



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • SEPTEMBER 1, 2022

Workshop

Clement V. Sommers Municipal Building

7:00 PM

910 Oceanport Way, Oceanport, NJ 07757

- I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:03 PM
- II. **Statement of Compliance with Open Public Meetings Act:** This meeting complies with the Open Public Meetings Act by adequate and electronic notification on January 5, 2022 of this meeting and its location, date and time to the Asbury Park Press and Two River Times and by the posting of same on the municipal bulletin board and Borough's Web Site.
- III. **Flag Salute:** Mayor Coffey led attendees and the members of Council in the flag salute.
- IV. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Remote	
Richard Gallo	Councilman	Present	
Bryan Keeshen	Councilman	Late	7:23 PM
Michael O'Brien	Councilman	Present	
Thomas Tvrdik	Councilman	Present	
Meghan Walker	Councilwoman	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	
Donna M. Phelps	Administrator	Present	
Catherine D. LaPorta	Chief Financial Officer	Present	

V. RESOLUTIONS:

#2022-175 Resolution authorizing payment of BILL LIST 09-01-2022

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael O'Brien, Councilman
SECONDER: Thomas Tvrdik, Councilman
AYES: Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT: Keeshen

#2022-176 Resolution authorizing combination of bonds for sale to MCIA

Ms. Smith advised that Bond Counsel sent a revised resolution due to some changes. Councilman O'Brien commented on the motion that it should be noted that the number also includes the improvements for Maria Gatta Park.

RESULT: ADOPTED [UNANIMOUS] AS AMENDED
MOVER: Michael O'Brien, Councilman
SECONDER: Meghan Walker, Councilwoman
AYES: Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT: Keeshen

#2022-177 Resolution authorizing transfer of capital reserve funds to capital improvement funds

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael O'Brien, Councilman
SECONDER: Thomas Tvrdik, Councilman
AYES: Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT: Keeshen

#2022-178 Resolution awarding contract for BBB Pickleball Courts Project

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

#2022-179 Resolution accepting resignation of Richard Arlt

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Gallo, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

Councilman Tvrdik thanked Rich Arlt for his hard work for the Borough and years of volunteer service.

#2022-180 Resolution appointing Adam J. Fioretti as seasonal labor for the Public Works Dept

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Gallo, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

#2022-181 Resolution amending 2022 Salary Resolution for the appointment of Adam J. Fioretti

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Gallo, Councilman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

#2022-182 Resolution for temp. permission for alcoholic consumption at 2022 Summer's End

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Meghan Walker, Councilwoman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

#2022-183 Resolution acknowledging receipt of 2021 annual audit

Councilman O'Brien commented on the motion and thanked Ms. LaPorta for her work getting it done properly.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael O'Brien, Councilman
SECONDER:	Thomas Tvrdik, Councilman
AYES:	Deerin, Gallo, O'Brien, Tvrdik, Walker
ABSENT:	Keeshen

VI. Administrator's Report: Ms. Phelps reported on items including working with FEMA for hazard mitigation grants and the need for a resolution to accept a memorandum of understanding to continue participating in the program – no objections subject to review by the Borough attorney; submittal of a grant application to participate in local infrastructure program for communities with less than 150,000 in order to access federal infrastructure dollars in conjunction with the National League of Cities – the first phase includes energy efficiency and purpose would be funding for solar initiatives at buildings on the municipal complex; receipt of 2nd American Recovery Act check in the amount of \$199,500; first payment was put towards the tidal check valve project and would like to discuss at the October meeting where to apply 2nd payment. She requested a resolution for the next meeting agenda to do a 159 budget amendment. She also provided an update on the Old Wharf House – new floors are installed, new chairs and tables ready once paint touchups are completed, deck has been repainted, outstanding work is for dividers in the bathrooms and new landscaping for the front of building and driveway resealed. Councilman Tvrdik commented that landscaping in the spring would be a good boy scout project. She will work with contacts at the Boy Scouts. Ms. Phelps also wished Rich Arlt well on his new endeavors; thanked Council for the appointment of Kelly O'Toole as the first administrative assistant in the public works department. Ms. Phelps also advised that registration was open for this years NJLM conference and asked anyone interested in attending to please let her know. She wished everyone a Happy Labor Day.

VII. Clerk's Report: Ms. Smith reviewed items for the regular meeting agenda. Councilman Tvrdik mentioned that a request for a block party will be coming in as well before next meeting. Ms. Smith brought up discussion on the process for block parties which come under the Special Events ordinance. Because the Council waives the fee for those types and often times they are a last minute request with no time to bring to a meeting for approval. She recommended that Council consider authorizing the Clerk to issue Block Party Permits subject to police/traffic review without need for Council consent. Councilman O'Brien commented that he thought it was reasonable.

Councilman Keeshen entered at 7:23 pm

Councilwoman Walker stated she was OK with it. Councilman O'Brien added that he was ok with giving the Clerk the ability to do block parties and things like that for a street closure if police accepts – it doesn't have to come to the Council. Ms. Smith responded that it could be written that way but thought that large events such as the NJ Marathon should still come to Council. Consensus was yes, large events still come to Council. Ms. Smith will prepare an ordinance for introduction.

VIII. Discussion Items:

1. Facility Use Fees for Turf Fields. Councilman O'Brien led discussion on proposed increases to fees for use of the new turf fields at Maria Gatta Park: change to an hourly rate for full field or half field, resident/non-resident, no fee for recognized youth organizations or school athletic team events; resident rate will require at least 75% Oceanport resident, no changes to other facility uses. Site has been significantly improved including access and parking, also permit users to bring their own lighting for night time use. There were no objections. Ms. Smith asked Council to review the draft ordinance provided in their meeting folders for introduction later in the meeting in order to put pricing in place in time for field openings. Also discussed was an ordinance amendment to address time periods for acceptance of applications to quarterly versus spring and fall.

2. Maria Gatta Park Contract Change Order, Councilman Keeshen advised that the change order was needed to address line striping for two other sports – lacrosse and field hock not originally anticipated. There were no objections and scheduled for the regular meeting.

IX. First Reading Ordinances:

#1061 Ordinance establishing Facility Use Fees for Turf Fields

Councilman Tvrdik called for the introduction of "**AN ORDINANCE OF THE BOROUGH OF OCEANPORT AMENDING CHAPTER 279 "PARKS & RECREATION AREAS" AND CHAPTER 204 "FEES" OF THE CODE OF THE BOROUGH OF OCEANPORT TO PROVIDE FOR A SEPARATE FEE SCHEDULE FOR THE USE OF TURF FIELDS AT MARIA GATTA COMMUNITY PARK**" and then asked the Clerk to read the proposed ordinance by title only, after which Councilman Tvrdik moved to approve the Ordinance upon first reading and to hold the PUBLIC HEARING on the proposed ordinance at the Council meeting of September 15, 2022 and to advertise same in accordance with the law, which was seconded by Councilman O'Brien.

RESULT:	APPROVED OF FIRST READING [UNANIMOUS]	Next: 9/15/2022 7:00 PM
MOVER:	Thomas Tvrdik, Councilman	
SECONDER:	Michael O'Brien, Councilman	
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker	

- X. **Mayor's Report:** Mayor Coffey's report including comments on the new work completed to date for both Maria Gatta Park, Community Center, tennis courts, resident questions about the costs; historical committee has submitted a final draft of the centennial book of Oceanport and commended them for their work on a very comprehensive document of Oceanport's history.

- XI. **Petitions from the Public:** Mayor Coffey opened the meeting to petitions from the public. As no one else appeared from the public, Mayor Coffey closed that portion of the meeting.

Councilman Gallo thanked Rich Arlt for his years of service – he's been working as long as he's been on Council, hard worker, always there for snowplowing and enjoyed his skills as a mason. Councilman Tvrdik commented that his last piece was the 911 memorial which came out beautiful.

- XII. **Adjournment:** The meeting was adjourned at 7:39 PM on a motion by Councilman Gallo, seconded by Councilman O'Brien and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK