



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • SEPTEMBER 20, 2018

Regular Meeting

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

- 1. Call to Order**
- 2. Statement of Compliance with Open Public Meetings Act:** *This meeting complies with the Open Public Meetings Act by notification on January 2, 2018 of this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.*
- 3. Flag Salute**
- 4. Invocation**
- 5. Roll Call**
- 6. Administrators Report**
- 7. Consent Agenda**
 - #2018-140** 1. Resolution authorizing payment of BILL LIST 09-20-2018
 - #2018-141** 2. Resolution authorizing Tax Sale Redemption #17-00014
 - #2018-142** 3. Resolution Authorizing Refund for Overpayment, Block 136, Lot 23.01
 - #2018-143** 4. Resolution Authorizing Refund for Overpayment, Block 130, Lot 4
 - #2018-144** 5. Resolution authorizing Tax Sale Redemption #11-00001
 - #2018-145** 6. Resolution authorizing Tax Sale Redemption #18-00010
 - #2018-146** 7. Resolution fixing compensation for employees & officials for 2018
- 8. Minutes**
 1. Workshop Minutes, August 16, 2018
 2. Regular Meeting Minutes, August 16, 2018
- 9. Resolutions**
- 10. First Reading Ordinances**

Introduction of An Ordinance Prohibiting Certain Uses at the BBB Park Boat Launch Facility

Introduction of An Ordinance Creating the Position of Local Historian
- 11. Second Reading Ordinances**

#991 Ordinance Establishing Controls for Third Party Payroll Disbursements

12. Committee Reports

1. Councilman Proto, Planning and Development Liaison
2. Council President Irace, Finance and Administration Liaison
3. Councilman Gallo, Public Works and Engineering Liaison
4. Councilwoman Cooper, Health and Human Services Liaison
5. Councilman Solan, Public Safety Liaison
6. Councilman Deerin, Parks and Recreation Liaison

13. Mayor Coffey's Report**14. Petitions from the public****15. Adjournment**

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR SEPTEMBER 20, 2018**

**Resolution #2018-140
09/20/18**

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of September 20, 2018.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated September 20, 2018 totaling \$ 283,485.75.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



Catherine D. LaPorta, CFO

I certify that the foregoing Resolution #2018-140 was adopted by the Oceanport Governing Body at the Regular Meeting held September 20, 2018

JEANNE SMITH, RMC
BOROUGH CLERK

**BOROUGH OF OCEANPORT
BILL LIST****20-Sep-18**

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$110,336.39 18TH
PAYROLL ACCOUNT	\$160.09 DCRP
CAPITAL TRUST TOTAL	\$7,925.50
GRANT FUND	\$0.00
DOG REGISTRY TOTAL	\$459.20
OPEN SPACE TRUST TOTAL	\$3,344.72
TRUST OTHER TOTAL	\$419.00
ESCROW TRUST TOTAL	\$0.00
SUI	\$0.00
2017 VOUCHERS PAID THIS MEETING	\$0.00
2018 VOUCHERS PAID THIS MEETING	\$160,840.85
TOTAL	\$283,485.75

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED
TO THE MAYOR AND COUNCIL FOR PAYMENT



List of Bills - (All Funds)

7.1.a

Vendor	Description	Payment	Check	Total
Current Fund				
1019 - ARCHER	PO 1144 2018 CERT - BOND COUNSEL R#2018-008	6,528.39		6,528.39
1116 - ASBURY PARK PRESS	PO 1633 LEGAL NOTICE - 2018 MCOSG	64.70		64.70
1029 - BEATRIZ C CRANEY	PO 1719 2018 INTERPRET SERVICES - MAY & JUN	627.50		627.50
1033 - BOB'S UNIFORM SHOP, INC	PO 1680 Uniform Purchase for Officer Weir	232.40		
	PO 1717 Uniforms for Chief Kelly	340.00		572.40
1040 - BROWN'S HEATING & COOLING INC	PO 1722 HVAC AT 282 HILDRETH - POLICE	99.95		99.95
1516 - CANON FINANCIAL SERVICES, INC	PO 1648 IMAGE RUNNER ADVANCE 400if LEASE	57.00		57.00
1047 - CENTRAL JERSEY HEALTH INSURANC	PO 1760 HEALTH & DENTAL - SEPTEMBER	67,815.00		67,815.00
1051 - CEUnion	PO 1739 Training - Jeanne Smith	99.00		99.00
1053 - CHEMETRICS, INC	PO 1703 Water Watch Committee test supplies	12.12		12.12
1057 - COMCAST (MODEM @ 222 MONMOUTH)	PO 1771 PD MODEM	87.74		
	PO 1769 MODEM - PD - MARCH 1-31, 2018	77.81		165.55
1058 - COMCAST * DPW	PO 1763 DPW - 9/8-10/7/18	125.22		125.22
1062 - CONSTELLATION NEW ENERGY, INC	PO 1743 STREET LIGHTING 07/18-08/18	861.04		861.04
1069 - CRYSTAL SPRINGS	PO 1753 AUGUST WATER BILL	49.13		49.13
1446 - DIRECT ENERGY BUSINES	PO 1778 2018 PORT AU PECK FIRE HOUSE 07/18-	12.66		12.66
1099 - EUROFINs QC INC	PO 1718 WATER WATCH COMMITTEE TESTING- JULY	230.00		230.00
1100 - EVAN RUANE	PO 1728 Reimbursement for uniform purchase	279.54		279.54
1109 - FMERA	PO 1768 STREET LIGHTS - 8/1 - 8/31	273.26		
	PO 1767 UTILITIES - 900 , 916, 917 MURPHY -	608.03		
	PO 1766 ELECTRIC - 282 HILDRETH (P/D) 8/1-8	822.02		
	PO 1765 WATER - 282 HILDRETH 8/1-8/31/18	269.13		1,972.44
1153 - JERSEY CENTRAL POWER & LIGHT	PO 1773 AUG - JCPL #200-000-957-007 STREET	3,947.21		3,947.21
1158 - JOHN'S AUTO & TRUCK REPAIR LLC	PO 1673 Towing and repairs to Unit # 3	941.79		941.79
1160 - JPMONZO MUNICIPAL CONSULTINC,	PO 1727 TRAINING - CFO	50.00		50.00
1499 - KEVIN E KENNEDY, ESQ	PO 1757 PROFESSIONAL SERVICES - 6/1-6/30/18	500.00		
	PO 1756 KELLY/BUCKLEY VS OCEANPORT UNIFIED	15.00		
	PO 1755 PROFESSIONAL SERVICES - 7/1-7/30/18	500.00		1,015.00
1181 - LANIGAN ASSOCIATES, INC	PO 1635 Uniform Equip for Gallo & Gaita	44.00		44.00
1185 - LAWES COAL CO INC	PO 1546 EYELET & EARPLUGS	51.70		
	PO 1674 EQUIPMENT	161.94		
	PO 1688 ROTOTILLER REPAIR	235.29		
	PO 1704 TWO TIRES INSTALLED FOR GRASSHOPPER	356.50		805.43
1200 - McMANIMON*SCOTLAND*BAUMANN LLC	PO 1645 LEGAL - REDEVELOPMENT SERVICES #201	152.68		152.68
1241 - NAPA AUTO PARTS (#15456)	PO 1664 BLACK CABLE	25.98		25.98
1244 - NICHOLAS H. TEETELLI	PO 1759 FEMA/Grant Consulting - AUGUST	1,950.00		1,950.00
1245 - NJ AMERICAN WATER CO	PO 1751 HYDRANT SERVICES - 07/25-08/22	5,816.96		5,816.96
1251 - NJ NATURAL GAS CO	PO 1777 BLANKET - 2018 FIRST AID	314.00		314.00
1482 - PREMIERE PRODUCTIONS	PO 1683 Rec Events - Movies in the Park	600.00		600.00
1286 - PRO JANITORIAL SERVICES, LLC	PO 1754 CLEANING SERVICES - AUGUST	1,735.00		1,735.00
1528 - RUTGERS, THE STATE UNIVERSITY OF NE	PO 1758 BASICS OF GREEN PURCHASING - 09/27/	128.00		128.00
1317 - SELECTIVE INSURANCE-FLOOD	PO 1764 FLOOD RENEWAL FOR 315 E MAIN	5,595.00		5,595.00
1318 - SEMCORE RENTAL CENTER II	PO 1655 RENTAL BOB CAT & COMP PLATE	875.00		875.00
1334 - STAVOLA ASPHALT COMPANY, INC	PO 1665 COLD PATCH	315.00		315.00
1412 - STRYKER MEDICAL SALES CORP	PO 1381 FIRST AID - POWER LOAD (3 INSTALL)	10,004.66		10,004.66
1337 - SUBURBAN DISPOSAL	PO 1770 SOLID WASTE & RECYCLING - SEPTEMBER	16,975.00		
	PO 1762 DISPOSAL FEE & RECYCLING & CONTAIN	21,443.70		38,418.70
1341 - TARGETED TECHNOLOGIES LLC	PO 1738 Updated wireless rotor for patrol	389.00		389.00
1362 - TREASURER: STATE OF NJ	PO 1747 TIDELANDS LICENSE & RENEWAL	197.00		197.00
1373 - TWO RIVER WATER RECLAMATION	PO 1710 2018 TAX SALE - 2017 SEWER BAL	4,371.10		4,371.10
1383 - V&B AUTO REPAIR LLC	PO 1678 Service & repairs to Units 4 & 5	1,612.01		
	PO 1682 Service to Unit 8 & 12	79.90		
	PO 1634 Service & new battery Units 2, 5 &	317.73		2,009.64
1387 - VERIZON	PO 1744 BLACKBERRY PARK - 870-2021 - 07/31	43.54		43.54
1388 - VERIZON WIRELESS	PO 1749 FIRST AID AIR CARD - AUG 2018	105.03		
	PO 1772 2018 PD WIRELESS SERV - 7/27 - 8/26	365.47		470.50
1389 - VERIZON WIRELESS (OEM)	PO 1761 OEM WIRELESS SERVICE - AUG 2018	38.01		38.01
1392 - W.B. MASON CO, INC	PO 1696 SUPPLIES FOR VARIOUS DEPARTMENTS -	989.06		
	PO 1687 SUPPLIES FOR FINANCE	26.95		1,016.01
Capital Fund				
1157 - JOHNNY ON THE SPOT INC	PO 1568 RESTROOM SERVICE DPW TRAILER	199.50		199.50
1195 - MASER CONSULTING, P.A.	PO 1776 MAIN STREET PHASE 2 ENGINEERING	675.00		675.00
1200 - McMANIMON*SCOTLAND*BAUMANN LLC	PO 1646 OLD PO#17-01230; REDEVLOP OLD BORO	86.00		86.00
1347 - THE GOLDSTEIN PARTNERSHIP	PO 1752 AUG ARCHITECTURAL SERV	6,965.00		6,965.00
DOG TRUST FUND				
1445 - Monmouth County SPCA	PO 1668 Animal Control Services - July	425.00		425.00
1367 - TREASURER:STATE OF NJ HEALTH	PO 1774 August Dog Report	34.20		34.20

List of Bills - (All Funds)

7.1.a

Vendor	Description	Payment	Check	Total
	OPEN SPACE TRUST			
1042 - C&S ELECTRICAL CONTRACTOR, INC	PO 1720 ELECTRICAL WORK - OLD WHARF PARK	565.00		565.00
1077 - DEW DROP LAWN SPRINKLERS	PO 1487 REPLACED VALVES IN BLACKBERRY PARK	462.01		
	PO 1666 SERVICE CALLS IN PARKS	363.00		
	PO 1689 BLACKBERRY BAY - SERVICE CALL - AUG	693.80		1,518.81
1157 - JOHNNY ON THE SPOT INC	PO 1569 MARIA GATTA PARK - RESTROOMS JULY	291.20		291.20
1310 - RYSER'S LANDSCAPE SUPPLY INC	PO 1654 STONE DUST	969.71		969.71
	OTHER TRUST			
1270 - PARTY TENT RENTALS	PO 1627 SUMMER'S END	419.00		419.00
TOTAL				172,989.27

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	160,840.85
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	2,311.98			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	6,806.59			
01-201-20-145-200	COLLECTION OF TAXES OE	275.02			
01-201-20-155-200	LEGAL SERVICES OE	167.68			
01-201-21-180-200	PLANNING BOARD OE	1,000.00			
01-201-23-210-200	INSURANCE PREMIUMS OTHER	5,595.00			
01-201-23-210-202	HEALTH	63,877.00			
01-201-23-210-203	DENTAL	3,938.00			
01-201-25-240-200	POLICE OE	5,147.01			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	38.01			
01-201-25-255-200	FIRE HYDRANT SERVICE OE	5,816.96			
01-201-25-260-200	FIRST AID ORGANIZATION OE	10,423.69			
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	875.00			
01-201-26-300-271	REPAIRS	591.79			
01-201-26-300-273	SUPPLIES	239.62			
01-201-26-300-277	BITUMINOUS CONCRETE	315.00			
01-201-26-305-200	SANITATION-TRASH REMOVAL OE	14,141.68			
01-201-26-306-200	RECYCLING OE	2,833.32			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	1,735.00			
01-201-26-310-252	REPAIRS & EQUIPMENT	99.95			
01-201-27-335-300	WATER WATCH COMMITTEE-OTHER	242.12			
01-201-28-371-200	PARKS AND PLAYGROUNDS OE	797.00			
01-201-31-430-201	JCPL-Buildings	1,280.08			
01-201-31-430-203	TELEPHONE	244.36			
01-201-31-430-204	New Jersey American Water	419.10			
01-201-31-430-205	NATURAL GAS	12.66			
01-201-31-430-207	STREET LIGHTING	5,081.51			
01-201-31-465-200	SANITATION DUMPING FEES	21,443.70			
01-201-43-490-200	MUNICIPAL COURT OE	720.92			
01-214-55-000-007	DUE 3RD PARTY LIEN HOLD-SEWER			4,371.10	
TOTALS FOR	Current Fund	156,469.75	0.00	4,371.10	160,840.85
04-101-01-100-011	CAPITAL CASH - TD			0.00	7,925.50
04-215-55-474-000	MUNICIPAL COMPLEX ORD #970			7,250.50	
04-215-55-988-A00	ROADS, DRAINAGE, TRAFFIC SIGNAL, BULKHEA			675.00	
TOTALS FOR	Capital Fund	0.00	0.00	7,925.50	7,925.50
05-101-00-100-011	CASH - TD			0.00	459.20
05-270-00-500-020	RESERVE FOR EXPENDITURES			459.20	
TOTALS FOR	DOG TRUST FUND	0.00	0.00	459.20	459.20

Summary By Account

7.1.a

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	3,344.72
06-270-00-500-020	RESERVE FOR OPEN SPACE			3,344.72	
TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	3,344.72	3,344.72
60-101-01-100-101	CASH-OTHER TRUST - TD			0.00	419.00
60-270-55-600-115	RES.FOR SUMMERS END			419.00	
TOTALS FOR	OTHER TRUST	0.00	0.00	419.00	419.00

Total to be paid from Fund 01 Current Fund	160,840.85
Total to be paid from Fund 04 Capital Fund	7,925.50
Total to be paid from Fund 05 DOG TRUST FUND	459.20
Total to be paid from Fund 06 OPEN SPACE TRUST	3,344.72
Total to be paid from Fund 60 OTHER TRUST	419.00
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	172,989.27

Pending Payments (*Not Finalized*) - (..) ALL FUNDS

From 09/01/2018 to 09/30/2018 With a Line Amount > 10000

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
9/12/2018		1381		01-201-25-260-210	FIRST AID POWER LOAD - YEAR ONE OF THREE STRYKER MEDICAL SALES CORP	10,004.66	10,004.66	01-101-01-000-011
9/13/2018		1770		01-201-26-305-201 01-201-26-306-201	SOLID WASTE & RECYCLING COLECTION RECYCLING COLLECTION 9/18 SUBURBAN DISPOSAL	14,141.68 2,833.32	16,975.00	01-101-01-000-011
9/13/2018		1762		01-201-31-465-201 01-201-31-465-201	DISPOSAL, RECYCLING & ROLL-OFF CONTAINER NJ Recycling Enhancement Act Fee SUBURBAN DISPOSAL	20,742.06 701.64	21,443.70	01-101-01-000-011
9/13/2018		1760		01-201-23-210-202 01-201-23-210-203	HEALTH DENTAL CENTRAL JERSEY HEALTH INSURANC	63,877.00 3,938.00	67,815.00	01-101-01-000-011

SEPTEMBER SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
01-101-01-000-011	CASH OPERATING				116,238.36
01-201-23-210-202	HEALTH		63,877.00		
01-201-23-210-203	DENTAL		3,938.00		
01-201-25-260-210	MINOR CAPITAL IMPROVEMENTS		10,004.66		
01-201-26-305-201	SANITATION-TRASH REMOVAL		14,141.68		
01-201-26-306-201	OTHER EXPENSES		2,833.32		
01-201-31-465-201	SANITATION DUMPING FEES		21,443.70		
SEPTEMBER TOTALS (FOR RANGE):			116,238.36		116,238.36
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SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-101-01-000-011	CASH OPERATING				116,238.36
01-201-23-210-202	HEALTH		63,877.00		
01-201-23-210-203	DENTAL		3,938.00		
01-201-25-260-210	MINOR CAPITAL IMPROVEMENTS		10,004.66		
01-201-26-305-201	SANITATION-TRASH REMOVAL		14,141.68		
01-201-26-306-201	OTHER EXPENSES		2,833.32		
01-201-31-465-201	SANITATION DUMPING FEES		21,443.70		
TOTALS (FOR RANGE):			116,238.36		116,238.36
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**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #17-00014
FOR BLOCK 92, LOT 3 KNOWN AS 23 BRADLEY AVE**

**Resolution #2018-141
09/20/18**

WHEREAS, at the Borough Tax Sale held on September 14, 2017, a lien was sold on Block 92 Lot 3 otherwise known as 23 Bradley Ave; and

WHEREAS, this lien, known as Tax Sale Certificate 17-00014 was sold Christiana T C/F CE1/Firsttrust at an interest rate of 0% and a premium of \$23,500.00 and;

WHEREAS, the owner has redeemed certificate 17-00014 in the amount of \$ 15,471.53.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$15,471.53 payable to Christiana T C/F CE1/Firsttrust, PO Box 5021, Philadelphia PA 19111-5021 for the redemption of Tax Sale Certificate 17-00014.

BE IT FURTHER RESOLVED, that the CFO be authorized to issue a check in the amount of \$23,500.00 (Premium) to the aforementioned lienholder.

I certify that the foregoing Resolution #2018-141 was adopted
by the Oceanport Governing Body at the Regular Meeting held
September 20, 2018

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REFUND FOR OVERPAYMENT OF
PROPERTY TAXES
BLOCK 136, LOT 23.01 ALSO KNOWN 1262 TURF DRIVE**

**Resolution #2018-142
09/20/18**

WHEREAS, the following property is due a refund due to an overpayment from the property owner's mortgage company; and

WHEREAS, the Tax Collector is recommending that the amount of overpayment due be refunded

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the Tax Collector is hereby authorized to refund overpayment due to the property owner being exempt as a result of a veteran exemption and is as follows:

Block 136 Lot 23.01	Freehold Mortgage		
	For Terry S & Susan L Russell	2018	\$2,880.91

I certify that the foregoing Resolution #2018-142 was adopted by the Oceanport Governing Body at the Regular Meeting held September 20, 2018

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REFUND FOR OVERPAYMENT OF
PROPERTY TAXES
BLOCK 130, LOT 4 ALSO KNOWN AS 1202 TURF DRIVE**

**Resolution #2018-143
09/20/18**

WHEREAS, the following property is due a refund due to an overpayment from the property owner and receipt of a homestead benefit; and

WHEREAS, the Tax Collector is recommending that the amount of overpayment due be refunded

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the Tax Collector is hereby authorized to refund overpayment due to the property owner being exempt as a result of a veteran exemption and is as follows:

Block 130 Lot 4	James A & Janis R Palumbo	2018	\$353.06
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I certify that the foregoing Resolution #2018-143 was adopted by the Oceanport Governing Body at the Regular Meeting held September 20, 2018

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #11-00001
FOR BLOCK 2, LOT 22.01 KNOWN AS BRANCHPORT AVENUE**

**Resolution #2018-144
09/20/18**

WHEREAS, at the Borough Tax Sale held on October 5, 2012, a lien was sold on Block 2 Lot 22.01 otherwise known as Branchport Ave; and

WHEREAS, this lien, known as Tax Sale Certificate 11-00001 was sold Culmac Investors Inc at an interest rate of 18%, and;

WHEREAS, the owner has redeemed certificate 11-00001 in the amount of \$ 37,067.15.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$37,067.15 payable to Culmac Investors Inc, Box 251, Monmouth Beach, NJ 07750 for the redemption of Tax Sale Certificate 11-00001.

I certify that the foregoing Resolution #2018-144 was adopted
by the Oceanport Governing Body at the Regular Meeting held
September 20, 2018

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #18-00010
FOR BLOCK 114, LOT 15 KNOWN AS 35 PEMBERTON AVE**

**Resolution #2018-145
09/20/18**

WHEREAS, at the Borough Tax Sale held on August 23, 2018, a lien was sold on Block 114 Lot 15 otherwise known as 35 Pemberton Ave; and

WHEREAS, this lien, known as Tax Sale Certificate 18-00010 was sold Christiana T C/F CE1/Firsttrust at an interest rate of 0% and;

WHEREAS, the owner has redeemed certificate 18-00010 in the amount of \$ 695.70.

NOW, THEREFORE, BE IT RESOLVED that the CFO be authorized to issue a check in the amount of \$695.70 payable to sold Christiana T C/F CE1/Firsttrust, PO Box 5021, Philadelphia PA 19111-5021 for the redemption of Tax Sale Certificate 18-00010.

BE IT FURTHER RESOLVED, that the CFO be authorized to issue a check in the amount of \$2,500 (Premium)to the aforementioned lienholder.

I certify that the foregoing Resolution #2018-145 was adopted
by the Oceanport Governing Body at the Regular Meeting held
September 20, 2018

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
FIXING THE COMPENSATION OF CERTAIN OFFICIALS AND
EMPLOYEES OF THE BOROUGH OF OCEANPORT FOR 2018**

**Resolution #2018-146
09/20/18**

WHEREAS, pursuant to N.J.S.A. 40A:9-165, the Borough must set salaries for non-contractual officers and employees, statutory employees and elected officials not directly subject to duly adopted collective bargaining agreements by separate ordinance; and

WHEREAS, the Mayor and Council of the Borough of Oceanport adopted an Ordinance entitled "An Ordinance to Fix and Determine the Salaries of Certain Borough Officials" passed and approved on March 16, 1939, and as subsequently amended; and

WHEREAS, said Ordinance provides certain salary ranges for the positions set forth; and

WHEREAS, the Finance and Administration Committee has made recommendations for the specific salaries for current employees for the calendar year 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Oceanport hereby authorizes the Borough Administrator to implement the following titles and salaries for the calendar year 2018 as appropriate.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Oceanport, County of Monmouth, State of New Jersey that the Borough Clerk is hereby directed to forward a copy of this Resolution to the Chief Financial Officer, Borough Administrator and Payroll Clerk.

SECTION 1. Public Safety

Chief of Police, Contractual	Mike Kelly	\$137,620.27
Administrative Assistant, PD Records Clerk	Cristi Mazzearella	\$ 47,895.12
Emergency Management Coordinator	Mauro Baldanza	\$ 4,000.00
Class II Special Law Enforcement Officer	Justin Gaita	\$17.50/hr
Class II Special Law Enforcement Officer	Phillip Gallo	\$17.50/hr
Class I Special Law Enforcement Officer	Thomas Pullaro	\$15/hr
School Crossing Guards, each (8)		\$ 9,700.00

SECTION 2. Statutory Employees (N.J.S.A. 40A:9-165)

Chief Financial Officer	Catherine LaPorta	\$ 58,905.00
Tax Assessor	John Butow	\$ 25,918.20
Tax Collector	Peggy Warren	\$ 11,781.00
Borough Clerk	Jeanne Smith	\$ 58,905.00

SECTION 3. Department of Public Works

Foreman	Demetrio Zarate	\$ 74,970.00
Assistant Foreman	Maximino Lopez	\$ 48,195.00
Senior Laborer	Richard Arlt	\$ 42,840.00
Laborer 2	Jorge Segura	\$ 34,807.50
Laborer 1	Anthony Panduri	\$ 33,736.50
Laborer 1	Michael Natale	\$ 33,736.50

SECTION 4. Municipal Court

Municipal Court Judge	John Patti	\$ 18,500.00
Municipal Prosecutor	James Butler	\$ 12,000.00
Court Administrator	Carol Smith	\$ 72,363.90
Deputy Court Administrator	Patricia White	\$75/call out
Administrative Assistant	Theresa Murrin	\$20.15/hr
Administrative Assistant	Stephanie Seyr	\$20/hr
Administrative Assistant	Jane Vitulli	\$20/hr
Public Defender	David Gardener	\$200.00/Defendant
Public Defender	Robert Holden	\$200.00/Defendant

SECTION 5. Recreation and Education.

Recreation Coordinator	Joanne Hunt	\$ 13,500.00
Library Aide	Arlene Welch	\$8.50/hr

Section 6. Code Officials

Construction Official	John Palmer	\$ 15,000.00
Building Sub Code Official	Django Wiegers	\$ 20,000.00
Electrical Sub Code Official	James McCormick	\$ 14,535.00
Fire Sub Code Official/Building & Electrical Inspector	John Drucker	\$ 15,000.00
Plumbing Sub Code Official	John Palmer	\$ 14,535.00
Technical Assistant to Construction Official	Peggy Herchakowski	\$ 42,840.00
Administrative Assistant	Jessica Fornarotto	\$ 34,272.00
Housing Inspector	Allen Parker	\$ 6,500.00
Code Enforcement Officer	James Miller	\$ 5,250.00
Zoning Officer	James Miller	\$ 7,000.00
Part Time Office	Chrisann DeGenaro	\$22.00/hr
Part Time Office	Mary Grace Barrett	\$17.52/hr
Part Time Office	Linda Landrigan	\$18.90/hr

SECTION 7. Administration & Finance

Borough Administrator	Raymond T. Poerio	\$129,591.00
Deputy Borough Clerk	Catherine LaPorta	-
Administrative Assistant, Administration	Kim Parent	\$18.90/hr
Administrative Assistant, Administration	Donna Phelps	\$23.50/hr
Administrative Assistant, Finance	Renee Dalton	\$14.00/hr
Planning Board Secretary	Jeanne Smith	\$ 6,500.00
Tax Office Clerk	Jason Sutton	\$ 36,369.67
Qualified Purchasing Agent	Jeanne Smith	\$ 5,000.00

SECTION 8. Board of Health

Registrar	Jason Sutton	\$ 1,750.00
Deputy Registrar	Katie LaPorta	\$ 500.00
Secretary	Jason Sutton	\$ 535.00

SECTION 9. Elected Officials

Mayor	\$ 1,500.00
Councilpersons, each (6)	\$ 1,500.00

I certify that the foregoing Resolution #2018-146 was adopted by the Oceanport Governing Body at the Regular Meeting held September 20, 2018

JEANNE SMITH, RMC
BOROUGH CLERK

2018 SALARY ORDINANCE

		2018 PAY RATE	2017 PAY RATE	INCREASE %	INCREASE \$
SECTION 1. PUBLIC SAFETY					
CHIEF OF POLICE - CONTRACTUAL	MIKE KELLY	\$ 137,620.27	\$ 133,937.00	2.75%	\$ 3,683.27
ADMINISTRATIVE ASSISTANT, PD RECORDS CLERK	CRISTI MAZZARELLA	\$ 47,895.12	\$ 46,956.00	2%	\$ 939.12
Emergency Management Coordinator	Mauro Baldanza	\$ 4,000.00	\$ 4,000.00		
Class II Special Law Enforcement Officer	Justin Gaita	\$17.50/hr	\$17.50/hr		
Class II Special Law Enforcement Officer	Phillip Gallo	\$17.50/hr	\$17.50/hr		
Class I Special Law Enforcement Officer	Thomas Pullaro	\$15/hr	\$15/hr		
School Crossing Guards, each (8)		\$ 9,700.00	\$ 9,700.00		
Section 2. Statutory Employees (N.J.S.A. 40A:9-165)					
Chief Financial Officer	Catherine LaPorta	\$ 58,905.00	\$ 57,750.00	2%	\$ 1,155.00
Tax Assessor	John Butow	\$ 25,918.20	\$ 25,410.00	2%	\$ 508.20
Tax Collector	Peggy Warren	\$ 11,781.00	\$ 11,550.00	2%	\$ 231.00
Borough Clerk	Jeanne Smith	\$ 58,905.00	\$ 57,750.00	2%	\$ 1,155.00
Section 3. Department of Public Works					
Foreman	Demetrio Zarate	\$ 74,970.00	\$ 73,500.00	2%	\$ 1,470.00
Assistant Foreman	Maximino Lopez	\$ 48,195.00	\$ 47,250.00	2%	\$ 945.00
Senior Laborer	Richard Arlt	\$ 42,840.00	\$ 42,000.00	2%	\$ 840.00
Laborer 2	Jorge Segura	\$ 34,807.50	\$ 34,125.00	2%	\$ 682.50
Laborer 1	Anthony Panduri	\$ 33,736.50	\$ 33,075.00	2%	\$ 661.50
Laborer 1	Michael Natale	\$ 33,736.50	\$ 33,075.00	2%	\$ 661.50
Section 4. Municipal Court					
Municipal Court Judge	John Patti	\$ 18,500.00	\$ 18,500.00		
Municipal Prosecutor	James Butler	\$ 12,000.00	\$ 12,000.00		
Court Administrator	Carol Smith	\$ 72,363.90	\$ 70,945.00	2%	\$ 1,418.90
Deputy Court Administrator	Patricia White	\$75/call out	\$75/call out		
Administrative Assistant	Theresa Murrin	\$20.15/hr	\$20.15/hr		
Administrative Assistant	Stephanie Seyr	\$20/hr	\$20/hr		
Administrative Assistant	Jane Vitulli	\$20/hr	\$20/hr		
Public Defender	David Gardener	\$200/defendant	\$200/defendant		
Public Defender	Robert Holden	\$200/defendant	\$200/defendant		
Section 5. Recreation & Education					
Recreation Coordinator	Joanne Hunt	\$ 13,500.00	\$ 13,500.00		

Library Aide	Arlene Welch	\$8.50/hr	\$8.50/hr		
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Section 6. Code Officials

Construction Official	John Palmer	\$ 15,000.00	\$ 15,000.00		
Building Sub Code Official	Django Wiegers	\$ 20,000.00	\$ 20,000.00		
Electrical Sub Code Official	James McCormick	\$ 14,535.00	\$ 14,535.00		
Fire Sub Code Official/Building & Electrical Inspector	John Drucker	\$ 15,000.00	\$ 14,535.00		
Plumbing Sub Code Official	John Palmer	\$ 14,535.00	\$ 14,535.00		
Technical Assistant to Construction Official	Peggy Herchakowski	\$ 42,840.00	\$ 42,000.00	2%	\$ 840.00
Administrative Assistant	Jessica Fornarotto	\$ 34,272.00	\$ 33,600.00	2%	\$ 672.00
Housing Inspector	Allen Parker	\$ 6,500.00	\$ 6,500.00		
Code Enforcement Officer	James Miller	\$ 5,250.00	\$ 5,250.00		
Zoning Officer	James Miller	\$ 7,000.00	\$ 7,000.00		
Part Time Office	Chrisann DeGenaro	\$22.00/hr	\$22.00/hr		
Part Time Office	Mary Grace Barrett	\$17.52/hr	\$17.52/hr		
Part Time Office	Linda Landrigan	\$18.90/hr	\$18.90/hr		

Section 7. Administration & Finance

Borough Administrator	Raymond Poerio	\$ 129,591.00	\$ 127,050.00	2%	\$ 2,541.00
Deputy Borough Clerk	Catherine LaPorta		\$ -		
Administrative Assistant, Administration	Kim Parent	\$18.90/hr	\$18.90/hr		
Administrative Assistant, Administration	Donna Phelps	\$23.50/hr	\$23.50/hr		
Administrative Assistant, Finance	Renee Dalton	\$14.00/hr	\$14.00/hr		
Planning Board Secretary	Jeanne Smith	\$ 6,500.00	\$ 6,500.00		
Tax Office Clerk	Jason Sutton	\$ 36,369.67	\$ 35,656.54	2%	\$ 713.13
Qualified Purchasing Agent	Jeanne Smith	\$ 5,000.00	\$ 5,000.00		

Section 8. Board of Health

Registrar	Jason Sutton	\$ 1,750.00	\$ 1,750.00		
Deputy Registrar	Catherine LaPorta	\$ 500.00	\$ 500.00		
Secretary	Jason Sutton	\$ 535.00	\$ 535.00		

Section 9. Elected Officials

Mayor		\$ 1,500.00	\$ 1,500.00		
Councilpersons, each (6)		\$ 1,500.00	\$ 1,500.00		

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY AMENDING CHAPTER 279 OF THE CODE OF THE BOROUGH OF OCEANPORT, ENTITLED "PARKS AND PLAYGROUNDS" BY CREATING A SECTION PROHIBITING CERTAIN USES OF THE BLACKBERRY BAY BOAT RAMP FACILITY

BE IT ORDAINED, by the Borough Council of the Borough of Oceanport, in the County of Monmouth and State of New Jersey, that:

Chapter 279, Parks and Playgrounds

Section 2. Prohibited activities, is hereby amended by creating a section prohibiting the following activities at the Blackberry Bay Park Boat Ramp Facility: no fishing, crabbing, swimming or other activity that is not related to the facility's purpose of launching or retrieving watercraft.

APPROVED ON FIRST READING

DATED:

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: September 20, 2018

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor

ORDINANCE

AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CREATING THE POSITION OF BOROUGH HISTORIAN PURSUANT WITH N.J.S.A. 40:10A ET. SEQ.

WHEREAS, N.J.S.A. 40:10A-4 provides that the governing body of the Borough of Oceanport by Ordinance may provide for the appointment of a local historian; and

WHEREAS, the Mayor and Borough Council finds it in the best interest of the Borough of Oceanport to establish said position in order to carry out a historical program for but not limited to the upcoming 100th Anniversary of the Borough's incorporation;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Oceanport the following:

SECTION 1. Position created.

There is hereby created the position of Borough Historian for the Borough of Oceanport.

SECTION 2. Appointment; term.

The Borough Historian shall be appointed by the Mayor and Borough Council for a term of one year during the annual Borough reorganization meeting and serves at the pleasure of the Mayor and Borough Council.

SECTION 3. Compensation; expenses.

The position of Borough Historian shall be served without compensation, except the Borough Council may annually appropriate such funds as it may deem necessary to reimburse the Borough Historian for expenses incurred in the performance of the duties and responsibilities of the office.

SECTION 4. Clerical assistants.

The Borough Historian may employ such clerical assistants as may be necessary in order to carry out the duties and responsibilities of the office, within the limits of the funds appropriated and made available by the Borough Council in the annual budget appropriation.

SECTION 5. Powers and responsibilities.

The Borough Historian shall have the following powers and responsibilities as provided by N.J.S.A. 40:10A-7:

A. The Borough Historian shall carry out an historical program, including but not restricted to collecting, preserving and making available materials relating to the history of the Borough of Oceanport. The Borough Historian shall store such materials in such manner as to ensure their preservation and shall notify the State Archivist, New Jersey Historical Commission, County Local Historian and the Mayor and Borough Council of any materials which should be acquired for preservation. Upon leaving the position of Borough Historian, he or she shall turn over all materials, records and reports to the possession of the successor to the office, if then appointed, or to the Mayor and Borough Council until such successor shall be appointed.

B. The Borough Historian shall make an annual report to the Mayor and Borough

Council stating all the work performed and accomplished during that year. The Borough Historian shall transmit a copy of such report to the New Jersey Historical Commission. The New Jersey Historical Commission may advise the Borough Historian of general guidelines along which its historical program may be implemented.

C. The Borough Historian may research, write and cause to have published a municipal history of the Borough of Oceanport and may recommend appropriate historical materials for publication.

D. The Borough Historian may assist any historical commission which may exist or be established within the Borough of Oceanport, as well as advise the Mayor and Borough Council concerning the acquisition, administration, use and disposition of any landmark or historic site, including such places in the Borough of Oceanport included on the New Jersey Register of Historic Places. Such advice may be furnished to the Historic Sites Section, Department of Environmental Protection, by the Borough of Oceanport.

E. The Borough Historian shall assist in projects of commemoration, including the erection of monuments, historic markers and guide signs.

BE IT FURTHER RESOLVED that this Ordinance shall take effect after final passage and publication and as provided by law

APPROVED ON FIRST READING

DATED: September 20, 2018

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: September 20, 2018

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor

ORDINANCE #991

AN ORDINANCE OF THE BOROUGH OF OCEANPORT COUNTY OF MONMOUTH, STATE OF NEW JERSEY ESTABLISHING ELECTRONIC DISBURSEMENT CONTROLS FOR PAYROLL PURPOSES PURSUANT WITH N.J.S.A. 52:27D-20.1 AND N.J.A.C. 5:30-17.1 ET. SEQ.

WHEREAS, the Borough is required to comply with N.J.S.A. 52:27D-20.1 and N.J.A.C. 5:30-17.1 et seq., governing electronic disbursement controls for payroll purposes; and

WHEREAS, N.J.S.A. 52:27D-20.1 and N.J.A.C. 5:30-17.1 et seq. sets forth standards for local governments to follow when contracting with an organization to make disbursements on behalf of the local unit; and

WHEREAS, the Borough Council recognizes the risks associated with electronic disbursements and feels it is in the best interest of the Borough of Oceanport to apply sound fiscal and control practices governing such disbursements for third-party preparations and calculations for and the disbursement of salaries and wages, all withholdings and additional related liabilities; and

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Oceanport, County of Monmouth, State of New Jersey as follows:

THIRD-PARTY PAYROLL DISBURSEMENT

I. Purpose.

The purpose and intent of these regulations is to abide by the requirements of N.J.S.A. 52:27D-20.1 and N.J.A.C. 5:30-17.1 et seq., governing electronic disbursement controls for payroll purposes.

II. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

“Chief Financial Officer” or *“CFO”* means the individual statutorily responsible for supervising the accounts and finances of a local unit and shall include any certifying and approval officer appointed pursuant to N.J.S.A. 40A:5-17(a), any individual appointed in accordance with N.J.S.A. 18A:19-4.1, or such individual in similar capacity legally appointed by the governing body of a local unit.

“Contract” means any written agreement entered into by a local unit and a disbursing organization for the purposes authorized in these rules.

“Dedicated cash account” means a demand deposit bank account owned by the local unit and funded solely for use by a disbursing organization in performing its duties and responsibilities in accordance with the contract.

“Disbursement” means any payment of moneys, including any transfer of funds, by any means, to the dedicated cash account established for use by a disbursing organization.

“Payment documentation” includes transmittals, remittance forms, tax returns, releases,

filings, reports, and tapes supporting the disbursement of funds.

“Payroll” means the object and result of all preparations and calculations for, and the disbursement of salaries and wages, all withholdings therefrom, and additional liabilities related thereto.

“Third-party disbursement service organization or disbursing organization” means an organization engaged either directly or indirectly to perform any of the services indicated in these rules.

“Third-party disbursement service” means such service or services of the type described in these rules. Such service or services may include the processing and disbursing of payroll and payroll agency obligations.

“Transaction” means any activity that, in accordance with sound fiscal practices, affects the general books of entry, ledgers, records, or logs of a local unit.

III. Authorization to use payroll service.

- A. The Borough of Oceanport, Monmouth County, is authorized to use a payroll service to prepare payment documentation, take possession of Borough funds, and make such disbursements itself on behalf of the Borough.
- B. The following payroll service providers shall be required to comply with these regulations:
 - (1) Payroll service providers who use their own customized programming process to execute disbursement for the Borough;
 - (2) Payroll service providers who use a third-party processor to execute disbursements for the Borough.

IV. Borough requirements.

- A. The appointment of a payroll service shall be pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and shall require the contractor to do the following, not by way of limitation: data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Borough funds to contractor's account for subsequent disbursement of payment.
- B. Any renewal or extension of a contract under these regulations shall be by resolution.
- C. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of all general ledger accounts affected by the activities of the disbursing organization.
- D. If required by the contract between the Borough and the payroll service, the payroll service is permitted to hold Borough funds pending transmittal to a payee.

V. Payroll service requirements.

- A. A payroll service must meet all of the following requirements:

- (1) Report any irregularities that may indicate potential fraud, noncompliance with Appropriate laws, dishonesty or gross incompetence on the part of the approval officer.
 - (2) Report circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Borough.
- B. A payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring that the approval officer be assured that the servicer has its own internal controls and appropriately guard against theft and other adverse conditions.
- C. All contracts entered into pursuant to these regulations and the laws authorizing the same shall comply with the requirements of N.J.A.C. 5:30-17.6, which sets out a series of mandatory contractual terms and conditions.

VI. Establishment of service.

Upon the adoption of these regulations, the Borough Administrator and Purchasing Agent, with the assistance of the Chief Financial Officer and the Borough Attorney, as necessary, are hereby authorized and directed to enter into a contract for payroll service in accordance with all local public contracting laws and N.J.A.C. 5:30-17. Appointment of the payroll service shall be by separate resolution of the Borough.

VII. Repealer.

If any section, paragraph, subsection, clause or provision of this chapter shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the chapter shall be deemed valid and effective.

VIII. Severability.

Any ordinances or parts thereof in conflict with the provisions of this chapter are repealed to the extent of such conflict.

IX. Effective Date.

This chapter shall take effect upon passage and publication in accordance with the applicable law.

APPROVED ON FIRST READING

DATED: August 16, 2018

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED: September 20, 2018

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II
Mayor