



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • SEPTEMBER 2, 2021

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

- I. **Meeting Called to Order:** Council President O'Brien called the meeting to order at 7:00 PM
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on June 29, 2021 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. **Flag Salute:** Council President O'Brien led attendees and members of Council in the flag salute.
- IV. **Invocation:** Borough Chaplain Stacy Deerin was unable to attend.
- V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Absent	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Absent	
Michael O'Brien	Councilman	Present	
Thomas Tvrdik	Councilman	Present	
Meghan Walker	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	
Donna M. Phelps	Borough Administrator	Present	
Catherine D. LaPorta	Chief Financial Officer	Present	

- VI. **PUBLIC HEARING: Municipal Open Space Grant Application:** Kelsey Howard of Colliers Engineering & Design presented the proposed projects for this year's application to the Monmouth County Municipal Open Space Grant program: Application due 9/16/2021; covers 50% of eligible construction costs, up to \$250,000; total program funding: \$2 million; proposed projects include pickleball courts at Blackberry Bay Park with demolition of roller hockey rink, surfacing, installation of equipment, striping and fencing and a community garden at the municipal complex entailing site clearing, soil preparation, fencing, installation of water tap and service and curbing. Total estimated project costs of \$173,000 with the grant request to cover \$86,500.
Councilman Tvrdik asked about the map designation of Razor Ave which is Anson Ave. Ms. Smith advised it is both currently but will be changed to just Anson at a future date. Ms. Howard will look into it. Councilman Gallo asked about the community garden fence if the height of 10' was all the way around. Ms. Howard responded yes except for the gate noted a height of 8'. Councilman Gallo commented there's a lot of deer and want to make sure they don't get it. Ms. Howard responded she would review with Mr. White. Councilman Tvrdik suggested making it 10' all the way around. Councilwoman Walker asked if the new garden was comparable to the old garden and was told the new one is larger. Councilman Tvrdik commented he thinks it looks great and was excited to see it and bring community together.
Ms. Smith advised Notice of the hearing was published in the Asbury Park Press on August 23, 2021 and posted on the Borough's website and municipal bulletin board.
Council President O'Brien opened the public hearing on the application for questions or comments from the public. As there was no one from the public with questions or comments, Council President O'Brien closed the public hearing on a motion by Councilman Tvrdik, second by Councilwoman Walker and approved by the Council.

VII. Resolutions:

#2021-182 Resolution authorizing payment of BILL LIST

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

#2021-183 Resolution authorizing application for the 2021 MC Open Space Grant Program

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Tvrdik, Councilman
SECONDER:	Meghan Walker, Councilwoman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

VIII. **Administrator's Report:** Ms. Phelps reported receipt of additional funds from GovDeals; provided details of the upcoming NJLM conference which would be held in person this year subject to determining mask policy and social distancing; early registration is October 1st – please let her know if you plan on attending; the front door entry system with buzzer is now installed and operating; FEMA has approved the Borough's project workshop for tropical storm Isaias for debris expenses in the amount of \$125,409 with a reimbursement of 75%; employees have received training on lighting system, video of training on the court audio equipment completed; additional training on panic and camera systems scheduled; receipt of 2020 audit and exit meeting with CFO and auditors with no audit exceptions and complimented CFO Katie LaPorta work and that the Borough was in great shape financially; Oceanport OEM was requested to assist in Middlesex County after last night's storm with Buzz Baldanza and Ron Stubbington who left that morning with materials, equipment and boat to assist. She thanked them for being available to assist the Middlesex community.

IX. Clerk's Report:

Regular Meeting Items:

1. Resolution approving Special Event Permit for The Center in Asbury Park
2. Resolution authorizing Tax Sale Redemption #20-00001
3. Resolution authorizing indemnification to Oceanport Soccer Association
4. Resolution appointing Patrolman Glenn Mannino to permanent status - *Added*
5. Resolution requesting waiver of 390-17(F) - 51 Pine Tree Lane - *Added*
6. Resolution authorizing Housing Inspector to issue final CO for expired self-certified COs - *Added*
7. Resolution authorizing the donation of sound equipment to the OPBOE - *Added*
8. Receipt & Acceptance of Minutes, Historical Committee, June 24, 2021
9. Receipt and Acceptance of Minutes, Parks & Recreation Committee, July 21, 2021
10. Mayor & Council - Workshop - Aug 19, 2021 7:00 PM
11. Mayor & Council - Regular Meeting - Aug 19, 2021 7:30 PM

Ms. Smith reviewed four added action items for the Sept. 16th regular meeting, invited questions or corrections to which there were none.

X. Discussion Items:

1. Resolution authorizing Public Sale of Fort Monmouth Special Liquor License(s)

Ms. Smith advised that FMERA had sent a Letter of Consent for the sale of one of the special Fort liquor licenses for the commissary parcel. The resolution would authorize the Clerk to issue the RFP for the sale of the liquor license and initiate the process for same. With no objections it would be added to the regular meeting agenda.

2. Resolution acknowledging receipt of 2020 annual audit

Ms. LaPorta summarized the receipt of the 2020 audit with no exceptions or recommendations and no need for a corrective action plan and invited questions. Ms. Smith added that tonight was to acknowledge receipt and would be on for the regular meeting in order to allow time for the members to review and sign an affidavit at the next meeting certifying same.

- XI. Mayor's Report:** As Mayor Coffey was unable to attend, Council President O'Brien acknowledged upcoming events including Sept. 4th Cornhole Tournament for the Fire Department fundraiser; Sept. 11th Remembrance Ceremony in the morning and Summer's End that evening with a "Light up the Shore" event in conjunction with other Monmouth county municipalities to honor the lives of the lost and the heroism displayed that day. He also acknowledged those impacted by Hurricane Ida and urged everyone to do what they could do to help out. The Borough has done a great job keeping up with maintenance such as storm drains, trees, limbs, parks, mitigating effects of storms so they're not as damaging as ones in the past. He also recognized efforts of Wes Sherman and the efforts to clean up Old Wharf Park and the Fire Bell. There's certainly a renewed pride in town with the celebration centennial, history of the Borough, more awareness of the great community and encouraged everyone to come out as a community to keep these things in mind.
- XII. Petitions from the Public:** Council President O'Brien opened the meeting for petitions from the public. As there was no one else from the public, Council President O'Brien closed that portion of the meeting.
- XIII. Adjournment:** As there was no further business, the meeting was adjourned at 7:23 PM on a motion by Councilwoman Walker, seconded by Councilman Gallo and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK