



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • AUGUST 16, 2018

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

I. Meeting Called to Order

II. Roll Call

III. Statement of Compliance with Open Public Meetings Act: *This meeting complies with the Open Public Meetings Act by notification on January 2, 2018 of this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.*

IV. Flag Salute

V. Invocation

VI. Administrator's Report

#2018-123 Resolution authorizing payment of the BILL LIST for August 16, 2018

#2018-124 Resolution amending Personnel Policy for updated JIF policies

#2018-125 Resolution authorizing a fireworks display at 2018 Summer's End

#2018-126 Resolution for temp. permission for alcoholic consumption at Summer's End

#2018-127 Resolution approving Special Event Permit for Bike New York

#2018-128 Resolution authorizing permits for Facility Use

#2018-129 Resolution authorizing Tax Sale Redemption #17-00010

#2018-130 Resolution authorizing Tax Sale Redemption #17-00004

#2018-131 Resolution Appointments to Board & Committees

#2018-132 Resolution authorizing 2019 NJDOT Grant Application

#2018-133 Resolution authorizing contract for IT Services to Targeted Technologies

12. Approval of the Workshop Minutes, July 19, 2018

13. Approval of the Regular Meeting Minutes, July 19, 2018

14. Approval of the Executive Session Minutes, July 19, 2018

VII. Discussion Items

#2018-134 Resolution authorizing amendments to Health Benefits Policy

2. Green Team, Councilwoman Cooper

3. Evergreen Park Improvements, Councilman Deerin

VIII. Mayor's Report

IX. Petitions from the Public

X. Executive Session

XI. Adjournment



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • AUGUST 16, 2018

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

- I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:05 P.M.
- II. **Statement of Compliance with Open Public Meetings Act:** Mayor Coffey gave the Statement of Compliance with the Open Public Meetings Act: "Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 2, 2018, and by the posting of same on the municipal bulletin board and Borough Web Site."
- III. **Flag Salute:** Mayor Coffey led the audience and members of the Council in the flag salute.
- IV. **Invocation:** Borough Chaplain Stacy Deerin gave the invocation.

V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
Patty Cooper	Councilwoman	Present	
William Deerin	Councilman	Present	
Richard Gallo	Councilman	Present	
Joseph A. Irace	Council President	Present	
Robert Proto	Councilman	Present	
Stephen Solan	Councilman	Present	
Raymond Poerio	Borough Administrator	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	

VI. **Administrator's Report:**

1. Resolution authorizing payment of the BILL LIST for August 16, 2018
2. Resolution amending Personnel Policy for updated JIF policies
3. Resolution authorizing a fireworks display at 2018 Summer's End
4. Resolution for temp. permission for alcoholic consumption at Summer's End
5. Resolution approving Special Event Permit for Bike New York
6. Resolution authorizing permits for Facility Use
7. Resolution authorizing Tax Sale Redemption #17-00010
8. Resolution authorizing Tax Sale Redemption #17-00004
9. Resolution Appointments to Board & Committees
10. Resolution authorizing 2019 NJDOT Grant Application
11. Resolution authorizing contract for IT Services to Targeted Technologies
12. Approval of the Workshop Minutes, July 19, 2018
13. Approval of the Regular Meeting Minutes, July 19, 2018
14. Approval of the Executive Session Minutes, July 19, 2018

Report: Mr. Poerio advised that 2 of the items noted mentioning. In response to JIF recommendations, the Borough updated the Personnel Manual. He discussed the 2019 NJDOT grant application for Bridgewaters and Main St. Mr. Poerio advised that the Borough will advertise for a full time code/zoning and construction official on the NJ League of Municipalities website, based on a recommendation from the Finance Committee. In the next few weeks, the Borough will begin clean up of its 600 catch basins with the newly purchased sewer jet. There was also a meeting with JIF to update the Borough's assets. Based on a recommendation from the Public Safety Committee, the Hook & Ladder fire company was added to the Borough's insurance policy. As part of the shared services with Monmouth County, all fire department and public works vehicles have been registered and bar coded. The Borough will then send the vehicles to the County for preventative maintenance and other repairs. In regard to the Open Space grant and Phase 3 of the Borough Hall complex, the Borough will address parking lots associated with the recreation facilities rather than playground.

After the last discussion regarding Evergreen Park, Mr. Poerio requested an additional engineering quote and distributed it to Council for review.

VII. Discussion Items:

1. Resolution authorizing amendments to Health Benefits Policy

Councilman Proto stated that the current policy requires a new employee to wait 60 days before being eligible for health benefits and 36 months for family benefits. The Finance Committee is recommending that Council amend the waiting period for family benefits from 36 months to 60 days in order to attract qualified employment candidates. Councilwoman Cooper asked what the Borough's contribution is for single/family coverage. Ms. Smith replied that there are a range of rates based on salary, so it's different for each individual.

2. Green Team, Councilwoman Cooper

Councilwoman Cooper advised that about a year ago, the Borough passed an ordinance to establish a Green Team, which was amended by a resolution in September. No action has been taken on the Green Team and she would like to get it going again. She requested permission to extend a call for service for volunteers to serve on the Green Team. The Sustainable Jersey certification has lapsed. There was discussion regarding the appointment of 7 residents to serve as members on the committee. Mayor Coffey requested names to recommend to Council.

3. Evergreen Park Improvements, Councilman Deerin

Councilman Deerin summarized discussions to date on the proposed improvements at Evergreen Park, they are in the process of obtaining estimates for tree removal and fence improvements with assistance from Mike MacStudy from the Rec committee; expressed disappointment with the decision by Council to spend less for improvements and feels that the Borough is losing an opportunity to learn from its mistakes at other parks and make this park one of the jewels of the community. He also stated his position in support of including ADA accessibility, pros and cons of stanchions versus poles, stanchions cost more but would be money well spent; fencing, drainage and once quotes obtained figure out which way to go, and important to do it properly especially with the drainage. Mayor Coffey asked then what is the game plan. Councilman Solan noted removal of dead trees and other maintenance items should be the priority items to be addressed quickly. Mr. Poerio distinguished between tree issues: maintenance, which will be addressed, and dead trees and those for the project.

Mike MacStudy, Recreation Committee member, appeared and advised that he was requested to get estimates for tree and fence work at Evergreen Park. He stated all were in

agreement that the basketball court needs to be engineered and properly completed. He met with one tree removal company, and at least 6 trees were identified for removal and other trim work, very reasonable; met with a fencing contractor, discussed the requirements there. Mayor Coffey re-capped then there are 6 trees to come down, final analysis for next meeting is the final number of trees to come out. Mr. Poerio explained that the matter of dead trees is an issue outside the scope of the basketball court project and will be addressed regardless of the project. Mayor Coffey stated then we have the quotes, the trees... Councilman Solan interjected asking if the 6 trees included the 2 adjacent to the court and was told yes by Mr. MacStudy.

Mr. Poerio continued that Council will be presented with options and quotes for the fencing. The remaining issue is a decision on the Court, the stanchions, the grading and is looking for direction from the Council on that. Councilman Gallo reminded Council that the basketball courts at Community Center were included with part of the road program and asked why that couldn't be the same process with Evergreen. Mr. Poerio explained the road bid is different from a tennis or basketball court bid. Mr. MacStudy added more information regarding fences and maintenance of the ivy. There was additional discussion regarding neighboring fences.

Mayor Coffey then led discussion on decisions to be made on the court improvements, what other parks have, court sizes, stanchions or poles, backboards and rims, drainage, grading and topography and ADA access. After which it was agreed to bid out for concrete stanchions, keep the current footprint to include stanchions and court, plexi glass backboards and breakaway rims.

Mayor Coffey stated then the only questions are how much is it going to cost the court and whether to have it engineered or done by a builder. Mr. MacStudy commented that the court needs to be engineered regarding drainage, grading and topography which Council unanimously agreed with. Further discussion and Borough Attorney counsel that ADA access to the court as required would be included in the bid process and to include as an option to continue access to other areas.

Councilman Proto complimented everyone on the ability to compromise, save taxpayer dollars and still accomplish projects and the friction that existed for the last month was worth the savings to reach this point and frustrated that this process had happened but was glad that that side of town would have a nice park. Mr. MacStudy added that the Recreation Committee has applied for grants for Evergreen and other parks, but were denied because the County considered them pocket parks. And now there are more families back in that neighborhood and now it was a definite need.

VIII. Mayor's Report: Mayor Coffey reported that the Borough was soundly defeated in the bocce tournament against West Long Branch. He thanked the Patterson brothers, Mr. Lippolis and the fire department for winning one match. He noted that they protested the court surface, but were not successful. Mayor Coffey met with the Seniors Club at their ice cream social and answered questions about taxes and the new community center at the new municipal complex. The coordination issue between the Borough's and Monmouth Park's first aid has been addressed by adding a radio frequency to communicate. Former Mayor Thomas Cavanagh and Paula Lombardo are joining the Historical Committee.

IX. Petitions from the Public: Mayor Coffey then opened the meeting to anyone from the public who wished to be heard.

Mark Patterson, 40 Itaska Pl., thanked Council for compromising and coming up with a solution to the issues at Evergreen Park. He suggested that the present concrete pad be removed and replaced with grass. He also thanked Mr. Poerio and Councilman Solan for adding the fire department to the JIF insurance. Mr. Patterson invited everyone to attend the Hook & Ladder picnic on Saturday.

Keith Salnick, 60 Shore Road, provided background information about himself and announced that he will be running for Council in November with Patty Cooper as a running mate. He expressed interest in getting more involved in the community.

Rosanne Letson, 37 Morris Pl., advised that the Historical Committee did add new members. She advised that a table will be set up at Summer's End to display some of the old photos of Oceanport, courtesy of Frank Baricelli. Committee members will conduct a poll to determine what areas of history the community is interested in learning about. She extended an invitation for anyone to join the Committee.

Hugh Sharkey, Oceanport, complimented Council for the open discussion on Evergreen Park. He stated over the last 10 years, there have been 3 different Borough Administrators. He said Mr. MacStudy spent a considerable amount of time on the project and that he expected the Borough's paid employees perform the work and Mr. MacStudy provide advice, oversight and give a recommendation to Council. He stated he held Council responsible to ensure that the Borough Administrator and borough employees are doing their jobs. He stated employees responsible for the work should be evaluated on their work, instead of having Committee members doing it themselves.

Meg Walker, 24 Bungalow Pl., asked about Peninsula Soccer's field use application, and paving of Bungalow Pl. Mayor Coffey advised that NJNG had a subcontractor do work there, Milton and Bridgewater. The contractor later came to mill and pave half the road. It's a double-edged sword, where the Borough got half the street paved at no cost, but now must figure out how to complete the paving. Ms. Walker asked if the stop line could be formalized. Mr. Poerio's understanding was that the contractor will come back to stripe, but he would follow up.

Mike MacStudy, 110 Oceanport Ave., stated that with regard to the concrete pad at Evergreen Park, the Recreation Committee thought to power washing the pad and adding four-square, hopscotch or similar games there. He asked Mr. Poerio to repeat the information on the Open Space grant. Mr. Poerio replied that there are several components available, with a maximum of \$250,000 funding available. Mr. MacStudy stated that this is the third year that Recreation is giving up a potential grant application for other parks to be used at the former Fort Monmouth. It was Mr. MacStudy's understanding that this year's grant was going toward a playground there, but now he heard it was going to pay for paving and parking lots. There was discussion concerning what improvements were proposed, the cost of improvements estimated at \$1.4 million total of which monies would be used towards the required match for the grant. Mr. MacStudy stated that perhaps he misunderstood then as he thought there it meant there would be no playground but there had been no communication with the Recreation Committee.

Hugh Sharkey, Oceanport, asked if there would be public comment period before the vote on the change in the Personnel Manual regarding health benefits. Mayor Coffey stated there doesn't have to be because it's a resolution, but as a matter of course, the public is allowed comment. Mr. Sharkey asked what the cost would be to change the policy. Ms. Smith replied that there are 3 employees potentially eligible, and that the maturity dates are early to mid-next year, and will have a minimal impact. Mr. Sharkey asked for confirmation that the family premium was \$2700 a month (later corrected to \$2,300/mo). Councilwoman Cooper replied that it was and individual was approximately \$900. Mr. Sharkey asked when the Borough last went out to bid for health benefits. Mr. Poerio replied that last year was a one-year extension. Mr. Sharkey asked if there was a plan to re-bid it. Ms. Smith replied that each year, the Borough evaluates State Health Benefits. This was the first year the Borough did not go out to additional bids because the increase was minimal. Mr. Poerio stated that the decision to go out to bid depends on the industry. The Borough's health broker will provide industry comparisons in the next 30/60 days. Mr. Sharkey asked about engineering fees and pointed out that it might make sense to look at a shared engineer position to oversee Borough projects and sit on the Planning/Zoning Board.

John D'Amico, 53 Wittenberg Ct., stated he lived next to Evergreen Park since it was built. He explained how he enjoyed it as a child, but as an adult, he has become more sensitive to the condition of the park. As a retired Judge and lawyer, he expressed concern about liability, difficult access, poor condition of the basketball court and inadequate drainage. Mayor Coffey summarized the previous discussion.

As no one else from the public wished to be heard, Mayor Coffey closed that portion of the meeting.

- X. **Adjournment:** As there was no further business, the meeting was adjourned at 8:34 p.m. on a motion by Councilman Irace seconded by Councilman Proto and approved by Council.

Respectfully submitted,

Jeanne Smith, RMC
BOROUGH CLERK