



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • OCTOBER 15, 2020

Regular Meeting

REMOTE/VIRTUAL

7:00 PM

Municipal Building, 315 E. Main Street, Oceanport, NJ 07757

I. Call to Order

II. Statement of Compliance with Open Public Meetings Act: *This meeting complies with the Open Public Meetings Act by notification on January 6, 2020 this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.*

This meeting further complies with the Open Public Meetings Act by notification on September 28, 2020 of this virtual/remote meeting, its location, date and time to the Asbury Park Press and the Star Ledger and by the posting of same on the municipal bulletin board and Borough Web Site. Register from the Borough website at www.oceanportboro.com "Click REGISTER for Mayor & Council Virtual Meetings". This meeting is also being broadcast on Verizon FiOS Channel 28. The public will be muted upon entry to the meeting but will be able to participate during public portions of the meeting by using one of the following options:

- Register to listen/view meeting at www.oceanportboro.com
- Submit text comments through the GotoWebinar application to be read out loud during the live-stream public portions of the meeting.
- Use the "Raise Your Hand" icon to be acknowledged for an opportunity to speak
- Email your question/comments to public.comments@oceanportboro.com
- Call the Borough's Public Comments Line # 732-272-8337 that is answered only during the livestream. Callers' information will be taken and called back for their designated time to speak allowing the caller to be put on speaker and enter his or her comment on the record.

Instructions for Public Participation in the meeting are also available on the Borough's website: www.oceanportboro.com

III. Flag Salute

IV. Invocation

V. Roll Call

VI. GUEST: FMERA Staff Monthly Update

VII. Administrators Report

VIII. Clerk's Report

IX. Consent Agenda

- #2020-221 1. Resolution authorizing payment of BILL LIST 10-15-2020
- #2020-222 2. Resolution extending sunset date for Centennial Celebration Trust Fund
- #2020-223 3. Resolution authorizing an increase in the Borough's bid threshold
- #2020-224 4. Resolution awarding contract to C&S Electric for 2020 electrician services
- #2020-225 5. Resolution awarding contract to Blaze Emergency Equip for 2020 fire equipment services
- #2020-226 6. Resolution approving participation in the NJ Coastal Coalition
7. Receipt & Acceptance of Minutes, Historical Committee, August, 2020

X. Best Practices Inventory 2020

1. 2020 Best Practices Questions

XI. Second Reading Ordinances

#1029 2nd Reading and PUBLIC HEARING of An Ordinance to Amend the Salary Ordinance

XII. Committee Reports

1. Councilman Deerin, Parks and Recreation
2. Councilman Gallo, Public Works and Engineering
3. Councilman Keeshen, Public Safety
4. Councilman O'Brien, Finance and Administration
5. Councilman Tvrdik, Planning and Development Liaison
6. Councilwoman Walker, Health and Human Services Liaison

XIII. Mayor Coffey's Report**XIV. Petitions from the public****XV. Adjournment**

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR
OCTOBER 15, 2020**

**Resolution #2020-221
10/15/20**

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of October 15, 2020.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated October 15, 2020 totaling \$1,776,164.49.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



Catherine D. LaPorta, CFO

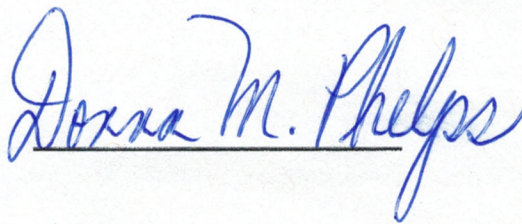
I certify that the foregoing Resolution #2020-221 was adopted by the Oceanport Governing Body at the Regular Meeting held October 15, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**BOROUGH OF OCEANPORT
BILL LIST**

15-Oct-20

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$120,899.65 PR #20
CAPITAL TRUST TOTAL	\$398,001.52
GRANT FUND	\$868.00
DOG REGISTRY TOTAL	\$425.00
TRUST OTHER TOTAL	\$967.50
ESCROW TRUST TOTAL	\$20,137.70
OPEN SPACE TRUST TOTAL	\$7,742.50
SUI	\$0.00
UCC TRUST	\$0.00
2019 VOUCHERS PAID THIS MEETING	\$0.00
2020 VOUCHERS PAID THIS MEETING	\$1,227,122.62
TOTAL	\$1,776,164.49

A handwritten signature in blue ink, reading "Donna M. Phelps", is written over a horizontal line.

List of Bills - (All Funds)

9.1.a

Vendor	Description	Payment	Check Total
Current Fund			
1009 - ADP, INC	PO 6837 PAYROLL SERVICES - SEPTEMBER	389.40	
	PO 6839 PAYROLL SERVICES - AUGUST	579.40	968.80
1016 - AMERICAN UNIFORM & SUPPLY	PO 6695 Uniform purchase Fagliarone	227.97	227.97
1017 - AMERICAN WEAR, INC	PO 6228 UNIFORMS JUNE 2020	311.50	
	PO 6783 UNIFORMS SEPTEMBER 2020	308.75	620.25
1116 - ASBURY PARK PRESS	PO 6596 Legal Notices	72.80	
	PO 6745 Legal Notices - Ordinance(s)	55.25	
	PO 6771 Legal Notices - Meeting Notice	76.40	
	PO 6772 Legal Notices - Audit Summary	133.55	
	PO 6794 TAX SALE ADVERTISEMENT	132.30	
	PO 6828 Legal Notices - Ordinance(s)	62.00	532.30
1023 - ATLANTIC PRINTING&GRAPHICS LLC	PO 6857 SEPTEMBER/OCTOBER BULLETIN	1,085.00	1,085.00
1024 - ATLANTIC TACTICAL	PO 5606 BODY ARMOR	868.00	868.00
1033 - BOB'S UNIFORM SHOP, INC	PO 6665 Uniform Purchase Tucci	388.00	
	PO 6779 Uniform Purchase for Grimes	89.95	477.95
1750 - BOROUGH OF LITTLE SILVER	PO 6762 VIRTUAL COURT SERVICES - OCTOBER	1,000.00	1,000.00
1042 - C&S ELECTRICAL CONTRACTOR, INC	PO 6626 REPAIR - ISELIN LANE	183.25	
	PO 6869 GENERATOR INSTALL	4,500.00	4,683.25
1628 - CUSTOM CARE SERVICES	PO 6730 LAWN SERVICES - AUGUST	5,312.50	5,312.50
1763 - DEBBIE PETERSON	PO 6868 TENNIS SCHEDULING	145.00	145.00
1075 - DELL MARKETING L.P.	PO 5961 DELL H815DW TONER BUNDLE	225.30	225.30
1446 - DIRECT ENERGY BUSINES	PO 6763 FIRST AID 08/13-09/15/20	22.03	
	PO 6764 282 HILDRETH/900 MURPHY 08/14-09/16/2020	52.43	
	PO 6765 433 MYRTLE AVE 08/13-09/15/20	2.43	
	PO 6801 21 MAIN STREET 08/13-09/15/2020	1.44	78.33
1749 - DOUGLAS R & HOLLY MAHLER	PO 6500 REFUND TAX OVERPAYMENT	5,423.62	5,423.62
1081 - DRAGER SAFETY DIAGNOSTICS INC	PO 6561 ALCOTEST CALIBRATION AND CERTIFICATION	179.00	179.00
1089 - EDWARDS TIRE CO, INC	PO 6738 2 TIRES FOR LANDSCAPING TRAILER	199.36	199.36
1109 - FMERA	PO 6787 BUILDING 977	774.09	
	PO 6788 BDGL 900 UTILITIES - SEPTEMBER 2020	458.06	
	PO 6789 BLDG 901 - SEPTEMBER	22.95	
	PO 6790 BLDG 282 - SEPTMEBER	1,505.93	
	PO 6791 RT 537 - SEPTEMBER 2020	273.26	3,034.29
1122 - GENERAL CODE PUBLISHERS, INC	PO 5776 Supplement #19 to eCode	3,494.00	3,494.00
1652 - GOLD TYPE BUSINESS MACHINE	PO 6352 New Computers and Mounts for New Vehicle	16,256.79	16,256.79
1136 - GT MID ATLANTIC	PO 6537 PINS FOR LOADER TINK BUCKET	145.60	
	PO 6598 COUPLER/PLOW	4,992.50	5,138.10
1143 - I.D.M. MEDICAL SUPPLY INC	PO 6733 FIRST AID - OXYGEN	107.33	107.33
1649 - INTRON TECHNOLOGY, LLC	PO 6528 Camera system for new building	6,731.91	6,731.91
1153 - JERSEY CENTRAL POWER & LIGHT	PO 6838 200-000-857-007	4,696.05	4,696.05
1158 - JOHN'S AUTO & TRUCK REPAIR LLC	PO 6749 AMBULANCE 38-56	1,306.11	1,306.11
1499 - KEVIN E KENNEDY, ESQ	PO 6815 GENERAL LEGAL	1,125.00	
	PO 6859 Planning Board Litigation	345.00	
	PO 6864 PB General Services	240.00	
	PO 6865 Planning Board - 2020 MEETINGS	500.00	2,210.00
1672 - Kyle + McManus Associates LLC	PO 6744 Professional Services - Planner	923.00	923.00
1182 - LAURA McCRAE	PO 6796 BULLETIN - SEPTEMBER/OCTOBER	425.00	425.00
1185 - LAWES COAL CO INC	PO 6184 PARTS FOR LAWN EQUIPMENT	267.16	267.16
1186 - LAWES COAL CO, BOOKKEEPING	PO 6445 DIESEL FOR PD GENERATOR	228.52	228.52
1218 - MONMOUTH COUNTY POLICE ACADEMY	PO 6587 Patrol Rifle Instructor Course Resnyk	400.00	400.00
1538 - MONMOUTH COUNTY RECLAMATION CENTER	PO 6581 BULKY WASTE	177.90	
	PO 6634 BULKY WASTE	1,542.51	1,720.41
1241 - NAPA AUTO PARTS (#15456)	PO 6760 GARBAGE TRUCK MAINTENANCE	155.86	155.86
1245 - NJ AMERICAN WATER CO	PO 6785 HYDRANT SERVICE 08/25-09/23/2020	6,256.00	6,256.00
1251 - NJ NATURAL GAS CO	PO 6766 977 MURPHY - 08/13-09/16/2020	44.26	
	PO 6767 900 MURPHY DRIVE 08/13-09/16/20	233.50	
	PO 6768 282 HILDRETH 08/13-09/16/2020	271.79	
	PO 6769 901 MURPHY 08/13-09/16/20	205.27	
	PO 6802 21 MAIN STREET 08/12-09/15/2020	35.87	790.69
1261 - OCEANPORT BOARD OF EDUCATION	PO 6775 OCTOBER 2020 SCHOOL TAX REMITTANCE	843,015.00	843,015.00

List of Bills - (All Funds)

9.1.a

Vendor	Description	Payment	Check Total
1729 - PIONEER PRODUCTS, INC	PO 6086 Hose/ Gear Cleaner	120.82	120.82
1284 - POWERHOUSE SIGNWORKS	PO 6694 MOVIE NIGHT BANNER	120.00	120.00
1482 - PREMIERE PRODUCTIONS	PO 6770 MOVIE NIGHT - 09/25/20	300.00	300.00
1286 - PRO JANITORIAL SERVICES, LLC	PO 6877 SERVICE CHARGE 09/01-09/30/2020	1,895.00	
	PO 6878 SERVICE CHARGE 08/01-08/31/2020	1,735.00	3,630.00
1310 - RYSER'S LANDSCAPE SUPPLY INC	PO 6704 PIPE REPAIR	119.48	
	PO 6748 SIDEWALK MATERIALS	33.00	152.48
1323 - SHORE REGIONAL HIGH SCHOOL	PO 6774 OCTOBER 2020 TAX REMITTANCE	286,650.00	286,650.00
1412 - STRYKER FLEX FINANCIAL	PO 6682 FIRST AID - POWER LOAD (3 OF 3)	10,004.66	10,004.66
1348 - THE HOME DEPOT	PO 6691 SNOW PLOW ITEMS	189.40	
	PO 6813 MORTAR MIX	54.40	243.80
1752 - TRIPLE R CONTRACTING LLC	PO 6606 WAREHOUSE CLEAN OUT	4,000.00	4,000.00
1373 - TWO RIVER WATER RECLAMATION	PO 6795 2020 TAX SALE -SEWER LIENS	1,481.17	1,481.17
1383 - V&B AUTO REPAIR LLC	PO 6667 New Battery for Unit # 4	166.13	166.13
1387 - VERIZON	PO 6761 OEM 09/23-10/22/2020	245.21	
	PO 6879 NEW POLICE 09/24-10/23/20	420.27	665.48
1388 - VERIZON WIRELESS	PO 6798 FAS WIRELESS 09/24-10/23/2020	70.04	
	PO 6852 POLICE 09/27-10/26/20	1,203.19	1,273.23
Capital Fund			
1630 - BENJAMIN R HARVEY CO, INC.	PO 6856 MUNICIPAL COMPLEX	392,634.32	392,634.32
1708 - IAMELLO ARCHITECHTURAL STUDIO LLC	PO 6835 AUGUST/SEPTEMBER	2,310.00	2,310.00
1347 - THE GOLDSTEIN PARTNERSHIP	PO 6800 ARCHITECTURAL SERVICES-SEPTEMBER 2020	3,057.20	3,057.20
DOG TRUST FUND			
1445 - Monmouth County SPCA	PO 6753 ANIMAL CONTROL SERVICES	425.00	425.00
OPEN SPACE TRUST			
1628 - CUSTOM CARE SERVICES	PO 6730 LAWN SERVICES - AUGUST	5,312.50	
	PO 6731 STORM CLEAN UP	2,430.00	7,742.50
OTHER TRUST			
1702 - TONI SVERAPA	PO 6812 REIMBURSEMENT - CENTENNIAL COMMITTEE	967.50	967.50
DEVELOPERS ESCROW TRUST			
1116 - ASBURY PARK PRESS	PO 6782 Legal Notices - 10 Hiawatha Ave	48.95	48.95
1759 - BRIAN R RUANE	PO 6776 STREET OPENING ESCROW	1,000.00	1,000.00
1579 - ENGenuity Infrastructure, LLC	PO 6701 PLOT PLAN REVIEW - 27 SHORE DRIVE	125.00	125.00
1758 - JAMES MEYERS	PO 6777 STREET OPENING ESCROW	1,000.00	1,000.00
1499 - KEVIN E KENNEDY, ESQ	PO 6860 PB Legal - MPCC II, LLC	855.00	
	PO 6861 PB Legal Services - 64 Main Street	780.00	
	PO 6862 PB LEGAL - Denholtz Homes	45.00	
	PO 6863 PB LEGAL - MARK CREGLE	375.00	2,055.00
1195 - MASER CONSULTING, P.A.	PO 5910 PB Engineering Services - 552 Caren Fran	2,805.00	
	PO 6072 PB Engineering - NJCU	1,155.00	
	PO 6090 PB Review - MPCCII B127 L4	6,163.75	
	PO 6816 PB Engineering - 114 Salzmann Ave,	165.00	
	PO 6817 PB Engineering - 114 Salzmann Ave,	82.50	
	PO 6818 PB Engineering - 552 Caren Franzini Way	82.50	
	PO 6826 PB Engineering - MPCC II	990.00	
	PO 6834 PB Engineering - MPCC II	2,392.50	13,836.25
1195 - MASER CONSULTING, P.A.	PO 6874 PB Engineering - 196 Monmouth Blvd	495.00	
	PO 6875 PB Engineering - MSA	577.50	1,072.50
1717 - PR PROPERTIES	PO 6778 STREET OPENING ESCROW	1,000.00	1,000.00
TOTAL			1,655,264.84

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING	0.00	1,227,122.62		

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ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-106-04-000-017	CURRENT YEAR TAXES			5,423.62	
01-113-04-000-025	SEWER LIENS			1,481.17	
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	3,494.00			
01-201-20-120-200	MUNICIPAL CLERK OE	1,910.00			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	1,194.10			
01-201-20-145-200	COLLECTION OF TAXES OE	132.30			
01-201-20-155-200	LEGAL SERVICES OE	345.00			
01-201-21-180-200	PLANNING BOARD OE	1,888.00			
01-201-25-240-200	POLICE OE	9,386.15			
01-201-25-240-300	POLICE EQUIPMENT	26,261.45			
01-201-25-255-200	FIRE HYDRANT SERVICE OE	6,256.00			
01-201-25-260-200	FIRST AID ORGANIZATION OE	1,505.51			
01-201-25-265-200	FIRE DEPARTMENT OE	120.82			
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	173.88			
01-201-26-300-271	REPAIRS	5,293.96			
01-201-26-300-272	TIRES	199.36			
01-201-26-300-273	SUPPLIES	456.56			
01-201-26-300-277	BITUMINOUS CONCRETE	33.00			
01-201-26-300-281	UNIFORM RENTAL	620.25			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	13,625.75			
01-201-28-371-200	PARKS AND PLAYGROUNDS OE	565.00			
01-201-31-430-201	ELECTRICITY	2,077.12			
01-201-31-430-203	TELEPHONE/INTERNET	665.48			
01-201-31-430-204	WATER/SEWER	683.91			
01-201-31-430-205	NATURAL GAS	846.99			
01-201-31-430-207	STREET LIGHTING	4,969.31			
01-201-31-430-208	GASOLINE & OIL	228.52			
01-201-31-465-200	SANITATION DUMPING FEES	5,720.41			
01-201-46-870-200	COVID 19	1,900.00			
01-206-55-000-046	REGIONAL SCHOOL TAX			286,650.00	
01-207-55-000-045	LOCAL SCHOOL TAX			843,015.00	
TOTALS FOR	Current Fund	90,552.83	0.00	1,136,569.79	1,227,122.62
02-160-05-000-001	DUE TO/FROM CURRENT FUND			0.00	868.00
02-213-40-700-035	BODY ARMOR			868.00	
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	868.00	868.00
04-101-01-100-011	CAPITAL CASH - TD			0.00	398,001.52
04-215-55-474-000	MUNICIPAL COMPLEX ORD #970			398,001.52	
TOTALS FOR	Capital Fund	0.00	0.00	398,001.52	398,001.52
05-101-00-100-011	CASH - TD			0.00	425.00
05-270-00-500-020	RESERVE FOR EXPENDITURES			425.00	
TOTALS FOR	DOG TRUST FUND	0.00	0.00	425.00	425.00
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	7,742.50
06-270-00-500-020	RESERVE FOR OPEN SPACE			7,742.50	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	7,742.50	7,742.50
60-101-01-100-101	CASH-OTHER TRUST - TD			0.00	967.50
60-270-55-600-136	RES FOR CENTENNIAL CELEBRATION			967.50	
TOTALS FOR	OTHER TRUST	0.00	0.00	967.50	967.50
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	20,137.70
61-270-55-600-205	RES.FOR DEV.ESCROW			20,137.70	
TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	20,137.70	20,137.70

9.1.a

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
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9.1.a

Total to be paid from Fund 01 Current Fund	1,227,122.62
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	868.00
Total to be paid from Fund 04 Capital Fund	398,001.52
Total to be paid from Fund 05 DOG TRUST FUND	425.00
Total to be paid from Fund 06 OPEN SPACE TRUST	7,742.50
Total to be paid from Fund 60 OTHER TRUST	967.50
Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST	20,137.70

	1,655,264.84

9.1.a

Pending Payments (*Not Finalized*) - (..) ALL FUNDS

From 10/01/2020 to 10/31/2020 With a Line Amount > 10000.00

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
10/02/2020	6352			01-201-25-240-300	New Computers & Mounts for New vehicles GOLD TYPE BUSINESS MACHINE	16,256.79	16,256.79	01-101-01-000-011
10/02/2020	6775			01-207-55-000-045	OCTOBER 2020 TAX REMITTANCE OCEANPORT BOARD OF EDUCATION	843,015.00	843,015.00	01-101-01-000-011
10/02/2020	6774			01-206-55-000-046	SHORE REGIONAL HIGH SCHOOL	286,650.00	286,650.00	01-101-01-000-011
10/02/2020	6682			01-201-25-240-300	FIRST AID POWER LOAD - YEAR THREE OF THREE STRYKER MEDICAL SALES CORP	10,004.66	10,004.66	01-101-01-000-011
10/09/2020	6856			04-215-55-474-009	PAYMENT #14 BENJAMIN R HARVEY CO, INC.	392,634.32	392,634.32	04-101-01-100-011

OCTOBER SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
01-101-01-000-011	CASH OPERATING				1,155,926.45
04-101-01-100-011	CAPITAL CASH - TD				392,634.32
01-201-25-240-300	POLICE EQUIPMENT		26,261.45		
01-206-55-000-046	REGIONAL SCHOOL TAX			286,650.00	
01-207-55-000-045	LOCAL SCHOOL TAX			843,015.00	
04-215-55-474-009	RENOVATION			392,634.32	
OCTOBER TOTALS (FOR RANGE):			26,261.45	1,522,299.32	1,548,560.77
			=====	=====	=====

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-101-01-000-011	CASH OPERATING				1,155,926.45
04-101-01-100-011	CAPITAL CASH - TD				392,634.32
01-201-25-240-300	POLICE EQUIPMENT		26,261.45		
01-206-55-000-046	REGIONAL SCHOOL TAX			286,650.00	
01-207-55-000-045	LOCAL SCHOOL TAX			843,015.00	
04-215-55-474-009	RENOVATION			392,634.32	
TOTALS (FOR RANGE):			26,261.45	1,522,299.32	1,548,560.77
			=====	=====	=====

**RESOLUTION OF THE BOROUGH OF OCEANPORT
REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL
GOVERNMENT SERVICES TO EXTEND THE SUNSET DATE FOR THE
DEDICATED TRUST RIDER FOR DONATIONS - ACCEPTANCE OF
BEQUESTS AND GIFTS FOR HISTORICAL TRUST FOR CENTENNIAL
CELEBRATION PURSUANT TO N.J.S.A. 40A:5-29**

**Resolution #2020-222
10/15/20**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, N.J.S.A. 40A:5-29 allows municipalities to receive amounts for costs incurred for Donations - Acceptance of Bequests and Gifts for Historical Trust for Centennial Celebration, and

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures of monies by dedication by rider,

WHEREAS, permission was granted by the Director of Local Government Services to pay expenditures for Donations - Acceptance of Bequests and Gifts for Historical Trust for Centennial Celebration as per N.J.S.A. in April of 2019 and is scheduled to sunset on March 1, 2021; and

WHEREAS, due to COVID-19, our centennial celebration events have been postponed to 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey hereby request permission of the Director of Local Government Services to extend the sunset date one year, to March 1, 2022.

BE IT FURTHER RESOLVED, the Municipal Clerk of the Borough of Oceanport is hereby directed to forward two copies of this Resolution to the Director of the Division of Local Government Services.

I certify that the foregoing Resolution #2020-222 was adopted
by the Oceanport Governing Body at the Regular Meeting held
October 15, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING AN INCREASE IN THE LOCAL BID THRESHOLD PURSUANT
WITH N.J.S.A. 40A:11-3(A)**

**Resolution #2020-223
10/15/20**

WHEREAS, N.J.S.A. 40A:11-3 permits the Governor of the State of New Jersey, in consultation with the Department of Treasury to adjust the bid threshold every five years in direct proportion to the rise and fall of the index; and

WHEREAS, the Governor has increased the minimum bid threshold from \$40,000 to \$44,000 for entities subject to the Local Public Contracts Law whose purchasing agents possess a Qualified Purchasing Agent certificate awarded by the Division of Local Government Services effective July 1, 2020; and

WHEREAS, Purchasing Agent Catherine LaPorta possesses the designation of Qualified Purchasing Agent as issued by the State of New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5.1; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Oceanport, County of Monmouth, State of New Jersey hereby increases its bid threshold to \$44,000 in pursuant with N.J.S.A. 40A:11-3(a).

BE IT FURTHER RESOLVED pursuant to N.J.A.C. 5:34-5.2, the Borough Clerk is hereby directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

I certify that the foregoing Resolution #2020-223 was adopted
by the Oceanport Governing Body at the Regular Meeting held
October 15, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A NON-FAIR AND OPEN CONTRACT FOR ELECTRICIAN
SERVICES BETWEEN C&S ELECTRIC AND THE BOROUGH OF
OCEANPORT**

**Resolution #2020-224
10/15/20**

WHEREAS, the Borough of Oceanport has a need to obtain electrician services by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and,

WHEREAS, the Borough has determined that the value of the services will exceed \$17,500.00.

WHEREAS, the anticipated term of this contract is the period January 1, 2020 through December 31, 2020; and

WHEREAS, C&S Electric has completed and submitted a Business Entity Disclosure Certification and Political Contribution Disclosure Form which certifies that C&S Electric has not made any reportable contributions to a political or candidate committee in the Borough of Oceanport in the previous one year, and the contract will prohibit C&S Electric from making any reportable contributions through the term of the contract, and;

WHEREAS, C&S Electrical submitted multiple quotes for the performance of services which in total will exceed \$17,500 for the current year,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. C&S Electric is hereby appointed to provide electrical services for calendar year 2020 for an amount not to exceed Thirty thousand dollars (\$30,000).
2. C&S Electric is prohibited from making any contribution to a political or candidate committee during the term of this appointment.
3. The Purchasing Agent is hereby authorized to contract for services on behalf of the Borough of Oceanport subject to the availability of funds encumbered by purchase order on an as needed basis pursuant with N.J.A.C. 5:30-5.4

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with the Borough Clerk with said contract.

BE IT FURTHER RESOLVED that a summary of the above shall be published in The Link News as required by law within 10 days of its passage.

I certify that the foregoing Resolution #2020-224 was adopted by the Oceanport Governing Body at the Regular Meeting held October 15, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
 Required Pursuant To N.J.S.A. 19:44A-20.8
BOROUGH OF OCEANPORT

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that C&S Electrical Contractors Inc / Carmen Vancodipone has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding January 2020 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Borough of Oceanport as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

John F. Coffey	Meghan Walker
William Deerin	Oceanport Republican Committee
Richard Gallo	Oceanport Democratic Committee
Bryan Keeshen	
Michael O'Brien	
Thomas Tvrdik	

Part II – Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐ Partnership
 ☐ Corporation
 ☐ Sole Proprietorship
 ☒ Subchapter S Corporation
☐ Limited Partnership
 ☐ Limited Liability Corporation
 ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
<u>Carmen Vancodipone</u>	<u>23 Devon CT Tinton Falls NJ 07724</u>

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: C&S Electrical Contractors Inc

Signature of Affiant: [Signature]

Title: President

Printed Name of Affiant

: Carmen Vancodipone

Date: 9/19/2020

Subscribed and sworn before me this ____ day of _____, 2____.

My Commission expires:

(Witnessed or attested by)

(Seal)

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING A NON-FAIR AND OPEN CONTRACT FOR FIRE EQUIPMENT
SERVICES BETWEEN BLAZE EMERGENCY EQUIPMENT CO. LLC AND
THE BOROUGH OF OCEANPORT**

**Resolution #2020-225
10/15/20**

WHEREAS, the Borough of Oceanport has a need to service fire equipment by means of a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.B; and,

WHEREAS, the Borough has determined that the value of the services will exceed \$17,500.00.

WHEREAS, the anticipated term of this contract is the period January 1, 2020 through December 31, 2020; and

WHEREAS, Blaze Emergency Equipment Co., LLC has completed and submitted a Business Entity Disclosure Certification and Political Contribution Disclosure Form which certifies that Blaze Emergency Equipment Co., LLC has not made any reportable contributions to a political or candidate committee in the Borough of Oceanport in the previous one year, and the contract will prohibit Blaze Emergency Equipment Co., LLC from making any reportable contributions through the term of the contract, and;

WHEREAS, Blaze Emergency Equipment Co., LLC has submitted multiple quotes for the performance of services which in total will exceed \$17,500 for the current year,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that:

1. Blaze Emergency Equipment Co., LLC is hereby appointed to provide services for fire equipment for calendar year 2020 for an amount not to exceed Twenty-five thousand dollars (\$25,000).
2. Blaze Emergency Equipment Co., LLC is prohibited from making any contribution to a political or candidate committee during the term of this appointment.
3. The Purchasing Agent is hereby authorized to contract for services on behalf of the Borough of Oceanport subject to the availability of funds encumbered by purchase order on an as needed Basis pursuant with N.J.A.C. 5:30-5.4

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Disclosure Form be placed on file with the Borough Clerk with said contract.

BE IT FURTHER RESOLVED that a summary of the above shall be published in The Link News as required by law within 10 days of its passage.

I certify that the foregoing Resolution #2020-225 was adopted
by the Oceanport Governing Body at the Regular Meeting held
October 15, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
 Required Pursuant To N.J.S.A. 19:44A-20.8
BOROUGH OF OCEANPORT

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Blaze Emergency Equipment Co. LLC has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding January 2020 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Borough of Oceanport as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

John F. Coffey	Meghan Walker
William Deerin	Oceanport Republican Committee
Richard Gallo	Oceanport Democratic Committee
Bryan Keeshen	
Michael O'Brien	
Thomas Tvrdik	

Part II – Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☒ Partnership ☐ Corporation ☐ Sole Proprietorship ☐ Subchapter S Corporation
☐ Limited Partnership ☒ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Joseph Howell	2 Maplecrest Ct. Toms River, NJ 08753
Tammy Howell	2 Maplecrest Ct. Toms River, NJ 08753

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Blaze Emergency Equipment Company

Signature of Affiant: T. Howell
 Title: Managing Member Printed Name of Affiant
Tammy Howell Date: 9/16/2020

Subscribed and sworn before me this 16 day of Sept, 2020.

My Commission expires: 9-6-2025

Joseph T. Hanks
 Notary Public State of New Jersey
 My Commission Expires 9-6-2025

(Witnessed or attested by)

(Seal)

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPROVING PARTICIPATION BY THE BOROUGH OF OCEANPORT IN THE
NEW JERSEY COASTAL**

**Resolution #2020-226
10/15/20**

WHEREAS, the New Jersey Coastal Coalition (NJCC) is a 501(c)3 non-profit organization, incorporated in the State of New Jersey, who formed as the Atlantic-Cap Coastal Coalition in 2013 as a result of Superstorm Sandy and changed their name in early 2018 reflecting their desire to include all coastal communities; and

WHEREAS, the NJCC's mission is to build more resilient communities at the Jersey Shore by working cooperatively with municipalities and counties in developing policies and practices that will anticipate future concerns and to create solutions to be shared by all participants; and

WHEREAS, Borough staff have been attending meetings of the Monmouth County Community Rating System Users Group and a mutual exchange with the NJCC; and

WHEREAS, participation in the NJCC is voluntary and provides the Borough of Oceanport with networking and shared resource opportunities, which can better prepare the Borough and its residents for future flood events; and

WHEREAS, inclusion in the NJCC may provide opportunities for the Borough to advance in the National Flood Insurance Program's Community Rating System Program (CRS); and

WHEREAS, the Borough of Oceanport has determined it is in the best interests of the Borough to formalize its participation and become a member of the NJCC,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport hereby formally supports participation in the New Jersey Coastal Coalition in order to meet the goals of the National Flood Insurance Program's Community Rating System

I certify that the foregoing Resolution #2020-226 was adopted
by the Oceanport Governing Body at the Regular Meeting held
October 15, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING HELD
08/13/2020

The Oceanport Historical Committee met on Thursday, August 13, 2020. We met at the Blackberry Bay Pavilion at 7:00 p.m. using social distancing protocols, and we wrapped things up around 9:00 p.m. The goals of the committee are to plan and execute efforts to celebrate the Borough's centennial which will occur in 2020-2021 and to promote a better understanding of the Borough's history.

In attendance were:

Frank Barricelli
 Tom Cavanagh
 Robin Kelly
 Brian Landrigan
 Rosanne Letson
 Paula Lombardo
 Mike MacStudy
 Ric Siciliano
 Toni Sverapa

Guests:

There were no guests

(Note: If I omitted your name from the attendance for this meeting, please let me know.)

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Review/approve previous month's Minutes
- Review financial status
- Review status of banners
- Review action items from previous meeting
- Discuss re-plan of coming events
 - Halloween painting of local businesses' windows/sponsor prizes for costumes
 - Holiday House Tour
- Review status of inputs to history book
- Other items and open discussion
- Verify new action items and adjourn

We voted to approve the Minutes from the last meeting. Rosanne will prepare them in final form and submit them to Jeanne Smith at the Borough.

We had no new members or guests, but Toni noted that Pat Pfleger would be joining our next meeting.

Toni provided our financial status as of 08/13/20 as \$21,990.12 with the refund from Monmouth Park. We made \$1,200.00 on the additional banners, \$200.00 on additional sweatshirts and books (“Oceanport in Retrospect”), and we paid out \$177 for our latest sponsor banner.

Robin will text Max at the DPW about putting up the new banners on Main Street in front of the new plaza (where Enzo’s, etc., is). Erin Oakley at Fantastic Signs emailed Robin today and said that we should have the new banners within 10 days. We sold 8 banners at \$300.00 each. We briefly discussed the smaller individual yard flags, and Robin reminded us that we had already discussed this with Erin Oakley who said they were just too expensive.

We reviewed the action items from the previous meeting:

1. Rosanne submitted the Approved Minutes from the 06/11/20 meeting to Jeanne Smith.
2. Monmouth Park was notified that we were postponing our Oceanport Day at Monmouth Park event until 2021.
3. Tom talked to Jay Coffey about obtaining a proclamation commemorating Oceanport’s 100th anniversary. He will get Vin Gopal to take care of it. It will be done at the January 1st, 2021 Council Reorganization Meeting. Frank will prepare the Proclamation using one done in the past as a guide and give it to Tom.
4. Toni and Paula presented the sweatshirt to the school contest winner.
5. Mike did reach out to Oceanport Photos about using some of the photographs. He reached out again during the meeting. Toni will reach out as well.
6. Robin reached out to Erin Oakley at Fantastic Signs, and she posted on Facebook and sold the remaining banners.
7. Toni told us that MerriMakers has to get approval from Mr. Martelli about our Centennial Gala due to the renovations in the one room that are being done at this time. We will confirm that the same price we were quoted holds for 2021. We want \$60 a person approved. Toni will call Patty again. Toni will send her a deposit to hold the date.
8. The Book Committee did not meet 07/23/20.

We decided to table the discussion of Halloween painting of local business windows for now, and we decided to put off the Holiday Home Tour completely until 2021.

Mike told us about the Rec Mini Golf Tournament. Unfortunately, it was cut short by an 8:00 p.m. thunderstorm. There were approximately 50 people, and the event was free. We decided against having an event at Blue Grass Mini Golf this year after hearing what Mike had to say.

Toni sent away for Christmas ornament samples and she shared them with us. We decided to have her order 200 of them. Our cost is \$9.50. We chose the gold ornament with a sailboat. She mentioned that she had 6 sweatshirts left, including the youth sizes. The cost is \$20.00 each. Toni asked Tom to talk to Skip at Skip's sports about any money we might owe him for digitizing for hats.

We did talk a little bit about the book. Toni is going over the interviews that were done with Oceanport old-timers. We talked about doing blurbs, "as told by". She also has the Sailing Club piece.

Tom had the Oceanport Adult Softball League piece with him, along with a photo. He gave them to Rosanne to format. Tom is working on the Redevelopment section. We agreed that the Redevelopment should be a chapter unto itself.

Ric is working on a section on Monmouth Park. Frank had provided Ric with information on Melvin Van Keuren, the superintendent of the Race Track when it was by Eatontown, 1889-ish. He bought Monmouth Park when it went bankrupt, and he was the largest landowner as a result. It included all of what would become Camp Vail ultimately.

Frank gave Toni a flash drive with information about Camp Vail to provide to Pat Pflieger.

Frank indicated that the book should be written assuming all readers would not be long-time residents. Younger readers and newer residents would have no memory of what older residents consider common knowledge, e.g. Fort Monmouth.

Mike and Toni will collaborate on a piece on Foggia's Florist.

Toni has a Lion's Club article on Felix Foggia.

Frank wants those working on the Book Committee to have an idea of when we will be able to finish our sections. We need an outline of the organizations to be sure none are overlooked.

The Book Committee will meet again on Thursday, August 27th at 7:00 p.m. at Blackberry Bay Pavilion.

Our next regular meeting will be Thursday, September 10th at 7:00 p.m. at the Blackberry Bay Pavilion.

We adjourned at approximately 9:00 p.m.

Action Items for the next meeting:

1. Rosanne will prepare the Minutes from the July 9, 2020 meeting in approved form and submit them to Jeanne Smith.

2. Robin will text Max at the DPW about putting up the new banners once they're available.
3. Frank will prepare a proclamation to use as a guide and give it to Tom.
4. Mike and Toni will continue to try to reach out to Oceanport Photos about using photographs.
5. Toni will call Patty at Gibbs Hall about holding to the price we were quoted and she will send a deposit to hold the date.
6. Toni will submit an order for 200 Christmas ornaments.
7. Tom will talk to Skip at Skip's Sports about any money we might owe.
8. Frank will give Ric the information he has on the early history of Monmouth Park and Melvin Van Keuren.
9. The Book Committee will meet on Thursday, August 27th.



Mayor & Council

SCHEDULED REPORT (ID # 1826)

Meeting: 10/15/20 07:00 PM
Department: Administration
Category: Policy
Prepared By: Jeanne Smith
Initiator: Jeanne Smith
Sponsors:
DOC ID: 1826

10.1

2020 Best Practices Questions

ATTACHMENTS:

- BEST PRACTICES INVENTORY - 2020 (PDF)

005	Core Competencies	Budget
	Does your municipality annually review 1) its fee schedules against revenue collected, and 2) its fee ordinance(s) to determine whether fees need to be brought more in line with expenses?	[1.00] Yes
006	Core Competencies	Financial Administration
	The Government Electronic Payment Acceptance Act (N.J.S.A. 40A:5-43 et seq.) and its implementing regulations (N.J.A.C. 5:30-9.1 et seq.) set forth requirements for municipalities accepting credit cards, debit cards, and other electronic fund transfer mechanisms as means of collecting payment. In part, N.J.A.C. 5:30-9.9 limits any surcharges or convenience fees charged by a municipality for handling and processing the transaction. Is your municipality adhering to N.J.A.C. 5:30-9.9 when charging surcharges or convenience fees relating to electronic payment acceptance?	[1.00] Yes
007	Core Competencies	Capital Projects
	Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings?	[1.00] Yes
008	Core Competencies	Capital Projects
	If your municipality charges administrative fees for off-duty police traffic safety personnel on a public works or utility project, are such fees set by ordinance at an amount not exceeding the municipality's actual costs for administering the off-duty work? See Local Finance Notice CFO 2000-14 for further guidance.	[1.00] Yes
009	Core Competencies	Transparency
	Are your municipality's codified and uncoded ordinances, including all current salary ordinances, available online?	[1.00] Yes
010	Best Practices	Transparency
	Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content?	[0.00] No

011	Core Competencies	Procurement	
Do your municipality's professional services contracts include a "not to exceed" amount?			[1.00] Yes
012	Best Practices	Procurement	
If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law?			[0.50] N/A Comment: CENTRAL JERSEY HEALTH INSURANCE FUND
013	Best Practices	Procurement	
Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees?			[0.50] N/A Comment: CENTRAL JERSEY HEALTH INSURANCE FUND
014	Core Competencies	Cybersecurity	
A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. These plans address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan?			[1.00] Yes
015	Core Competencies	Cybersecurity	
Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?			[1.00] Yes
016	Core Competencies	Ratables/PILOTs	
Before formalizing negotiations and entering into a Long-Term Financial Agreement, does your municipality have at least one staff member or contractually-retained professional evaluate all proposed Long-Term PILOTs to assure that the proposed agreement is a net-benefit to the municipality?			[1.00] Yes

017	Best Practices	Environment
	If your municipality has a combined sewer overflow (CSO) system, has the conversion to a non-CSO overflow system been incorporated into your municipality's capital improvement program? If your municipality does not have a CSO system, is it undertaking affirmative measures to reduce stormwater runoff? Non-CSO municipalities answering Yes should explain these measures in the Comment Box.	
		[0.50] Yes Comment: The Borough does not have a CSO system. In compliance with State regulations, the Borough requires that all major projects comply with Chapter 328 - Storm Water Control Ordinance.

018	Core Competencies	Financial Administration
	Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?	
		[1.00] Yes

019	Best Practices	Budget
	Does your municipality periodically review the historical activity and balances of all trust fund accounts not created through public referendum (i.e. open space) to determine the need for, and adequacy of, each account? Only answer N/A if your municipality does not have any non-referendum trust funds.	
		[0.50] Yes

020	Core Competencies	Budget
	Is your municipality ensuring that insurance reimbursements are credited back to the budget appropriation line item in the budget in accordance with N.J.S.A 40A:5-32, instead of applied as miscellaneous revenue not anticipated? Compliance with this statutory obligation relieves pressure on current year appropriations. Only answer N/A if your municipality had no insurance reimbursements in 2019 or 2020.	
		[1.00] Yes

021	Core Competencies	Capital Projects
Has your municipality reviewed all completed capital project bond ordinances for remaining balances that can be cancelled by resolution, and revert to their respective balance sheet accounts?		[1.00] Prospective

022	Best Practices	Financial Administration
Are monthly cash-flow statements prepared to assist in identifying and managing liquidity risk and used to conduct regular stress test forecasting payments based on known due dates and anticipated revenues received during the same period?		[0.50] Yes

023	Best Practices	Budget
Has your municipality reviewed individual grants receivable and appropriated to 1) ensure all grants are appropriately charged; 2) receivables are collected in a timely manner; and 3) considered cancelling any expired or otherwise stale grants? Doing so minimizes or avoids fund balance depletion due to use of current fund cash to cover grant expenses. Only answer N/A if your municipality does not have any grants receivable and appropriated.		[0.50] Yes

024	Best Practices	Personnel
In the event of a staff vacancy, municipalities should ensure there is backup to critical positions through cross-training staff and/or entering into shared services agreements with other local units. Has your municipality 1) cross-trained staff for multiple functions to the extent permitted by employee titles, labor agreements and Civil Service, as applicable; and/or 2) entered into a shared service agreement with another municipality or local government entity for the provision of staffing as may be needed?		[0.50] Yes

025	Best Practices	Personnel
Has your municipality established by ordinance an anti-nepotism policy that, at minimum, prohibits hiring the immediate family members of elected officials, department heads, or supervisors?		[0.00] No

026	Core Competencies	Procurement
Has your municipality reviewed with legal counsel and other appropriate officials (e.g. engineer; purchasing agent) the boilerplate language in its bid or RFP documents to ensure such language meets legal requirements under the Local Public Contracts Law and pay-to-play, along with other relevant statutes and caselaw?		[1.00] Prospective
027	Core Competencies	Transparency
Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?		[1.00] Yes
028	Core Competencies	Transparency
N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.		[1.00] Yes
029	Core Competencies	Cybersecurity
Does your municipality perform off-network daily incremental backups with weekly full backups of all data?		[1.00] Yes
030	Unscored Survey	COVID-19 Response
How has the COVID-19 crisis impacted your municipality's cash flow and/or anticipated surplus going into 2021? Please select one answer only.		[0.00] Minimally

031	Unscored Survey	COVID-19 Response
Has your municipality had to make any reductions in expenditures due to COVID-19? If so, please include under Comments the departments or programs impacted by COVID-19 related spending reductions. If the answer is no, insert None under Comments.		[0.00] No Comment: None

032	Unscored Survey	COVID-19 Response
Has your municipality received any CARES Act funding from the State, your county government, or directly from the federal government? Please state under Comments the dollar amount of such funding, the source(s), and whether such funds have been partially or totally disbursed to the municipality; if none please insert \$0 under Comments.		[0.00] Yes Comment: To date, Monmouth County has disbursed \$43,173.23 to the Borough in total. There is another opportunity for reimbursement prior to the end of the year.

033	Unscored Survey	COVID-19 Response
Please select the one most critical area in which your municipality currently requires technical non-monetary assistance.		[0.00] Other (fill-in under Comments) Comment: Future COVID-19 planning/funding

034	Unscored Survey	COVID-19 Response
In reviewing your municipality's operations during the COVID-19 pandemic, what is the department, division, office or other area of municipal operations that has been most strained by the pandemic?		[0.00] Public Safety

035	Unscored Survey	COVID-19 Response
Provide one procedure or process that your municipality developed in response to the pandemic that it intends to keep after the COVID-19 emergency concludes.		Comment: Increased utilization of Personal Protective Equipment

036	Unscored Survey	COVID-19 Response
Is your municipality providing grants to small businesses impacted by COVID-19? If so, please provide under Comments the total number of businesses approved for grants thusfar, the total amount in grants approved, and a link to the grant program guidelines. If your municipality is not providing grants, please insert N/A under Comments.		[0.00] No Comment: N/A
037	Unscored Survey	Alcoholic Beverage Licensing
Have any liquor licenses for Type 33 plenary retail consumption licenses (e.g. bars) been sold in your municipality by private sale during 2019 and 2020? If yes, please state the date of sale along with sale price for each license under Comments. If no, please insert the number zero under Comments.		[0.00] No Comment: 0
038(a)	Unscored Survey	Shared Services
Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (a) Police		[0.00] No
038(b)	Unscored Survey	Shared Services
Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (b) Fire		[0.00] No
038(c)	Unscored Survey	Shared Services
Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (c) Dispatch		[0.00] No
038(d)	Unscored Survey	Shared Services
Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (d) Public Works		[0.00] No

038(e)	Unscored Survey	Shared Services
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Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (e) Health Department / Board of Health

[0.00] No

038(f)	Unscored Survey	Shared Services
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Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (f) Construction Code Enforcement

[0.00] No

039	Unscored Survey	Shared Services
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Does your municipality handle the entirety of its public safety and emergency dispatching with its own employees? If Yes, please indicate in the Comments what, if anything, has been done to explore a more regional approach to dispatch along with any barriers. If the answer is No, please list under Comments the other local government entities and/or private entity and the dispatching services each provides for the municipality.

[0.00] No

Comment:
Monmouth County
Sheriff's Office

040(a)	Unscored Survey	Shared Services
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Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (a) Chief Financial Officer

[0.00] No

Comment: N/A

040(b)	Unscored Survey	Shared Services
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Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (b) Tax Collector

[0.00] No

Comment: N/A

040(c)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (c) Tax Assessor

[0.00] No

Comment: N/A

040(d)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (d) Municipal Clerk

[0.00] No

Comment: N/A

040(e)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (e) Municipal Treasurer

[0.00] No

Comment: N/A

040(f)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (f) Qualified Purchasing Agent

[0.00] No

Comment: N/A

040(g)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (g) Certified Public Works Manager

[0.00] No

Comment: N/A

040(h)

Unscored Survey

Shared Services

Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (h) Public Works Superintendent

[0.00] No

Comment: N/A

041

Unscored Survey

Shared Services

If the answer to any subpart in Question 40 is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments the position or positions where an agreement resulted in the dismissal of a tenured official. If no or N/A, please also insert No or N/A under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

[0.00] N/A

Comment: N/A

042	Unscored Survey	Environment
How much did your municipality spend on operational costs associated with managing and treating stormwater runoff in the prior fiscal year, and how much did your municipality appropriate toward same for the current fiscal year? Examples of such costs include street cleaning, conveyance system clean-out, routine maintenance of storm drains and outfall pipes, and stormwater runoff-related educational programs. For projects with definite but ancillary stormwater runoff benefits, describe those benefits under Comments. Also list under Comments the FCOA codes your municipality is using to classify these stormwater-related prior year expenditures and current year appropriations.		Comment: Street Sweeping - Labor 01-201-26-300-102-2 P/Y Expenditure \$2,301.50 C/Y Budget \$25,000 Drainage & Pipe 01-201-26-300-276 P/Y Expenditure \$200.60 C/Y Budget \$0 Street Sweeping - Disposal 01-201-26-300-284-1 P/Y Expenditure \$0 C/Y Budget \$500 Clean Communities Grant 002-213-40-700-025 P/Y Expenditures \$4,780.70 C/Y Expenditures \$6,799.53

043	Unscored Survey	Environment
Please list which projects in your municipality's most recent adopted capital budget, if any, are associated with stormwater management. State "None" if no project fits this criteria or "N/A" if your municipality has not adopted a capital budget in the most recent fiscal year.		Comment: None

044	Unscored Survey	Environment
Is your municipality considering establishing a stormwater utility, authorizing a sewerage authority or MUA to establish a separate stormwater operation, or joining a regional stormwater utility? If the answer to the above is "Yes", please explain under Comments where your municipality is in the process. If the answer to the above is "No", please explain under Comments the reason(s) why your municipality is not currently pursuing the creation of a stormwater utility.		[0.00] No Comment: Local MUA has not expressed any interest to date.

052	Unscored Survey	Planning & Econ. Devt.
Does your municipality place annual limits on the total allowable number of permits or dwellings for new single family construction?		[0.00] No
053	Unscored Survey	Planning & Econ. Devt.
Does your municipality place annual limits on the total allowable number of permits or dwellings for new multi-family construction?		[0.00] No
054	Unscored Survey	Planning & Econ. Devt.
Does your municipality have an urban growth or containment ordinance or policy in place?		[0.00] No
055	Unscored Survey	Planning & Econ. Devt.
Does your municipality currently have a development moratorium or a set of regulations that effectively create a development moratorium?		[0.00] No
056	Unscored Survey	Planning & Econ. Devt.
Does your municipality currently have a ban on mobile homes?		[0.00] Yes
057	Unscored Survey	Planning & Econ. Devt.
Does your municipality have any restrictions on the pace of residential development (i.e. number of units that can be added each year)?		[0.00] No
058	Unscored Survey	Planning & Econ. Devt.
Inclusionary zoning ordinances require developments to provide a percentage of the residential units constructed/developed/created be set-aside and available to low- and moderate-income households. Does your municipality have an inclusionary zoning ordinance in place?		[0.00] Yes

059	Unscored Survey	Planning & Econ. Devt.
Density bonuses encourage the production of affordable housing by allowing developers to build more units than would ordinarily be allowed on a site by the underlying zoning code, in exchange for a commitment to include a certain number of below-market units in the development. Do you offer a density bonus for affordable housing development?		[0.00] No

060	Unscored Survey	Planning & Econ. Devt.
Please describe the general attitude of your residents toward additional affordable housing development? (Select only one answer)		[0.00] Strongly Unfavorable

ORDINANCE #1029**AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY SETTING THE SALARY RANGES OF CERTAIN BOROUGH OFFICERS AND BOROUGH EMPLOYEES**

BE IT ORDAINED by the Mayor and Council of the Borough of Oceanport, in the County of Monmouth, State of New Jersey that the purpose of this Ordinance is to amend the ordinance entitled "An Ordinance to Fix and Determine the Salaries of Certain Borough Officials" passed and approved on March 16, 1939, as last revised and passed on November 1, 2018. Said amendment shall adjust the range of the positions as follows:

NOTE: Additions are underlined and deletions are marked by strike through.

SECTION 1. Administration & Finance

Borough Administrator	\$	70,000.	-	100,000.
Deputy Borough Administrator	\$	30,000.	-	50,000.
Deputy Borough Clerk	\$	36,000.	-	50,000.
Qualified Purchasing Agent	\$	1,500.	-	10,000.
Finance Personnel Manager	\$	10,000.	-	30,000.

SECTION 2. Statutory Employees (N.J.S.A. 40A:9-165)

Chief Financial Officer	\$	50,000.	-	80,000.
Tax Assessor	\$	5,000.	-	30,000.
Tax Collector	\$	10,000.	-	40,000.
Borough Clerk	\$	50,000.	-	80,000.
Part Time Borough Clerk	\$	20/hr.	-	60/hr.

SECTION 3. Department of Public Works

Superintendent	\$	10,000.	-	65,000.
Foreman	\$	50,000.	-	80,000.
Assistant Foreman	\$	40,000.	-	60,000.
Senior Laborer	\$	40,000.	-	60,000.
Repair Mechanic	\$	35,000.	-	60,000.
Worker	\$	40,000.	-	50,000.
Labor 2	\$	35,000.	-	45,000.
Labor 1	\$	30,000.	-	40,000.
Street Sweeper/Sewer Jet Operator	\$	12.	-	25./hr
Labor	\$	12.	-	25./hr

SECTION 4. Municipal Court

Municipal Court Judge	\$	15,000.	-	23,000.
Court Administrator	\$	30,000.	-	80,000.
Deputy Court Administrator	\$	50.	-	125. per call
Municipal Prosecutor	\$	10,000.	-	15,000.
Public Defender	\$	100.	-	200. per defendant

SECTION 5. Recreation & Education

Recreation Coordinator	\$	9,000.	-	15,000.
Action Camp Director	\$	2,000.	-	5,000.
Recreation Aides & Assistants	\$	8.50	-	15.00/hr
Library Aide	\$	8.50	-	15.00/hr

SECTION 6. Planning & Development

Planning Board Secretary	\$	2,000.	-	20,000.	
Planning Board Secretary	\$	12.	-	30./hr	
Construction Official	\$	15,000.	-	120,000.	<u>\$100,000.</u>
Building Inspector/Sub Code Official	\$	8,000.	-	20,000.	<u>25,000.</u>
Plumbing Sub Code Official	\$	8,000.	-	20,000.	<u>25,000.</u>
Electrical Sub Code Official	\$	8,000.	-	20,000.	<u>25,000.</u>
Fire Sub Code Official	\$	4,000.	-	15,000.	
Housing Inspector	\$	4,000.	-	10,000.	
Code Enforcement Officer	\$	2,000.	-	10,000.	<u>15,000.</u>
Control Person/T.A.C.O.	\$	8,000.	-	50,000.	
Fire Sub Code Official/Electrical, Bldg Insp	\$	4,000.	-	20,000.	
Engineer	\$	65,000.	-	125,000.	
Zoning Officer	\$	2,000.	-	10,000.	<u>15,000.</u>

SECTION 7. Board of Health

Registrar	\$	1,000.	-	2,000.	
Deputy Registrar	\$	0.	-	500.	<u>750.</u>
Secretary	\$	400.	-	1,000.	

SECTION 8. Emergency Management

Emergency Management Coordinator	\$	3,000.	-	5,000.	
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SECTION 9. Clerical

Administrative Assistant/Clerk	\$	30,000.	-	59,000.	
Part Time Administrative Assistant	\$	12.00/hr.	-	30.00/hr.	

SECTION 10. Police Department

Chief	\$	110,000.	-	146,000.	
Captain	\$	120,000.	-	131,000.	
Lieutenant	\$	117,000.	-	128,000.	
Sergeants	\$	114,000.	-	125,000.	
Detective	\$	Stipend		250./mo	
Patrol XII	\$	107,000.	-	114,000.	
Patrol XI	\$	99,000.	-	99,000.	
Patrol X	\$	94,000.	-	94,000.	
Patrol IX	\$	88,000	-	114,000.	
Patrol VIIIA	\$	97,000.	-	98,000.	
Patrol VIII	\$	82,000.	-	92,000.	
Patrol VII	\$	76,000.	-	84,000.	
Patrol VI	\$	70,000.	-	76,000.	
Patrol V	\$	64,000.	-	68,000.	
Patrol IV	\$	58,000.	-	60,000.	
Patrol III	\$	50,960.	-	52,000.	
Patrol II	\$	46,000.	-	46,000.	
Patrol I	\$	40,000.	-	40,000.	
Records Clerk	\$	30,000.	-	59,000.	
School Crossing Guards	\$	6,500.	-	12,000.	
School Crossing Guards Daily Rate	\$	48.00	-	54.00	
School Crossing Guard ½ Day Rate	\$	24.00	-	27.00	
Class II Special Officer	\$	8.	-	20./hr	
Class I Special Officer	\$	8.	-	20./hr	

SECTION 11. Casual Labor

Casual Labor	\$	8.	-	20./hr
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SECTION 13. Elected Officials

Mayor	\$			1,500.
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Councilperson	\$			1,500.
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SECTION 2. All ordinances and resolutions or parts of ordinances and resolutions, inconsistent with this amending ordinance be and the same are hereby repealed.

SECTION 3. This amending ordinance shall become effective upon due passage and publication according to law.

APPROVED ON FIRST READING

DATED: September 17, 2020

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: October 15, 2020

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor