



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • OCTOBER 7, 2021

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

I. Meeting Called to Order

II. Statement of Compliance with Open Public Meetings Act:

This meeting complies with the Open Public Meetings Act by adequate and electronic notification on June 29, 2021 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.

III. Flag Salute

IV. Invocation

V. Roll Call

VI. RESOLUTIONS

#2021-201 Resolution authorizing payment of BILL LIST

#2021-202 Resolution authorizing solicitation of bids for Old Wharf House Renovations

VII. Administrator's Report

VIII. Clerk's Report

1. Parks & Recreation Committee Resignation
2. Correspondence from Board of Education
3. General Election Update

Regular Meeting Items

1. Resolution Approving Issuance of Liquor License for The Loft Partnership
2. Resolution authorizing an MOU for Ballot Box Security Camerea
3. Resolution approving Special Event Permit for Residents of Oneida Ave for a Block Party
4. Resolution authorizing cancellation of grant balances
5. Resolution cancelling capital improvement authorization
6. Resolution cancelling capital grant balances
7. Approval of First Aid Membership Application, Crochet, Darlene
8. Approval of First Aid Membership Application, Crochet, Kyle
9. Receipt & Acceptance of Minutes, Historical Committee, Sept. 9, 2021
10. Receipt & Acceptance of Minutes, Historical Committee, Aug. 12, 2021
11. Receipt and Acceptance of Minutes, Parks & Recreation Committee, August 11, 2021
12. Workshop Minutes, September 2, 2021
13. Regular Meeting Minutes, September 16, 2021

IX. Discussion Items

1. Telecommunication Installations - Environmental Advisory Committee

2. Reinstatement of Environmental Commission, Councilwoman Walker
3. JIF Personnel Policy Updates, Borough Administrator
4. Check Valve Project & Grant Sources Further Discussion, Borough Administrator
5. Ordinance for Electrical Vehicles, Borough Clerk
6. Ordinance Providing for Investigative Procedures for Liquor Licensing, Borough Clerk
7. Potential Shared Service with County for Digital Tax Map Services, Borough Clerk

X. Mayor's Report

XI. Petitions from the Public

XII. Executive Session

1. Resolution authorizing an Executive Session

Personnel Matters - N.J.S.A. 10:4-12(b)(8)

Staffing

XIII. Adjournment

**RESOLUTION OF THE BOROUGH OF OCEANPORT AUTHORIZING PAYMENT OF BILL LIST
FOR OCTOBER 7, 2021**

Resolution #2021-201
10/7/21

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of October 7, 2021.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated October 7, 2021 totaling \$1,711,402.79. .

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



Catherine D. LaPorta, CFO

**BOROUGH OF OCEANPORT
BILL LIST**

7-Oct-21

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$147,550.54 19TH
PAYROLL ACCOUNT	\$122,747.25 20TH
DCRP	\$503.50
MANUAL CHECK	
PAYFLEX	\$1,500.00
POSTAGE	\$1,000.00
CAPITAL TRUST TOTAL	\$54,797.44
GRANT FUND	\$0.00
DOG REGISTRY TOTAL	\$435.80
TRUST OTHER TOTAL	\$499.69
ESCROW TRUST TOTAL	\$13,819.77
OPEN SPACE TRUST TOTAL	\$11,728.33
SUI	\$0.00
UCC TRUST	\$371.09
2020 VOUCHERS PAID THIS MEETING	\$0.00
2021 VOUCHERS PAID THIS MEETING	\$1,366,449.38
TOTAL	\$1,711,402.79

List of Bills - (All Funds)

6.1.b

Vendor	Description	Payment	Check Total
Current Fund			
1009 - ADP, INC	PO 9352 PAYROLL SERVICES - PERIOD ENDING 08/04/2	456.55	456.55
1767 - ADT COMMERCIAL LLC	PO 9378 FIRE MONITORING - 09/30-10/29/21	62.50	62.50
1665 - ATLANTIC PLUMBING SUPPLY COPR	PO 9037 PRESSURE REDUCER -	4,175.38	4,175.38
1023 - ATLANTIC PRINTING&GRAPHICS LLC	PO 9422 2021 OCEANPORT NEWSLETTER - BULLETIN -	1,100.00	1,100.00
1013 - AUTO TURF SPECIALISTS	PO 9228 BISUT29 SUN 1.0 EA 13X6 5X6 4 PLY TIRE S	51.60	51.60
1033 - BOB'S UNIFORM SHOP, INC	PO 8817 Uniform purchase Weir	314.85	314.85
1525 - BOUND TREE MEDICAL LLC	PO 9398 FAS SUPPLIES	89.90	
	PO 9416 SUPPLIES - 9/21	3,741.71	3,831.61
1516 - CANON FINANCIAL SERVICES, INC	PO 9234 08/01-31/21 - PD COPIER SERVICE	57.00	57.00
1047 - CENTRAL JERSEY HEALTH INSURANC	PO 9421 HEALTH/DENTAL INSURANCE - OCT 2021	71,012.00	71,012.00
1838 - CHERRY VALLEY TRACTOR SALES	PO 8832 TRACTOR PARTS	1,226.25	
	PO 8833 TRACTOR PARTS	840.13	2,066.38
1837 - COASTAL REFRIGERATION CORP	PO 9192 PAP FIRE HOUSE, 433 MYRTLE AVE., Ocpt.,	2,933.75	2,933.75
1807 - COLLIER ENGINEERING & DESIGN	PO 9316 GRANT APPLICATION - RESOLUTION #2021-173	4,450.00	
	PO 9319 GENERAL ENGINEERING - 2021 SEPT	5,250.00	9,700.00
1446 - DIRECT ENERGY BUSINES	PO 9387 FAS UTILITIES - 08/14-09/13/21	19.65	
	PO 9388 FAS UTILITIES - 07/17-08/13/21	23.56	
	PO 9389 433 MYRTLE AVE - 08/14-09/13/21	5.40	
	PO 9390 21 MAIN STREET 08/14-09/13/21	0.99	49.60
1089 - EDWARDS TIRE CO, INC	PO 9252 FRONT TIRE REPLACEMENT ON TRUCK 130 INT	1,280.24	1,280.24
1099 - EUROFINS QC INC	PO 9227 WATER TESTING - JULY 2021	465.00	
	PO 9289 WATER TESTING - AUGUST 2021	465.00	930.00
1115 - GANN LAW BOOKS, INC	PO 8159 COPIES OF NJ COURT RULES & RULES OF EVID	363.00	363.00
1124 - GEORGE WALL	PO 9233 TRUCK 129 FORD 2016 F450 VIN 4890	318.57	318.57
1126 - GLENCO SUPPLY INC	PO 9201 SIGNS	155.00	155.00
1652 - GOLD TYPE BUSINESS MACHINE	PO 9108 2 new Keyboards for patrol Units	354.22	354.22
1506 - GRANICUS, LLC	PO 8812 AGENDA & MINUTE SOFTWARE	415.00	
	PO 9085 AGENDA & MINUTE SOFTWARE - AUG 2021	415.00	830.00
1136 - GROFF TRACTOR MID ATLANTIC	PO 9110 QUOTE SQT006297 2017 CASE TIRE LOADER	1,520.77	
	PO 9111 QUOTE SQT006296 2006 CASE TIRE LOADER	1,330.14	2,850.91
1493 - JERSEY COAST FIRE EQUIPMENT	PO 8735 SCBA SERVICE	100.00	100.00
1154 - JOANNE HUNT	PO 9356 REIMBURSEMENT - REC EVENTS	97.68	97.68
1529 - JOHN GUIRE SUPPLY LLC	PO 9292 INITIAL SERVICE BOBCAT 61 MOWER (100 HR)	435.98	435.98
1158 - JOHN'S AUTO & TRUCK REPAIR LLC	PO 9293 MOUNT TWO LANDSCAPE TIRES	50.00	50.00
1664 - JORGE SEGURA	PO 9414 BOOT REIMBURSEMENT	286.78	286.78
1164 - KEMPTON FLAGS LLC	PO 7985 FLAG POLES	5,520.00	5,520.00
1499 - KEVIN E KENNEDY, ESQ	PO 9338 PB - 2021 MEETINGS	500.00	500.00
1727 - LAWREN SUPPLY COMPANY OF NEW JERSEY, INC	PO 8416 Outer Carry Vest for Body Armor Weir	279.00	279.00
1814 - LEAF	PO 9385 COPIERS - SEPT 2021	223.01	223.01
1589 - LERTCH RECYCLING COMPANY, INC	PO 8420 ASPHALT DISPOSAL	315.84	
	PO 9309 CONCRETE DISPOSAL	20.00	335.84
1724 - LogMEIN USA, inc.	PO 9325 Go-To-Webinar Services 9/21-10/20/21	199.00	199.00
1200 - McMANIMON*SCOTLAND*BAUMANN LLC	PO 9218 FT MONMOUTH REDEVELOPMENT	279.50	
	PO 9236 REDEVELOPMENT COUNCIL - JUNE 2021	150.50	430.00
1538 - MONMOUTH COUNTY TREASURER	PO 9295 BULK PICK UP - AUGUST	1,399.13	1,399.13
1739 - MUNICIPAL EMERGENCY SERVICES INC	PO 8298 KEVLAR HARNESS	1,200.00	
	PO 8299 HOODS	210.00	
	PO 8301 INTAKE VALVE	1,220.00	
	PO 9166 METER TESTING SUPPLIES	422.00	3,052.00
1241 - NAPA AUTO PARTS (#15456)	PO 9287 Lock for sign board trailer hitch	27.99	27.99
1251 - NJ NATURAL GAS CO	PO 9382 910 OCEANPORT WAY 08/16-10/17/21	34.85	
	PO 9383 920 OCEANPORT WAY 08/16-10/17/21	34.85	
	PO 9384 930 OCEANPORT WAY - 08/16-09/15/21	107.66	
	PO 9392 433 MYRTLE AVE - 08/13-09/13/21	42.89	
	PO 9393 315 E. MAIN - 08/13-09/13/21	39.19	
	PO 9394 FAS UTILITIES - 08/13-09/13/21	64.08	
	PO 9395 21 MAIN STREET - 08/13-09/13/21	36.31	
	PO 9396 LIBRARY -08/12-09/10/21	34.85	394.68
1261 - OCEANPORT BOARD OF EDUCATION	PO 9425 OCTOBER 2021 TAX REMITTANCE	859,084.00	859,084.00
1520 - PASHMAN STEIN WALDER HAYDEN, PC	PO 9310 AFFORDABLE HOUSING - JULY 2021	296.00	296.00

List of Bills - (All Funds)

6.1.b

Vendor	Description	Payment	Check Total
1279 - PL CUSTOM BODY & EQUIPMENT INC	PO 9150 AMBULANCE SERVICE	261.50	261.50
1296 - RAGNA SOFT INC	PO 9241 Annual 1 year subscription for Schedulin	825.00	825.00
1300 - RED BANK RECYCLING	PO 9255 DISPOSAL	110.00	110.00
1315 - SEABOARD WELDING SUPPLY, INC.	PO 9242 DWP OXYGEN - AUGUST 2021	20.75	20.75
1317 - SELECTIVE INSURANCE-FLOOD	PO 9353 FLOOD RENEWAL FOR 315 E MAIN - SEPT 2021	5,740.00	5,740.00
1323 - SHORE REGIONAL HIGH SCHOOL	PO 9424 OCTOBER 2021 TAX REMITTANCE	310,727.00	310,727.00
1326 - SIPS PAINT & HARDWARE	PO 9217 MISC SHOP PARTS	309.52	
	PO 9283 FAS SUPPLIES	899.24	1,208.76
1327 - SLATTERY PEST MANAGEMENT, LLC	PO 9165 MARIA GATTA	200.00	200.00
1433 - STATE OF NJ	PO 9312 BFCE REGISTRATION RENEWAL SEPT 2021	323.00	
	PO 9386 BFCE REGISTRATION RENEWAL SEPT 2021	191.00	514.00
1335 - STORR TRACTOR COMPANY, INC	PO 9194 TORO BALL FIELD GROOMER MODEL CV16S S/N	37.49	37.49
1862 - STRATIX SYSTEMS, INC	PO 9107 OEM COPIER SERVICE	150.00	150.00
1412 - STRYKER FLEX FINANCIAL	PO 9199 3RD YEAR OF 3 YEAR WARRANTY - POWER LOAD	1,541.99	1,541.99
1337 - SUBURBAN DISPOSAL	PO 9362 DISPOSAL FEE - AUGUST 2021	23,490.10	
	PO 9363 COLLECTION - SEPTEMBER 2021	31,750.00	55,240.10
1340 - T&M ASSOCIATES	PO 9237 Planner Services	177.50	177.50
1849 - TABB INC	PO 9245 BACKGROUND CHECK - NEW EMPLOYEE	28.00	28.00
1346 - THE ARNETTE LAW FIRM LLC	PO 9423 BOROUGH ATTORNEY - AUG 2021	2,983.75	2,983.75
1580 - THE TWO RIVER TIMES	PO 9254 Legal Notices	99.51	99.51
1362 - TREASURER: STATE OF NJ	PO 9364 TIDELANDS LICENSE & LEASE FEE	212.00	212.00
1387 - VERIZON	PO 9311 09/13-10/12/21 - 910 OCEANPORT WAY INTER	139.00	
	PO 9314 09/12-10/11/21 - 910 OCEANPORT WAY FIRE	115.87	
	PO 9345 LIBRARY PHONE - 09/01-30/21	260.99	
	PO 9346 OLD WHARF HOUSE FIRE MONITORING - 09/08-	47.90	563.76
1388 - VERIZON WIRELESS	PO 9347 FIRE BUREAU - 09/02-10/01/21	27.74	27.74
1559 - Verizon Wireless	PO 9360 UCC/CLER WIRELESS 09/02-10/01/21	24.24	24.24
1558 - Verizon Wireless	PO 9361 FIRE 09/02-10/01/21	114.03	114.03
1389 - VERIZON WIRELESS (OEM)	PO 9349 OEM WIRELESS -09/02-10/01/21	38.01	38.01
Capital Fund			
1807 - COLLIERS ENGINEERING & DESIGN	PO 9315 SEPT - 2020 ROAD PROGRAM	11,377.50	
	PO 9317 ENGINEERING 2021 ROAD PROGRAM - SEPT 202	41,799.94	53,177.44
1174 - KEY TECH, INC	PO 9253 2020 ROAD PROGRAM - AUG 2021	1,620.00	1,620.00
DOG TRUST FUND			
1445 - Monmouth County SPCA	PO 9235 JULY 2021 - ANIMAL CONTROL SERVICES	425.00	425.00
1367 - TREASURER:STATE OF NJ HEALTH	PO 9354 AUGUST DOG REORT	10.80	10.80
OPEN SPACE TRUST			
1807 - COLLIERS ENGINEERING & DESIGN	PO 9318 COMMUNITY CENTER IMPROVEMENTS - SEPT 202	2,806.15	2,806.15
1625 - DOG WASTE DEPOT	PO 8852 DOG WASTE BAGS	1,021.25	1,021.25
1708 - IAMELLO ARCHITECHTURAL STUDIO LLC	PO 9415 OLD WHARF HOUSE IMPROVEMENTS	7,679.50	7,679.50
1589 - LERTCH RECYCLING COMPANY, INC	PO 7983 CONCRETE DISPOSAL	183.36	183.36
1388 - VERIZON WIRELESS	PO 9348 BBB SECURITY MONITORING - 09/02-10/01/21	38.07	38.07
UCC Trust			
1814 - LEAF	PO 9385 COPIERS - SEPT 2021	223.00	223.00
1559 - Verizon Wireless	PO 9360 UCC/CLER WIRELESS 09/02-10/01/21	148.09	148.09
OTHER TRUST			
1167 - KIRK, RENITA M	PO 9223 CENTENNIAL CELEBRATION - MAGNETS	318.00	318.00
1543 - ORIENTAL TRADING CO, INC	PO 9229 LIGHT UP THE SHORE	181.69	181.69
DEVELOPERS ESCROW TRUST			
1807 - COLLIERS ENGINEERING & DESIGN	PO 9322 CERTIFICATE OF OCCUPANCY - CATALOG #7764	125.00	
	PO 9323 CERTIFICATE OF OCCUPANCY - CATALOG #7764	125.00	
	PO 9401 PB Engineering - SEMPKOWSKI	85.00	
	PO 9402 PB Engineering - MPCC II, LLC	340.00	
	PO 9403 PB Engineering - Somerset Developers	765.00	
	PO 9404 PB Engineering - Tvrdik	127.50	
	PO 9405 PB Engineering - Carpenito	170.00	
	PO 9406 PB Engineering - Kenneth Ruby Enterprise	212.50	1,950.00

List of Bills - (All Funds)

6.1.b

Vendor	Description	Payment	Check Total
1807 - COLLIERS ENGINEERING & DESIGN	PO 9407 PB Engineering - Barker's Circle	3,187.50	
	PO 9408 PB Engineering - West End-KB	1,445.00	4,632.50
1807 - COLLIERS ENGINEERING & DESIGN	PO 9409 PB Engineering - NJCU	255.00	
	PO 9410 PB Engineering - MARTELLI	127.50	
	PO 9411 PB Engineering - MARTELLI	722.50	1,105.00
1579 - ENGenuity Infrastructure, LLC	PO 9343 PB Engineering - Oport Partners LLC - PH	2,540.00	
	PO 9344 PB Engineering - Oport Partners LLC - PH	1,991.50	4,531.50
1873 - JOSEPH FIORE	PO 9420 ESCROW REFUND	376.45	376.45
1499 - KEVIN E KENNEDY, ESQ	PO 9339 PB Legal - Collard	225.00	
	PO 9340 PB Legal - SEMPKOWSKI	390.00	
	PO 9341 PB Legal - Tvrdik	375.00	990.00
1340 - T&M ASSOCIATES	PO 9327 RPM SOUTH POST	182.00	
	PO 9328 RPM NORTH POST	45.50	227.50
1580 - THE TWO RIVER TIMES	PO 9113 Legal Notice - PB	6.82	6.82
TOTAL			1,438,101.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	1,356,449.38
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	251.01			
01-201-20-120-200	MUNICIPAL CLERK OE	2,029.51			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	456.55			
01-201-20-155-200	LEGAL SERVICES OE	3,709.75			
01-201-20-165-200	BOROUGH ENGINEER OE	9,700.00			
01-201-21-180-200	PLANNING BOARD OE	677.50			
01-201-23-210-200-1	GENERAL LIABILITY	5,740.00			
01-201-23-210-202	HEALTH	66,870.00			
01-201-23-210-203	DENTAL	4,142.00			
01-201-25-240-200	POLICE OE	1,858.06			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	188.01			
01-201-25-260-200	FIRST AID ORGANIZATION OE	5,742.39			
01-201-25-265-200	FIRE DEPARTMENT OE	3,266.03			
01-201-25-265-400	FIRE BUREAU OE	27.74			
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	225.75			
01-201-26-300-271	REPAIRS	3,759.98			
01-201-26-300-272	TIRES	1,338.64			
01-201-26-300-273	SUPPLIES	2,066.38			
01-201-26-300-277	BITUMINOUS CONCRETE	155.00			
01-201-26-300-281	UNIFORM RENTAL	279.98			
01-201-26-305-200	SANITATION-TRASH REMOVAL OE	25,500.00			
01-201-26-306-200	RECYCLING OE	6,250.00			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	5,520.00			
01-201-26-310-252	REPAIRS & EQUIPMENT	7,923.12			
01-201-27-335-300	WATER WATCH COMMITTEE-OTHER	930.00			
01-201-28-371-200	PARKS AND PLAYGROUNDS OE	309.68			
01-201-31-430-203	TELEPHONE/INTERNET	588.00			
01-201-31-430-205	NATURAL GAS	336.99			
01-201-31-465-200	SANITATION DUMPING FEES	25,335.07			
01-201-43-490-200	MUNICIPAL COURT OE	363.00			
01-201-46-870-200	COVID 19	1,098.24			
01-206-55-000-046	REGIONAL SCHOOL TAX			310,727.00	
01-207-55-000-045	LOCAL SCHOOL TAX			859,084.00	
TOTALS FOR	Current Fund	186,638.38	0.00	1,169,811.00	1,356,449.38

6.1.b

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04-101-01-100-011	CAPITAL CASH - TD			0.00	54,797.44
04-215-55-990-A00	2020 ROAD PROGRAM - ORD #1026			12,997.50	
04-215-55-992-A00	2021 ROAD PROGRAM - ORD #1038			41,799.94	
TOTALS FOR	Capital Fund	0.00	0.00	54,797.44	54,797.44
05-101-00-100-011	CASH - TD			0.00	435.80
05-161-00-500-040	DUE TO STATE OF NJ			10.80	
05-270-00-500-020	RESERVE FOR EXPENDITURES			425.00	
TOTALS FOR	DOG TRUST FUND	0.00	0.00	435.80	435.80
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	11,728.33
06-270-00-500-020	RESERVE FOR OPEN SPACE			11,728.33	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	11,728.33	11,728.33
18-101-01-100-101	CASH UCC TRUST			0.00	371.09
18-270-55-600	RESERVE FOR UCC TRUST			371.09	
TOTALS FOR	UCC Trust	0.00	0.00	371.09	371.09
60-101-01-100-101	CASH-OTHER TRUST - TD			0.00	499.69
60-270-55-600-115	RES.FOR SUMMERS END			181.69	
60-270-55-600-136	RES FOR CENTENNIAL CELEBRATION			318.00	
TOTALS FOR	OTHER TRUST	0.00	0.00	499.69	499.69
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	13,819.77
61-270-55-600-205	RES.FOR DEV.ESCROW			13,819.77	
TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	13,819.77	13,819.77

Total to be paid from Fund 01 Current Fund	1,356,449.38
Total to be paid from Fund 04 Capital Fund	54,797.44
Total to be paid from Fund 05 DOG TRUST FUND	435.80
Total to be paid from Fund 06 OPEN SPACE TRUST	11,728.33
Total to be paid from Fund 18 UCC Trust	371.09
Total to be paid from Fund 60 OTHER TRUST	499.69
Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST	13,819.77
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	1,438,101.50

6.1.c

Pending Payments (*Not Finalized*) - (..) ALL FUNDS

From 09/01/2021 to 09/30/2021 With a Line Amount > 10000

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
9/29/2021	9317			04-215-55-992-A01	2021 ROAD PROGRAM COLLIERS ENGINEERING & DESIGN	41,799.94	41,799.94	04-101-01-100-011
9/29/2021	9315			04-215-55-990-A01	2020 ROAD PROGRAM COLLIERS ENGINEERING & DESIGN	11,377.50	11,377.50	04-101-01-100-011
9/29/2021	9362			01-201-31-465-201 01-201-31-465-201 01-201-31-465-201	DISPOSAL RECYCLING ENHANCEMENT ACT RECYCLING FEE SUBURBAN DISPOSAL	20,540.14 746.01 2,203.95	23,490.10	01-101-01-000-011
9/29/2021	9363			01-201-26-305-201 01-201-26-306-201	SOLID WASTE 09/21 RECYCLING 09/21 SUBURBAN DISPOSAL	25,500.00 6,250.00	31,750.00	01-101-01-000-011
9/30/2021	9421			01-201-23-210-202 01-201-23-210-203	HEALTH DENTAL CENTRAL JERSEY HEALTH INSURANC	66,870.00 4,142.00	71,012.00	01-101-01-000-011
9/30/2021	9424			01-206-55-000-046	OCTOBER 2021 TAX REMITTANCE SHORE REGIONAL HIGH SCHOOL	310,727.00	310,727.00	01-101-01-000-011
9/30/2021	9425			01-207-55-000-045	OCEANPORT BOARD OF EDUCATION	859,084.00	859,084.00	01-101-01-000-011

SEPTEMBER SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
01-101-01-000-011	CASH OPERATING				1,296,063.10
04-101-01-100-011	CAPITAL CASH - TD				53,177.44
01-201-23-210-202	HEALTH		66,870.00		
01-201-23-210-203	DENTAL		4,142.00		
01-201-26-305-201	SANITATION-TRASH REMOVAL		25,500.00		
01-201-26-306-201	OTHER EXPENSES		6,250.00		
01-201-31-465-201	SANITATION DUMPING FEES		23,490.10		
01-206-55-000-046	REGIONAL SCHOOL TAX			310,727.00	
01-207-55-000-045	LOCAL SCHOOL TAX			859,084.00	
04-215-55-990-A01	2020 ROAD PROGRAM			11,377.50	
04-215-55-992-A01	2021 ROAD PROGRAM - ORD #1038			41,799.94	
SEPTEMBER TOTALS (FOR RANGE):			126,252.10	1,222,988.44	1,349,240.54

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-101-01-000-011	CASH OPERATING				1,296,063.10
04-101-01-100-011	CAPITAL CASH - TD				53,177.44
01-201-23-210-202	HEALTH		66,870.00		
01-201-23-210-203	DENTAL		4,142.00		
01-201-26-305-201	SANITATION-TRASH REMOVAL		25,500.00		
01-201-26-306-201	OTHER EXPENSES		6,250.00		
01-201-31-465-201	SANITATION DUMPING FEES		23,490.10		
01-206-55-000-046	REGIONAL SCHOOL TAX			310,727.00	
01-207-55-000-045	LOCAL SCHOOL TAX			859,084.00	
04-215-55-990-A01	2020 ROAD PROGRAM			11,377.50	
04-215-55-992-A01	2021 ROAD PROGRAM - ORD #1038			41,799.94	
TOTALS (FOR RANGE):			126,252.10	1,222,988.44	1,349,240.54

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING IAMELLO ARCHITECTS TO PROCEED WITH THE BIDDING PROCESS FOR
THE OLD WHARF HOUSE RENOVATIONS**

Resolution #2021-202

10/7/21

WHEREAS, the Borough awarded a contract to Iamello Architects pursuant with Resolution #2021-117 for architectural services for the Old Wharf House renovations including preparation of plans, provision of bid specifications and bidding services; and

WHEREAS, Iamello Architects have completed the plans and bid specifications and seeks approval to advertise for bids; and

WHEREAS, the Governing Body having had the opportunity to review same now desires to authorize the advertisement of bids for the project,

NOW THEREFORE BE IT RESOLVED that Iamello Architects is authorized to begin bidding services for the Old Wharf House renovations project and that the Borough Clerk is authorized to advertise same in accordance with law.

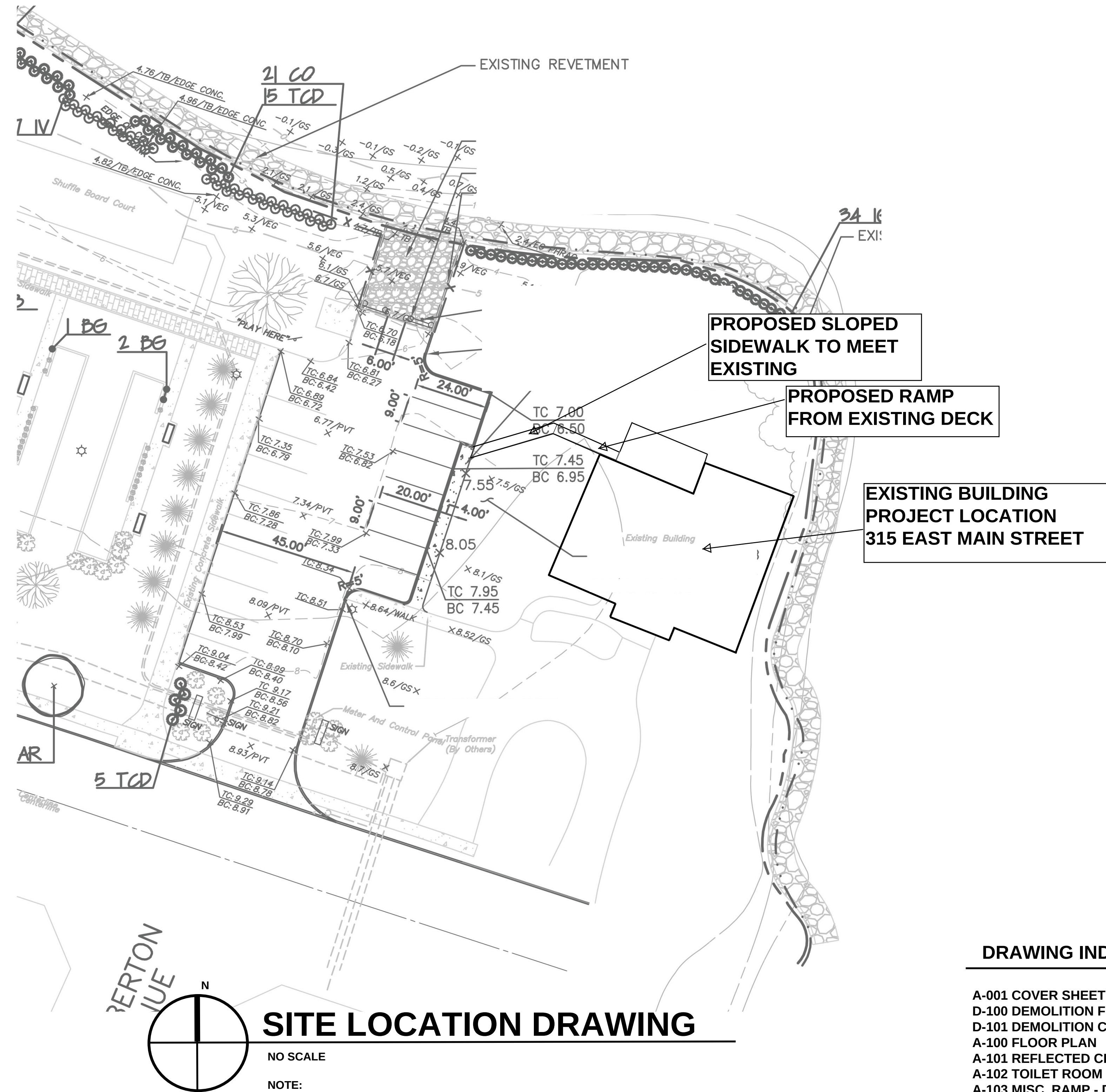
ORDINARY MAINTENANCE AND ADA TOILET ROOM UPGRADES FOR OCEANPORT SENIOR'S CENTER

EXISTING BUILDING DATA

BUUILDING CODE: NJ UNIFORM CONSTRUCTION CODE (NJ
EDITION)
N.J.A.C. 5:23 BARRIER FREE SUBCODE & ANSI A117.1/2009

USE GROUP: A-3 (EXISTING)
CONSTRUCTION TYPE: 5B (EXISTING) UNPROTECTED
NON-SPRINKLERED

ALLOWABLE FLOOR AREA: 6,000 SF
PROVIDED FLOOR AREA: 2,580 SF (EXISTING)
AREA MODIFICATION: NONE
BUILDING HEIGHT LIMITATION: 1 STORY; 40'
PROVIDED BUILDING HEIGHT: +/- 19' (EXISTING NO CHANGE)
OCCUPANCY: COMMUNITY HALL (EXISTING)



SITE LOCATION DRAWING

NO SCALE

NOTE:
SITE LOCATION INFORMATION TAKEN FROM A DRAWING
PREPARED BY MASER CONSULTING AND IS TO BE USED
FOR INFORMATION ONLY

DRAWING INDEX

A-001 COVER SHEET - LOCATION DRAWING
D-100 DEMOLITION FLOOR PLAN
D-101 DEMOLITION CEILING PLAN
A-100 FLOOR PLAN
A-101 REFLECTED CEILING PLAN
A-102 TOILET ROOM ELEVATIONS
A-103 MISC. RAMP - DECK DETAILS



☐ Architecture ☐ Design ☐ Construction Services ☐

22 THE FELLSSWAY OCEAN, NJ 07712
(732) 245-5404 E-mail: iamello@aol.com

REVISIONS

BID SET DRAWINGS

Project: BOROUGH OF OCEANPORT
SENIOR CENTER
ORDINARY MAINTENANCE AND
ADA TOILET ROOM UPGRADES

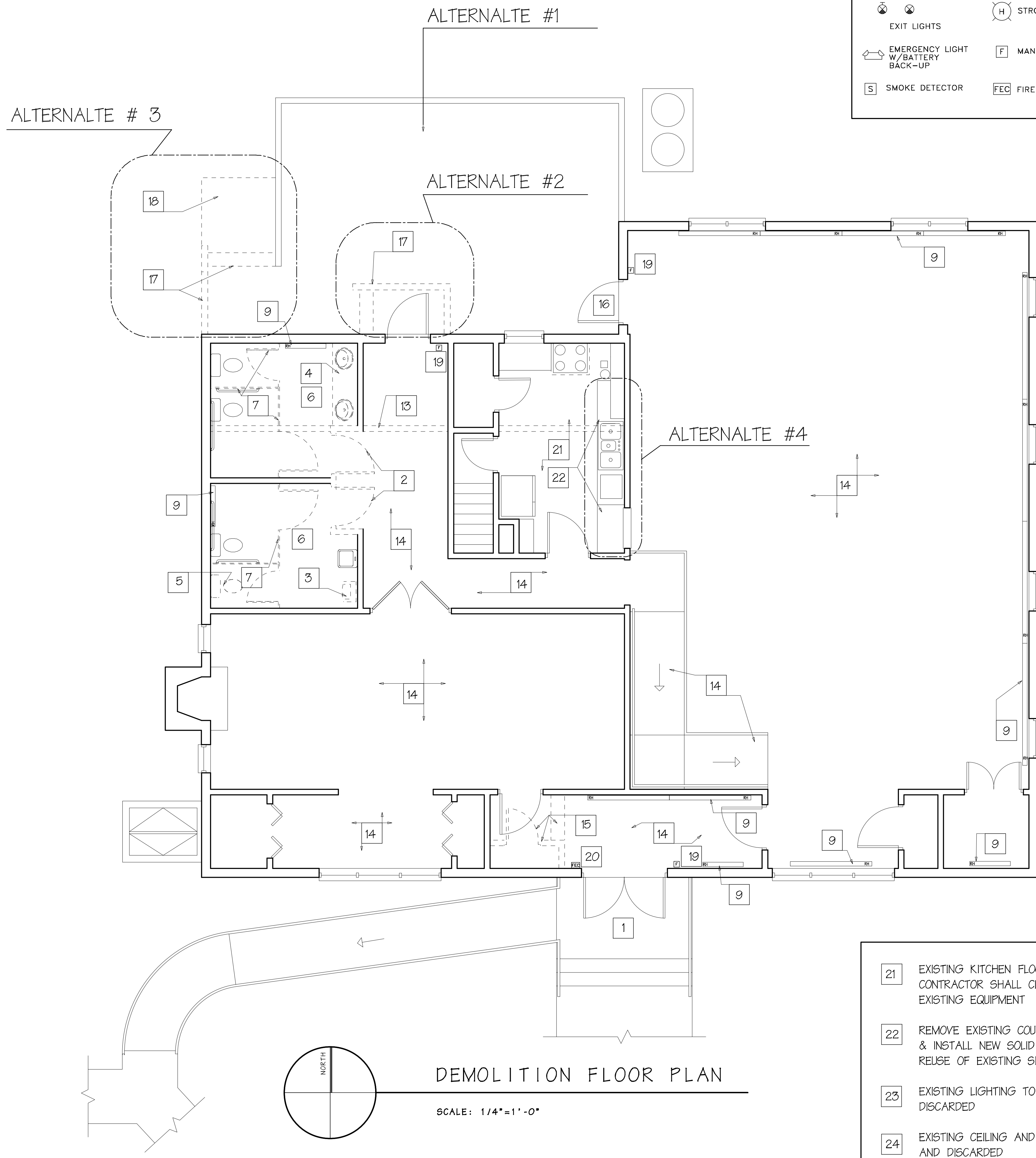
Owner: BOROUGH OF OCEANPORT
315 EAST MAIN STREET
OCEANPORT, NJ

Drawing Title:
COVER SHEET -
LOCATION DRAWING

Project No.
Scale AS SHOWN Date AUGUST 15, 2021

Robert M. Iamello AIA
NJ RA 21A00858500
Morissa A. Iamello AIA
NJ RA 21A01943200

A-001



DEMOLITION NOTES

- 1 REMOVE AND DISCARD EXISTING DOOR PREPARE FRAME TO RECEIVE NEW DOOR PATCH & REPAIR ALL SURFACES TO MATCH
- 2 REMOVE EXISTING DOOR & FRAME ALONG WITH PORTION OF EXISTING WALL AS SHOWN PATCH & REPAIR
- 3 REMOVE AND RELOCATE EXISTING URINAL PREPARE PLUMBING TO RECEIVE NEW FIXTURES
- 4 REMOVE EXISTING SINKS AND COUNTER TOP PREPARE PLUMBING TO RECEIVE NEW WALL HUNG FIXTURES BLOCK AS R'QD
- 5 REMOVE EXISTING TOILET MODIFY PLUMBING ROUGHING TO RECEIVE RELOCATED WALL MOUNTED URINAL BLOCK AS R'QD
- 6 CONTRACTOR SHALL CLEAN REMAINING PLUMBING FIXTURES. CONTRACTOR SHALL ALSO REMOVE & REINSTALL EXISTING ACCESSORIES
- 7 REMOVE AND DISCARD EXISTING TOILET PARTITIONS SAVE EXIS'G GRAB BARS
- 8 REMOVE EXISTING CERAMIC FLOOR TILE AND CERAMIC BASE PREPARE SURFACES TO RECEIVE NEW FINISH
- 9 EXISTING FINNED TUBE HEATING SHALL REMAIN CONTRACTOR SHALL CLEAN, REPAIR COVERS AS NEEDED TO CREATE FLUSH COVER CONDITION WHERE COVERS DO NOT EXIST, GC SHALL PURCHASE NEW
- 10 EXISTING FIRE ALARM HORN & STROBE SHALL REMAIN
- 11 EXISTING EMERGENCY LIGHTING SHALL REMAIN CONTRACTOR TO REPLACE BATTERIES IN ALL UNITS
- 12 EXISTING EXIT SIGNS SHALL BE REMOVED AND REINSTALLED TO ACCOMMODATE NEW WORK
- 13 EXISTING DROPPED BEAM TO REMAIN
- 14 REMOVE EXISTING FLOORING PREPARE REMAINING SUBSTRAIT TO RECEIVE NEW FLOORING MATERIAL
- 15 REMOVE EXISTING DOOR, FRAME AND PORTION OF EXISTING WALL, LANDING AND STEPS PREPARE TO RECEIVE NEW WORK PATCH AND REPAIR ALL SURFACES TO MATCH
- 16 REMOVE EXISTING DOORS AND HARDWARE PREPARE EXISTING FRAME TO RECEIVE NEW DOORS AND HARDWARE
- 17 REMOVE EXISTING WOOD LANDING, STEP AND RAILING - SEE ALTERNATE #3
- 18 REMOVE EXISTING CONCRETE LANDING -ALT #3
- 19 EXISTING FIRE ALARM PULL STATION TO REMAIN
- 20 EXISTING FIRE EXTINGUISHER TO REMAIN CONTRACTOR SHALL RECERTIFY AS NEEDED



□ Architecture □ Design □ Construction Services □

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(732) 245-5404 E-mail: iamello@aol.com

REVISIONS

BID SET DRAWINGS

Project: BOROUGH OF OCEANPORT
SENIOR CENTER
ORDINARY MAINTENANCE AND
ADA TOILET ROOM UPGRADES

Owner: BOROUGH OF OCEANPORT
315 EAST MAIN STREET
OCEANPORT, NJ

Drawing Title: DEMOLITION FLOOR PLAN

Project No. _____

Scale: AS SHOWN Date: AUGUST 15, 2021

Robert M. Iamello AIA
NJ RA 21A00858500
Morrissa A. Iamello AIA
NJ RA 21A01943200

Dwg. No. **D-001**

GENERAL NOTES

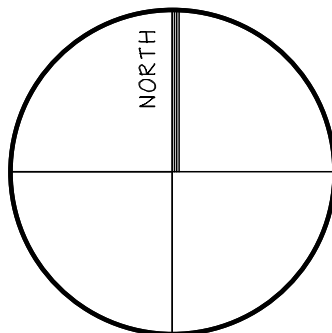
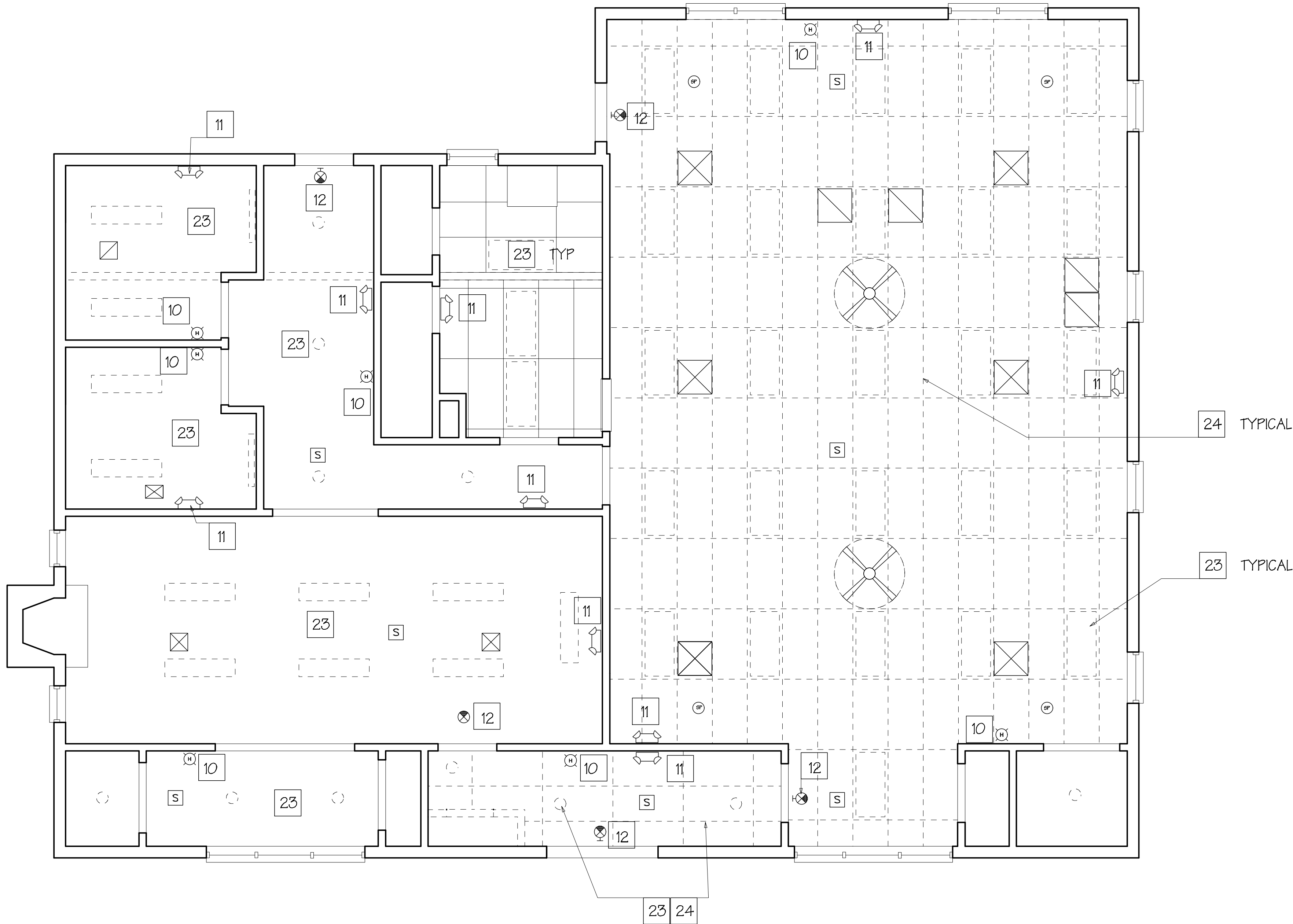
- ① ALL DEMOLITION NOTES ARE LOCATED ON SHEET D-001
- ② EXISTING KITCHEN CEILING TO REMAIN PAINT EXISTING GRID
REPLACE EXISTING LIGHTING W/
NEW LED FIXTURES SEE RCP
- ③ EXISTING LIGHTING FIXTURES IN GYP
BD CEILINGS TO BE REMOVED AND
REPLACED WITH NEW LED FIXTURES
EXISTING ELECTRICAL BOXES SHALL
REMAIN FOR REUSE
- ④ EXISTING CEILING FANS TO BE REMOVED
AND TURNED OVER TO THE OWNER.
CONTRACTOR SHALL INSTALL NEW
ELECTRICAL FIXTURE BOXES WHERE
DIRECTED BY THE OWNER FOR FUTURE
FANS TO BE INSTALLED BY OWNER
- ⑤ REMOVE EXISTING AIR OUTLETS FOR
SUPPLY AND RETURN CLEAN AND
PREPARE FOR REINSTALLATION IN
NEW CEILING GRID COORDINATE
WITH NEW RCP ON A-101
- ⑥ EXISTING PA/SPEAKER SYSTEM
LOCATED IN CEILING SHALL BE
CAREFULLY REMOVED AND PREPED
FOR REINSTALLATION IN NEW CEILING



□ Architecture □ Design □ Construction Services □

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(732) 245-5404

OCEAN, NJ 07712
E-mail: riamello@aol.com



REFLECTED CEILING DEMO PLAN

SCALE: 1/4"=1'-0"

REVISIONS

BID SET
DRAWINGS

Project: BOROUGH OF OCEANPORT
SENIOR CENTER
ORDINARY MAINTENANCE AND
ADA TOILET ROOM UPGRADES

Owner: BOROUGH OF OCEANPORT
315 EAST MAIN STREET
OCEANPORT, NJ

Drawing Title:
CEILING DEMOLITION PLAN

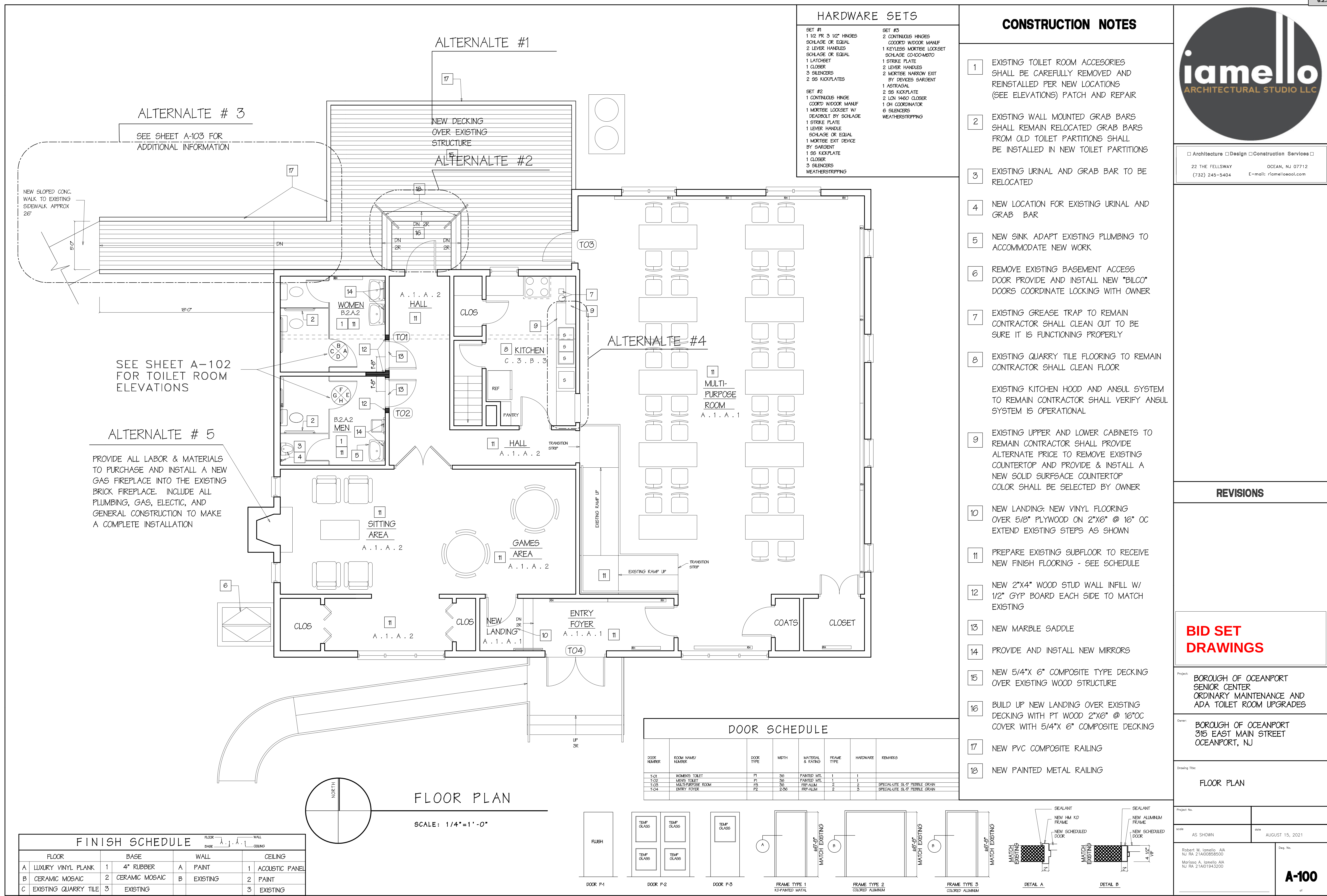
Project No. _____

Scale: AS SHOWN Date: AUGUST 15, 2021

Robert M. Iamello, AIA
NJ RA 21A00858500
Morissa A. Iamello, AIA
NJ RA 21A01943200

Dep. No.

D-002



REVISIONS

BID SET DRAWINGS

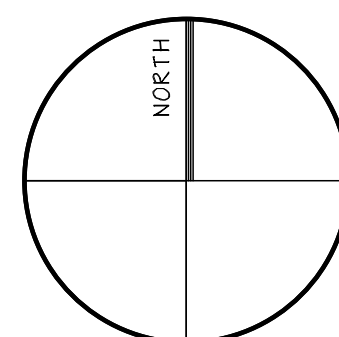
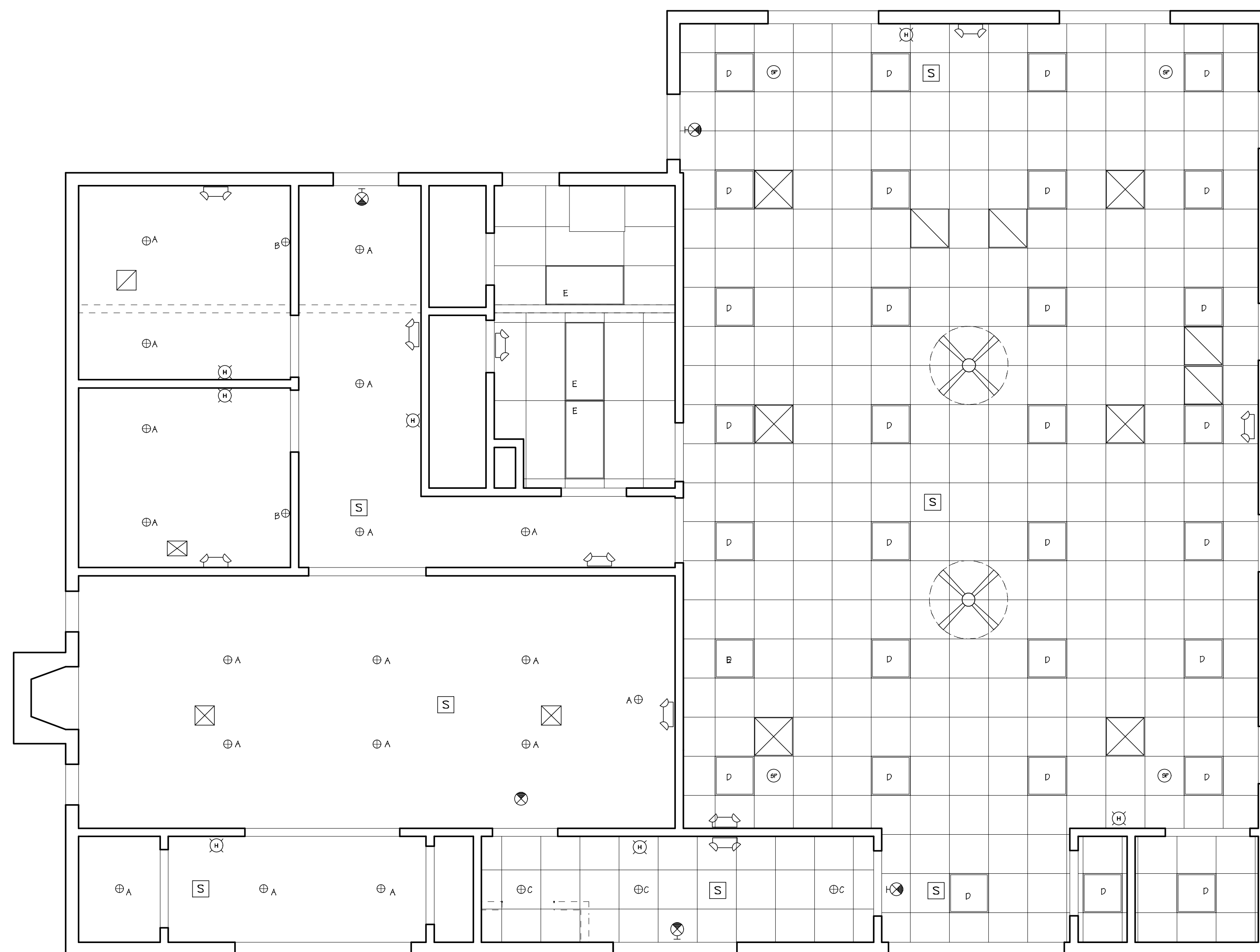
Project: BOROUGH OF OCEANPORT
SENIOR CENTER
ORDINARY MAINTENANCE AND
ADA TOILET ROOM UPGRADES

Owner: BOROUGH OF OCEANPORT
315 EAST MAIN STREET
OCEANPORT, NJ

Drawing Title:

FLOOR PLAN

Project No.			
Scale	AS SHOWN	Date	AUGUST 15, 2021
Robert M. Iamello AIA NJ RA 21A00858500 Mariessa A. Iamello AIA NJ RA 21A01943200		Draw. No. A-100	

[illegible]

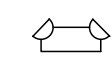
REFLECTED CEILING PLAN

SCALE: 1/4" = 1' - 0"

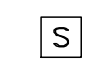
LEGEND



EXIT LIGHTS



EMERGENCY LIGHT
W/BATTERY
BACK-UP



SMOKE DETECTOR



STROBE/HORN STROBE



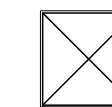
MANUAL PULL STATION



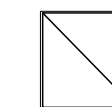
FIRE EXTINGUISHER



PA SYSTEM SPEAKER (EXISTING)



EXISTING SUPPLY AIR OUTLET (REUSED)



EXISTING RETURN AIR OUTLET (REUSED)

⊕A SURFACE MOUNTED LED LIGHT FIXTURE -
REUSE EXISTING CIRCUIT

⊕B WALL MOUNTED LED LIGHT FIXTURE -
REUSE EXISTING CIRCUIT (WET AREA)

⊕C RECESSED LED LIGHT FIXTURE –
REUSE EXISTING CIRCUIT (ACOUSTIC CEILING)



24"x 24" LED LAY IN LIGHTING FIXTURE
(ACOUSTIC CEILING)



24"x 48" LED LAY IN LIGHTING FIXTURE
(EXISTING KITCHEN CEILING)



LOCATION FOR FUTURE CEILING FAN
BY OWNER. CONTRACTOR TO RELOCATE
AND SECURE EXISTING BOX AS DIRECTED
BY OWNER

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(732) 245-5404 E-mail: riamello@aol.com

REVISIONS

BID SET DRAWINGS

Project: BOROUGH OF OCEANPORT
SENIOR CENTER
ORDINARY MAINTENANCE AND
ADA TOILET ROOM UPGRADES

Owner: BOROUGH OF OCEANPORT
315 EAST MAIN STREET
OCEANPORT, NJ

Drawing Title:

CEILING DEMOLITION PLAN

Project No.	
scale AS SHOWN	date AUGUST 15, 2021

Robert M. Iamello AL
NJ RA 21AI00858500

Marissa A. Iamello AL
NJ RA 21AI01943200

Reg. No.	
----------	--

A-101



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(732) 245-5404 E-mail: riannelloaol.com

REVISIONS

BID SET DRAWINGS

Project: BOROUGH OF OCEANPORT
SENIOR CENTER
ORDINARY MAINTENANCE AND
ADA TOILET ROOM UPGRADES

Owner: BOROUGH OF OCEANPORT
315 EAST MAIN STREET
OCEANPORT, NJ

Drawing Title:
TOILET ROOM ELEVATIONS

Project No. _____

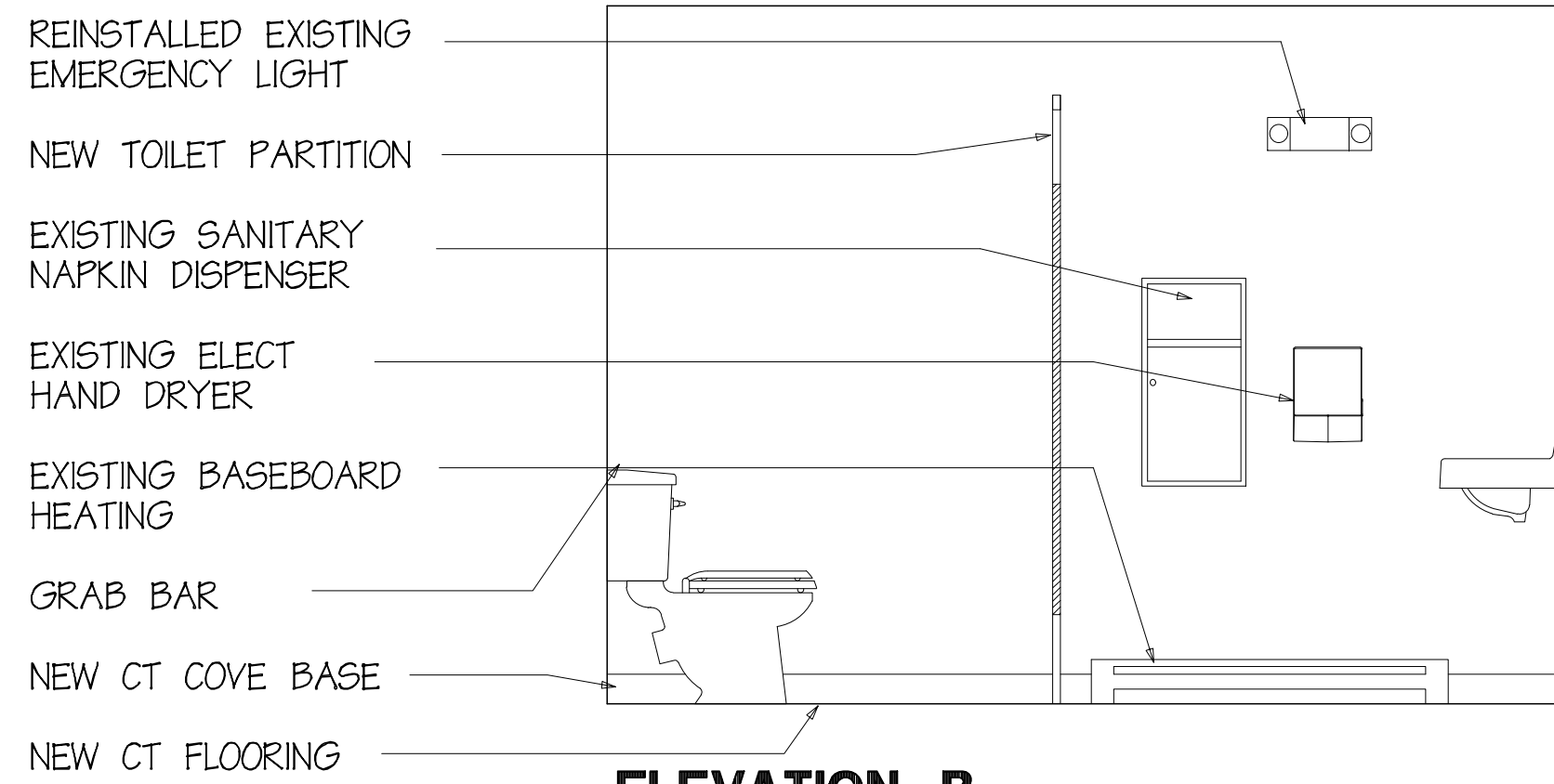
Scale: AS SHOWN Date: AUGUST 15, 2021

Robert M. Iamello AIA
NJ RA 21A00858500
Morissa A. Iamello AIA
NJ RA 21A01943200

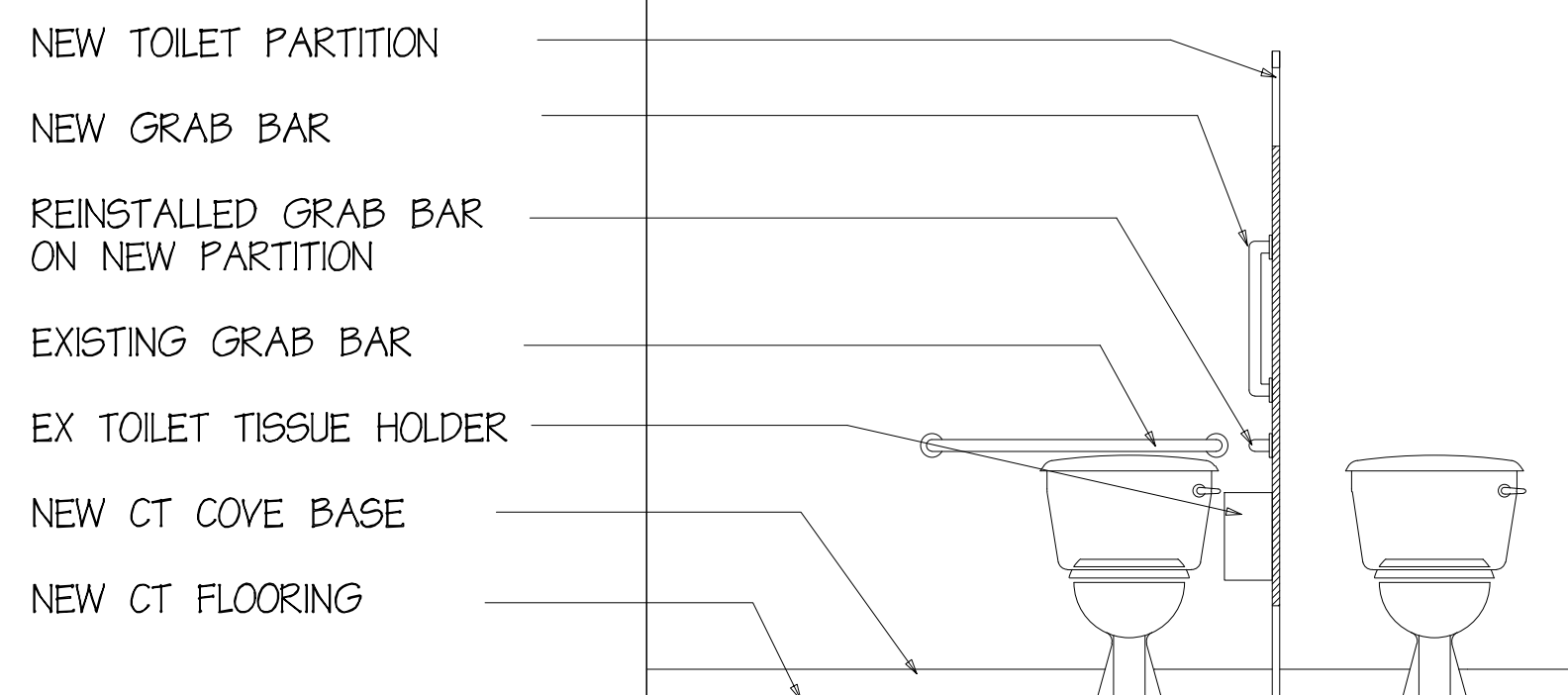
A-102

WOMEN'S ROOM

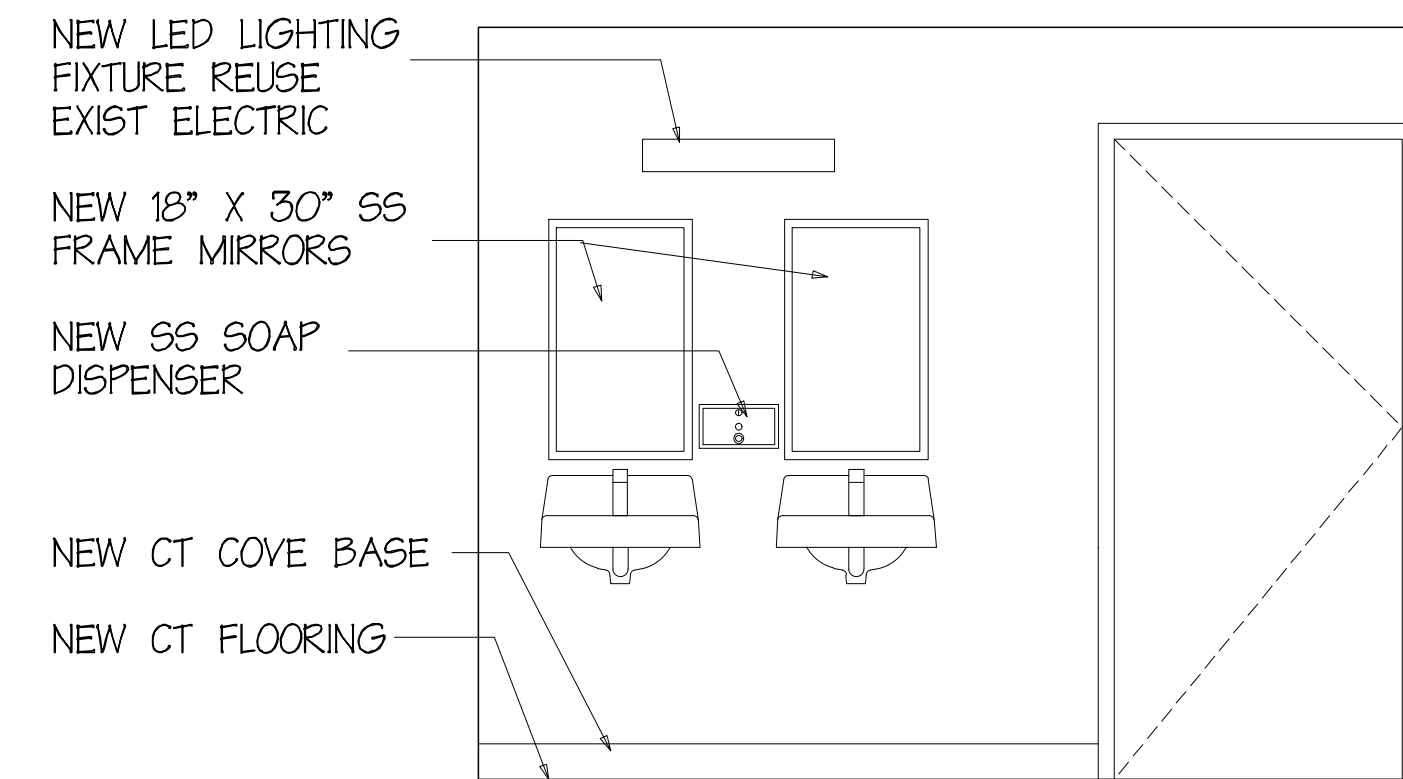
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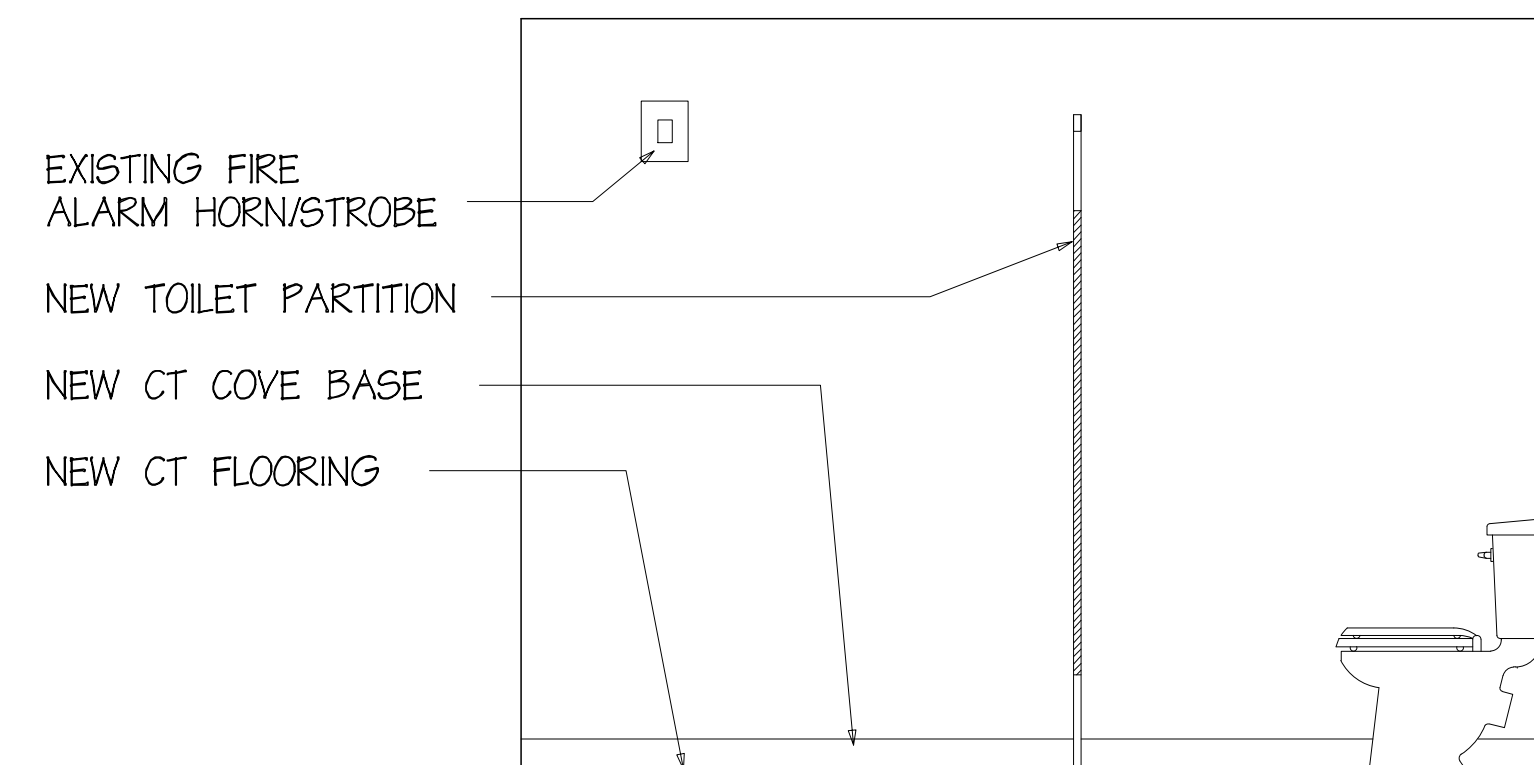
ELEVATION B



ELEVATION C



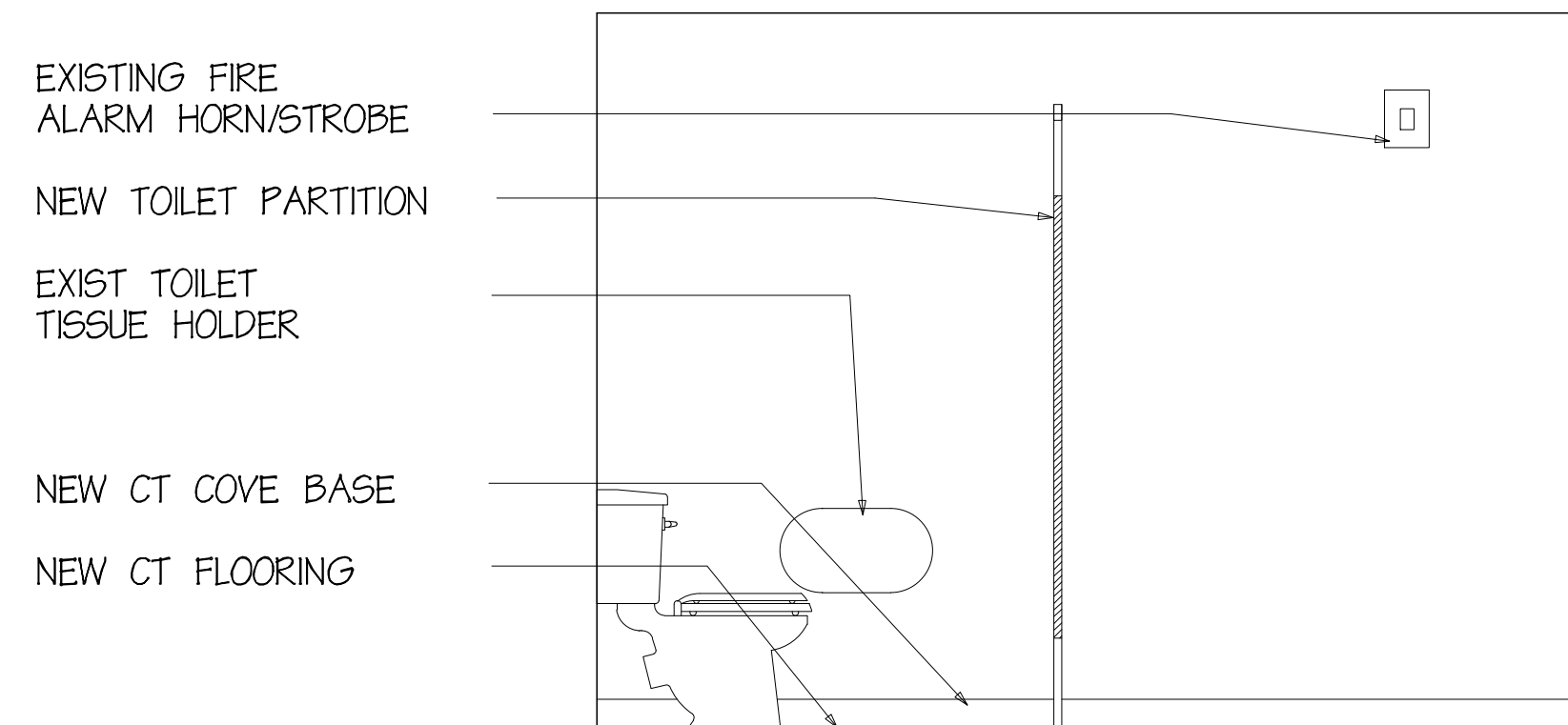
ELEVATION A



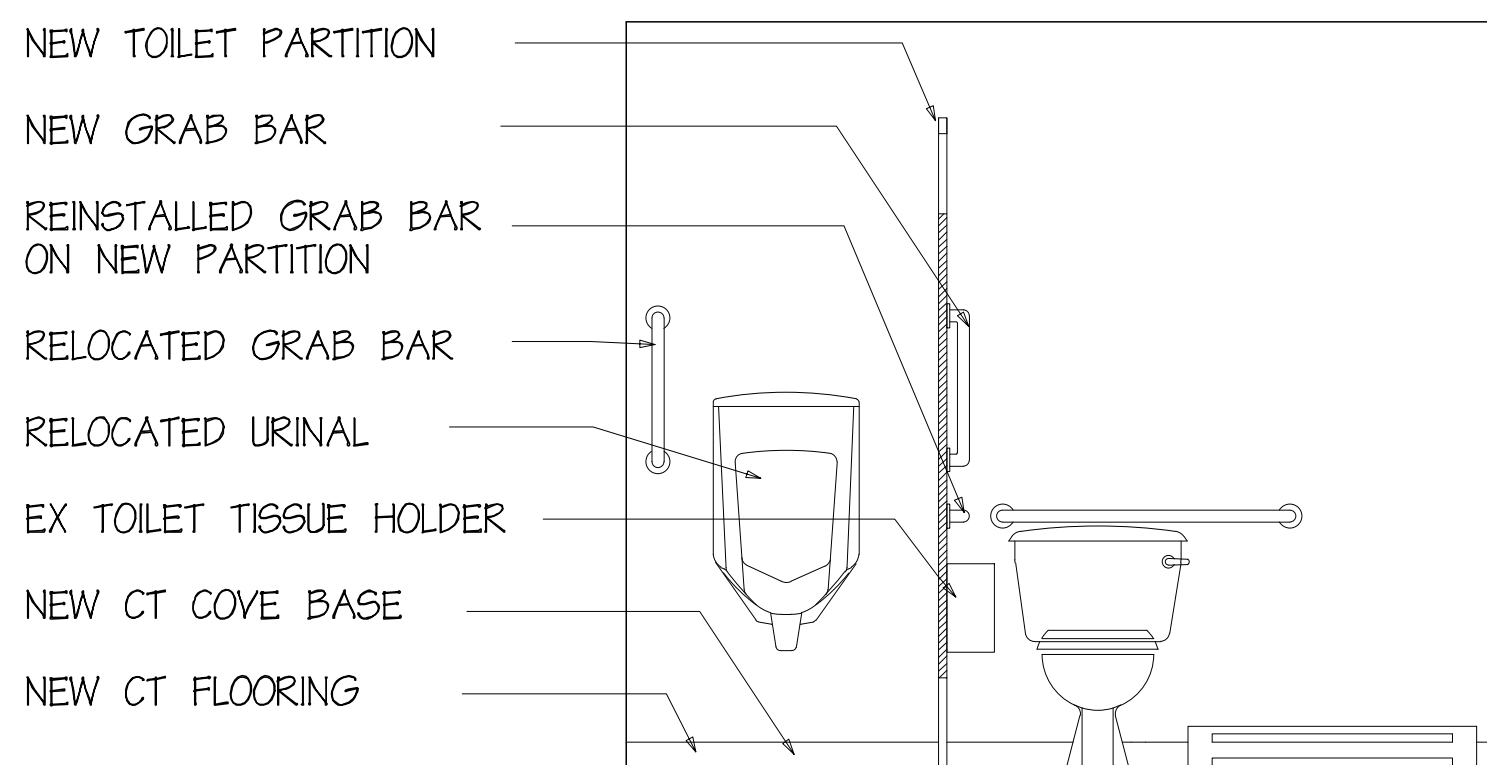
ELEVATION D

MEN'S ROOM

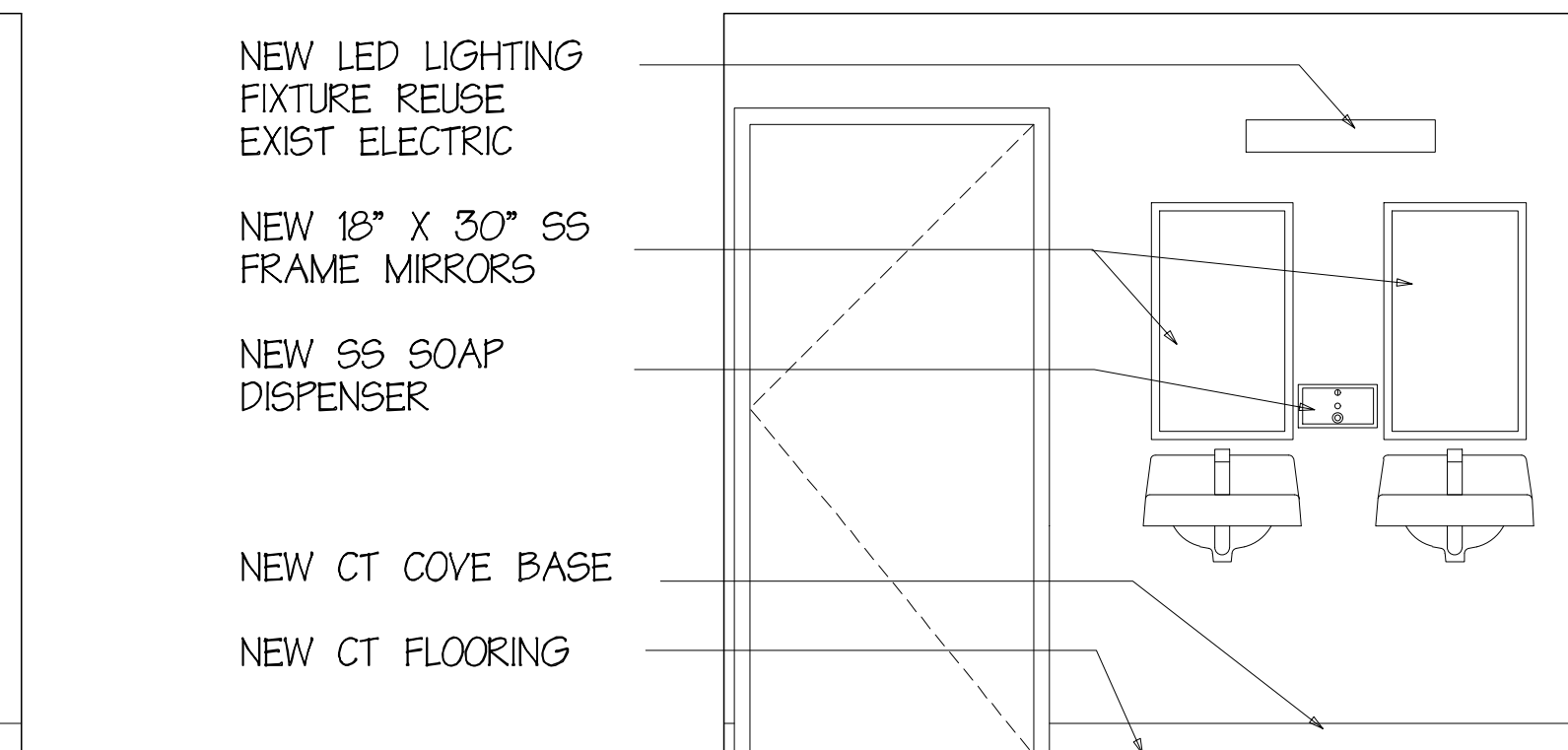
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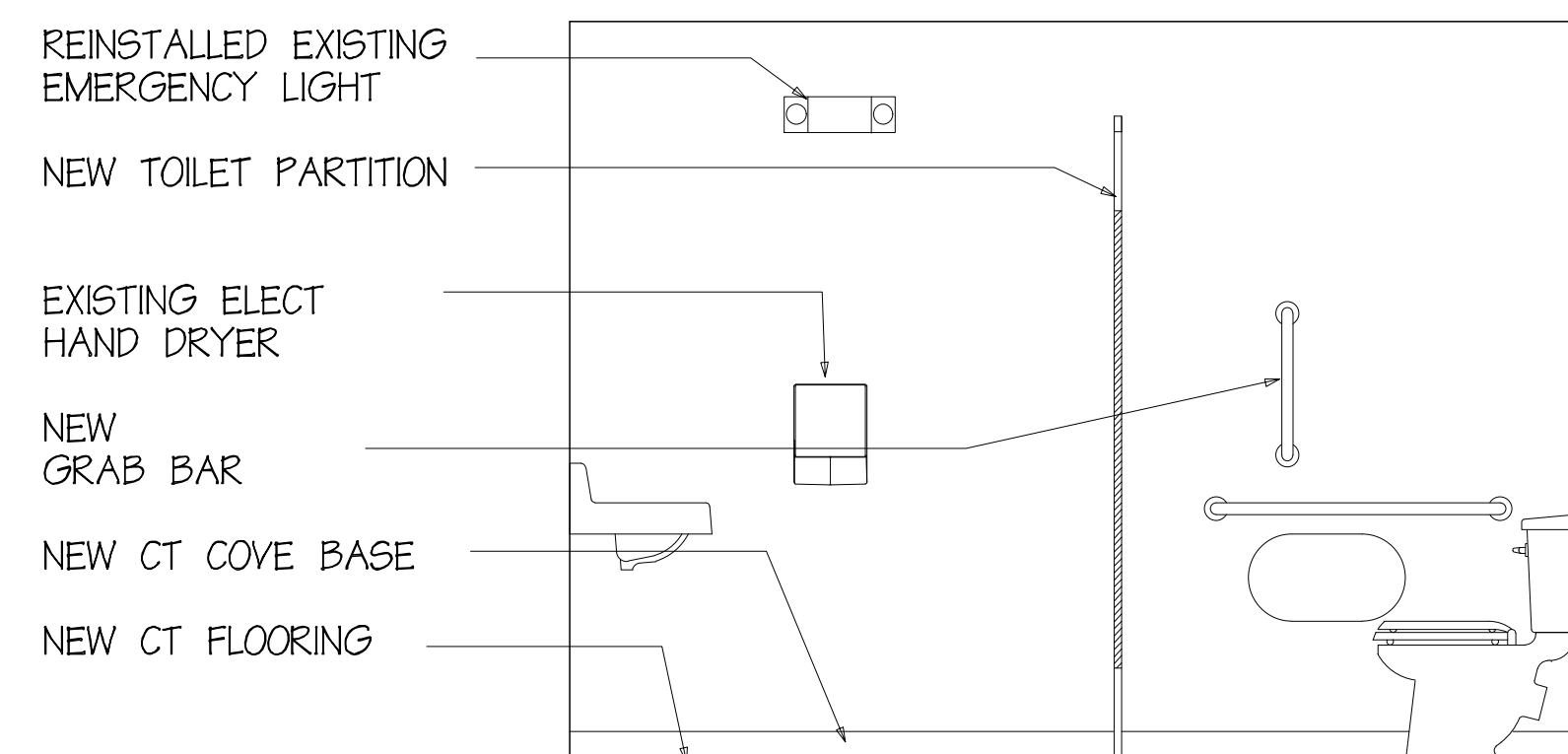
ELEVATION F



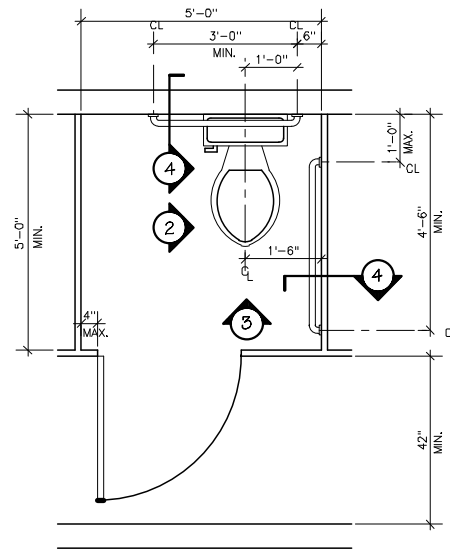
ELEVATION G



ELEVATION E



ELEVATION H



1 ADA FLR. MTD. TOILET PLAN NTS

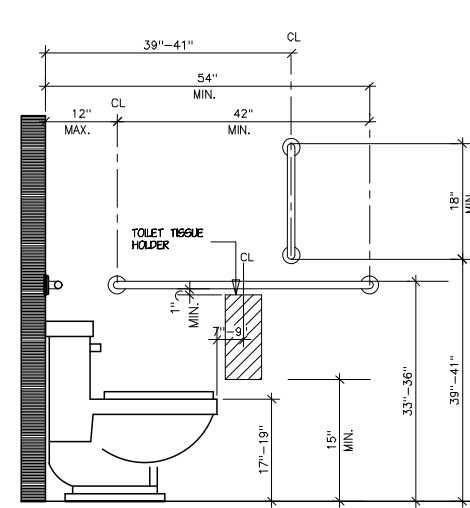


Fig. 604.7 (a)
WATER CLOSET SIDE VIEW

2 ADA WATER CLOSET ELEV NTS

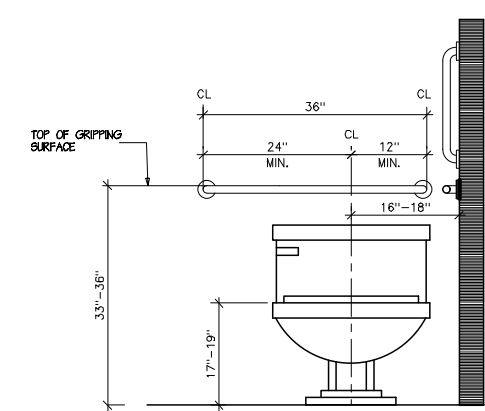


Fig. 604.5.2
WATER CLOSET FRONT VIEW

3 ADA WATER CLOSET ELEV NTS

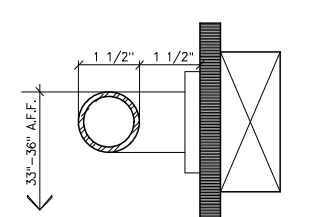
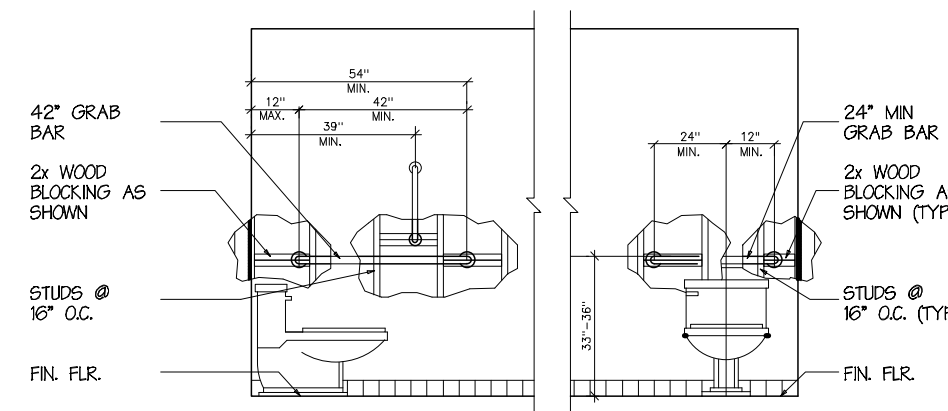
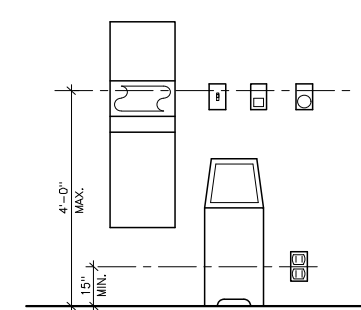


Fig. 603.2 (a)
SIZE & SPACING OF GRAB BARS

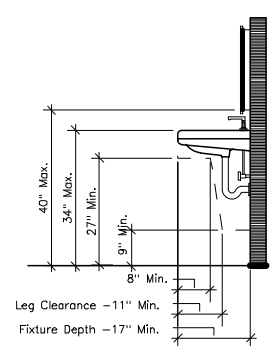
4 GRAB BAR DETAIL NTS



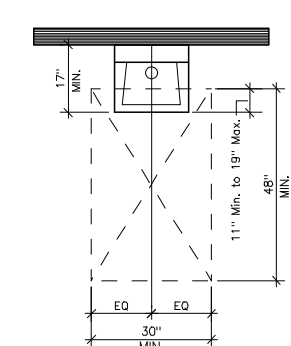
5 GRAB BAR BLOCKING DETAIL NTS



6 ACCESSIBLE CONTROLS NTS



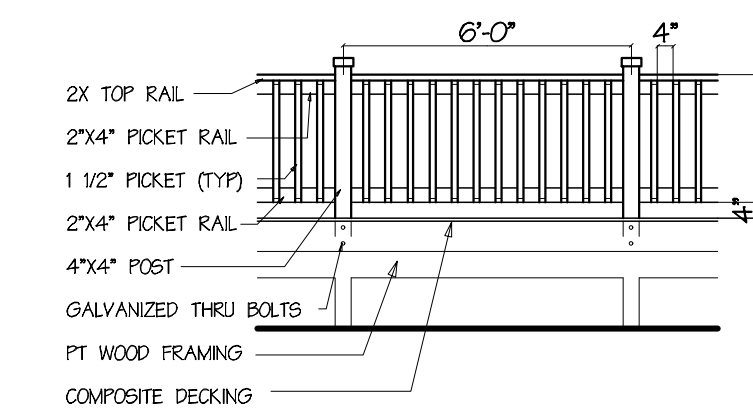
7 LAV. ELEVATION NTS



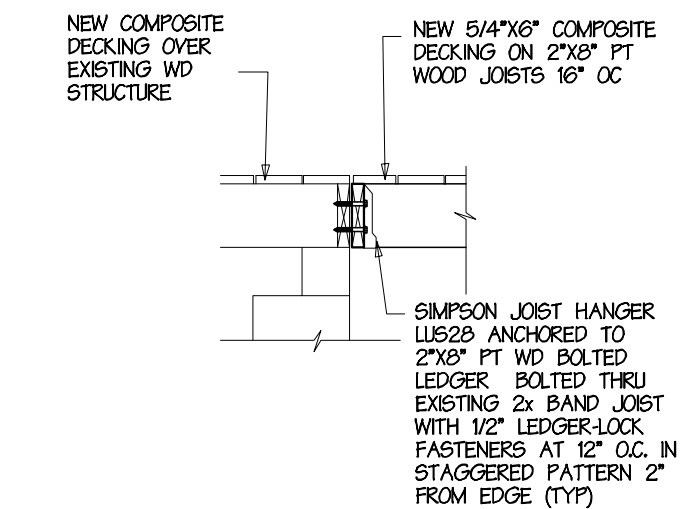
8 LAV. PLAN NTS



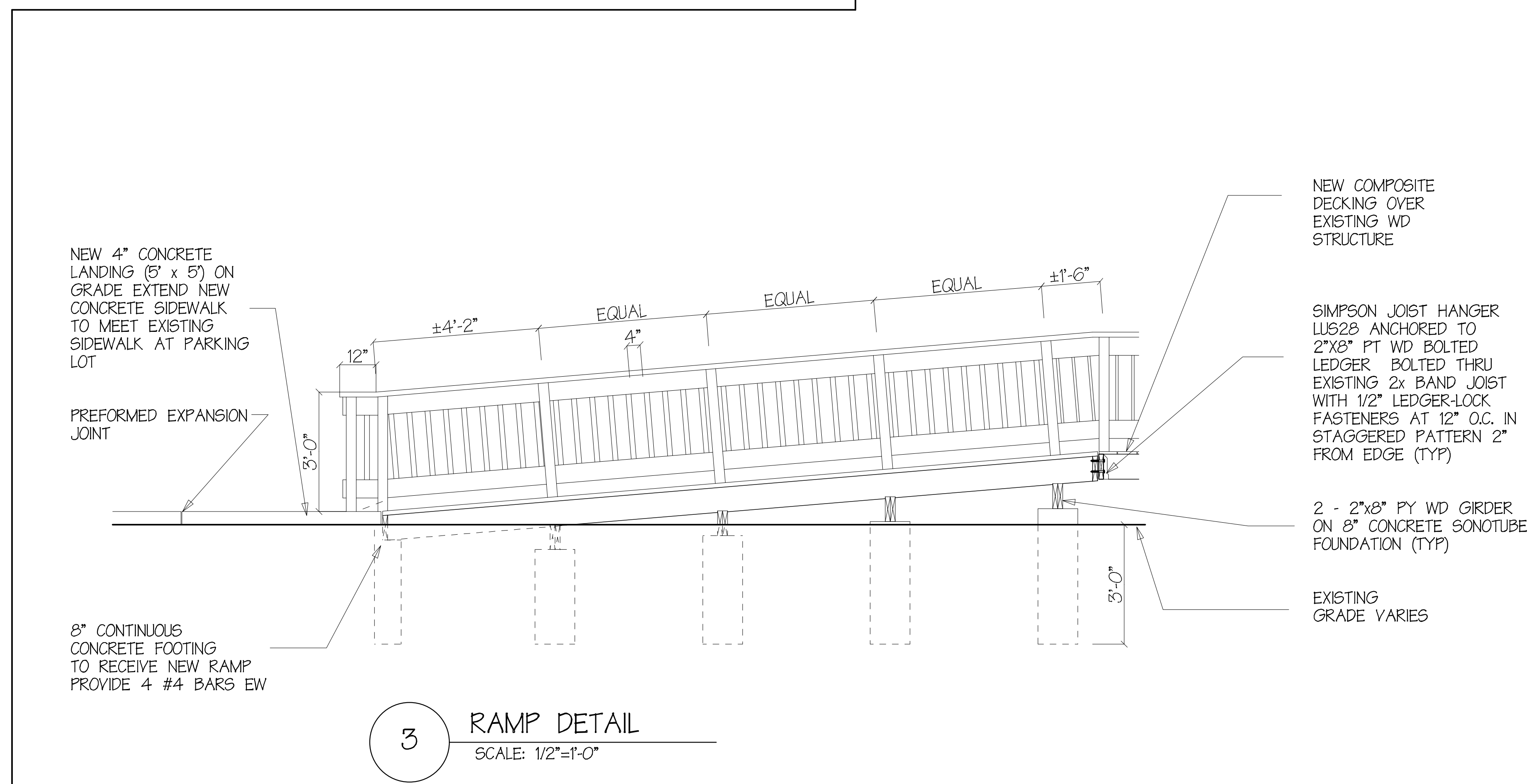
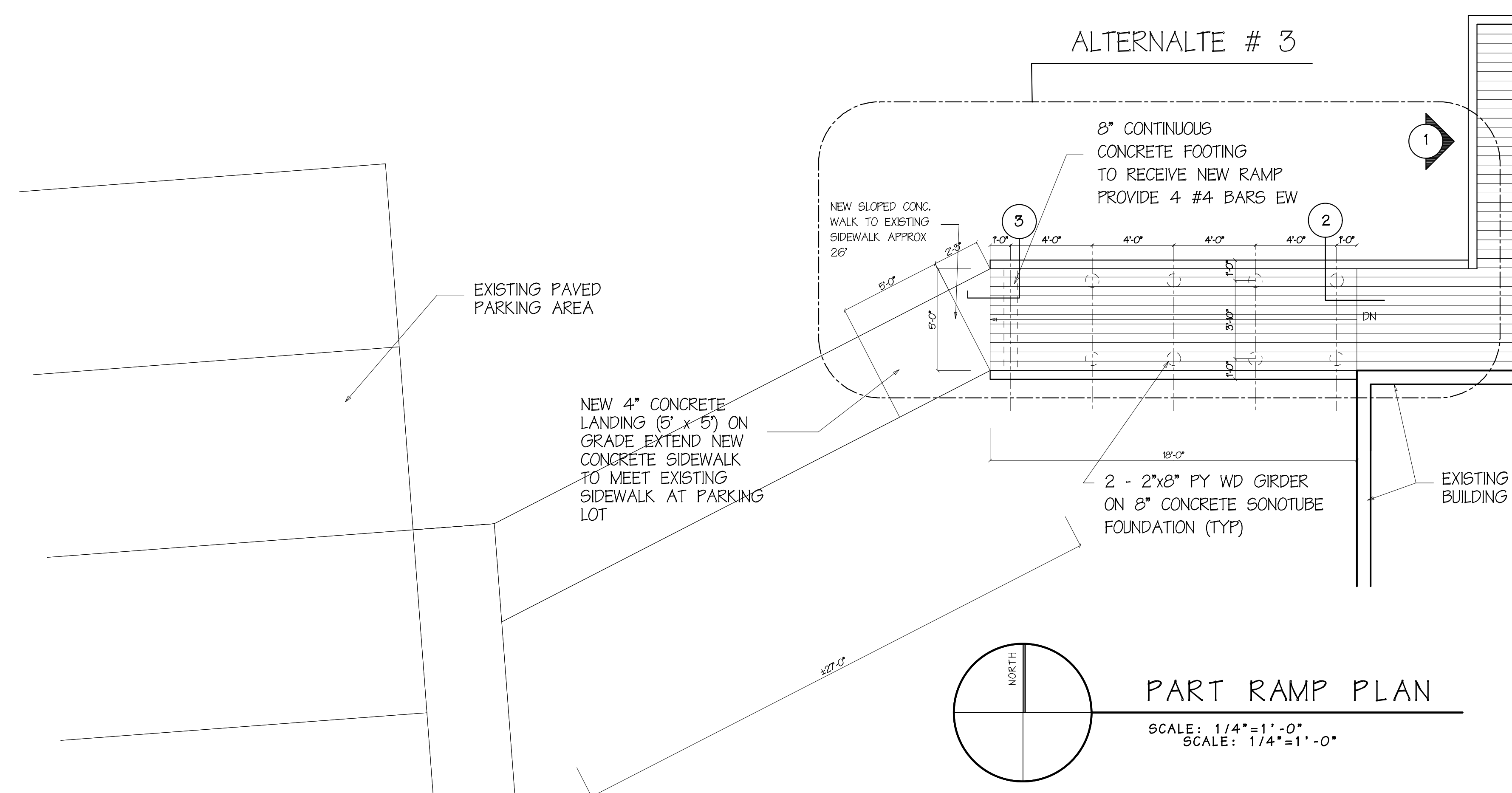
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22 THE FELLSWAY OCEAN, NJ 07712
(732) 245-5404 E-mail: riamello@aol.com



1 TYPICAL RAILING
SCALE: 1/2"=1'-0"



2 DECK CONNECTION
SCALE: 1/2"=1'-0"



3 RAMP DETAIL
SCALE: 1/2"=1'-0"

REVISIONS

BID SET
DRAWINGS

Project: BOROUGH OF OCEANPORT
SENIOR CENTER
ORDINARY MAINTENANCE AND
ADA TOILET ROOM UPGRADES
Owner: BOROUGH OF OCEANPORT
315 EAST MAIN STREET
OCEANPORT, NJ

Drawing Title:
MISC. RAMP - DECK DETAILS

Project No. _____
Scale: AS SHOWN Date: AUGUST 15, 2021

Robert M. Iamello, AIA
NJ RA 21A00858500
Moriasso A. Iamello, AIA
NJ RA 21A01943200
Date: _____
AUGUST 15, 2021

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE APPROVAL AND ISSUANCE OF LIQUOR LICENSE FOR 2021-2022 AND
AUTHORIZING THE MUNICIPAL CLERK TO ISSUE 2021-2022 LIQUOR LICENSE TO LOFT
LIQUORS, LLC WHICH HAS MET ALL STATE AND BOROUGH REQUIREMENTS AND HAVE
PAID ALL APPROPRIATE FEES**

Resolution

WHEREAS, Park Loft Liquors LLC was awarded the sale of the Fort Monmouth Special Plenary Retail Consumption Liquor License for the Dance Hall parcel redevelopment; and

WHEREAS, Park Loft Liquors LLC has published the required notice in accordance with law and has paid the appropriate State and Borough fees; and

WHEREAS, no objections to issuance of this license have been filed; and

WHEREAS, the proper Borough and State fees have been paid by all applicants,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of the Oceanport that the following license is authorized to be issued the year commencing July 1, 2021 and expiring June 30, 2022:

LICENSE #	TYPE	LICENSE NAME/TRADE NAME
1338-330-__-__	Plenary Retail Consumption	Park Loft Liquors LLC

BE IT FURTHER RESOLVED that the Municipal Clerk is authorized to issue 2021-2022 liquor license to the above-named licensee subject to compliance with the condition(s) named therein.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF
MONMOUTH AND THE BOROUGH OF OCEANPORT FOR BALLOT DROP BOX SECURITY
CAMERA**

Resolution

WHEREAS, pursuant with P.L. 2020, c. 72, the Borough of Oceanport is required to locate a ballot drop box within its boundaries that is secured by video surveillance 24 hours per day, 7 days per week; and

WHEREAS, the law provided for the Elections 2021 Grant to fund activities consistent with its implementation; and

WHEREAS, the Borough has determined that the best location for said ballot drop box is at its municipal complex and has installed the appropriate security camera that meets the requirements of the law; and

WHEREAS, the grant funds are distributed to the County and the Borough has submitted a reimbursement request for the work performed; and

WHEREAS, the County has prepared a Memorandum of Understanding concerning their application on behalf of the Borough for reimbursement of expended funds pursuant to the Grant Program,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Oceanport that the Mayor and Borough Clerk are hereby authorized to execute the Memorandum of Understanding for the Ballot Drop Box Security Camera with the County of Monmouth.

**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN THE COUNTY OF MONMOUTH AND THE BOROUGH OF OCEANPORT**

This Memorandum of Understanding is entered into on this _____ day of _____, 2021, by and between the County of Monmouth (hereinafter referred to as the “County”) and the Borough of Oceanport (hereinafter referred to as “Municipality”).

WHEREAS, the State of New Jersey has put an emphasis on ballot drop boxes being made available for voters to cast their completed mail-in ballot; and

WHEREAS, PL2020, c.72 provides that a ballot drop box must be located at any municipal government building which is the main municipal office in a Municipality with a population larger than 5,000 residents; and

WHEREAS, the ballot drop box must be placed at a location equipped with security cameras that allow for video surveillance of the ballot drop box 24 hours per day, 7 days per week; and

WHEREAS, a video surveillance system is required and can include existing systems on common municipal or private buildings; and

WHEREAS, the video system must be capable to capture and store video for the full time the ballot drop boxes are open to receive ballots during an election; and

WHEREAS, these videos are considered an election record, and must be retained, at a minimum, until the period to challenge the election results have passed; and

WHEREAS, the easiest way to provide the video surveillance is to position a ballot drop box within view of an existing video surveillance system; and

WHEREAS, if a Municipality needs to install a video surveillance system, that Municipality is to work to determine whether or not there are similar systems used throughout the Municipality or county; and

WHEREAS, the Elections 2021 Grant (“Grant”) has been created to fund activities consistent with the laws described in Section 906 of HAVA; and

WHEREAS, under this Grant, funds shall not be used in a manner which is inconsistent with the requirements of Title III of HAVA; and

WHEREAS, the funds available under the Grant are to be distributed to the Counties based on their Grant application and availability of funds; and

WHEREAS, Counties must follow the Federal Regulations to CFR 200.318 to 200.326 and to CFR 200, Appendix A, to procure items for which they seek reimbursement; and

WHEREAS, Applications for reimbursement can be submitted on a rolling basis as the funds are expended; and

WHEREAS, under the Grant, funds can be used for the purchase and installation of security cameras and video surveillance for ballot drop boxes pursuant to PL 2020, c.72; and

WHEREAS, the Borough of Oceanport has a population in excess of 5,000 residents; and

WHEREAS, pursuant to applicable law, the Borough of Oceanport is required to place a ballot drop box on its municipal property; and

WHEREAS, the Borough of Oceanport is required to provide video surveillance of said drop box pursuant to applicable law; and

WHEREAS, the Borough of Oceanport seeks to procure security cameras and video surveillance system, as well as storage sufficient to capture and store video for said ballot drop box while it is open to receive ballots during the election; and

WHEREAS, the Borough of Oceanport seeks to have the capacity to store that video at a minimum, until the period to challenge the election results has passed; and

WHEREAS, the Borough of Oceanport and/or the County seeks to be reimbursed for the costs associated with the video security surveillance system related to the ballot drop box; and

WHEREAS, the County, pursuant to the Grant, seeks to submit a Grant Application; and

NOW, THEREFORE, in consideration of the foregoing recitals, the County and the Borough of Oceanport agrees as follows:

I. Responsibilities/Acknowledgement of the Parties

A. To the extent applicable, the County agrees to advance the costs necessary to procure the video security surveillance system required in connection with PL 2020, c.72. This includes, but is not limited to, security cameras and a video storage system. The County will submit a Grant application for the costs incurred under the Grant Program for procurement of that equipment and video storage system.

B. In the event that the Borough of Oceanport has already purchased the equipment and video storage system, the Borough of Oceanport will provide the County with all documents associated with said procurement. The County will then submit an Application for reimbursement of the funds expended by the Municipality on behalf of that Municipality pursuant to the Grant Program.

C. The Borough of Oceanport agrees to service and maintain the camera system and video storage system by a separate service contract with their respective third-party contractors throughout the duration of this MOU.

II. Cooperation by the Parties/Access to Data

A. The video system installed by the Municipality shall be robust enough to capture and store video for the full time the ballot drop box is open to receive ballots during an election.

These videos are considered an election record, and must be retained, at a minimum, until the period to challenge the election results has passed. The Municipality shall not destroy of and/or dispose of the video recorded during the election without the written consent of County.

B. The Municipality will cooperate with the County and will make video surveillance available to the County upon written request.

III. Inspection of Equipment. Upon advance written notice, the County shall have the right to inspect the security cameras of video storage system of the Borough of Oceanport to ensure its functionality.

IV. Notices. All notices that are provided pursuant to this MOU shall be in writing (including facsimile and electronic transmissions) and mailed or transmitted or delivered as follows:

To the County:

Office of Monmouth County Counsel
Michael Fitzgerald, Esq.
Hall of Records, Room 236
One East Main Street
Freehold, NJ 07728
Phone: 732-683-8640
Fax: 732-431-0437
Email: michael.fitzgerald@co.monmouth.nj.us

To the Borough:

Borough of Oceanport
Jeanne Smith, Borough Clerk
910 Oceanport Way, PO Box 370
Oceanport, NJ 07757
Phone: 732-222-8221
Fax: 732-222-0904
Email: jsmith@oceanportboro.com

Or to such other address or individual as any party may from time to time notify the other.

V. Indemnification. The Municipality will indemnify and hold the County harmless from and against any losses, damage, claims, actions, liability and expense, in contract or in tort,

in connection with the loss of life, bodily injury, and/or property damage, including the provisions of a defense, hereafter arising from the procurement of the equipment and software.

VI. Authority to Bind. By signing this agreement, representatives from both the County and Municipality have enacted all necessary ordinances, resolutions and/or other acts necessary to affect the lawful implementation of this agreement, and that they are authorized to sign this agreement on behalf of the Municipality and County respectively.

VII. Severability. Should any one or more of the provisions of this agreement be determined by a court of law to be null and void or otherwise unenforceable, all remaining provisions of this Agreement will continue to have full force and effect.

VIII. Risk of Loss. The Municipality shall bear risk of loss or damage to any equipment and/or software procured in connection with this Agreement.

IX. Modification. The Municipality or County from time to time may request changes to the terms of this agreement. Such changes shall be valid only if incorporated as a written amendment to this agreement.

X. Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the equipment procured, and this Agreement shall contain all of the covenants and agreements between the parties with respect to this Agreement. The parties agree that no oral representations or written representations, other than contained herein, relied on by the parties, or from additional terms of this Agreement.

XI. Governing Law/Compliance with Law. The MOU shall be governed, interpreted and construed in accordance with the laws of the State of New Jersey. Venue for any cause of action which may arise out of or be connected with this MOU shall be in Monmouth County, NJ unless changed by mutual agreement by the Parties.

XII. Execution in Counterparts. This MOU may be fully executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement binding upon all parties, notwithstanding that all parties have not signed the same counterpart. Such executions may be transmitted to the parties electronically or by facsimile, and such electronic or facsimile execution shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, each party has caused this Agreement to be executed by its duly authorized officers or representatives as the date first written above and on behalf of Monmouth County.

ATTEST OR WITNESS:

COUNTY OF MONMOUTH

Teri O'Connor
Monmouth County Administrator

ATTEST OR WITNESS:

BOROUGH OF OCEANPORT

Jeanne Smith, RMC
Borough Clerk

John F. Coffey, II
Mayor

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A SPECIAL EVENTS PERMIT TO BE ISSUED TO LOUIS CHESTMAN FOR THE
RESIDENTS OF ONEIDA AVE BLOCK PARTY TO BE HELD OCTOBER 30, 2021 WITHIN THE
BOROUGH OF OCEANPORT**

Resolution

WHEREAS, Resident Louis Chestman made application for a Special Events Permit to hold a block party for the residents of Oneida Ave that will impact portions of Borough roadways; and

WHEREAS, as required by ordinance the Police Department has reviewed the application and have recommended that the application be approved and the fee be waived.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that the Borough Clerk is hereby authorized to issue a Special Events Permit to Louis Chestman and the Residents of Oneida Ave for their October 30, 2021 Block Party in accordance with the application made and recommendation by the Traffic Safety Unit and that the fee is hereby waived. .

BOROUGH OF OCEANPORT

Michael P. Kelly
Chief of Police

Michael S. Chenoweth
Captain

Michael R. Fagliarone
Lieutenant



POLICE DEPARTMENT

P.O. BOX 370, OCEANPORT, NEW JERSEY 07757

732.222.6300

Main

732.222.6301 ext 1015

Records

732.222.0945

Fax

To: Mayor Jay Coffey, Borough Administrator Donna Phelps, and Borough Clerk Jeanne Smith,
Councilman Brian Keeshen

CC: Capt. Michael Chenoweth, Sgt. Greg Lauretta, Traffic Safety

From: Chief Michael P. Kelly, Oceanport Police Department

Date: September 17, 2021

Re: Special Permit Application-Oneida Ave Block Party-Saturday, October 30, 2021

As per Borough Code 326-3, I have reviewed the Special Event Permit Application for the Oneida Ave Block party to be held on Saturday, October 30th, 2021 from 3pm to 10pm.

The event is for residents on Oneida Ave and surrounding streets to hold a block party during the day/dates listed. The roadway will be blocked off for thru traffic by utilizing police barricades and cones supplied by the police department to the residents. The organizer was advised that there shall be no placement of fixed objects such as stands, ramps, or vehicles blocking the roadway. Emergency access will be allowed for emergency vehicles and those residents wishing to travel to and from their homes on the closed off roadway. All the residents on the street have been notified by the organizer.

I am recommending that the Mayor and Council approve the Special Permit application.

The same traffic and security plan will be forwarded to the organizers and officers will periodically check on the closure and block party during their shifts on the listed day/date. We will make the necessary changes to the traffic and security plan for the proposed route changes. The organizer was also advised to make notifications to all the residents on the closed street of the roadway closure as well as the time of the closure.

Notifications of the event, road closures, and detours will be made to the residents and motoring public.

I will notify your office of any changes concerning the event.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE CANCELLATION OF GRANT APPROPRIATION RESERVES AGAINST
GRANTS RECEIVABLE**

Resolution

WHEREAS, there exists various Grant Receivables and Grant Reserves on the balance sheet; and

WHEREAS, the requirements of the grants have been carried out and it is necessary to formally cancel the receivable balances and if applicable, their offsetting appropriation balances from the balance sheet; and

WHEREAS, the Chief Financial Officer recommends the following balances in the grant fund be hereby canceled:

<u>Grant Name</u>	<u>Grant Receivable</u>	<u>Grants Appropriated</u>
DHS - Emergency Management Grant	\$ 9,615.00	\$ 23,400.00
NJ FRAMES	\$37,620.00	\$ 37,620.00
DCA Zoning Enforcement Grant	\$128,714.00	\$128,714.00
Monmouth County ADA	\$ 40,159.85	\$ 16.00
	\$216,108.85	\$189,750.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the adjustments are hereby made.

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Chief Financial Officer.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE CANCELLATION OF CAPITAL IMPROVEMENT AUTHORIZATIONS**

Resolution

WHEREAS, The Borough Council of the Borough of Oceanport, in the County of Monmouth, New Jersey (the "Borough") has heretofore finally adopted Capital Ordinance #903 which included improvements to Borough Buildings, and

WHEREAS, the improvements were to be funded by a grant from Monmouth County,

WHEREAS, the requirements of the grant have been carried out and the grant has been closed, and

WHEREAS, there remains an improvement authorization balance in the amount of \$39,412.31.

NOW, THEREFORE, be it resolved by the Borough Council of the Borough of Oceanport that the balance of the appropriation in the amount of \$39,412.31 be canceled.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE CANCELLATION OF CAPITAL GRANT BALANCES**

Resolution

WHEREAS, the Borough of Oceanport has received numerous capital grants over the years to defray the cost of certain projects; and

WHEREAS, the requirements of several capital grants have been carried out and receivable balances and reserve balances still remain; and

WHEREAS, sound accounting practices dictate the Chief Financial Officer review and recommend the disposition of inactive account balances prior to year-end; and

WHEREAS, the Chief Financial Officer recommends the following balances in the capital fund be hereby canceled:

<u>GRANT NAME</u>	<u>GRANT RECEIVABLE</u>	<u>IMPROVEMENT AUTHORIZATIONS</u>
ORD #792 - COUNTY OLD WHARF	\$ 11,000.00	\$ 9,704.00
ORD #823 - COUNTY STREET SIGNAGE	\$ 4,000.00	\$ 1,919.69
	\$ 15,000.00	\$ 11,623.69

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Oceanport that the adjustments are hereby made.

BE IT FURTHER RESOLVED, that a copy of this resolution be filed with the Borough Chief Financial Officer.

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING
HELD 09/09/21

The Oceanport Historical Committee met on Thursday, September 9, 2021. We met at the Blackberry Bay Pavilion at 7:00 p.m. using social distancing protocols, and we wrapped things up around 8:30 p.m. The Committee planned and executed efforts to celebrate the Borough's Centennial, which occurred in 2020. It will plan and execute some of the celebratory efforts in 2021 that were delayed due to the Covid-19 pandemic and will continue to promote a better understanding of the Borough's history.

In attendance were:

Frank Barricelli
 John Bonforte
 Tom Cavanagh
 Rosanne Letson
 Mike MacStudy
 Ric Siciliano

(Note: If I omitted your name from the attendance for this meeting, please let me know.)

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Review/approve previous month's minutes
- Review financial status
- Review action items from previous meeting
- Discuss plan for Gala
- Update on school support – coloring book, gift in memory of Nadine Jeffrey, time capsule
- Review status of inputs to history book
- Other items and open discussion
- Verify new action items and adjourn

We had no new members or guests.

We voted to approve the Minutes from the August 12th meeting. Rosanne will prepare them in final form and submit them to Jeanne Smith at the Borough.

Toni wasn't at the meeting, but Rosanne reached out to her after the meeting. The balance is still \$26,495.95.

Action Items from 08/12/21 meeting

1. Rosanne will prepare the June 24th minutes in final form and submit them to Jeanne Smith.
2. Tom will prepare a short write-up about James Slattery email it to Rosanne and/or Frank.
3. We will continue to work on the articles for the book.
4. Rosanne will reach out to Councilman Bill Deerin about having Council make a donation to the classic car club for their participation in the Memorial Day Parade.
5. Robin will contact Barbara, Toni, and Ric, and they will meet with the new caterer at Monmouth Park about the Gala.
6. Frank will email Rosanne the article he prepared on Eatontown Boulevard, and she will distribute it to all committee members for review and comment.
7. Rosanne will copy the photos used on the Oceanport Historical Committee Facebook page, and will try to figure out how to shut it down.
8. Mike will reserve us a table for Summer's End, Frank will put together the photos, maps, and easels he has, Rosanne will purchase candy, and Toni will order 100 car magnets for us to sell and will provide us with the youth sweatshirts and copies of *Oceanport in Retrospect* she has.
9. Mike will work on designing tickets for the Gala, Rosanne will put together the items she has for a door prize, Robin will finalize with Monmouth Park, Ric will check on the cost for a step and repeat, Barb, Mike, and Ric will reach out to photographers and Ric will reach out to a videographer, and Robin will secure the DJ.

1. Done.
2. Done.
3. We are continuing to work on articles for the book.
4. Rosanne reached out to Councilman Deerin. Council is unable to give money as a donation, just as the Historical Committee was unable to do. We would have to present an invoice for payment, which we cannot do with a donation. After a brief discussion, Frank volunteered to make a \$100.00 donation on behalf of the Historical Committee himself to the classic car group. Rosanne gave him the address, which she had gotten from Paula.
5. Done.
6. Done.
7. The photos have all been copied. Rosanne found that she was removed as an administrator of the page shortly after the last meeting, so she will be unable to shut the page down.
8. Because only Frank and Rosanne could commit to manning the table at Summer's End, it was decided that the Historical Committee would not have a table at Summer's End this year. Toni did order the magnets, which she has. We will ask her to attempt to sell them using Facebook.
9. At the time of the meeting, Mike was working on the tickets, and Toni was subsequently provided with a copy to give to Pat Pfleger. Pat printed them up the weekend after the meeting. Rosanne brought the items she has for the door prize/basket to the last Book Committee meeting as the Gala was discussed at the beginning of that meeting. She needs to get a basket for everything. At the time of the meeting, Robin was out of town, but was working with Monmouth Park and with Borough Hall to have all final questions answered, especially regarding the tax exempt status of the Borough. Ric was working with Renatta Kirk about the step and repeat at the time of the meeting, and he gave Rosanne a copy of a draft showing all sponsor logos, including Monmouth Park (attached). Barb was not present to tell us about her success in speaking with a photographer (Russ Meseroll). Mike spoke to Michael McElroy, who

needed more information from us about what we were looking for him to do. Michael McElroy is available for the date of the Gala. We discussed having photos taken on the red carpet/in front of the step and repeat, and at least through the cocktail hour. John suggested the Committee use a GoPro camera that he has and take the photos ourselves and distribute them to attendees in order to save on cost. Rosanne explained that the Committee's numbers had dwindled, and that we just didn't have the staff to do that. We decided that the Committee would cover the cost of the photographer for however long we decided to have one present.

Plan for Gala

John brought up a good question when he asked about seating for the Gala. We discussed that if people wanted to sit together, they needed to let us know at the time of the purchase of tickets. We will come up with some type of table marker for tables that are reserved in full or in part.

Mike will emcee the evening, and will announce the sponsors.

We will need a minister or someone to say some type of blessing over the event as Pastor Deerin is not available.

Pat Pflieger is printing up the tickets for us, and will provide us with an invoice. Note: after the meeting, Toni let us know that the tickets were done. The plan was to offer them for sale beginning Monday, September 13th.

Rosanne will talk to Mayor Coffey again about valet parking for the event. Mike noted that simulcasting clientele enters through the Clubhouse entrance in Monmouth Park's off season, so we will have to contend with that. Note: after the meeting, Rosanne spoke with Mayor Coffey and he was going to be seeing Dennis Drazin over the weekend after the meeting and said he would speak with him and get back to Rosanne about it.

Rosanne will ask Jeanne to post about the Gala on the Borough's website and on the Borough's Facebook page once the tickets are ready and we are ready to open sales.

We discussed that we needed to have masks on hand to distribute.

We talked about the invitations for sponsors. We need 10 of them. Rosanne suggested asking Toni to ask Pat if she could do them, as she's printing the tickets. Note: after the meeting, Rosanne reached out to Toni who reached out to Pat, and she will do the invitations for us and provide an invoice.

Rosanne will post about the Gala and tickets for same beginning Monday, September 13th on the Oceanport Centennial Facebook page and the Oceanport Residents Facebook page.

Update on school support.

We had no update. We agreed to carry discussion on the gift in memory of Nadine and the time capsule to the next meeting.

Review status of inputs to history book

Frank noted that he was working on finishing up the Port-au-Peck section. Rosanne asked if the Redevelopment section needed to be a property-by-property narrative, as the Eatontown Boulevard was done, and Frank said no, that she should just concentrate on the redevelopment of the area. She noted that she was very close to being done.

Other items and open discussion

Rosanne will reach out to Joanne Hunt from the Rec Committee about the Committee sponsoring a historical costume contest again this year if they are able to have a Halloween celebration.

We adjourned at approximately 8:30 p.m.

Action Items for the next meeting:

1. Rosanne will prepare and submit the Minutes from the August 12th meeting to Jeanne Smith in final form.
2. Frank will make a donation to the classic car club.
3. We will continue to work on the articles for the book.
4. Rosanne will ask Toni to sell the magnets she ordered using Facebook.
5. Rosanne will post about the Gala beginning Monday, September 13th, and Mike and Toni will sell the tickets.
6. Ric will have the step and repeat prepared.
7. Mike will speak to Michael McElroy again about taking photos.
8. Rosanne will follow up with Mayor Coffey about valet parking.
9. Rosanne will ask Jeanne to post about the Gala on the Borough's website and Facebook page.
10. Rosanne will reach out to Joanne Hunt from the Rec Committee about sponsoring a best historical costume contest.
11. Our next meeting is a Book Committee meeting on Thursday, September 23rd, 7:00 p.m., Blackberry Bay, masks optional for those who have been fully vaccinated against Covid-19.

APPROVED
MINUTES OF THE OCEANPORT HISTORICAL COMMITTEE MEETING
HELD 08/12/21

The Oceanport Historical Committee met on Thursday, August 12, 2021. We met at the Blackberry Bay Pavilion at 7:00 p.m. using social distancing protocols, and we wrapped things up around 9:00 p.m. The Committee planned and executed efforts to celebrate the Borough's Centennial, which occurred in 2020. It will plan and execute some of the celebratory efforts in 2021 that were delayed due to the Covid-19 pandemic and will continue to promote a better understanding of the Borough's history.

In attendance were:

Frank Barricelli
 Tom Cavanagh
 Robin Kelly
 Rosanne Letson
 Paula Lombardo
 Mike MacStudy
 Barbara Sheppard
 Ric Siciliano

(Note: If I omitted your name from the attendance for this meeting, please let me know.)

Our Agenda for this meeting was as follows:

- Sign-in sheet
- Introduction of new members and guests
- Review/approve previous month's minutes
- Review financial status
- Review action items from previous meeting
- Discuss Summer's End Festival
- Discuss plan for Gala
- Update on school support – coloring book, gift in memory of Nadine Jeffrey, time capsule
- Review status of inputs to history book
- Other items and open discussion
- Verify new action items and adjourn

We had no new members or guests.

We voted to approve the Minutes from the June 24th meeting. Rosanne will prepare them in final form and submit them to Jeanne Smith at the Borough. The July 22nd meeting was not conducted as there were not enough people, and it was carried to August 12th.

Toni wasn't at the meeting, but let Rosanne know in advance that our balance was \$26,495.95. Robin texted Mayor Coffey about the Borough's ability to accept online payments, and he told her that they had the ability to accept credit card payments online.

Action Items from 06/24/21 meeting

1. Rosanne will prepare the May 27th minutes in final form and submit them to Jeanne Smith.
2. Tom will do a short write-up about James Slattery for the book.
3. We will continue to work on the articles for the book.
4. Paula will ask Toni for a check for \$100 to make a donation to the car club.
5. Robin will contact Barbara, Toni, and Ric, and they will meet with the new caterer at Monmouth Park about the Gala.
6. Frank will email Rosanne the article he prepared on Eatontown Boulevard, and she will distribute it to all committee members for review and comment.
7. Rosanne will try to figure out how to shut down the Oceanport Historical Committee Facebook page.
8. Our next meeting is a Book Committee meeting on Thursday, July 8th, 7:00 p.m., Blackberry Bay, masks optional for those who have been fully vaccinated against Covid-19.
9. Our next regular meeting is Thursday, July 22nd, 7:00 p.m., Blackberry Bay.

1. Done.
2. Tom will email the short write-up to Rosanne and/or Frank.
3. We are continuing to work on articles for the book and on editing the most recent draft copy of it.
4. We talked about this, and discussed that the Historical Committee donated amongst ourselves two years ago \$100 to the classic car club. It was decided that we should approach Council about making a donation. Rosanne will reach out to Councilman Bill Deerin about this.
5. Done.
6. Done.
7. Rosanne is copying the photos on the Oceanport Historical Committee Facebook page that is not administered by the Oceanport Historical Committee and will then attempt to have the page deactivated. Ric said that the page is still active with active posts going out to other historical societies.
8. Done.
9. Done.

Summer's End Festival

We discussed the Summer's End Festival (September 11th), and Mike will try to reserve us a table. He will let us know if we have to bring our own tables. We contacted Toni, and she will look into having approximately 100 magnets printed up for us to sell. Frank will bring the easels with the photos he hasn't brought over to the new Borough Hall. Rosanne will bring candy to hand out. Toni does have youth sweatshirts and copies of *Oceanport in Retrospect* that we will sell. Frank, Rosanne, and Paula committed to be there, and Robin is a maybe.

Plan for Gala

The Gala will be Saturday, October 16, 2021. We decided on red carpet at 5:30, cocktail hour from 6:00 to 7:00 p.m., 7:00 to 7:30 welcome Mayor Coffey and blessing, 7:30 to 9:30 dinner buffet, and 9:30 to 11:00 coffee, cake, dancing, and mingling. Ric, Paula, and Robin have chosen the menu. There was a \$1500 charge initially to rent the venue, but Monmouth Park is giving that to us free of charge.

Open bar is \$35 per person for a 5-hour event, but drops to \$27 per person for a 4-hour event. Paula said the cost of the cocktail hour would drop from \$27 per person to \$15 per person if we limit the cocktail hour to one hour only. We discussed having open bar only for an hour or two, we discussed a cash bar for part of the event, but we decided by a vote to go with open bar for 4 hours, not 5 – no alcohol sold for the final hour of the event. We have the capacity for 200 guests. The buffet will cost \$35 a person, for a total of \$7000 for the buffet only. The buffet will have individual servers at each station. There will be 10-12 high tables set up during the cocktail hour.

Mike talked about a red carpet to begin at 5:30. We will have a step and repeat made up with the names of our sponsors on it. Ric will check on the cost for the step and repeat.

Barbara will ask Russ Meseroll about being our photographer for the event as someone we had in mind previously is no longer available. Mike will talk to Michael McElroy about being a photographer also. Ric offered to price out a photographer/videographer.

Robin suggested that we reach out to the Shore Regional Interact Club for some high school student volunteers to guide people in from their cars to the Turf Room and to help with the coat room.

We can set up the decorations the night before. The decorations, except for feathers, were purchased already for last year's date. We are going with semi-formal or costume for a Roaring '20's theme.

We decided against doing a 50/50, and we decided against multiple gift baskets. Rosanne has enough Oceanport-themed gifts (her donation to the Gala) and we will try to obtain some gift certificates from Oceanport businesses to put in the basket. The basket will be a door prize – just one.

Robin is securing a DJ, and this will be her donation to the Gala.

We can provide Monmouth Park with thumb drive to play during the Gala.

We had wanted to keep the ticket price at \$100, but we don't think we can. We decided upon \$125 per person, and at that rate, we are just covering our costs. Mike will work on designing a ticket. We'd like to start selling tickets as soon as possible. Tom mentioned the dignitaries who normally attend this type of events, but we felt we don't have enough tickets to spare and we'd

rather have Oceanport residents attend. (NOTE: The price per ticket was reduced to \$115.00 at a subsequent meeting.)

Update on school support.

We had no update. We agreed to carry discussion on the gift in memory of Nadine and the time capsule to the next meeting.

Review status of inputs to history book

We discussed that we are not sure about a recent price for the book. Frank said that members of Council requested that we have a certain number of books printed up with hard covers. We continue to work on the articles that are outstanding, and we are continuously editing the most recent draft copies provided by Pat. Frank is working on finishing up the section on Port-au-Peck.

Other items and open discussion

We discussed that we should sponsor a historical costume contest again this year if the Rec Committee is able to have a Halloween celebration.

We also discussed that we would not have a Holiday Home Tour this year due to Covid-19 and the Delta variant.

We adjourned at approximately 9:00 p.m.

Action Items for the next meeting:

1. Rosanne will prepare and submit the Minutes from the June 24th meeting to Jeanne Smith in final form.
2. Tom will prepare a short write-up on James Slattery and email it to Rosanne and/or Frank.
3. We will continue to work on the articles for the book.
4. Rosanne will reach out to Councilman Bill Deerin about having Council make a donation to the classic car club for their participation in the Memorial Day Parade.
5. Robin will contact Barbara, Toni, and Ric, and they will meet with the new caterer at Monmouth Park about the Gala.
6. Frank will email Rosanne the article he prepared on Eatontown Boulevard, and she will distribute it to all committee members for review and comment.
7. Rosanne will copy the photos used on the Oceanport Historical Committee Facebook page, and will try to figure out how to shut it down.
8. Mike will reserve us a table for Summer's End, Frank will put together the photos, maps, and easels he has, Rosanne will purchase candy, and Toni will order 100 car magnets for us to sell and will provide us with the youth sweatshirts and copies of *Oceanport in Retrospect* she has.
9. Mike will work on designing tickets for the Gala, Rosanne will put together the items she has for a door prize, Robin will finalize with Monmouth Park, Ric will check on the cost for a step

and repeat, Barb, Mike, and Ric will reach out to photographers and Ric will reach out to a videographer, and Robin will secure the DJ.

10. We will continue to work on preparing articles for the book and editing the draft copies.

11. Our next meeting is a Book Committee meeting on Thursday, August 26th, 7:00 p.m., Blackberry Bay, masks optional for those who have been fully vaccinated against Covid-19.

12. Our next regular meeting is Thursday, September 9th 7:00 p.m., Blackberry Bay.

**OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
August 11, 2021**

Minutes of the regular meeting of the Oceanport Recreation Committee held on
Wednesday evening, August 11, 2021

In attendance: Members:

Jay Silverman
Jackie Patterson
Therese Wollman
Lexi Hetzel
Joanne Hunt
Scott Marcantanio

Absent:

Beth Watkins
Dave Walker
Spencer Carpenter
Debbie Peterson
Scott Marcantanio
Bill Deerin
Greg Lockwood

Also Present: Steve Briskey

Open Meeting/Flag Salute

Meeting called to order by Jay Silverman at 7:30pm. Motion to open the meeting was made by Therese Wollman and seconded by Lexi Hetzel.

Approval of Minutes

The July 21, 2021, meeting minutes were reviewed. The motion to approve the meeting minutes was made by Therese Wollman and seconded by Lexi Hetzel. All were in favor.

Correspondence:

Joanne Hunt reported on the following correspondence:

Emails and letters continue to be received from the public expressing concern that Summer's End is being held on 9-11. The Mayor has responded and requested we are diligent about a 9-11 remembrance.

The 9-11 flag and banners will be in place.

Joanne Hunt received information that Max from Public Works resigned, and a new supervisor will be hired. In the meantime- Steve Brisky will remain as point person

Public Comments: Motion to open to the public was made by Jay Silverman at 7:35 pm and seconded by Lexi Hetzel.

As there was no public present, in a motion made by Scott Marcantano and seconded by Lexi Hetzel, the meeting was closed to the public at 7:36 pm.

Recreation Coordinator Report- Joanne Hunt

The draft of the field policy is ready for Council review. It was drafted by Jeanne Smith after meeting with Joanne Hunt, Donna Phleps and Mayor Coffey.

The field requests are the highest number received to date- Jeanne Smith worked very hard to accommodate as many groups as possible giving priority to Oceanport teams, OP schools, and prior field users in good standing.

Movie Night- July 30th- SING. Best attended movie ever- approx. 250-275. 2 ice creams vendors were present, and this is something we need to consider for the future. The new Instagram account was used to post the information in addition to the banners, website, and Facebook.

Revenue

2021 Boat Permits \$10,910.00

2021 Field Revenue \$ 16,270.00 Note- an additional \$7500 has been billed for fall 2021

New Field Requests:

No new requests- all requests are being reviewed by the Borough Clerk

Council Liaison Report:

Bill Deerin not present, no report

Steve Brisky reported on the following information:

The dedication at the new Boro Hall went well. Steve thanked everyone who assisted in making the event memorable. The memorial stones may remain in place, and they are working on making the front entrance nicer.

The ring at Old Wharf is ready to be installed with a light.

Steve stated that one of the goals of DPW is attention to detail in all the parks.

Boro Hall front office staff will now answer the DPW phones to ensure better customer service. Residents will be directed to call regarding issues verses posting on Facebook.

Note- Joanne Hunt, Steve Briskey and Jay Silverman walked BBB Park prior to the meeting:

1. There are several "old" soccer nets on the property. Steve raised concerns about both the safety and aesthetics of the fields. He would like to know who owns the nets and discuss some new protocols with them.
2. There is a set of bleachers which needs to be removed from the old roller rink as well as some debris behind the tennis court.

3. There is an issue with a “dog” obstacle course which may be on part of the BBB property vs. the homeowner’s property.
4. Complaints have also been made regarding the bathroom at BBB and supplies.
5. Steve will also test the lights on the flagpole

Subcommittee Reports:

Subcommittee & Officer Review Panel- Scott Marcantanio- no report.

Nominations: Greg Lockwood- no report

Sonny Giordano Award- Greg Lockwood –no report

Egg Scramble- Dave Walker- no report.

Mini Golf- Joanne Hunt- no report

Memorial Day Parade Committee- No report

Movies- Wollman/Hunt- Previously discussed.

Summer’s End Report-Jay Silverman

Jay reported on the following:

Rock wall, rides, stage, and fireworks are all set.

“Radio Riot” Band confirmed

Envelopes-To date \$2569.00 envelopes and \$500 CK landscaping

2021 surplus- \$32,600.25

Enzo’s and Mody ice cream confirmed

Alexa confirmed a fitness event

Jay Silverman will take care of coordinating of public services.

Tent confirmed

DPW would like to use truck instead of dumpsters

Port o johns confirmed

Face painting- not confirmed

Jay working on sponsor letters- Joanne took care of envelopes and postage

Jay will reach out regarding chili cook off

50/50 confirmed

PA- Beth

Halloween- Dave Walker- Joanne Hunt opened the discussion regarding what we want to do this year and stated that at September meeting we need to make some decisions. Should we do trunk or treat? Should we have parade, contest? Location- Boro Hall or BBB?

Tree Lighting- Joanne Hunt asked again about this event and the outdoor location/tree. Therese Wollman suggested that we could consider a professionally decorated tree. This was passed to Council in July.

Decorating Contest- Jay Silverman- no report

Disc Golf- Scott Marcantanio/Alexa Hetzel- September 25th is a “go”. Scott and Joanne will handle the paperwork. Joanne ordered the “basket” for the Summer’s End demo which may generate interest.

Grants/Parks- Council is working on the 2022 Open Space grant application- the Committee still agrees that Evergreen and Trinity are good choices.

Park Maintenance Reports- Previously discussed

Finance Report- Greg Lockwood emailed the report.

Foundation balance: \$7623.00 – we need to decide what to do with this money.

Old Business:

Pickle Ball- no update

2022 Open Space- no new information

Tree Lighting- we will discuss this in September/October

New Business:

Other New Business- Jay Coffey is going to meet to discuss field use and the usage of fields moving forward.

There was no other new business.

Adjourn: Motion to adjourn was made by Therese Wollman and seconded by Scott Marcantanio at 8:44 pm. Next meeting: September 8, 2021, at BlackBerry Bay Park. Jay Silverman will bring refreshments.

Respectfully submitted,

Joanne Hunt

Refreshment Schedule

Note- *December meeting is a potluck or dinner out

Joanne Hunt	8/11/21
Jay Silverman	9/8/21
Debbie Peterson	10/13/21
Jackie Patterson.	11/10/21
Therese Wollman.	1/12/22
Lexi Hetzel	2/9/22
Spencer Carpenter	3/9/22
Greg Lockwood	4/13/22
Beth Watkins	5/11/22
Scott Marcantanio	6/8/22
Bill Deerin	7/13/22
Dave Walker	8/10/22

**BOROUGH OF OCEANPORT****MAYOR & COUNCIL****MINUTES • SEPTEMBER 2, 2021****Workshop****Clement V. Sommers Municipal Building****7:00 PM****910 Oceanport Way, Oceanport, NJ 07757**

- I. **Meeting Called to Order:** Council President O'Brien called the meeting to order at 7:00 PM
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on June 29, 2021 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. **Flag Salute:** Council President O'Brien led attendees and members of Council in the flag salute.
- IV. **Invocation:** Borough Chaplain Stacy Deerin was unable to attend.
- V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Absent	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Absent	
Michael O'Brien	Councilman	Present	
Thomas Tvrdik	Councilman	Present	
Meghan Walker	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	
Donna M. Phelps	Borough Administrator	Present	
Catherine D. LaPorta	Chief Financial Officer	Present	

- VI. **PUBLIC HEARING: Municipal Open Space Grant Application:** Kelsey Howard of Colliers Engineering & Design presented the proposed projects for this year's application to the Monmouth County Municipal Open Space Grant program: Application due 9/16/2021; covers 50% of eligible construction costs, up to \$250,000; total program funding: \$2 million; proposed projects include pickleball courts at Blackberry Bay Park with demolition of roller hockey rink, surfacing, installation of equipment, striping and fencing and a community garden at the municipal complex entailing site clearing, soil preparation, fencing, installation of water tap and service and curbing. Total estimated project costs of \$173,000 with the grant request to cover \$86,500.
- Councilman Tvrdik asked about the map designation of Razor Ave which is Anson Ave. Ms. Smith advised it is both currently but will be changed to just Anson at a future date. Ms. Howard will look into it. Councilman Gallo asked about the community garden fence if the height of 10' was all the way around. Ms. Howard responded yes except for the gate noted a height of 8'. Councilman Gallo commented there's a lot of deer and want to make sure they don't get it. Ms. Howard responded she would review with Mr. White. Councilman Tvrdik suggested making it 10' all the way around. Councilwoman Walker asked if the new garden was comparable to the old garden and was told the new one is larger. Councilman Tvrdik commented he thinks it looks great and was excited to see it and bring community together.
- Ms. Smith advised Notice of the hearing was published in the Asbury Park Press on August 23, 2021 and posted on the Borough's website and municipal bulletin board.
- Council President O'Brien opened the public hearing on the application for questions or comments from the public. As there was no one from the public with questions or comments, Council President O'Brien closed the public hearing on a motion by Councilman Tvrdik, second by Councilwoman Walker and approved by the Council.

VII. Resolutions:

#2021-182 Resolution authorizing payment of BILL LIST

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

#2021-183 Resolution authorizing application for the 2021 MC Open Space Grant Program

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Tvrdik, Councilman
SECONDER:	Meghan Walker, Councilwoman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

VIII. **Administrator's Report:** Ms. Phelps reported receipt of additional funds from GovDeals; provided details of the upcoming NJLM conference which would be held in person this year subject to determining mask policy and social distancing; early registration is October 1st – please let her know if you plan on attending; the front door entry system with buzzer is now installed and operating; FEMA has approved the Borough's project workshop for tropical storm Isaias for debris expenses in the amount of \$125,409 with a reimbursement of 75%; employees have received training on lighting system, video of training on the court audio equipment completed; additional training on panic and camera systems scheduled; receipt of 2020 audit and exit meeting with CFO and auditors with no audit exceptions and complimented CFO Katie LaPorta work and that the Borough was in great shape financially; Oceanport OEM was requested to assist in Middlesex County after last night's storm with Buzz Baldanza and Ron Stubbington who left that morning with materials, equipment and boat to assist. She thanked them for being available to assist the Middlesex community.

IX. Clerk's Report:

Regular Meeting Items:

1. Resolution approving Special Event Permit for The Center in Asbury Park
2. Resolution authorizing Tax Sale Redemption #20-00001
3. Resolution authorizing indemnification to Oceanport Soccer Association
4. Resolution appointing Patrolman Glenn Mannino to permanent status - *Added*
5. Resolution requesting waiver of 390-17(F) - 51 Pine Tree Lane - *Added*
6. Resolution authorizing Housing Inspector to issue final CO for expired self-certified COs - *Added*
7. Resolution authorizing the donation of sound equipment to the OPBOE - *Added*
8. Receipt & Acceptance of Minutes, Historical Committee, June 24, 2021
9. Receipt and Acceptance of Minutes, Parks & Recreation Committee, July 21, 2021
10. Mayor & Council - Workshop - Aug 19, 2021 7:00 PM
11. Mayor & Council - Regular Meeting - Aug 19, 2021 7:30 PM

Ms. Smith reviewed four added action items for the Sept. 16th regular meeting, invited questions or corrections to which there were none.

X. Discussion Items:

1. Resolution authorizing Public Sale of Fort Monmouth Special Liquor License(s)

Ms. Smith advised that FMERA had sent a Letter of Consent for the sale of one of the special Fort liquor licenses for the commissary parcel. The resolution would authorize the Clerk to issue the RFP for the sale of the liquor license and initiate the process for same. With no objections it would be added to the regular meeting agenda.

2. Resolution acknowledging receipt of 2020 annual audit

Ms. LaPorta summarized the receipt of the 2020 audit with no exceptions or recommendations and no need for a corrective action plan and invited questions. Ms. Smith added that tonight was to acknowledge receipt and would be on for the regular meeting in order to allow time for the members to review and sign an affidavit at the next meeting certifying same.

- XI. Mayor's Report:** As Mayor Coffey was unable to attend, Council President O'Brien acknowledged upcoming events including Sept. 4th Cornhole Tournament for the Fire Department fundraiser; Sept. 11th Remembrance Ceremony in the morning and Summer's End that evening with a "Light up the Shore" event in conjunction with other Monmouth county municipalities to honor the lives of the lost and the heroism displayed that day. He also acknowledged those impacted by Hurricane Ida and urged everyone to do what they could do to help out. The Borough has done a great job keeping up with maintenance such as storm drains, trees, limbs, parks, mitigating effects of storms so they're not as damaging as ones in the past. He also recognized efforts of Wes Sherman and the efforts to clean up Old Wharf Park and the Fire Bell. There's certainly a renewed pride in town with the celebration centennial, history of the Borough, more awareness of the great community and encouraged everyone to come out as a community to keep these things in mind.
- XII. Petitions from the Public:** Council President O'Brien opened the meeting for petitions from the public. As there was no one else from the public, Council President O'Brien closed that portion of the meeting.
- XIII. Adjournment:** As there was no further business, the meeting was adjourned at 7:23 PM on a motion by Councilwoman Walker, seconded by Councilman Gallo and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • SEPTEMBER 16, 2021

Regular Meeting

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

- I. **Call to Order:** Mayor Coffey called the meeting to order at 7:01 PM
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on June 29, 2021 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. **Flag Salute:** Mayor Coffey led attendees and members of Council in the flag salute
- IV. **Invocation:** Borough Chaplain Stacy Deerin was unable to attend.
- V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Absent	
Bryan Keeshen	Councilman	Late	
Michael O'Brien	Councilman	Present	
Thomas Tvrdek	Councilman	Present	
Meghan Walker	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	
Donna M. Phelps	Borough Administrator	Present	

- VI. **GUEST: FMERA Staff Monthly Update:** Mayor Coffey reported that an RFOTP for the remaining parcels not under contract in Eatontown and Oceanport including the McAfee Center, would be issued in early October.
- VII. **Administrators Report:** Ms. Phelps discussed the Borough's project for check-valves as part of a Flood Hazard Mitigation grant that was denied back in 2019, however was considered an acceptable project. The grant program has re-opened for this year, is a cost-share grant, a detailed the Borough's contracts to prepare the applications previously. She further advised that the same project was likely acceptable under the American Rescue Plan which had no cost share or matching funds requirement. The Borough has received almost \$300,000 this year and expects another \$300,000 in 2022. The project estimated cost in 2017 was \$1.14 million. The FHM grant if awarded would provide nearly \$856,000 but not guaranteed. Using the Rescue Plan funds, which are guaranteed, would cover \$600,000 of the costs. If the Borough opts to pursue the FHM grant, the Borough would need to retain Millennium grant writers to perform the cost benefit analysis work needed for the application and the timing for that was concerning. She was uncertain if she would have all of the information together for the 10/7 workshop but should be discussed further for a decision on which way the Borough wants to proceed. Ms. Phelps also reported on final receipts of the online auction; application for the pickleball court and community garden was submitted to the County and included letters of support from the Oceanport Recreation Coordinator and former Councilwoman Ellynn Kahle. Ms. Phelps also attended the Joint Insurance Fund meeting where 2022 budget discussion projects a 9.9% increase in rates before changes in exposure. Markets and exposure have been increasing in addition to court decisions and administrative actions from Trenton and a number of other factors have resulted in additional losses. Use of surplus and a proposed budget is expected to be introduced in October. Ms. Phelps advised next that Mr. Iamello had completed the bid specifications for the Old Wharf House renovations and requested a resolution at the 10/7 meeting authorizing the project to go out to bid. Ms. Smith asked that a copy of the plan be provided to accompany the resolution for their review.
- VIII. **Clerk's Report:** Ms. Smith reminded everyone of the upcoming town-wide garage sale and deadlines to register; announcements for upcoming Recreation events are up on the website; new implementation of online service requests for bulk and metal to DPW through the website home page called "Citizen Requests". Ms. Smith presented a request by the

owner of 71 Bridgewaters Drive which had a fire sometime back and they now need to proceed with shut off of the gas. However, the road was recently paved and requires Council approval to waive the moratorium for street opening. Ms. Smith obtained specific conditions for repair from the Borough Engineer should they grant the waiver and asked for it to be added to consent if all were agreeable. There was brief discussion on the repair conditions and the need to minimize disturbed roadway area and seems but with confirmation that the Borough Engineer had made the recommendation, there were no objections.

Councilman Keeshen entered at 7:18 PM.

Ms. Smith asked members to remain after the meeting to sign the Group Affidavit for the audit regarding that consent agenda item. Ms. Smith also reviewed the added items concerning authorizations to go out to bid for Colliers.

IX. Consent Agenda: Ms. Smith described a 15th item added to Consent and

- | | | |
|-----------|-----|---|
| #2021-184 | 1. | Resolution authorizing payment of BILL LIST |
| #2021-185 | 2. | Resolution authorizing permits for Facility Use - Fall 2021 |
| #2021-186 | 3. | Resolution approving Special Event Permit for Residents of Werah Place for a Block Party |
| #2021-187 | 4. | Resolution approving Special Event Permit for The Center in Asbury Park |
| #2021-188 | 5. | Resolution acknowledging receipt of 2020 annual audit |
| #2021-189 | 6. | Resolution requesting waiver of 390-17(F) - 51 Pine Tree Lane |
| #2021-190 | 7. | Resolution authorizing the donation of sound equipment to the OPBOE |
| #2021-191 | 8. | Resolution authorizing Tax Sale Redemption #20-00001 |
| #2021-192 | 9. | Resolution authorizing indemnification to Oceanport Soccer Association |
| #2021-193 | 10. | Resolution authorizing Public Sale of Fort Monmouth Special Liquor License(s) |
| #2021-194 | 11. | Resolution appointing Patrolman Glenn Mannino to permanent status |
| #2021-195 | 12. | Resolution authorizing Housing Inspector to issue final CO for expired self-certified COs |
| | 13. | Receipt & Acceptance of Minutes, Historical Committee, June 24, 2021 |
| | 14. | Receipt and Acceptance of Minutes, Parks & Recreation Committee, July 21, 2021 |
| #2021-199 | 15. | Resolution authorizing waiver of Street Opening Moratorium for 71 Bridgewaters Drive |

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Keeshen, O'Brien, Tvrdek, Walker
ABSENT:	Gallo

X. Minutes:

1. Mayor & Council - Workshop - Aug 19, 2021 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Meghan Walker, Councilwoman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Keeshen, O'Brien, Tvrdek, Walker
ABSENT:	Gallo

2. Mayor & Council - Regular Meeting - Aug 19, 2021 7:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Michael O'Brien, Councilman
SECONDER:	Bryan Keeshen, Councilman
AYES:	Deerin, Keeshen, O'Brien, Tvrdek, Walker
ABSENT:	Gallo

XI. Resolutions:

- #2021-196 Resolution authorizing solicitation of bids for Community Center Park Improvements

RESULT: ADOPTED [UNANIMOUS]
MOVER: Meghan Walker, Councilwoman
SECONDER: Michael O'Brien, Councilman
AYES: Deerin, Keeshen, O'Brien, Tvrdik, Walker
ABSENT: Gallo

#2021-197 Resolution authorizing solicitation of bids for 2021 Road Program

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael O'Brien, Councilman
SECONDER: Bryan Keeshen, Councilman
AYES: Deerin, Keeshen, O'Brien, Tvrdik, Walker
ABSENT: Gallo

XII. Second Reading & Public Hearing Ordinances:

#1042 An Ordinance Amending Parks & Recreation 279 - Permits for Facility Use

Councilman Tvrdik called for the 2nd reading and Public Hearing of an ordinance amending Parks & Recreation and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only "**AN ORDINANCE OF THE BOROUGH OF OCEANPORT AMENDING CHAPTER 279 "PARKS & RECREATION AREAS" OF THE CODE OF THE BOROUGH OF OCEANPORT**" was published one time in the Two River Times on July 29, 2021.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance. As no one from the public presented to be heard, the public hearing was closed on a motion by Councilwoman Walker and seconded by Councilman Deerin.

Councilman Tvrdik made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Council President O'Brien.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Tvrdik, Councilman
SECONDER: Michael O'Brien, Councilman
AYES: Deerin, Keeshen, O'Brien, Tvrdik, Walker
ABSENT: Gallo

#1043 Amendment to Property Maintenance Code for Housing & Commercial Certificates of Continued Occupancy

Councilman Tvrdik called for the 2nd reading and Public Hearing of an ordinance amending Property Maintenance and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only "**AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING CHAPTER 295 "PROPERTY MAINTENANCE" TO CREATE NEW ARTICLE "CERTIFICATES OF OCCUPANCY"**" was published one time in the Two River Times on August 26, 2021.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance. As no one from the public presented to be heard, the public hearing was closed on a motion by Councilwoman Walker and seconded by Councilman Deerin.

Councilman Tvrdik made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Council President O'Brien.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Tvrdik, Councilman
SECONDER: Meghan Walker, Councilwoman
AYES: Deerin, Keeshen, O'Brien, Tvrdik, Walker
ABSENT: Gallo

#1044 Ordinance Amending the Land Development Ordinance Concerning Nonconformities

Councilman Tvrdik called for the 2nd reading and Public Hearing of an ordinance amending Land Development and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only "**AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING CHAPTER 390 "LAND DEVELOPMENT" OF THE CODE OF**

THE BOROUGH OF OCEANPORT CONCERNING CONTINUATION OF EXISTING USES AND CERTIFICATES OF NONCONFORMITY” was published one time in the Two River Times on August 26, 2021.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance. As no one from the public presented to be heard, the public hearing was closed on a motion by Councilwoman Walker and seconded by Councilman Deerin.

Councilman Tvrdik made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Council President O'Brien.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Tvrdik, Councilman
SECONDER:	Meghan Walker, Councilwoman
AYES:	Deerin, Keeshen, O'Brien, Tvrdik, Walker
ABSENT:	Gallo

#1045 An Ordinance Amending Salary Ranges for Police Chief & OEM Director

Councilman Tvrdik called for the 2nd reading and Public Hearing of an ordinance amending salary range for Police Chief & OEM Coordinator positions and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only **“AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY SETTING THE SALARY RANGES OF CERTAIN BOROUGH OFFICERS AND BOROUGH EMPLOYEES PASSED AND APPROVED MARCH 16, 1939 AND LAST REVISED AND APPROVED ON AUGUST 19, 2021”** was published one time in the Two River Times on August 26, 2021.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance. As no one from the public presented to be heard, the public hearing was closed on a motion by Councilwoman Walker and seconded by Councilman Deerin.

Councilman Tvrdik made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Council President O'Brien.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Tvrdik, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Keeshen, O'Brien, Tvrdik, Walker
ABSENT:	Gallo

XIII. Committee Reports:

1. Councilman Deerin, Parks & Recreation – Commented on a phenomenal job on Summer's End and a shout out to Jay Silverman and Joanne Hunt and all the work done to make the event happen; it was a special day for Oceanport. He also provided details for upcoming Movie Night in the Parks; Recreation is seeking to do Trunk or Treat again this year on 10/23 at Borough Hall unless there were any objections; they are looking for more participants as Trunkers. Also discussed was plans for where to hold this year's tree lighting, no tree at municipal complex and the offer by Tetherview owner to use the large tree in front of Russel Hall; bids for Old Wharf House and pickle ball going out. Thanks to Steve Briskey and DPW again on the great job in the parks.
2. Councilman Gallo, Public Works & Engineering – Absent. Mayor Coffey offered comments on his behalf on the excellent work by DPW and noted specific improvements at Old Wharf Park along the paver walkway.
3. Councilman Keeshen, Public Safety – Councilman Keeshen also complimented Public Works on the beautiful 9/11 memorial that they constructed on property; reminded everyone on behalf of the Police that school is back in session, please watch your speed, new radar signs posted; thanked the fire department for job well done on the house fire that occurred last week; First Aid seeking more volunteers and thanked them for their work. He also reported on a Public Safety Meeting with all departments; discussions with OEM on preparedness for hurricane season; encouraged public to watch website and CodeRed alerts in storm events.
4. Councilman O'Brien, Finance & Administration – Extended thanks to the Recreation Committee for organizing an excellent end of summer celebration; thanked first responders for their assistance during the night, and public works continues to shine and ensured proper lighting and safe grounds and clean up and thanked the residents that assisted with clean up the next day. The event was the Borough's first in 2 years and the weight of the day was not lost on anyone, especially those with connections to tragedy of 9/11. It was a night of equal parts acknowledgment of loss and celebration of current lives and quoted unknown author that the best way to honor those on 9/11 is to live the way we did on September 12th. Councilman O'Brien extended thanks to Ms. Phelps

for her help with the Police Chief's contract. He also thanked Katie LaPorta for the sparkling audit report. Countless hours spent with counsel and auditors ensure that the Borough's finances are managed efficiently.

5. Councilman Tvrdik, Planning & Development – Councilman Tvrdik wished Ed Ryan, Bill Deerin and Rick Gallo happy birthdays. Planning Board back to meeting twice per month, continues to be busy with applications; welcomed the Gomes family who would be improving the long-vacant 38 Morris Place; Denholtz continues to demolish former buildings at the Warehouse and Commissary parcels; two ribbon cutting ceremonies – the Fort Athletic Club and NJ City University at Squire Hall; attended the 9/11 ceremony at Mount Mitchell hosted by the County and recalled his own experience that day in the city.
6. Councilwoman Walker, Health & Human Services – Schools have opened; Environmental Committee has one member stepping down due to relocation so seeking volunteer to fill that spot. Water Watch reports high levels on water testing – of most concern were the waters at Old Wharf – she has connected the committee with the paddle club to communicate and educate the owner on best ways to conduct testing should he wish to do on his own. Counts were lower in September. She commented on the time and commitment by these volunteers and their dedication but without a lifeguard or monitor, nothing results from their reports that are sent to DEP and Clean Ocean Action. She gave the example of the beach with a lifeguard with a test result in the 100s gets shut done but testing at Old Wharf comes back in the 1,000s and nothing happens or communicates with the paddle club who has kids in the water for camps. So they are working ways to resolve that. They are also looking to work with the high school to take data and analyze it. She also brought up concerns by the Environmental Committee regarding telecommunications installations which Ms. Smith confirmed has been placed on the 10/7 workshop agenda for further discussion.

Councilwoman Walker also brought up the subject of reinstating the Environmental Committee as a Commission – the differences of which are fairly stark despite what may have been previously represented and is not in line with surrounding communities. She requested that the Council discuss at the next workshop reinstating that.

She further commented on the 9/11 memorial at Borough Hall in the morning was wonderful and meaningful and then a lovely presentation at Summer's End and couldn't think of a better way to bring the community together.

- XIV. Mayor Coffey's Report:** Mayor Coffey's report included the opening of Squire Hall, impressed by the business center; and fantastic job by Fitness Center which plans to open next month, described some of the facilities features including the gym; thanked Rich Arlt of DPW for constructing the 9/11 Memorial in such a short time; there are additional 9/11 pieces – 2 granite markers that remain to be installed; the memorial was established in honor of Jimmy Straine and the first responders that gave their lives and participated in the rescue and clean-up of that day. Mayor Coffey also commented on the Summer's End event on 9/11 and the participation in the Light Up the Shore memorial event that night coordinated by Monmouth County and other shore towns; he could think of no better way to have 600-800 town people showing up in one spot participating in honoring that day and the fireworks finale started at 9:11pm – it was a perfect evening. Mayor Coffey also highlighted a fundraiser cornhole tournament that raised funds for both firehouses – close to \$7,000 in profits with \$3,500 to each house.

- XV. Petitions from the public:** Mayor Coffey opened the meeting to petitions from the public.

Thomas Tvrdik, commented that the cornhole event went great and met many new residents. He challenged the Mayor and Council President O'Brien to a rematch of best of 3.

Rosanne Letson, 50 Deer Path Court, Tinton Falls, appeared on behalf of the Historical Committee and asked questions about doing a costume contest at the Trunk or Treat event but Councilman Deerin commented they had decided not to do that this year; she commented on the tree lighting and suggested planting a tree now at Borough hall that could grow over the years; she also provided details on the Centennial Gala and encouraged everyone to attend and get their tickets now for the event on Oct. 16th.

Ed Ryan, 24 Willow Court, appeared and commended Councilman Keeshen for efforts on public safety and nice to have someone who knows and cares what the needs are of the first responders; he also expressed appreciation for OEM Director Buzz Baldanza who tends to be quiet but knows his stuff and should be acknowledged as such.

As no one else from the public was present, Mayor Coffey closed that portion of the meeting.

- XVI. Executive Session:**

At 8:04 PM Council President O'Brien made a motion to adopt the resolution to enter Executive Session which was seconded by Councilman Tvrdik and received the following roll call.

#2021-198 Resolution authorizing an Executive Session

Personnel Matters - N.J.S.A. 10:4-12(b)(8)

Police Chief's Contract

Litigation, Negotiations and the Attorney Client Privilege N.J.S.A. 10:4-12(b)(7)

Hester, Paul vs Borough of Oceanport

At 8:29 pm, the Mayor & Council returned from Executive Session and the workshop meeting was reopened on a motion by Council President O'Brien and seconded by Councilman Keeshen and approved by Council.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Michael O'Brien, Councilman
SECONDER:	Thomas Tvrdik, Councilman
AYES:	Deerin, Keeshen, O'Brien, Tvrdik, Walker
ABSENT:	Gallo

XVII. Action Item from Executive Session:

#2021-200 Resolution authorizing Employment Agreement with Michael P. Kelly

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryan Keeshen, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Keeshen, O'Brien, Tvrdik, Walker
ABSENT:	Gallo

XVIII. Adjournment: As there was no further business, the meeting was adjourned at 8:31 PM on a motion by Councilwoman Walker, seconded by Councilman Deerin and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

OCEANPORT ENVIRONMENTAL ADVISORY COMMITTEE

**Municipal Building
910 Oceanport Way
Oceanport, New Jersey 07757**

19 August 2021

RECEIVED

AUG 23 2021

Borough of Oceanport

Mayor John F. Coffey, II
Borough Council
910 Oceanport Way
P.O. Box 370
Oceanport, NJ 07757

Re: Telecommunication Installations

Dear Mayor Coffey and Members of Council:

Over the past several months, the Members of the Oceanport Environmental Advisory Committee have been studying and discussing at meetings the position the Borough should take regarding telecommunication installations in Oceanport. Particularly there has been an interest based upon the pending 5G installation.

While initially, our discussion was somewhat limited, based upon the substantial amount of development activities and growth in Oceanport, it seems that a more comprehensive review, to include utilities as well as telecommunications, would be appropriate. Therefore, it is our recommendation that the Borough review its Ordinances and any specific guidelines for utilities and telecommunication installations in the Borough. The review should include, among other considerations, environmental and ecological effects of such installations.

We recognize that the jurisdiction of the Borough is limited as to such installations. However, we suggest that the Borough, at minimum, has an obligation to notify the residents of the Borough as to any such substantial installations. As part of our research, we have reviewed the position taken by other municipalities. There are some rather extensive ordinances.

Please let us have your thoughts, including recommending anything further that our Committee can do.

Sincerely yours,



Robert D. Broege, Chairman

RDB:sb

cc: Oceanport Environmental Advisory Committee

ORDINANCE

**AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AMENDING THE BOROUGH'S LAND DEVELOPMENT ORDINANCE TO AUTHORIZE AND ENCOURAGING ELECTRIC
VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE-READY PARKING SPACES**

APPROVED ON FIRST READING

DATED:

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: October 7, 2021

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II**Mayor**

DCA Model Statewide Municipal EV Ordinance

Click the link below to view the ordinance:

[DCA Model Statewide Municipal EV Ordinance](#)

Purpose and Background

This Model Statewide Municipal Electric Vehicle (EV) Ordinance published by DCA on September 1, 2021, was written with support from the Department of Environmental Protection (DEP) and Board of Public Utilities (BPU), to comply with P.L. 2021, c. 171, which Governor Phil Murphy signed into law on July 9, 2021.

The law requires that Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements related to EVSE in New Jersey's 565 municipalities. In order to implement this, the bill requires that DCA publish a model statewide municipal EV ordinance on its website. The model ordinance is required to include the installation and parking requirements detailed in the bill, as well as address installation, sightline, and setback requirements and other health- and safety-related specifications ("Reasonable Standards") for EVSE and Make-Ready parking spaces.

The intent of the model statewide ordinance is to ensure that municipalities are requiring installation of EVSE and Make-Ready parking spaces in a consistent manner and also to provide an ordinance that can be easily used by every municipality with no or minimal amendments by the municipality.

The model statewide ordinance is mandatory and becomes effective in all municipalities upon DCA publication. Municipalities are allowed to make changes to the "Reasonable Standards" portion of the ordinance through the normal ordinance amendment process, but may not change the parts of the ordinance that were required by the legislation (installation and parking requirements). For municipalities with existing EV ordinances, the statewide ordinance will supersede those requirements. The model statewide ordinance will enable EV adoption among residents who can't charge at home and will alleviate "range anxiety" by increasing the proximity of charging infrastructure and giving residents the confidence to drive electric.

See Press Release here: [Murphy Administration charges toward an electric vehicle future, including new effort to encourage EV charging infrastructure in every New Jersey municipality](#).

Resources

- [2019 NJ Energy Master Plan](#)
- P.L. 2021, c. 171
- DEP Drive Green website: <https://www.drivegreen.nj.gov/index.html>
- New Jersey Partnership to Plug-In
<https://www.nj.gov/governor/news/news/562019/20190603b.shtml>
- [EV Law \(P.L. 2019, c. 362\): https://www.njleg.state.nj.us/2018/Bills/PL19/362_.PDF](#)

Press Release

Questions

Contact: Maria Connolly
Maria.Connolly@dca.nj.gov

Home

About

- About DCA
- About the Commissioner
- Staff Contacts
- Office of Legislative Affairs
- Employment Opportunities
- FAQ
- Contact Us

Codes & Standards

- Division Home
- Bureaus, Offices & Programs
- Codes & Regs
- Code Official Information
- Advisory Boards
- Alerts & Issues
- Publications
- Construction Reporter
- Forms
- Additional Resources
- Topics A-Z
- Contact Us

Fire Safety

- Division Home
- Bureaus & Offices
- Codes & Regs
- Advisory Boards
- Bulletins & Alerts
- Publications
- Fire Focus
- Forms
- Additional Resources
- Topics A-Z
- Contact Us

Housing & Community Resources

- Division Home
- Offices & Programs
- Office of Recreation
- Forms & Applications
- Rules
- Publications
- FAQ
- Useful Links
- Grant Opportunities
- Contact Us

Local Government Services

- Division Home
- About DLGS
- Keeping Connected
- Contact Us

Local Planning Services

- Division Home
- Housing Support Services
- General Planning Services

Disaster Recovery and Mitigation

- Division Home
- About DDRM
- Resources
- Programs
- ReNew Jersey Stronger

News & Announcements

- Press Releases
- Announcements
- RFP's
- Office of Communications

Affiliates

- Government Records Council
- NJ Historic Trust
- NJ Housing & Mortgage Finance Agency
- LUARCC
- NJ Redevelopment Authority
- Urban Enterprise Zone (UEZ) Program

Statewide

- Governor Phil Murphy
- Lt. Governor Sheila Oliver
- NJ Home
- Services A to Z
- Departments/Agencies
- FAQs
- Contact Us
- Privacy Notice
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- Accessibility Statement



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Department of Community Affairs
PO Box 800
Trenton, NJ 08625-0800

[an error occurred while processing this directive]

#

**AN ORDINANCE
AUTHORIZING AND ENCOURAGING
ELECTRIC VEHICLE**

SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE-READY PARKING SPACES

[Note: Pursuant to P.L. 2021, c.171, all sections of this model ordinance become effective in each municipality upon its publication on the Department of Community Affairs' Internet website. Municipalities may make changes to the reasonable standards in the model ordinance as noted below through the normal ordinance amendment process. However, municipalities may not make changes to the legislatively mandated requirements in Sections C., D., and E.]

This Ordinance sets forth procedures for the installation of Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces and establishes associated regulations and other standards within the **{name of municipality}** _____ of **{name of county}** _____.

WHEREAS, supporting the transition to electric vehicles contributes to **{name of municipality}** _____'s commitment to sustainability and is in the best interest of public welfare; and

WHEREAS, installation of EVSE and Make-Ready parking spaces encourages electric vehicle adoption; and

WHEREAS, the **{name of municipality}** _____ encourages increased installation of EVSE and Make Ready parking spaces; and

WHEREAS, adoption of this ordinance supports the State of New Jersey's goals to reduce air pollutants and greenhouse gas emissions from the transportation sector as outlined and supported by various programs related to NJ's 2019 Energy Master Plan, Global Warming Response Act (P.L.2007, c.112 (C.26:2C-37 et al.)), and EV Law (P.L. 2019, c. 362); and

WHEREAS, P.L. 2021, c.171, which Governor Murphy signed into law on July 9, 2021, requires EVSE and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements; and

WHEREAS, adoption of this ordinance will support the Master Plan of **{name of municipality}** _____ adopted in concurrence with P.L. 1975 c. 291, s. 1 eff. Aug. 1, 1976, and is consistent with goals **{list #s or names}** _____ of the Master Plan as well as the land

use, circulation, and *{other e.g., environmental, sustainability}* _____ elements of the Master Plan; and

WHEREAS, the *{name of municipality}* _____ encourages greater ownership and use of electric vehicles, thus the *{name of municipality}* _____ is amending the *{Zoning/Development Regulations/Land Use Ordinance}* _____ to establish standards and regulations for the safe and efficient installation of EVSE and Make-Ready parking spaces at appropriate locations.

NOW, THEREFORE, BE IT ORDAINED, by the *{Committee/Council}* _____ of the *{name of municipality}* _____ County of *{name of county}* _____, State of New Jersey as follows:

{Note: Title of the Ordinance, policy statements, and Purpose of the ordinance are optional sections and may be changed by the municipality.}

FIRST: ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT

A. Purpose

The purpose of this ordinance is to promote and encourage the use of electric vehicles by requiring the safe and efficient installation of EVSE and Make-Ready parking spaces through municipal parking regulations and other standards. EVSE and Make-Ready parking spaces will support the State's transition to an electric transportation sector, reducing automobile air pollution, greenhouse gas emissions, and storm water runoff contaminants. The goals are to:

1. Provide adequate and convenient EVSE and Make-Ready parking spaces to serve the needs of the traveling public.
2. Provide opportunities for residents to have safe and efficient personal EVSE located at or near their place of residence.
3. Provide the opportunity for non-residential uses to supply EVSE to their customers and employees.
4. Create standard criteria to encourage and promote safe, efficient, and cost-effective electric vehicle charging opportunities in all zones and settings for convenience of service to those that use electric vehicles.

B. Definitions

Certificate of occupancy: The certificate provided for in N.J.A.C. 5:23-2, indicating that the construction authorized by the construction permit has been completed in accordance with the construction permit, the act and the regulations. See "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.) and regulations adopted pursuant thereto.

Charging Level: The amount of voltage provided to charge an electric vehicle varies depending on the type of EVSE as follows:

1. Level 1 operates on a fifteen (15) to twenty (20) amp breaker on a one hundred twenty (120) volt AC circuit.
2. Level 2 operates on a forty (40) to one hundred (100) amp breaker on a two hundred eight (208) or two hundred forty (240) volt AC circuit.
3. Direct-current fast charger (DCFC) operates on a sixty (60) amp or higher breaker on a four hundred eighty (480) volt or higher three phase circuit with special grounding equipment. DCFC stations can also be referred to as rapid charging stations that are typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

Electric vehicle: Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates either partially or exclusively using an electric motor powered by an externally charged on-board battery.

Electric Vehicle Supply/Service Equipment or (EVSE): The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics, transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. "EVSE" is synonymous with "electric vehicle charging station." ***{Note: Definition is directly from legislation and cannot be changed.}***

Make-Ready Parking Space: means the pre-wiring of electrical infrastructure at a parking space, or set of parking spaces, to facilitate easy and cost-efficient future installation of Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make Ready includes expenses related to service panels, junction boxes, conduit, wiring, and other

components necessary to make a particular location able to accommodate Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment on a “plug and play” basis. “Make-Ready” is synonymous with the term “charger ready,” as used in P.L.2019, c.362 (C.48:25-1 et al.). ***{Note: Definition is directly from legislation and cannot be changed.}***

Private EVSE: EVSE that has restricted access to specific users (e.g., single and two-family homes, executive parking fleet parking with no access to the general public).

Publicly-accessible EVSE: EVSE that is publicly available (e.g., park & ride, public parking lots and garages, on-street parking, shopping center parking, non-reserved parking in multi-family parking lots, etc.).

C. Approvals and Permits

{Note: Section C. of the model ordinance is mandatory and may not be altered.}

1. An application for development submitted solely for the installation of EVSE or Make-Ready parking spaces shall be considered a permitted accessory use and permitted accessory structure in all zoning or use districts and shall not require a variance pursuant to C.40:55D-70.
2. EVSE and Make-Ready Parking Spaces installed pursuant to Section D. below in development applications that are subject to site plan approval are considered a permitted accessory use as described in 1. above.
3. All EVSE and Make-Ready parking spaces shall be subject to applicable local and/or Department of Community Affairs permit and inspection requirements.
4. The ***{administrative official/zoning officer and/or municipal engineer}*** _____ shall enforce all signage and installation requirements described in this ordinance. Failure to meet the requirements in this ordinance shall be subject to the same enforcement and penalty provisions as other violations of ***{name of municipality}*** _____’s land use regulations.
5. An application for development for the installation of EVSE or Make-Ready spaces at an existing gasoline service station, an existing retail establishment, or any other existing building shall not be subject to site plan or other land use board review, shall not require variance relief pursuant to C.40:55D-1 et seq. or any other law, rule, or

regulation, and shall be approved through the issuance of a zoning permit by the administrative officer, provided the application meets the following requirements:

- a. the proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;
 - b. all other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and
 - c. the proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.), any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charging stations.
6. An application pursuant to Section 5. above shall be deemed complete if:
 - a. the application, including the permit fee and all necessary documentation, is determined to be complete,
 - b. a notice of incompleteness is not provided within 20 days after the filing of the application, or
 - c. a one-time written correction notice is not issued by the **{administrative official/zoning officer}** _____ within 20 days after filing of the application detailing all deficiencies in the application and identifying any additional information explicitly necessary to complete a review of the permit application.
7. EVSE and Make-Ready parking spaces installed at a gasoline service station, an existing retail establishment, or any other existing building shall be subject to applicable local and/or Department of Community Affairs inspection requirements.
8. A permitting application solely for the installation of electric vehicle supply equipment permitted as an accessory use shall not be subject to review based on parking requirements.

D. Requirements for New Installation of EVSE and Make-Ready Parking Spaces

{Note: Section D of the model ordinance is mandatory and may not be altered.}

1. As a condition of preliminary site plan approval, for each application involving a multiple dwelling with five or more units of dwelling space, which shall include a multiple dwelling that is held under a condominium or cooperative form of ownership, a mutual housing corporation, or a mixed-use development, the developer or owner, as applicable, shall:
 - a. prepare as Make-Ready parking spaces at least 15 percent of the required off-street parking spaces, and install EVSE in at least one-third of the 15 percent of Make-Ready parking spaces;
 - b. within three years following the date of the issuance of the certificate of occupancy, install EVSE in an additional one-third of the original 15 percent of Make-Ready parking spaces; and
 - c. within six years following the date of the issuance of the certificate of occupancy, install EVSE in the final one-third of the original 15 percent of Make-Ready parking spaces.
 - d. Throughout the installation of EVSE in the Make-Ready parking spaces, at least five percent of the electric vehicle supply equipment shall be accessible for people with disabilities.
 - e. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
2. As a condition of preliminary site plan approval, each application involving a parking lot or garage not covered in 1. above shall:
 - a. Install at least one Make-Ready parking space if there will be 50 or fewer off-street parking spaces.
 - b. Install at least two Make-Ready parking spaces if there will be 51 to 75 off-street parking spaces.
 - c. Install at least three Make-Ready parking spaces if there will be 76 to 100 off-street parking spaces.
 - d. Install at least four Make-Ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces.
 - e. Install at least four percent of the total parking spaces as Make-Ready parking spaces, at least five percent of which shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces.
 - f. In lieu of installing Make-Ready parking spaces, a parking lot or garage may install EVSE to satisfy the requirements of this subsection.

- g. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
- f. Notwithstanding the provisions of Section E above, a retailer that provides 25 or fewer off-street parking spaces or the developer or owner of a single-family home shall not be required to provide or install any electric vehicle supply equipment or Make-Ready parking spaces.

E. Minimum Parking Requirements

{Note: Section E of the model ordinance is mandatory and may not be altered. }

1. All parking spaces with EVSE and Make-Ready equipment shall be included in the calculation of minimum required parking spaces, pursuant to **{Section number for Parking Requirements}** _____.
2. A parking space prepared with EVSE or Make-Ready equipment shall count as at least two parking spaces for the purpose of complying with a minimum parking space requirement. This shall result in a reduction of no more than 10 percent of the total required parking.
3. All parking space calculations for EVSE and Make-Ready equipment shall be rounded up to the next full parking space.
4. Additional installation of EVSE and Make-Ready parking spaces above what is required in Section D. above may be encouraged, but shall not be required in development projects.

F. Reasonable Standards for All New EVSE and Make-Ready Parking Spaces

{Note: Municipalities may deviate from the reasonable standards set forth in Section F to address installation, sightline, and setback requirements or other health- and safety-related specifications for EVSE and Make-Ready parking spaces. Nothing in this section of the ordinance shall be deemed to authorize a municipality to require site plan review by a municipal agency solely for the installation of EVSE or Make-Ready parking spaces.}

1. Location and layout of EVSE and Make-Ready parking spaces is expected to vary based on the design and use of the primary parking area. It is expected flexibility will be required to provide the most convenient and functional service to users. Standards and criteria should be considered guidelines and flexibility should be allowed when alternatives can better achieve objectives for provision of this service.

2. Installation:

- a. Installation of EVSE and Make-Ready parking spaces shall meet the electrical subcode of the Uniform Construction Code, N.J.A.C. 5:23-3.16.
- b. Each EVSE or Make-Ready parking space that is not accessible for people with disabilities shall be not less than 9 feet wide or 18 feet in length. Exceptions may be made for existing parking spaces or parking spaces that were part of an application that received prior site plan approval.
- c. To the extent practical, the location of accessible parking spaces for people with disabilities with EVSE and Make Ready equipment shall comply with the general accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- d. Each EVSE or Make-Ready parking space that is accessible for people with disabilities shall comply with the sizing of accessible parking space requirements in the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.

3. EVSE Parking:

- a. Publicly-accessible EVSE shall be reserved for parking and charging electric vehicles only. Electric vehicles shall be connected to the EVSE. ***{Note: The use of time limits is optional and shall be determined by the owner.}***
- b. Electric vehicles may be parked in any parking space designated for parking, subject to the restrictions that would apply to any other vehicle that would park in that space.
- c. Public Parking. Pursuant to NJSA 40:48-2, publicly-accessible EVSE parking spaces shall be monitored by the municipality's police department and enforced in the same manner as any other parking. It shall be a violation of this Section to park or stand a non-electric vehicle in such a space, or to park an electric vehicle in such a space when it is not connected to the EVSE. Any non-electric vehicle parked or standing in a EVSE parking space or any electric vehicle parked and not connected to the EVSE shall be is subject to fine and/or impoundment of the offending vehicle as described in the general penalty provisions of this Municipal Code or ***{Section _____}***. Signage indicating the penalties for violations shall comply with Section 5. below. Any vehicle parked in such a space shall make the appropriate payment for the space and observe the time limit for the underlying parking area, if applicable.

{Note: Municipalities may establish alternative penalties than those listed above by ordinance.}

{Note: Municipality may put the locations of the publicly-accessible, municipally-owned EVSE parking spaces in this ordinance and the fees associated with charging/parking at those spaces. See Section 6. below for Usage Fees.}

- d. Private Parking. The use of EVSE shall be monitored by the property owner or designee.

4. Safety

- a. Each publicly-accessible EVSE shall be located at a parking space that is designated for electric vehicles only and identified by green painted pavement and/or curb markings, a green painted charging pictograph symbol, and appropriate signage pursuant to Section 5. below.
- b. Where EVSE is installed, adequate site lighting and landscaping shall be provided in accordance with ***{name of municipality}*** _____'s ordinances and regulations.
- c. Adequate EVSE protection such as concrete-filled steel bollards shall be used for publicly-accessible EVSE. Non-mountable curbing may be used in lieu of bollards if the EVSE is setback a minimum of 24 inches from the face of the curb. Any stand-alone EVSE bollards should be 3 to 4-feet high with concrete footings placed to protect the EVSE from accidental impact and to prevent damage from equipment used for snow removal.
- d. EVSE outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement surface where mounted, and shall contain a cord management system as described in e. below. Equipment mounted on pedestals, lighting posts, bollards, or other devices shall be designated and located as to not impede pedestrian travel, create trip hazards on sidewalks, or impede snow removal.
- e. Each EVSE shall incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage. Cords shall be retractable or have a place to hang the connector and cord a safe and sufficient distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.
- f. Where EVSE is provided within a pedestrian circulation area, such as a sidewalk or other accessible route to a building entrance, the EVSE shall be located so as not to interfere with accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.

- g. Publicly-accessible EVSEs shall be maintained in all respects, including the functioning of the equipment. A 24-hour on-call contact shall be provided on the equipment for reporting problems with the equipment or access to it. To allow for maintenance and notification, **{name of municipality}** _____ shall require the owners/designee of publicly-accessible EVSE to provide information on the EVSE's geographic location, date of installation, equipment type and model, and owner contact information.

5. Signs

- a. Publicly-accessible EVSE shall have posted regulatory signs, as identified in this section, allowing only charging electric vehicles to park in such spaces. For purposes of this section, "charging" means that an electric vehicle is parked at an EVSE and is connected to the EVSE. If time limits or vehicle removal provisions are to be enforced, regulatory signs including parking restrictions shall be installed immediately adjacent to, and visible from the EVSE. For private EVSE, installation of signs and sign text is at the discretion of the owner.
- b. All regulatory signs shall comply with visibility, legibility, size, shape, color, and reflectivity requirements contained within the Federal Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.
- c. Wayfinding or directional signs, if necessary, shall be permitting at appropriate decision points to effectively guide motorists to the EVSE parking space(s). Wayfinding or directional signage shall be placed in a manner that shall not interfere with any parking space, drive lane, or exit and shall comply with b. above.
- d. In addition to the signage described above, the following information shall be available on the EVSE or posted at or adjacent to all publicly-accessible EVSE parking spaces:
 - 1) Hour of operations and/or time limits if time limits or tow-away provisions are to be enforced by the municipality or owner/designee;
 - 2) Usage fees and parking fees, if applicable; and
 - 3) Contact information (telephone number) for reporting when the equipment is not operating or other problems.

6. Usage Fees

- a. For publicly-accessible municipal EVSE **{Optional}**: In addition to any parking fees, the fee to use parking spaces within the municipality identified as EVSE spaces shall be _____ for each hour that the electric vehicle is connected to the EVSE **{or per kWh}**.

- b. This fee may be amended by a resolution adopted by the governing body.
- c. Private EVSE: Nothing in this ordinance shall be deemed to preclude a private owner/designee of an EVSE from collecting a fee for the use of the EVSE, in accordance with applicable State and Federal regulations. Fees shall be available on the EVSE or posted at or adjacent to the EVSE parking space.

SECOND: SEVERABILITY

If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

THIRD: REPEAL OF PRIOR ORDINANCES

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

FOURTH: EFFECTIVE DATE

{Note: This section is only applicable if the municipality amends the ordinance to change the reasonable standards.}

This ordinance shall take effect after final passage and publication as provided by law.

PUBLIC NOTICE is hereby given that the foregoing proposed Ordinance was introduced and read by title at a meeting of the

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING CHAPTER 115 "ALCOHOLIC BEVERAGES", LAST REVISED FOR THE ESTABLISHMENT OF INVESTIGATIVE PROCEDURES

WHEREAS, the Oceanport Police Department has recommended that the Borough implement by ordinance various procedures for the processing of license applications regarding fingerprinting and investigations, establish service permit requirements for individuals pursuant with law and issuance of service ID cards; and

WHEREAS, the Governing Body having considered same finds the additional ordinance language to be beneficial and useful for the intended purpose,

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Oceanport, in the County of Monmouth, in the State of New Jersey, that the following amendments be made to Chapter 115 entitled "Alcoholic Beverages":

NOTE: Additions are underlined and deletions are marked by strike through.

SECTION 1: Chapter 115 Alcoholic Beverages

Article I. Purpose

This chapter is enacted to regulate the sale and transportation of alcoholic beverages in the Borough of Oceanport in accordance with the provisions of an act of the legislature of the State of New Jersey entitled "An Act Concerning Alcoholic Beverages," comprising Chapter 436 of the Laws of 1933, its supplements and amendments, and also comprising N.J.S.A. 33:1-1 et seq., and in accordance with the rules and regulations of the State Director of Alcoholic Beverage Control.

Article II. Definitions

§ 115-3. Definitions.

As used herein, the following terms shall have the meanings indicated:

LICENSEE

Includes any person, firm, association or corporation who shall be the holder of any license to sell alcoholic beverages issued by the Borough of Oceanport.

GUARDIAN

A person who has qualified as a guardian of the underage person pursuant to testamentary or court appointment.

RELATIVE

The underage person's grandparent, aunt or uncle, sibling, or any other person related by blood or affinity.

Article III. Licensing

115-1. Fingerprinting Required.

All applications for, and transferees of, plenary retail consumption licenses, club licenses, plenary retail distribution licenses, and limited retail distribution licenses shall be fingerprinted at a place designated by the Police Department, who shall forward to the Borough Police Department the prints, together with a certification that the fingerprints are the prints of the applicant.

115-2. Investigation.

The Chief of Police shall cause an investigation to be made of each applicant, which investigation shall include the records on file with the Borough, the New Jersey State Police and the Federal Bureau of Investigation, to determine whether or not said applicant has ever been convicted of a crime and shall thereafter file a report with the Borough Administrator containing the name of each person fingerprinted and investigated and reveal therein any police or criminal record of the applicant.

115-3. Corporate License.

In the event that the applicant or licensee referred to in subsection 115-2 above is a corporation, then every officer and director of the corporation shall, for the purposes of this chapter, be considered an applicant or licensee. The same requirements shall apply with respect to an unincorporated association or organization. Shareholders having more than a 5% interest in the corporation shall be considered officers for the purposes of this chapter. If any corporation, association or organization holds 5% or more of the stock of an applicant corporation, then the officers and directors of such other corporation, association or organization shall be disclosed and shall submit to fingerprinting as provided in subsection 115-5.

115-4. Suspension or revocation of licenses.

A. Any license issued under this chapter may be suspended or revoked for violation of any of the provisions of this chapter or any provision of any applicable statute or any of the rules or regulations of the State Director of Alcoholic Beverage Control.

B. Proceedings for suspension or revocation shall be in accordance with the provisions of N.J.S.A. 33:1-31 by service of a five-day notice of charges preferred against the licensee and affording a reasonable opportunity for hearing.

C. Suspension or revocation of a license shall be in addition to any other penalty which may be imposed for a violation of this chapter.

Article IV. BOROUGH ALCOHOLIC BEVERAGE SERVICE PERMITS.**115-5. Purpose.**

This section is enacted to regulate the sale of alcoholic beverages in the Borough of Oceanport in accordance with the provisions of an act of the Legislature of the State of New Jersey entitled "An Act Concerning Alcoholic Beverages," comprising Chapter 436 of the Laws of 1983, its supplements and amendments, and also comprising N.J.S.A. 33:1-1 et seq., and in accordance with the rules and regulations of the State Director of Alcoholic Beverage Control.

115-6. Required.

No licensee shall employ in the conduct of his licensed business any person who shall not have first obtained a Borough alcoholic beverage service permit from the Borough Chief of Police. No person shall permit or suffer himself to be so employed without having first obtained such a permit from the Chief of Police.

115-7. Requirements of Applicants for a Borough Alcoholic Beverage Service Permit.

No Borough alcoholic beverage service permit shall be issued to any person who:

A. Is under the age of 18 unless said person shall first have obtained a permit from the Director of the State Division of Alcoholic Beverage Control;

B. Has been convicted of a crime (with certain limited exceptions) unless the disqualification has been removed or a rehabilitation employment permit (or temporary work letter) has been issued by the State Alcoholic Beverage Control Director;

C. Is a full-time law enforcement officer in the community in which the license is located;

D. Has had an interest in any manufacturer or wholesaler of alcoholic beverages (N.J.S.A. 33-1-43) or is employed as a solicitor (N.J.A.C. 13-2-16.7; see "Tied-House Statute");

E. Has a disqualification resulting from having had an interest in a revoked license (N.J.S.A. 33-1-31).

115-8. Issuance of Borough Alcoholic Beverage Service ID Cards to Applicants.

A. Each applicant for a Borough alcoholic beverage service permit shall be photographed and fingerprinted, under the supervision of the Chief of Police, such time and place shall be designated by the Chief of Police. The fingerprints shall be done at a place designated by the Police Department and checked by State and Federal authorities. The applicant will be required to pay the appropriate fingerprinting charge. A Criminal History Check will also be completed by the Police Department under the supervision of the Chief of Police.

B. The Chief of Police is hereby authorized to issue a Borough alcoholic beverage service permit to any person making such application therefor who is not disqualified under subsection 115-11, or is not otherwise disqualified from such employment. The Borough alcoholic beverage service permit shall state: the name of the applicant, address, date of birth, Social Security

number, height, weight, hair color, eye color, and any distinguishing marks or physical characteristics. Upon approval of the application, the applicant shall be issued an ID card. The ID card shall have an expiration date and a front facing photograph. The applicant will be required to pay the Borough of Oceanport a fee of \$25 for the initial ID card and any renewal cards.

C. Identification cards shall be valid for two years from the date of issue thereof.

D. The applicant shall be required to have the Borough alcoholic beverage service ID card on their person at all times while working.

E. The requirement for the Borough alcoholic beverage service permit for all servers shall be put in place on ----. All servers must complete the process and have their ID cards prior to the renewal of the establishments' liquor license on -----.

Article I V. Operation Restrictions for Licensees

§115-4.9. Compliance required.

Hereafter it shall be unlawful for any person, firm, association or corporation to permit, allow or suffer the sale, delivery or consumption of any alcoholic beverage on the licensed premises except as hereinafter set forth.

§ 115-2-10. Hours of operation.

A. No licensee shall sell, serve, deliver or permit, allow or suffer the sale, service or delivery of any alcoholic beverage or allow the consumption of any alcoholic beverage on the licensed premises except as follows:

- (1) On weekdays and Saturdays between the hours of 8:00 a.m. and 2:00 a.m. of the following day.
- (2) On Sundays between the hours of 10:00 a.m. and 2:00 a.m. of the following day.
- (3) On the last day of the calendar year between the hours of 8:00 a.m. and 4:00 a.m. of the following day; except when the last day of the year falls on a Sunday, then between the hours of 10:00 a.m. and 4:00 a.m. of the following day.

B. No licensee shall sell or deliver or allow, permit or suffer the sale or delivery of any alcoholic beverage at retail in its original container for consumption off the licensed premises or allow, permit or suffer the removal of any alcoholic beverage in its original or opened container from retail licensed premises on or before 9:00 a.m. or after 10:00 p.m. on any day of the week; except that on Sunday the sale of malt alcoholic beverages for consumption off the premises shall be permitted from 12:00 noon to 6:00 p.m.

C. The above hours shall be in accordance with the prevailing time then existing.

D. During the hours for which the sale of alcoholic beverages is hereinafter prohibited, the entire licensed premises shall also be closed, and no person shall be admitted or permitted to remain therein except the licensee or bona fide employees of the licensee.

E. Nothing herein contained, however, shall be construed to permit the sale of alcoholic beverages on any day when otherwise prohibited by law.

§ 115-4 11. Violations and penalties.

Any person, firm, association, or corporation who shall violate this article shall, upon conviction, be subject to the provisions of Chapter 1, § 1-15, General penalty, at the discretion of the Judge before whom said matter shall be heard.

Article II VI. Licensing-~~LICENSE FEES~~

§ 115-5-12. Number of retail consumption licenses.

The number of plenary retail consumption licenses outstanding in the Borough at the same time shall not exceed seven.

§ 115-6.13. Number of retail distribution licenses.

The number of plenary retail distribution licenses outstanding in the Borough at the same time shall not exceed one.

§ 115-7-14. Fee for retail consumption license.

The annual license fee for plenary retail consumption licenses shall be and is hereby fixed at \$1,789.

§ 115-8-15. Fee for retail distribution license.

The annual license fee for plenary retail distribution licenses shall be and is hereby fixed at \$1,072.

Article III.VII Consumption or Possession by Minors**§ 115-9-16. Prohibition in public or private places; definitions.**

It shall be unlawful for any person under the age of 21 years to purchase, sell, consume or have in his or her possession any alcoholic beverage in or upon any public or private street, highway, park, footway or other public or quasi-public place or in a private residence or upon any private property within the Borough of Oceanport, except as hereinafter provided or as may be permitted by state statute.

Nothing contained in this article shall prohibit an underage person from consuming or possessing an alcoholic beverage on private property in connection with a religious observance, ceremony or rite, or consuming or possessing an alcoholic beverage in the presence of and with the permission of a parent, guardian or relative who has attained the legal age to purchase and consume alcoholic beverages.

~~B. As used in this article, the following terms shall have the meanings indicated:~~

GUARDIAN

~~A person who has qualified as a guardian of the underage person pursuant to testamentary or court appointment.~~

RELATIVE

~~The underage person's grandparent, aunt or uncle, sibling, or any other person related by blood or affinity.~~

§ 115-10-17. Prohibition in vehicles.

It shall be unlawful for any person under the age of 21 years to consume or to have in his or her possession any alcoholic beverage while in a motor vehicle on any public street or highway or while in a motor vehicle in any public or quasi-public place in the Borough of Oceanport.

§ 115-44-18. Violations and penalties; suspension or postponement of driving privileges.

A. Any person violating any of the provisions of this article shall, upon conviction, be punished as set forth in Chapter 1, § 1-15, General penalty.

B. In addition to the fine authorized herein, the court may suspend or postpone for six months the driving privilege of any defendant convicted of violating the provisions of this article and may take such other action regarding the driving privileges of such defendant as shall be provided in N.J.S.A. 40:48-1, as amended.

Article IV-.VIII. Permits for Sale or Possession in Public Places**§ 115-42-19. Permit required for sale or consumption in public places.**

No person shall serve, sell, dispense, drink or consume any alcoholic beverages on a public or quasi-public street, alley or road of the Borough of Oceanport, or upon any public or quasi-public grounds, parks or sidewalks, or in any automobile or other vehicle, or any other means of transportation, while on the public or quasi-public streets, highways, alleys, avenues, public grounds, parks or sidewalks, unless a license or permit has been issued for the same.

§ 115-43-20. Permit required for possession in public places.

No person shall possess any open bottle, can or other container which contains alcoholic beverages on any public or quasi-public street, alley or road of the Borough of Oceanport or upon any public or quasi-public grounds, parks or sidewalks, or in any automobile or other vehicle, or any other means of transportation, while on the public or quasi-public streets, highways, alleys, avenues, public grounds, parks or sidewalks, unless a license or permit has been issued for the same.

§ 115-44-21. Violations and penalties.

~~Any person violating this article shall be liable, upon conviction, to a penalty as set forth in Chapter 1, § 1-15, General penalty, together with court costs.~~

Any person(s), firm(s) or corporation(s) who violates or neglects to comply with any provisions of this section or any rule or regulation promulgated pursuant thereto, shall be subject to the penalty as stated in Chapter 1, § 1-15, General Penalty, together with court costs. Failure of the establishment to provide proof of all servers having permits prior to each annual renewal or at any time requested may result in the revocation of their liquor license.

SECTION 2. All ordinances and resolutions or parts of ordinances and resolutions, inconsistent with this amending ordinance be and the same are hereby repealed.

SECTION 3. This amending ordinance shall become effective upon due passage and publication according to law.

APPROVED ON FIRST READING

DATED:

JEANNE SMITH
Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: October 7, 2021

JEANNE SMITH
Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II
Mayor

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE GOVERNING BODY TO ENTER EXECUTIVE SESSION**

Resolution

WHEREAS, the Open Public Meetings Act provides that the Borough Council may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Borough Attorney that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport that the Council shall go into executive session to discuss the following items:

Personnel Matters - N.J.S.A. 10:4-12(b)(8)

Staffing

BE IT FURTHER RESOLVED that formal action may be taken after the Executive Session.