BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES ● SEPTEMBER 7, 2023

Workshop	**Clement V. Sommers Municipal Building**	**7:00 PM**
	910 Oceanport Way, Oceanport, NJ 07757	

I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:00 PM

II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2023 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.

III. **Flag Salute, Statement to the Public:** Mayor Coffey led attendees and the Borough Council in the flag salute.

IV. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Late	7:19 PM
Michael O'Brien	Councilman	Present	
Keith Salnick	Councilman	Present	
Thomas Tvrdik	Councilman	Present	
Jeanne Smith	Borough Clerk	Present	
Andrew Bayer	Borough Attorney	Present	
Donna M. Phelps	Administrator	Absent	
Catherine D. LaPorta	Chief Financial Officer	Present	

V. **Presentation:**

1. EV Charging Stations – Representatives from EcoCharge, LLC presented a proposal to implement an electrical vehicle charging program at Blackberry Bay Park with no cost to the Borough of Oceanport and the Borough would receive revenue sharing from car charging. Discussion included topics regarding whether the program was required to be bid, suitability of location, potential revenue, maintenance costs, hours of use, cost of charging, paid through credit card or their app, would the units be universal to all users, impacts of flooding. The topic was referred to a Committee of Councilman Gallo, Tvrdik and O'Brien for further review and to determine whether it was something the Borough would pursue and develop specifications for competitive bidding. Mayor Coffey would direct the BA to contact the Chairs of Finance/Admin, Planning & Development & Public Works to coordinate meeting of the Committee to review further and bring back to the full Council.

VI. **Public Comment on Action Items:** Mayor Coffey opened the meeting for comments from the public on action items only. As no one from the public appeared, that portion of the meeting was closed.

VII. **Action Items:**

#2023-206 Resolution authorizing payment of BILL LIST 09-07-2023

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael O'Brien, Councilman
SECONDER:	Thomas Tvrdik, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Salnick, Tvrdik

#2023-207 Resolution appointment of Kelly O'Toole as full time Administrative Assistant

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael O'Brien, Councilman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Salnick, Tvrdik

#2023-208 Resolution amending contract with The Borja Group for facility use management consulting – amended to correct a dollar amount typo as well as the Summer 2024 term rather than Fall 2024 term. Councilman Salnick asked if the full-time person hired for this role was still working and was told yes.

RESULT:	**ADOPTED AS AMENDED [UNANIMOUS]**
MOVER:	Bryan Keeshen, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Salnick, Tvrdik

#2023-209 Resolution appointing Crossing Guard Scott Poyner *- Added on Late*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael O'Brien, Councilman
SECONDER:	Thomas Tvrdik, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Salnick, Tvrdik

VIII. Clerk's Report:

1. Yard Sale Weekend – Ms. Smith advised the public of the upcoming townwide event on Sept. 23, registration available on the Borough website or by contacting the Borough Clerk's Office.
2. Resolution authorizing the purchase of Audio/Video Upgrades – Ms. Smith presented a proposal from BIS Digital Services, the authorized court vendor for recording systems and a member of the ESCNJ Cooperative which the Borough participates in, for the purpose of addressing the sound and recording issues for the meeting room and improve quality of online and broadcast functions. Original proposal came in at $105,708.70, which was more than the available funding, reviewed and removed "want" items and brought quote down to $69,942.80. Discussion ensued on the need for the upgrades and if anything else could be removed or changed to lower the amount, funding available from the building program and technology budget line items after which was moved forward with no objections.
3. Route 71 & Main Street Intersection Improvements – Ms. Smith advised receipt of notice that the State would be improving the intersection at Main St. and Rt 71 to provide for ADA accessibility. Plans and notice on file with the Clerk's office.

Old Business: Minutes for Item #3 were provided for review, remainder of minutes would be provided with the regular meeting agenda package.

1. Minutes of Jan 19, 2023 7:00 PM
2. Minutes of Aug 17, 2023 7:00 PM
3. Minutes of Aug 17, 2023 7:30 PM

New Business:

4. Resolution amending the 2023 Salary Resolution – would adjust some salaries now that the salary ordinance was amended.
5. Resolution acknowledging receipt of 2022 annual audit - reviewed and moved forward
6. Resolution renewing membership in the Monmouth Municipal Joint Insurance Fund- reviewed and moved forward
7. Resolution awarding contract to Blaze Emergency Equip for 2023 fire equipment services - reviewed and moved forward
8. Resolution adopting an Affordability Assistance Manual - reviewed and moved forward
9. Resolution authorizing an Interlocal Agreement with OPBOE for ground maintenance and snow plowing - reviewed and moved forward
10. Resolution authorizing an Interlocal Agreement with OPBOE for Class III SLEOs - reviewed and moved forward

11. Resolution authorizing an MOU with FMERA for Engineering Services - Demolition of Bldgs 550, 551 - reviewed and moved forward
12. Resolution awarding contract for Engineering Services for FMERA MOU for Bldgs 550/551 demolition - reviewed and moved forward
13. Resolution approving First Aid Membership - Schmid, Danial - reviewed and moved forward
14. Ordinance Amending Special Event Fees for First Aid/Fire Standby – reviewed recommendation from First Aid and was moved forward to next meeting for introduction.
15. Ordinance Amending Land Development Chapter 390-27 "Portable On Demand Storage" – continues to be developed in concert with other departments feedback.

Lastly, Ms. Smith advised that she was in receipt of a petition signed by several residents asking the Council to change the ordinance concerning trees in the Borough right of ways to be the responsibility of the Borough and not the adjacent property owner. Discussion ensued with Mayor Coffey recommending it be referred to Committee – Public Works & Engineering for consideration.

IX. **Mayor's Report:** Mayor Coffey reminded residents of the townwide yard sale at the end of the month; Summers End Festival; marina restaurant has re-opened and is named Mama Dags; meetings with Monmouth Park representatives that have led to a revised plan which is posted to the website and appearing before the Planning Board on Sept. 12; advised that there would be a new JCP&L substation on the Fort – currently obtaining DEP permits and other regulatory items.

X. **Public Comment:** Mayor Coffey opened the meeting to petitions from the public.

Frank Picciolo, 15 Genesse Ave, commented on the EV presentation and expressed concern that the location was not the best - the chargers are not 100% safe and should not be in the park where children are, concerns for vehicles charging at 2am, and potential health risks, suggested a better location such as Monmouth Park, anywhere not near the kids.

Councilman Salnick asked additional questions about the contract with The Borja Group including what results are expected from having the contract – is it mostly for booking, and what are their qualifications because he thought the Borough had previously hired Kathy Lynch to do booking. Councilman O'Brien commented that Ms. Lynch oversees all of the recreation enterprise, the Borja Group was brought in to enhance the bookings at Maria Gatta Park utilizing their expertise, previously worked with Capelli, the fields have been rented 5 days a week and close to 100% and is setting up a good model for operations moving forward. Councilman Salnick asked if the Borough had paid him yet and was told no, they took that risk.

Rosanne Letson, 50 Deer Path Court, Tinton Falls, on behalf of the Historical Committee would be at Summer's End with books available for purchase and new banner program being started.

Matt Zienewicz, Turf Drive, asked questions about why the pickleball courts were closed. Mayor Coffey advised that the Borough would be completing improvements such as fencing so they would be closed. Mr. Zienewicz asked what program is being used to schedule the courts and how much does that cost. Discussion ensued on the availability of courts to residents and the use by non-residents, hours of use, policing of the courts, reservations, times for open play, regulated partly by green acres rules, the plan to initiate a new badge system for residents and non-resident reservations and the ability to play for the season.

As no one else from the public appeared, Mayor Coffey closed that portion of the meeting.

XI. **Adjournment:** As there was no further business, the meeting was adjourned at 8:25 PM on a motion by Council President Gallo, seconded by Councilman Deerin and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK