
Likely Funding Source(s):	Municipal budget
Timeline:	1 year
Action Status:	New

Notes:

Monmouth County Mitigation Action Worksheets

Community Action Number: 39_12

Oceanport, Borough of

Describing the Action

Action Name: Create a Plan to Manage Development in Landslide Hazard Areas

Action Category: Administrative

Action Type: Local Plans and Regulations

HMA Eligible Activity: Miscellaneous/Other/NA

Action Description: Create a plan to implement reinforcement measures in high-risk areas.

Evaluating the Action

Hazard(s) Addressed: Landslide

Goals: 1, 2, 5

Risk Reduction: There is a high probability of future landslide events (mostly slumps and slump blocking) in the northeast portion of the County along the shore of the Navesink River.

Technical: Technically feasible.

Political: No adverse political ramifications are expected.

Legal: No Legal issues.

Environmental: No adverse environmental effects.

Social: Does not adversely affect any particular social group.

Administrative Capability: Borough has sufficient capacity and experience to coordinate this action.

Local Champion: OEM

Other Community Objectives:

STAPLEE Evaluation: N/A

Implementing the Action

Cost Estimate:

Priority: Low

Scale of Ease of Implementation: Low

Responsible Party: Borough

Local Planning Mechanism: Hazard Mitigation Plan

Likely Funding Source(s): Municipal funding

Timeline: 3 years

Action Status: New

Notes:

CAPABILITY ASSESSMENT WORKSHEET

Name: Mauro Baldanza

Title: Coordinator

Jurisdiction: Oceanport Borough

Organization:

Local Mitigation Capabilities are existing authorities, policies, programs, and resources that reduce hazard impacts or that could be used to implement hazard mitigation activities. Please complete the tables and questions in the worksheet as completely as possible.

Planning & Regulatory

Planning and Regulatory Capabilities are the plans, policies, codes, and ordinances that prevent and reduce the impacts of hazards. Please indicate which of the following your jurisdiction currently has in place.

Plan	Yes/No	1. What is the date/year of the plan? 2. Does the plan address hazards? 3. Does the plan identify projects to include in the mitigation strategy? 4. Can the plan be used to implement mitigation actions?
Comprehensive/Master Plan	Yes	1. 2016 2. Yes; addresses hazards and community resiliency 3. Yes 4. Yes
Capital Improvements Plan	Yes	Annual; depends on what the plan will include; no; yes if funded
Economic Development Plan	No	
Local Emergency Operations Plan	Yes	Recertified in 2019. Hazards known are mentioned; no, no
Continuity of Operations Plan	No	
Post-Disaster Recovery Plan	No	But we have a draft that could be reviewed for possible inclusion
Transportation Plan	Yes	Master Plan (2016); NO; NO; NO
Stormwater Management Plan	Yes	Update 2019; No; No; No
Community Wildfire Protection Plan	No	



CAPABILITY ASSESSMENT WORKSHEET

Other special plans (e.g., brownfields redevelopment, disaster recovery, coastal zone management, climate change adaptation)	Yes	• Strategic Recovery and Planning Report (2014) • NJ FRAMES • Getting to Resilience • NJ Coastal Community Resilience Demonstration Project • Strategic Recovery Planning Report
Building Code, Permitting, and Inspections	Yes/No	Are codes adequately enforced?
Building Code	Yes	Version/Year: 2015; yes
Building Code Effectiveness Grading Schedule (BCEGS) Score	Yes	Score: 4 for 1 and 2 family; 4 for all other construction
Fire Department ISO rating	Yes	Rating: 4
Site Plan Review Requirements	Yes	Yes
Land Use Planning and Ordinances	Yes/No	Is the ordinance an effective measure for reducing hazard impacts? Is the ordinance adequately administered and enforced?
Zoning Ordinance	Yes	Yes; Yes
Subdivision Ordinance	Yes	Yes; Yes
Floodplain Ordinance	Yes	Flood Damage Prevention Ordinance (2.5 FT above BFE)
Natural hazard ordinance (stormwater, steep slope, wildfire)	No	
Flood Insurance Rate Maps	Yes	Yes; Yes. Maps available for review by public
Acquisition of Land for Open Space and Public Recreation Uses	Yes	Green acres and Blue acres program funded by NJ DEP
Post-Disaster Recovery Ordinance	No	Have a draft available for review and possible inclusion
Real Estate Disclose Ordinance	No	New Jersey Association of Realtors standard form of Seller's property condition disclosure statement



CAPABILITY ASSESSMENT WORKSHEET

Other (ie. Special Purposes Ordinance)	Yes	Special Purposes Ordinance and Growth Management Ordinance
How can the above capabilities be expanded and improved to reduce risk?		
Applications of recommends from Other Special Plans that could reduce risk.		

Administrative & Technical

Identify whether your community has the following administrative and technical capabilities. These include staff and their skills and tools that can be used for mitigation planning and to implement specific mitigation actions. For smaller jurisdictions without local staff resources, if there are public resources at the next higher-level government that can provide technical assistance, indicate so in your comments.

Administration	Yes/No	Describe capability Is coordination effective?
Planning Commission	Yes	Planning Board
Mitigation Planning Committee	Yes	Local Emergency Planning Council, meets to discuss emergency management actions that could include mitigation measures
Maintenance Programs to Reduce Risk (e.g., tree trimming, clearing drainage systems)	Yes	JCP& L does tree trimming programs to reduce outages; drainage system inspected under Stormwater Program
Mutual Aid Agreements	Yes	Countywide plan for the sharing of resources and manpower Construction officials for assist to towns during disasters
Staff	Yes/No FT/PT	Is the staff full time or part time? Is staffing adequate to enforce regulations? Is the staff trained on hazards and mitigation? Is coordination between agencies and staff effective?
Chief Building Official	Yes/FT	Yes; yes; yes
Floodplain Administrator	Yes/PT	Served by Borough Engineer; yes; yes; yes
Emergency Manager	Yes/PT	No; Yes; Yes
Community Planner	Yes/PT	Have a private firm assist with planning; yes; yes; yes



CAPABILITY ASSESSMENT WORKSHEET

Civil Engineer	Yes/PT	Associated with Borough Engineer
Surveyor	Yes/PT	Associated with Borough Engineer
GIS Coordinator	Yes/PT	Use Monmouth County GIS and Borough Clerk uses a program in house
Scientists familiar with the hazards of the community	No	
Other	Yes	CERT
Technical	Yes/No	Describe capability Has capability been used to access/mitigate risk in the past?
Warning Systems/Services (Reverse 911, outdoor warning signals)	Yes	Upgrading radio communications, Shrewsbury Flood Warning System, Emergency Alerting System, Code Red. Used to inform public of hazard condition and remove them from danger areas.
Hazard Data and Information	Yes	Municipal website has a tab for Emergency Info
Grant Writing	Yes	Borough engineering firm has grant writer; also individuals will prepare grants related to their jobs
Hazus Analysis	Yes	Have program with emergency management
Other	Yes	HURREVAC program
How can the above capabilities be expanded and improved to reduce risk?		
Hazus and HURREVAC program can provide advance information to remove people from hazardous situations.		



CAPABILITY ASSESSMENT WORKSHEET

Financial

Identify whether your jurisdiction has access to or is eligible to use the following funding resources for hazard mitigation.

Funding Resource	Access / Eligibility (Yes/No)	Has the funding resource been used in the past and for what type of activities? Could the resource be used to fund future mitigation actions?
Capital Improvements Project Funding	Yes	Yes, boat ramp repair and improvements
Authority to Levy Taxes for Specific Purposes	Yes	Open Space tax, to acquire vacant land and improve open space
Fees for Water, Sewer, Gas, or Electric Services	No	
Impact Fees for New Development	Yes	State COAH
Stormwater Utility Fee	No	
Incur Debt Through Private Activities	No	
Community Development Block Grant	Yes	Yes; street improvements to include drainage. Yes
Other Federal Funding Programs	No	
State Funding Programs	Yes	DOT grants used for streets; yes; yes DCA grants; used for GIS system; yes, yes
Other (e.g., withhold spending in hazard-prone areas)	No	Incur Debt through General Obligation and Incur Debt through Special Taxes and Revenue Bonds
How can these capabilities be expanded and improved to reduce risk?		
Funding to do projects and manpower to manage the project		



CAPABILITY ASSESSMENT WORKSHEET

Education and Outreach

Identify education and outreach programs and methods already in place that could be used to implement mitigation activities and communicate hazard-related information.

Program/Organization	Yes/No	Describe program/organization and how it relates to disaster resilience and mitigation. Could the program/organization help implement future mitigation activities?
Local Citizen Groups or Non-Profit Organizations Focused on Environmental Protection, Emergency Preparedness, Access and Functional Needs Populations, etc.	Yes	Oceanport Cares- Non Profit- supports emergency management in response and recovery Register Ready- for people with physical disabilities that would need assistance in evacuation provide information to emergency response agencies so emergency responders can better plan to serve them in a disaster or other emergency.
Ongoing Public Education or Information Programs (e.g., responsible water use, fire safety, household preparedness, environmental education)	Yes	Links to Ready. Gov and other services on emergency information page of web site
Natural Disaster or Safety Related School Programs	Yes	School Safety plan deals more with response to situations like, active shooter, fire, severe weather
StormReady Certification	Yes	Expires 9/24/2022
Firewise Communities Certification	No	
Public-Private Partnership Initiatives Addressing Disaster Related Issues	No	
Other	Yes	Community Rating System (CRS)
How can these capabilities be expanded and improved to reduce risk?		
Working towards a new classification in the CRS Program		





Building Classification

Industrial

Farm

Commercial

Vacant

Apartment

Civic/Public (Tax Exempt)

Residential (four families or less)

Unclassified

Parcel Classification

Industrial

Farm

Commercial

Vacant

Apartment

Civic/Public (Tax Exempt)

Residential (four families or less)

Unclassified

Open Space

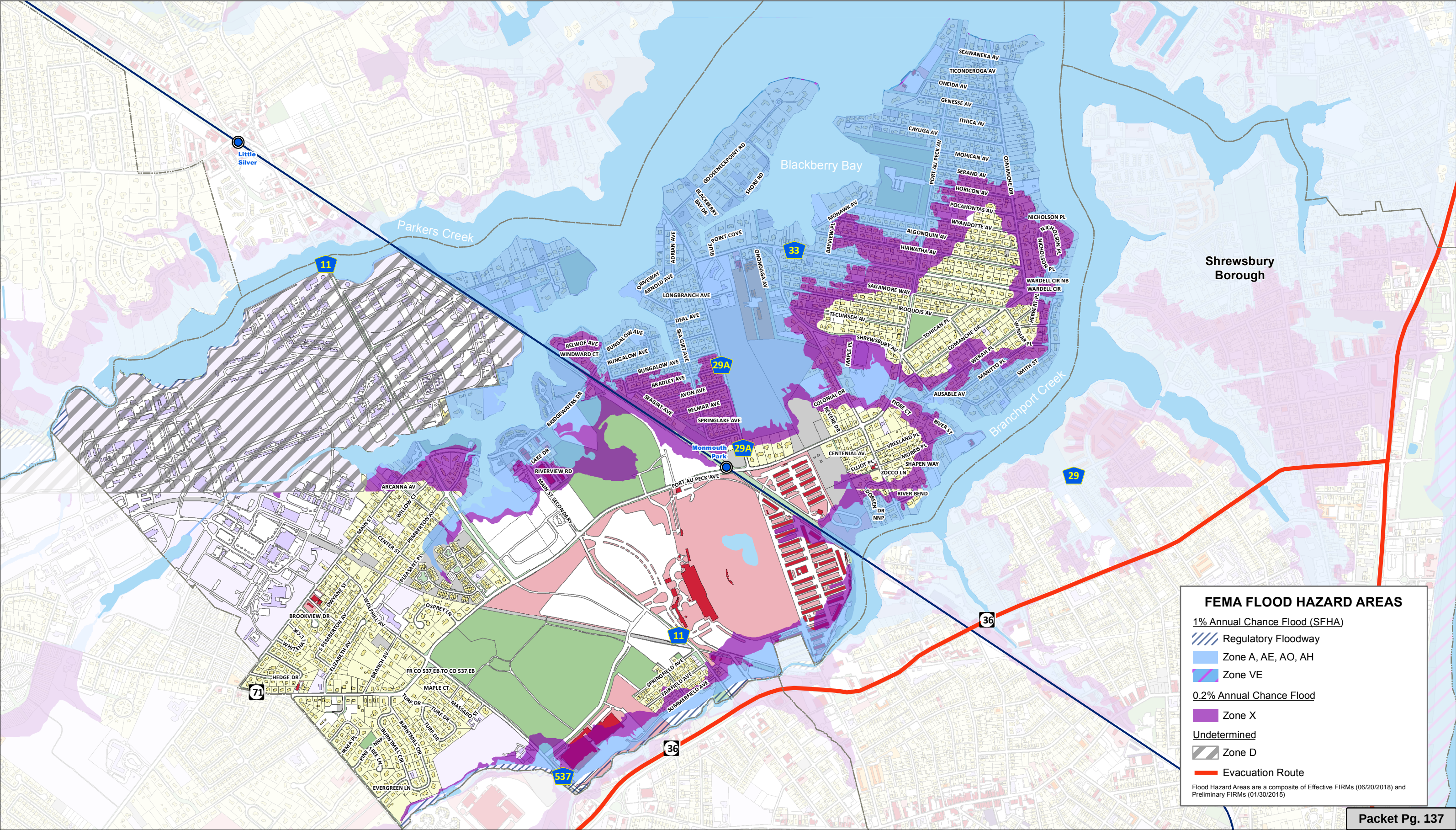
06501,300

Feet

N

Source: 2014 Esri; Monmouth County; NJOIT-OGIS; NJGIN MODIV Parcel, FEMA

Projection: New Jersey State Plane, NAD 1983



FEMA FLOOD HAZARD AREAS

1% Annual Chance Flood (SFHA)

Regulatory Floodway

Zone A, AE, AO, AH

Zone VE

0.2% Annual Chance Flood

Zone X

Undetermined

Zone D

Evacuation Route

Flood Hazard Areas are a composite of Effective FIRMs (06/20/2018) and Preliminary FIRMs (01/30/2015)



Building Classification

Industrial

Farm

Commercial

Vacant

Apartment

Civic/Public (Tax Exempt)

Residential (four families or less)

Unclassified

Parcel Classification

Industrial

Farm

Commercial

Vacant

Apartment

Civic/Public (Tax Exempt)

Residential (four families or less)

Unclassified

Open Space

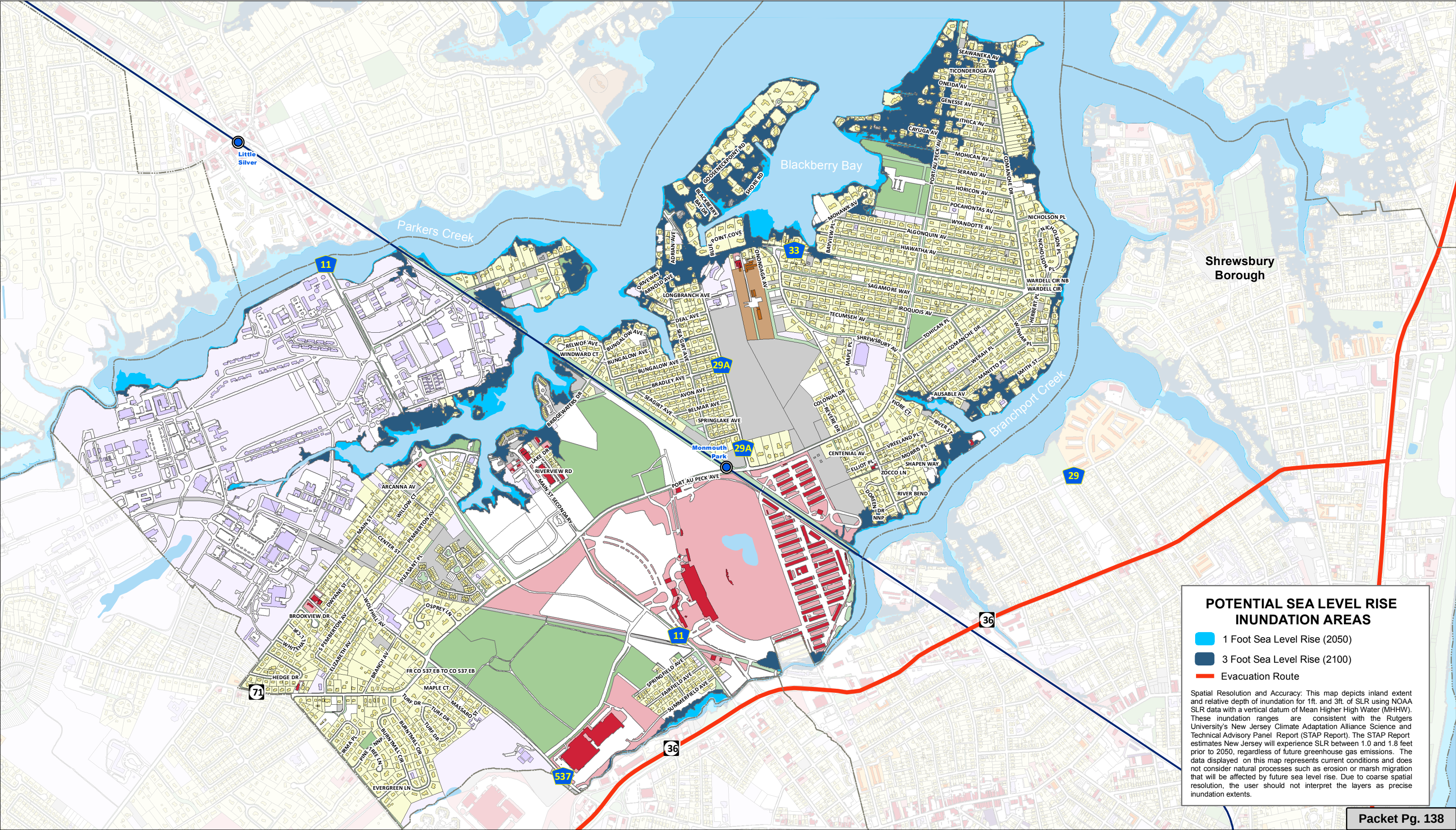
06501,300

Feet

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Source: 2014 Esri; Monmouth County; NJOIT-OGIS; NJGIN MODIV Parcel, FEMA

Projection: New Jersey State Plane, NAD 1983





MEETING NOTES

Topic: Oceanport- Monmouth County HMP Update Meeting

Date: May 9, 2019

Time: 4:00 PM- 5:00 PM

Location: Boro Hall 315 E. Main St. Oceanport, NJ 07757

Drafted by: Paige Kaspar

Introductions (Brittany):

- Goals and Hazards
- What is Mitigation Hazard Planning?
- Funding Available
 - HMA
- Mitigation Strategies

Status of 2015 Mitigation Actions:

1. Elevate Residential Homes (118 substantially damaged)
2. Relocate Borough Hall Phase 1: Acquire Land for The New Building (complete)
3. Relocate Borough Hall Phase 2: Construct the New Building (complete)
4. Generators: Have a grant that is still available for a deseil generator; electrical system is very complicated at school so moved generator to two new buildings: police station
5. Stormwater Drainage- Port-au-Peck section (phase 1)
6. Stormwater Drainage- Port-au-Peck section (phase 2)
7. Re-snagging and debris from Turtle Mill Brook
8. Elevation of Roadways
9. Physical barrier with movable gate
10. Ramp for lifesaving boat (complete)



Possible New Mitigation Actions:

1. Need gates to keep people out of the Borough after a storm
 - a. Need gates on bridges to keep residents out
 - b. Took police officer and trucks away from emergency
 - c. Bridgeport Ave. Bridge, Gooseneck Bridge, Pleasure Bay Bridge, Oceanport Ave Bridge
 - d. Trees and powerlines were down
2. Backflow preventers on county drains Monmouth Blvd proposed tidal vales (on mitigation list?)
3. Portable dams?
4. Swell along property line?
5. Backup generators on Sewer pump stations?
6. Message boards Blackberry park and community center?

Repetitive Loss Properties:

- 8 of 120 mitigated

Problems:

- Port-au-Peck (main evacuation route) and Comanche intersection floods and would cut off access from eastern Oceanport
- Last time Shrewsbury River was dredged was in the 1980s
- Would lose Port-au-Peck Fire House and First Aid with a storm over Category 2

Successes:

- The borough established a freeboard requirement of 2.5 feet in 2009, representing one of the more stringent requirements in the state.
- The borough recently completed a bulkhead repair project at Blackberry Bay Park.
- Oceanport decided to move Borough Hall and the Department of Public Works out of the flood zone to a Fort Monmouth location rather than rehabilitate them after flooding from Sandy. The borough did a full cleaning of the stormwater system to ensure that there were no clogs that could lead to flooding during heavy precipitation events.

Capabilities:

- Worked with NJ FRAMES
- GTR
- Moving municipal buildings out of a flood zone
- Audible sound system (depends on wind direction)
- Reverse 911, Code Red

Monmouth County

Multi-Jurisdictional Hazard Mitigation Plan Update



Michael Baker
INTERNATIONAL

Meeting: Oceanport HMP

Date: 05-09-19

Initial	Last Name	First Name	Title	Organization	Email Address
	BALAMANA	MAURIZO	DEVELOPER	OCEANPORT DEPT	OCEANPORTBORO.COM
	PHILIPS	DONNA	ADMINISTRATOR	OCEANPORT	PHILIPS@OCEANPORTBORO.COM
	WHITE	Brian	Bien Engineering	MACE Construction	WHITE@MASTROCONSTRUCTION.COM
	JOHNSON	JOHN	CONSTRUCTION OFFICIAL	OCEANPORT	CONSTRUCTION OFFICIAL@OCEANPORTBORO.COM
	SAARS	JOE	PORT DIR. CRANING	MACE CONSTRUCTION	JOES@MACECONSTRUCTION.COM

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING HELD
09/10/20

The Oceanport Historical Committee met on Thursday, September 10, 2020. We met at the Blackberry Bay Pavilion at 7:00 p.m. using social distancing protocols, and we wrapped things up around 8:30 p.m. The goals of the committee are to plan and execute efforts to celebrate the Borough's centennial which will occur in 2020-2021 and to promote a better understanding of the Borough's history.

In attendance were:

Frank Barricelli
 Tom Cavanagh
 Robin Kelly
 Brian Landrigan
 Rosanne Letson
 Paula Lombardo
 Ric Siciliano

Guests: There were no guests

(Note: If I omitted your name from the attendance for this meeting, please let me know.)

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Review/approve previous month's Minutes
- Review financial status
- Review status of banners
- Review action items from previous meeting
- Discuss gift to Wolf Hill School in memory of Nadine Jeffrey
- Review status of inputs to history book
- Other items and open discussion
- Verify new action items and adjourn

We voted to approve the Minutes from the last meeting. Rosanne will prepare them in final form and submit them to Jeanne Smith at the Borough.

Toni was not able to attend the meeting, but she provided our financial status to Rosanne, who reported that as of 09/10/20 we had \$22,010.12. Deposits since the last meeting totaled \$20.00 for a sweatshirt Toni sold.

Toni also provided information from Merri Makers about our Centennial Gala to be held at Gibbs Hall. The cost is \$55.00 per person, plus \$25.000 per person for open bar, for a total of \$80.00 per person. She suggested a per-person cost of \$100.00. The cost to us includes \$750.00 for bartenders and a \$2,500.00 estate rental fee. Out of the 250 people total the venue can accommodate, we would have to guarantee \$5,000.00 (or 91 people). Assuming we get 250 people, our bill will be \$23,250.00. At \$100.00 per ticket, that gives us a total of \$25,000.00, only allowing for \$1,750.00 for decorations, etc.

She questioned whether we had to use Above Par Hospitality, if we had to have an open bar, and if we could get the rental fee waived. Ric spoke with Mr. Martelli before our meeting, and he said he would work on the \$2,500.00 fee for us. We voted unanimously to have an open bar for four hours only – the last hour, no alcohol sold. We talked about having some of the decorations already, and we also talked about hosting a 50/50 as we had discussed previously. Robin called Mayor Coffey, who explained to us that we can use the 501c3 from an Oceanport entity for the raffle. We have to get a permit application through Eatontown, though, as the venue is in Eatontown. Toni also asked who would sign the contract for the Gala. We discussed it, and felt we should ask Borough Attorney Scott Arnette about that.

Toni also sent information about the Christmas ornaments we discussed, and she sent samples I with Paula. There is a \$295.00 set-up fee and a \$20.00 shipping charge, and the ornaments are \$8.00 each for 200. A 50% deposit was required, and there was an 8-week delivery time. Paula told us that they would send a prototype within two weeks. We discussed that we wanted the ornament without color. We decided to charge \$20.00 each, and they will say “Oceanport” at the top, and “1920-2020” at the bottom.

Paula also had car magnet samples from Toni. For the 6” round magnets, our price was \$3.85 each for 50, \$2.89 each for 100, and \$2.35 each for 250. Toni suggested a selling price of \$7.00. We decided on ordering 250 for \$2.35 each, but we questioned whether or not there was a set-up cost.

Regarding the status of the banners, Toni noted that our latest replacement banner from the damage done by the last storm was up at the Community Center, and had been paid for by the Borough. We discussed that the second round of banners had been put up on Main Street starting at the intersection of Port-Au-Peck Avenue. We all agreed that they looked great, and some of us had also received compliments on them. Rosanne told us that she had a message from someone looking for the name of the banner company because they loved them, and needed banners for their business.

We reviewed the action items from the previous meeting:

1. Rosanne submitted the Approved Minutes from the 07/09/20 meeting to Jeanne Smith.
2. Robin took care of notifying the DPW about putting up the new banners. They’re up, and they look great.

3. Frank prepared a draft proclamation to use as a guide, and he forwarded it to Tom. Tom sent it on to Jay. This proclamation will be read in front of the New Jersey State Legislature, who will pass resolutions calling attention to Oceanport's Centennial.
4. Mike MacStudy called Rosanne before the meeting and told her that he contacted Oceanport Photos, and unfortunately we will not be able to use any of his photos.
5. Toni has been in touch with Patty at Gibbs Hall about holding to the price we were quoted.
6. Toni obtained samples of the Christmas ornaments and will be submitting an order for 200 of them.
7. Tom did not have an opportunity to speak with Skip at Skip's Sports to see if we owed any outstanding balance to him.
8. Frank gave Ric the information he had on the early history of Monmouth Park and Melvin Van Keuren.
9. The Book Committee met on August 27th.

We discussed the gift we wanted to make to Wolf Hill School in Nadine Jeffrey's memory. Frank had reached out to Debbie Blair, who provided information about a Sensory Hallway. After discussion, we decided that Frank will email Debbie to determine the cost of a Sensory Hallway, and we will either contribute to it or donate enough to pay for it, dependent on cost. Frank also emphasized that he'd like to have a framed photograph of Nadine with a short narrative about her to be displayed in the hallway, and we agreed this would be appropriate. He'd also like the site-specific decals to include horses, boats, Smurfs, etc. Ric added that Mrs. Bova, who also recently passed away, was a member of the Historical Committee who predated us. She was also the school librarian.

We turned our discussion to the book.

Paula told us that Toni was going through the interviews that were completed with some of Oceanport's older residents.

Toni and Rosanne will reach out to the Oceanport storefront businesses to try to get a paragraph from each for the book.

Frank needs to get a summary from Triumphant Life Church, and he is working on descriptions of all businesses on the Oceanport section of Fort Monmouth. He said he had to find the list he was given of all Oceanport Council members through the years.

We decided we would have name credits on each piece in the book. Paula asked Rosanne to let her know of any articles she doesn't have a name credit for, and Paula should be able to help identifying who wrote what.

Frank stated that he'd like to have before and after photographs to accompany the section on the condominium/townhome developments through town; what was it before it was developed into condos?

Frank also stated that he'd like a section on Wolf Hill Farm and the Monmouth Reading Room. Ric noted that he was working on this as part of his section on Monmouth Park. Tom added that he had a lot of information about how the property was turned into a County park instead of being sold for residential development as this happened during his term as Mayor.

Rosanne asked if we should include a section on the Oceanport Gardens senior tower and the Oceanport Sports Foundation, and it was agreed that we should. Rosanne noted that she did not have anything on the Ladies Auxiliary, and Paula said she would reach out to Darlene Crochet. Rosanne also mentioned that there was a Fire Explorers group, who were young men who were like junior firefighters.

Tom asked Rosanne to send him the photographs she has that she has been posting on the Oceanport Centennial Facebook page of the old downtown so that he can use them in his section about the urban renewal of Main Street. He also asked for a copy of the handmade diagram that Betty Rowe Contini prepared and shared on the page.

Tom asked for some suggestions in wording/constructing the section on the renewal. Frank suggested something along the lines of the town in the 1940's quickly reoriented itself to the needs of the soldiers stationed at Fort Monmouth for World War II, with several barber shops, bars, etc. He also noted the Park Apartments, which became part of the reason the area was deemed blighted. As that World War II crowd died down, some businesses closed. In the 1960's, downtowns across the country were struggling with the arrival of shopping malls, like Monmouth in Eatontown. Part of the area of Main Street became blighted over time. Part of the problem was that most of it grew up initially without any kind of plan.

Tom suggested a transition of photos throughout the book, starting with old photos in the front and using as the transition point the photo Frank recently took looking north down Main Street from the intersection at Port-Au-Peck.

We wrapped up the discussion after that, and we would all work on our specific sections before the next meeting.

Our next Book Committee meeting will be Thursday, September 24th at 7:00 p.m. at the Blackberry Bay Pavilion. Our next regular meeting will be Thursday, October 8th at 7:00 p.m. at the Blackberry Bay Pavilion.

We adjourned at approximately 8:30 p.m.

Action Items for the next meeting:

1. Rosanne will prepare the Minutes from the August 13, 2020 meeting in approved form and submit them to Jeanne Smith.
2. Tom will talk to Skip at Skip's Sports to see if we owe him any money.
3. Toni will submit an order for 200 Christmas ornaments.

4. Toni will submit an order for 250 car magnets, and will let us know if there is a set-up cost.
5. Rosanne will send Tom the old photos she has for the section on the urban renewal.

OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
August 12, 2020

7.19

Minutes of the regular meeting of the Oceanport Recreation Committee held
on
Wednesday evening, August 12, 2020

In attendance: Members:
Jay Silverman
Mike MacStudy
Joanne Hunt via phone
Scott Marcantano
Greg Lockwood
Beth Watkins
David Walker
Bill Deerin
Spencer Carpenter
Absent: Chris Macioch
Kristen Karlson

Open Meeting/Flag Salute

Meeting called to order by Beth Watkins at 7:30pm. Motion to open the meeting was made by Jay Silverman and seconded by Greg Lockwood.

Approval of Minutes

The July 2020 meeting minutes were reviewed. The motion to approve the meeting minutes was made by Jay Silverman and seconded by Mike MacStudy. All were in favor.

Correspondence:

Joanne Hunt reported on the following items of correspondence: A letter from a resident- Mrs. Snifen regarding a broken bench slat at Old Wharf Park that had a plaque for a family member. Joanne Hunt will speak to DPW to determine if the slat can be replaced or repaired. Mike MacStudy offered the details that the plaques were purchased at Perrys' in Long Branch. A group called "Kids fighting Cancer" requested use of Blackberry Bay Park for a baseball tournament. The request was on a short time frame and went to Council for approval.

Public Comments: Motion to open to the public was made by Mike MacStudy seconded by Greg Lockwood at 7:40 pm. As there were no members of the public present, in a motion made by Mike MacStudy and seconded by Jay Silverman, the meeting was closed to the public at 7:40 pm.

Recreation Coordinator Report- Joanne Hunt

Report Highlights:

Mini Golf- The event was held Thursday, July 23 and it was well attended. There were 33 adults and winners were announced despite the storm that prevented the championship round. Mike MacStudy did an excellent job in coordinating the event. Mike wanted the Committee to know that Blue Grass Mini Golf offered to host a second night to complete the championship round. Mike asked for a thank you letter to be sent.

Movie night was held on July 31- Moana- one of the best attended movies we have ever had. Approx. 150 attended and were compliant with COVID regulations.

Joanne Hunt suggested that we move the second movie night from 9/18 to 9/25 due to the Jewish holiday. All were in agreement. Options for the movie are: Trolls, CARS, and Despicable Me. Joanne Hunt will contact company and confirm.

US Sports Institute- The camps held by USA Sports were well attended and run. Joanne Hunt suggested that due to lack of OP sports in the fall that we consider allowing them to run more programs. A discussion was held regarding the options on the table for the schools which would impact after school or day time programs. Beth Watkins and Jay Silverman suggested that we offer a variety of program to provide options for parents. Beth Watkins reported that there was a school meeting which should give some insight in a few days and that we should wait for that to determine our course of action.

Beth Watkins opened a discussion on field costs. She felt that the fees are very limiting and feels that we need to distinguish more clearly the difference between a tournament, game, clinic or event. Mike MacStudy detailed how the ordinance was developed in the first place and Jay Silverman agreed that a revision should look at profit verses nonprofit and the process should be streamlined. Beth Watkins asked if anyone would like to work on a proposal. Joanne Hunt said she would help Beth and would start by gathering other ordinances.

Revenue:

2020 Boat Permits \$10,530.00

2020 Field Revenue \$6230.00

Council Liaison Report:

Bill Deerin reported on the following:

The tennis court windscreen was damaged and there was other storm damage and that there was quite a bit of work to be done. The baseball fields were dragged but look terrible and need to be redone ASAP. Mike MacStudy stated that he has said this over and over and reminded all that the funds were turned down that were offered by OP Baseball.

Bill White will be looking at the roller hockey rink for some pickle ball options.

Bill Deerin reported that there will be a 2020 Open Space Grant. This opened a discussion on the number of open grants which can affect the approval of a new application. Bill Deerin did not know many details. Mike MacStudy stated that there can be open grants at the time of application. Jay Silverman reminded the Committee that we submitted ideas for Community Center Park and Beth Watkins asked about funding for the pool repair.

A discussion then moved into park maintenance and repairs. Mike MacStudy reminded everyone, and Joanne agreed that there is a comprehensive plan (prepared by Mike) and both Bill Deerin and Spencer Carpenter agreed that it is about having a plan and being accountable for that plan. The Committee recognized the small staff and their efforts but felt that there needs to be a more proactive approach verses reactionary approach.

Subcommittee Reports:

Subcommittee & Officer Review Panel- Scott Marcantano- Scott reviewed this idea for parks and Dave Walker offered to assist.

Nominations- Mike MacStudy- no report

Sonny Giordano Award- Greg Lockwood- no report

Egg Scramble- Beth Watkins-no report

Mini Golf- Mike MacStudy-previously reported

Memorial Day Parade Committee- Beth Watkins –no report

Movies- Joanne Hunt- previously reported

Summer's End- Jay Silverman- Jay Silverman stated that “2021” will be great.

Halloween- Scott Marcantano- Joanne Hunt stated that this will be based on the state of COVID but that we will likely not have an event. A suggestion was made for a decorating contest but we would need to wait and discuss in September and make a decision.

Tree Lighting- Spencer Carpenter- No report

Decorating Contest- Jay Silverman- No report

Disc Golf- Scott Marcantano – will plan for next year for sure.

Grants/Parks- Joanne Hunt – Previously reported but Joanne Hunt mentioned that we should have the details as the application dates are usually September.

Finance Report- Greg Lockwood- No change- we will need to spend down the funds and decide what we need.

Mike MacStudy asked about the shade at Charles and Beth Watkins mentioned the need for a slide at Evergreen Park. Joanne Hunt will report on both in September. Also- the possibility of an additional buddy swing. Beth Watkins asked about trees and the possibility of the Garden Club buying and maintaining them. Spencer Carpenter offered a suggestion of a “gator” bag which will assist with the watering issue. Spencer will look into cost and feasibility as this would help with the shade issues.

Old Business:

Pickle Ball Update- previously reported- we should have more information in September.

Sports Foundation Funds- Some suggestions in addition to those mentioned above are the backstop at Community Center and additional items that are not included in the grant proposal for Open Space.

Open Space Grant- previously reported.

Membership- Beth Watkins- no update

SUP/Kayak Storage- Both Beth Watkins and Dave Walker would really like to see this happen. Dave Walker said he will ask Chris Macioch about the cost of the storage racks and Bill Deerin will see if Council would have an issue with the location. Jay Silverman stated that liability is still a concern but there should be options.

Other Old Business:

Park Plan- Scott Marcantano discussed his plan for park assignments. Scott listed all the parks and will send a form for reporting. Once received- Joanne Hunt will merge into a monthly reporting document for review.

New Business:

Evergreen Park- slide issue, previously discussed

Adjourn: Motion to adjourn was made by Jay Silverman and seconded by Greg Lockwood at 8:57 pm. Next meeting: September 10, 2020.

Respectfully submitted, Joanne Hunt

**BOROUGH OF OCEANPORT****MAYOR & COUNCIL****MINUTES • JUNE 4, 2020****Workshop****Maple Place School****7:00 PM****2 Maple Place, Oceanport, NJ 07757**

- I. Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:00 PM
- II. Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by notification on June 1, 2020 of this virtual/remote meeting, its location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site. *Mayor Coffey then read the virtual/remote meeting advisory advising the public how to attend and participate during public portions of the meeting*
- III. Flag Salute:** Mayor Coffey led attendees and the Council in the flag salute.
- IV. Invocation:** Borough Chaplain Stacy Deerin gave the invocation.

V. Roll Call:

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Remote	
William Deerin	Councilman	Remote	
Richard Gallo	Councilman	Remote	
Bryan Keeshen	Councilman	Absent	
Michael O'Brien	Councilman	Remote	
Thomas Tvrdik	Councilman	Remote	
Meghan Walker	Councilwoman	Remote	
Jeanne Smith	Borough Clerk	Remote	
Scott Arnette	Board Attorney	Remote	
Donna M. Phelps	Borough Administrator	Remote	
Catherine D. LaPorta	Chief Financial Office	Remote	

VI. Administrator's Report:

- Ms. Phelps requested action on a resolution to hire Rumson Court Administrator Michele Smallze so that Sea Bright Municipal Court may also be held in Rumson. She discussed the following items: a CDBG application to improve parking at the Old Wharf House, MEL/JIF adoption of an insurance rate freeze, so the Borough's rates will not increase; MEL/JIF establishment of a joint Cash Management and Investment pool, JIF establishment of a committee to resolve matters pertaining to the coronavirus. She commended JIF for providing information on several coronavirus issues. Ms. Phelps reported that since bulk pick up was removed from the contract with the sanitation company, DPW has taken over bulk pickup and outlined the new procedures. Ms. Phelps provided an update on the Borough's application for CARES Coronavirus Aid, Relief, and Economic Security Funding which is reimbursement for its Covid-19 expenses and any future expenses. Regarding FEMA funding, she stated that 25% that is not reimbursable can be submitted for reimbursement through the federal CARES funding.

Ms. Phelps advised that the Economic Development Authority (EDA) has grant funds available for small businesses. Information is available on their website cd.business.nj.gov and urged any small business to take advantage of the program.

- VII. Clerk's Report:** Ms. Smith reported on the rescheduled Primary Election, advising that the Borough will only have one polling location at Blackberry Bay Pavilion. She advised there is mandatory training to comply with JIF cyber security policy. Once completed and with continuing training, it will reduce JIF premium by \$7500.

1. Technology Services for New Municipal Complex – Intron submitted a proposal for hardware, phone and internet service, servers for both the Municipal Complex and Police Dept.
2. Liquor License Renewals – Ms. Smith reported that renewals have been extended to September 30, 2020 based on Gov. Murphy's orders

June 18, 2020 Meeting Items:

3. Resolution authorizing refund due to tax appeal - Block 41, Lot 2
4. Resolution authorizing refund due to tax appeal - Block 74, Lot 17
5. Resolution authorizing self-examination of the 2020 Municipal Budget
6. Receipt of Minutes from Recreation Committee, March 11, 2020
7. Receipt of Minutes from Recreation Committee, April 15, 2020
8. Mayor & Council - Regular Meeting - Apr 23, 2020 7:00 PM

Ms. Smith asked for any questions or comments on the items for the June 18th meeting, hearing none, these items were moved forward to the regular meeting.

VIII. RESOLUTIONS:

#2020-139 Resolution authorizing payment of BILL LIST 06-04-2020

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Tvrdik, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

#2020-140 Resolution authorizing execution of Reimbursement Agreement with Monmouth County

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Meghan Walker, Councilwoman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

#2020-142 Resolution authorizing hiring of Michele Smallze to assist with Sea Bright Municipal Court

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Meghan Walker, Councilwoman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

#2020-143 Resolution awarding contract to Maser Consulting - CDBG Application

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Gallo, Councilman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

MAYOR'S PROCLAMATION:

Mayor Coffey read a proclamation into the record regarding resident Peter Bova, age 96, recognizing him for his service to the United States, his receipt of the Bronze Star, recognizing him as a resident since

1955 and his service to the Country and Borough. Declaring that June 8th, 2020 is Peter Bova Day in the Borough. Councilman Deerin reminded everyone that there will be a drive by birthday celebration at 7 PM and invited them to attend.

IX. Discussion Items:

1. Boundary Line with Eatontown. Mayor Coffey discussed the proposed boundary changes between Oceanport and Eatontown, a swap of 7.86 acres between the two boroughs. Enabling a better tech campus for the McAfee building and the determination of boundary lines. There was additional information provided by Kristy Dante from FMERA regarding the boundary lines. Additional discussion with the Borough of Eatontown were to be scheduled.
2. Proposal for On-Street Parking Along a Portion of Crescent Place, Councilman Tvrdik provided an update on the proposal from the owners of Monmouth Park Corporate Center for additional parking. He described the prior history and current status, with proposals being reviewed by the Planning Board and Police Dept. Police Chief Kelly had questions regarding sidewalks and signage. William White, Borough Engineer/Planner had questions regarding parking spaces encroaching on private property, which could be addressed by easements. There was discussion regarding the speed limit and lighting. Since this is a concept plan, the proposal is subject to approval of full engineering plans.
3. Werah Place Bulkhead Replacement, Councilman Tvrdik provided a recap of the request by the property owner for the replacement. Councilman Tvrdik and Mr. Arnette will have discussions regarding a contribution by the property owner and budget concerns.

Prior to opening the meeting to petitions from the public, Mayor Coffey asked Councilwoman Walker to provide an update. Since Councilman Keeshen was not available, Councilwoman Walker provided information regarding websites for hurricane season, recent fire responses with assistance from neighboring jurisdictions. She read a statement from Police Chief Kelly regarding the protests surrounding the George Floyd incident in Minneapolis.

Mayor Coffey also provided information regarding the Governor's deadline extension for tax appeals and outdoor concerts/events at Monmouth Park Racetrack. Representatives from Monmouth Park and the Count Basie Center for the Arts provided input regarding the Borough's concerns, including liability and cancellations. There was discussion regarding scheduling future events and the possibility of convening a special meeting to provide prompt approval. There was additional discussion regarding security.

Mayor Coffey also discussed allowing outdoor dining, opening of hair and nail salons, recreation camps, youth sports programs, use of Borough fields for gyms. Mayor Coffey commended the volunteer first responders who responded to the recent fire, and Councilmen Deerin and Tvrdik added their thanks.

X. Petitions from the Public: Mayor Coffey opened the meeting to public and provided details on how to participate for this portion of the meeting.

John Wells, owner of Our Team Fitness, 117 Main St., 37 Morris Place, asked for clarification for the use of the Borough's athletic fields in order to conduct his business outdoors as well as provide an alternative to the recently cancelled action camp. Mayor Coffey advised Mr. Wells to complete the Facility Use Request form. There was discussion regarding hours of use and certificate of insurance. Mayor Coffey expressed his support.

Robin Kelly, 43 Cayuga Ave., commented that Our Team Fitness is a good organization and is glad that Our Team Fitness will be allowed to operate outside. The Council agreed that fees will be waived for facility use and outdoor dining requests.

As no one else from the public wished to be heard Mayor Coffey closed that portion of the meeting.

XI. Executive Session: At 9:09 PM Councilman O'Brien made a motion to adopt the resolution to enter Executive Session which was seconded by Councilwoman Walker and received the following roll call.

#2020-141 Resolution authorizing an Executive Session

Litigation, Negotiations and the Attorney Client Privilege N.J.S.A. 10:4-12(b)(7)
 New Municipal Complex

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael O'Brien, Councilman
SECONDER:	Meghan Walker, Councilwoman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

Motion to Return to Regular Meeting

At 9:18 pm, the Mayor & Council returned from Executive Session and the regular meeting was reopened on a motion by Council President Gallo and seconded by Councilman Deerin and approved by Council.

Councilman O'Brien requested and was given time to make a statement concerning pending legislation that could impact the municipality related taxation and New Jersey taking on additional debt. The Assembly has passed a bill along party lines and now before the Senate that would allow the State to incur up to \$14 billion in additional debt – debt that would be used to offset any gap in the current budget. What's different about this particular round of funding which normally would be repaid through NJ Sales Tax now contains a provision that allows any gap or shortfall in the payment to be funded through increases in property taxes. This new legislation would enable the State to come into Oceanport and levy an additional tax onto a residence based on the property value. There was a brief discussion on the potential impacts the legislation could present.

- XII. Adjournment:** As there was no further business, the meeting was adjourned at 9:19 PM on a motion by Councilman Tvrdik, seconded by Councilman O'Brien and approved by Council.

Respectfully submitted,

Jeanne Smith
 BOROUGH CLERK



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • OCTOBER 1, 2020

Workshop

REMOTE/VIRTUAL

7:00 PM

Municipal Building, 315 E. Main Street, Oceanport, NJ 07757

I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:00 PM

II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by notification on January 6, 2020 this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site. This meeting further complies with the Open Public Meetings Act by notification on September 28, 2020 of this virtual/remote meeting, its location, date and time to the Asbury Park Press and the Star Ledger and by the posting of same on the municipal bulletin board and Borough Web Site.

Mayor Coffey then read the virtual/remote meeting advisory advising the public how to attend and participate during public portions of the meeting

III. **Flag Salute:** Mayor Coffey led attendees and the Council in the flag salute.

IV. **Invocation:** Borough Chaplain Stacy Deerin gave the invocation.

V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Remote	
William Deerin	Councilman	Remote	
Richard Gallo	Councilman	Remote	
Bryan Keeshen	Councilman	Remote	
Michael O'Brien	Councilman	Remote	
Thomas Tvrdik	Councilman	Remote	
Meghan Walker	Councilwoman	Remote	
Jeanne Smith	Borough Clerk	Remote	
Donna M. Phelps	Borough Administrator	Remote	
Scott Arnette	Board Attorney	Remote	
Catherine D. LaPorta	Chief Financial Office	Remote	

VI. **Payment of Bills:**

#2020-220 Resolution authorizing payment of BILL LIST 10-01-2020

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael O'Brien, Councilman
SECONDER: Thomas Tvrdik, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

VII. **Administrator's Report:**

VIII. **Clerk's Report:**

1. Monmouth County STIGMA FREE
2. General Election, Vote By Mail Executive Order

October 15, 2020 Meeting Items:

1. Resolution authorizing an increase in the Borough's bid threshold

2. Resolution awarding contract to C&S Electric for 2020 electrician services
3. Resolution awarding contract to Blaze Emergency Equipment for 2020 fire equipment services
4. Receipt & Acceptance of Minutes, Historical Committee, August, 2020

IX. Discussion Items:

1. Oceanport Centennial Gala
2. Resolution extending sunset date for Centennial Celebration Trust Fund
3. Monmouth County Planning/NJ Coastal Coalition, Borough Administrator
4. Land Development Ordinance, Councilman Tvrdik

X. Mayor's Report:

- XI. Petitions from the Public:** Mayor Coffey opened the meeting to petitions from the public. Public was advised to click button on "raise hand" to want to speak, email to publiccomments@oceanportboro.com or call the meeting line at 732.272.8337. As no one from the public presented, Mayor Coffey closed that portion of the meeting.

- XII. Adjournment:** As there was no further business, the meeting was adjourned at 7:56 PM on a motion by Councilman O'Brien, seconded by Council President Gallo and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • OCTOBER 15, 2020

Regular Meeting

REMOTE/VIRTUAL

7:00 PM

Municipal Building, 315 E. Main Street, Oceanport, NJ 07757

- I. **Call to Order:** Mayor Coffey called the meeting to order at 7pm.
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by notification on January 6, 2020 of this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site. This meeting further complies with the Open Public Meetings Act by adequate notification on September 28, 2020 of this virtual/remote meeting, its location, date and time to the Asbury Park Press and the Star Ledger and by the posting of same on the municipal bulletin board and Borough Web Site. Mayor Coffey then read the virtual/remote meeting advisory advising the public how to attend and participate during public portions of the meeting
- III. **Flag Salute:** Mayor Coffey led attendees and members of Council in the flag salute.
- IV. **Invocation:** Borough Chaplain Stacy Deerin gave the invocation.
- V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Remote	
William Deerin	Councilman	Remote	
Richard Gallo	Councilman	Remote	
Bryan Keeshen	Councilman	Remote	
Michael O'Brien	Councilman	Remote	
Thomas Tvrdik	Councilman	Remote	
Meghan Walker	Councilwoman	Remote	
Jeanne Smith	Borough Clerk	Remote	
Donna M. Phelps	Borough Administrator	Remote	
Scott Arnette	Board Attorney	Remote	
Catherine D. LaPorta	Chief Financial Office	Remote	

- VI. **GUEST: FMERA Staff Monthly Update:** Mayor Coffey gave a brief update on the commissary parcel was expected to close for a purchase price of \$4.5 million.
- VII. **Administrators Report:** Ms. Phelps reported on items including status of submissions for reimbursement for the generator at the police department and the last FEMA reimbursement on the municipal complex; the air permit for the generator is still pending from the DEP; receipt of Round 2 reimbursement from the County for the CARES funding in the amount of \$15,597.73 for a to-date total of \$43,173.23; she is working with OEM Coordinator on compiling the Round 3 paperwork— unfortunately the County has advised that the SCBA masks are not considered a reimbursable expense. Ms. Phelps also advised that requirements for personal protective equipment and decreasing revenues were impacting local governments throughout the State. As a result she would be notifying Department Heads including volunteer departments that spending requests above the amount of \$2,000 would require her approval in advance of submission.

Ms. Phelps next brought up discussion on the annual purchase of wreaths from the First Aid Squad for placement on the poles along East Main Street. Currently poles have banners from the Centennial Committee event. If wreaths were installed they would cover the banners. The budget provides for the purchase of 18 wreaths and suggested that 2 be placed at Borough Hall and could also include the library, pavilion and new municipal complex and invited suggestions. Discussion ensued on the importance of continuing to support the First Aid Squad, any alternative item that could be hung from the pole, how long were wreaths displayed,

consider taking the banners down for a time while the wreaths up. Mayor Coffey will contact the Centennial Committee and the First Aid and get back to everyone but thinks we go ahead and place the order and then come up with places to put the wreaths.

Ms. Phelps lastly reported that at the request of the Finance and Administration Committee, she has put together job descriptions for our Department Heads and their staff and requested that they provide her with their comments and suggestions.

VIII. Clerk's Report: Ms. Smith reminded voters that they should have received their Vote-by-Mail ballots and where to call if they haven't; she also advised options for returning ballots and an instructional video available on the website. Ms. Smith advised that based on the Board of Education's decision to not allow use of the buildings for Borough meetings she would proceed with advertising the remainder of the 2020 meetings to be conducted virtually. Lastly, Ms Smith asked if everyone had received and had a chance to review the email from yesterday with the proposed revision to the agreement with Rumson for use of court facilities which would permit the Administrator to extend the agreement should the new municipal complex not be ready in time. As there were no objections, the item was added to the Consent Agenda for action.

IX. Consent Agenda: Ms. Smith advised there were 7 items on the Consent Agenda and described added Item #8.

- #2020-221** 1. Resolution authorizing payment of BILL LIST 10-15-2020
- #2020-222** 2. Resolution extending sunset date for Centennial Celebration Trust Fund
- #2020-223** 3. Resolution authorizing an increase in the Borough's bid threshold
- #2020-224** 4. Resolution awarding contract to C&S Electric for 2020 electrician services
- #2020-225** 5. Resolution awarding contract to Blaze Emergency Equip for 2020 fire equipment services
- #2020-226** 6. Resolution approving participation in the NJ Coastal Coalition
- 7. Receipt & Acceptance of Minutes, Historical Committee, August, 2020
- #2020-227** 8. Resolution approving a revised agreement with Rumson for use of courtroom facilities

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Gallo, Councilman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

X. Best Practices Inventory 2020:

1. 2020 Best Practices Questions

Chief Financial Officer Katie LaPorta provided a brief explanation of the purpose of the best practices inventory put out by the State annually, the minimum of 16 points required in order to receive 100% of any State aid appropriated for the Borough, reviewed Oceanport's score of 21.5 surpassing the minimum required. Ms. LaPorta briefly reviewed the questions that the Borough received no points and why and invited any questions or discussion from the governing body to which there were none.

XI. Second Reading Ordinances:

#1029 An Ordinance to Amend the Salary Ordinance

Councilman Tvrdik called for the 2nd reading and Public Hearing of an ordinance amending the salary ordinance and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only. **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY SETTING THE SALARY RANGES OF CERTAIN BOROUGH OFFICERS AND BOROUGH EMPLOYEES"** was published one time in the Asbury Park Press on October 1, 2020.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance. As no one from the public presented to be heard, the public hearing was closed on a motion by Councilman O'Brien and seconded by Councilman Gallo.

Councilman Tvrdik made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Councilman O'Brien.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Tvrdik, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

XII. Committee Reports:

1. Councilman Deerin, Parks and Recreation

Councilman Deerin gave details on the Recreation Committee's Trunk or Treat event, still need additional participants and more information was available on the website; waiting for bids on landscapers and cleaning up the parks.

2. Councilman Gallo, Public Works and Engineering

Council President Gallo reported that the 2020 Road Program was finalized and going out to bid next week and delays were related to COVID19; reminded residents leaf collection season underway and to please abide by the guidelines, schedule was in the bulletin and with election time, residents should have received their ballots and the Mayor's message provides information on different ways to send in your ballot and the deadline to vote is November 3rd.

3. Councilman Keeshen, Public Safety

Councilman Keeshen stated there was not much to report that month, fire and first aid continue to answer calls; encouraged residents to support both agencies in their annual fund drives ongoing and reminded motorists that as daylight savings time approaches its getting darker sooner and to please slow down; police have had targeted enforcement in the Blackberry Bay area for speeding and they are working with public works on ways to incorporate in the road programs designs to address the speeding issue.

4. Councilman O'Brien, Finance and Administration

Councilman O'Brien reported that the Finance & Administration Committee was exploring the potential for shared service agreement with neighboring municipality; they've also begun the process of formalizing an organizational chart and roles within the Borough and evaluate as well as identify resources that currently may not be being used efficiently; Councilman O'Brien also made a statement concerning the budget recently approved by the governor following introduction by a Democrat controlled legislation that calls for tax increases of \$700 million, to be levied on wealth individuals, corporations and HMO plans; 2nd only in debt; increases in tolls for the parkway and turnpike and plans to reinstate the sales tax at 7%. It means that the Borough will continue to work diligently to ensure current budgets are met and department heads spending above a certain threshold will require approval from the borough administrator; it also means that they must be more conservative with estimates for both state and county next year. The municipal portion of the tax bill is only a small percentage of what the taxpayer pays. Taxpayers should require the same attention and transparency of the county and schools for without a consistent approach to budgeting responsibly, efforts will be in vain. Councilman O'Brien expressed best wishes to Councilmen Gallo and Keeshen on their bid for re-election and reminded voters to turn in their mail-in ballot and wished everyone a safe and happy Halloween.

Mayor Coffey asked Councilman O'Brien about the provision for direct billing to the municipalities which he confirmed was in there. Discussion continued on the importance of keeping the town a place where residents don't feel pressure to leave town and how much of the budget was a push down from the State.

5. Councilman Tvrdik, Planning and Development Liaison

Councilman Tvrdik reported on items including progress on the new municipal complex – punch list on police and oem building; they are working hard on the municipal building and trying to get done for the end of the year; reported on progress on the land development ordinance with a hopeful introduction to Council next month; the Martelli development is nearly sold out at the old borough hall site and coming together. Councilman Tvrdik also spoke on the volume of construction going on in town and the impacts on the Borough's construction department staff and encouraged the public to be patient and be kind while they are working hard. Councilman Tvrdik also added that properties such as the Martelli site and other new home sites should be aware that it incurs an *added and omitted tax* or an added tax. He gave the

example of his own new construction project; purchased a home in town in 2017, went through the approvals process in 2018, moved forward with demolition sometime around April 2019 which at that point the structure is gone and then you're only paying a land tax. Once the construction is complete and a CO is issued, an assessment comes in for an "added tax" that adds on the tax for the improvement on the land at the end of the quarter. The Martelli development and anybody building a new house in town will experience this process and wanted to explain it because they might not be aware of that but will pay their fair share of taxes when its time.

6. Councilwoman Walker, Health and Human Services Liaison

Councilwoman Walker reported on items including the number of new cases of COVID19, average daily cases in the seventies which is up from the summer months, Oceanport's total number of cases stands at 95; the County offers free COVID testing for a county residents and gave details on where to go; the Oceanport Library continues to be open on Mondays only – patrons not permitted inside without masks; Clean Ocean Action applied for a grant for water sampling of the Shrewsbury River and feeder streams, although grant was denied, they are working with the Water Watch Committee to be able to conduct additional site testing. Councilwoman Walker also reported that the Board of Education search for a new superintendent was underway with a list of candidates to interview; gave dates of their upcoming meetings and public portions; Wolf Hill School was closed one day for in-person instruction; preschool and kindergarten are operational 5 days in person, while grades 1 to 4 are using the AB cohort hybrid model. They are currently working on procuring Plexiglas dividers and more PPE which will allow them to move towards phase 3 of reopening plan. She also provided an update on the schools planned improvements. In September, Shore Regional recognized all the IB diploma recipients and welcomed a new director of curriculum and instruction, and a condensed fall sports season was underway albeit with a lot of restrictions.

XIII. Mayor Coffey's Report: Mayor Coffey first reported on Halloween and the State's 2.5 pages worth of regulations that they would like people to follow which he will post on the Residents Facebook page. Mayor Coffey also advised that there have been a number of reports during this election season of signs being stolen, knocked down and that in Oceanport it was so unnecessary and shouldn't be happening here – makes him sad to read these reports. Mayor Coffey also acknowledged texts and emails from people recognizing the efforts by DPW over the past several months with all the brush pickup with the latest "kudos" coming from over on the Fort and thanked them for a fantastic job. Mayor Coffey also reflected back on Councilman O'Brien's comments about the upcoming budget crunch but hopefully at the local level they can stave off as much as they could no matter how much the State pushes down. On the municipal building, it remains closed to the public - work is getting done and hasn't received many complaints about the lack of general access. Hopefully in the new building they'll be afforded more opportunity because of its size and setup. And most important thing is to get the seniors back in their building. Mayor Coffey also commented on Councilman Tvrdik's omitted seminar – there will be a lot of items coming online including East Gate, the Martelli properties, the Fort being the main driver. By next month there should be a comprehensive analysis of what this would mean projecting out as far as real property values as well as the impacts of added and omitted assessments – mostly added. Mayor Coffey provided the cutoff dates are in October so that they can set the budget. The State has rigorous procedures for those buildings built between Oct. 1 and Jan. 1. While its true that all the addeds will increase demands for municipal services, he believes that the money being brought in as opposed to the services will net positive for the Borough.

XIV. Petitions from the public: Mayor Coffey opened the meeting to petitions from the public. Public was advised to click button on "raise hand" to want to speak, email to publiccomments@oceanportboro.com or call the meeting line at 732.272.8337. While waiting for public to present, there was brief discussion on the garbage in the parks and asked that people please clean up – especially the water bottles.

A raised hand by Henry Wollman was acknowledged but for unknown reasons Mr. Wollman did not speak. Mr. Wollman was encouraged to call the public comments phone number but no phone call was received. Mayor Coffey advised Mr. Wollman to contact him after the meeting to discuss any comments or concerns he had.

As no one else from the public presented, Mayor Coffey closed that portion of the meeting.

- XV. Adjournment:** As there was no further business, the meeting was adjourned at 7:59 PM on a motion by Councilwoman Walker, seconded by Council President Gallo and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

BOROUGH OF OCEANPORT

Michael P. Kelly
Chief of Police

Michael S. Chenoweth
Captain



POLICE DEPARTMENT

P.O. BOX 370, OCEANPORT, NEW JERSEY 07757

732.222.6300

Main

732.222.6301 ext 1015

Records

732.222.0945

Fax

Wednesday, October 14, 2020

To: Michael Lippolis, Oceanport Fire Chief
Donna Phelps, Oceanport Borough Administrator

Reference: Salvatore LaRosa Fire Department Applicant

Please be advised that the record check of the above applicant for membership in a volunteer organization is complete. Our investigation has led to the following finding:

 X

The applicant is suitable for membership.

 The applicant is **NOT** suitable for membership.

If there are any further questions regarding this applicant, please contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Kelly", is written over a horizontal line.
Michael Kelly
Chief of Police

Cc: file copy

info@oceanportpolice.org

BOROUGH OF OCEANPORT

Michael P. Kelly
Chief of Police

Michael S. Chenoweth
Captain



POLICE DEPARTMENT
P.O. BOX 370, OCEANPORT, NEW JERSEY 07757

732.222.6300

Main

732.222.6301 ext 1015

Records

732.222.0945

Fax

Monday, October 05, 2020

To: Michael Lippolis, Oceanport Fire Chief
Donna Phelps, Oceanport Borough Administrator

Reference: Frederick Santi Fire Department Applicant

Please be advised that the record check of the above applicant for membership in a volunteer organization is complete. Our investigation has led to the following finding:

 X

The applicant is suitable for membership.

 The applicant is **NOT** suitable for membership.

If there are any further questions regarding this applicant, please contact my office.

Sincerely,


Michael Kelly
Chief of Police

Cc: file copy

Jeanne Smith

From: Thomas KELLY <tomkellyelectric@gmail.com>
Sent: Wednesday, October 21, 2020 7:23 PM
To: Jeanne Smith
Cc: Lynda Wright
Subject: 75 Horseneck Point Rd Kelly

Good Evening Jeanne,

I, Thomas Kelly who resided at 75 Horseneck Point Rd Oceanport, NJ 07757
Lot #6 Block#109 would like to purchase "The Right of Way" property to the west.

It is 15 feet wide between Lot#6 and Lot#5.
Please let me know how to proceed with this request.

Thank You,
Thomas Kelly
917.747.8567



GAS LINE

Packet Pg. 166

From: [Tara Chavez](#)
To: [Jeanne Smith](#)
Cc: [Tom Tyrdik](#)
Subject: Special consideration for the RV street parking
Date: Friday, October 30, 2020 11:52:41 AM

Borough of Oceanport
Jeanne Smith, Borough Clerk
JSmith@oceanportboro.com

Dear Ms. Smith,

My name is Tara Wilson and I am a Monmouth County Native that moved to South Carolina after college and started a family there with my husband, Dave. We have three boys, Parker Levi and Deacon. My mother and father, Dean and Patty Chavez are currently Oceanport Residents and live at 17 Springfield Avenue.

Over the past several years, my mother has continued her battle with stage four breast cancer that has metastasized to her spine. Her mobility has become increasingly limited.

My parents traditionally come down to South Carolina to celebrate the Thanksgiving Holiday, but unfortunately, due to my mother's condition, that won't be possible this year.

My family's plan is to come up to New Jersey this year to celebrate. My parent's two Bedroom, one Bathroom house is not large enough to accommodate my family of five comfortably. We were hoping to drive up in our family Recreation Vehicle (RV) and spend the duration of the trip in this vehicle. This would allow us to quarantine in South Carolina in advance of the trip and avoid hotel stays completely, which would protect our health to the greatest extent possible. We also plan to fully quarantine while in New Jersey, as required by state guidelines, within the confines of the RV and my parents property.

Unfortunately, my parent's driveway isn't long enough to accommodate the RV. We understand Oceanport Ordinances prohibit the parking of RV's in the street in the Borough.

Due to the unique and difficult circumstances we are faced with, we were hoping the Oceanport Council will consider a special exemption to this Ordinance between the dates of November 22nd and November 27th. We have reached out to our neighbors at 10, 11, and 16 Springfield Avenue and they have indicated they have no objection to this temporary arrangement.

We respectfully ask that you consider this request for our family during this extremely difficult time.

Kind Regards,
Tara Wilson

**RESOLUTION OF THE BOROUGH OF OCEANPORT
THE FORT MONMOUTH REUSE PLAN AMENDMENT #16 AND THE
MUNICIPAL 45 DAY REVIEW PERIOD AND FORMULATION OF THE
BOROUGH RECOMMENDATIONS AND COMMENTS TO THE FORT
MONMOUTH ECONOMIC REVITALIZATION AUTHORITY**

Resolution

WHEREAS, the decision to close Fort Monmouth was made per Federal BRAC legislation in September of 2005 and the Fort Monmouth Economic Revitalization Authority (FMERA) was created by the State of New Jersey (C52:27I et. seq.) to implement comprehensive conversion and revitalization of the Fort Monmouth Property; and

WHEREAS, the Fort Monmouth Redevelopment and Reuse Plan was adopted September 3, 2008 and as subsequently amended; and

WHEREAS, the statute provides for a 45-day municipal review period for comment and recommendations on amendments to the Fort Monmouth Reuse Plan by each of the three host communities. On October 14, 2020 the Borough Clerk received a request to review the Reuse Plan Amendment #16 for which review period shall end November 27, 2020; and

WHEREAS, the Borough of Oceanport has solicited comment on the Reuse Plan Amendment #16 from the Borough Planner, Borough Engineer, Environmental Committee, Planning Board, Police Department, First Aid, Fire Department, Office of Emergency Management and others in order to review the Amendment and consider its impact on the Borough and its residents.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the municipality has performed its statutory duties as a host municipality concerning the review of the proposed Fort Monmouth Redevelopment and Reuse Plan Amendment #16 and offers the following and attached comments and recommendations:

1.

BE IT FURTHER RESOLVED, that a copy of the comments received be forwarded with this Resolution to the Fort Monmouth Economic Revitalization Authority Board for their consideration.