



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • NOVEMBER 3, 2022

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

I. Meeting Called to Order

II. Statement of Compliance with Open Public Meetings Act:

This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2022 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.

III. Flag Salute

IV. Roll Call

V. Administrator's Report

VI. Clerk's Report

Regular Meeting Items

1. Resolution authorizing payment of the 11-03-2022 Bill List - *To Be Provided*
2. Resolution authorizing 2022 budget appropriation transfers
3. Resolution authorizing release of performance guarantee to RPM Development
4. Resolution authorizing solicitation of bids for 2022 Road Program
5. Resolution promoting Adam J. Fioretti to full time laborer for the Public Works Dept
6. Resolution appointing Jaret Castro-Valverde as seasonal labor for the Public Works Dept
7. Resolution amending 2022 Salary Resolution for new appointments
8. Resolution authorizing Change Order #1 to 2021 Road Program - Precise
9. Receipt & Acceptance of Minutes, Historical Committee, 09-08-2022
10. Receipt & Acceptance of Minutes, Parks & Recreation Committee, 08/17/2022
11. Receipt & Acceptance of Minutes, Parks & Recreation Committee, 09/13/2022
12. Workshop Minutes, July 26, 2022
13. Workshop Minutes, October 6, 2022
14. Regular Meeting Minutes, October 20, 2022

VII. Discussion Items

1. 2022 Best Practices Questions
2. An Ordinance Establishing Salary Ranges for Various Positions
3. An Ordinance Amending Parks & Recreation 279 - Applications for Facility Use - *To Be Provided*
4. An Ordinance Repealing and Replacing Chapter 326 "Special events" - *To Be Provided*
5. An Ordinance Amending Chapter 78 "Police Department" Appropriate Authority
6. Use Agreement with NJ Thoroughbred Horsemen's Association - *To Be Provided*

VIII. Mayor's Report

IX. Petitions from the Public

X. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING 2021 BUDGET APPROPRIATION TRANSFERS**

Resolution

WHEREAS, it shall become necessary to expend for some of the purposes specified in the Budget an excess of the respective sums appropriated, and

WHEREAS, there is an excess in one or more appropriations over and above the amount deemed necessary to fulfill the purposes of such appropriations, and

WHEREAS, the transfers about to be authorized do not affect an appropriation to which or from which transfers are prohibited under the statutes.

NOW, THEREFORE, BE IT RESOLVED the following transfers between appropriations be authorized pursuant to N.J.S.A. 40A:4-58:

BUDGET TRANSFERS - 11/3

FROM:		AMOUNT	ACCOUNT
	Administrative & Executive	\$ (5,000.00)	01-201-20-100-100
	Financial Administration	\$ (2,000.00)	01-201-20-130-100
	Legal Services OE	\$ (5,000.00)	01-201-20-155-200
	Planners Services & Fees	\$ (5,000.00)	01-201-21-181-205
		\$ (17,000.00)	
TO:			
	Municipal Clerk SW	\$ 5,000.00	01-201-20-120-100
	Assessment of Taxes SW	\$ 2,000.00	01-201-20-150-100
	Library SW	\$ 1,000.00	01-201-29-390-100
	Social Security System OE	\$ 5,000.00	01-201-36-472-200
	P&F Retirement System OE	\$ 4,000.00	01-201-36-475-200
		\$ 17,000.00	

BE IT FURTHER RESOLVED that a copy of this resolution be filed forthwith with the Borough's Chief Financial Officer.

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING THE RELEASE OF
PERFORMANCE GUARANTY TO RPM DEVELOPMENT FOR THE PROJECT KNOWN AS RPM
NORTH POST AND FURTHER DESCRIBED AS EAST GATE**

Resolution

WHEREAS, RPM Development (Developer) posted Performance Guarantees for site plan improvements of the development known as RPM North Post (aka East Gate) located on Blocks 110.03, Lots 1 & 2, Borough of Oceanport; and

WHEREAS, the Developer has requested release of the Performance Guarantees now that the project has been completed; and

WHEREAS, Thomas Neff, Conflict Engineer, T&M Associates, has reviewed and does not object to the release of the balance of performance guarantees totaling \$425,213.28 and the cash guarantee of \$47,245.92 in a letter report dated October 7, 2022; and

WHEREAS, the Borough Council of the Borough of Oceanport has considered the request and the report of the Borough's Conflict Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport, County of Monmouth and State of New Jersey, that the Performance Guaranty posted by the Developer is hereby authorized for release subject to the developer's satisfaction of the following conditions:

1. Satisfaction and payment of all outstanding escrow and inspection charges attributable to this project;
2. Developer's continued conformance with all requirements of the approvals governing the project and the directives of the Borough Engineer;
3. Posting of a 2-year Maintenance Bond in the amount of \$59,057.40.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to forward a certified copy of this Resolution accompanying correspondence from the Borough Engineer to RPM Development, the Borough's Chief Financial Officer and Borough Engineer.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue a check to RPM Development for the total of performance guarantees posted for the project less any amounts necessary to satisfy outstanding escrow and inspection charges.



| YOUR GOALS. OUR MISSION.

6.3.a

OPRT-I0210

October 7, 2022

Via email

Jeanne Smith, Borough Clerk
Borough of Oceanport
315 East Main Street
Oceanport, NJ 07757

**Re: RPM Development
North Post (aka East Gate)
Block 110.02, Lot 1
Borough of Oceanport
Performance Guarantee Release**

Dear Ms. Smith:

A request to release the performance guarantee has been made by the developer of the above-referenced project. Accordingly, this office conducted an inspection of the property for purposes of releasing the performance guarantee. Based on our observations, the bonded improvements have been completed in accordance with the approved site plan. The developer has addressed all items from our prior deficiency lists. From an engineering standpoint, I have no objection to the release of the previously posted performance bond in the amount of \$425,213.28 and the cash portion of the guarantee in the amount of \$47,245.92.

Prior to release of the performance guarantee, a two-year Maintenance Bond shall be posted in the amount of \$59,057.40, which represents 15% of the total original estimated cost of improvements.

If you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,

THOMAS P. NEFF, P.E., C.M.E.
CONSULTING ENGINEER

TPN:

cc: Donna Phelps, Borough Administrator
Katie LaPorta, CFO
Scott Arnette, Esq., Borough Attorney
William White, PE, Borough Engineer
Fred Werner, RPM Development

G:\Projects\OPRT\I0210\Correspondence\Smith_TPN_RPM North Post_Performance Bond Release Approval.docx

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE BOROUGH ENGINEER TO PROCEED WITH THE BIDDING PROCESS
FOR THE 2022 ROAD PROGRAM**

Resolution

WHEREAS, the Borough awarded a contract to Collier's Engineering & Design (Borough Engineer) pursuant with Resolution #2022-121 for engineering services for the 2022 Road Program, including preparation of plans, provision of bid specifications and bidding services; and

WHEREAS, the Borough Engineer has completed the plans and bid specifications and seeks approval to advertise for bids; and

WHEREAS, the Governing Body having had the opportunity to review the plans now desires to authorize the advertisement of bids for the project,

NOW THEREFORE BE IT RESOLVED that Collier's Engineering & Design is authorized to begin bidding services for the 2022 Road Program and that the Borough Clerk is authorized to advertise same in accordance with law.

From: [William White](#)
To: [Jeanne Smith](#)
Subject: 2022 Road Program
Date: Wednesday, October 26, 2022 11:32:32 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[221026 OPB0179 Progress Set.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jeanne,

The construction document have been finalized, we are requesting authorization to advertise the project. Can you ad this to Next weeks agenda?

Thank you.

Bill

William White, PE, PP, CME, CFM, CPWM

Sr. Project Manager | Governmental Services
Principal

william.white@collierseng.com

Main: 877 627 3772 | Direct: 732 704 5978 | Mobile: 732 241 7874

331 Newman Springs Road Suite 203 | Red Bank, New Jersey 07701



colliersengineering.com



Engineering
& Design

Bergmann has joined Colliers Engineering & Design

DISCLAIMER This e-mail is confidential. It may also be legally privileged. If you are not the addressee you may not copy, forward, disclose or use any part of this email text or attachments. If you have received this message in error, please delete it and all copies from your system and notify the sender immediately by return e-mail. Internet communications cannot be guaranteed to be timely, secure, error or virus free. The sender does not accept liability for any errors or omissions. Any drawings, sketches, images, or data are to be understood as copyright protected.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE PROMOTION OF ADAM J. FIORETTI TO PERMANENT FULL TIME IN THE
PUBLIC WORKS DEPARTMENT**

Resolution

WHEREAS, Adam Fioretti was appointed as a seasonal laborer pursuant with Resolution #2022-180; and

WHEREAS, DPW Superintendent Steve Briskey has requested that Adam J. Fioretti be promoted to a full-time permanent position; and

WHEREAS, the Mayor and Borough Administrator have recommended his appointment to a permanent position,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, that Adam J. Fioretti is hereby appointed to the Department of Public Works for the position of full time Laborer at the annual rate of \$39,000.00 in accordance with the Borough's salary ordinance effective October 31, 2022.

BE IT FURTHER RESOLVED, that as an existing employee, the 60-day waiting period for health insurance coverage is hereby waived.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to Adam J. Fioretti, Public Works Superintendent, Borough Administrator, Chief Financial Officer and the Payroll Clerk.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTMENT OF ADAM J. FIORETTI AS SEASONAL LABOR IN THE PUBLIC WORKS
DEPARTMENT**

Resolution

WHEREAS, there is a need in the Public Works Department for seasonal labor; and

WHEREAS, the Public Works Superintendant and Borough Administrator have recommended the appointment of Jaret Castro-Valverde a seasonal part time employee; and

WHEREAS, Mr. Castro-Valverde is willing and able to accept the position.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor & Council of the Borough of Oceanport, that Jaret Castro-Valverde is hereby appointed to the Department of Public Works for the position of part time seasonal labor at a rate of \$20.00 per hour in accordance with the Borough's salary ordinance effective October 31, 2022.

BE IT RESOLVED, that a copy of this resolution shall be forwarded to the Public Works Superintendent, Borough Administrator, Chief Financial Officer and the Payroll Clerk.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AMENDING THE 2022 SALARY RESOLUTION FIXING THE COMPENSATION OF CERTAIN
OFFICIALS AND EMPLOYEES OF THE BOROUGH OF OCEANPORT FOR 2022**

Resolution

WHEREAS, pursuant to N.J.S.A. 40A:9-165, the Borough must set salaries for non-contractual officers and employees, statutory employees and elected officials not directly subject to duly adopted collective bargaining agreements by separate ordinance; and

WHEREAS, the Mayor and Council of the Borough of Oceanport adopted an Ordinance entitled "An Ordinance to Fix and Determine the Salaries of Certain Borough Officials" passed and approved on March 16, 1939, and as subsequently amended; and

WHEREAS, said Ordinance provides certain salary ranges for the positions set forth; and

WHEREAS, the Governing Body fixed the rates of compensation for the calendar year 2022 pursuant with Resolution #2022-126 adopted June 16, 2022 and as amended by Resolution #2022-157 adopted July 26, 2022, Resolution #2022-168 adopted August 18, 2022; Resolution #2022-181 adopted September 1, 2022, Resolution #2022-196 adopted September 15, 2022 and Resolution #2022-215 adopted October 20, 2022; and

WHEREAS, adjustments were needed to address new appointments based on position vacancies,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Oceanport hereby authorizes the Borough Administrator to implement the following position and salary amendments as noted by cross-outs and underlines for the calendar year 2022 as appropriate.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that the Borough Clerk is hereby directed to forward a copy of this Resolution to the Chief Financial Officer, Borough Administrator and Payroll Clerk.

SECTION 1. Administration & Finance		2022
Borough Administrator	Donna Phelps	\$ 86,806.94
SECTION 2. Statutory Employees (N.J.S.A. 40A:9-165)		
Chief Financial Officer	Catherine LaPorta	\$ 82,600.00
Tax Assessor	John Butow	\$ 31,600.00
Tax Collector	Jason Sutton	\$ 44,935.00
Borough Clerk	Jeanne Smith	\$ 82,600.00
SECTION 3. Department of Public Works		
Superintendent	Steven Briskey	\$ 52,000.00
Assistant Foreman	Jorge Segura	\$ 52,500.00
Laborer 1	Michael Natale	\$ 42,500.00
Laborer 1	Juan Merino	\$ 42,500.00
Laborer 1	Brian Trivett	\$ 35,000.00
Laborer 1	Adam J. Fioretti	\$ 39,000.00
Labor – Hourly	Milton Zarate	\$ 25.00/hr
Labor – Hourly	Wes Sherman	\$ 25.00/hr
Labor – Hourly	John Carroll	\$ 25.00/hr
Labor – Seasonal	Kyle Crochet	\$ 20.00/hr

Labor – Seasonal	Tyler Poyner	\$ 19.00/hr
Labor – Seasonal	Demetrio Zarate	\$ 25.00/hr
Labor – Seasonal	Jaret Castro-Valverde	\$ 20.00/hr

SECTION 4. Municipal Court

Municipal Court Judge	John Patti	\$ 20,074.11
Municipal Prosecutor	James Butler	\$ 13,021.04
Court Administrator	Carol Smith	\$ 78,521.11
Deputy Court Administrator	Patricia White	\$ 75.00/call out
Administrative Assistant	Michelle Smallze	\$ 30.00/hr
Administrative Assistant	Janice Swaggerty	\$ 30.00/hr
Administrative Assistant	Aiden Smallze	\$ 18.00/hr
Public Defender	David Gardener	\$200.00/Defendant
Public Defender	Robert Holden	\$200.00/Defendant

SECTION 5. Recreation and Education.

Recreation Coordinator	Joanne Hunt	\$ 14,343.86
Library Aide	Arlene Welch	\$ 13.00/hr.

SECTION 6. Planning & Development

Planning Board Secretary	Jeanne Smith	\$ 17,464.48
Construction Official	Django Wiegers	\$ 15,000.00
Building Sub Code Official	Django Wiegers	\$ 23,000.00
Electrical Sub Code Official	James McCormick	\$ 20,000.00
Electrical Inspector	Mario Fanelli	\$ 47.00/hr
Fire Sub Code	Django Wiegers	\$ 10,159.38
Plumbing Sub Code Official	John Palmer	\$ 20,000.00
Plumbing Inspector	Michael Verange	\$ 47.00/hr
Technical Assistant to Construction Official	Peggy Herchakowski	\$ 50,000.00
Technical Assistant to Construction Official	Carolyn Eckart	\$ 68,423.75
Fire Official	Timothy Griffin	\$ 25,000.00
Housing Inspector	Timothy Griffin	\$ 8,000.00
Code Enforcement Officer	Timothy Griffin	\$ 10,000.00
Zoning Officer	Jeanne Smith	\$ 6,725.00

SECTION 7. Board of Health

Registrar	Jason Sutton	\$ 1,898.90
Deputy Registrar	Catherine LaPorta	\$ 542.33
Secretary	Jason Sutton	\$ 580.52

SECTION 8. Emergency Management

Emergency Management Coordinator	Mauro Baldanza	\$ 6,000.00
----------------------------------	----------------	-------------

SECTION 9. Clerical

Administrative Assistant, Clerk's office	Kim Parent	\$ 20.92/hr
Administrative Assistant, Clerk's office	Kelle Burrough	\$ 18.38/hr
Administrative Assistant, Clerk's office	Nicholas Pizzulli	\$ 25.00/hr
Administrative Assistant, Construction	Jessica Fornarotto	\$ 37,188.09
Administrative Assistant, Finance	Renee Dalton	\$ 18.38/hr
Administrative Assistant, Zoning	Carolyn Eckart	\$ 6,725.00
Administrative Assistant, Public Works	Kelly O'Toole	\$ 18.00/hr

SECTION 10. Public Safety

Chief of Police, Contractual	Michael Kelly	\$151,534.04
Administrative Assistant, PD Records Clerk	Cristi Mazzearella-Milone	\$ 51,970.36
Class II Special Law Enforcement Officer	George N. Peacock	\$ 17.50/hr
Class II Special Law Enforcement Officer	Connor J. Rogers	\$ 17.50/hr
Class I Special Law Enforcement Officer	Thomas Pullaro	\$ 15.00/hr
School Crossing Guards, each (8)		\$ 9,700.00

SECTION 12. Fire Prevention Bureau

Fire Official	Timothy Griffin	\$ 25,000.00
---------------	-----------------	--------------

SECTION 13. Elected Officials

Mayor		\$ 0.00
Councilpersons Elected Post 2006 (5)		\$ 0.00
Councilpersons Elected Pre-2006 (1)		\$ 1,500.00

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING CHANGE ORDER #1 TO THE CONTRACT FOR 2021 ROAD PROGRAM
IMPROVEMENTS BETWEEN PRECISE CONSTRUCTION INC AND THE BOROUGH OF
OCEANPORT**

Resolution

WHEREAS, pursuant with adoption of Resolution #2021-234 the Borough of Oceanport awarded a contract to Precise Construction Inc. for the 2021 Road Program for the original sum of \$1,543,085.00; and

WHEREAS, change orders are regulated by Local Finance Board Regulations (N.J.A.C. 5:30-14.4); and

WHEREAS, there is a need to amend the contract with Precise Construction Inc. as stated in a letter from the Engineer dated October 27, 2022 to adjust for as-built quantities and restoration of the area utilized for the staging of equipment and materials for the 2021 Road Program; and

WHEREAS, the original contract of \$1,543,085.00 will be decreased by (\$119,724.70) to reflect adjustments for as-built quantities and increased by \$217,400.00 for restoration of staging area; and

WHEREAS, available funds for Change Order #1 have been certified by the Chief Financial Officer from Account #04-215-55-994-A01 as indicated below; and

WHEREAS, based on the foregoing, the Borough Council has determined that it is necessary and appropriate to approve Change Order #1 for a total increase in the amount of \$97,675.30,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. Change Order #1 to increase the contract between the Borough of Oceanport and Precise Construction Inc. by \$97,675.30 is hereby approved.
2. The Mayor and Borough Clerk are hereby authorized to sign the change order on behalf of the Borough.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient funds available in Account # 04-215-55-990-A01 not to exceed \$97,675.30 for the above referenced contract change order.

Catherine D. LaPorta, CFO

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 732 704 5978



October 27, 2022

VIA EMAIL and USPS

Honorable Mayor and Council
Borough of Oceanport
910 Oceanport Way
P. O. Box 370
Oceanport, NJ 07757

Partial Payment No. 5, Change Order No.1
2021 Road Program
Borough of Oceanport, Monmouth County, New Jersey
Colliers Engineering & Design Project No. OPB-0176

Dear Mayor and Council,

We are writing this letter to certify that Precise Construction, Inc., 1016 Highway 33, Freehold, NJ 07728, contractor for the above-referenced project, has completed the work as listed on the enclosed Partial Payment Certificate No. 5 and is entitled to payment in the amount of \$45,365.53.

We have also enclosed Change Order No.1 for your review and approval.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
DBA Maser Consulting

A handwritten signature in blue ink, appearing to read "W. H. White, III".

William H.R. White, III, P.E., P.P., C.M.E.
Oceanport Borough Engineer

WHW/rd
Enclosure

cc: Donna Phelps, Administrator (via email)
Jeanne Smith, RMC, Borough Clerk (via email)
Katie LaPorta, CFO (via email)
Jim Herman, Precise Construction (via email)

r:\projects\m-p\opb\opb0176\correspondence\out\221027_whw_smith_pp#5.docx

2021 ROAD PROGRAM BOROUGH OF OCEANPORT



PARTIAL PAYMENT CERTIFICATE NO. 5
FOR WORK COMPLETED THROUGH 10/26/2022
PROJECT NO. OPB-0176

ITEM NO.	DESCRIPTION (BASE BID)	QUANTITY		UNIT PRICE	CONTRACT TOTALS	QUANTITY THIS EST.	AMOUNT THIS EST.	QUANTITY PREV EST.	AMOUNT PREV EST.	QUANTITY TO DATE	AMOUNT TO DATE
	PROPOSAL A - COMANCHE DRIVE PHASE II										
1	CLEARING SITE	1	LS	\$24,000.00	\$24,000.00		\$0.00	1.00	\$24,000.00	1.00	\$24,000.00
2	BREAKAWAY BARRICADE	12	UN	\$50.00	\$600.00		\$0.00	12.00	\$600.00	12.00	\$600.00
3	DRUM	16	UN	\$50.00	\$800.00		\$0.00	16.00	\$800.00	16.00	\$800.00
4	TRAFFIC CONES	32	UN	\$25.00	\$800.00		\$0.00	32.00	\$800.00	32.00	\$800.00
5	CONSTRUCTION SIGNS	120	SF	\$35.00	\$4,200.00		\$0.00	120.00	\$4,200.00	120.00	\$4,200.00
6	UNIFORMED TRAFFIC DIRECTOR	1	ALL	\$20,000.00	\$20,000.00		\$0.00	0.04757	\$951.34	0.05	\$951.34
7	FUEL PRICE ADJUSTMENT	1	DOL	\$500.00	\$500.00		\$0.00	4.0156	\$2,007.78	4.02	\$2,007.78
8	ASPHALT PRICE ADJUSTMENT	1	DOL	\$1,100.00	\$1,100.00		\$0.00	4.08749	\$4,496.24	4.09	\$4,496.24
9	EXCAVATION, UNCLASSIFIED	50	CY	\$35.00	\$1,750.00	10.00	\$350.00	38.00	\$1,330.00	48.00	\$1,680.00
10	NO ITEM		CY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
11	HMA MILLING, 3" OR LESS	2690	SY	\$3.50	\$9,415.00		\$0.00	2,480.00	\$8,680.00	2,480.00	\$8,680.00
12	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	270	SY	\$10.00	\$2,700.00	150.00	\$1,500.00	0.00	\$0.00	150.00	\$1,500.00
13	HOT MIX ASPHALT 19M64, BASE COURSE, 4" THICK	650	TON	\$105.00	\$68,250.00	137.27	\$14,413.35	0.00	\$0.00	137.27	\$14,413.35
14	HOT MIX ASPHALT 9.5M64, SURFACE COURSE, 2" THICK	330	TON	\$105.00	\$34,650.00		\$0.00	321.85	\$33,794.25	321.85	\$33,794.25
15	TACK COAT	270	GAL	\$1.00	\$270.00		\$0.00	150.00	\$150.00	150.00	\$150.00
16	RESET EXISTING CASTING	12	UN	\$175.00	\$2,100.00		\$0.00	5.00	\$875.00	5.00	\$875.00
17	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
18	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
19	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
20	INLET, TYPE 'B-2'	1	UN	\$4,000.00	\$4,000.00		\$0.00	1.00	\$4,000.00	1.00	\$4,000.00
21	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
22	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
23	BICYCLE SAFE GRATE	5	UN	\$350.00	\$1,750.00		\$0.00	11.00	\$3,850.00	11.00	\$3,850.00
24	CURB PIECE, TYPE 'N' ECO	5	UN	\$350.00	\$1,750.00		\$0.00	11.00	\$3,850.00	11.00	\$3,850.00
25	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
26	15" REINFORCED CONCRETE PIPE	90	LF	\$70.00	\$6,300.00		\$0.00	88.00	\$6,160.00	88.00	\$6,160.00
27	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
28	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
29	NO ITEM		SY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
30	HOT MIX ASPHALT DRIVEWAY, 3-1/2" THICK	50	SY	\$50.00	\$2,500.00		\$0.00	59.50	\$2,975.00	59.50	\$2,975.00
31	GRAVEL DRIEWAY RESTORATION	20	SY	\$40.00	\$800.00		\$0.00	15.80	\$632.00	15.80	\$632.00

2021 ROAD PROGRAM BOROUGH OF OCEANPORT



ITEM NO.	DESCRIPTION (BASE BID)	QUANTITY		UNIT PRICE	CONTRACT TOTALS	QUANTITY THIS EST.	AMOUNT THIS EST.	QUANTITY PREV EST.	AMOUNT PREV EST.	QUANTITY TO DATE	AMOUNT TO DATE
32	RESET EXISTING PAVERS	30	SY	\$135.00	\$4,050.00		\$0.00	18.50	\$2,497.50	18.50	\$2,497.50
33	NO ITEM		SY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
34	NO ITEM		SY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
35	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
36	CONCRETE SWALE CURB	1670	LF	\$30.00	\$50,100.00		\$0.00	1,660.00	\$49,800.00	1,660.00	\$49,800.00
37	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
38	TRAFFIC STRIPES, 4"	1220	LF	\$2.00	\$2,440.00	1430.00	\$2,860.00	0.00	\$0.00	1,430.00	\$2,860.00
39	TRAFFIC MARKINGS LINES, 24"	40	LF	\$10.00	\$400.00	38.00	\$380.00	0.00	\$0.00	38.00	\$380.00
40	REGULATORY AND WARNING SIGN	30	SF	\$45.00	\$1,350.00	25.00	\$1,125.00	0.00	\$0.00	25.00	\$1,125.00
41	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
42	NO ITEM		CY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
43	TOPSOILING, 4" THICK	380	SY	\$9.00	\$3,420.00		\$0.00	372.00	\$3,348.00	372.00	\$3,348.00
44	FERTILIZING AND SEEDING, TYPE F	380	SY	\$2.00	\$760.00		\$0.00	372.00	\$744.00	372.00	\$744.00
45	STRAW MULCHING	380	SY	\$2.00	\$760.00		\$0.00	104.00	\$208.00	104.00	\$208.00
PROPOSAL B - GOOSENECK POINT ROAD, SHORE ROAD, FAIRFIELD AVENUE, SEAWANKEA AVENUE, POCANO AVENUE											
1	CLEARING SITE	1	LS	\$35,000.00	\$35,000.00		\$0.00	1.00	\$35,000.00	1.00	\$35,000.00
2	BREAKAWAY BARRICADE	12	UN	\$50.00	\$600.00		\$0.00	12.00	\$600.00	12.00	\$600.00
3	DRUMS	16	UN	\$50.00	\$800.00		\$0.00	16.00	\$800.00	16.00	\$800.00
4	TRAFFIC CONES	32	UN	\$25.00	\$800.00		\$0.00	32.00	\$800.00	32.00	\$800.00
5	CONSTRUCTION SIGNS	120	SF	\$35.00	\$4,200.00		\$0.00	120.00	\$4,200.00	120.00	\$4,200.00
6	UNIFORMED TRAFFIC DIRECTOR	1	ALL	\$30,000.00	\$30,000.00		\$0.00	0.6287	\$18,861.13	0.63	\$18,861.13
7	FUEL PRICE ADJUSTMENT	1	DOL	\$1,600.00	\$1,600.00		\$0.00	9.59253	\$15,348.05	9.59	\$15,348.05
8	ASPHALT PRICE ADJUSTMENT	1	DOL	\$3,900.00	\$3,900.00		\$0.00	8.82111	\$34,402.33	8.8211	\$34,402.32
9	EXCAVATION, UNCLASSIFIED	2150	CY	\$35.00	\$75,250.00	395.00	\$13,825.00	2,125.00	\$74,375.00	2,520.00	\$88,200.00
10	EXCAVATION, TEST PIT	30	CY	\$100.00	\$3,000.00		\$0.00	25.00	\$2,500.00	25.00	\$2,500.00
11	HMA MILLING, 3" OR LESS	12590	SY	\$3.50	\$44,065.00		\$0.00	12,090.00	\$42,315.00	12,090.00	\$42,315.00
12	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	860	SY	\$10.00	\$8,600.00		\$0.00	1,977.00	\$19,770.00	1,977.00	\$19,770.00
13	HOT MIX ASPHALT 19M64, BASE COURSE, 4" THICK	2070	TON	\$95.00	\$196,650.00		\$0.00	1,621.74	\$154,065.30	1,621.74	\$154,065.30
14	HOT MIX ASPHALT 9.5M64, SURFACE COURSE, 2" THICK	1520	TON	\$95.00	\$144,400.00		\$0.00	1,440.55	\$136,852.25	1,440.55	\$136,852.25
15	TACK COAT	1260	GAL	\$1.00	\$1,260.00		\$0.00	632.00	\$632.00	632.00	\$632.00
16	RESET EXISTING CASTING	15	UN	\$175.00	\$2,625.00		\$0.00	2.00	\$350.00	2.00	\$350.00
17	RECONSTRUCTED INLET, TYPE 'B', USING NEW CASTING	1	UN	\$1,850.00	\$1,850.00		\$0.00	0.00	\$0.00	0.00	\$0.00
18	INLET, TYPE 'A'	1	UN	\$2,500.00	\$2,500.00		\$0.00	1.00	\$2,500.00	1.00	\$2,500.00
19	INLET, TYPE 'B'	35	UN	\$3,800.00	\$133,000.00		\$0.00	32.00	\$121,600.00	32.00	\$121,600.00
20	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
21	INLET, TYPE 'E'	1	UN	\$4,000.00	\$4,000.00		\$0.00	1.00	\$4,000.00	1.00	\$4,000.00

2021 ROAD PROGRAM BOROUGH OF OCEANPORT



ITEM NO.	DESCRIPTION (BASE BID)	QUANTITY		UNIT PRICE	CONTRACT TOTALS	QUANTITY THIS EST.	AMOUNT THIS EST.	QUANTITY PREV EST.	AMOUNT PREV EST.	QUANTITY TO DATE	AMOUNT TO DATE
22	MANHOLE, 4' DIAMETER	2	UN	\$4,500.00	\$9,000.00		\$0.00	2.00	\$9,000.00	2.00	\$9,000.00
23	BICYCLE SAFE GRATE	1	UN	\$350.00	\$350.00		\$0.00	0.00	\$0.00	0.00	\$0.00
24	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
25	12" REINFORCED CONCRETE PIPE	90	LF	\$65.00	\$5,850.00		\$0.00	253.00	\$16,445.00	253.00	\$16,445.00
26	15" REINFORCED CONCRETE PIPE	1110	LF	\$70.00	\$77,700.00		\$0.00	866.00	\$60,620.00	866.00	\$60,620.00
27	18" REINFORCED CONCRETE PIPE	690	LF	\$75.00	\$51,750.00		\$0.00	525.00	\$39,375.00	525.00	\$39,375.00
28	24" REINFORCED CONCRETE PIPE	600	LF	\$90.00	\$54,000.00		\$0.00	554.00	\$49,860.00	554.00	\$49,860.00
29	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	90	SY	\$90.00	\$8,100.00		\$0.00	307.15	\$27,643.50	307.15	\$27,643.50
30	HOT MIX ASPHALT DRIVEWAY, 3-1/2" THICK	220	SY	\$50.00	\$11,000.00		\$0.00	167.50	\$8,375.00	167.50	\$8,375.00
31	GRAVEL DRIEWAY RESTORATION	70	SY	\$40.00	\$2,800.00		\$0.00	36.00	\$1,440.00	36.00	\$1,440.00
32	RESET EXISTING PAVERS	300	SY	\$135.00	\$40,500.00		\$0.00	417.15	\$56,315.25	417.15	\$56,315.25
33	CONCRETE SIDEWALK, 4" THICK	40	SY	\$63.00	\$2,520.00		\$0.00	18.00	\$1,134.00	18.00	\$1,134.00
34	NO ITEM		SY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
35	8" X 18" CONCRETE VERTICAL CURB	120	LF	\$25.00	\$3,000.00		\$0.00	229.00	\$5,725.00	229.00	\$5,725.00
36	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
37	COMBINATION CURB AND GUTTER	7690	LF	\$27.00	\$207,630.00		\$0.00	6,739.00	\$181,953.00	6,739.00	\$181,953.00
38	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
39	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
40	NO ITEM		SF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
41	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	15	UN	\$475.00	\$7,125.00		\$0.00	6.00	\$2,850.00	6.00	\$2,850.00
42	BORROW TOPSOIL	165	CY	\$35.00	\$5,775.00		\$0.00	0.00	\$0.00	0.00	\$0.00
43	TOPSOILING, 4" THICK	1760	SY	\$9.00	\$15,840.00		\$0.00	2,325.00	\$20,925.00	2,325.00	\$20,925.00
44	FERTILIZING AND SEEDING, TYPE F	1760	SY	\$2.00	\$3,520.00		\$0.00	2,325.00	\$4,650.00	2,325.00	\$4,650.00
45	STRAW MULCHING	1760	SY	\$2.00	\$3,520.00		\$0.00	0.00	\$0.00	0.00	\$0.00
	ALTERNATE 1 BID ITEMS										
A-1	CLEARING SITE	1	LS	\$8,000.00	\$8,000.00		\$0.00	1.00	\$8,000.00	1.00	\$8,000.00
A-2	BREAKAWAY BARRICADE	12	UN	\$50.00	\$600.00		\$0.00	12.00	\$600.00	12.00	\$600.00
A-3	DRUMS	16	UN	\$50.00	\$800.00		\$0.00	16.00	\$800.00	16.00	\$800.00
A-4	TRAFFIC CONES	32	UN	\$25.00	\$800.00		\$0.00	32.00	\$800.00	32.00	\$800.00
A-5	CONSTRUCTION SIGNS	120	SF	\$35.00	\$4,200.00		\$0.00	120.00	\$4,200.00	120.00	\$4,200.00
A-6	UNIFORMED TRAFFIC DIRECTOR	1	ALL	\$10,000.00	\$10,000.00		\$0.00	0.24	\$2,438.42	0.24	\$2,438.42
A-7	FUEL PRICE ADJUSTMENT	1	DOL	\$300.00	\$300.00		\$0.00	6.8156	\$2,044.69	6.82	\$2,044.69
A-8	ASPHALT PRICE ADJUSTMENT	1	DOL	\$400.00	\$400.00		\$0.00	8.43	\$3,371.63	8.43	\$3,371.63
A-9	EXCAVATION, UNCLASSIFIED	50	CY	\$35.00	\$1,750.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-10	NO ITEM		CY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-11	HMA MILLING, 3" OR LESS	2530	SY	\$3.50	\$8,855.00		\$0.00	2,000.00	\$7,000.00	2,000.00	\$7,000.00
A-12	NO ITEM		SY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-13	NO ITEM		TON		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00

2021 ROAD PROGRAM BOROUGH OF OCEANPORT



ITEM NO.	DESCRIPTION (BASE BID)	QUANTITY		UNIT PRICE	CONTRACT TOTALS	QUANTITY THIS EST.	AMOUNT THIS EST.	QUANTITY PREV EST.	AMOUNT PREV EST.	QUANTITY TO DATE	AMOUNT TO DATE
A-14	HOT MIX ASPHALT 9.5M64, SURFACE COURSE, 2" THICK	310	TON	\$105.00	\$32,550.00		\$0.00	230.46	\$24,198.30	230.46	\$24,198.30
A-15	TACK COAT	250	GAL	\$1.00	\$250.00		\$0.00	120.00	\$120.00	120.00	\$120.00
A-16	RESET EXISTING CASTING	5	UN	\$175.00	\$875.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-17	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-18	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-19	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-20	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-21	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-22	NO ITEM		UN		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-23	BICYCLE SAFE GRATE	5	UN	\$350.00	\$1,750.00		\$0.00	3.00	\$1,050.00	3.00	\$1,050.00
A-24	CURB PIECE, TYPE 'N' ECO	5	UN	\$350.00	\$1,750.00		\$0.00	8.00	\$2,800.00	8.00	\$2,800.00
A-25	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-26	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-27	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-28	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-29	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	30	SY	\$90.00	\$2,700.00		\$0.00	23.80	\$2,142.00	23.80	\$2,142.00
A-30	NO ITEM		SY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-31	NO ITEM		SY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-32	NO ITEM		SY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-33	CONCRETE SIDEWALK, 4" THICK	50	SY	\$63.00	\$3,150.00		\$0.00	54.00	\$3,402.00	54.00	\$3,402.00
A-34	DETECTABLE WARNING SURFACE	2	SY	\$300.00	\$600.00		\$0.00	2.00	\$600.00	2.00	\$600.00
A-35	8" X 18" CONCRETE VERTICAL CURB	80	LF	\$30.00	\$2,400.00		\$0.00	155.00	\$4,650.00	155.00	\$4,650.00
A-36	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-37	NO ITEM		LF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-38	TRAFFIC STRIPES, 4"	1280	LF	\$2.00	\$2,560.00	1194.00	\$2,388.00	0.00	\$0.00	1,194.00	\$2,388.00
A-39	TRAFFIC MARKINGS LINES, 24"	220	LF	\$10.00	\$2,200.00	215.00	\$2,150.00	0.00	\$0.00	215.00	\$2,150.00
A-40	NO ITEM		SF		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-41	RESET MANHOLE, SANITARY SEWER, USING EXISTING CASTING	2	UN	\$175.00	\$350.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-42	NO ITEM		CY		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00
A-43	TOPSOILING, 4" THICK	50	SY	\$9.00	\$450.00		\$0.00	11.00	\$99.00	11.00	\$99.00
A-44	FERTILIZING AND SEEDING, TYPE F	50	SY	\$2.00	\$100.00		\$0.00	11.00	\$22.00	11.00	\$22.00
A-45	STRAW MULCHING	50	SY	\$2.00	\$100.00		\$0.00	0.00	\$0.00	0.00	\$0.00
	SUPPLEMENTAL BID ITEMS										
S-1	DEMO TWO (2) INLET TYPE A'S AND REMOVE 21 LF OF 12" CMP. BACKFILL W/RCA.	21	LF	\$25.00	\$525.00	21.00	\$525.00	0.00	\$0.00	21.00	\$525.00
S-2	DEMO 75 LF OF 12" CMP (EAST TO WEST)	75	LF	\$25.00	\$1,875.00	75.00	\$1,875.00	0.00	\$0.00	75.00	\$1,875.00

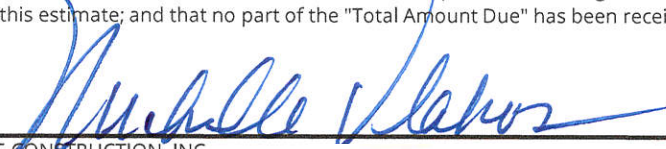
2021 ROAD PROGRAM BOROUGH OF OCEANPORT



ITEM NO.	DESCRIPTION (BASE BID)	QUANTITY		UNIT PRICE	CONTRACT TOTALS	QUANTITY THIS EST.	AMOUNT THIS EST.	QUANTITY PREV EST.	AMOUNT PREV EST.	QUANTITY TO DATE	AMOUNT TO DATE
S-3	DEMO 96 LF OF 12" CMP AND TWO (2) INLET TYPE A'S	96	LF	\$25.00	\$2,400.00	96.00	\$2,400.00	0.00	\$0.00	96.00	\$2,400.00
S-4	REMOVE AND REPLACE CURB & GUTTER DAMAGED BY RESIDENT (POLICE REPORT FILED)	1	LS	\$2,500.00	\$2,500.00	1.00	\$2,500.00	0.00	\$0.00	1.00	\$2,500.00
S-5	TRENCH DRAIN & APRON AT 29 SHORE ROAD	1	LS	\$11,175.00	\$11,175.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
CONTRACT TOTALS					\$1,543,085.00						\$1,430,660.30
REVISED CONTRACT TOTALS					\$1,640,760.30						

I hereby certify that all items, units, quantities and prices of work and material shown in this progress estimate are correct; that the work has been performed and materials supplied and completely paid for in full in accordance with the terms of the contract documents involved; that the foregoing is a true and correct statement of the contract amount up to and including the last day of the period covered by this estimate; and that no part of the "Total Amount Due" has been received:

LESS 2% RETAINAGE: \$ 28,613.21
SUBTOTAL AMOUNT DUE: \$1,402,047.09
LESS PREVIOUS PAYMENTS: \$1,356,681.56
TOTAL AMOUNT DUE: \$45,365.53
PERCENTAGE COMPLETE: 87%


 PRECISE CONSTRUCTION, INC.


 DATE: 10/27/22

10/27/2022

COLLIERS ENGINEERING & DESIGN, INC.

DATE:

New Jersey Department of Transportation
Division of Local Aid and Economic Development
Change Order Number - 1
Division of Local Aid and Economic Development



Project	2021 ROAD PROGRAM
Municipality	BOROUGH OF OCEANPORT
County	MONMOUTH
Contractor	PRECISE CONSTRUCTION, INC.

In accordance with the project Supplementary Specification, the following are changes in the contract.
 Location and Reason for Change (Attach additional sheets if required) -

- **Increase Scope/Quantities**

Proposal A -

Item No.	Description	Quantity (+/-)	Unit Price	Amount
6	Uniformed Traffic Director	1 Allow.	(\$19,048.66)	(\$19,048.66)
7	Fuel Price Adjustment	1 Dol.	\$ 1,507.78	\$ 1,507.78
8	Asphalt Price Adjustment	1 Dol.	\$ 3,396.24	\$ 3,396.24
9	Excavation, Unclassified	2 CY	\$ (35.00)	\$ (70.00)
11	HMA Milling, 3" or Less	210 SY	\$ (3.50)	\$ (735.00)
12	Dense Graded Aggregate, Base Course, 6" Thick	120 SY	\$ (10.00)	\$ (1,200.00)
13	Hot Mix Asphalt 19M64, Base Course, 4" Thick	512.73 TON	\$ (105.00)	\$ (53,836.65)
14	Hot Mix Asphalt 9.5M64, Surface Course, 2" Thick	8.15 TON	\$ (105.00)	\$ (855.75)
15	Tack Coat	120 GAL	\$ (1.00)	\$ (120.00)
16	Reset Existing Casting	7 UN	\$ (175.00)	\$ (1,225.00)
23	Bicycle Safe Grate	6 UN	\$ 350.00	\$ 2,100.00
24	Curb Piece, Type 'N' Eco	6 UN	\$ 350.00	\$ 2,100.00
26	15" Reinforced Concrete Pipe	2 LF	\$ (70.00)	\$ (140.00)
30	Hot Mix Asphalt Driveway, 3 1/2" Thick	9.5 SY	\$ 50.00	\$ 475.00
31	Gravel Driveway Restoration	4.20 SY	\$ (40.00)	\$ (168.00)
32	Reset Existing Pavers	11.5 SY	\$ (135.00)	\$ (1,552.50)
36	Concrete Swale Curb	10 LF	\$ (30.00)	\$ (300.00)
38	Traffic Stripes, 4"	210 LF	\$ 2.00	\$ 420.00
39	Traffic Markings Lines, 24"	2 LF	\$ (10.00)	\$ (20.00)
40	Regulatory and Warning Sign	5 SF	\$ (45.00)	\$ (225.00)
43	Topsoiling, 4" Thick	8 SY	\$ (9.00)	\$ (72.00)
44	Fertilizing and Seeding, Type F	8 SY	\$ (2.00)	\$ (16.00)
45	Straw Mulching	276 SY	\$ (2.00)	\$ (552.00)

Total Decrease: **(\$70,137.54)**

Proposal B -

Item No.	Description	Quantity (+/-)	Unit Price	Amount
6	Uniformed Traffic Director	1 Allow.	\$(11,138.87)	\$ (11,138.87)
7	Fuel Price Adjustment	1 Dol.	\$ 13,748.05	\$ 13,748.05
8	Asphalt Price Adjustment	1 Dol.	\$ 30,502.32	\$ 30,502.32
9	Excavation, Unclassified	370 CY	\$ 35.00	\$ 12,950.00
10	Excavation, Test Pit	5 SY	\$ (100.00)	\$ (500.00)
11	HMA Milling, 3" or Less	500 SY	\$ (3.50)	\$ (1,750.00)
12	Dense Graded Aggregate, Base Course, 6" Thick	1117 SY	\$ 10.00	\$ 11,170.00
13	Hot Mix Asphalt 19M64, Base Course, 4" Thick	448.26 TON	\$ (95.00)	\$ (42,584.70)
14	Hot Mix Asphalt 9.5M64, Surface Course, 2" Thick	79.45 TON	\$ (95.00)	\$ (7,547.75)
15	Tack Coat	628 GAL	\$ (1.00)	\$ (628.00)
16	Reset Existing Casting	13 UN	\$ (175.00)	\$ (2,275.00)
17	Reconstructed Inlet, Type 'B', Using New Casting	1 UN	\$ (1,850.00)	\$ (1,850.00)
19	Inlet, Type 'B'	3 UN	\$ (3,800.00)	\$ (11,400.00)
23	Bicycle Safety Grate	1 UN	\$ (350.00)	\$ (350.00)
25	12" Reinforced Concrete Pipe	163 LF	\$ 65.00	\$ 10,595.00
26	15" Reinforced Concrete Pipe	244 LF	\$ (70.00)	\$ (17,080.00)
27	18" Reinforced Concrete Pipe	165 LF	\$ (75.00)	\$ (12,375.00)
28	24" Reinforced Concrete Pipe	46 LF	\$ (90.00)	\$ (4,140.00)
29	Concrete Driveway, Reinforced, 6" Thick	217.15 SY	\$ 90.00	\$ 19,543.50
30	Hot Mix Asphalt Driveway, 3 1/2" Thick	52.5 SY	\$ (50.00)	\$ (2,625.00)
31	Gravel Driveway Restoration	34 SY	\$ (40.00)	\$ (1,360.00)
32	Reset Existing Pavers	117.15 SY	\$ 135.00	\$ 15,815.25
33	Concrete Sidewalk, 4" Thick	22 SY	\$ (63.00)	\$ (1,386.00)
35	8" X 18" Concrete Vertical Curb	109 LF	\$ 25.00	\$ 2,725.00
37	Combination Curb and Gutter	951 LF	\$ (27.00)	\$ (25,677.00)
41	Reset Manhole, Sanitary Sewer, Using Existing Casting	9 UN	\$ (475.00)	\$ (4,275.00)

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
42	Borrow Topsoil	165 CY	\$ (35.00)	\$ (5,775.00)
43	Topsoiling, 4" Thick	565 SY	\$ 9.00	\$ 5,085.00
44	Fertilizing and Seeding, Type F	565 SY	\$ 2.00	\$ 1,130.00
45	Staw Mulching	1760 SY	\$ (2.00)	\$ (3,520.00)
Total Decrease:				\$ (34,973.20)

Alternate 1 Bid

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
A-6	Uniformed Traffic Director	1 Allow.	\$ (7,561.58)	\$ (7,561.58)
A-7	Fuel Price Adjustment	1 Dol	\$ 1,744.69	\$ 1,744.69
A-8	Asphalt Price Adjustment	1 Dol	\$ 2,971.63	\$ 2,971.63
A-9	Excavation, Unclassified	50 CY	\$ (35.00)	\$ (1,750.00)
A-11	HMA Milling, 3" or Less	530 SY	\$ (3.50)	\$ (1,855.00)
A-14	Hot Mix Asphalt 9.5M64, Surface Course, 2" Thick	79.54 TON	\$ (105.00)	\$ (8,351.70)
A-15	Tack Coat	130 GAL	\$ (1.00)	\$ (130.00)
A-16	Rest Existing Casting	5 UN	\$ (175.00)	\$ (875.00)
A-23	Bicycle Safe Grate	2 UN	\$ (350.00)	\$ (700.00)
A-24	Curb Piece, Type 'N' Eco	3 UN	\$ 350.00	\$ 1,050.00
A-29	Concrete Driveway, Reinforced, 6"Thick	6.20 SY	\$ (90.00)	\$ (558.00)
A-33	Concrete Sidewalk, 4" Thick	4 SY	\$ 63.00	\$ 252.00
A-35	8" X 18" Concrete Vertical Curb	75 LF	\$ 30.00	\$ 2,250.00
A-38	Traffic Stripes, 4"	86 LF	\$ (2.00)	\$ (172.00)
A-39	Traffic Markings Lines, 24"	5 LF	\$ (10.00)	\$ (50.00)
A-41	Reset Manhole Sanitary Sewer, Using Existing Casting	2 UN	\$ (175.00)	\$ (350.00)
A-43	Topsoiling, 4" Thick	39 SY	\$ (9.00)	\$ (351.00)
A-44	Fertilizing and Seeding, Type F	39 SY	\$ (2.00)	\$ (78.00)
A-45	Straw Mulching	50 SY	\$ (2.00)	\$ (100.00)
Total Decrease:				\$ (14,613.96)

Supplemental Items -

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
S-1	Demo Two (2) Inlet Type A's and Remove 21 LF of 12" CMP. Backfill wRCA	21 LF	\$ 25.00	\$ 525.00
S-2	Demo (75) LF of 12" CMP (East to West)	75 LF	\$ 25.00	\$ 1,875.00
S-3	Demo 96 LF of 12" CMP and Two (2) Inlet Type A's	96 LF	\$ 25.00	\$ 2,400.00
S-4	Remove and replace curb and gutter damaged by resident (Police report filed)	1 LS	\$ 2,500.00	\$ 2,500.00
S-5	Trench Drain & Apron at 29 Shore Road	1 LS	\$ 11,175.00	\$ 11,175.00
S-6	Pulverize Existing Broken Pavement	1250 SY	\$ 6.00	\$ 7,500.00
S-7	Reshape & Compact Pulverized Material into New Subbase Area	2225 SY	\$ 3.00	\$ 6,675.00
S-8	Import & Place DGA Surface Course on Parking Area, 3" Thick	12800 SY	\$ 10.00	\$ 128,000.00
S-9	Install HMA 19M64 Base Course, 3" Thick	2225 SY	\$ 19.60	\$ 43,610.00
S-10	Install Parking Lot Signage & Striping	1 LS	\$ 13,140.00	\$ 13,140.00
Total Increase:				\$ 217,400.00

Amount of Original Contract	\$ 1,543,085.00
Adjusted Amount Based on Change	
Order No. 1	\$ 1,640,760.30

Extra	\$ 0.00
Supplemental	\$ 217,400.00
Reduction	\$ -119,724.70
Total Change	\$ 97,675.30

% Change in Contract 6.33%

[(+) Increase]



Colliers Engineering & Design
(Engineer)

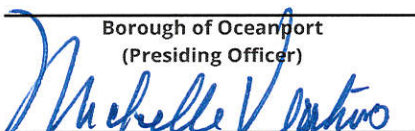
10/27/2022

(Date)

Approved:

(District Manager)
Bureau of Local Aid

(Date)

Borough of Oceanport
(Presiding Officer)

Precise Construction, Inc.
(Contractor)

(Date)

10/28/22
(Date)

Minutes of the Oceanport Historical Committee Meeting on 09/08/2022

The meeting was held at the Blackberry Bay Pavilion and began at 7:00 p.m.

Attendees:

1. Frank Barricelli
2. Rosanne Letson
3. Paula Lombardo
4. Robin Kelly
5. Mike MacStudy
6. Toni Sverapa

The meeting minutes for August were approved with the changes recommended by Rosanne. Frank has an action item to provide those approved minutes to Jeanne Smith.

Financial Status – Toni advised the current balance is \$118.73.

The status of the action items from the August meeting are as follows:

1. Completed. Frank submitted the minutes of the meeting held in July to Jeanne Smith.
2. Completed. The list of Eagle Scouts has been completed.
3. Completed. Frank prepared and circulated the draft minutes of the August meeting.

Update in school support – No change.

Frank mentioned he will provide some historical information to the Voyager Community School that is located in the fort's Russel Hall. That is a private K-12th grade school. The information will be about the history of that location when it was the site of the 1890 Monmouth Park Racetrack and its years as Camp Vail/Fort Monmouth.

Review status of history book –

The marked-up draft and all inserts have been provided to Pat. Frank will stop by Jersey Printing to provide any needed assistance and clarifications. Members will receive a copy of the “final” edit before the first production quantity is printed.

The recommended donation for the book will be its printing cost with a small handling cost. Postage for any mailed copies would be extra.

Frank showed the latest draft to the Pulte Homes salesperson for the new townhomes being constructed along Parkers Creek. The salesperson expressed interest in purchasing a copy for each new buyer.

Committee members discussed their continuing concerns regarding the municipal building being the only point-of-sale for the book. One retail business in Oceanport has offered to be an additional point-of-sale without any reimbursement. The members' concern is that the limited

hours of operation at the municipal building will inhibit the book sales. Retail businesses are more convenient for purchasers.

Members also discussed their concerns about how the proceeds of the book sales will be used. All want the proceeds to be used for activities or purchases furthering an understanding of the history of Oceanport.

Other items and Open Discussions –

Rosanne and Robin attended the last council meeting and raised the issue of the committee being established by ordinance instead of ad hoc. Based upon the information provided by the borough, it was decided to not pursue the issue further and remain an ad hoc committee.

New Action Items

1. Frank will submit the approved minutes of the August meeting to Jeanne Smith.
2. Frank will meet again with the Pulte Homes salesperson to obtain a firm order.
3. Frank will prepare and circulate draft minutes of this meeting.

The meeting was adjourned at 8:45 p.m.

OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
August 17, 2022

6.10

Minutes of the regular meeting of the Oceanport Recreation Committee held
on
Wednesday evening, August 17, 2022

In attendance: Members:
Scott Marcantonio
Greg Lockwood
Kevin Guilford
Jay Silverman
Joanne Hunt
Lexi Hetzel
Beth Watkins
Jackie Patterson
Chris Farrell

Absent: Bill Deerin
Debbie Peterson
Beth Watkins
Dave Walker

Open Meeting/Flag Salute

Meeting called to order by Jay Silverman at 7:30pm. Motion to open the meeting was made by Jay Silverman and seconded by Jackie Patterson.

Approval of Minutes

The July 13, 2022, meeting minutes were reviewed. The motion to approve the meeting minutes was made by Jackie Patterson and seconded by Greg Lockwood.

Correspondence:

Joanne Hunt received correspondence regarding Action Camp- thank you emails from parents and compliments for the staff. Residents also emailed and called regarding the status of Gatta Park.

Public Comments: Motion to open to the public was made by Jay Silverman and seconded by Greg Lockwood at 7:37 pm

As there was no public present-In a motion was made by Jackie Patterson and seconded by Greg Lockwood, the meeting was closed to the public at 7:37 pm.

Council Liaison Report and Public Works Updates:

Bill Deerin and Steve Briskey were not present.

Scott Marcantonio expressed concern regarding the construction at Gatta Park. Scott Marcantonio stated that the Recreation Committee should be prepared with a statement of the “plan”.

Also- BBB dead tree was removed- there was a previous accident that was serious in this area.

Recreation Coordinator Report- Joanne Hunt

Events/Programs: Highlights:

Encanto- all set for 8/20

SING 2- Moved to 9/16

Mini Golf- New date is 10/3

Halloween event moved to 10/30- the Committee discussed the need for more trunks especially Community Services.

Subcommittee Reports:

Subcommittee & Officer Review Panel- Scott Marcantonio - no report

Nominations: Greg Lockwood- no report

Sonny Giordano Award- Greg Lockwood – Completed and awarded.

Egg Scramble- Beth Watkins- not present, no report.

Mini Golf- Scott Marcantonio – 10/3- need to get the word out.

Memorial Day Parade Committee- Beth Watkins/Joanne Hunt- no report

Movies- Joanne Hunt/Alexa Hetzel- we are all set. Banners are up and we have advertised through camp, FB, and Instagram.

Summer’s End Report-Jay Silverman

Jay reported:

One sided layout still a go

DJ- still working on this but we are making progress

Bounce Houses- can use new company that works with Chris at Pier Village for 2023 but for this year we will go with Party Perfect.

Joanne Hunt ordered port o johns

Fireworks- all set with new company for \$10K

Fund-raising subcommittee met: Jay Silverman, Chris Farrell, Dave Walker, and Kevin Guilford-looking at \$2500 in commitments, \$2175 in envelopes so far.

Scott Marcantonio – lights confirmed

Chili and salsa are a go

Fitness for kids- Alexa confirmed

No 50/50

Enzos and Best Day confirmed

Bench Kick off- no update

Halloween- Dave Walker – Not present- we will discuss at September meeting.

Tree Lighting- Debbie Peterson/Jackie Patterson- no report

Decorating Contest- Jay Silverman- no report

Action Camp- Previously discussed

Sport Organization Liaison- Dave Walker- no report

Grants/Parks- Joanne Hunt- No update on Open Space

Park Maintenance Reports- Scott Marcantonio – we need to continue to keep this up on an ongoing basis.

Finance Report- Greg Lockwood – Budget reflects all summers end monies and event expenses to date.

Old Business:

- Bench Program- No update. Greg Lockwood reported that Mike MacStudy did not have an old list with locations.
- There was no additional old business

New Business:

There was no new business

In a motion made by Alexa Hetzel and seconded by Greg Lockwood, the meeting was adjourned at 8:26 pm.

Next meeting: September 13, 2022, 7:30 pm at Blackberry Bay Park. Jackie Patterson will be beverages.

Respectfully submitted, Joanne Hunt

OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
September 13, 2022

6.11

Minutes of the regular meeting of the Oceanport Recreation Committee held
on
Wednesday evening, September 13, 2022

In attendance: Members:
 Scott Marcantonio
 Greg Lockwood
 Kevin Guilford
 Jay Silverman
 Joanne Hunt
 Lexi Hetzel
 Jackie Patterson

Absent: Bill Deerin
 Debbie Peterson
 Beth Watkins
 Dave Walker
 Chris Farrell

Open Meeting/Flag Salute

Meeting called to order by Jay Silverman at 7:30pm. Motion to open the meeting was made by Jay Silverman and seconded by Greg Lockwood.

Approval of Minutes

The August 17, 2022, meeting minutes were reviewed. The motion to approve the meeting minutes was made by Greg Lockwood and seconded by Jackie Patterson.

Correspondence:

Jay Silverman shared that Enzo's thanked DPW staff and bought them lunch as a "thank you" for Summer's End. Joanne Hunt also received thanks for the Committee from the Community for the festival via email and postings on Facebook.

Public Comments: Motion to open to the public was made by Greg Lockwood and seconded by Jackie Patterson at 7:35 pm

As there was no public present, in a motion made by Jackie Patterson and seconded by Greg Lockwood, the meeting was closed to the public at 7:35 pm.

Council Liaison Report and Public Works Updates:

6.11

Bill Deerin and Steve Briskey were not present.

Recreation Coordinator Report- Joanne Hunt

Events/Programs: Highlights:

SING 2- Music at 7:15, start at 7:30 pm on 9/16

Hocus Pocus- Joanne will check on October dates

Mini Golf- New date is 10/3 – arrive by 4:45 pm for set up. Joanne has registration forms and Scott has the leaderboard.

Halloween event- 10/30, Borough Hall- the Committee discussed the need for more trunks especially Community Services. Everyone will reach out.

1:30 pm set up, 2 to 4 pm for treats

Joanne will order a step & repeat, candy, registration form for contest

Parking in rear of building only

Trunks

Joanne- DPW & Police

Beacon Of Life- Jay

Beth- schools and PTO

Jackie-First Aid and Fire

Replacement swings- \$4000 will work with Steve Briskey to decide how many we really need.

2022 Field Revenue \$28,870.00

2022 Boat Revenue \$9540.00

Subcommittee Reports:

Subcommittee & Officer Review Panel- Scott Marcantonio - no report

Nominations: Greg Lockwood- no report

Sonny Giordano Award- Greg Lockwood – no report

Egg Scramble- Beth Watkins- not present, no report.

Mini Golf- Scott Marcantonio – 10/3- we are all set with course.

Memorial Day Parade Committee- Beth Watkins/Joanne Hunt- no report

Movies- Joanne Hunt/Alexa Hetzel- 10/21 Hocus Pocus- this will start at 6:30 pm. We will advertise through camp, FB, schools, and Instagram.

Summer's End Report-Jay Silverman

Jay reported:

One sided layout a huge hit

DJ- really added to event, kids loved him. We should book for 2023

Bounce Houses- next year new company that works with Chris at Pier Village

Joanne Hunt- sink was good to have by port o johns

Fireworks- did a great job for \$10,000. We need to extend snow fencing for a larger hot zone.

Lights- need to make sure they are secured earlier

Fund-raising subcommittee: Envelopes were less -approx. \$2375, and we need to ask for more for 2023 budget. Reserve approx. \$13,500. We are not a 501-C3. Will clarify on letters and press.

Fire was happy with placement.

Trash by residents was a lot- this is always an issue

Chili and salsa- need their own generator- this was a problem for Enzo

Best Day was fine but slow- consider having both ice cream vendors and one for popcorn and cotton candy

Community services email needs to go earlier. Police are needed at 5 pm.

Halloween- Dave Walker – Not present- Previously discussed

Tree Lighting- Debbie Peterson/Jackie Patterson- no report

Decorating Contest- Jay Silverman- no report

Sport Organization Liaison- Dave Walker- no report

Grants/Parks- Joanne Hunt- No update on Open Space application for September

Park Maintenance Reports- Scott Marcantonio – Community Center looks great- lots of work being done. Continue to be eyes and ears for parks.

Finance Report- Greg Lockwood – Budget reflects all expenses to date.

Old Business:

- Bench Program- No update. Remove from agenda until Council/DPW has more information.
- There was no additional old business

New Business:

There was no new business

In a motion made by Jackie Patterson and seconded by Greg Lockwood, the meeting was adjourned at 8:40 pm.

Next meeting: October 12, 2022, 7:30 pm at Blackberry Bay Park. Alexa Hetzel will be beverages.

Respectfully submitted, Joanne Hunt

**BOROUGH OF OCEANPORT****MAYOR & COUNCIL****MINUTES • JULY 26, 2022****Workshop****Clement V. Sommers Municipal Building****7:00 PM****910 Oceanport Way, Oceanport, NJ 07757**

- I. Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:00 PM
- II. Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on July 19, 2022 of this meeting and its location, date and time to the Asbury Park Press, Star Ledger and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. Flag Salute:** Mayor Coffey led attendees and the members of Council in the flag salute.
- IV. Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Present	7:10 PM
Michael O'Brien	Councilman	Present	
Thomas Tvrdik	Councilman	Present	
Meghan Walker	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Absent	
Scott Arnette	Board Attorney	Present	
Donna M. Phelps	Administrator	Absent	
Catherine D. LaPorta	Chief Financial Officer	Present	

V. Administrator's Report:

VI. Clerk's Report:

Regular Meeting Items:

1. Resolution promoting Gary Grimes to Sergeant in the Oceanport Police Department
2. Resolution confirming appointments of SLEO II to the Police Department
3. Resolution accepting resignation of John Johnson
4. Resolution confirming Mayor's appointment of Acting Construction Official
5. Resolution confirming Mayor's appointment of Zoning Officer
6. Resolution confirming Mayor's appointment of an Administrative Assistant to the Zoning Officer
7. Resolution amending 2022 Salary Resolution
8. Resolution supporting proposed increase in Veteran's property tax deduction
9. Resolution authorizing Request for Proposals process for Assessment Demonstration Program services
10. Resolution opposing legislation that preempts local land use & zoning on certain development types
11. Resolution authorizing payment of BILL LIST 07-26-2022
12. Resolution rescinding estimated 3rd quarter tax bills
13. Resolution approving Tax Exemption for Edward Shirey
14. Resolution approving Tax Exemption for Robert McCorry
15. Resolution authorizing a fireworks display at 2022 Summer's End

16. Resolution authorizing the purchase of flooring for the Old Wharf House
17. Resolution authorizing an Interlocal Agreement with OPBOE for ground maintenance and snow plowing
18. Resolution declaring August 31st is Overdose Awareness Day
19. Resolution approving Special Event Permit for Hook & Ladder Fire Co for Memorial Service
20. Resolution authorizing grant application for Firefighter Equipment
21. Resolution awarding contract for CR29A(Myrtle Ave) Improvements
22. Receipt & Acceptance of Minutes, Historical Committee, 05/10/22
23. Approval of Fire Membership Application, Briskey, Daniel S.
24. Approval of First Aid Membership Application: Donohoe, John A.
25. Approval of First Aid Membership Application: Kokolus, Caroline
26. Minutes of June 2, 2022 7:00 PM - *To Be Provided*
27. Mayor & Council - Regular Meeting - Jun 16, 2022 7:00 PM

VII. Discussion Items:

1. Resolution supporting budget cap relief
2. **Grant Award for Old Wharf House Parking Lot Improvements:**
 1. Resolution authorizing Old Wharf House Project Agreement with Monmouth County
 2. Resolution prohibiting the use of excessive force or use of federal funds for lobbying
3. **Area in Need of Redevelopment- "Warehouse" and District "A" Parcels:**
 1. Resolution designating the Warehouse and District A Parcels as Areas in Need of Redevelopment
 2. Ordinance Adopting a Redevelopment Plan for "Warehouse" and "District A" Parcels
4. **Maria Gatta Park Improvements Phase II - Turf Fields:**
 1. An Ordinance Amending Ord. 1054 to increase the authorization of bonds or notes
 2. Review of Facility Use Fees Ordinance: Maria Gatta Park Turf Fields
5. **Comcast Franchise Agreement:**
 1. An Ordinance Renewing Municipal Consent and Franchise Agreement with Comcast - *To Be Provided*
6. **Land Development Ordinance Waiver Requests:**
 1. Resolution authorizing a limited temporary waiver of Chapter 390 for the Marina at Oceanport
 2. Resolution requesting waiver of 390-17(F) - 39 Wardell Circle

VIII. Mayor's Report:

IX. Petitions from the Public: Mayor Coffey opened the meeting to petitions from the public.

Keith Salnick, 60 Shore Road,

Robert Portman, 29 Shore Road,

Michael Dale, 44 Shore Road,

X. Adjournment: The meeting was adjourned at 8:13 PM on a motion by Councilman O'Brien, seconded by Council President Walker and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • OCTOBER 6, 2022

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

- I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:02 PM
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2022 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. **Flag Salute:** Mayor Coffey led attendees and the members of Council in the flag salute.
- IV. **Roll Call:**

Attendee Name	Title	Status
Jay Coffey	Mayor	Present
William Deerin	Councilman	Remote
Richard Gallo	Councilman	Present
Bryan Keeshen	Councilman	Present
Michael O'Brien	Councilman	Present
Thomas Tvrdik	Councilman	Present
Meghan Walker	Councilwoman	Present
Jeanne Smith	Borough Clerk	Present
Scott Arnette	Board Attorney	Present
Donna M. Phelps	Administrator	Present
Catherine D. LaPorta	Chief Financial Officer	Present

V. **Resolutions:**

#2022-201 Resolution authorizing payment of BILL LIST 10-06-2022

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael O'Brien, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2022-202 Resolution acknowledging retirement of Cristi Milone

RESULT: ADOPTED [UNANIMOUS]
MOVER: Meghan Walker, Councilwoman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2022-203 Resolution accepting resignation of Janice Swaggerty

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bryan Keeshen, Councilman
SECONDER: Thomas Tvrdik, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2022-204 Resolution appointing an Administrative Assistant for the Court Office

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael O'Brien, Councilman
SECONDER:	Bryan Keeshen, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

VI. Administrator's Report:**VII. Clerk's Report:****Regular Meeting Items:**

1. Resolution authorizing purchase of 1 vehicle for Police Dept through State Contract
2. Resolution awarding contract to Colliers Engineering - GIS Roadway Layer
3. Resolution awarding contract to Sanitation Equipment Corp for 2022 equipment services
4. Resolution authorizing competitive contracting for 2023 services
5. Receipt & Acceptance of Minutes, Historical Committee, 06/09/2022
6. Receipt & Acceptance of Minutes, Historical Committee, 07/07/2022
7. Receipt & Acceptance of Minutes, Historical Committee, 08/11/2022
8. Receipt & Acceptance of Minutes, Parks & Recreation Committee, 08/17/2022
9. Mayor & Council - Workshop - Jul 26, 2022 7:00 PM
10. Mayor & Council - Workshop - Aug 18, 2022 7:00 PM
11. Mayor & Council - Workshop - Sep 1, 2022 7:00 PM
12. Mayor & Council - Regular Meeting - Sep 15, 2022 7:00 PM

VIII. Discussion Items:

1. Tidal Check Valve Installation Project
2. Special Events Ordinance - fees and volunteer services
3. Facility Use Ordinance - fees for Old Wharf House rentals; submission periods for field requests
4. Noise Ordinance - Construction on Sundays

IX. Mayor's Report:

- X. Petitions from the Public:** Mayor Coffey opened the meeting to petitions from the public. Mark Patterson, 40 Itaska Place, Patty Cooper, First Aid Squad, As no one else from the public appeared, Mayor Coffey closed that portion of the meeting.

- XI. Adjournment:** As there was no further business, the meeting was adjourned at 7:44 PM on a motion by Councilman O'Brien, seconded by Councilwoman Walker and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • OCTOBER 20, 2022

Regular Meeting

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

- I. **Call to Order:** Mayor Coffey called the meeting to order at 7:00 PM
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2022 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. **Flag Salute:** Mayor Coffey led attendees and the members of Council in the flag salute.

IV. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Present	
Michael O'Brien	Councilman	Present	
Thomas Tvrdik	Councilman	Present	
Meghan Walker	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	
Donna M. Phelps	Administrator	Present	
Catherine D. LaPorta	Chief Financial Officer	Present	

V. **Administrators Report:**

VI. **Clerk's Report:**

VII. **Consent Agenda:**

- #2022-205 1. Resolution authorizing payment of BILL LIST 10-20-2022
- #2022-206 2. Resolution awarding contract to Home Depot for 2022 goods and services
- #2022-207 3. Resolution awarding contract to Sanitation Equipment Corp for 2022 equipment services
- #2022-208 4. Resolution awarding contract to Colliers Engineering - GIS Roadway Layer
- #2022-209 5. Resolution authorizing purchase of 1 vehicle for Police Dept through State Contract
- #2022-210 6. Resolution authorizing competitive contracting for 2023 services
- #2022-211 7. Resolution awarding contract for Tidal Check Valve Installation Project
- #2022-212 8. Resolution providing an exception to §390-28 for placement of First Aid Bingo signage

RESULT: ADOPTED [UNANIMOUS]
MOVER: William Deerin, Councilman
SECONDER: Bryan Keeshen, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

VIII. **Minutes:**

1. Mayor & Council - Workshop - Jul 26, 2022 7:00 PM - Rescheduled for Nov. 3 meeting.
2. Mayor & Council - Workshop - Aug 18, 2022 7:00 PM

RESULT: **ACCEPTED [5 TO 0]**
MOVER: Meghan Walker, Councilwoman
SECONDER: Thomas Tvrdik, Councilman
AYES: Deerin, Gallo, Keeshen, Tvrdik, Walker
ABSTAIN: O'Brien

3. Mayor & Council - Workshop - Sep 1, 2022 7:00 PM

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: William Deerin, Councilman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

4. Mayor & Council - Regular Meeting - Sep 15, 2022 7:00 PM

RESULT: **ACCEPTED [4 TO 0]**
MOVER: Thomas Tvrdik, Councilman
SECONDER: Michael O'Brien, Councilman
AYES: Deerin, O'Brien, Tvrdik, Walker
ABSTAIN: Gallo, Keeshen

IX. Resolutions:

#2022-213 Resolution confirming Mayor's appointment of additional UCC Inspectors

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Thomas Tvrdik, Councilman
SECONDER: Bryan Keeshen, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2022-214 Resolution appointment of an Administrative Assistant to Borough Clerk's Office

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Michael O'Brien, Councilman
SECONDER: William Deerin, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2022-215 Resolution amending 2022 Salary Resolution for new appointments

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Michael O'Brien, Councilman
SECONDER: Bryan Keeshen, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

#2022-216 Resolution authorizing Change Order #2 to FieldTurf USA. Contract - *Added on Late*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryan Keeshen, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

X. Committee Reports:

1. Councilman Deerin, Parks & Recreation
2. Councilman Gallo, Public Works & Engineering
3. Councilman Keeshen, Public Safety
4. Councilman O'Brien, Finance & Administration
5. Councilman Tvrdik, Planning & Development
6. Councilwoman Walker, Health & Human Services

XI. Mayor Coffey's Report:

XII. Petitions from the public: Mayor Coffey opened the meeting to petitions from the public.

Mark Patterson, 40 Itaska Place,

As no one else from the public appeared, Mayor Coffey closed that portion of the meeting.

XIII. Adjournment: The meeting was adjourned at 7:43 PM on a motion by Councilman Gallo, seconded by Councilman Tvrdik and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK



Mayor & Council

SCHEDULED

REPORT (ID # 2565)

7.1

Meeting: 11/03/22 07:00 PM
Department: Administration
Category: Policy
Prepared By: Jeanne Smith
Initiator: Jeanne Smith
Sponsors:
DOC ID: 2565

2021 Best Practices Questions

ATTACHMENTS:

- Best Practices 2022 Questionnaire (PDF)

Best Practices Inventory Online Platform

2022 Survey

Oceanport Borough

Printable Current Answers

001	Unscored Survey	Health Benefits
	For medical benefits, select the formula used for active employee cost sharing . For purposes of this question, the phrase "active employees" does not include those elected officials receiving medical coverage.	[0.00] Percenta of Premiur Comment Percentag of premium based upon salary - Chapter 78 contributi

002

Unscored Survey

Health Benefits

For prescription drug benefits, select the formula used for active employee cost sharing. For purposes of this question, the phrase "active employees" does not include those elected officials receiving Rx coverage.

[0.00]
Percenta
of
Premium
Comment
co-
insurance
-
percentag
of
prescripti
cost

003

Unscored Survey

Health Benefits

If your municipality participates in the State Health Benefits Program, please include the following on the Excel form provided on DLGS's Best Practices webpage: 1) the total amount of premiums paid for CY2022 active employee, retiree and eligible elected official SHBP coverage; and 2) the amount of cost sharing collected from your municipality's employees, retirees and eligible elected officials for SHBP coverage in CY2022. Only combine medical and Rx coverage if your municipality uses SHBP for Rx coverage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.

Comment
N/A

004	Core Competencies	Personnel
	The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?	[0.00] No
005	Core Competencies	Personnel
	Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated using the MM/DD/YYYY format. If not yes, please type "Did Not Answer Yes" into the comment box.	[1.00] Yes Comment 10/21/202
006	Core Competencies	Budget
	Does your municipality complete an initial draft of its annual budget no later than the first week of February (or first week of August if an SFY municipality), and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government?	[1.00] Yes

007	Core Competencies	Budget
	Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2021-24? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.	[1.00] Yes
008	Core Competencies	Budget
	N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division by no later than February 10 (August 10 for SFY municipalities). In 2022 the Division extended the AFS submission deadline to March 4 for calendar year municipalities, while the AFS submission deadline for SFY municipalities was extended to September 9. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS by the required deadline?	[1.00] Yes
009	Core Competencies	Budget
	Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?	[1.00] Yes

010	Core Competencies	Budget
	Has your municipality electronically submitted its User-Friendly Budget section for the CY2021/SFY2022 adopted budget?	[1.00] Yes
011	Core Competencies	Budget
	Revenue earned from Uniform Construction Code (UCC) fees must be dedicated to UCC enforcement. The amounts of UCC revenue generated and funds appropriated to UCC enforcement appear on the User-Friendly Budget as well as the UCC Annual Report submitted to the Division of Codes and Standards. Your municipality's construction code fee schedule must comply with the parameters set by N.J.A.C. 5:23-4.17, 5:23-4.18 and Local Finance Notice 2020-27. Does your municipality comply with the law prohibiting the imposition of UCC fee amounts greater than necessary to operate the UCC office, and is your municipality refraining from using UCC fees for purposes unrelated to UCC enforcement? Only answer N/A if your municipality does not have a construction code office.	[1.00] Yes
012	Core Competencies	Capital Projects
	Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.	[1.00] Yes
013	Core Competencies	Transparency
	Are your municipality's codified and uncoded ordinances, including all current salary ordinances, available online?	[1.00] Yes

014	Core Competencies	Procurement
	Do your municipality's professional services contracts include a "not to exceed" amount?	[1.00] Yes
015	Core Competencies	Procurement
	On all public works projects subject to the Prevailing Wage Act, the contractor and all subcontractors must provide the contracting unit with certified payroll records for each employee performing work on the project. Certified payroll records shall be provided for each pay period within ten (10) days of the payment of wages. In turn, the municipality must collect, file, and store all certified payroll records on the project and make them available for inspection during normal business hours. Please review Local Finance Notice 2021-20 for further information. Is your municipality maintaining certified payrolls for all prevailing wage municipal projects pursuant to law and making same available for public inspection?	[1.00] Yes
016	Core Competencies	Cybersecurity
	A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. Plans such as those adopted by a governing body or from a municipality's JIF address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan?	[1.00] Yes
017	Core Competencies	Cybersecurity
	Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?	[1.00] Yes

018	Core Competencies	Financial Administration
	Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?	[1.00] Yes
019	Core Competencies	Budget
	Is your municipality ensuring that insurance reimbursements are credited back to the budget appropriation line item in the budget in accordance with N.J.S.A 40A:5-32, instead of applied as miscellaneous revenue not anticipated? Compliance with this statutory obligation relieves pressure on current year appropriations. Only answer N/A if your municipality had no insurance reimbursements in 2020 or 2021.	[1.00] Yes
020	Core Competencies	Capital Projects
	Has your municipality reviewed all completed capital project bond ordinances for remaining balances that can be cancelled by resolution, and revert to their respective balance sheet accounts?	[1.00] Yes
021	Core Competencies	Procurement
	Has your municipality reviewed with legal counsel and other appropriate officials (e.g. engineer) the boilerplate language in its bid or RFP documents to ensure such language meets legal requirements under the Local Public Contracts Law and pay-to-play, along with other relevant statutes and caselaw?	[1.00] Yes

Core Competencies

Transparency

022

Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?

[1.00]
Yes

Core Competencies

Transparency

023

N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.

[1.00]
Yes

Core Competencies

Transparency

024

Pursuant to N.J.S.A. 34:13A-16.8(d)(2), PERC requires a summary of the cost impact associated with a municipality's completed contracts for all bargaining units. Police and fire contracts have one summary form, while non-police and fire contracts have another form. The summary forms and filing instructions are located at <https://www.state.nj.us/perc/conciliation/contracts/>. Has your municipality filed the required PERC summary forms for all current completed labor agreements? Only answer N/A if your municipality does not have any employee labor unions.

[1.00]
Yes

025	Core Competencies	Cybersecurity
	Does your municipality perform off-network daily incremental backups with weekly full backups of all data?	[1.00] Yes
026	Core Competencies	Shared Services
	N.J.A.C. 5:30-3.8(d)(20) requires each municipal user-friendly budget to include a listing of each shared service provided or received, what entity or entities are providing or receiving the service, the beginning and end date of the agreement as applicable, and the amount either received or paid for the service. Does your municipality list on its user-friendly budget each shared services agreement it is a party to, along with the other information required by the above-referenced regulation?	[1.00] Yes
027	Core Competencies	Fire Districts
	If a Board of Fire Commissioners establishes annual compensation for its fire district commissioners, N.J.S.A. 40A:14-88 requires the municipal governing body to review and approve such compensation before the fire district can submit its annual budget to the voters, or, in the case of fire districts whose Board of Fire Commissioners elections coincides with the November General election, before the fire district's annual budget can be adopted. The fire district shall submit to the municipal governing body for approval the amount of compensation fixed by the Board regardless of whether the amount of compensation is being modified. Oughton v. Board of Fire Comrs., etc., 178 N.J. Super. 565, 570-571 (App. Div. 1981). If any members of the Board of Fire Commissioners in one or more of your municipality's fire districts are authorized by the Board to receive compensation, does your municipality 1) require its fire district(s) to submit such compensation for review on an annual basis; 2) ensure that each Board has adopted a resolution or resolutions fixing the amount of compensation requested for governing body approval; and 3) adopt a resolution approving, disapproving, or modifying the compensation amount fixed by the Board of Fire Commissioners?	[1.00] N/A

028	Core Competencies	Shared Services
	N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.	[1.00] Yes
029	Core Competencies	Financial Administration
	N.J.S.A. 40A:5-4 requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of their fiscal year. For calendar year 2021 audits, this deadline was extended to August 31, 2022 pursuant to the Director's June 16, 2022 Order (See Local Finance Notice 2022-12). Has your municipality's completed audit for the preceding fiscal year been electronically submitted to DLGS within the required timeframe? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.	[1.00] Yes
030	Core Competencies	Financial Administration
	Have all audit findings from the CY2020/SFY2021 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the CY2021/SFY2022 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings for CY2020/SFY2021.	[1.00] N/A

031	Core Competencies	Utilities
	P.L. 2021, c. 97 requires municipalities with their own water, sewer, or electric service to provide monthly notice to residential ratepayers concerning local utility service and bill payment assistance. Please review Local Finance Notice 2022-09 for more information on the law's requirements. Is your municipality complying with the requirements of P.L. 2021, c. 97? Only answer N/A if your municipality does not have its own water, sewer, or electric service.	[1.00] N/A
032	Core Competencies	Transparency
	In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties were required to provide DLGS with a copy of all American Rescue Plan (ARP) LFRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports?. Did your municipality file with the Division all reports filed with Treasury? Only answer N/A if your municipality refused ARP LFRF Funding	[1.00] Yes
033	Core Competencies	Ethics
	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2022 such that they were not issued a Notice of Violation by the Local Finance Board? Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.	[0.00] No

034	Core Competencies	Ethics
	If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2022 roster but did not file the FDS by April 30, 2022? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.	[1.00] N/A
035	Best Practices	Financial Administration
	N.J.A.C. 5:30-8.3(a) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, subsection (b) of 5:30-8.3 encourages municipalities to adopt a more stringent schedule for tax collector surety bonding that is specified in the subsection. Has your municipality adopted, at minimum, the higher level surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(b)?	[0.50] Yes
036	Best Practices	Financial Administration
	N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted, at minimum, the higher level surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b)?	[0.50] Yes

037	Best Practices	Personnel
	Has your municipality established by ordinance an anti-nepotism policy that, at minimum, only authorizes the hiring the family members/relatives of municipal officials and employees if the individuals involved would do not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. The term "family member/relatives" should be defined to include but not necessarily be limited to spouses, children, siblings, parents, in-laws, and step-relatives.	[0.00] No Comment Anti-nepotism policy in personnel policy
038	Best Practices	Tax Collection
	Does your municipality issue periodic late notices to taxpayers who are overdue on their property tax payments?	[0.50] Yes
039	Best Practices	Procurement
	If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.	[0.50] N/A

040	Best Practices	Procurement
	Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.	[0.50] N/A
041	Best Practices	Budget
	Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.	[0.00] No
042	Best Practices	Transparency
	Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content? Answer N/A if your municipality does not have a social media account.	[0.50] Yes
043	Best Practices	Transparency
	Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at https://www.state.nj.us/treasury/taxation/relief.shtml ?	[0.50] Yes
044	Best Practices	Environment
	Have public electric vehicle charging stations been installed on municipal property?	[0.00] No

045	Best Practices	Environment
	When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.	[0.00] No
046	Unscored Survey	Ethics
	N.J.S.A. 40A:9-22.19 of the Local Government Ethics Law allows a municipality to establish its own municipal ethics board. Does your municipality have both an ordinance on the books establishing a municipal ethics board and a municipal code of ethics pursuant to N.J.S.A. 40A:9-22.21?	[0.00] No
047	Unscored Survey	Ethics
	If your municipality has an ordinance establishing a municipal ethics board pursuant to N.J.S.A. 40A:9-22.19, is the board constituted with the minimum number of members necessary to establish a quorum for conducting business? A municipal ethics board shall consist of six members, at least two of whom shall be public members. No more than three members shall be of the same political party. Answer NA if your municipality does not have an ordinance establishing a local ethics board.	[0.00] N/A

048	Unscored Survey	Tax Collection
	N.J.S.A 54:4-122.9 authorizes municipalities to adopt a resolution contracting with a local bank to serve as an "official tax receiving agency" for receiving, under the tax collector's supervision, current tax payments, current water and sewer charges, and other public monies. A bank authorized to serve in this capacity can take property tax payments, utility payments, and other charges that are otherwise paid directly to the municipality, so long as those payments are not for delinquencies. Delinquencies must be satisfied directly with the municipality; however, a bank may accept payments made within an authorized grace period. Local Finance Notice 2021-09 contains further information on applicable requirements. Has your municipality designated a local bank as an official tax receiving agency pursuant to N.J.S.A. 54:4-122.9?	[0.00] No
049	Unscored Survey	Tax Collection
	As explained in Local Finance Notice 2022-04, P.L. 2021, c. 99 expressly authorizes municipalities to establish property tax rewards programs encouraging patronage of local retail establishments. All actions properly taken by a municipal governing body prior to May 12, 2021 to authorize the creation and operation of a property tax rewards programs were also retroactively validated by P.L. 2021, c. 99. Has your municipality established a property tax rewards program?	[0.00] No
050	Unscored Survey	Housing
	The Urban Homesteading Act (N.J.S.A. 40A:12-31 through 38) allows a municipality to adopt an ordinance establishing a process whereby title to municipal property obtained through in rem foreclosure is transferred to individuals committed to rehabilitate the premises and reside there for a specified period. All ordinances establishing an urban homesteading program must be filed with the Division of Local Government Services. Does your municipality currently have an ordinance on the books establishing an urban homesteading program pursuant to the Act?	[0.00] No

Unscored Survey

Shared Services

051a

If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.

[0.00]
None
of the
Above
Comment
N/A

051b

Unscored Survey

Shared Services

If the answer to Question 51a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

[0.00]
N/A
Comment
N/A

052

Unscored Survey

Environment

How much did your municipality spend on operational costs associated with managing and treating stormwater runoff in the prior fiscal year, and how much did your municipality appropriate toward same for the current fiscal year? Examples of such costs include street cleaning, conveyance system clean-out, routine maintenance of storm drains and outfall pipes, and stormwater runoff-related educational programs. Also list under Comments the FCOA codes your municipality is using to classify these stormwater-related prior year expenditures and current year appropriations.

Comment

2021:

\$1,834.32

vehicle

maintenar

\$4,070.00

salary

appropria

2022:

\$4,000

vehicle

maintenar

\$25,000

salary

appropria

FCOA

26-300

053

Unscored Survey

Financial Administration

Does your municipality currently retain a chief financial officer through a professional services contract?

[0.00]

No

054a

Unscored Survey

American Rescue Plan
Act

What portion of the first tranche of ARP LFRF dollars has your municipality obligated to date?

[0.00]
Equal
to or
Greater
than
50%

054b

Unscored Survey

American Rescue Plan
Act

What portion of the second tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2022?

[0.00]
0%

054c

Unscored Survey

American Rescue Plan
Act

What portion of the second tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2023?

[0.00]
Currently
Undecided

055a

Unscored Survey

Opportunity Zones

Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment?

[0.00]
N/A
Comment
N/A

055b	Unscored Survey	Opportunity Zones
If your municipality knows of any projects that are using or will be using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.		Comment N/A
056a	Unscored Survey	Lead Remediation
P.L. 2021, c. 182 requires a municipality to perform, or, in certain circumstances, hire a certified lead evaluation contractor to perform, inspections of certain single-family, two-family, and multiple rental dwellings for lead-based paint hazards. Further information concerning the requirements of this recently enacted law are available at https://www.nj.gov/dca/divisions/codes/resources/leadpaint.html. Does your municipality have a permanent local agency that has been charged with conducting inspections for lead-based paint in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments.		[0.00] No local agency
056b	Unscored Survey	Lead Remediation
If your municipality does not have a permanent local agency or a shared services agreement to conduct inspections for lead-based paint in rental dwellings and enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor certified to provide paid lead inspection services by the New Jersey Department of Community Affairs?		[0.00] No

056c	Unscored Survey	Lead Remediation
Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?		[0.00] No
056d	Unscored Survey	Lead Remediation
If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?		[0.00] N/A
056e	Unscored Survey	Lead Remediation
How many visual lead-based paint inspections did your municipality conduct thus far in 2022?		Comment 0
056f	Unscored Survey	Lead Remediation
How many dust wipe-sampling lead-based paint inspections did your municipality conduct thus far in 2022?		Comment 0
056g	Unscored Survey	Lead Remediation
How many post-remediation lead-based paint inspections has your municipality conducted thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment 0
056h	Unscored Survey	Lead Remediation
How many lead safe certifications have been issued by your municipality thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment 0

Unscored Survey

Lead Remediation

056i

What is the number of lead safe certifications issued by the municipality in the past fiscal year, as used by the municipality? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.

Comment
0

Unscored Survey

Lead Remediation

056j

Would your municipality be interested in applying for a State grant program to assist with the rental dwelling inspection costs associated with implementing P.L. 2021, c. 182? Answer N/A if your municipality has no local lead inspection activities or does not have any dwellings eligible for inspection.

[0.00]
Yes

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY SETTING THE SALARY RANGES OF CERTAIN BOROUGH OFFICERS AND BOROUGH EMPLOYEES PASSED AND APPROVED MARCH 16, 1939 AND LAST REVISED AND APPROVED ON JUNE 16, 2022

BE IT ORDAINED by the Mayor and Council of the Borough of Oceanport, in the County of Monmouth, State of New Jersey that the purpose of this Ordinance is to amend the ordinance entitled "An Ordinance to Fix and Determine the Salaries of Certain Borough Officials" passed and approved on March 16, 1939, as last revised and passed on June 16, 2022. Said amendment establishes the salary ranges for Field Use Coordinator, Building Inspector, Plumbing Inspector, Electrical Inspector and Fire Inspector.

NOTE: Additions are underlined and deletions are marked by strike through.

SECTION 1. Administration & Finance

Borough Administrator	\$	70,000.	-	125,000.
Deputy Borough Administrator	\$	30,000.	-	50,000.
Deputy Borough Clerk	\$	36,000.	-	50,000.
Qualified Purchasing Agent	\$	1,500.	-	10,000.
Finance Personnel Manager	\$	10,000.	-	30,000.

SECTION 2. Statutory Employees (N.J.S.A. 40A:9-165)

Chief Financial Officer	\$	50,000.	-	90,000.
Tax Assessor	\$	5,000.	-	38,500.
Tax Collector	\$	10,000.	-	80,000.
Borough Clerk	\$	50,000.	-	90,000.
Part Time Borough Clerk	\$	20/hr.	-	60/hr.

SECTION 3. Department of Public Works

Superintendent	\$	10,000.	-	80,000.
Foreman	\$	50,000.	-	80,000.
Assistant Foreman	\$	40,000.	-	70,000.
Senior Laborer	\$	40,000.	-	70,000.
Repair Mechanic	\$	35,000.	-	70,000.
Worker	\$	40,000.	-	60,000.
Labor 2	\$	35,000.	-	55,000.
Labor 1	\$	30,000.	-	50,000.
Street Sweeper/Sewer Jet Operator	\$	12.	-	25./hr
Labor	\$	12.	-	25./hr

SECTION 4. Municipal Court

Municipal Court Judge	\$	15,000.	-	23,000.
Court Administrator	\$	30,000.	-	80,000.
Deputy Court Administrator	\$	50.	-	125. per call
Municipal Prosecutor	\$	10,000.	-	20,000.
Public Defender	\$	100.	-	200. per defendant

SECTION 5. Recreation & Education

Recreation Coordinator	\$	9,000.	-	15,000.
<u>Field Use Coordinator</u>	\$	<u>2,500.</u>	-	<u>7,500.</u>
Action Camp Director	\$	2,000.	-	5,000.
Recreation Aides & Assistants	\$	8.50	-	15.00/hr
Library Aide	\$	8.50	-	15.00/hr

SECTION 6. Planning & Development

Planning Board Secretary	\$	2,000.	-	20,000.
Planning Board Secretary - Hourly	\$	12.	-	30./hr
Construction Official	\$	15,000.	-	125,000.
Building Sub Code Official	\$	8,000.	-	30,000.
Plumbing Sub Code Official	\$	8,000.	-	30,000.
Electrical Sub Code Official	\$	8,000.	-	30,000.
Fire Sub Code Official	\$	4,000.	-	25,000.
<u>UCC Inspectors (Building, Fire, Electrical, Plumbing)</u>	<u>\$</u>	<u>30.</u>	<u>-</u>	<u>50./hr</u>
Housing Inspector	\$	4,000.	-	15,000.
Code Enforcement Officer	\$	2,000.	-	25,000.
Control Person/T.A.C.O.	\$	8,000.	-	75,000.
Fire Sub Code Official/Electrical, Bldg Insp	\$	4,000.	-	25,000.
Engineer	\$	65,000.	-	125,000.
Zoning Officer	\$	2,000.	-	20,000.

SECTION 7. Board of Health

Registrar	\$	1,000.	-	2,000.
Deputy Registrar	\$	0.	-	750.
Secretary	\$	400.	-	1,000.

SECTION 8. Emergency Management

Emergency Management Coordinator	\$	3,000.	-	10,000.
----------------------------------	----	--------	---	---------

SECTION 9. Clerical

Administrative Assistant/Clerk	\$	30,000.	-	59,000.
Part Time Administrative Assistant	\$	12.00/hr.	-	30.00/hr.

SECTION 10. Police Department

Chief	\$	110,000.	-	160,000.
Captain	\$	120,000.	-	131,000.
Lieutenant	\$	117,000.	-	128,000.
Sergeants	\$	114,000.	-	125,000.
Detective	\$	Stipend	-	250./mo
Patrol XII	\$	107,000.	-	114,000.
Patrol XI	\$	99,000.	-	99,000.
Patrol X	\$	94,000.	-	94,000.
Patrol IX	\$	88,000.	-	114,000.
Patrol VIIIA	\$	97,000.	-	98,000.
Patrol VIII	\$	82,000.	-	92,000.
Patrol VII	\$	76,000.	-	84,000.
Patrol VI	\$	70,000.	-	76,000.
Patrol V	\$	64,000.	-	68,000.
Patrol IV	\$	58,000.	-	60,000.
Patrol III	\$	50,960.	-	52,000.
Patrol II	\$	46,000.	-	46,000.
Patrol I	\$	40,000.	-	40,000.
Records Clerk	\$	30,000.	-	59,000.
School Crossing Guards	\$	6,500.	-	12,000.
School Crossing Guards Daily Rate	\$	48.00	-	54.00
School Crossing Guard ½ Day Rate	\$	24.00	-	27.00
Class II Special Officer	\$	8.	-	20./hr
Class I Special Officer	\$	8.	-	20./hr

SECTION 11. Casual Labor

Casual Labor	\$	8.	-	20./hr	<u>30./hr</u>
--------------	----	----	---	-------------------	---------------

SECTION 12. Fire Prevention Bureau

<u>Fire Official</u>	\$	<u>20,000.</u>		<u>35,000.</u>
----------------------	----	----------------	--	----------------

SECTION 13. Elected Officials

Mayor	\$			1,500.00
Councilperson	\$			1,500.00

SECTION 2. All ordinances and resolutions or parts of ordinances and resolutions, inconsistent with this amending ordinance be and the same are hereby repealed.

SECTION 3. This amending ordinance shall become effective upon due passage and publication according to law.

APPROVED ON FIRST READING

DATED: November 3, 2022

JEANNE SMITH
Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: November 3, 2022

JEANNE SMITH
Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II
Mayor

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT AMENDING CHAPTER 78 "POLICE DEPARTMENT" OF THE CODE OF THE BOROUGH OF OCEANPORT AMENDING SECTION TWO "APPROPRIATE AUTHORITY"

APPROVED ON FIRST READING

DATED:

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: November 3, 2022

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor

*Borough of Oceanport, NJ
Tuesday, November 1, 2022*

Chapter 78. Police Department

Article I. Establishment

§ 78-2. Appropriate authority.

[Amended 7-16-2009 by Ord. No. 867]

The Borough Council or its designee (a designated committee thereof or Borough Administrator) is designated as the appropriate authority as provided in the New Jersey statutes. The appropriate authority shall be responsible for the overall performance of the Police Department. The Borough Council shall adopt and promulgate rules and regulations for the government of the Police Department and for the discipline of its members (N.J.S.A. 40A:14-118).