



BOROUGH OF OCEANPORT MAYOR & COUNCIL

REGULAR MEETING • AGENDA

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

APRIL 23, 2026 at 7:00 PM

1. **Call to Order**
2. **Statement of Compliance with Open Public Meetings Act** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 15, 2026 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
3. **Flag Salute, Statement to the Public:** Often times it may appear that the Mayor & Council take action with very little comment and in many cases by unanimous vote. Many items are of routine business that are placed on a Consent Agenda as they do not require additional discussion. Items not of a routine nature are first listed for discussion at a Workshop meeting prior to being listed for action at a Regular Meeting. Where appropriate, items are referred to a Council Committee for further study and investigation before being returned with a recommendation for the full Council to consider. The members of the Borough Council work via committees along with the Mayor, Borough Clerk and Administration to assure that the members fully understand the matter. There are occasions where matters are presented to the Mayor & Council for discussion and action at the same meeting when of a timely nature.
4. **Roll Call**
5. **PUBLIC COMMENT - Action Items Only:** At this time, comments are invited on action items only. Upon being recognized by the Mayor, anyone wishing to address the Governing Body, please state your name and address. No member of the public may address or question individual Governing Body members or administration. Although public participation is welcomed and encouraged, the governing body may, through the Mayor or presiding officer, terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Borough bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.
6. **Administrator's Report**
7. **Consent Agenda:** All items listed under Consent Agenda, are considered routine by the Borough Council and will be enacted by one motion in the form listed below. There will not be separate discussion of these items.. If discussion is desired, that item will be removed from the Consent Agenda by request of the Council member and considered separately. There will be one motion for all items listed.

Resolution #2026-128 - Payment of Bills

Resolution #2026-129 - Resolution Rejecting Bids for Electrical Service Modification for Oceanport Municipal Complex

Resolution #2026-130 - Extending the 2026 Third Quarter Grace Period

Resolution #2026-131 - Tax Sale Certificate 24-00001 (59 Monmouth Blvd)

Resolution #2026-132 - Authorizing Appointment of Christina Pringle-Borough as Administrative Assistant to the Police Dept

Resolution #2026-133 - Awarding Contract For Professional Engineering Services to Colliers Engineering for Stormwater MS4 Map Preparation

Resolution #2026-134 - Awarding Contract For Engineering Services to Colliers Engineering for Stormwater Watershed Improvement Plan

Resolution #2026-135 - Approving Alexander O'Hara for Fire Department Member

Resolution #2026-136 - Approving Ryan Sheftel for Oceanport First Aid Membership

Resolution #2026-137 - Authorizing Shared Services Agreement with Monmouth Beach for Payroll Services

Resolution #2026-138 - Authorizing the Borough Administrator to Execute and Submit a Letter of Intent to the NJ DEP for BBP

8. Minutes

Mayor and Council Workshop Meeting Minutes 12-4-25

Mayor and Council Regular Meeting Minutes 1-22-26

9. Second Reading & Public Hearing Ordinances

Ordinance #1123 - Authorizing the Borough to Purchase Block 99 Lot 1 for Open Space Preservation Purposes

10. Council Standing Committee Reports

Councilman Deerin - Parks and Recreation

Councilman Gallo - Public Works and Engineering

Councilman Keeshen - Public Safety

Councilman O'Brien - Finance and Administration

Councilwoman Manna - Health and Human Services

Councilwoman Cooper- Planning and Development

11. Mayor Tvrdik's Report

12. Public Comments

13. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING PAYMENT OF
BILL LIST FOR April 23, 2026**

**Resolution #2026-128
4/23/2026**

WHEREAS, the Governing Body has considered the payment of said bills as set forth at its public meeting of April 23, 2026.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list for **\$773,585.70**

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport do hereby certify that funds are available for the purpose stated herein.

Catherine D LaPorta

CATHERINE D. LaPORTA, CFO

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-128 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026

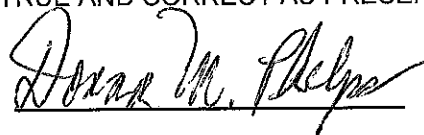
STEPHANIE KRAMER
ACTING BOROUGH CLERK

**BOROUGH OF OCEANPORT
BILL LIST**

23-Apr-26

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$170,727.51 PR #8
DCRP	
Utility Check Run 4/14/26	\$23,302.65
MANUAL CHECKS	
CERTIFICATION UNIT DLGS	\$50.00
TR WENIGER	\$49,880.00
GRANT FUND	\$181,516.58
CAPITAL	\$0.00
DOG REGISTRY TOTAL	\$441.00
OPEN SPACE TRUST TOTAL	\$26,577.07
SUI	\$21.94
UCC TRUST	\$14,467.61
TRUST OTHER TOTAL	\$1,668.86
ESCROW TRUST TOTAL	\$44,015.00
NON BUDGETARY	\$4,142.86
2025 VOUCHERS PAID THIS MEETING	\$7,112.30
2026 VOUCHERS PAID THIS MEETING	\$249,662.32
TOTAL	\$773,585.70

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED


Donna M. Phelps

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
Current Fund			
1109 - FMERA	PO 22791 RT 537 -3/1/26-3/31/26	273.26	
	PO 22792 BLDG 977- 3/2/26-4/1/26- POLICE	2,218.46	
	PO 22793 BLDG 900 -3/1/26-3/31/26- DPW	458.06	
	PO 22794 BLDG 901 - 3/2/26-4/1/26- BORO HALL	1,288.71	4,238.49
1153 - JERSEY CENTRAL POWER & LIGHT	PO 22827 MAIN & INTERSECTION - 2/27/26-3/29/26	77.59	77.59
1814 - LEAF	PO 22826 OEM COPIER - 4/25/26	90.55	90.55
1245 - NJ AMERICAN WATER CO	PO 22809 HYDRANT SERVICE 2/26/26-3/24/26	10,099.22	10,099.22
1251 - NJ NATURAL GAS CO	PO 22817 315 E. MAIN - 2/13/26-3/18/26	491.26	
	PO 22818 LIBRARY - 2/13/26-3/18/26	434.95	
	PO 22819 FAS UTILITIES -2/13/26-3/18/26	1,268.13	
	PO 22820 433 MYRTLE -2/13/26-3/18/26	1,380.43	
	PO 22821 920 OCEANPORT WAY - 2/17/26-3/19/26	883.03	
	PO 22822 930 OCEANPORT WAY -2/17/26-3/19/26	1,709.11	
	PO 22823 910 OCEANPORT WAY - 2/17/26-3/19/26	1,450.71	7,617.62
1791 - READY FRESH	PO 22825 WATER DELIVERY SERVICE - MARCH	71.44	71.44
1320 - SHORE BUSINESS SOLUTIONS, INC	PO 22829 BLANKET22246 DRAWDOWN FOR COPIER EXPENSE	108.10	108.10
1388 - VERIZON WIRELESS	PO 22805 POLICE WIRELESS - 2/24/26-3/23/26	323.56	323.56
OPEN SPACE TRUST			
1153 - JERSEY CENTRAL POWER & LIGHT	PO 22824 280 PORT AU PECK - 4/20/26	676.08	676.08
TOTAL			23,302.65

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	22,626.57
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	71.44			
01-201-25-240-200	POLICE OE	323.56			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	90.55			
01-201-25-255-200	FIRE HYDRANT SERVICE OE	10,099.22			
01-201-25-260-200	FIRST AID ORGANIZATION OE	1,268.13			
01-201-26-300-289	STREETS & ROADS OFFICE SUPPLIES	108.10			
01-201-31-430-201	ELECTRICITY	3,965.23			
01-201-31-430-205	NATURAL GAS	6,349.49			
01-201-31-430-207	STREET LIGHTING	350.85			
TOTALS FOR	Current Fund	22,626.57	0.00	0.00	22,626.57
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	676.08
06-270-00-500-020	RESERVE FOR OPEN SPACE			676.08	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	676.08	676.08

Total to be paid from Fund 01 Current Fund 22,626.57
 Total to be paid from Fund 06 OPEN SPACE TRUST 676.08
 =====
 23,302.65

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
Current Fund			
2422 - AAA FACILITY SOLUTIONS LLC	PO 22737 CLEANING SERVICES - APRIL	2,962.00	2,962.00
1508 - Aftermath	PO 22652 Aftermath 3-9 Cell Clean-Up	400.00	400.00
1012 - ALL HANDS FIRE EQUIPMENT, LLC	PO 22308 FIRE EQUIPMENT	628.68	628.68
1658 - AMAZON CAPITAL SERVICES, INC	PO 22674 Candy for Easter Egg Scramble	97.63	97.63
2211 - ANTIQUE MOTORING CLUB OF MONMOUTH COUNTY	PO 22713 Memorial Day Parade Cars- 2026	200.00	200.00
1972 - AUTOMATED BUILDING CONTROLS	PO 22371 UV LAMPS	1,147.50	
	PO 22757 SERVICE & REPAIRS	2,319.76	3,467.26
2045 - BIRDS BEWARE, INC	PO 22563 GEESE CONTROL SERVICES	525.00	525.00
1516 - CANON FINANCIAL SERVICES, INC	PO 22898 PD COPIER SERVICE - APRIL 2026	79.46	79.46
1056 - COAST CITIES EQUIPMENT, INC	PO 22688 REPAIR FOR TRUCK 128	372.04	372.04
1066 - COUNTY TAX ADMINISTRATOR	PO 22790 ASSESSMENT CARDS MAILED 2026	1,191.00	1,191.00
1910 - DEERE & COMPANY	PO 21231 JOHN DEERE DFS HOPPER	4,436.30	4,436.30
1084 - DYNAMIC TESTING SERVICE LLC	PO 22881 TESTING- 2ND QUARTER 2026	190.00	190.00
2200 - EAST COAST MEDICAL CONSULTANTS, LLC	PO 22655 FAS MEDICAL CONSULTANT	2,200.00	2,200.00
1767 - EVERON, LLC (90-0008456)	PO 22885 FIRE MONITORING - 4/30/26-5/29/26	74.25	74.25
2376 - FIRE SECURITY TECHNOLOGIES INC	PO 22278 REPLACE BATTERIES AT POLICE STATION FIRE	524.00	524.00
2190 - FIS ON SITE SERVICE LLC	PO 22657 38-57 REPAIR/MAINTENANCE	564.78	564.78
1110 - FMERA	PO 22882 400 AREA PARALLEL BUILD - REFUND	130,047.50	
	PO 22895 FIRE HYDRANT ABANDONMENT PROJECT REFUND	51,469.08	181,516.58
1122 - GENERAL CODE	PO 22223 ANNUAL MAINTENANCE 2026	1,295.00	1,295.00
1126 - GLENCO SUPPLY INC	PO 22352 NEW 25MPH SIGNS- PORT AU PECK AVE	1,023.00	1,023.00
1889 - GREAT AMERICA FINANCIAL SERVICES	PO 22802 MONTHLY RENTAL	159.00	159.00
1143 - I.D.M. MEDICAL SUPPLY INC	PO 22773 FAS OXYGEN - FEBRUARY 2026	122.05	
	PO 22843 FAS OXYGEN - JANUARY 2026	296.80	418.85
1649 - INTRON TECHNOLOGY, LLC	PO 22810 IT Equipment- REC, DPW	2,658.74	
	PO 22811 IT Equipment- COURT	1,329.37	3,988.11
1800 - J HARRIS ACADEMY OF POLICE TRAINING	PO 22311 JHarris Training Community Policing	567.00	567.00
1685 - JANITOR SUPPLY CORP	PO 22834 SUPPLIES	521.55	521.55
1153 - JERSEY CENTRAL POWER & LIGHT	PO 22853 200-000-956-009 -2/27/26-3/30/26	1,359.05	
	PO 22855 200-000-957-015 -2/27/26-4/1/26	1,282.87	2,641.92
1529 - JOHN GUIRE SUPPLY LLC	PO 22815 SUPPLIES	124.70	124.70
1160 - JPMONZO MUNICIPAL CONSULTING,	PO 22862 Webinar - CMFO Accounting/Debt Managemen	50.00	50.00
2305 - LANGUAGE LINE SERVICE	PO 22845 MONMOUTH BEACH COURT	37.40	37.40
1182 - LAURA McCRAE	PO 22878 BULLETIN - SPRING BULLETIN 2026	475.00	475.00
1198 - MCAA OF MONMOUTH COUNTY	PO 22795 MCAA MONMOUTH COUNTY MEMBERSHIP	45.00	45.00
1442 - MOCIB	PO 22447 MOCIB 2026 Dues	75.00	75.00
1215 - MONMOUTH COUNTY ASSESSORS	PO 22789 MEMBERSHIP DUES 2026 - JOHN BUTOW	150.00	150.00
1220 - MONMOUTH COUNTY PUBLIC WORKS	PO 22901 FIRE DEPT GASOLINE -FEBRUARY 2026	431.84	
	PO 22902 FIRST AID GASOLINE - FEBRUARY 2026	163.35	
	PO 22903 OEM GASOLINE - FEBRUARY 2026	175.04	
	PO 22904 POLICE GASOLINE - FEBRUARY 2026	2,275.12	
	PO 22905 DPW - GASOLINE - FEBRUARY 2026	2,932.60	5,977.95
1222 - MONMOUTH COUNTY TREASURER	PO 22801 PILOT PAYMENT-1ST QTR OF 2026	3,942.86	3,942.86
1232 - MONMOUTH MUNICIPAL JIF	PO 22884 2ND INSTALLMENT 2026 PAYMENT	148,416.00	148,416.00
1233 - MONMOUTH MUNICIPAL JUDGES	PO 22800 ANNUAL DUES FOR MUNICIPALITY FOR 2026	200.00	
	PO 22846 ANNUAL DUES FOR MUNICIPALITY FOR 2026- M	200.00	400.00
1404 - MOTOROLA SOLUTIONS	PO 21267 BATTERY FIRE DEPARTMENT	2,676.00	2,676.00
1655 - NEW JERSEY FIRE EQUIPMENT	PO 22296 SCBA SERVICE	153.00	153.00
1245 - NJ AMERICAN WATER CO	PO 22906 LIBRARY -3/12/26-4/10/26	26.00	
	PO 22907 OLD WHARF - 3/12/26-4/10/26	74.61	
	PO 22908 OLD WHARF #2- 3/12/26-4/10/26	26.00	
	PO 22909 OLD WHARF #1 -3/12/26-4/10/26	208.14	
	PO 22910 BLACKBERRY BAY -3/12/26-4/10/26	74.61	
	PO 22911 PORT AU PECK FIRE HOUSE -3/12/26-4/10/26	217.78	
	PO 22912 CHARLES PARK -3/12/26-4/10/26	26.00	
	PO 22913 MUNICIPAL COMPLEX #1 - 3/12/26-4/10/26	430.07	1,083.21
1245 - NJ AMERICAN WATER CO	PO 22914 910-930 OCEANPORT WAY IRRG 3/12/26-4/10/	26.00	
	PO 22915 FIRE - 3/12/26-4/10/26	269.32	295.32
1245 - NJ AMERICAN WATER CO	PO 22916 24 PORT AU PECK -3/12/26-4/10/26	217.78	
	PO 22917 380 PORT AU PECK 2 -3/12/26-4/10/26	26.00	243.78

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
1264 - OCEANPORT SENIORS	PO 22734 REIMBURSE - SENIOR ST PATRICKS DAY LUNCH	640.00	640.00
1279 - PL CUSTOM BODY & EQUIPMENT INC	PO 22633 ELECTRICAL REPAIRS - 38-57	620.75	620.75
2033 - PRI MANAGEMENT GROUP	PO 22448 PRI BWC Vid Release & Redaction 2-20 #20	189.00	189.00
1315 - SEABOARD WELDING SUPPLY, INC.	PO 22842 COMPRESSED GAS CYLINDER	43.75	43.75
1316 - SECURITY WORLD INC	PO 22701 MONITORING AT LIBRARY 03/01/2026-02/28/2	660.00	660.00
1320 - SHORE BUSINESS SOLUTIONS, INC	PO 22861 PRINTERS CONTRACT	172.33	172.33
2419 - SHREWSBURY SAILING & YACHT CLUB	PO 22678 CLUB HOUSE RENTAL	500.00	500.00
1337 - SUBURBAN DISPOSAL	PO 22803 COLLECTION -APRIL 2026	39,500.00	
	PO 22804 DISPOSAL FEE - MARCH 2026	24,282.09	63,782.09
1348 - THE HOME DEPOT CREDIT SERVICES	PO 22830 SUPPLIES	301.81	301.81
1580 - THE TWO RIVER TIMES	PO 22838 NOTICE ADS #26203 #26204	35.34	
	PO 22839 NOTICE ADS #26186 #26196	17.36	52.70
1447 - TREASURER STATE OF NJ	PO 22816 MARRIAGE LICENSE FEES 1ST QTR 2026	200.00	200.00
1387 - VERIZON	PO 22886 OLD WHARF HOUSE FIRE MONITORING 4/8/26-5	168.43	
	PO 22887 LIBRARY PHONE -4/1/26-5/6/26	304.30	472.73
1559 - Verizon Wireless	PO 22854 WIRELESS - 3/2/26-4/1/26	169.23	169.23
1388 - VERIZON WIRELESS	PO 22857 FIRE BUREAU WIRELESS - 3/2/26-4/1/26	46.53	
	PO 22867 DPW - 3/2/26-4/1/26	78.34	124.87
1392 - W.B. MASON CO, INC	PO 22689 SUPPLIES- BLDG, CLERK, COURT, POLICE, AD	316.17	316.17
DOG TRUST FUND			
1204 - MGL PRINTING SOLUTIONS	PO 21204 Dog & Cat License Tags 2026	405.00	405.00
1367 - TREASURER:STATE OF NJ HEALTH	PO 22880 STATE DOG LICENSE REPORT	36.00	36.00
OPEN SPACE TRUST			
2045 - BIRDS BEWARE, INC	PO 22563 GEESE CONTROL SERVICES	975.00	975.00
1809 - CELTIC CONCEPTS, INC	PO 22366 SPRING ACTIVATION + WINTERIZATION- BLACK	1,200.00	
	PO 22368 SPRING ACTIVATION + WINTERIZATION- CHARL	900.00	
	PO 22369 SPRING ACTIVATION & WINTERIZATION- OLD W	500.00	2,600.00
2302 - DAVID ZUIDEMA INC.	PO 22687 PORTABLE TOILET RENTAL - MARIA GATTA PAR	570.00	
	PO 22786 PORTABLE TOILET RENTAL - MARIA GATTA PAR	1,990.00	2,560.00
2393 - INSITE ENGINEERING LLC	PO 22883 LAND DEVELOPMENT CONSULTING SERVICES	10,225.00	10,225.00
1685 - JANITOR SUPPLY CORP	PO 22834 SUPPLIES	344.11	344.11
2011 - MAZZA MULCH, INC	PO 22778 BRUSH DISPOSAL	324.00	324.00
1485 - NJ GRAVEL AND SAND CO.	PO 22779 SUPPLIES- OLD WHARF PARK	504.00	
	PO 22780 SUPPLIES-BLACKBERRY BAY PARK	666.65	
	PO 22781 SUPPLIES- BLACKBERRY BAY PARKING LOT	800.29	1,970.94
2111 - THE BORJA GROUP	PO 22807 FACILITY USE MANAGEMENT	7,500.00	7,500.00
1388 - VERIZON WIRELESS	PO 22866 BBB & OLD WHARF -3/2/26-4/1/26	78.02	78.02
SUI Trust			
1330 - STATE OF NEW JERSEY	PO 22858 REIMBURSEMENT CHARGE	21.94	21.94
UCC Trust			
1861 - BUILDING SAFETY CONFERENCE	PO 22710 CONFERENCE ATTENDANCE - MONTAGNA	325.00	
	PO 22711 CONFERENCE ATTENDANCE - HORTON	325.00	
	PO 22712 CONFERENCE ATTENDANCE - THULEN	325.00	
	PO 22746 CONFERENCE ATTENDANCE - ANSELM	325.00	1,300.00
2154 - FORERUNNER INDUSTRIES, INC	PO 22640 PERMIT MANAGEMENT RECORD CATEGORY SERVIC	10,000.00	10,000.00
1423 - HARRAH'S RESORT ATLANTIC CITY	PO 22707 HARRAH RESORT ATLANTIC CITY	232.00	
	PO 22708 HARRAH RESORT ATLANTIC CITY	232.00	
	PO 22709 HARRAH RESORT ATLANTIC CITY	232.00	
	PO 22745 HARRAH RESORT ATLANTIC CITY	232.00	928.00
1586 - IMPRINT SHOP, LLC	PO 22700 UCC APPAREL	1,468.00	1,468.00
1248 - NJ LEAGUE OF MUNICIPALITIES	PO 22679 DEP NJ PACT REAL CLASS- THULEN	45.00	45.00
1559 - Verizon Wireless	PO 22854 WIRELESS - 3/2/26-4/1/26	253.22	253.22
1391 - VIRTUAL FX, LLC	PO 22645 CONSTRUCTION DEPT DECALS	265.00	265.00
1392 - W.B. MASON CO, INC	PO 22689 SUPPLIES- BLDG, CLERK, COURT, POLICE, AD	208.39	208.39
OTHER TRUST			
1434 - Jersey Printing Associates, Inc.	PO 22808 HISTORICAL COMMITTEE - POSTER	101.00	101.00
2039 - PRO CAP 8, LLC	PO 22859 CERTIFICATE 25-00013 RESOLUTION #	1,567.86	1,567.86

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
DEVELOPERS ESCROW TRUST			
1807 - COLLIERS ENGINEERING & DESIGN	PO 21703 PB Engineering -196 MONMOUTH BLVD	2,317.50	
	PO 21910 PB Engineering- 196 MONMOUTH BLVD	820.00	
	PO 22239 PB Engineering -196 MONMOUTH BLVD	642.50	
	PO 22437 PB Engineering- Netflix Phase 1A	11,515.00	
	PO 22442 PB Engineering -196 MONMOUTH BLVD	50.00	
	PO 22610 PB Engineering -196 MONMOUTH BLVD	250.00	
	PO 22617 PB Engineering- NETFLIX	27,177.50	
	PO 22730 PLOT PLAN REVIEW - CATALOG #7764520001	125.00	42,897.50
1499 - KEVIN E KENNEDY, ESQ	PO 20687 PB LEGAL- 7 SAGAMORE AVE, SIRANNI	390.00	390.00
2429 - NADLAN	PO 22877 DEVELOPERS ESCROW REFUND	727.50	727.50
TOTAL			529,625.54

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	260,917.48
01-192-09-000-008	SEN CIT HOUSING IN LIEU OF TAX			3,942.86	
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	2,481.84			
01-201-20-120-200	MUNICIPAL CLERK OE	1,387.48			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	38.25			
01-201-20-150-200	ASSESSMENT OF TAXES OE	1,341.00			
01-201-23-210-200-1	GENERAL LIABILITY	96,748.50			
01-201-23-210-200-2	WORKMEN'S COMPENSATION	51,667.50			
01-201-25-240-200	POLICE OE	1,468.59			
01-201-25-260-200	FIRST AID ORGANIZATION OE	2,618.85			
01-201-25-260-205	VEHICLE MAINTENANCE	1,185.53			
01-201-25-265-200	FIRE DEPARTMENT OE	781.68			
01-201-25-265-400	FIRE BUREAU OE	46.53			
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	1,023.00			
01-201-26-300-271	REPAIRS	372.04			
01-201-26-300-273	SUPPLIES	43.75			
01-201-26-300-289	STREETS & ROADS OFFICE SUPPLIES	1,329.37			
01-201-26-305-200	SANITATION-TRASH REMOVAL OE	30,833.33			
01-201-26-306-200	RECYCLING OE	8,666.67			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	5,582.56			
01-201-26-310-252	REPAIRS & EQUIPMENT	3,578.01			
01-201-28-371-200	PARKS AND PLAYGROUNDS OE	297.63			
01-201-28-372-200	SENIOR CITIZEN COMMITTEE OE	640.00			
01-201-30-420-200	CELEBRATION OF PUB. EVENTS OE	500.00			
01-201-31-430-201	ELECTRICITY	1,958.89			
01-201-31-430-203	TELEPHONE/INTERNET	613.67			
01-201-31-430-204	WATER/SEWER	1,622.31			
01-201-31-430-207	STREET LIGHTING	683.03			
01-201-31-430-208	GASOLINE & OIL	5,977.95			
01-201-31-465-200	SANITATION DUMPING FEES	24,282.09			
01-201-42-150-201	Monmouth Beach Court	237.40			
01-201-43-490-200	MUNICIPAL COURT OE	1,654.87			
01-203-25-265-200	(2025) FIRE DEPARTMENT OE		2,676.00		
01-203-26-300-273	(2025) SUPPLIES		4,436.30		
01-218-55-000-028	DUE STATE-MARRIAGE LICENSES			200.00	
TOTALS FOR	Current Fund	249,662.32	7,112.30	4,142.86	260,917.48
02-160-05-000-001	DUE TO/FROM CURRENT FUND			0.00	181,516.58
02-213-40-700-074	FMERA FIRE HYDRANT ABANDONMENT			51,469.08	
02-213-40-700-075	FMERA ELECTRICAL GRID			130,047.50	
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	181,516.58	181,516.58

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
05-101-00-100-011	CASH - TD			0.00	441.00
05-161-00-500-040	DUE TO STATE OF NJ			36.00	
05-270-00-500-020	RESERVE FOR EXPENDITURES			405.00	
TOTALS FOR	DOG TRUST FUND	0.00	0.00	441.00	441.00
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	26,577.07
06-270-00-500-020	RESERVE FOR OPEN SPACE			26,577.07	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	26,577.07	26,577.07
14-101-01-100-101	Cash SUI Trust			0.00	21.94
14-270-55-600-155	Reserve for SUI			21.94	
TOTALS FOR	SUI Trust	0.00	0.00	21.94	21.94
18-101-01-100-101	CASH UCC TRUST			0.00	14,467.61
18-270-55-600	RESERVE FOR UCC TRUST			14,467.61	
TOTALS FOR	UCC Trust	0.00	0.00	14,467.61	14,467.61
60-101-01-100-101	CASH-OTHER TRUST - TD			0.00	1,668.86
60-270-55-600-135	RES.FOR HISTORICAL COMMITTEE			101.00	
60-270-55-600-208	RES TAX SALE PREMIUMS			1,567.86	
TOTALS FOR	OTHER TRUST	0.00	0.00	1,668.86	1,668.86
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	44,015.00
61-270-55-600-205	RES.FOR DEV.ESCROW			44,015.00	
TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	44,015.00	44,015.00

Total to be paid from Fund 01 Current Fund	260,917.48
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	181,516.58
Total to be paid from Fund 05 DOG TRUST FUND	441.00
Total to be paid from Fund 06 OPEN SPACE TRUST	26,577.07
Total to be paid from Fund 14 SUI Trust	21.94
Total to be paid from Fund 18 UCC Trust	14,467.61
Total to be paid from Fund 60 OTHER TRUST	1,668.86
Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST	44,015.00

	529,625.54

Disbursements Journal

All Funds

Month of April

From 04/01/2026 to 04/30/2026 With a Line Amount > 10000

Date	ENTRY	ACCOUNT	PO	Check #	VENDOR/DESCRIPTION	DEBIT	CREDIT	CR ACCOUNT
04/10/2026	866	02-213-40-700-076	22731	33863	NICODEMUS AVE PARTIAL PAY NO 3	99,280.86		
04/10/2026	866		22731	33863	A. B. KURRE CONSTRUCTION, INC		99,280.86	02-160-05-000-001
						99,280.86	99,280.86	
04/10/2026	915	01-201-36-475-201	22716	33894	POLICE & FIREMEN'S RETIREMENT SYSTEM	631,171.00		
04/10/2026	915		22716	33894	POLICE/FIREMEN RETIREMENT SYS		631,171.00	01-101-01-000-011
						631,171.00	631,171.00	
04/10/2026	918	01-201-36-471-202	22717	33897	PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	175,960.00		
04/10/2026	918		22717	33897	PUBLIC EMPLOYEES RETIREMENT		175,960.00	01-101-01-000-011
						175,960.00	175,960.00	
04/10/2026	950	18-270-55-600-213	22502	1374	2025 FORD MAVERICK	32,679.30		
04/10/2026	950		22502	1374	ALL AMERICAN FORD OF PARAMUS		32,679.30	18-101-01-100-101
						32,679.30	32,679.30	
04/14/2026	973	01-201-25-255-201	22809	33912	149 HYDTS FIREH	10,099.22		
04/14/2026	973		22809	33912	NJ AMERICAN WATER CO		10,099.22	01-101-01-000-011
						10,099.22	10,099.22	
04/15/2026	965	01-207-55-000-045	22751	1019	APRIL 2026 TAX REMITTANCE	987,033.41		
04/15/2026	965		22751	1019	OCEANPORT BOARD OF EDUCATION		987,033.41	01-101-01-000-011
						987,033.41	987,033.41	
04/15/2026	966	01-206-55-000-046	22750	1020	APRIL 2026 TAX REMITTANCE	327,440.00		
04/15/2026	966		22750	1020	SHORE REGIONAL HIGH SCHOOL		327,440.00	01-101-01-000-011
						327,440.00	327,440.00	
04/16/2026	986	02-213-40-700-074	21973	33918	ABANDONMENT HYDRANT REMOVAL	51,670.00		
04/16/2026	986	02-213-40-700-074	21973	33918	CHANGE ORDER 2026-65	(1,790.00)		
04/16/2026	986		21973	33918	TR WENIGER, INC		49,880.00	02-160-05-000-001
						49,880.00	49,880.00	
						2,313,543.79	2,313,543.79	

April Totals

Totals by Account for April

ACCOUNT	ACCOUNT TITLE	LY BUDGET	CY BUDGET	NON BUDGET	DISBURSED
01-101-01-000-011	CASH OPERATING				2,131,703.63
02-160-05-000-001	DUE TO/FROM CURRENT FUND				149,160.86
18-101-01-100-101	CASH UCC TRUST				32,679.30
01-201-25-255-201	FIRE HYDRANT SERVICE		10,099.22		
01-201-36-471-202	PERS		175,960.00		
01-201-36-475-201	P & F RETIREMENT SYSTEM		631,171.00		
01-206-55-000-046	REGIONAL SCHOOL TAX			327,440.00	

April Totals

Totals by Account for April

ACCOUNT	ACCOUNT TITLE	LY		DISBURSED
		BUDGET	CY BUDGET	
01-207-55-000-045	LOCAL SCHOOL TAX			987,033.41
02-213-40-700-074	FMERA FIRE HYDRANT ABANDONMENT			49,880.00
02-213-40-700-076	FMERA - NICODEMUS AVE			99,280.86
18-270-55-600-213	VEHICLE PURCHASE			32,679.30
Totals		817,230.22	1,496,313.57	2,313,543.79

Range Total

Totals by Account for Range

ACCOUNT	ACCOUNT TITLE	LY		DISBURSED
		BUDGET	CY BUDGET	
01-101-01-000-011	CASH OPERATING			2,131,703.63
02-160-05-000-001	DUE TO/FROM CURRENT FUND			149,160.86
18-101-01-100-101	CASH UCC TRUST			32,679.30
01-201-25-255-201	FIRE HYDRANT SERVICE	10,099.22		
01-201-36-471-202	PERS	175,960.00		
01-201-36-475-201	P & F RETIREMENT SYSTEM	631,171.00		
01-206-55-000-046	REGIONAL SCHOOL TAX			327,440.00
01-207-55-000-045	LOCAL SCHOOL TAX			987,033.41
02-213-40-700-074	FMERA FIRE HYDRANT ABANDONMENT			49,880.00
02-213-40-700-076	FMERA - NICODEMUS AVE			99,280.86
18-270-55-600-213	VEHICLE PURCHASE			32,679.30
Totals		817,230.22	1,496,313.57	2,313,543.79

**RESOLUTION OF THE BOROUGH OF OCEANPORT
REJECTING ALL BIDS FOR ELECTRICAL SERVICE MODIFICATIONS FOR OCEANPORT
MUNICIPAL COMPLEX**

**Resolution #2026-129
4/23/26**

WHEREAS, the Borough of Oceanport authorized the receipt of bids for renovations entitled "Electrical Service Modifications for Oceanport Municipal Complex"; and

WHEREAS, Astro Electrical Contractor, LLC contacted our office and indicated that they made a mathematical error on their bid and asked to be withdrawn; and

WHEREAS, the remaining (5) bids exceeded the Borough Engineer's estimate for the project; and

WHEREAS, N.J.S.A. 40A:11-13.2 states said rejection is just cause to reject all bids received for the ""Electrical Service Modifications for Oceanport Municipal Complex" project; and

WHEREAS, it is the desire of the Borough to reject all bids received on March 31, 2026 for exceeding the cost estimate and re-bid the project.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport in the County of Monmouth, State of New Jersey that the Borough of Oceanport does hereby rejects all bids received for the "Electrical Service Modifications for Oceanport Municipal Complex" project for the reasons set forth in this Resolution.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to return the bid security to all bidders.

BE IT FURTHER RESOLVED that certified copies of this Resolution be provided by the Borough Clerk to each of the following:

- A) Borough Engineer
- B) Chief Financial Officer/Purchasing Agent
- C) All bidders as follows:
 - 1. Astro Electrical Contractor, LLC
1415 E. Elizabeth Ave
Linden, NJ 07036
 - 2. Ranco Construction, Inc.
2 Coleman Court
Southampton, NJ 08088
 - 3. Sodon Electric, LLC
700 McClellan St.
Long Branch, NJ 07740
 - 4. Breaker Electric, LLC
488 Monmouth Rd.
Clarksburg, NJ 08510
 - 5. Beach Electric Company, Inc.
67-69 Grove St.
Paterson, NJ 07503
 - 6. Dee-EN Electrical Contracting, Inc.
3014 Tremley Point Road
Linden, NJ 07038

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-129 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #24-00001 FOR
BLOCK 13 LOT 21 KNOWN AS 59 MONMOUTH BLVD**

**RESOLUTION #2026-131
4/23/26**

WHEREAS, at the Borough Tax Sale held on October 2, 2025, a lien was sold on Block 13 Lot 21, otherwise known as 59 Monmouth Blvd.; and

WHEREAS, this lien, known as Tax Sale Certificate 24-00001 was sold to Trystone Capital Assets LLC at an interest rate of 0%; and

WHEREAS, the owner has redeemed Certificate 24-00001 in the amount of \$24,515.95.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$24,515.95 payable to Trystone Capital Assets LLC, PO Box 1030, Brick, NJ 08723 for the redemption of Tax Sale Certificate 24-00001.

BE IT FURTHER RESOLVED, that the CFO be authorized to issue a check in the amount of \$15,000.00 (Premium) to the aforementioned lienholder.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-131 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #24-00001 FOR
BLOCK 13 LOT 21 KNOWN AS 59 MONMOUTH BLVD**

**RESOLUTION #2026-131
4/23/26**

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Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-131 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES TO COLLIERS
ENGINEERING & DESIGN FOR THE STORMWATER MS4 MAP PREPARATION**

Resolution #2026-133
04/23/2026

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as “Borough”) having principal offices at 910 Oceanport Way, Oceanport, New Jersey 07757; and

WHEREAS, there is a need for the Borough to obtain engineering services for the Stormwater MS4 Map Preparation; and

WHEREAS, the services to be provided are deemed to be “professional services” pursuant to the Local Public Contracts Law (N.J.S.A. 40:A 11-1, et seq.); and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a Contract for “professional services” without public advertising for bids, provided that the Resolution authorizing the Contract and the Contract itself, are available for public inspection in the Office of the Borough Clerk and that notice of the awarding of the Contract is published in a newspaper of general circulation in the Municipality; and

WHEREAS, Colliers Engineering & Design has submitted a proposal dated December 4, 2025, in the amount of \$39,560.00 and having considered the matter, the Borough now wishes to authorize the Borough Engineer, Colliers Engineering & Design to perform the Stormwater MS4 Map Preparation engineering services.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport has awarded a Professional Service Contract to Colliers Engineering & Design as Borough Engineer for 2026 and the work to be performed will be consistent with their existing contract and the proposal for engineering services dated December 4, 2025, for the purpose of engineering and design for the Stormwater MS4 Map Preparation.
2. That the compensation associated with the proposal shall not exceed \$39,560.00.
3. That the within Resolution shall be subject to the Borough CFO confirming that funds are available for the stated purpose.
4. That the Borough Clerk shall publish a notice of the award in the Two River Times and the resolution and contract shall remain on file in the Borough Clerk’s office.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available in Budget Account #04-215-55-989-A07 not to exceed \$19,560.00 and Budget Account #02-213-40-700-066 not to exceed \$20,000.00 for the above referenced professional services contract.

Catherine D. LaPorta
Catherine D. LaPorta, CFO

Motion:	Second:		
ROLL CALL	YES	NO	ABSTAIN
ABSENT			
Deerin	()	()	()
Gallo	()	()	()
Keeshen	()	()	()
Manna	()	()	()
O'Brien	()	()	()
Cooper	()	()	()
Tvrdik	()	()	()

I certify this to be a true copy of Resolution #2026-133 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026.

STEPHANIE KRAMER
ACTING BOROUGH CLERK

Stephanie Kramer

From: Donna Phelps
Sent: Thursday, April 16, 2026 12:43 PM
To: Stephanie Kramer; Katie Cassidy
Cc: Katie LaPorta
Subject: FW: Ordinance #1001

Please attach this email as back up to the last two resolutions I sent you (Colliers contract awards).
Thanks.

Donna

-----Original Message-----

From: Cantalupo, John M. <jcantalupo@archerlaw.com>
Sent: Thursday, April 9, 2026 1:56 PM
To: Donna Phelps <dphelps@oceanportboro.com>
Cc: Katie LaPorta <KLaPorta@oceanportboro.com>
Subject: RE: Ordinance #1001

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Yes, it can be taken out of the drainage improvements associated with Section 3(a)(i). Sorry for the delay, I was away visiting family.

John M. Cantalupo, Esq.

Archer & Greiner P.C.

Riverview Plaza

10 Highway 35

Red Bank, NJ 07701-5902

732-268-8009

jcantalupo@archerlaw.com

www.archerlaw.com <https://urldefense.proofpoint.com/v2/url?u=http-3A__www.archerlaw.com_&d=DwMF-g&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=xdGUK5bcGNKVAR7EOTJ8k8cYXVq5gsEr2OjmKaPFYuc&m=a8ji6HkIFtPffzxP8nhmnOK6BMLZQ4zrIYordiCPYicloOwV07PvUS5E6FQbMEIm&s=XlHeNg9yEcOdAH-GvZcluMX2iNIN3OnHIi9Wnc4Lw5A&e=>

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mnOK6BMLZQ4zrIYordiCPYicloOwV07PvUS5E6FQbMEIm&s=XlHeNg9yEcOdAH-

GvZcluMX2iNIN3OnHIi9Wnc4Lw5A&e=>

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From: Donna Phelps <dphelps@oceanportboro.com>
Sent: Monday, April 6, 2026 1:03 PM
To: Cantalupo, John M. <jcantalupo@archerlaw.com>
Cc: Katie LaPorta <KLaPorta@oceanportboro.com>
Subject: [EXT MAIL] Ordinance #1001

Hi John - Hope all is well and you had a Happy Easter. The Borough has two projects that need to be completed and we are trying to "shake some trees". One is for approximately \$20,000 for Stormwater data collection and mapping and the other is for approximately \$18,000 for the Watershed Improvement Plan. Both deal with stormwater outfalls and mapping of drainage areas. The attached Ordinance has a balance of approximately \$151K. Can we take the funds from that balance? Thanks, as always, for your help.

Donna

101 Crawfords Corner Road
Suite 3400
Holmdel, New Jersey 07733
Main: 732 383 1950 ext 3452
colliersengineering.com



December 4, 2025

VIA EMAIL

Mayor and Council Members
Borough of Oceanport
910 Oceanport Way
P.O. Box 370
Oceanport, NJ 07757

Proposal for Professional Services
Stormwater MS4 Map Preparation
Borough of Oceanport, Monmouth County, New Jersey
Colliers Engineering & Design Proposal No.: OPB-0202P

Dear Mayor and Council Members,

Colliers Engineering & Design, Inc. (DBA Maser Consulting) (CED) is pleased to submit this proposal to provide professional services for performing field data collection and preparing mapping for Oceanport Borough's ("Client") NJDEP MS4 permit approval. We have generated this proposal based on existing information regarding stormwater features and Client owned resources, as well as the 2023 MS4 Permit Approval guide from NJDEP.

Included in this scope of work is the digitization of the stormwater conveyances from existing plan sets, field collection of MS4 assets, and associated GIS mapping tasks.

This proposal is divided into four sections as follows:

- Section I** – Scope of Services
- Section II** – Business Terms and Conditions
- Section III** – Technical Staff Hourly Rate Schedule and Reimbursable Expenses
- Section IV** – Client Contract Authorization

The order in which the following scope of services are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Colliers Engineering & Design, Inc. (CED) to meet project schedules.

Section I – Scope of Services

Based on our conversations and information noted above, we propose to complete the following:

Task 1: Data Reconciliation and Digitization

Existing GIS data provided by Oceanport’s Office of Emergency Management (OEM) will be assessed for the stormwater system. During this task, data will be audited for quality, duplication, and completeness. Data assessments will be documented for later reference. Additional key information discovered will be documented at this time. Utilizing the existing stormwater conveyance system plan sets, the stormwater gravity mains will be digitized from flat PDF files into spatially referenced shapefiles. This task will allow CED to generate standardized datasets in line with the NJDEP stormwater requirements for MS4. Following assessment, data will be cleaned and prepared for field data collection to reconcile gaps in the MS4 conveyance system files.

Task 2: Field Data Collection

Using existing GIS stormwater data, digitized from existing plan sets in Task 1 and collected previously by Oceanport’s OEM, CED will generate a field data collection application. CED will perform field work to collect the location of only missing MS4 assets that are part of the stormwater system and collect all attributes required by NJDEP for MS4 compliance. Specific features and the attribute data, when evident in the field, that will be collected include*:

Asset Type	Asset Attributes
Catch Basin Inlet	ID, Inlet Type, Bicycle Safe Grate, Clean Water Label, Catch Basin, Retrofitted
Manhole	ID
Stormwater Facilities (Basins, etc)	ID, Type
MS4 Conveyance (gravity mains, swales, culverts)	ID, Direction of Flow, Type, Diameter, Material
Outfall	ID, Receiving Surface Water Name, Type
Ground Water Discharge Point	ID, Type
Interconnection	ID, Type, Entity Into/From
Pump Station	ID, Comments

The location of these missing features will be collected in the field by our team using centimeter-grade GNSS equipment. Centimeter-grade GNSS equipment typically yields horizontal coordinates accurate to within a few centimeters of the actual location of the feature being collected. However, some locations in sub-optimal areas with tall buildings or dense tree canopy may result in less accurate coordinates. GNSS metadata, such as Receiver Type, Estimated Horizontal and Vertical Accuracy, PDOP, etc., will be collected for each point and stored as attribute data for each GIS feature. This data will be collected in the field and integrated into a GIS geodatabase for the Client.

In addition to the attributes listed above, our team will take a photograph of each asset and add a general comment, as necessary. Our field team will be on the lookout for issues or defects that are associated with the assets that are being mapped. These comments will be stored as an attribute for

that specific feature within the GIS geodatabase and a summary will be provided to the Client for review.

Our general approach will be to travel the rights-of-way of each street within the Client and capture the location of each surface asset. We will also map the location of assets located within municipal or utility easements. We have reviewed the Client's historic stormwater maps and data, and our team will use this information as a reference when planning and executing the field work for this project.

Our field staff may determine the need to open manholes to verify direction of flow. For manhole openings, we are estimating this effort as two field staff needing 20 minutes to conduct the opening and collection of inspection information at each manhole. Because these assets are in the driving area of the road, we require two-person field team for safety protocols.

With the understanding that the Client has prepared their stormwater system to be field inventoried, we may encounter manholes that cannot be opened or inlets that are full of debris. We will notify the Department of Public Works (DPW) of such cases and continue to inventory the system outside of these problem structures. We request that the DPW continue to assist our team by opening these problem manholes and clearing debris from the catch basin inlets prior to our revisit.

On an hourly basis, we will revisit each problem structure, once the DPW has notified our team that the issue has been resolved. Note that any work efforts in areas with accessibility issues, confusing structures, or manholes that cannot be opened or accessed, will be revisited at an hourly rate. If requested by the Client, we can provide an estimated cost to conduct the inventory and mapping of these problem assets prior to scheduling this effort.

Our team will utilize a laser rangefinder to collect the location of features that are in high-traffic roadways or hazardous areas with steep terrain, etc. Data collected with the laser rangefinder will have similar accuracy to data collected with only GNSS equipment. The data collection method will be noted within the GIS geodatabase as an attribute.

Exceptions

CED's GIS staff has assumed the following when estimating the work to be completed in this phase. Stormwater collection includes up to:

- Up to 500 Structures:
 - Stormwater Gravity Mains;
 - Swales/Ditches;
 - Culverts;
 - Detention/Retention Basins;
 - Groundwater Discharge Points;
 - Pump Stations;
 - Stormwater Facilities

Task 3: MS4 Map Preparation and NJDEP Submission

Once data is collected in the field, our team will complete the mapping of the stormwater system from the office. Stormwater data will be formatted using the NJDEP stormwater conveyance system data model, approved in the most recent 2023 version of the permit requirements.

Unique identifiers for features will be assigned using an incremental numbering scheme and entered to the GIS system as attribute data associated with each feature.

Once finalized, after QAQC efforts, the MS4 map will be submitted to NJDEP by CED per existing requirements. Documentation of NJDEP approval will be provided to the Client. This submission will include GIS shapefiles that are required for submission, as noted in the 2023 MS4 guidance.

The NJDEP may request revisions to the MS4 map submission. This proposal includes 3 rounds of NJDEP MS4 map revisions, or 24 hours. Additional revisions will be made at an hourly rate.

Once the MS4 Map has been approved by NJDEP, our team will generate one 24"x36" map MS4 PDF Map. We will additionally provide a color map book showing mapped features at 11"x17" for a zoomed in view of the MS4 system. These map deliverables will be provided digitally to the Client for printing. In-house printing can be completed for an additional fee. Refer to printing reimbursable rates.

Project Deliverables

The following digital deliverables will be transmitted to the Client, following NJDEP approval:

- Field Data Collection geodatabase;
- MS4 Approved shapefiles;
- MS4 Approved 24"x36" PDF map;
- MS4 Approved 11"x17" color map book;
- Letter stating approval of MS4 data from the NJDEP;

Schedule of Fees

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the scope of services.

Task Name	Fee
Task 1: Data Reconciliation and Digitization (Lump Sum)	\$10,800
Task 2: Field Data Collection (Lump Sum)	\$20,200
Task 3: MS4 Map Preparation and NJDEP Submission (Lump Sum)	\$8,560
Total	\$39,560

This Contract and Fee Schedule are based upon the acceptance of CED's Business Terms and Conditions contained in Section II of this Contract. Delivery, mileage, printing and reproduction,

overnight mail service and postage costs are not included in the lump sum fees and will be added to each monthly invoice. **Payment terms are NET30 of receipt of invoice.**

Exclusions and Understandings

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement:

- Services not specifically outlined in Section I;
- Inlets filled with debris or water will be cleaned by the Client DPW prior to the start of the job. Any necessary revisits, due to additional debris, will be additional collection at an hourly rate;
- The Client is responsible for any traffic control and support of our field collection in busy or high-traffic areas;
- Manholes that cannot be opened will be revisited with the DPW at an additional hourly rate;
- Any problem areas to review will be cleared or supported by the DPW at an additional hourly rate;
- Our proposal cost reflects only the total structure counts listed in Section I;
- Features provided are understood to be non-survey grade accuracy;
- County, State, and private stormwater system assets will not be collected within this project scope. Only stormwater system assets owned by the Client. A cost can be provided, if the Client would like "non-Client owned" stormwater system data to be collected;
- The Client is responsible during the project kick off to provide a map of all areas that are not part of the Client maintained stormwater system;
- Comments received from the NJDEP submission will not exceed 2 rounds of edits, or 24 hours of office work. Any further work will be completed at an hourly rate;
- Any work being requested by the Client that is not outlined in this proposal, shall be considered extra work, which our team will provide a cost estimate to the Client for approval, prior to conducting the work;
- CED will not perform new field data collection unless separately authorized – all mapping will be based on existing GIS datasets, NJDEP approved mapping, and data provided by the Borough;
- The Borough will provide all relevant GIS data, reports, and background information from prior collection efforts in a timely manner;

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.

Section II – Business Terms and Conditions

The Business Terms and Conditions are in accordance with the yearly contract.

Section III – Rate Schedule

The Rate Schedule is the current one, on file with the Borough, in effect when the work is performed.

Borough Obligations

1. The Borough shall provide CED with access to files and allow relevant documents to be utilized.

Section IV – Client Contract Authorization

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature

Date

Printed Name

Title

If you find this proposal acceptable, please sign where indicated above in Section IV, and return one signed copy to this office. Alternatively, please provide a copy of a Municipal Resolution or Purchase Order approving this proposal, which shall constitute authorization. This proposal is valid until February 1, 2026.

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Sincerely,

Colliers Engineering & Design, Inc.



William H.R. White, III, P.E., P.P., CME, CPWM
Oceanport Borough Engineer

WHW/

cc: Donna Phelps, Borough Administrator (via email)
Stephanie Kramer, Deputy Borough Clerk (via email)
Katie LaPorta, CFO (via email)

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**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES TO COLLIERS
ENGINEERING & DESIGN FOR THE STORMWATER WATERSHED IMPROVEMENT PLAN**

**Resolution #2026-134
04/23/2026**

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as “Borough”) having principal offices at 910 Oceanport Way, Oceanport, New Jersey 07757; and

WHEREAS, there is a need for the Borough to obtain engineering services for the Stormwater Watershed Improvement Plan; and

WHEREAS, the services to be provided are deemed to be “professional services” pursuant to the Local Public Contracts Law (N.J.S.A. 40:A 11-1, et seq.); and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a Contract for “professional services” without public advertising for bids, provided that the Resolution authorizing the Contract and the Contract itself, are available for public inspection in the Office of the Borough Clerk and that notice of the awarding of the Contract is published in a newspaper of general circulation in the Municipality; and

WHEREAS, Colliers Engineering & Design has submitted a proposal dated December 12, 2025, in the amount of \$18,000.00 and having considered the matter, the Borough now wishes to authorize the Borough Engineer, Colliers Engineering & Design to perform the Stormwater Watershed Improvement Plan engineering and design services.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport has awarded a Professional Service Contract to Colliers Engineering & Design as Borough Engineer for 2026 and the work to be performed will be consistent with their existing contract and the proposal for engineering services dated December 12, 2025, for the purpose of engineering and design for the Stormwater Watershed Improvement Plan.
2. That the compensation associated with the proposal shall not exceed \$18,000.00.
3. That the within Resolution shall be subject to the Borough CFO confirming that funds are available for the stated purpose.
4. That the Borough Clerk shall publish a notice of the award in the Two River Times and the resolution and contract shall remain on file in the Borough Clerk’s office.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available in Budget Account #04-215-55-989-A07 not to exceed \$18,000.00 for the above referenced professional services contract.

Catherine D. LaPorta, CFO

Motion:	Second:		
ROLL CALL	YES	NO	ABSTAIN
ABSENT			
Deerin	()	()	()
Gallo	()	()	()
Keeshen	()	()	()
Manna	()	()	()
O'Brien	()	()	()
Cooper	()	()	()
Tvrdik	()	()	()

I certify this to be a true copy of Resolution #2026-134 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026.

STEPHANIE KRAMER
ACTING BOROUGH CLERK

101 Crawfords Corner Road
Suite 3400
Holmdel, New Jersey 07733
Main: 877 627 3772
colliersengineering.com



December 12, 2025

Mayor and Council Members
Borough of Oceanport
910 Oceanport Way
P.O. Box 370
Oceanport, NJ 07757

Proposal for Professional Services
Stormwater Watershed Improvement Plan
Proposal No.: OPB0202P

Dear Mayor and Council Members,

Colliers Engineering & Design/Maser Consulting Inc. (CED) is pleased to submit this proposal to provide professional services for the generation of a Phase 1 Report for the Stormwater MS4 – Watershed Improvement Plan.

This scope of work is being prepared pursuant to discussions between the Borough of Oceanport and Colliers Engineering & Design, in-order to advance the requirements of the Borough's NJDEP Municipal Stormwater Regulation Program (MSRP) Tier A Permit. Included in this scope of work is the preparation of the Borough's Watershed Improvement Plan (SWWIP or WIP) as outlined in the 2023 NJDEP MS4 Tier A Stormwater Permit. This plan requires a multi-year effort on the part of the Borough to prepare the WIP in three phases as specified in the permit.

This proposal is divided into four sections as follows:

- Section I** – Scope of Services
- Section II** – Business Terms and Conditions
- Section III** – Technical Staff Hourly Rate Schedule and Reimbursable Expenses
- Section IV** – Client Contract Authorization

The order in which the following scope of services are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Colliers Engineering & Design to meet project schedules.

Section I – Scope of Services

Based on our conversations and information noted above, we propose to complete the following:

Task 1: Stormwater Watershed Improvement Program – Phase 1

CED will support the preparation of a Watershed Inventory Report for Borough of Oceanport. This mapping and reporting of data will align with NJDEP's MS4 guidance and appendices as of the 2023 approved documentation. This effort will build upon the MS4 infrastructure map produced during previous field data collection efforts and will include mapping summary analysis as outlined below. CED will utilize approved mapping from NJDEP, on file with both the Borough and CED. The Borough will provide other relevant information necessary to complete this task.

Mapping Deliverables

Using the information from previous collection efforts, on file with both the Borough and CED, maps will be developed to illustrate the following features:

- All stormwater outfalls owned/operated by the Client
- Delineation mapping of drainage areas for the known outfalls
- The receiving waterbodies of those outfalls
- The water quality classification of all receiving waterbody segments
- All stormwater interconnections from the municipality into another entity's storm or sanitary sewer system
- The drainage area for each interconnection into another entity's storm or sanitary sewer system
- All stormwater connection points into the municipality from another entities' storm sewer system
- All storms drain inlets owned/operated by the Client
- Area associated with each TMDL for waters that lie within or bordering the municipality
- Area associated with each water quality impairment for waters that lie within or bordering the municipality
- Overburdened communities
- Impervious areas
- The location and ownership of all stormwater outfalls and basins/infrastructure not owned/operated by the Client

Maps to be included are as follows:

1. Client Owned/Operated Stormwater Outfalls
2. Interconnections into and from the Client's MS4
3. Outfall Drainage Area(s)
4. Interconnection Drainage Area(s)
5. TMDLs by Parameter for Borough of Oceanport
6. Overburdened Communities within Borough of Oceanport
7. Impervious Area within Borough of Oceanport
8. Non-municipally Owned/Operated Stormwater Infrastructure in Borough of Oceanport

Please note: Not all maps are required for all report submissions, requirements vary based on Client asset information.

Data sourcing: CED will work with Client to ensure the required information is accurate and available from the appropriate source. A general sourcing table is included herein:

Required Data	Data Source
1. All stormwater outfalls owned/operated by the Client	MS4 Infrastructure Map
2. Drainage area for each Client owned/operated outfall	Topography ArcGIS Solutions/Arc Hydro
3. Receiving waterbodies of those outfalls	NJ-WET NJDEP Open Data
4. Water quality classification of all receiving waterbody segments	NJ-WET NJDEP Open Data
5. All stormwater interconnections from the Client's MS4 system into another entity's storm or sanitary sewer system	MS4 to MS4 interconnections required in MS4 Infrastructure Map, private interconnection(s) needed
6. The drainage area for each interconnection into another entity's storm or sanitary sewer system	Topography ArcGIS Solutions/Arc Hydro
7. All stormwater interconnections into the Client's system from another entity's storm sewer system	MS4 to MS4 interconnections required in MS4 Infrastructure Map, private interconnection(s) needed
8. All storms drain inlets owned/operated by the Client	MS4 Infrastructure Map
9. Area associated with each TMDL for waters that lie within or bordering the Client's property(s)/jurisdiction	NJ-WET NJDEP Open Data
10. Area associated with each water quality impairment for waters that lie within or bordering the Client's property(s)/jurisdiction	NJ-WET NJDEP Open Data
11. Overburdened communities	NJ-WET NJDEP Open Data EJMAP
12. Impervious areas	NJ-WET NJDEP Open Data
13. Location and ownership of all stormwater infrastructure not owned or operated by the Client	H&H Database

Report Components

CED will prepare a narrative report – supported by relevant background information provided by the Borough and Phase 1 outputs. Following the NJDEP's guidance regarding written report components, the final report will expand on mapping deliverables and will:

- Provide basic statistics regarding sub-watersheds delineated by electronic mapping;
- Identify candidate sub-watersheds for water quality improvement projects;
 - Water quality improvement projects;
 - Flood control projects;
- Identify potential sources of pollutant loading within candidate sub-watersheds;

- Identify candidate sub-watersheds for flood control projects;
- Identify potential locations for flood damage prevention projects.

Edit Rounds Included

- Two rounds of report edits following NJDEP review and comment
- Additional revisions beyond these will be discussed and performed at an hourly rate upon authorization

Submission

The Report and Map components will be submitted to the NJDEP via the Stormwater Document Submittal Service using NJDEP Online via acceptable submittal formats.

Schedule of Fees

For your convenience, we have provided the total cost of the project.

Task Name	Fee
Stormwater Watershed Improvement Plan (Report + Maps)	\$18,000

This Contract and Fee Schedule are based upon the acceptance of Colliers Engineering & Design's Business Terms and Conditions contained in Section II of this Contract. Delivery, mileage, printing and reproduction, overnight mail service and postage costs are not included in the lump sum fees and will be added to each monthly invoice. **Payment terms are NET30 of receipt of invoice.**

Exclusions and Understandings

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement.

- Any updates to the report or mapping required due to NJDEP guidance alterations after December 31, 2025, are not included;
- CED will use NJDEP-approved mapping and standards as of the 2023 guidance version, unless directed otherwise by the Borough;
- The Borough will provide all relevant GIS data, reports, and background information from prior collection efforts in a timely manner;
- Drainage area delineations will be based on best-available DEM, GIS layers, and hydrologic data and accuracy is dependent on source data;

- Coordination with other agencies or entities for interconnection data will be initiated by the Borough or with Borough assistance and guidance as-needed to meet the requirements of the report;
- No County, State, or Private assets will be added or mapped within the Inventory Report.

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, Colliers Engineering & Design may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.

Section II – Business Terms and Conditions

The business terms and conditions are in accordance with the yearly contracts.

Section III – Rate Schedule

The current rate schedule is on file with the Borough.

Section IV – Client Contract Authorization

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature

Date

Printed Name

Title

If you find this proposal acceptable, please sign where indicated above in Section IV, and return one signed copy to this office. **Payment terms are NET30 of receipt of invoice.** This proposal is valid until February 12, 2026.

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Sincerely,

Colliers Engineering & Design, Inc.



William H.R. White, III, P.E., P.P., CME, CPWM
Oceanport Borough Engineer

WHW/rb

cc: Donna Phelps, Borough Administrator (via email)
Stephanie Kramer, Deputy Borough Clerk (via email)
Katie LaPorta, CFO (via email)

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**RESOLUTION OF THE BOROUGH OF OCEANPORT APPROVING ALEXANDER O’HARA
FOR OCEANPORT FIRE DEPARTMENT MEMBERSHIP**

**Resolution #2026-135
4/23/26**

WHEREAS, Alexander O’Hara, Oceanport, NJ, has submitted a Membership Application to the Oceanport Hook & Ladder Fire Company to join the Oceanport Fire Department; and

WHEREAS, the application has been approved and accepted by the Company membership, approved by the Fire Chief and received Police Chief designation of suitable for service,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Oceanport that the Fire Department Membership Application of Alexander O’Hara is hereby approved.

Motion:	Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O’Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-135 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026.

STEPHANIE KRAMER
ACTING BOROUGH CLERK

BOROUGH OF OCEANPORT



Gary Grimes
Chief of Police
Gregory Laurretta
Captain

732.222.6300
Main
732.222.6301 ext 1015
Records
732.222.0945
Fax

POLICE DEPARTMENT
P.O. BOX 370, OCEANPORT, NEW JERSEY 07757

Monday, April 20, 2026

To: Francis Lippolis, Oceanport Fire Department
Donna Phelps, Oceanport Borough Administrator

Reference: Alexander O'Hara, Oceanport Hook & Ladder Fire Department Applicant

Please be advised that the record check of the above applicant for membership in a volunteer organization is complete. Our investigation has led to the following finding:

 X The applicant is suitable for membership.

 The applicant is **NOT** suitable for membership.

If there are any further questions regarding this applicant, please contact my office.

Sincerely,

Gary J. Grimes
Chief of Police

Cc: file copy

**RESOLUTION OF THE BOROUGH OF OCEANPORT APPROVING RYAN SHEFTEL FOR
OCEANPORT FIRST AID MEMBERSHIP**

**Resolution #2026-136
4/23/2026**

WHEREAS, Ryan Sheftel, Oceanport, NJ, has submitted a Membership Application to join the Oceanport Volunteer First Aid & Rescue Squad; and

WHEREAS, the application has been approved and accepted by the Squad membership, approved by the First Aid Captain and received Police Chief designation of suitable for service,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Oceanport that the First Aid Department Membership Application of Ryan Sheftel is hereby approved.

Motion:

Second:

ROLL CALL	YES	NO	ABSTAIN	ABSENT
Deerin	()	()	()	()
Gallo	()	()	()	()
Keeshen	()	()	()	()
Manna	()	()	()	()
O'Brien	()	()	()	()
Cooper	()	()	()	()
Tvrdik	()	()	()	()

I certify this to be a true copy of Resolution #2026-136 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026

STEPHANIE KRAMER
ACTING BOROUGH CLERK

BOROUGH OF OCEANPORT



Gary J. Grimes
Chief of Police
Gregory Laurretta
Captain

732.222.6300
Main
732.222.6301 ext 1015
Records
732.222.0945
Fax

POLICE DEPARTMENT
P.O. BOX 370, OCEANPORT, NEW JERSEY 07757

Monday, April 20, 2026

To: Jonathan Ryan, Oceanport First Aid
Donna Phelps, Oceanport Borough Administrator

Reference: Ryan Sheftel, First Aid Applicant

Please be advised that the record check of the above applicant for membership in a volunteer organization is complete. Our investigation has led to the following finding:

 X

The applicant is suitable for membership.

 The applicant is **NOT** suitable for membership.

If there are any further questions regarding this applicant, please contact my office.

Sincerely,

Gary J. Grimes
Chief of Police

Cc: file copy

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING ADDITIONAL COMPENSATION TO JASON SUTTON IN CONNECTION WITH A SHARED
SERVICES AGREEMENT WITH THE BOROUGH OF MONMOUTH BEACH FOR PAYROLL SERVICES**

**Resolution #2026-137
04/23/2026**

WHEREAS, in connection with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65- 1, et seq., which permit units of local government to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of local expenses, the Borough of Oceanport ("Oceanport") has authorized the execution and implementation of a Shared Services Agreement ("Agreement") with the Borough of Monmouth Beach ("Monmouth Beach"), for the provision of payroll services beginning March 1, 2026, and ending on December 31, 2026; and

WHEREAS, the services to be provided to Monmouth Beach will be furnished on behalf of the Borough by Jason Sutton ("Employee), who will continue to provide payroll services to Oceanport; and

WHEREAS, the Agreement provides for payment to Oceanport commensurate with the additional hours per week required to be worked by the Employee, and the Employee has agreed to work such hours and to be paid an additional sum in accordance with her current rate of compensation,

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Oceanport, County of Monmouth, as follows:

1. All of the above recitals are incorporated herein by reference,
2. Commencing March 1, 2026, the Borough Council hereby authorizes additional compensation to Jason Sutton in connection with the services to be provided by Mr. Sutton consistent with the aforementioned shared services agreement in the annual amount of \$10,000.00,
3. This Resolution is subject to the following conditions:
 - a. The Oceanport Borough Council's adoption of a Resolution authorizing the execution and implementation of the subject Shared Services Agreement
 - b. Mr. Sutton's performance of the services for Monmouth Beach as described in the subject Shared Services Agreement, and the continued provision of such services on a full-time basis to the Borough of Oceanport.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport, that Jason Sutton is hereby appointed to provide payroll services to the Borough of Monmouth Beach in connection with a shared services agreement at an annual rate of \$10,000, effective March 1, 2026; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to Jason Sutton, Borough Administrator, the Payroll Clerk and the Borough of Monmouth Beach.

Motion:		Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT	
Deerin	()	()	()	()	
Gallo	()	()	()	()	
Keeshen	()	()	()	()	
Manna	()	()	()	()	
O'Brien	()	()	()	()	
Cooper	()	()	()	()	
Tvrdik	()	()	()	()	

I certify this to be a true copy of Resolution #2026-137 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026.

STEPHANIE KRAMER
ACTING BOROUGH CLERK

INTERLOCAL SERVICES AGREEMENT BETWEEN
THE BOROUGH OF OCEANPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

AND

THE BOROUGH OF MONMOUTH BEACH, IN THE COUNTY OF MONMOUTH, NEW JERSEY
PROVIDING PAYROLL SERVICES

Dated as of April 23, 2026

INTERLOCAL SERVICES AGREEMENT

This INTERLOCAL SERVICES AGREEMENT (this "Agreement") between the Borough of Oceanport, County of Monmouth, New Jersey, a municipal corporation of the State of New Jersey ("Oceanport") with offices located at 910 Oceanport Way, Oceanport, New Jersey, and the Borough of Monmouth Beach in the County of Monmouth, New Jersey, a municipal corporation of the State of New Jersey ("Monmouth Beach") with offices located at 22 Beach Road, Monmouth Beach, New Jersey, effective March 1, 2026.

WITNESSETH:

WHEREAS, Oceanport and Monmouth Beach have determined that it is in the best interests of Oceanport, Monmouth Beach and the residents thereof for Oceanport and Monmouth Beach to jointly provide for Payroll Services (the "Work"); and

WHEREAS, the cost of the work to Monmouth Beach has been agreed upon to be \$10,000 annually; and

WHEREAS, Oceanport and Monmouth Beach desire to set forth certain terms and conditions relating to the Work, the time frame, and the terms of payment by Monmouth Beach for its cost of the Work; and

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:SA-1, *et seq.* authorizes and encourages municipalities to enter into contracts for the joint provision within their jurisdiction of any service that either party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, municipalities are expressly authorized to work together for the provision of municipal services; and

WHEREAS, it is in the best interests of the citizens of Oceanport and Monmouth Beach to work together through this Interlocal Services Agreement to implement the Work for the benefit of each respective community; and

NOW, THEREFORE, the parties hereto mutually agree as follows:

Section 1. Oceanport and Monmouth Beach will act together in accordance with this Agreement to implement the Work for a total cost of \$10,000.00 to Monmouth Beach, annually per year that this agreement remains in effect. These payments from Monmouth Beach will be due to the Borough in four (4) equal payments on the 15th day of the following months: March, June, September, and December of 2026 to finance the cost of the Work. In the event the 15th day of the month shall fall on a weekend or Holiday, the payment shall be due on the next business day. Any payments made in accordance with this provision shall be deemed timely for the purposes of this Agreement.

Section 2. Oceanport will provide Jason Sutton to administer payroll services to Monmouth Beach through remote, virtual, or onsite means.

Section 3. The Work, as specified in Section 7 herein, will be performed and managed by the Jason Sutton under the supervision of the Monmouth Beach Administrator and any other individuals he appoints in conjunction with the completion of the Work.

Section 4. The Work to be performed by Mr. Sutton shall include processing 26 payrolls annually, making any required tax payments, and any other work required as part of the required payroll services. Mr. Sutton shall perform his or her duties in accordance with applicable laws and regulatory standards.

Section 4. Should Monmouth Beach request work outside the scope of this agreement from Mr. Sutton, Monmouth Beach shall contract directly with Oceanport for such work.

Section 5. The parties agree this is an exclusive service agreement. Mr. Sutton may not provide similar services to municipal entities that are not a part of this Agreement without the express written approval of the parties.

Section 6. This Agreement is intended to incorporate the entire Agreement of the parties relating to the subject matter hereof. There are no prior or contemporaneous agreements, written or oral, which relate to the subject matter hereof, or which modify any of the terms of this writing. This writing supersedes all prior negotiations or agreements. This Agreement may not be modified, amended or changed in any respect except in writing signed by both parties and approved by the respective governing bodies of both parties.

Section 7. The provisions of this Agreement are severable. If any article, sentence, clause, or phrase shall be adjudged by a court of competent jurisdiction to be invalid, the decision shall not affect the validity of the remaining portions of the Agreement.

Section 8. Oceanport and Monmouth Beach shall hold each other harmless against claims, demands, liabilities, damages, losses, costs, charges and any and all expenses, (including but not limited to, reasonable attorneys' fees) that either may incur or be subject to as a consequence directly or indirectly of any breach or nonperformance by either party of its obligations under this Agreement or by the willful or negligent act of either party in connection with such performance or nonperformance.

Section 9. The rights and the obligations under this Agreement shall not be assigned by either party without the written consent of the other.

Section 10. This Agreement shall remain in effect from March 1, 2026 through December 31, 2026, unless otherwise agreed and approved by the respective governing bodies of both parties.

Section 11. This Agreement shall be governed by the laws of the State of New Jersey. If either party defaults on its obligations herein, the other party may take whatever action is necessary and available under the laws of the State of New Jersey to enforce specific performance.

Section 12. The parties signing below have been authorized by resolution adopted by the governing bodies of Oceanport and Monmouth Beach to enter into this Agreement and sign on

behalf of the respective parties.

IN WITNESS WHEREOF, Oceanport has caused this Agreement to be executed in its corporate name by its duly Authorized Representative, and Monmouth Beach has caused this Agreement to be executed in its name by its duly Authorized Representative, not as of the date first above written but, on the date, set forth below.

[SEAL]

BOROUGH OF OCEANPORT

STEPHANIE KRAMER
Acting Borough Clerk

THOMAS J. TVRDIK
Mayor

JOYCE L. ESCALANTE, RMC
Borough Clerk

TIMOTHY SOMERS
Mayor

RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO EXECUTE AND SUBMIT A LETTER OF INTENT TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR BLACKBERRY BAY PARK

Resolution #2026-138
04/23/2026

WHEREAS, the Borough of Oceanport owns and maintains Blackberry Bay Park, a public recreational facility for the benefit of Borough residents; and

WHEREAS, the Borough seeks to apply for a Freshwater Wetlands Letter of Interpretation from the New Jersey Department of Environmental Protection (NJDEP) for line verification for Blackberry Bay Park to confirm locations of wetlands and their associated transition areas; and

WHEREAS, the NJDEP requires submission of a Letter of Intent (LOI) as part of the application process, together with an application fee in the amount of \$3,000.00; and

WHEREAS, it is necessary to authorize a designated official to execute and submit such documentation on behalf of the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey, as follows:

1. The Borough Administrator is hereby authorized to execute and submit the application for a Freshwater Wetlands Letter of Interpretation for line verification for Blackberry Bay Park to confirm locations of wetlands and their associated transition areas.
2. The Borough Administrator is further authorized to execute all documents necessary to effectuate the submission of the LOI and to take any additional actions required to advance this application, including processing the \$3,000 application fee.
3. This Resolution shall take effect immediately upon adoption according to law.

Motion:		Second:			
ROLL CALL	YES	NO	ABSTAIN	ABSENT	
Deerin	()	()	()	()	
Gallo	()	()	()	()	
Keeshen	()	()	()	()	
Manna	()	()	()	()	
O'Brien	()	()	()	()	
Cooper	()	()	()	()	
Tvrdik	()	()	()	()	

I certify this to be a true copy of Resolution #2026-138 approved by the Oceanport Borough Council at the Regular Meeting held April 23, 2026.

 STEPHANIE KRAMER
 ACTING BOROUGH CLERK

Donna Phelps

From: Hope Maguire <Hope.Maguire@insiteeng.net>
Sent: Friday, April 17, 2026 4:18 PM
To: Donna Phelps
Cc: Patrick R. Ward, PE, PP; Theresa Jasina; Caitlyn Warhurst; H. Melissa Buterick
Subject: 25-2674-01: Blackberry Bay Park, Oceanport
Attachments: 1. Application Form (Paper).pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

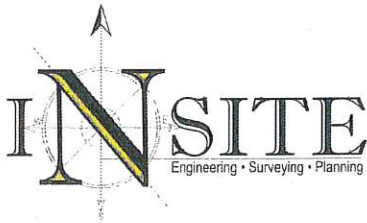
Good Afternoon Donna -

Attached, please find a copy of the Application form for LOI submission. Our Environmental team has listed the Borough of Oceanport as the Owner and Applicant for this project and has listed you as the signee. Can you please review and confirm if that is correct. Please advise on who should be listed if not. Can you also please provide documentation that the signee (if you or another individual) can sign on behalf of the borough

If the information on the attached is correct, can you please sign and return to our office with the signee documentation requested and a \$3,000 application fee made payable to: **Treasurer, State of NJ.**

Please let us know if you have any further questions.

Thank you!



Hope Maguire
Project Coordinator
Hope.Maguire@insiteeng.net

InSite Engineering, LLC
P (732) 531-7100
www.InSiteEng.net
1955 Route 34; Suite 1A | Wall, NJ | 07719



I need a check for \$3,000. Thanks

Can come out of open space



**State of New Jersey
Department of Environmental Protection**

Division of Land Resource Protection

Application Form for Permit(s)/Authorization(s)

501 E. State Street Mail Code 501-02A P.O. Box 420

Trenton, NJ 08625-0420

Phone #: (609) 777-0454 Web: www.nj.gov/dep/landuse



Please print legibly or type the following: Complete all sections and pages unless otherwise noted.

Initial Application Response to DLUR Deficiency Extension / Modification Is this project a NJDOT Priority 2 Repair Project? Yes No

1. Applicant Name: Mr./Ms./Mrs. Borough of Oceanport E-Mail: dphelps@oceanportboro.com
 Address: 910 Oceanport Way Daytime Phone: 732-222-8221 Ext. 1003
 City/State: Oceanport, NJ Zip Code 07757 Cell Phone: _____

2. Agent Name: Mr./Ms./Mrs. Melissa Buterick E-Mail: melissa.buterick@insiteeng.net
 Firm Name: InSite Engineering, LLC Daytime Phone: 732-531-7100 Ext. _____
 Address: 1955 NJ-34 #1a Zip Code 07719 Cell Phone: _____
 City/State: Wall Township/ New Jersey

3. Property Owner: Mr./Ms./Mrs. Borough of Oceanport E-mail: dphelps@oceanportboro.com
 Address: 910 Oceanport Way Daytime Phone: 732-222-8221 Ext. 1003
 City/State: Oceanport, NJ Zip Code 07757 Cell Phone: _____

4. Project Name: Blackberry Bay Park Address/Location: 440 Port Au Peck Avenue
 Municipality: Borough of Oceanport County: Monmouth County Zip Code 07757
 Block(s): 20, 21 & 25 Lot(s): 1, 1, & 1
 N.A.D. 1983 State Plane Coordinates (feet) E(x): 629,851 N(y): 543,609 *Not Longitude/Latitude*
 Watershed: Shrewsbury River (above Navesink River) Subwatershed: Shrewsbury River (above Navesink River)
 Nearest Waterway: Blackberry Creek

5. Project Description: The applicant is applying for a Freshwater Wetlands Letter of Interpretation (LOI): Line verification for the subject property to confirm locations of wetlands and their associated transition areas.

Provide if applicable: Previous LUR File # (s): _____ Waiver request ID # (s): _____

A. SIGNATURE OF APPLICANT (required):

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment. If the applicant is an organization such as a corporation, municipal entity, home-owners association etc., the party responsible for the application shall sign on behalf of the organization.

Donna M. Phelps
 Signature of Applicant
Borough Administrator
 Position/Title (If not individual property owner)
4-21-2026
 Date
Donna Phelps
 Print Name

 Signature of Applicant

 Position/Title (If not individual property owner)

 Date

 Print Name

A. PROPERTY OWNER'S CERTIFICATION

I hereby certify that the undersigned is the owner of the property upon which the proposed work is to be done. This endorsement is certification that the owner/easement holder grants permission for the conduct of the proposed activity. In addition, written consent is hereby given to allow access to the site by representatives or agents of the Department for the purpose of conducting a site inspection(s) or survey(s) of the property in question.

In addition, the undersigned property owner hereby certifies:

- 1. Whether any work is to be done within an easement? Yes No
(If answer is "Yes" – Signature/title of responsible party is required below)
- 2. Whether any part of the entire project will be located within property belonging to the State of New Jersey? Yes No
- 3. Whether any work is to be done on any property owned by any public agency that would be encumbered by Green Acres? Yes No
- 4. Whether this project requires a Section 106 (National Register of Historic Places) Determination as part of a federal approval? Yes No

Donna M. Phelps
 Signature of Owner
4-21-2020
 Date
Donna Phelps, Borough Administrator
 Print Name/Title

 Signature of Owner/Easement Holder

 Date

 Print Name/Title

B. APPLICANT'S AGENT

I Donna Phelps, the Applicant/Owner and _____, co-Applicant/Owner authorize to act as my agent/representative in all matters pertaining to my application the following person:

Melissa Buterick
 Name of Agent
Environmental Project Manager
 Occupation/Profession of Agent

Donna M. Phelps
 Signature of Applicant/Owner

 Signature of co-Applicant/Owner

AGENT'S CERTIFICATION:

I agree to serve as agent for the above-referenced applicant:

 Signature of Agent

InSite Engineering, LLC
 Name of Firm

C. STATEMENT OF PREPARER OF PLANS, SPECIFICATIONS, SURVEYOR'S OR ENGINEER'S REPORT

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment.

 Signature

 Print Name

 Position & Name of Firm

 Professional License # Date

D. STATEMENT OF PREPARER OF APPLICATION, REPORTS AND/OR SUPPORTING DOCUMENTS (other than engineering)

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment.

 Signature
Melissa Buterick
 Print Name
Environmental Project Manager, InSite Engineering
 Position & Name of Firm
N/A
 Professional License # Date



Effective October 5, 2021, applications for most land use authorizations and permits **must** be submitted electronically through [NJDEP Online](https://www.nj.gov/dep/landuse/online). Such applications include general permits, individual permits, water quality certificates, freshwater wetland transition area waivers, and associated flood hazard area verifications. Paper applications will **NOT** be accepted for the aforementioned types of authorizations and permits.

Paper applications **will be** accepted for Letters of Interpretations, modifications to existing permits/authorizations, extension requests for existing permits/authorizations, applicability determinations, Highlands Area applications, stand-alone Flood Hazard Verifications, and consistency determinations. If an application type is not listed on this form and you are unsure if a paper application is acceptable please contact the Division at <https://www.nj.gov/dep/landuse/contact.html>. For more information, please visit https://www.nj.gov/dep/landuse/eservices/lur_auth_permits.html.

FEE CALCULATION TIPS:

- Whenever the calculation requires an acreage figure (including the Stormwater calculations), you will need to round **UP** to the nearest whole number, for example: 0.25 acres gets rounded up to one (1) acre or 2.61 acres gets rounded up to three (3) acres.
- The stormwater review fee is applied only one time per project, maximum of \$20,000, regardless of multiple applications.

APPLICATION(S) FOR: Please check each permit/authorization that you are applying for and fill in the calculated fee (for each) in the "Fee Paid" column

	Coastal Applications	Fee Amount	Fee Paid
<input type="checkbox"/>	Modification of a Coastal GP	\$500	
<input type="checkbox"/>	Minor Technical Modification of a Coastal Wetland Permit	\$500 x ___ # of items to be revised	
<input type="checkbox"/>	Minor Technical Modification of a CAFRA IP	\$500 x ___ # of items to be revised	
<input type="checkbox"/>	Minor Technical Modification of a Waterfront IP	\$500 x ___ # of items to be revised	
<input type="checkbox"/>	Major Technical Modification of a Coastal Wetland Permit	0.30 x ___ original fee = Fee (Minimum \$500)	
<input type="checkbox"/>	Major Technical Modification of a CAFRA IP	0.30 x ___ original fee = Fee (Minimum \$500)	
<input type="checkbox"/>	Major Technical Modification of a Waterfront IP	0.30 x ___ original fee = Fee (Minimum \$500)	
<input type="checkbox"/>	Zane Letter (Waterfront Development Exemption)	\$500	
<input type="checkbox"/>	CAFRA Exemption Request	\$500	
<input type="checkbox"/>	CZM General Permit Extension	\$240 x ___ # of GPs to be extended	
<input type="checkbox"/>	Waterfront Development Individual Permit - Extension (Waterward of MHWL)	0.25 x ___ original fee = Fee (Maximum \$3,000)	
<input type="checkbox"/>	Meadowlands District Water Quality Certificate	\$5,000 + (\$2,500 x ___ # acres regulated area disturbed)	
<input type="checkbox"/>	Individual Permit Equivalency/CERCLA	No Fee	

	Letter of Interpretation	Fee Amount	Fee Paid
<input type="checkbox"/>	LOI Presence Absence	\$1,000.00	
<input type="checkbox"/>	LOI Footprint of Disturbance (3 Maximum)	\$1,000.00 each	
<input type="checkbox"/>	LOI Delineation < 1.00 Acres	\$1,000.00	
<input checked="" type="checkbox"/>	LOI Verification	\$1,000 + (\$100 x <u>20</u> # of acres of the site)	\$3,000
<input type="checkbox"/>	LOI Partial Site Verification	\$1,000 + (\$100 x ___ # of acres of the site subject to LOI)	
<input type="checkbox"/>	LOI Extension Presence/Absence, Footprint, Delineation < 1 acre (Re-Issuance)	\$500	
<input type="checkbox"/>	LOI Extension Line Verification (Re-Issuance)	0.50 x ___ original fee (Minimum \$500)	

	Consistency Determination	Fee Amount	Fee Paid
<input type="checkbox"/>	Water Quality Certificate (NOTE: No fee required under the coastal program when reviewed in conjunction with a WFD permit))	\$5,000 + (\$2,500 x ___ # acres regulated area disturbed)	
<input type="checkbox"/>	Federal Consistency	No Fee	

	Freshwater Wetlands Authorizations	Fee Amount	Fee Paid
<input type="checkbox"/>	FWGP Administrative Modification	No fee	
<input type="checkbox"/>	FWGP Minor technical modification	\$500.00	
<input type="checkbox"/>	FWGP Major technical modification	\$500.00	
<input type="checkbox"/>	Individual Permit Administrative Modification	No Fee	
<input type="checkbox"/>	Individual Permit Minor Technical Modification	\$500.00	
<input type="checkbox"/>	Individual Permit Major Technical Modification	0.30 x ___ original fee (Minimum \$500)	
<input type="checkbox"/>	TAW Administrative Modification	No Fee	
<input type="checkbox"/>	TAW Minor Technical Modification	\$500.00	
<input type="checkbox"/>	TAW Major Technical Modification	0.30 x ___ original fee (Minimum \$500)	
<input type="checkbox"/>	FWGP Extension	\$500 x ___ # of items to be extended	
<input type="checkbox"/>	Individual Permit/Open Water Permit Extension	0.30 x ___ original fee (Minimum \$500)	
<input type="checkbox"/>	TAW Extension	\$500 x ___ # of items to be extended	
<input type="checkbox"/>	Freshwater Wetlands Exemption	\$500.00	
<input type="checkbox"/>	TAW Exemption	\$500.00	
<input type="checkbox"/>	Permit Equivalency/CERCLA	No Fee	

	Applicability Determinations	Fee Amount	Fee Paid
<input type="checkbox"/>	Coastal Applicability Determination	No Fee	No Fee
<input type="checkbox"/>	Flood Hazard Applicability Determination	No Fee	No Fee
<input type="checkbox"/>	Highlands Jurisdictional Determination	No Fee	No Fee
<input type="checkbox"/>	Executive Order 215	No Fee	No Fee

APPLICATION(S) FOR: Please check each permit/authorization that you are applying for and fill in the calculated fee (for each) in the "Fee Paid" column

	Flood Hazard Area Authorizations	Fee Amount	Fee Paid
<input type="checkbox"/>	FHA GP Administrative Modification	No Fee	No Fee
<input type="checkbox"/>	FHA GP Minor technical modification	\$500 x _____ # of project elements to be revised	
<input type="checkbox"/>	FHA GP Major technical modification	0.30 x _____ original fee (Minimum \$500)	
<input type="checkbox"/>	FHA Individual Permit Administrative Modification	No Fee	No Fee
<input type="checkbox"/>	FHA Individual Permit Minor Technical Modification	\$500 x _____ # of project elements to be revised	
<input type="checkbox"/>	FHA Individual Permit Major Technical Modification	0.30 x _____ original fee (Minimum \$500)	
<input type="checkbox"/>	FHA Verification Administrative Modification	No Fee	No Fee
<input type="checkbox"/>	FHA Verification Minor Technical Modification	\$500 x _____ # of project elements to be revised	
<input type="checkbox"/>	FHA Verification Major Technical Modification	0.30 x _____ original fee (Minimum \$500)	
<input type="checkbox"/>	FHA GP Extension	\$240	
<input type="checkbox"/>	FHA Individual Permit Extension	0.25 x _____ original fee	
<input type="checkbox"/>	FHA Verification Extension of Methods 1, 2, 3, 5, or Riparian Zone Only	\$240	
<input type="checkbox"/>	FHA Verification Extension of Methods 4 or 6	0.25 x _____ original fee	
<input type="checkbox"/>	FHA Individual Permit Equivalency/CERCLA	No Fee	No Fee

	Stormwater Review Fee (Maximum Fee = \$20,000)	Fee Amount	Fee Paid
<input type="checkbox"/>	Stormwater Review (Fee is calculated by adding the base fee to the specific elements below)	\$3,000 Base Fee	
	Review of Groundwater Calculations	+ \$250 x _____ # acres disturbed	
	Review of Runoff Quantity Calculations	+ \$250 x _____ # acres disturbed	
	Review of Water Quality Calculations	+ \$250 x _____ # acres impervious surface	
	Total	Stormwater Review Fee	

	Highlands Authorizations*	Fee Amount	Fee Paid
<input type="checkbox"/>	Pre-application Meeting	\$500.00	
<input type="checkbox"/>	Resource Area Determination Boundary Delineation < one acre	\$500.00	
<input type="checkbox"/>	Resource Area Footprint of Disturbance	\$500 + (\$50 x _____ # of acres of the site)	
<input type="checkbox"/>	Resource Area Determination Verification (> one acre)	\$750 + (\$100 x _____ # of acres of the site)	
<input type="checkbox"/>	Resource Area Determination Extension	0.25 x _____ original fee (Minimum \$250)	
<input type="checkbox"/>	Preservation Area Approval (PAA)		
<input type="checkbox"/>	PAA with Waiver (Specify type below)		
	Waiver Type:		
<input type="checkbox"/>	HAAAGP 1/ Habitat Creation/Enhance	No Fee	No Fee
<input type="checkbox"/>	HAAAGP 2 Bank Stabilization	\$500	
<input type="checkbox"/>	HAA Extension	\$1,000	

*Highlands Applicability Determinations (HAD Exemptions) use a different form available at www.nj.gov/dep/landuse/forms.html

NOTE: Flood Hazard verifications may be submitted via a paper application **ONLY** when not submitted in conjunction with any permit/authorization required to be submitted electronically.

	Flood Hazard Area Verifications	Fee Amount	Fee Paid
<input type="checkbox"/>	Verification-Delineation of Riparian Zone Only	\$1,000	
<input type="checkbox"/>	Verification-Method 1 (DEP Delineation) *	\$1,000	
<input type="checkbox"/>	Verification-Method 2 (FEMA Tidal Method) *	\$1,000	
<input type="checkbox"/>	Verification-Method 3 (FEMA Fluvial Method) *	\$1,000	
<input type="checkbox"/>	Verification-Method 4 (FEMA Hydraulic Method)	\$4,000 + (\$400 x per 100 linear feet)	
<input type="checkbox"/>	Verification-Method 5 (Approximation Method)*	\$1,000	
<input type="checkbox"/>	Verification-Method 6 (Calculation Method)	\$4,000+(\$400 x per 100 linear feet)	

*Fee not applicable to (1) SFH

TOTAL FEE:	\$3,000
CHECK NUMBER:	

APPLICANT NAME: _____

FILE # (if known): _____

APPLICATION FORM - APPENDIX I

Section 1: Please provide the following information for the overall project site. All area measurements shall be recorded in acres to the nearest thousandth (0.001 acres).

<u>PROPOSED:</u>	<u>PRESERVED</u>	<u>UNDISTURBED</u>	<u>DISTURBED</u>
RIPARIAN ZONE	_____	_____	_____
CZMRA FORESTED (CZMRA IP - Only)	_____	_____	_____
E & THABITAT Endangered and/or Threatened	_____	_____	_____
FRESHWATER WETLANDS	_____	_____	_____

Section 2: Please provide the following information for each permit/authorization requested pursuant to the Freshwater Wetlands Protection Act. All area measurements shall be recorded in acres to the nearest thousandth (0.001 acres). Use additional sheets if necessary.

PERMIT TYPE	WETLAND TYPE <i>Emergent, Forest, Shrub, Etc.</i>	RESOURCE CLASSIFICATION <i>Ordinary, Intermediate, Exceptional, EPA, Etc.</i>
<u>PROPOSED DISTURBANCE:</u>	<u>WETLANDS</u>	<u>TRANSITION AREA</u>
FILLED	_____	_____
EXCAVATED	_____	_____
CLEARED	_____	_____
TEMPORARY DISTURBANCE	_____	_____

PERMIT TYPE	WETLAND TYPE <i>Emergent, Forest, Shrub, Etc.</i>	RESOURCE CLASSIFICATION <i>Ordinary, Intermediate, Exceptional, EPA, Etc.</i>
<u>PROPOSED DISTURBANCE:</u>	<u>WETLANDS</u>	<u>TRANSITION AREA</u>
FILLED	_____	_____
EXCAVATED	_____	_____
CLEARED	_____	_____
TEMPORARY DISTURBANCE	_____	_____



BOROUGH OF OCEANPORT MAYOR & COUNCIL MINUTES • WORKSHOP

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

DECEMBER 4, 2025 at 7:00 PM

1. Meeting Called to Order:
2. Statement of Compliance with Open Public Meetings Act:
3. Flag Salute, Statement to the Public:
4. Roll Call:

STATUS	NAME, TITLE	ARRIVED
PRESENT:	Councilman Richard Gallo Councilman Bryan Keeshen Councilman Michael O'Brien Councilwoman Patricia Cooper Councilman William Deerin Councilwomen Kara Manna	
ABSENT:		

ALSO PRESENT: Stephanie Kramer, Acting Borough Clerk
Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **PUBLIC COMMENT - Action Items Only:** Mayor Tvrdik announced that the public comment portion would be limited to action items only. He advised that any comments regarding the potential financial agreement with Netflix should be held for the Regular Meeting. Toni Sverapa, 155 Comanche Drive, addressed the Council. Mrs. Sverapa stated that while reviewing the agenda, she noticed an item regarding approval of a Community Benefits Agreement and asked if the Council could provide an explanation of that item. Mayor Tvrdik explained that, as part of the Aspire funding application pursued by Netflix, the company is required to provide a community benefit to the Borough of Oceanport in the amount of \$3,000,000, with funds expected within ten (10) days of closing. The Mayor stated that a Community Benefits Committee must be established within six (6) months of executing the agreement. The committee will serve in an advisory capacity. Mayor Tvrdik noted that a call for volunteers has been issued, three individuals have signed up, and he will appoint the members, with no fewer than three members on the committee. The administration anticipates formally establishing the committee by the February meeting.

6. **Action Items:**

Public Hearing- Community Benefits Agreement between Borough of Oceanport, Netflix, Inc. and NJEDA:

Glenn Langan, 475 Port-Au-Peck Avenue, approached the podium and stated that he had several questions regarding the PILOT program and inquired whether it was appropriate to ask them at that time. The Mayor advised that those questions should be held for the public hearing to be conducted during the Regular Meeting following the Workshop, at which time all members of the public and professionals would be present to address such matters. Mr. Langan acknowledged and thanked the Mayor. There being no further comments on action items, a motion was made by Councilman O'Brien and seconded by Councilman Deerin to close the public comment portion. On roll call, all present voted in favor. The Mayor then opened the public hearing on the Community Benefits Agreement between the Borough of Oceanport and Netflix and invited members of the public to come forward, state their name and address, and provide comments.

Mark Patterson, 40 Iroquois Place, approached the podium and inquired as to the authority of the proposed Community Benefits Committee. Specifically, he asked whether the committee would function in an advisory capacity or if it would have authority to allocate the funds independently, or if final approval would rest with the governing body. The Mayor responded that the committee would serve in an advisory capacity and would make recommendations regarding appropriate projects, but that all final approvals would require action by the Mayor and Council through resolution. Mr. Patterson acknowledged the explanation and thanked the Mayor.

There being no further comments, and hearing none from the public, a motion was made by Councilman O'Brien and seconded by Councilwoman Manna to close the public hearing. On roll call, all present voted in favor.

7. **Administrator's Report:** Borough Administrator Donna Phelps announced that she would give her report during the Regular Meeting.
8. **Clerk's Report:** Acting Clerk Stephanie stated she would give her report during the Regular Meeting.
9. **Old Business:** NONE
10. **New Business:**

Resolution - Payment of Bills:

Resolution - Accepting Resignation and Retirement of Michael Chenoweth:

Resolution - Appointing Patrolman Malik Jenkins:

Resolution - Approving Hunter Metzler for Fire Department Member:

Resolution - Approving Sebastian Chenery for Fire Department Member:

Resolution - Renewing Shared Service with Monmouth Beach for Use of Vehicle by Fire Official:

Resolution - Awarding a Contract for Abandoned Hydrant Removal to T.R. Weniger Inc.:

Resolution - Awarding a Contract to Aspirant for Consulting Services for the Oceanport Police Department:

Resolution - Renewing SCAT Agreement with Monmouth County for 2026:

Resolution - Authorizing an Agreement with OPBOE for School Resource Officer:

Resolution - Authorizing an Interlocal Agreement with OPBOE for Class III SLEOs:

Resolution - Amending 2025 Budget for BOE SLEO III Shared Service:

Resolution Tax Sale Certificate 09-00009:

Resolution - Overpayment Refund for 79 Driftwood Circle:

Resolution - Authorizing Competitive Contracting for 2026 Services:

Resolution - Setting the Date for the 2026 Reorganization Meeting:

Resolution - Appointing Christian J. Archinaco as Patrolman I:

Resolution - Awarding a Contract to Fiore Paving for Crack Filling and Pot Hole Repair:

Resolution - Authorizing a Contract with Shore BOE for Student Transportation 2025-2026:

Resolution - Authorizing a Shared Service Agreement with Monmouth Beach for the Provision of Financial and Tax Collector Services:

Resolution - Authorizing the Mayor to Execute an Agreement with the PBA :

Resolution - Amending Personnel Policies and Procedure Manual:

Resolution - Amending the Salary Resolution:

Resolution - Re-Appointing Django Wieggers as Acting Construction Official :

Resolution - Authorizing a Salary Increase to Gianna Tafuri as per Employment Agreement:

Resolution - Awarding a Contract to Fire Security Technologies Inc. for Fire Security Services :

Resolution - Authorizing an Exception of Chapter 267_Noise_for the Riverside

Avenue Project :

Resolution - Awarding Contract to Home Depot for 2025 Goods and Services:

Resolution - Authorizing The Purchase of Equipment Through East Coast Emergency Lighting:

Resolution - Authorizing a Non-Fair & Open Contract to Jobs For Blue For Off Duty Police Billing and Collection Systems:

Resolution - Authorizing 2025 Budget Appropriation Transfer 12-4-2025:

Resolution - Approving Escrow Funding Agreement with Netflix:

Resolution - Approving Developer's Agreement with Netflix :

Resolution - Approving Community Benefits Agreement with Netflix and NJEDA:

Resolution - Approving Noise Exception (Netflix):

11. Minutes:

Mayor & Council Workshop Minutes 10-2-25: Mayor Tvrdik asked Councilman Gallo if he had time to review the minutes because he was absent. Councilman Gallo confirmed he has.

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman William Deerin
SECONDER:	Councilwoman Patricia Cooper
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Mayor & Council Regular Meeting Minutes 10-16-25:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilwomen Kara Manna
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

12. Mayor Tvrdik's Report: Mayor Tvrdik stated he would give his report in the Regular Meeting.

13. Public Comments: There were no public comments.

14. Adjournment:

RESULT:	ADOPTED (6 TO 0)
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MOVER:	Councilman Michael O'Brien
SECONDER:	Councilman William Deerin
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Respectfully submitted,

Stephanie Kramer
ACTING BOROUGH CLERK



**BOROUGH OF OCEANPORT MAYOR & COUNCIL
MINUTES • REGULAR MEETING**

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

JANUARY 22, 2026 at 7:00 PM

1. **Call to Order:**
2. **Statement of Compliance with Open Public Meetings Act:**
3. **Flag Salute, Statement to the Public:**
4. **Roll Call:**

STATUS	NAME, TITLE	ARRIVED
PRESENT:	Councilman Richard Gallo Councilman Bryan Keeshen Councilman Michael O'Brien Councilwoman Patricia Cooper Councilman William Deerin Councilwomen Kara Manna Mayor Thomas Tvrdik	
ABSENT:		

ALSO PRESENT: Stephanie Kramer, ActingBorough Clerk
Katie Cassidy, Deputy Borough Clerk
Andrew Bayer, Borough Attorney
Donna M. Phelps, Administrator
Catherine D. LaPorta, Chief Financial Officer

5. **PUBLIC COMMENT - Action Items Only:** There were no public comments on Action Items.
6. **Discussion Item:**

Vacating Paper Streets within the Borough:

Mayor Tvrdik introduced a discussion item regarding the potential vacation of paper streets within the Borough. He explained that the matter arose in connection with a Planning Board application on Port-au-Peck Avenue, where an applicant seeking to subdivide a property had inquired about the possibility of vacating an adjacent 10-foot Borough right-of-way to assist with lot conformity. The Mayor noted that while such action would not fully resolve the applicant’s needs, it could provide additional width and square footage.

The Mayor further reviewed other undeveloped paper streets within the Borough, including

portions of Iroquois Avenue, Onondaga Avenue, and Centennial Avenue, and discussed prior maintenance efforts, safety concerns related to overgrown or unmaintained areas, and potential future development impacts. He stated that the Borough has historically declined to vacate streets that provide water access and referenced prior instances where paper streets had been vacated.

The Mayor also outlined the general process for vacating such rights-of-way, including offering the property to adjoining property owners, and noted how specific streets could potentially be divided among neighboring lots. He then opened the discussion to the governing body to determine whether there was interest in pursuing the matter further and whether to hear from the public or affected property owners.

Christine Marks, 18 Centennial Avenue, addressed the governing body and inquired as to the intent of the paper street, specifically questioning whether it was intended to provide access for traffic to the property or to facilitate subdivision of the property as an interior lot rather than a corner lot for variance purposes. Mayor Tvrdik responded that the use of the paper street would be determined by the applicant. He explained that, based on the map, the portion of the paper street near Centennial Avenue would be offered to adjoining property owners, including Monmouth Park and Mr. Thomas Stothart Jr., and would not provide access to the applicant's property. Rather, it would effectively eliminate access and instead provide the applicant with additional square footage and potentially an additional five to ten feet of width, depending on whether the adjoining property owner accepted or declined the offer.

Councilman Gallo stated his concerns about the Port Au Peck section and who owns which side of the property. They had a discussion about the streets to vacate. Mayor Tvrdik explained that Iroquois Avenue would be divided between the adjoining property owners, including Mario Zolofra and the neighboring property owners, should they elect to accept it. He further stated that a portion of Onondaga Avenue would also be offered to Mr. Zolofra, with additional sections extending to 301 Shrewsbury Partners and the Borough of Oceanport, and noted that a small corner portion would be allocated to Newport Wood, Inc. Council President Cooper stated that she continues to have no interest in vacating any paper streets, Borough property, or rights-of-way, noting that doing so could set a precedent, and reaffirmed her position to oppose such actions. Councilman Deerin and Councilman Gallo agreed with Councilwoman Cooper.

Councilman O'Brien brought up a discussion about adding value to the land and stated he would need more time to determine a final yes or no. Mayor Tvrdik noted that there is a house built on a paper street on River Street and Oceanport Ave and the Council at that time thought it was a good idea and that we should take these on a case-to-case basis. Councilwoman Manna stated that she agrees with Councilman O'Brien and needs more time. They concluded that they would explore this item in the future.

7. Administrator's Report:

Borough Administrator Phelps reported that, after 14 years of service, she stepped down from the MELJIF Executive Board and has accepted a position on the Central Jersey Health Insurance Fund

Board, noting that this role would assist her in managing employee medical benefits. She further reported that the Borough received a \$330,000 reimbursement from the County for the open space grant associated with lighting improvements at Maria Gatta Park.

Ms. Phelps also provided an update regarding a grant opportunity through the New Jersey Economic Development Authority (NJEDA) for film partner municipal infrastructure projects. She explained that the Borough was invited to apply for up to \$500,000 in funding related to the Netflix development, but noted that the process involved tight and shifting deadlines. Initial proposals included a turf field near Borough Hall, expansion of the War Memorial, and electrical infrastructure improvements at Fort Monmouth, including the transfer of services to JCP&L and demolition of an unused substation. She stated that the turf field was later deemed ineligible, and alternative project ideas were requested on short notice.

Ms. Phelps advised that, in consultation with the Mayor, potential alternative uses included roadway improvements to address increased traffic from the Netflix project, including the addition of sidewalks along Monmouth Boulevard and extending toward Comanche, Port-au-Peck Avenue, and Branchport Avenue. She indicated that she paused further submission until the matter could be presented to the governing body and noted that she would continue to pursue available funding opportunities, while acknowledging the challenges associated with the application process. Mayor Tvrdik stated that Monmouth Boulevard would be a key corridor for enhancing walkability, connectivity, and bikeability, noting that similar improvements had already been completed along Myrtle Avenue and that such a project could exceed the \$500,000 grant amount. Borough Administrator Phelps added that NJEDA requires proposed projects to directly support the studio or film partner facility and address impacts related to the development, explaining that a prior attempt to justify a turf field project on that basis had been denied. She indicated that she would continue to explore whether the proposed improvements could meet the eligibility criteria. Borough Administrator Phelps stated that she and the Mayor met with each department head and their primary staff member to discuss the prior year and expectations for 2026, noting that the meetings took place the previous week. She commented that the meetings went well and were beneficial for both administration and staff. She further stated that there is an intention to hold additional meetings of this nature throughout 2026. The Borough Administrator concluded her report and invited any questions.

8. **Consent Agenda:** Councilman Deerin requested clarification regarding the Monmouth Park Heliport letter. Mayor Tvrdik stated that the letter is a formality, noting that it is completed annually to permit approximately ten flights.

Resolution #2026-38 - Payment of Bills:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-39 - Authorizing a Salary Increase for Gianna Tafuri:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-40 - Appointing Thomas A. Fleming as Laborer in DPW:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-41 - Accepting the Resignation of Sharon O'Conner:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-42 - Accepting the Resignation of Alexander Boyce as Class II Officer:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-43 - Authorizing 2026 Budget Appropriation Reserve Transfer:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna

NAYS:	None
ABSTAIN:	None

Resolution #2026-44 - Authorizing An Emergency Temporary Appropriation-JCPL:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-45 - Authorizing An Agreement With JCP&L for the Installation of Electric Distribution Facilities:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-46 - Authorizing an Emergency Temporary Appropriation-Stormwater Drainage:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-47 - Authorizing a MOU Between FMERA and the Borough of Oceanport for Stormwater Infrastructure:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-48 - Awarding Contract to Colliers for Drainage Improvements:

RESULT:	ADOPTED (6 TO 0)
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MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-49 - Authorizing Colliers to Proceed with the Bidding Process for Drainage Improvements:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-50 - Authorizing Change Order #1- Final - 400 Area Parallel:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-51 - Authorizing Change #1- Final order - 2024 Road Program:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-52 - Authorizing Change Order #1- Final-Asbestos Abatement:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-53 - Authorizing a Refund to FMERA for Balance of Contract for Asbestos Abatement and Demolition of FMERA Buildings:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-54 - Authorizing a Contract with Community Grants, Planning & Housing:

Resolution #2026-55 - Authorizing a Contract with Community Grants, Planning & Housing to Service as the Admin Agent:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-56 - Authorizing an Exception to Noise Ordinance- 2025 Road Program- Fiore Paving:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-57 - Authorizing Letter to NJDOT for Monmouth Park Heliport:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-58 - Approving Kevin A. Stout for Fire Department Member:

RESULT:	ADOPTED (6 TO 0)
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MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-59 - Appointments to Boards & Committees, Recreation:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-60 -Authorizing Competitive Contracting for a Turf Fields Sports Consultant:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-61 - Appointing Stacey La Bruno as Violations Clerk to the Court Office:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Resolution #2026-62 - Authorizing Snow Removal Contract:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Richard Gallo
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None

ABSTAIN:	None
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9. First Reading Ordinances:

Ordinance #1118 - Reducing Speed Limit along Port-Au-Peck Avenue from 40 MPH to 25 MPH:

RESULT:	ADOPTED (5 TO 1)
MOVER:	Councilwoman Patricia Cooper
SECONDER:	Councilwomen Kara Manna
AYES:	Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	Richard Gallo
ABSTAIN:	None

10. Council Standing Committee Reports:

Councilman Deerin - Parks and Recreation: Councilman Deerin commented that this is the slowest time of year for Parks and Recreation until the weather improves. He stated that a meeting was held the previous evening regarding scheduling for the upcoming year, noting that it went very well and that the schedule is shaping up positively. Councilman Deerin noted that Parks and Recreation had a very successful year last year and commended Kelly Burrough and her staff for their efforts, stating they did an excellent job. He expressed appreciation for their hard work and stated he is looking forward to the upcoming year. He added that if anyone has ideas for events or suggestions for changes, they should contact him.

Councilman Gallo - Public Works and Engineering:

Councilman Gallo stated that, based on the forecast for the upcoming weekend, preparation is essential for a potential storm. He noted that he visited the Department of Public Works earlier in the day and observed that all trucks were prepared and stocked with salt. Councilman Gallo stated that DPW Supervisor Steve Briskey provided a written update, which he read into the record.

He reported that, due to investments made by the governing body and funded by taxpayers, the Oceanport Department of Public Works is in its strongest position to manage a snow event. He noted that employees have worked on snow equipment throughout the year and that staff have participated in meetings and training related to snow and ice removal, including the use of salt and brine, plow operations, and driver training.

Councilman Gallo stated that once primary and secondary roads, as well as emergency service buildings including police, Borough Hall, fire stations, EMS, schools, and emergency parking areas are cleared, DPW divides the Borough into four zones. He explained that equipment is then assigned to each zone to continue snow removal and address icing conditions, while maintaining coverage on main and secondary roads. He

added that DPW will also respond to EMS and fire calls as needed to assist with roadway access.

He further stated that residents can assist by removing vehicles, including boat trailers, as well as basketball hoops, garbage cans, and other items from roadways. He encouraged residents to shovel sidewalks and clear snow around fire hydrants near their properties. He also advised that snow and water should not be deposited into roadways, as this can create hazardous ice conditions.

Councilman Gallo outlined available equipment, noting that DPW has three loaders with plows, three single-axle dump trucks, an additional single-axle dump truck with a plow, a masonry truck equipped with brine, four pickup trucks, a rack body truck, various walk-behind snowblowers, and two ride-on lawn tractors with plows. He added that additional contractor equipment is on standby if needed for larger snow events.

Councilman Gallo expressed his appreciation to DPW Supervisor Briskey and the DPW staff for their efforts and readiness ahead of the anticipated storm.

Councilman Keeshen - Public Safety :

Councilman Keeshen commented on the anticipated storm, emphasizing the importance of residents removing vehicles from roadways to assist with curb-to-curb plowing and to ensure access for emergency services. He also cautioned residents about the potential for power outages and advised that generators should not be operated inside garages.

Councilman Keeshen commended the First Aid Squad following a recent call, noting that the Borough received an email praising their professionalism. He stated that the correspondence pertained to an incident on Sunday, November 2nd at the Park Loft, and summarized that the crew remained calm, professional, and focused while providing outstanding care until additional resources arrived. He noted the remarks of Derek Stitzel, who, as a medical professional, acknowledged the challenges of such situations and emphasized that volunteer EMS providers are essential to the community. Councilman Keeshen specifically thanked Jerry and Tony for their efforts and commended the entire Oceanport EMS organization for their continued dedication.

He also expressed appreciation to Chief Grimes for recently appointing a task force on street lighting, noting that two qualified individuals have been assigned. Councilman Keeshen stated that residents should contact the Police Department if a street light is out so that the issue can be addressed with JCP&L.

Councilman Keeshen reported that Oceanport will house one of three drones to be activated by the County radio room, with the others located in Middletown and Neptune. He noted that the drones will be dispatched and monitored remotely and will serve as an important resource for emergency services throughout the region.

He further stated that cameras at Gatta Park are nearly operational, noting that Chief Grimes has been working with the County Sheriff's Office on the project. He expressed

appreciation to the Sheriff for their support, adding that the cameras will also be monitored by the radio room.

Mayor Tvrdik added that discussions with Sheriff Golden and Chief Grimes included plans to install cameras at Blackberry Bay Park as part of upcoming renovations, which will be integrated into the County system. He concluded by noting that there has been significant progress early in the year and expressed appreciation for the ongoing efforts.

Councilman O' Brien - Finance and Administration : Councilman O'Brien stated that this is a very quiet time for Finance and Administration and noted that he did not have a report for the evening.

Councilwoman Manna - Health and Human Services:

Councilwoman Manna reported that there are numerous updates from the schools and began with water and environmental matters. She stated that ongoing water testing in Oceanport continues, noting that conditions in December made testing difficult, but efforts are resuming in January. She further stated that Water Watch was notified of a wastewater incident in the Navesink River near the Monmouth Boat Club, which is being monitored. She added that discussions are underway with marine professionals regarding water monitoring, quality conditions, and the potential installation of oyster reefs to help filter the river. Councilwoman Manna also noted that dredging of the Shrewsbury River has been completed.

She reported that the Environmental Committee discussed several items, including Netflix construction, the use of temporary watering systems for stormwater solutions, impervious coverage concerns on individual properties, new construction, and dock and bulkhead reviews. She announced that the next Water Watch and Environmental Committee meeting is scheduled for February 9th at the Old Workhouse and that all are welcome to attend. She added that Mr. Mark Patterson and Dr. Barry are expected to provide updates, including information related to the School Board.

Councilwoman Manna reported that initial preschool acceptance notifications for the 2026–2027 school year were issued on Friday, January 16th. She stated that the district is awaiting a decision from the New Jersey Department of Education regarding funding for two additional free preschool classes, with an anticipated update in mid-March.

She stated that the Oceanport Board of Education met the previous evening and approved the 2026–2027 school calendar, which is available in the meeting agenda online and will also be posted on the district website. She further noted that, in recognition of January as New Jersey School Board Recognition Month, the Board adopted a resolution honoring school boards statewide for their service.

Councilwoman Manna reported that students in the gifted and talented program participated in the Future City Competition at Rutgers University, where one team received an award for most innovative infrastructure design, another for most organized city, and a third team placed seventh overall. She stated that the students will be formally recognized

at a future Board of Education meeting.

She advised that work on the 2026–2027 school budget is underway, with the Financial Committee actively reviewing and developing the proposal. She noted that the tentative budget hearing is scheduled for March 18, 2026, and the final budget hearing for April 26, 2026. She also reminded residents that schools will be closed on Monday, February 16th in observance of Presidents Day.

Regarding Shore Regional High School, Councilwoman Manna reported that the Shore Players will present “Once Upon a One More Time” from March 13th through March 15th and March 20th through March 22nd, with ticket information available online. She also noted that the Council will recognize the three state championship teams from fall 2025 at the February 12th Council meeting, including girls track, girls field hockey, and girls soccer. She announced that the Shore Senior Fashion Show will take place on February 22nd, with additional details to follow.

Councilwoman Manna further reported that a member of the Shore Student Council and an Oceanport resident was elected as New Jersey Student Council Vice President, calling it a significant achievement and a strong representation of the district. She also acknowledged Mr. Frank Pingitore, who was honored at the December Board of Education meeting for over 30 years of service upon his retirement.

She concluded by encouraging residents to visit the Oceanport Library page on the Borough website for upcoming events and to review information from the Family Addiction Network, which recently hosted a meeting at the West Long Branch Community Center on healing from violence.

Councilwoman Cooper - Planning and Development:

Councilwoman Cooper reported that on January 12th she attended the Netflix “Lights, Camera, Fort Monmouth” closing ceremony, noting that several state, county, and local dignitaries were present, along with members of the public and Netflix executives. She stated that the event marked the closing of the property and the commencement of construction, which is already progressing quickly. Councilwoman Cooper commented that the ceremony was well executed and expressed appreciation to those within the Borough who contributed to the event, recognizing it as a significant accomplishment.

She also discussed activity at Riverwalk, noting that several businesses are in the process of opening. She stated that Perkins is expected to be the next business to open and encouraged residents to support local small businesses, emphasizing their importance to the community’s continued vitality and success.

11. Mayor Tvrđik’s Report:

Mayor Tvrđik reported on the recent Netflix closing ceremony held at the dance hall at Fort Monmouth, echoing the comments of Councilwoman Cooper. He stated that the amount of work

undertaken since the project was first introduced in early 2022 has been significant and noted the extensive teamwork and dedication from partners at the state level, the FMERA Board, and the Borough's own team. He emphasized that reaching the closing date with such a complex project would not have been possible without the collective efforts of Borough employees, volunteers serving on boards, and elected officials.

Mayor Tvrdik expressed appreciation for the individuals involved, specifically acknowledging Borough staff and team members for their contributions. He commented on the long-term benefits anticipated from Netflix's presence in Oceanport, stating that while increased traffic is expected, the Borough will experience renewed activity and visibility. He remarked that Oceanport will be "on the map" and recognized more broadly in the years ahead.

He also referenced a lighthearted interaction with the Governor during the event and noted the positive energy and collaboration among all partners involved, stating that such cooperation is not often seen. Mayor Tvrdik expressed that he was proud and grateful for the opportunity to represent Oceanport at the ceremony.

Mayor Tvrdik further reported that on February 8th, at the Old Wharf House, Augie Zillinkar and Kyle Nagy will be recognized at their Eagle Court of Honor. He noted that Oceanport continues to produce Eagle Scouts and commended the strength of the local scouting program.

He concluded by advising residents to remain safe during the anticipated storm, noting that conditions are expected to be severe. He stated that Borough officials and staff are accessible by phone and email and encouraged residents to reach out if assistance is needed. He also acknowledged the efforts of volunteers who support the community during such events.

12. Public Comments:

Fred Filippone, 21 Willow Court, addressed the Governing Body and began by thanking the Chief and his department for their assistance on numerous First Aid calls. He expressed appreciation to all involved.

Mr. Filippone stated that his concern relates to vehicles parked on Borough streets during recent snowstorms. He noted that a trailer parked on or near his street created a hazardous condition, particularly in an area that freezes quickly, and stated that he nearly struck it. He commented that such obstructions hinder safe travel and can impact emergency response vehicles, noting that fire and first aid vehicles may have difficulty navigating in snowy and icy conditions.

Mr. Filippone urged the Borough to take action to address vehicles left on the street during snow events, suggesting enforcement measures such as ticketing or towing to ensure roadways are properly cleared and remain safe. He concluded his remarks by reiterating the importance of keeping streets clear during significant snowstorms. Mayor Tvrdik responded that he and Chief Grimes spent a significant amount of time together earlier in the day and discussed enforcement measures related to vehicles on Borough streets during snow events. He stated that, beginning that evening, warning

notices will be placed on vehicles and that enforcement will be strictly applied. The Mayor noted that vehicles left on the street during a snowstorm will be subject to ticketing and that officials will also be knocking on doors to notify residents and ensure compliance.

Bill Sverapa, 155 Comanche Drive, addressed the Governing Body and expressed support for the Mayor's proposal regarding the installation of sidewalks. He suggested that the project be expanded to include a multi-use sidewalk to better accommodate pedestrians and cyclists, noting safety concerns due to increasing traffic.

Mr. Sverapa stated that connectivity should be considered, including extending the sidewalk along Asbury Avenue to link with the proposed Netflix sidewalk. He further commented that, if feasible, the project could be expanded to include the peninsula area. He added that he would be supportive of such improvements even if they impacted his own property along Comanche Drive.

Mayor Tvrdek responded that, as part of the current year's road program, the Borough will be extending the sidewalk from Wyandotte Avenue along Comanche Drive. He stated that the improvement will run in front of the parking stalls at Blackberry, cross the entrance, and continue up to Mohican Avenue, noting that the project will stop there for now but represents a continued effort to expand connectivity. He commented that this concept had been suggested in prior years and emphasized that the Borough is progressing incrementally with a focus on public safety.

The Mayor further stated that recent efforts have included reducing speed limits and improving walkability, particularly in connecting sidewalks to better link areas of the Borough. He noted that the improvements are being utilized by residents, including children.

Mayor Tvrdek also referenced prior work on reducing the speed limit along Port-Au-Peck Avenue, noting increased development in the area and the importance of safety. He recounted a serious motor vehicle accident involving a family member at that intersection to illustrate the dangers of higher speeds. He explained that the difference between traveling 40 miles per hour and 25 miles per hour along that stretch equates to approximately 18 seconds, emphasizing that this minimal time difference is outweighed by the significant increase in safety. He urged consideration of these factors in future decisions regarding speed reductions and roadway safety.

Gary LaBruno, inquired about the availability of remaining parcels at Fort Monmouth following the closing of the Netflix property, specifically asking how many parcels remain undeveloped or unassigned.

Mayor Tvrdek responded that there is one parcel remaining that has not been committed. He stated that the parcel is located along Main Street, in front of the new substation, and is currently wooded. He noted that the parcel had been intentionally held in reserve in the event that additional expansion space was needed. The Mayor further stated that there are no immediate plans for the parcel and that it may potentially be conveyed to Oceanport for open space purposes. Councilman Keeshen motioned to close the public comments section and Councilman Deerin seconded.

13. Adjournment:

RESULT:	ADOPTED (6 TO 0)
MOVER:	Councilman Bryan Keeshen
SECONDER:	Councilman Michael O'Brien
AYES:	Richard Gallo, Bryan Keeshen, Michael O'Brien, Patricia Cooper, William Deerin, Kara Manna
NAYS:	None
ABSTAIN:	None

Respectfully submitted,

Stephanie Kramer
ACTING BOROUGH CLERK

**BOROUGH OF OCEANPORT
ORDINANCE #1123**

**ORDINANCE AUTHORIZING THE BOROUGH TO PURCHASE BLOCK 99, LOT 1
FOR OPEN SPACE PRESERVATION PURPOSES**

WHEREAS, the Borough of Oceanport (the "Borough") established an Open Space Dedicated Trust Fund (the "Trust Fund") through the adoption of Ordinance 740-2001 which authorizes the Borough to utilize the Trust Fund for the costs incurred in connection with the acquisition of land for open space purposes and for the acquisition of land for passive or active recreational purposes; and

WHEREAS, the Borough Planning Board adopted an Open Space and Recreation Plan (the "Open Space Plan") in September 2012 which established its Plan Goals and Objectives, in part, as long-term open space preservation and the acquisition of a projected natural area preserve of wetlands and woodlands; and

WHEREAS, pursuant to numerous statutory schemes, including but not limited to N.J.S.A. 40:61-1 and N.J.S.A. 40A:12-3 et seq., the Borough is authorized to acquire real property for open space purposes; and

WHEREAS, the Borough believes it is in the best interest of the Borough to acquire a vacant land parcel for open space purposes on property designated as Block 99, Lot 1 located on Elkwood Avenue for \$500,000 owned by Val Floors, Inc., 101 Plaza Center, #178, Secaucus, New Jersey 07094 for its market value of \$500,000 (the "Open Space Property"); and

WHEREAS, the Borough adopted Resolution #2026-125 authorizing the Borough to enter into a contract to purchase the Open Space Property from the respective property owners upon satisfaction of the conditions within these contracts including a contribution from Monmouth County in the amount of 75% of the purchase price, and the subsequent adoption of an ordinance as required by the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et. seq.; and

WHEREAS, the Borough Council believes it is in the best interest of the Borough to acquire the Open Space Property to further the goal of the Open Space Plan to create a natural area for active recreational purposes for the benefit of its residents.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Oceanport, County of Monmouth State of New Jersey that it hereby authorizes the purchase of Block 99, Lot 1 for \$500,000; and

BE IT FURTHER ORDAINED as follows:

1. The findings set forth in the foregoing preamble are hereby incorporated as if fully restated.
2. The Mayor is hereby authorized to execute all transactional documents necessary to acquire the Open Space Property consistent with the foregoing, the form and substance of which shall be subject to the review and approval of Borough Attorney.
3. The Mayor is hereby authorized to execute all documents required by the Monmouth County Municipal Land Preservation Incentive Program to obtain Monmouth County's share of the purchase prices for the Open Space Property.
4. The Mayor, Borough Clerk, Borough Attorney, Borough Administrator, and Chief Financial Officer are hereby authorized and directed to execute, file, and accept any and all such documents and undertake any and all such actions as may be reasonably necessary to effectuate the terms hereof, including the completion of closing and accepting title to the same.
5. The Chief Financial Officer is hereby authorized to complete a bill payment for the purchase of the Open Space Properties upon her ability to certify as to the sufficiency of funds.
6. All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.
7. This Ordinance shall take effect upon passage and publication in accordance with law.

APPROVED ON FIRST READING

DATED: April 9, 2026

STEPHANIE KRAMER

Clerk of the Borough of Oceanport

APPROVED SECOND READING

DATED:

STEPHANIE KRAMER

Clerk of the Borough of Oceanport

APPROVED BY THE MAYOR ON
THIS ____ DAY OF _____,
2026

THOMAS J. TVRDIK, Mayor