



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • JULY 18, 2019

Workshop

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

- I. **Meeting Called to Order:** Mayor Coffey called the meeting to order at 7:00 p.m.
- II. **Statement of Compliance with Open Public Meetings Act:** Mayor Coffey stated "Adequate notice of this meeting has been provided by notice to the Asbury Park Press and The Link News on January 9, 2019, and by the posting of same on the municipal bulletin board and Borough Web Site."
- III. **Flag Salute:** Mayor Coffey led the audience and members of the Council in the flag salute
- IV. **Invocation:** Chaplain Stacy Deerin gave the invocation

V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Present	
William Deerin	Councilman	Present	7:10 PM
Richard Gallo	Councilman	Present	
Joseph A. Irace	Councilman	Absent	
Michael O'Brien	Councilman	Absent	
Robert Proto	Councilman	Present	
Stephen Solan	Council President	Present	
Donna M. Phelps	Borough Administrator	Present	
Jeanne Smith	Borough Clerk	Present	
Scott Arnette	Board Attorney	Present	
Catherine D. LaPorta	Chief Financial Office	Present	
William White	Borough Engineer	Present	

- VI. **PUBLIC HEARING - CDBG Grant Application:** Borough Engineer Bill White presented proposed project for the 2020 Monmouth County Community Development Block Grant Application for a maximum of \$200,000. He described the eligible area and stated that the proposed work will be from Port Au Peck Ave. to Pemberton Ave. It will include ADA compliant sidewalks and milling and re-paving.

Mayor Coffey then opened the meeting to the public for comments/questions. As no one from the public wished to be heard, Councilman Proto made a motion to close the public hearing, which was seconded by Councilman Gallo and approved by Council.

VII. **Administrator's Report:**

1. Monmouth County CDBG Grant Project – Ms. Phelps explained that since the public hearing was held, the Governing Body needs to authorize Mr. White to prepare and submit the application on behalf of the Borough. The deadline for submission is July 26, 2019. She requested permission to add a resolution awarding the contract to Maser Consulting to submit the CDBG Application to the Regular Meeting agenda.
2. Bid Results of Demolition & Asbestos Abatement of Borough buildings
Ms. Phelps reported that bids for demolition and asbestos abatement at the new municipal complex were received. She requested permission to add a resolution to award the contract to the Regular Meeting agenda.
3. Resolution granting temporary waiver of Noise Ordinance for Rockfest 2019 at Monmouth Park
Ms. Phelps reported that Monmouth Park Racetrack requested a waiver of the noise ordinance for Rockfest on Saturday, September 5, 2019. She requested that the resolution approving the waiver be added to the Regular Meeting agenda.

Ms. Phelps received a call from the NJ Board of Public Utilities regarding the loss of service at the Police Dept. There are still some issues with call forwarding and hunt lines, and she forwarded that information to the BPU. The BPU will investigate and address that. She stated that all bills from Comcast and Verizon will be held until the issues are resolved to the satisfaction of Chief Michael Kelly and Ms. LaPorta. Ms. Phelps thanked Sen. Declan O'Scanlon and his staff and Assemblyman Rob Clifton for their assistance.

Ms. Phelps contacted the NJ Dept. of Treasury for an update on the procedure for the Borough to get its distribution of the percentage of sums received by Monmouth Park for sports betting. She advised that finally the forms and the process workflow are going through final review. Ms. Phelps attended the Haskell Press Conference and race draw, which was exciting.

The annual audit is a discussion item on the agenda, which Ms. LaPorta will report on later. She commended Ms. LaPorta for her work on the audit and coordinating with others on the Borough's rollover bond anticipation note. Several of the Borough Professionals commented that it was nice to work with a person that cares so much and that Ms. LaPorta did a great job.

As a result of a July 4th weekend storm, there was a storm clean up. Ms. Phelps reminded residents that special pickups are for storm debris only. She stated that John Johnson, Code Enforcement Officer, should be notified to follow up on prior warnings that have been given.

Ms. Phelps advised that Eatontown's Second Chance Toys, a program to recycle plastic toys, has secured a container for donation. Donations can be dropped off at Eatontown DPW, 250 Pine Brook Rd., Monday through Friday from 7 a.m. to 2 p.m.

Ms. Phelps contacted the Borough's affordable housing administrative agent, the NJ Housing & Mortgage Finance Agency Housing Affordability Service (HAS). She realized that a signed copy of the contract had not been received. HAS advised they required records from the previous administrative agent, Affordable Housing Alliance. There are several issues to be resolved.

The Recreation Committee recommended that pickle ball lines be added to the tennis courts at Blackberry Bay Park. This is acceptable to the tennis players. The cost for lines is \$450 per court, which Shaunessey Sports advised they could take care of it. There was discussion regarding how to play pickle ball. Ms. Phelps also reported that the tennis and basketball courts at Community Center Park and Blackberry Bay Park is underway.

Ms. Phelps reported that the Oceanport Board of Education has accepted the Borough's proposal for lawn mowing and snow plowing. A fully executed agreement should be received next week. There were no interruptions in service.

Ms. Phelps advised that the garbage and recycling contract needs attention. She asked for a resolution to be prepared for the August meeting authorizing Maser Consulting to prepare to go out to bid. There was discussion regarding scheduling.

Ms. Phelps read bid results for the new municipal complex into the record. Goldstein Architects took in the bids and then they will be reviewed by Mr. Arnette, with an anticipated award at the August meeting.

VIII. Clerk's Report:

July 18, 2019 Regular Meeting Items:

1. Resolution authorizing payment of BILL LIST 07-18-2019
2. Resolution to amend 2018 budget for Alcohol Education Grant
3. Resolution authorizing extension of grace period - 3rd QTR tax payments
4. Resolution authorizing permits for Facility Use - Summer 2019
5. Resolution authorizing submittal of NJDOT Grant Application - Asbury Ave
6. Resolution authorizing submittal of NJDOT Grant Application - Comanche Dr
7. Resolution authorizing purchase of 2 vehicles for Police Dept through State Contract
8. 2019 Municipal Guaranty Ordinance - Shore Regional
9. Approval of Fire Dept Membership, Michael P. DePonte

10. Workshop Minutes, June 6, 2019
11. Regular Meeting Minutes, June 20, 2019
12. Receipt & Acceptance of Minutes, Environmental Commission, March 11, 2019
13. Receipt & Acceptance of Minutes, Environmental Commission, April 8, 2019
14. Receipt & Acceptance of Minutes, Environmental Advisory Committee, May 13, 2019
15. Receipt & Acceptance of Minutes, Historical Committee, May 9, 2019
16. Receipt & Acceptance of Minutes, Parks & Recreation Committee, May 8, 2019

Ms. Smith stated there were 16 items and asked for questions or any corrections on the minutes for which there were none and items were moved to regular meeting for action.

IX. Discussion Items:

1. Resolution supporting Path to Progress Recommendations

Ms. Phelps provided an overview of Senator O' Scanlon's request for support for various state bills known as the Path to Progress. As there were no objections this item was moved to the regular meeting for action.

2. 2018 Audit Report & Corrective Action Plan

Resolution acknowledging receipt of 2018 annual audit

Resolution approving Corrective Action Plan for 2018 Audit

Ms. LaPorta reported on the results of the 2018 Audit Report, recommendation/comments and the preparation of the Corrective Action Plan to address paper tickets issued by the Police Department. The resolution approving the corrective action plan will be added to the consent agenda. Ms. Smith reminded the Governing Body that they need to sign an affidavit acknowledging receipt of the audit report.

X. Petitions from the Public: Mayor Coffey opened the meeting to petitions from the public:

Karen Long, Revere Drive, stated that because of the July 4th holiday, she had an excessive amount of trash. Her street is full of recycling containers and suggested recycling should occur more frequently.

Barbara Josselyn, 62 Manitto Pl., stated that the conditions at Blackberry Bay Pavilion are terrible for the Seniors. The stones are difficult to navigate. She spoke with Ms. Phelps, but was told that the Borough didn't want to spend the money and wait until the Seniors go back to the Old Wharf Building. Many members do not attend meetings because they cannot walk over the stones at Blackberry Bay. She requested some kind of solution so the Seniors can attend the monthly meeting. Mayor Coffey asked Mr. White for ideas. Mr. White stated perhaps stone dust could smooth it out. There was additional discussion regarding the stones.

Debra Sharkey, 437 River St., stated she agreed with Ms. Long regarding the recycling schedule. She asked if there could be a shared services arrangement with Long Branch or West Long Branch to use their recycling centers.

As no one else from the public appeared, Mayor Coffey closed that portion of the meeting.

XI. Adjournment: As there was no further business, the meeting was adjourned at 7:31 PM on a motion by Council President Solan, seconded by Councilman Proto and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK