BOROUGH OF OCEANPORT MAYOR & COUNCIL
REGULAR MEETING ● AGENDA

Clement V. Sommers Municipal Building
910 Oceanport Way, Oceanport, NJ 07757

JANUARY 16, 2025 at 7:00 PM

1. **Call to Order**

2. **Statement of Compliance with Open Public Meetings Act**: This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2025 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.

3. **Flag Salute, Statement to the Public**: Often times it may appear that the Mayor & Council take action with very little comment and in many cases by unanimous vote. Many items are of routine business that are placed on a Consent Agenda as they do not require additional discussion. Items not of a routine nature are first listed for discussion at a Workshop meeting prior to being listed for action at a Regular Meeting. Where appropriate, items are referred to a Council Committee for further study and investigation before being returned with a recommendation for the full Council to consider. The members of the Borough Council work via committees along with the Mayor, Borough Clerk and Administration to assure that the members fully understand the matter. Where are occasions where matters are presented to the Mayor & Council for discussion and action at the same meeting when of a timely nature.

4. **Roll Call**

5. **Pubic Comment - Action Items Only**At this time, comments are invited on action items only. Upon being recognized by the Mayor, anyone wishing to address the Governing Body, please state your name and address. No member of the public may address or question individual Governing Body members or administration. Although public participation is welcomed and encouraged, the governing may, through the Mayor or presiding officer, terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Borough bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comments, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.

6. **Administrator's Report**

7. **Clerk's Report**

8. **Consent Agenda**: All items listed under Consent Agenda, are considered routine by the Borough Council and will be enacted by one motion in the form listed below. There will not be separate discussion of these items.. If discussion is desired, that item will be removed from the Consent Agenda by request of the Council member and considered separately. There will be one motion for all items listed.

    8.1. Resolution #2025-38 Authorizing redemption of tax sale certificate, Block 39, Lot 13

    8.2. Resolution #2025-39 Authorizing redempton of tax sale certificate, Block 117, Lot 27.074

    8.3. Resolution 2025-40 Authorizing refund of overpayment Block 100.15, Lot 1.037

    8.4. Resolution 2025-41 Authorizing refund of overpayment Block 110.02, Lot 43

    8.5. Resolution #2025-42 Approving tax exemption for Robert R. Stair

8.6. Resolution #2025-43 - Appointing Robert Berg to permanent full-time position in the Public Works Department

8.7. Resolution #2025-44 - Setting revised salary and hours for John Palmer as Plumbing Sub-Code Officdial

8.8. Resolution #2025-45 - Appointing Anthony Vecchio as Fire Inspector and Acting Fire Subcode Official

8.9. Resolution #2025-46 Authorizing a salary increase to Gianna Tafuri as per employment agreement

8.10. Resolution #2025-47 Committing to the Borough's 4th Round Present and Affordable Housing Obligations

8.11. Resolution #2025-48 Authorizing submittal of FEMA Assistance to Firefighters Grant

8.12. Resolution #2025-49 Authorizing a contract with Foveonics Document Solutions

 # Foveonics Document Solutions Proposal

8.13. Resolution #2025-50 Authorizing submittal of a grant application through the NJ DCA Local Recreation Improvement Grant

8.14. Resolution #2025-51 Authorizing Payment of Bill List

 # 1-16-25 Bill List

8.15. Resolution #2025-52 Authorizing the appointment of Kimberly Jungfer as part time Borough Clerk

8.16. Resolution #2025-53 Adjusting salary of Borough Clerk, Jeanne Smith

9. **Minutes**

9.1. Regular Meeting Minutes, XXXXX

10. **First Reading Ordinances**

11. **Council Standing Committee Reports**

 # 1. Councilman Deerin, Parks & Recreation

 # 2. Councilman Gallo, Public Works & Engineering

 # 3. Councilman Keeshen, Public Safety

 # 4. Councilman O'Brien, Finance & Administration

 # 5. Councilman Salnick, Health & Human Services

 # 6. Councilwoman Cooper, Planning & Development

12. **Second Reading & Public Hearing Ordinances**

13. **Mayor Tvrdik's Report**

13.1. Discussion of Lunch Break regarding their application for funding to construct a 24-unit affordable housing facility

13.2. Discussion of Port-A-Johns for Old Wharf Park

13.3. Barges at Blackberry Bay Park Ramp

13.4. 1991 KME Fire Truck

14. **Public Comments**

15. **Adjourn to Executive Session**

    15.1. Resolution #2025-54 Authorizing Executive Session - Matters Relating to the Purchase, Lease or Acqusition of Real Property - Potential Open Space Acquisition

16. **Return from Executive Session**

17. **Adjournment**

RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #24-00002 FOR
BLOCK 29 LOT 13 KNOWN AS 27 ITHACA AVE

Resolution #2025-38
1/16/2025

WHEREAS, at the Borough Tax Sale held on October 10, 2024, a lien was sold on Block 29 Lot 13, otherwise known as 27 Ithaca Ave.; and

WHEREAS, this lien, known as Tax Sale Certificate 24-00002 was sold to FCR TL Holdings LLC at an interest rate of 0%; and

WHEREAS, the owner has redeemed Certificate 24-00002 in the amount of $16,936.15.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of $16,936.15 payable to FCR TL Holdings LLC, PO Box 67513, Newark, NJ 07101-8009 for the redemption of Tax Sale Certificate 24-00002.

BE IT FURTHER RESOLVED, that the CFO be authorized to issue a check in the amount of $22,900.00 (Premium) to the aforementioned lienholder.

RESULT:	**ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-38 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

Stephanie Kramer

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT

AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #24-00009 FOR BLOCK 117 LOT 27.074 KNOWN AS 34 STEEPLECHASE COURT

Resolution 2025-39

1/16/2025

WHEREAS, at the Borough Tax Sale held on October 10, 2024, a lien was sold on Block 117 Lot 27.074, otherwise known as 34 Steeplechase Ct.; and

WHEREAS, this lien, known as Tax Sale Certificate 24-00009 was sold to Trystone Capital Assets LLC at an interest rate of 0%; and

WHEREAS, the owner has redeemed Certificate 24-00009 in the amount of $132.75.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of $132.75 payable to Trystone Capital Assets LLC, PO Box 1030, Brick, NJ 08723 for the redemption of Tax Sale Certificate 24-00009.

RESULT:	**ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-39 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REFUND FOR OVERPAYMENT FOR BLOCK 110.15 LOT 1.037, KNOWN AS 4 DRIFTWOOD CIRCLE

Resolution 2025-40
1/16/2025

WHEREAS, the following property is due a refund due to an overpayment from the owner;

WHEREAS, the Tax Collector is recommending that the amount of overpayment due be refunded

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the Tax Collector is hereby authorized to refund overpayment to the following property owner as follows:

Block 110.15 Lot 1.037
Oceanport Creek, LLC
1 Lennox Avenue
Rumson, NJ 07760 $9,675.80

RESULT:	**ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-40 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REFUND FOR OVERPAYMENT FOR BLOCK 110.02 LOT 43, KNOWN AS 18 ISELIN LANE

Resolution #2025-41
1/16/2025

WHEREAS, the following property is due a refund due to an overpayment from the property owner who is veteran exempt; and

WHEREAS, the Tax Collector is recommending that the amount of overpayment due be refunded

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the Tax Collector is hereby authorized to refund overpayment to the following property owner as follows:

Block 110.02 Lot 43
Stair, Robert R. & Carol J.
29 Russel Avenue
Oceanport, NJ 07757 $907.40

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-41 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT

APPROVING TAX EXEMPTION FOR ROBERT R. STAIR

Resolution #2025-42

1/16/2025

WHEREAS, the owner for Block 110.02 Lot 43 has filed an application for exemption on taxes due to a total and permanent veteran disability, and

WHEREAS, the owner is entitled to the exemption as a result of the total and permanent veteran disability per NJSA 54:4-3.30, and

WHEREAS, the Tax Assessor has approved said application for the property where the applicant lives effective December 1, 2024 and every year the applicant is qualified,

NOW, THEREFORE, BE IT RESOLVED, the Tax Collector for the Borough of Oceanport recommends that the taxes on Block 110.02 Lot 43, otherwise known as 29 Russel Ave., effective December 1, 2024, currently owned by Robert R. Stair be canceled and therefore exempt for the duration of ownership and as long as the applicant meets all qualifications for said exemption.

Dated: January 16, 2025

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-42 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT APPOINTING ROBERT BERG TO PERMANENT FULL TIME IN THE PUBLIC WORKS DEPARTMENT

Resolution #2025-43
1/16/2025

WHEREAS, Robert Berg was appointed as a seasonal laborer pursuant with Resolution #2024-84; and

WHEREAS, DPW Superintendent Steve Briskey has recommended that Robert Berg be promoted to a full-time permanent position; and

WHEREAS, the Mayor and Borough Administrator have recommended his appointment to a permanent position.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport that Robert Berg is hereby appointed to the Department of Public works for the position of full time Laborer, effective January 6, 2025, for a 35-hour week, at the hourly rate of $20.00 in accordance with the Borough's salary ordinance effective November 11, 2024.

BE IT FURTHER RESOLVED, that as an existing employee, the 60-day waiting period for health insurance coverage is hereby waived.

BE IT FURTHER RESOLVLED, that a copy of this resolution shall be forwarded to Robert Berg, Public Works Superintendent, Borough Administrator, Chief Financial Officer and the Payroll Clerk.

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-43 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT
SETTING REVISED SALARY AND HOURS FOR JOHN PALMER AS PLUMBING SUB-CODE OFFICIAL

Resolution 2025-44
1/16/2025

WHEREAS, John Palmer currently serves as the Borough's Plumbing Sub-Code and there is a need to increase his hours as a result of the fluctuating demands for inspection and plan reviews related to redevelopment of the former Fort Monmouth; and

WHEREAS, the Construction Official and Borough Administrator have recommended that Mr. Palmer work four (4) hours per day, five (5) days per week, for a total of 20 hours at an annual salary of $60,000, effective January 1, 2025; and

WHEREAS, Mr. Palmer is willing and able to accept the position and has the appropriate license requirements.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Oceanport, that John Palmer is hereby reappointed as Plumbing Sub-Code Official under the new terms as stated in this Resolution, effective January 1, 2025.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Construction Official, Borough Administrator, Chief Financial Officer and the Payroll Clerk.

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-44 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT APPOINTING ANTHONY VECCHIO AS FIRE INSPECTOR AND ACTING FIRE SUBCODE OFFICIAL

Resolution #2025-45
1/16/2025

WHEREAS, Anthony Vecchio was appointed as an additional UCC Fire Inspector on January 19, 2023 by Resolution #2023-49 with compensation at $47 per hour; and

WHEREAS, due to the fluctuating demands for inspections related to redevelopment of the former Fort Monmouth it has been determined that in addition to serving as a UCC Fire Inspector, Mr. Vecchio also serve as Acting Fire Subcode Official to ensure that the Borough always has a Fire Subcode Official available; and

WHEREAS, the Borough's Construction Official has recommended, and the Borough Administrator concurs, that Mr. Vecchio shall be compensated at a rate of $55.00 per hour as UCC Fire Inspector and Acting Fire Subcode Official; and

WHEREAS, Mr. Vecchio is willing and able to accept the position and has the appropriate license requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Oceanport, that Anthony Vecchio is hereby reappointed as an additional UCC Fire Inspector and appointed as Acting Fire Subcode Official at a rate of $55.00 per hour, effective January 1, 2025.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Construction Official, Borough Administrator, Chief Financial Officer and the Payroll Clerk.

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-45 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION AUTHORIZING A SALARY INCREASE TO GIANNA TAFURI AS PER EMPLOYMENT AGREEMENT WITH THE BOROUGH OF OCEANPORT

Resolution #2025-46
1/16/2025

WHEREAS, Gianna Tafuri was appointed Deputy Municipal Court Administrator as per Resolution #2024-141, dated May 16, 2024; and

WHEREAS, as per Mrs. Tafuri's employment agreement with the Borough of Oceanport, upon completion of Levels 1 and 2 of the courts required for her to become a Certified Court Administrator, her salary would increase from $50,000 to $51,000 annually; and

WHEREAS, the Borough received official notification from the New Jersey Courts that Gianna Tafuri received a passing grade for the Principles of Municipal Court Administration Introduction Program which began on November 7, 2024 and ended December 19, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that effective January 1, 2025 Gianna Tafuri's salary be increased to $51,000 upon her completion of the Principles of Municipal Court Administration Program.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to Gianna Tafuri, Borough Administrator, Chief Financial Officer, Court Administrator, and the Payroll Clerk.

RESULT:	**ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-46 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH COMMITTING TO ITS FOURTH ROUND PRESENT NEED AND PROSPECTIVE NEED AFFORDABLE HOUSING OBLIGATIONS

Resolution #2025-47
1/16/2025

WHEREAS, the Borough of Oceanport, County of Monmouth, State of New Jersey, (hereinafter, "Borough" or "Oceanport") has a demonstrated history of voluntary compliance with its constitutional affordable housing obligations and in fact obtained a Third Round Judgment of Compliance and Repose on from the Court in the matter captioned In the Matter of the Application of the Borough of Oceanport, County of Monmouth, Superior Court of New Jersey, Law Division, Docket No. MON-L-2528-15 thereby immunizing the Borough from builder remedy litigation until July 1, 2025 (the "Third Round Litigation") ; and

WHEREAS, on March 20, 2024, Governor Murphy signed into law P.L. 2024, c.2, an Amendment to the 1985 Fair Housing Act (hereinafter "Amended FHA" or "Act") establishing the statutory calculation of the state-wide fair share obligation for the Fourth Round of affordable housing for the time period 2025-2035; and

WHEREAS, the Amended FHA requires the Department of Community Affairs ("DCA") to provide its calculation of every municipality's Fourth Round fair share affordable housing obligations based upon the criteria on the Amended FHA and the DCA issued a report on October 18, 2024 (the "DCA Report") wherein it supplied its calculation of the fair share affordable housing obligation for all municipalities, including the Borough of Oceanport; and

WHEREAS, the DCA Report calculated Oceanport's Fourth Round fair share obligations as follows: Present Need (Rehabilitation) Obligation of 0 units and a Fourth Round Prospective Need (New Construction) Obligation of 61 affordable housing units; and

WHEREAS, the Amended FHA further provides that"[a]11 parties shall be entitled to rely upon regulations on municipal credits, adjustments, and compliance mechanisms adopted by the Council on Affordable Housing ("COAH") unless those regulations are contradicted by statute, including P.L. 2024, c.2, or binding court decisions" (N.J.S.A 52:27D-31(m); and

WHEREAS, COAH regulations authorize municipalities to secure an adjustment to their rehabilitation obligation through a windshield survey and empowers municipalities to secure vacant land adjustments, durational adjustments, and other adjustments to its Prospective Need obligation; and

WHEREAS, the Court approved a Vacant Land Adjustment in the Third Round Litigation thereby substantially reducing the Borough's Prospective Need obligation through the establishment of a Realistic Development Potential; and

WHEREAS, the Borough intends to accept its Present Need Obligation of 0 units and a Fourth Round Prospective Need obligation of 61 units as reported by the DCA in its October 18, 2025 Report subject to various other rights; and

WHEREAS, in accordance with N.J.S.A 52:27D-311 of the Amended Act, the Borough invokes its right to a Vacant Land Adjustment, which will result in a reduction to the new construction or Prospective Need portion of its fair share obligation; and

WHEREAS, substantial legislative and legal activity has occurred and is ongoing since the enactment of the Amended FHA that warrants the reservation of certain rights to avoid any claim that the Borough has waived them; and

WHEREAS, a number of municipalities, initiated by the Borough of Montvale, have filed suit (Docket No. MER-L-1778-24) seeking to stay the implementation of the Amended FHA for a number of legal reasons and have also challenged the newly implemented NJHMFA regulations amending the Housing Affordability Control rules (the "Municipal Legal Challenge") and at the time of this Resolution, the outcome of the Municipal Legal Challenge is uncertain; and

WHEREAS, the Amended FHA obligates municipalities to adopt a binding resolution as to its Fourth-Round affordable housing obligations by no later than January 31, 2025 or lose immunity from builder's remedy litigation ; and

WHEREAS, in addition to the above, the Acting Administrative Director issued Directive #14-24 dated December 13, 2024 and pursuant to that Directive, a municipality seeking a certification of compliance with the Act is required to file a legal action in the form of a declaratory judgment complaint within 48 hours after adoption of the municipal resolution of fair share obligations, or by February 3, 2025, whichever is sooner; and

WHEREAS, the Mayor and Borough Council believes it is in the best interest of the Borough to declare its Fourth-Round affordable housing obligation in accordance with the Act and direct the Borough Attorney to file a declaratory judgment action within 48 hours of the adoption of this resolution in order to retain immunity from builder's remedy litigation; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport, County of Monmouth, State of New Jersey, as follows:

1. The preamble of this resolution is incorporated into the operative clauses of this resolution as if set forth in full.

2. The Borough of Oceanport commits to a Fourth Round Present Need ("Rehabilitation") Obligation of 0 units and a Prospective Need "(New Construction") obligation of 61 units subject to all reservations of all rights, which specifically include, without limitation, the following:

    a. The right to a vacant land adjustment, durational adjustments, and all other applicable adjustments permitted in accordance with COAH regulations;

    b. The right to adjust its fair share obligation in the event of any future legislation that adjusts the fair share obligations that the DCA reported on October 18, 2024;

    c. The right to adjust its fair share obligations based upon any ruling in the Montvale Litigation or any other litigation; and

    d. The right to adjust its fair share obligations in the event of a third-party challenge to the fair share obligations and the Borough of Oceanport response thereto.

3. The Borough hereby directs the Borough Attorney to file a declaratory judgment complaint within 48 hours after adoption this resolution attaching this resolution.

4. The Borough also hereby authorizes the Borough Attorney to file this resolution with the Program or any other such entity as may be determined to be appropriate.

5.

RESULT:	**ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-47 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING SUBMITTAL OF FEMA ASSISTANCE TO
FIREFIGHTERS GRANT

Resolution #2025-48
1/16/25

WHEREAS, the Borough of Oceanport has the opportunity to apply for various funding programs to improve Borough services; and

WHEREAS, the Oceanport Fire Department approached the Borough Administrator to apply to FEMA through their Assistance to Firefighters Grant in the amount of $106,437.73 for a Plymovent source vehicle exhaust extracting system to be installed by Clean Air Company at Port Au Peck Chemical Hose Company and Oceanport Hook and Ladder Company; and

WHEREAS, the Borough Administrator advised the Governing Body of the Fire Department's request at the Regular Meeting of the Mayor and Council on December 17, 2024 and there were no objections to the Administrator moving forward with the grant application; and

WHEREAS, as there were no objections to the submission of the grant and the grant application was due on December 20, 2024, the Borough Administrator moved forward with the necessary paperwork.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey does hereby formally authorize the Borough Administrator's application to FEMA for the Assistance to Firefighters Grant in the amount of $106,437.73 for a Plymovent source vehicle exhaust extracting system to be installed by Clean Air Company at Port Au Peck Chemical Hose Company and Oceanport Hook and Ladder Company.

RESULT:	**ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-48 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A CONTRACT WITH FOVEONICS DOCUMENT SOLUTIONS FOR SCANNING AND RECORD MANAGEMENT SERVICES FOR THE CONSTRUCTION DEPARTMENT THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM

Resolution #2025-49
1/16/2025

WHEREAS, the Borough of Oceanport is a party to a cooperative purchasing agreement with the Educational Services Commission of New Jersey, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10, and

WHEREAS, the Local Public Contracts Law authorizes a municipality to acquire goods and services through a duly formed cooperative purchasing system without advertising for bids, and

WHEREAS, planned improvements for Construction Department include entering into a contract with Foveonics Document Solutions for scanning and record management services; and

WHEREAS, the Educational Services Commission of NJ has awarded a contract to Foveonics Document Solutions, 99 Grayrock Road, Clinton, NJ 08809 (Contract #65MCESCCPS, ESCNJ 22/23-11 – EXTENSION) for document management for records retention and disposal with their proposal dated December 2, 2024 for a total contract in the amount of $74,500.

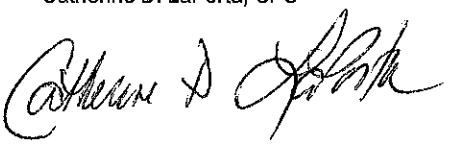
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the award of a contract to Foveonics Document Solution,, 99 Grayrock Road, Clinton, NJ 08809 (Contract #65MCESCCPS, ESCNJ 22/23-11 - EXTENSION) for document management for records retention and disposal for a total amount not to exceed $74,.500.00 is hereby authorized.

BE IT FURTHER RESOLVED, that the within Resolution shall be subject to the Borough Chief Financial Officer confirming that funds are available for the stated purpose.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport, certify that there are sufficient funds available in UCC Trust Account #18-270-55-600-203 for a total amount not to exceed $74,500.00 for the stated purpose.

Catherine D. LaPorta, CFO



RESULT:	**ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-49 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

Foveonics
DOCUMENT SOLUTIONS

Township of Oceanport

Business Continuity and Disaster Recovery

Approved Migration Path

Back File Conversion

NJ State Approved Co-op # 65MCESCCPS Document Management for Records Retention and Disposal ***RFP#*** *ESCNJ 22/23-11 RFPTERM: 7/1/2022 - 6/30/2025*

December 2, 2024

Prepared by:

Gregory DeTommaso, VP Government Solutions
Foveonics Document Solutions
Greg@foveonics.com
(908)209-1188
www.Foveonics.com

The Township of Oceanport would like to begin digitization of their archived zoning and construction records. Foveonics works with over 120 municipalities in NJ. Foveonics has scanned and now manages over 300 million Cloud Images for New Jersey Municipalities. It is imperative that Oceanport selects a vendor that understands NJ DORES System Certification and Destruction of Records. Foveonics has a full-time record manager that makes the process seamless. Our Software is complete with redaction and workflow allowing municipalities to perform OPRA requests at a fraction of the price.

Foveonics Evaluation and Review

1. The township not compliant with NJ State procedures for business continuity and disaster recovery preparedness. The records stored are the "original" / only copy and thus are susceptible to fire, flooding, deterioration or unforeseen incidents that would result in the permanent loss of these records. The potential loss of these records is a substantial liability to the city.

2. The zoning and construction office staff would benefit from having these records digitized and stored in a secure cloud solution that would allow them to fulfill OPRA requests from their desk with ease, eliminating the tedious, time consU\}1ing task of locating paper records. Having these records at the staffs fmgertips for easy retrieval, even remotely, would allow the township to optimize the staffs time and serve citizens faster.

3. Foveonics will work with the zoning and construction official on a day forward solution to keep the township's digitization strategy current.

Executive Summary

The proposal submitted by Foveonics Document Solutions meets or exceeds all of the requirements for the Township of Oceanport. The Services will be as follows and will receive the lowest unit cost through the ESCNJ Cooperative:

- Boxing and Labeling
- Transportation
- Scanning of Paper Documents
- Preparation of Documents
- Indexing
- QA
- Compliance & Security Requirements
- Cloud Storage
- Training
- Expedite the paperwork for custodian of records to get the imaging system registered with NJ DORES.

Key Highlights:

Tracldng the project: (Project Management)

Foveonics has created an operational methodology with checks and balances that have repeatedly proven to deliver a quality high-end product for our customers. Foveonics utilizes the most advanced project management tool that encompasses all phases of this project. ***Basecamp*** is utilized to capture and deliver the highest quality results. Every single step of the imaging process is documented from pick up to importing of in1ages. **All emails, correspondence, scan & QA logs, approvals and logistics are covered;** including any project managers or contacts for Township of Oceanport. Our project management tool provides our customers with industry best practices, inventory and logistics tracking from start to finish while also providing critical date, time and name stamping at each production check point for tracking and visibility from a quality control and operations management standpoint. In addition, ***BaseCamp*** will provide an automated way of making requests (such as retrieval requests of active documents as needed by the township) as well as reporting and tracking problems both intemally and extemally.

Guaranteed Quality Control/QA:

Foveonics will apply its "best practices" quality control processes for this project. Foveonics projects are set for 100% QA. Foveonics exceeds the state requirements set forth for QA procedures. Our QA Analysts for this project have QA'd over 500 million images for local, municipal and State and educational institutions. Our QA Teams' lone responsibility is Quality Assurance which checks for wide array of specifications and ensures a professional product.

Document Scanning & Film Scanning if necessary:

Documents will be scanned on Foveonics' "best of breed" production scanners. Kodak i660s will be used to scan small format paper at 300DPI and Vidar E-size scanners will be used to scan the large format paper at 300DPI; Fujitsu 5750Cs will be used for any exception scans. All pages, will be saved as single page black and white Group IV TIFF images. **Small format paper will be scanned in duplex mode and blank images will be removed post-scanning.**

Project Organization & Management:

For this project, Robe1t Risberg who is the Vice President of Operations and has personally managed over 500 million images and over 200 completed projects will be the dedicated project manager. Richard Bell will be the alternate project manager, and will also allocate a set of experienced executives, technical, programming, quality assurance and operations staff that will be responsible for overseeing and carrying out the contract requirements. Foveonics will use ***BaseCamp*** processes and rules for all project management from pre-production to production work. ***BaseCamp*** allows for all communication and daily updates as well as bi-weekly updates as requested. Questions or concerns during any phase of the project can be communicated through ***BaseCamp.***

Price/Best Value: (NJ State Approved Co-Op #65MCESCCPS | Bid #ESCNJ 22/23-11

In summary, Foveonics' experience coupled with the proposed approach for service, quality control, and project management ensures Township of Oceanpmt will receive the highest level of service, meeting required turn-around time, at the lowest possible cost. Over the last few years Foveonics has scanned, indexed and uploaded images for over 200 government agencies.

F: Project Approach

Foveonics will work alongside the Township of Oceanport to complete all projects as needed. As outlined within the project approach, Foveonics will provide all necessary services to meet NJ DORES regulations. All aspects of the project including: milestones, tasks, correspondence, invoicing and contract documentation will be managed by Foveonics web-based project management software, ***BaseCamp.*** The designated faculty will be able to access ***BaseCamp*** in real time, allowing for a quick and simple way to track the project's status. Iu addition, ***BaseCamp will provide an automated way of making requests, such as retrieval requests of documents within Foveonics possession.***

F.1 Transportation/Document Storage& Facility

Foveonics utilizes our own vehicles and will transport documents from Township of Oceanport to our production facility within ten days of being notified. Foveonics personnel will ensure the safe transportation of all documents to the Foveonics facility. Documents will be kept in their original boxes and bindings and placed into Foveonics' storage containers during the transportation process.

Upon receipt of a shipment, a comprehensive manifest of the shipment will be created. Each book will be logged into Foveonics' system. Bar-coded labels will be applied to each book. The bar-coded labels will contain information regarding the contents of the book, date of receipt, and client infmmation. The inventory of the books will allow Foveonics to efficiently retrieve documents requested by authorized personnel. File requests are made via email to docreq@foveonics.com and are usually filled within 2 hours of receipt.

Once a book has been barcoded, it will be placed in Foveonics' secure pre-scanning storage room. The pre-scanning storage room is secured with a surveillance camera & dual entry access authentication (bar coded ID badge & PIN access). The pre-scanning storage room is climate controlled, has a smoke detector, and a fire extinguishing system in place. Upon completion of a particular project, Foveonics will return the books as directed by the city.

Security is a critical element in all of the Foveonicsprojects. Due to the sensitive nature of the material that is imaged and our New Jersey State Conh·act which was mandatory, we have implemented a corporate-wide security policy. This includes:

- Employee background checks
- Electronic keycard access to the production facility
- 24 Hour Video Surveillance
- Security cameras positioned at all access areas in the production facility
- Separate keycard access to server room
- *IT Disaster Recovery Plan, Crisis Management Plan
- Electronic information back-up
- Visitor sign-in procedures including log-in and escort by management
- Secure and climate-controlled facility for archival storage

F.2 Document Preparation

Each document prep employee will prepare the contents of one (I) book before being supplied with another; this will help ensure the security of the documents. During the Small Document preparation process the following tasks will be performed:

- A unique tracking number will be physically applied to each file and individual drawing for inventory and tracking purposes.
- Books when applicable will be cut... All staples, paperclips, rubber-bands, pins, and post-it notes will be removed from the documents, if necessary.
- Forms and continuous-feed-paper will be separated into single pages.
- Documents will be flattened or prepared based on their condition.
- Multi-part forms will be separated and only the highest quality page will be scanned.
- **Signatures and seals are will be made visible using the "charcoal stick" process.** If **seal is illegible post-imaging, it is labeled as such, and the original not destroyed and returned to the County in separate container marked "Permanent Records."**
- Any materials that cannot be scanned, such as poor-quality files, will be logged with the file folder that the items came from and returned to Township of Oceanport in an organized manner.
- Logs for Document Prep

F.3 Document Scanning

Documents will be scanned on Foveonics' "best of breed" production scanners. All documents will be scanned, duplex, at their original size as black and white Group IV TIFFS; unless otherwise noted. Photographs and images that lose their integrity when scanned in black and white will be scanned in grey scale or color. For any documents that are still illegible, the originals will be returned to the township in a separate container marked "Permanent Record".

Small documents will be scanned on Kodak i660's at a resolution of 300 DPI and saved per folder as one multi-page TIFF. Small format documents will be scanned in duplex mode and blank images will be removed post-scanning.

The Large format documents will be scanned on Vidar Atlas P42 E-size scanners at a resolution of 300 DPI and saved as a black and white single page TIFF. These large format scanners are capable of scanning large drawings consisting of paper, Mylar, cloth and/or blueprints up to 72" x 38" in size. All large documents that have a signature, initials or original writing of any kind on the back will also be scanned.

All images will be rotated to the correct angle for viewing purposes. Images will be de-skewed and de-speckled as needed. Foveonics will utilize custom scanner operator software to log information about scanned images. Box ID, Scanner Operator name, date and time of scan, and source document quality grades, along with other information pertinent to Foveonics operations will be logged.

Foveonics' scanner operators will ensure that scanners are maintained so that quality images are produced. Scanner cameras will be regularly cleaned to prevent lines from appearing on the images. Rollers will be clean and periodically changed to ensure minimal double-feeds. Should poor quality images, or double feeds occur during the scanning process, the scanner operator will delete the poor-quality images, rectify the problem causing the quality/ double-feed issue and commence scanning with the page after the last quality image captured. Fujitsu 5750Cs will be used for any exception scans.

- Poor images are always logged, and Township of Oceanport will be notified
- Foveonics will "charcoal stick" raised seals when necessary
- Foveonics is familiar and meets all NJ DORES requirements for scanning
- Logs will be kept for all scanning operations
- Small and large illegible post-imaging documents will be labeled as such, the originals will be segregated out and returned to the township in a separate container marked "Permanent Records"

Reminder every single phase of this project is logged into our interactive software, BaseCamp

f.4 Microfilm Conversion (If Applicable)

Foveonics offers Microfihn Conversion in the ESCNJ Cooperative, and if any phases consist of Microfilm Conversion, Foveonics will provide at the best possible cost.

F.5 Quality Assurance

Foveonics Quality Assurance Analyst will inspect every image to verify that quality standards are met according to NJ DORES specifications. Any images that are deemed unsatisfactory will be logged into the QA application database and rescanned. The rescanned images will be re-inspected and then moved into place, overwriting the poor-quality image. Every single image is inspected by our QA managers. QA cannot be effectively done while scanning.

Along with ensuring the quality of the produced images, the Foveonics QA Analysts will perform the following tasks:

- Blank images removed.
- Images are de-skewed and de-speckled as needed.
- Images rotated so thatthey are oriented in a"read right" fashion, ifnecessary.
- Quality grades are assigned to each large document scan.
- QA logs kept and will be provided to the County upon completion of the project.
- Foveonics will assign a quality grade to each Large Document scan.

The quality grade is based on the quality of the original and the quality of scan and will have three gradations that denote:

I. Perfect scan, no data lost or image deterioration.

IL Good scan, no data lost but some image deterioration.

III. Poor scan, data lost and or major image deterioration

F.6 Indexing/ Digital lmages/EDMS

Foveonics will utilize the "double key stroke" methodology to ensure the optimal accuracy of the created digital index. Two Foveonics' Indexers will keystroke documents. The indexing will be significant to the end result of the project. Foveonics' Indexing Staff have been responsible for nearly 100 municipality's projects and a New Jersey State Contract.

- Construction Documents
  - Block
  - Lot
  - Address
  - Permit Number
  - Name

- Planning & Zoning
  - Block
  - Lot
  - Address
  - Permit Number
  - Name

Your designated project manager will confirm indexing criteria with the zoning and construction before the project commences.

F.7 Destruction

Foveonics will provide certified destruction ofrecords once approved by NJDORES and submitted through ARTEMIS. Once approved and notified by the Township, Foveonics will destroy the records and supply a certificate of destruction.

F.8 Funding

American Rescue: Government agencies can use the funds for "Improving coordination among state, local, tribal and other entities to slow the spread of Covid-19 as they have done with the Cares Funding thus far.

Grant Administrator's across NJ have approved the project as a COVID 19 related safety mechanism for many reasons:

I) Reducing the need for the public to enter the building to process paperwork.

2) Reducing the need for staff to touch and pass around physical files.

3) Gaining digital access 24/7 to records, including working remotely.

4) Providing a digital footprint for OPRA records.

5) *Placing* all images on their website reduces the need for OPRA.

F.9 Estimated Costs for various Zoning and Constructions Documents

Oceanport Township				
Pickup/ Delivery	Pickup/ Delivery	$1.00	140	$140.00
Boxing and Labeling of Files	Hourly	$19.00	140	$2,660.00
Preparation of Files	Hourly	$19.00	700	$13,300.00
Indexing of Files	Per File	$0.06	70,000	$4,200.00
Imaging of Files • Small Format	Per Image	$0.047	630,000	$29,610.00
Sorting of Blueprints	Hourly	$19.00	280	$5,320.00
Imaging of Files - Large Format	Per Image	$0.55	7,000	$3,850.00
Quality Assurance	Hourly	$19.00	420	$7,980.00
			Total	**$67,060.00**

Cooperative unit pricing is always utilized and the township will only be billedfor actual images produced.

Service	Unit	Unit Cost	Estimated Volume	Annual Total
tle>c:i.imentSy i:2 S ftwar annual co,sts.··	Per GB /Per Month	$10.00	660	$6,600.00
Web Based ai)m.1 1.c:osts	-Per Repository Per Month	$35.00	2	$840.0p
				$7,440.00
TO_.TAL ANNUAL SOFTWARE COSTS_ .				

GRAND TOTAL $74,500.00

	ON-GOING Construction & Zoning Dept. Scanning				
	Pickup/ Delivery	Pickup/ Delivery	$1.00	20	$20.00
	Boxing and Labeling of Files	Hourly	$19.00	20	$380.00
	Preparation of Files	Hourly	$19.00	100	$1,900.00
	Indexing of Files	Per File	$0.06	10,000	$600.00
	Imaging of Files - Small Format	Per Image	$0.0470	90,000	$4,230.00
	Sorting of Blueprints	Hourly	$19.00	40	$760.00
	Imaging of Files - Large Format	Per Image	$0.55	1,000	$550.00
	Quality Assurance	Hourly	$19.00	60	$1,140.00
				Total	**$9,580.00**

Cooperative unit pricing is always utilized and the township will only be billedfor actual images produced.

Service	Unit	Unit Cost	Estimated Volume	Annual Total
DocumentSync2 Software annual costs	Per GB /Per Month	$10.00	660	$6,600.00
Web Based annual costs	Per Repository Per Month	$35.00	2	$840.00
TOTAL				**$7,440.00**

GRAND TOTAL (ANNUAL COSTS) $17,020.00

Things to consider when evaluating a vendor:

- Experience- Foveonics digitizes more government records than any other vendor in NJ. We have imaged records for over 120 Township's and just about every office within those towns. We are subject matter experts on municipal records and have designed and implemented several software solutions tailored to your sector.

- NJ DORES APPROVAL - Does the Imaging system meet the states requirements for registration? If the system is not approved by the state, the records within it are not deemed a permanent record, therefore the physical files cannot be destroyed.

- Is the vender a re-seller of the solution? Foveonics creates our own software to and provides such to government agencies specifications.Because there is no middle man to wait on, our end users get a direct line of contact to responsive, top-notch support, whenever they need it.

- DPI -A measure of the resolution.

    - The staterequires a minimum of200 DPI, Foveonicsscansat 300 DPI. Thisgives you the best resolution possible without slowing the system down.
    - Scanning at200 DPI would not allow for OCR and would not meet the state standards to register the system.

- Does the vendor use automated indexing for the project?

  Foveonics uses "Double Key" methodology to ensure that the indexing iscorrect. If theindexing is subpar, it will diminish the value of the data base overtime.

- Does the vendor have quality assurance protocols in place to ensure each image is of high quality or is that done at the time of scanning?

  Foveonics reviews each and every image and does not programmatically delete pages as there could be information that is pertinent to the file. Each page is inspected for Quality Assurance after it is initially scanned.

- Are Seals raised on large format documents?

  Foveonics images the raised the seals on large format documents.

- Does the software include redaction or is there an additional charge for that feature?

  Foveonics Software includes redaction as a standard feature for all of our customers and no additional cost.

- Does thesoftware have OCR (Optical Character Recognition, which means the ability to search by keyword)?

Here's what our customers are saying.....

Eastampton Township

"Foveonics has allowed Eastampton Township to transition our record keeping to the digital age with ease. It is so much more efficient than paper-based records, is available for our Township employees to quickly access the information whenever they want, from any location. They no longer need to come to the Municipal Building to search through boxes and files for a document. It is such a time saver! Foveonics is the perfect partner to work with for a simplified method to access information independently, quickly, and easily. The process for retrieval of records was seamless, and communication was continuous at all times. The representatives were great to work with, and on-site demeanor was wonderful. The entire process including records destruction wasfully explained."

Kim-Marie White, RMC/CMC/MMC/CMR/QPA
Eastampton Township
Township Zoning and construction/Township Manager/Registrar

Bordentown Township

"I am writing to let you know how pleased we are to be working with Foveonics. With the bulk of our construction permits now imaged, retrieving documents in response to OPRA requests is easy and efficient. As we have moved to imaging other departments, we appreciate your knowledge, understanding and assistance as we have partnered together to work with DORES at the State level to receive imaging and destruction approvals. Your comprehensive approach to tackling the record management tasks is very much appreciated!"

Marta,SantuccvCarrtng,t011; RMC, CMR
Township Zoning and construction/ Purchasing Agent

Moorestown Township

"Moorestown Township has, for the past several years, utilized the services of Foveonics to digitalize (annually) its construction permit application files. These services have helped the Township staff retrieve our records in an effective and efficient manner. The process also allows for records destruction, resulting in available spacefor records currently being created. Foveonics is not a "one-size fits all organization." The staff listens to your individual needs and, with your budget in mind, helps to customize a plan that will assist you in meeting those needs and your overall goals."

Patricia Hunt
Zoning and
construction

Acceptance and Authorization

The terms and conditions of the **Professional Services Agreement** apply in full to the services and products provided under this Statement of Work.

IN WITNESS WHEREOF, the parties hereto each acting with proper authority have executed this Statement of Work, under seal.

Township of Oceanport:	Foveonics Document Solutions:
Full name	Full name
Title	Title
Signature	Signature

EDUCATIONAL SERVICES CoMMISSION OF NEw JERSEY

Nadia Romano
Superintendent

Gary E. Molenaar
Assistant Superintendent for Learning/Educational Services

1660 Stelton Road
Piscataway, NJ 08854
(732) 777-9848
http://www.escnj.us

Matthew J. Scanlon Ed.D
Assistant Superintendent for Operations and Security

April 26, 2024

Mr. Robert Risberg
Vice President of Operations
Foveonics Document Solutions
99 Grayrock Road, Unit 103
Clinton, NJ 08809

Re: Document Management for Records Retention & Disposal Bid #ESCNJ 22/23-11 Extension

Dear Mr. Risberg:

Please be advised that on April 26, 2024 the Educational Services Commission of New Jersey's Board of Directors approved the extension of the above-referenced bid to your company for an additional year from 7/01/24 through 6/30/25 under the same terms, conditions and pricing as stated in the original bid.

Please sign and return the enclosed **Acceptance of Bid and Contract Award - Extension,** keeping a copy for your files.

Should you have any questions, please do not hesitate to contact my office at 732-777-9848, ext. 3120.

Respectfully,

Nadia Romano
Superintendent

NR/ha

#65MCESCCPS

ACCEPTANCE OF BID AND CONTRACT AWARD - EXTENSION

DOCUMENT MANAGEMENT FOR RECORDS RETENTION & DISPOSAL BID #ESCNJ 22/23-11

In compliance with the Request for Bid, the undersigned warrants that I/we have examined the Instrnctions to Respondents, and, being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, and supplies incurred in compliance with all terms, conditions, specifications and amendments in the Request for Bid. Signature also certifies understanding and compliance with the certification requirements of the ESCNJ's Terms and Conditions and any special Terms and Conditions if applicable. The undersigned understands that his/her competence and responsibility and that of any proposed subcontractors, time of completion, as well as other factors of interest to the ESCNJ as stated in the evaluation section will be a consideration in making the award.

Your bid for contracting services is hereby accepted. As contractor, you are now bound to sell the materials and services listed by the attached bid based upon the solicitation, including all terms, conditions, specifications, amendments as set forth in the Request for Bid. As contractor you are hereby cautioned not to commence any billable work or provide any material or service under this contract until contractor receives an executed purchase order from a Co-op Member. The parties intend this contract to constitute the final and complete agreement between the ESCNJ and contractor, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless it shall be in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court oflaw, the remainder of this contract shall not be affected thereby.

The extension of the bid award shall commence on 7/01/24 and continue through 6/30/25 with an option to extend the contract in accordance with NJ law, unless terminated, canceled or extended with the same terms and conditions as stated in the original bid, in accordance with N.J.A.C. 18A:18A-42 by mutual written agreement.

Company Name,_ F"-o"-v,..,e""o""n"'ic""s'-'D""o"'c""um""""e"'n"'t-"S"'o"'lu""t"'io,,n,,,s'---------- Date: 4/26/24

Company Address *99* Grayrock Road, Unit I03, Clinton, NJ 08809

Contact Person Robert Risberg Title Vice President of Operations

Authorized Signature (ink only) _____ Title._____

ACCEPTANCE OF BID AND CONTRACT AWARD - EXTENSION
TO BE COMPLETED ONLY BY ESCNJ

Awarding Agency: Educational Services Commission of New Jersey

Agency Executive: _____ R _____

Nadia Romano, Superintendent

Awarded this 26th day of April 2024 Contract Number **ESCNJ 22/23-11 - EXTENSION**

RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING SUBMITTAL OF A GRANT APPLICATION THROUGH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS LOCAL RECREATION IMPROVEMENT GRANT PROGRAM

Resolution #2025-50
01/16/2025

WHEREAS, the Borough of Oceanport desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately $100,000.00 to carry out a project to rehabilitate the Community Center building which functions as the Oceanport Library including siding, windows, ADA compliant walkways, upgrading existing bathrooms to meet ADA compliance, grading and landscaping for a total estimated project cost of $150,000.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1) the Borough of Oceanport does hereby authorize the application for the Local Recreation Improvement Grant; and

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Oceanport and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

RESULT: ADOPTED BY CONSENT VOTE
[UNANIMOUS]
MOVER: Patricia Cooper, Councilman
SECOND: Richard Gallo, Councilman
AYES: Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-50 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR JANUARY 16, 2025

Resolution #2025-51
1/16/2025

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of January 16, 2025.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list for $830,399.67.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.

Catherine D. LaPorta, CFO

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-51 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

BOROUGH OF OCEANPORT
BILL LIST

16-Jan-25

PAYEE	AMOUNT	
PAYROLL ACCOUNT	$177,236.97	PR #26
DCRP	$355.80	
PAYROLL ACCOUNT	$168,706.37	PR #1
MANUAL CHECK RUN	$12,053.41	
PAYFLEX - CONTRACTUAL CONTRIBUTION	$72,000.00	
PAYFLEX - NON UNION CONTRIBUTION	$32,000.00	
TREASURER: STATE OF NJ PRESERVATION TRUST	$1,094.43	
GREATLAND CORPORATION		
LEAF		
GRNTFUND	$21,060.00	
CAPITAL TRUST TOTAL	$5,407.37	
DOG REGISTRY TOTAL	$545.45	
OPEN SPACE TRUST TOTAL	$20,031.25	
SUI	$0.00	
UCCTRUST	$3,458.00	
TRUST OTHER TOTAL	$644.00	
ESCROW TRUST TOTAL	$1,310.00	
NON BUDGETARY	$62,867.73	
2024 VOUCHERS PAID THIS MEETING	$110,812.89	
2025 VOUCHERS PAID THIS MEETING	$140,816.00	
TOTAL	**$830,399.67**	

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED

Donna M. Phelps

12/31/24

List of Bills • (All Funds)

Vendor	Description	Payment	Check Total
	current Fund		
1757 - EVERON, LLC (90-0008456)	PO 18767 FIRE MONITORillG - 12/30/24-01/29/25	68.13	6B.13
1153 - JERSEY CENTRAL POWER & LIGHT	PO 18753 200-000-956-D09 - 10/31-12/01/24	1,038,80	
	PO 18754 200-00-857-007 - 10/19-11/19/24	6,017.48	
	PO 18769 200-000-957-015 - 10/30-11/28/24	718.49	7,774.77
1245 - NJ AMERICAN WATER CO	PO 18755 380 PORT AU PECK 2 - 11/13-12/11/24	0, 10	
	PO 18756 24 PORT AU PECK - 11/13-12/11/24	U!-1,38	
	PO 1B757 LIBRARY - 11/13-12/11/24	22,65	
	PO 1B758 PORT AU PECK FIRE HOUSE - 11/13-12/11/2'1	201,66	
	PO 1B759 FIRE - 11/13-12/11/24	277.B	
	PO 18760 CHARLES PARK - 11/13-12/11/24	22.65	
	PO 18761 OLD WHARF #1 - 11/13-12/11/24	181,38	
	PO 18762 MUNICIPAL COMPLEX I2 - 11/13-12/11/24	212.40	1,100.01
1245 - NJ AMERICAN WATER CO	PO 18763 MUNICIPAL COMPLEX #1 - 11/13-12/11/24	419,10	
	PO 10764 OLD WHARF #2 - 11/13-12/11/24	22,65	441.75
1245 - NJ AMERICAN WATER CO	PO 18765 BLACKBERRY BAY - 11/13-12/11/24	66.95	
	PO 18766 OLD WHARF - 11/13-12/11/24	56.61	123.56
1559 - Verizon Wireless	PO 1f1770 UCC/CLERK WIRELESS - 12/0/24-01/01/25	106,92	106.92
	OPEN SPACE TRUST		
1153 - JERSEY CENTRAL POWER & LIGHT	PO 18752 280 PORT l'.U PECK - DEC 2024	1,688.13	1,688.13
	UCC Trust		
1559 - Verizon Wireless	PO 18770 UCC/CLERK WIRELESS - 12/0/24-01/01/25	750.14	750.14
TOTAL			12,053.41

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APFROP. YEAR.	NON-BODGET11RY	CREDIT
01-101-01-000-011	CASH OPERATING			0,00	9,615,14
01-201-20-100-200	ADMilHSTRATIVE & EXECUTIVE OE	41.34			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	41.34			
01-201-26-310-252	REPAIRS & EQUIPMENT	68.13			
Ol-201-31-430-201	ELECTRICI'l'Y	1,129.66			
01-201-31-430-203	TELEPHONE/INTERNET	24. 24			
Ol-201-31-430-204	WATER/se:m:R	1,665.32			
Ol-201-31-430-207	STREET LIGHTING	6,645.11			
TOTALS FOR	Current Fund	9,615.14	0.00	0.00	9,615.14
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	1,681:1.13
06-270-00-500-020	RESERVE FOR OPEN SPACE			1,688.13	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	1,688.13	1,688.13
10-101-01-100-101	CASH UCC TRUST			0,00	750.14
18-270-55-600	RESERVE FOR UCC TRUST			750.14	
TOTALS FOR	UCC Trust	0.00	0.00	750.14	750.14

Total to be paid fr.om Fund 01 Current Fund	9,615.14
Total to be paid from Fund 06 OPEN SPACE TRUST	1,688.13
Tutcll to be paid from Fund 18 UCC '!'rust	750.14

ACCOUNT	DESCRIP1'I0N	CORRENT YR	APPROP. YEAR	NON-'.90DGI!:TIUI.Y	CIU!:DIT
		12,053.41			

List of Bills • (All Funds)

1/16/25

Vendor		Description	I?ayment	Check Total
		Current Fund		
1007 - ACTION UNIFORMS, LLC	PO 18698	Uniform Weir	28.00	
	PO 18699	Uniforms Rogers	664.00	
	PO 18700	Carroll Ilniforrns	663.48	
	PO 18712	Uniforms Kozak	579.00	1,934.48
1658 - AMAZON CAPITAL SERVICES, INC	PO 18563	Binders & Plastic Dividers Licensing	107.26	
	PO 18584	SUPPLIES - FIRE BUREAU	632.34	
	PO 18726	HOLIDAY PARTY SUPPLIES	73.96	813.56
2288 - BLAZING VISUALS	PO 18855	BANK FEE	20. 00	20.00
1816 - BULLET LOCK & SAFE COMI?ANY	PO 18768	POLICE STATION DOOR	848.00	B48.00
1516 - CANON FINANCIAL SERVICES, INC	PO 18819	PD COPIER SERVICE - DEC 2024	66. 8 9	66. 89
1449 CHRISTIANA T C/F CE1/FIRSTRUST	PO 18435	REDEMPTION B13, 119 RESOLrJTION #2024-288	59,790.13	59,790.13
1987 - CINTAS CORPORATION NO 2	PO 1[!831	MONTHLY RUG CLEANING PD + BORO HALL	282.63	282, 63
1056 - COAST CITIES EQUIPMENT, INC	PO 18658	REPAIRS TRUCK 130 INTERNATIONAL GARBAGE	1,126.40	1,126.40
11307 COLLIERS ENGINEERING & DESIGN	PO 18859	ASBESTOS SURVEY & DEMO OF BLDGS - 01/06/	4,909.09	
	PO 18867	GENERAL ENGINEERING - 01/06/25	6,000.00	
	PO J.8868	HUSKEY BROOK POND DREDGING - 01/06/25	21,060.00	31,969.09
1446 - DIRECT ENERGY BUSINES	PO 18777	OLD HARF - 10/30-11/28/24	63. Bl	
	PO 18778	PARKS - 10/30-11/28/24	253,84	
	PO 18779	STREET LIGHTS - 10/30-11/28/24	19. 60	
	PO 18780	TRAFFIC LIGHTS - 10/31-12/01/24	122.40	
	PO 188"/0	STREET LIGHTS - 11/29-12/30/24	21.90	481.55
1446 - DIRECT ENERGY BUSINES	PO 188"11	TRAFFIC LIGHTS - 11/29-12/30/24	124.66	
	PO 188"12	OLD WHARF - 11/29-12/30/24	9D.15	
	PO 18873	PARKS - 12/02/24-01/01/25	514. 31	729.12
1453 - DONNA PHELPS	PO 187$2	MEETINGS DUE TO COVID - 12/20/24-01/19/2	96. 89	96.89
2239 - DSM EN'I'ERPRISES, INC	PO 17453	BOAT CANOPY FABRIC	800.00	BOO.DO
1097 - ENTENMANN ROVIN CO, INC.	PO 18696	cap piece promotions	435.50	435.50
1109 - FMERA	PO 18815	BLDG 901 11/01-12/02/24 - BORO HI\.LL	1,200.29	
	PO J.8816	BLDG 900 ll/01-30/21} - DPW	458.06	
	PO 18817	BLDG 977 11/01-12/02/24 - POLICE	1,733,(10	
	PO 18818	R'I' 537 11/01-30/24	273.26	3,665.01
1116 GANNETT NEW YORK/NEW JERSEY LOCALiQ	PO 13732	NOTICE OF PENDING ORD #1104	62, 28	62.28
1941 GOTO TECHNOLOGIES USA, INC	PO 18841	MONTHLY SERVICES - 12/21/24-01/20/25	199.00	199.00
1889 GREAT AMERICA FINANCIAL SERVICES	PO 18808	MONTHLY RENTAJ,	159.00	159. 00
1209 - GROFF TRACTOR MID ATLANTIC	PO 18648	PARTS	607. 3 6	607. 36
1203 - HACKENSACK MERIDIAN WORKS	PO 18682	Markus Physical	90,00	90.00
1649 - INTRON TECHNOLOGY, LLC	PO 18001	New Comruter for Squad room	910,69	
	PO 18,'.05	IT Equipment	890. 94	
	PO 18405	IT Equipment	932. 70	
	PO l.8504	IT Equipment	1,571.76	
	PO 18848	IT Managed Services & Softwares	4,243.25	
	PO 18850	IT Managed Services - Police	2,024.75	
	PO 18851	IT Managed Sorvices - Borough	3,352,00	
	PO 18852	IT Managed Services - PD	2,169.75	16,095.84
1649 - IN'I'RON TECHNOLOGY, LLC	PO 18869	MONTHLY MANAGED PHONE SERVICES - 11/15/?.	1,476.19	1,476.19
2168 - JACOB SNIFF	PO 1581"/	SOFTWARE - BODY t,JORN CAMERAS	2,000.00	2,000.00
1153 - JERSEY CEN'.rRAL POWER & LIGHT	PO J.8800	MAIN & INTERSEC'I'ION - 11/29-12/30/24	42. J.3	
	PO 18807	200-00-857-007 - 11/20-12/18/24	6,018.91	6,061.04
1529 JOHN GUIRE SUPPLY LLC	PO 18510	LAVIN EQUIPMENT	e·n.56	877.56
1159 JOSEPH FAZZIO - WALL LLC	PO 18710	£;UPPLIES	996.46	996.46
1159 - JOSEPH FAZZIO - WALL LLC	PO 18714	SUP.PLIES	81.96	81.96
l.881 - JOSEPH W SHERMAN	PO l.8810	UNIFORM/BOOTS	115.00	115.00
16 61 - JUAN MERINO	PO 18812	UNIFORM SUPPLIES/BOO'I'S	300.00	300.00
1']99 KEVIN E KENNEDY 1 ESQ	PO 18844	PB Lesral	500,00	
	PO 18845	PB Le9a.l	500.00	
	PO 18846	PB Legal - General Services	375,00	1,375.00
1549 - KNOX ASSOCIATES, INC	PO 18371	KNOX BOX - NEW TRUCI	1,148.00	1,148.00
16"12 - Kyle + McManua Associates LLC	PO 18745	PLANNER SERVICES	110.25	110.25
181/J - LEAF	PO 18809	BLANKE'.[' 16488 DRIIWDOWN FOR DPW PRINTER C	82. 41	
	PO 18843	COPIERS	223.01	305,42

List of Bills • (All Funds)

Vendor		Description	Payment	Check Total
1189	LIFESAVERS, INC	PO 18688 First Aid Supplies for Patrol Vehicles	1,004.99	1,004.99
2231	LOCALITY MIEDJ:A, INC	PO 17381 National Fire Incident Reporting Softwar	2,225.00	2,225.00
1662	MICHAEL NATALE	PO 18833 BLANKE:T 17940 DRAWDOIffl FOR UNIFORM SUPPL	271.91	271.91
1216	- MONMOUTH COUNTY CLERK	PO 18677 TAX SALE CERTIFICATE CANCELLATION FEE	40.00	40,00
1220	- MONMOUTH COUNTY PUBLIC WORKS	PO 18438 Install of Christmas Lights on Tree	IJ53,H	
		PO 18821 *DPn* - GASOLINE - NOV 2024	2,200.88	
		PO 18822 FIRE DEPT GASOLINE - NOV 2024	430.17	
		PO 18823 FIRST AID GASOLINE - NOV 2024	205.74	
		PO 18824 OEM GASOLINE - NOV 2024	1157,61	
		PO 16825 POLICE GASOLINE - NOV 2024	1,657.08	5,114,92
1538	MONMOUTH COUNTY TREASURER	PO 1B467 BULK PICK UP - NOVEMBER	1,071,37	1,071.37
1232	MONMOUTH MUNICIPAL JIF	PO 18864 MMJIF INSURANCE - SECOND INSTALLMENT 202	140,816.00	140,816.00
1239	MUNICIPAL RECORD SERVICE	PO 18662 COUR'I' SUPPLIES - WEST LONG BRANCH	2,452.00	
		PO 18 663 COURT SUPPLIES - OCEANPORT	952.00	3,404.00
1245	- NJ AMERICAN WATER CO	PO 1B854 HYDRANT SERVICE -11/26-12/26/24	9,83 .99	9,834.99
1248	- NJ LEAGUE OF MUNICIPALITIES	PO 18340 RECORDS & INFORMATION MANAGEMENT	45.00	
		PO 18 661 EMPLOYMENT ADS	115.00	160.00
1251	- NJ NATURAL GAS CO	PO 18771 930 OCEANPORT WAY - 11/13-12/17/24	1,348.28	
		PO 18772 433 MYRTLE - 11/12-12/16/24	707.10	
		PO 18773 FAS UTILITIES - 11/12-12/16/24	534.76	
		PO 18774 LIBRARY 11 / 12-12/ 13/24	273. 73	
		PO 18803 21 MAIN 11/12-12/16/24	704.78	
		PO 1880/J 315 E. MAIN - 11/12-12/16/24	35E:. 34	
		PO 1B805 920 OCEANPORT WAY – 11/13-12/17/24	516 13	
		PO 18806 910 OCEANPORT WAY - 11/18-12/17/24	910.86	5,351.98
1264	– OCEANPORT SENIORS	PO 18750 REIMBURSE - SR LUNCHEON	1,185.00	1,185.00
1938	- PRIMEPOINT, LLC	PO 18786 PI\.YROLL SERVICES - 11/30, 12/06, & 12/20	686.30	686, 30
2039	PRO CAP 8, LLC	PO 18730 CER'fIFICATE 23-00013 RESOLUTION #2024-26	1, 28.60	
		PO 18785 CERTIFICATE 24-00010 RESOLUTION #2024-28	1,124,75	2,653.35
1791	READY FRESH	PO 18795 WATER DELIVERY SE VICE - DEC 2024	78.93	78,93
2130	– REARDON ANDERSON, LLC	PO 18703 CIVIL LITIGATION	3,561.20	
		PO 18731 CIVIL I,ITIGA'I'ION	6,077.00	9,638.20
1419	SHI INTERNATIONAL CORP	PO 1B631J Zoom Licensing, 1-10 Seats	2,740.56	2, 740,56
1325	SHREWSBURY AUTO PARTS	PO 18715 IILANKET DRAW DOWN VEHICLB PARTS	866,07	
		PO 18716 BL<\NKET 18203 DRAWDO!m VEHICLE PARTS	495,41	
		PO 18717 BLANKET 17987 DRAWDO!m FOR FLUIDS FOR VE	32, 95	1,394.43
1326	- SIPS PAINT & HARDWARE	PO 18694 FIRE DEPARTMENT SUPPLIES	109.98	
		PO 18695 FIRE DEPART JENT SUPPLIES	129.47	
		PO 18705 CHAIN SAW BLOWER	449,00	688. 45
1330	- STATE OF NEW JERSEY	PO 18788 4TH QTR 2023 UNEMPLOYMENT	5,528.95	5,528.95
1345	- TEAM LIFE, INC	PO 18615 MANIKIN WITH CPR MONITOR	840,00	840.00
lf,3/J	TRAFFIC E'LAN	PO 18393 REPAIR & SERIVE *2* LIGHT TOWERS	500.00	500.00
1447	TREASURER STATE OF NJ	PO 18791 MARRIAGE LICENSE FEES 4TH QTR 2024	100.00	100.00
1358	- TREASURER: COUN'IY OF MONMOUTH	PO 18796 SCA'I' 4TH QTR BILLING - 2024	2,015.00	2,015.00
1372	- TRYSTONE CAPITAL ASSETS	PO 18352 CERTIFICATE 24-00006, RESOLUTION 2024-26	284.49	
		PO 18653 CER'fH'ICA'I'E 24-00005, RESOLUTION 2024-29	39, 79	324. 28
2061	- UGI ENERGY SERVICES, LLC	PO 18789 OPW - 11/12-12/16/24	334.98	
		PO 18790 HOOK & LADDAR -11/12-12/16/24	333. go	
		PO 18853 om - 11/13-12/17/24	238,33	907.11
1384	- V.E. RALPH, INC	PO 18317 FIRST AID SUPPLIES	167.52	
		PO 1B735 TRAM!'. BAGS	395,20	562.72
1387	- VERIZON	PO 18775 910 OCEANPORT WAY INTERNET - 12/13/24-01	U9,00	
		PO 18776 910 OCEANPORT WAY FIRE MONITORIHG - 12/1	118,47	
		PO 18799 POLICE FIOS - 12/24-01/23/25	325. 71	593.18
1388	- VERIZON WIRELESS	PO 18866 POI,ICE WIRELESS - 12/2.J/24-01/23/25	705.12	705.42
		Capital Fund		
1807	- COLLIERS ENGINEERING & DESIGN	PO 1885"/ OLD WHARF PI\RKNG LO'.r & DESIGN - 11/05/24	1,B12.25	
		PO 18858 2023 ROAD PROGRAM - 01/06/25	2, 50.00	
		PO 18861 ALLENHURST AVE BULKHEAD - 01/06/25	1,097.50	
		PO 18862 ALLENHURST AVE BULKHEAD - 01/06/25	47.62	5,407.37

DOG TRUST FUND

List of Bills - (All Funds)

Vendor	Desc:i:iption	Payment	Check Total
1445 - **Monmouth County SPCA**	PO 18743 ANIMAL CONTROL SERVICES - OCT 2024	545.45	**545.45**
	OPEN SPACE TRUST		
1807 - **COLLIERS ENGINEERING & DESIGN**	PO 18860 TRHTITY PARK IMPROVEMENT PROJECT - 01/06	548.75	
	PO 18863 TRINITY PARK IMPROVEMENT PROJECT - 01/06	1,087.50	**1,636,25**
2281 - **GAGLIANO APPRAISAL, LLC**	PO 18469 APPRAISAL SERVICES	4,500.00	**4,500.00**
2189 - **JERSEY CAPE DIAGNOSTIC, TRAINING & OPPOB.**	PO 18693 Tennis/ Pickleball Badges	545.0D	**545.00**
2282 - **STOART APPRAISAL COMJ:IANY LLC**	PO 18512 OPEN SPACE ACQUISITION APPRAISAL	3,250.00	**3,250.00**
2111 - **THE BORJA GROUP**	PO 18856 FACILITY USE MANAGEMENT - RESOLUTION 202	7,500.00	**7,500.00**
2289 **TRIDENT ENVIRONMENTAL CONSULTAN"l'S**	PO 11)323 PHASE 1 ENVIRONMENTAL SITE ASSESSEMi,;NT	2,600.00	**2,600.00**
	ucc Tx-ust		
1814 - **LEAB'**	PO 18843 COPIERS	223.00	**223.00**
1361 **TREASURER: STATE OF NJ**	PO 18840 STA.TE TRAINING FEE: - 4TH QTR 2024	3,235,00	**3,235.00**
	OTHER TRUST		
2002 - **DEPTCOR**	PO 18153 ADOPT A BENCH PROGRAM- JOHN BONFORTE- BA	644,00	**644.00**
	DEVELOPERS ESCROW TRUST		
1807 - **COLLIERS ENGINEERING & DESIGN**	PO 1B802 PLOT PLAN REVIEW - CATALOG -//-7764520001	125.00	**125.00**
1499 **KEVIN E KENNEDY, ESQ**	PO 18104 PB Legal 23 Vreeland	810.00	
	PO 18193 PB Legal 35 Wyandotte	270.00	
	PO 18292 PB Legal 23 Vreeland	105.00	**1,185.00**
TOTAL			**366,952.72**

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERA'£ING			0.00	314,496.65
01-113-04-000-026	TAX SALE PRENIUMS			17,500.00	
O1-201-23-210-200-1	GF.NF.:RAL LIABILI'I'Y	88,119.50			
01-201-23-210-200-2	WORKMEN'S COMPENSATION	52,696.50			
O1-203-20-100-200	(2024) ADMINISTRATIVF. & EXECU'J'IVE OE		5,450.46		
01-203-20-120-200	(2024) MUNICIPAL CLERK OE		15,446.43		
01-203-20-130-200	(2024) FINANCIAL ADMINISTRATION OE		706.30		
01-203-20-145-200	(2024) COLLECTION OF TAXES OE		40.00		
01-203-20-155-200	(2024) LEGAL SERVICES OE		9,638.20		
O1-203-20-165-200	(2024) BOROUGH ENGIHEF:R OE		6,000.00		
01-203-21-180-200	(2024) PLANNING BOARD OE		1,375.00		
01-203-21-181-205	(2024) PLANNER SERVICES & FEES		1.10.25		
01-203-23-210-200-1	(2024) GENERAL LIABILITY		5,528.95		
01-203-25-240-200	(2024) POLICE OE		7,2.55.2.1		
01-203-25-252-200	(2024) EMERGENCY MANAGEMENT OE		1,300.00		
01-203-25-255-200	(2024) FIRE HYDRANT SERVICE OE		9,8:HL99		
O1-203-25-260-200	(2024) FIRST AID ORGANIZATION OE		1,937.18		
01-203-25-265-200	(2024) FIRE DEPARTMENT OE		2,913.45		
01-203-25-265-400	(2024) FIRE BUREbU OE		632.34		
01-203-26-300-271	(2024) REPAIRS		4,091.70		
01-203-26-300-273	(2024) SUPPLIES		992.47		
01-203-26-300-281	(2024) UIHI!'ORM		686. 91		
O1-203-26-300-289	(2024) S'J'REETS & ROADS OFFICE SUPPLIES		82.41		
01-203-26-310-200	(2024) P.UBLJC BUILDINGS & GROUNDS OE		282. 63		
D1-203-26-310-252	(2024) REPAIRS & EQUIPMENT		848.00		
01-203-28-371-200	(2024) PARKS AND E'LAYGROUND.'3 OE		453.44		
O1-203-28-372-200	{2024) SENIOR CITIZEN COMMITTEE OE		1,185.00		
O1-203-31-430-201	{2024) ELECTRICI'I'Y		3,545.11		
01-203-31-430-203	(2024) TELEPHONE/INTERNE:T		2,069.37		
01-203-31-430-205	(2024) NATURAL GAS		5,'/24.33		
01-203-31-430-207	(2024) STREET LIGHTING		7,391.01		
01-203-31-430-208	(2024) GliSOLINE & OIL		4,661.48		

ACCOUNT	DESCRIPTION	Ctm:MNT YR	APPROP. YEAR	NON-BIl'DGETAAY	CREDIT
01-203-31-465-200	(2024) SANITATION DUMPING FEES		1,071.37		
OI-203-41-717-200	(2024) FMERA NOU t.fAIN POST		4, 909,09		
OI-203-41-787-201	(2024) A PA FUND:NG		1,148.00		
OI-203-43-490-200	(202q) MUNICIPAL COURT OE		3,500.89		
01-214-55-000-003	DUE 3RD PARTY LIEN HOLDERS			45,267.76	
01-21e-ss-ooo-02s	DV8 8'1'A'J',;-MAIHUAG8 LJCJ,;NS,;S			100.00	
'1'0'.I:ALS I'OR	Current Ftmd	140,816.00	110,812 89	62,867.76	314,496.65
02-160-05-000-001	DI1E 'I'0/1: 0M CURRENT FUND			00	21,060.00
02-213-40-700-072	HLJSKb:Y IB.OOK b'OND DHJ,DGING			21,060 00	
TOTALS FOR	FEDERAL AND S:I'ATli: GRANTS	0.00	0.00	21,060.00	21,060.00
04-IOI-01-100-011	CAPITAL CASH - TD			0. 00	5,407.37
04-215-55-98-8-AOO	ROADS, I)c{AJNAGB, 'Mfl'1C $1GNAL, tlULKHJ,;A			1,145,12	
04-215-55-993-AOO	2022 ROAD PROGRAl4 - ORD #1053			1,812.25	
0-4-215-55-995-AOO	2023 ROAD PROGRAM			2,450.00	
rO'I'ALS FOR	Capital Fund	0,00	0.00	5,407.3'1	5,40'1.3'1
os-101-00-100-011	CASH - TD			00	545.45
05-270-00-500-020	RESERVE FOR EXPENDITURES			545 45	
TOTALS FOR	DOG TRUST i'UND	0.00	0. 00	545 45	545.45
06-101-01-100-011	OPEN SPACE CASH - TO			0 .00	20,031.25
06-270-00-500-020	RESERVE FOR OPEN SPACE			20,031.25	
TO'I'ALS FOR	OFEN SPACE TRUST	0. 00	0.00	20,031.25	20,031.25
10-101-01-100-101	CASll UCC TRU.'JT			00	3,4C,8.00
18-270-55-600	RESERVE FOR UCC TRUS'f			3,d58 00	
TOTALS FOR	UCC Trust	0.00	0. 00	3,458.00	3,458.00
60-101-01-100-101	CASH-OTfBR 'rRUST - TD			0. 00	6 4.00
60-270-55-600-106	RES. FOR MI:.YIORII\.L BENCHES			644.00	
TOTALS FOR	OTHER TRUST	0.00	0.00	64-4 .00	644 .00
61-101-01-100-101	CASH-DEV. ESCRO(',/TD			0. 00	1,310.00
61-270-55-600-205	RES. FOR DEV.ESCROW			1,310.00	
TO'?ALS FOR	DEVELOPERS ESCROW TRUST	0. 00	0. 00	1,310.00	1,310.00

Total to bG paid from Fund 01 Current fund	]14, 96. 65
Total ▮▮be pald £t·om Fund 02 FEDERAL J\ND !:lTATg GRANTS	21,060 . 00
Toto11 Co be *paid* from Fund ▮▮ Capital Fund	5, ,101 .31
'J'otal Co be pald from ·und OS OOG 'I'H.U 3'I' FUNU	545, 45
Total to be *paid* from Fund 06 OPEN SP \CE TRUST	20,0]1.25
Total to be p<aid from Fund 18 ucc Tru st	3,458.00
i'otal to be pc id from Fund 60 OTHI':R T .UST	644. 0D
Total t(. b'il paid from Fund 61 DEVELOP RS g:,cnvw TEWST	1,310.00
	366,952.72

Pending Payments (*Not Finalized*)

All Funds

Month of January

From 01/01/202510 01/31/2025 With a line Amount> 10000.00

Date	ENTRY	ACCOUNT	PO	Check #	VENDOR/DESCRIPTION	DEBIT	CREDIT	CR ACCOUNT
01/14/2025	57677	01-214-65-000-003	18435		DUE 3RD PARTY LIEN HOLDER	42,290.13		
						42,290.13		
01114l202s	57678	01-1-1;.1J4,ooo-02a	rn,;e·		TAXS/ilEPREMIUM	17,SOO.OO		
						17,500.00		
01/14/2025	18436		18435		CHRISTIANA T C/F CE1/FIRSTRUST		59,790.13	01-101-01-000-011
							69,790.13	
01/15/2025	59616	02-213-40-700-072	18868		STUDYTO DR.EDGEH.USKY BROOK POND	21,060.00		
						21,060.00		
01/15/2025	18868		18868		COLLIERS ENGINEERING & DESIGN		21,060.00	02-160-05-000-001
							21,060.00	
01/15/2025	59652	01-201-23-210-200-2	18864		WORKE.RS COMPENSATION	52,696'.50		
						52,696.50		
01/15/2025	59653	01-201-23-210-200-11	18864		GENERAL LIABILITY	88,119.50		
						88,119.50		
01/15/2025,	18864		18864		MONMOUTH MUNICiPAL JJF		14!);816.00•01'1111·0)-000·011	
							140,816.00	
						221,666.13	**221,666.13**	

January Totals

Totals by Account for January

ACCOUNT	ACCOUNT TITLE	LY BUDGET	CY BUDGET	NON BUDGET	PENDING CR
01-101-01-000-011	CASH OPERATING				200,606.13
02,160-0i>-000-001	PUETO/FROMCUR ENT FUND				21,QliQ,OD
01-113-04-000-026	TAX SALE PREMIUMS			17,500.00	
01-201:23C j!)C2Q0,11	MJIP		8$,119.50		
01-201-23-210-200-2	WORKMEN'S COMPENSATION		52,696.50		
0!'214,55,000-003	DUE3RDPARTY'LIENHOLDERS			42,290;13	
02-213-40-700-072	HUSKEY BROOK POND DREDGING			21,060.00	
Totals		**-**	**140,816.00**	**80,850.13**	**221,666.13**

Range Total

Totals by Account for Range

ACCOUNT	ACCOUNT TITLE	LY BUDGET	CY BUDGET	NON BUDGET	PENDING CR
01-101-01-000-011	CASH OPERATING				200,606.13
tfa-.160:os,000-001	DU TO/FROMCURRENJ FUND				21.060.QO
01-113-04-000-026	TAX SALE PREMIUMS			17,500.00	
01,201'23s210-2Q0Cj1	MJIF		88,11ll50		
01-201·23-210-200-2	WORKMEN'S COMPENSATION		52,696.50		
01,214.55,000-003	OUE RPRAITT\'•UEN.HOt.OERJi			42,290.13	
02-213-40-700-072	HUSKEY BROOK POND DREDGING			21,060.00	
Totals		-	140,816.00	80,850.13	221,666.13

RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE APPOINTMENT OF KIMBERLY JUNGFER AS PART TIME BOROUGH CLERK

Resolution #2025-52
01/16/25

WHEREAS, due to unforeseen circumstances, there is a need in the Borough Clerk's Office for a Part Time Borough Clerk that will assist the Borough Clerk in the performance of the duties incumbent upon that office including attendance at Mayor & Council meetings as necessary; and

WHEREAS, the Part Time Borough Clerk position will also provide administrative support for the Planning Board and attend twice monthly meetings and special meetings as needed; and

WHEREAS, the Borough Administrator has recommended the appointment of Kimberly Jungfer as Part Time Borough Clerk due to her vast experience and the Finance & Administration Committee having reviewed same agrees with the recommendation of the Borough Administrator; and

WHEREAS, the Borough Council having considered same, believe it to be in the best interest of the Borough,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council as follows:

1. The appointment of Kimberly Jungfer as Part Time Borough Clerk is hereby approved effective January 21, 2025.
2. A salary of $50.00 per hour.

BE IT FURTHER RESOLVED, that a certified true copy of the within Resolution be furnished to the Borough Administrator, the Chief Financial Officer, Kimberly Jungfer and the payroll clerk.

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-52 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION AUTHORIZING A SALARY ADJUSTMENT FOR BOROUGH CLERK JEANNE SMITH

Resolution #2025-53
1/16/2025

WHEREAS, the Borough of Oceanport has adopted a salary ordinance setting a salary range for the Borough Clerk; and

WHEREAS, it is the desire of the Mayor and Council to designate the Borough Clerk's salary for her position within said salary range for the year 2025.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that Jeanne Smith's Clerk's salary be set at $97,000, effective January 1, 2025.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to Jeanne Smith, Borough Administrator, Chief Financial Officer, and the Payroll Clerk.

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Patricia Cooper, Councilman
SECOND:	Richard Gallo, Councilman
AYES:	Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-53 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK

RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE GOVERNING BODY TO ENTER EXECUTIVE SESSION, JANUARY 16, 2025

Resolution #2025-54
1/16/25

WHEREAS, the Mayor & Council of the Borough of Oceanport are subject to the requirements of the Open Public Meeting Act N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which time the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Mayor & Council of the Borough of Oceanport to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Oceanport, pursuant to the Open Public Meetings Act of the State of New Jersey, as follows:

1.) The Mayor & Council shall hold a closed meeting from which the public shall be excluded on **November 7, 2024.**

2.) The general nature of the subjects to be discussed at said closed meeting shall be related to

_____	N.J.S.A. 10:4-12(b)(1)	*Matters Required by Law to be Confidential*
_____	N.J.S.A. 10:4-12(b)(2)	*Matters Where the Release of Information Would Impair the Right to Receive Funds*
_____	N.J.S.A. 10:4-12(b)(3)	*Matters Involving Individual Privacy*
_____	N.J.S.A. 10:4-12(b)(4)	*Matters Relating to Collective Bargaining Agreements*
__x__	N.J.S.A. 10:4-12(b)(5)	*Matters Relating to the Purchase, Lease or Acquisition of Real Property* - *Potential Open Space Acquisition*
_____	N.J.S.A. 10:4-12(b)(6)	*Matters Relating to Public Safety and Property*
_____	N.J.S.A. 10:4-12(b)(7)	*Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*
_____	N.J.S.A. 10:4-12(b)(8)	*Matters Relating to the Employment Relationship*
_____	N.J.S.A. 10:4-12(b)(9)	*Matters Relating to the Potential Imposition of a Penalty*

3.) The minutes of said closed meeting shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13, when the items which are subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

BE IT FURTHER RESOLVED that formal action may be taken after the Executive Session.

RESULT: ADOPTED BY CONSENT VOTE
[UNANIMOUS]
MOVER: Patricia Cooper, Councilman
SECOND: Richard Gallo, Councilman
AYES: Cooper, Deerin, Gallo, Keeshen, O'Brien

I certify that the foregoing Resolution #2025-54 was adopted by the Oceanport Governing Body at the Regular Meeting held January 16, 2025

STEPHANIE KRAMER
DEPUTY BOROUGH CLERK