



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

AGENDA • JUNE 18, 2020

Regular Meeting

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

I. Call to Order

II. Statement of Compliance with Open Public Meetings Act: *This meeting complies with the Open Public Meetings Act by notification on January 6, 2020 this location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.*

This meeting further complies with the Open Public Meetings Act by notification on June 1, 2020 of this virtual/remote meeting, its location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site. Register from the Borough website at www.oceanportboro.com "Click Here to REGISTER..." This meeting is also being broadcast on Verizon FiOS Channel 28. The public will be muted upon entry to the meeting but will be able to participate during public portions of the meeting by using one of the following options:

- Register to listen/view meeting at www.oceanportboro.com
- Submit text comments through the web-based application to be read out loud during the live-stream public portions of the meeting.
- Use the "Raise Your Hand" icon to be acknowledged for an opportunity to speak
- Email your question/comments to public.comments@oceanportboro.com
- Call the Borough's Public Comments Line # 732-272-8337 that is answered only during the live-stream. Callers' information will be taken and called back for their designated time to speak allowing the caller to be put on speaker and enter his or her comment on the record.

Instructions for Public Participation in the meeting are also available on the Borough's website: www.oceanportboro.com

III. Flag Salute

IV. Invocation

V. Roll Call

VI. GUEST: FMERA Staff Monthly Update

VII. Administrators Report

VIII. Clerk's Report

1. Request for Street Vacation - Mohican Ave
2. Request to install curbing in Borough Right of Way - 46 Sagamore Ave

IX. Consent Agenda

- #2020-144 1. Resolution authorizing payment of BILL LIST 06-18-2020
- #2020-145 2. Resolution authorizing waiver of the 2020 Budget Reading in Full
- #2020-146 3. Resolution authorizing self-examination of the 2020 Municipal Budget
- #2020-147 4. Resolution authorizing refund due to tax appeal - Block 41, Lot 2
- #2020-148 5. Resolution authorizing refund due to tax appeal - Block 74, Lot 17
- #2020-149 6. Resolution appointments to Boards & Committees, Water Watch
7. Receipt of Minutes from Recreation Committee, March 11, 2020

8. Receipt of Minutes from Recreation Committee, April 15, 2020
9. Receipt & Acceptance of March, April, May 2020 Monthly Report - Hook & Ladder

X. Minutes

1. Regular Meeting Minutes, April 23, 2020

XI. PUBLIC HEARING: 2021 Community Development Block Grant Application

XII. Resolutions

- #2020-150** Resolution authorizing submittal of CDBG application for improvements at Old Wharf Park
#2020-151 Resolution awarding contract to Intron Technologies - IT Services for New Police Building
#2020-152 Resolution awarding contract to Intron Technologies - IT Services for New Municipal Building
#2020-153 Resolution authorizing submittal of NJDOT Grant Application - Comanche Dr Phase 2
#2020-154 Resolution requesting waiver of 390-17(F) - 46 Sagamore Ave
#2020-155 Resolution approving Special Event Permit for Drive Up Concert Southside Johnny
#2020-156 Resolution approving Special Event Permit for Drive In Concert Comedian Jim Gaffigan

XIII. First Reading Ordinances

Introduction of An Ordinance to provide for on-street parking for a portion of Crescent Place

XIV. Committee Reports

1. Councilman Deerin, Parks and Recreation
2. Councilman Gallo, Public Works and Engineering
3. Councilman Keeshen, Public Safety
4. Councilman O'Brien, Finance and Administration
5. Councilman Tvrdik, Planning and Development Liaison
6. Councilwoman Walker, Health and Human Services Liaison

XV. Mayor Coffey's Report

XVI. Petitions from the public

XVII. Adjournment



Mayor & Council

SCHEDULED

DISCUSSION ITEM (ID # 1732)

Meeting: 06/18/20 07:00 PM
Department: Administration
Category: Development
Prepared By: Jeanne Smith
Initiator: Jeanne Smith
Sponsors:
DOC ID: 1732

8.1

REQUEST FOR STREET VACATION - MOHICAN AVENUE PROPERTY OWNER OF 177 COMANCHE DRIVE

THOMAS J. HIRSCH
ATTORNEY AT LAW
—
AUTUMN RIDGE OFFICE PARK
3350 ROUTE 138, BUILDING 1, SUITE 214
WALL, NEW JERSEY 07719
—
(732) 280-2100
TELEFAX (732) 280-2104
email: thomasjirsch@aol.com

May 29, 2020

Kevin Kennedy, Esq.
165 State Route 35
Red Bank, NJ 07701

Re: Jacob Beim, 177 Comanche Drive, Oceanport, Request for Street Vacation

Dear Mayor and Council:

I represent Jake Beim who is the owner of the above-referenced property. We recently filed an application on behalf of our client seeking a variance to construct a new single-family home on the property. The lot is long and narrow having a width of 75 feet and a depth of 354.73 feet. There was an existing single-family house on the lot located closer to the river than the proposed house and the original house has been demolished.

Because of the narrowness of the lot my client is seeking a side yard setback variance on the side of the house which is adjacent to a paper street. The paper street which runs along the client's property line is known as Mohican Avenue. That street runs from Comanche Drive down to the river.

My client has asked that I request the Borough to consider vacating the paper street. I am not sure how the paper street is utilized by residents to walk to the river as there are homes on either side of the paper street, however, if there was a street vacation, my client would be willing to provide a permanent easement to the Borough to allow access by pedestrians to the river. If the street were vacated, my client's lot obviously would become more in conformity with the zoning ordinance and he would not need a side yard setback variance. In fact, he would need no variances if his lot met the full width required by the ordinance.

As noted, the application has been filed with the zoning board and therefore, the surveys and plot plans architectural for the house are on file with the Borough. However, if you would like me to supply copies of those directly to the governing body, please do not hesitate to advise me of same and I will make sure the documents are provided to the Council.

My client will be flexible and consider any terms the Borough may have related to this request and my client really appreciates the Council's consideration.

Very truly yours,

A handwritten signature in blue ink that reads "Thomas J. Hirsch". The signature is written in a cursive style with a large, stylized 'T' and 'H'.

THOMAS J. HIRSCH

TJH/ab
Cc: Jake Beim

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING PAYMENT OF BILL LIST FOR
JUNE 18, 2020**

**Resolution #2020-144
06/18/20**

WHEREAS, the Governing Body has considered the payment of said bills as set forth on the bill list at its public meeting of June 18, 2020.

BE IT RESOLVED, by the Mayor and Council that the bills be paid as on the attached bill list dated June 18, 2020 totaling \$343,349.28.

CERTIFICATION OF FUNDS

I, Catherine D. LaPorta, Chief Financial Officer, of the Borough of Oceanport, do hereby certify that funds are available for the purpose stated herein.



Catherine D. LaPorta, CFO

I certify that the foregoing Resolution #2020-144 was adopted by the Oceanport Governing Body at the Regular Meeting held June 18, 2020

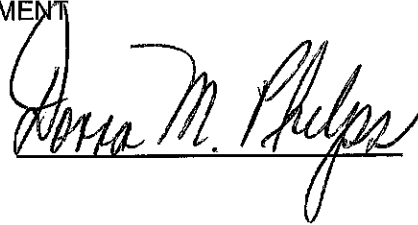
JEANNE SMITH, RMC
BOROUGH CLERK

BOROUGH OF OCEANPORT BILL LIST

18-Jun-20

PAYEE	AMOUNT
PAYROLL ACCOUNT	\$112,048.73 12TH
PAYROLL ACCOUNT	\$77.91 DCRP
CAPITAL TRUST TOTAL	\$133,770.57
GRANT FUND	\$639.00
DOG REGISTRY TOTAL	\$14.40
TRUST OTHER TOTAL	\$225.00
ESCROW TRUST TOTAL	\$1,505.60
OPEN SPACE TRUST TOTAL	\$1,648.46
SUI	\$0.00
UCC TRUST	\$148.12
2018 VOUCHERS PAID THIS MEETING	\$2,000.00
2019 VOUCHERS PAID THIS MEETING	\$91,271.49
TOTAL	\$343,349.28

I CERTIFY THAT THE ABOVE ITEMS ARE TRUE AND CORRECT AS PRESENTED
TO THE MAYOR AND COUNCIL FOR PAYMENT



List of Bills - (All Funds)

9.1.a

Vendor	Description	Payment	Check Total
Current Fund			
1459 - ACCLAIM INVENTORY, LLC	PO 5241 2019 Inventory Audit	2,000.00	2,000.00
1009 - ADP, INC	PO 5951 PAYROLL SERVICES - THROUGH 05/31/20	267.60	267.60
1010 - AHERN BLUEPRINTING, INC	PO 5856 BULK PICK UP NOTICES	435.00	435.00
1116 - ASBURY PARK PRESS	PO 5835 Legal Notices	225.60	
	PO 5914 Legal Notices - 2020 Budget	141.79	367.39
1066 - COUNTY TAX ADMINISTRATOR	PO 5957 ASSESSMENT CARDS MAILED 2020	817.60	817.60
1446 - DIRECT ENERGY BUSINES	PO 5926 21 MAIN ST - 04/17-05/14/2020	134.35	134.35
1099 - EUROFINS QC INC	PO 5854 WATER WATCH COMMITTEE TESTING - MAY 2020	422.00	422.00
1104 - FASTENAL COMPANY	PO 5364 NEW METAL FUEL CANS	391.89	391.89
1109 - FMERA	PO 5952 STREET LIGHTS ROUTE 537 05/01-05/31/202	273.26	
	PO 5953 282 HILDRETH WATER & ELECTRIC - 05/01-05	988.91	
	PO 5954 BLDG 900 ELECTRIC 05/01-05/31//2020	458.06	
	PO 5969 BLDG 901 TRAILER ELECTRIC 05/01-06/01/20	42.53	1,762.76
1126 - GLENCO SUPPLY INC	PO 5873 BOROUGH SIGNS	2,365.00	2,365.00
1506 - GRANICUS, LLC	PO 5497 MINUTE TRACK - APR 2020	415.00	
	PO 5617 MINUTE TRACK - MAY 2020	415.00	
	PO 5821 MINUTE TRACK - JUNE 2020	415.00	
	PO 5909 MINUTE TRACK - MARCH 2020	415.00	1,660.00
1143 - I.D.M. MEDICAL SUPPLY INC	PO 5877 OXYGEN REFILL 04/16/2020	132.10	132.10
1649 - INTRON TECHNOLOGY, LLC	PO 5824 Equipment Purchase - Laptop Jeanne	639.00	
	PO 5959 Equipment Purchase - Laptop COURT	639.00	
	PO 5980 IT Managed Services	2,331.63	3,609.63
1153 - JERSEY CENTRAL POWER & LIGHT	PO 5943 STREET LIGHTING JCPL #007 - 04/18-05/19/	4,805.71	4,805.71
1529 - JOHN GUIRE CO	PO 5859 SMALL EQUIPMENT REPAIR	203.34	203.34
1158 - JOHN'S AUTO & TRUCK REPAIR LLC	PO 5875 PICKUP REPAIR	649.11	649.11
1499 - KEVIN E KENNEDY, ESQ	PO 5965 GENERAL/COVID PLANNING BOARD	675.00	675.00
1672 - Kyle + McManus Associates LLC	PO 5839 AFFORDABLE HOUSING - APRIL 2020	710.00	710.00
1724 - LogMEIN USA, inc.	PO 5981 Go-To-Webinar Services	199.00	199.00
1195 - MASER CONSULTING, P.A.	PO 5935 MAY 2020 ENGINEERING	5,250.00	5,250.00
1241 - NAPA AUTO PARTS (#15456)	PO 5857 Release from napa blanket account	41.94	
	PO 5905 Release money from NAPA Blanket 5046	13.96	55.90
1245 - NJ AMERICAN WATER CO	PO 5956 HYDTS 04/25-05/22/2020	6,256.00	6,256.00
1251 - NJ NATURAL GAS CO	PO 5925 21 MAIN STREET - 04/16-05/14/2020	205.26	205.26
1334 - STAVOLA ASPHALT COMPANY, INC	PO 5832 ASPHALT	224.89	
	PO 5867 ASPHALT	166.04	390.93
1337 - SUBURBAN DISPOSAL	PO 5975 SOLID WASTE & RECYCLING JUNE 2020	30,916.66	
	PO 5976 DISPOSAL FEE & RECYCLING & CONTAINER MA	26,962.32	57,878.98
1348 - THE HOME DEPOT	PO 5970 PUBLIC WORKS SUPPLIES	31.94	31.94
1365 - TREASURER: STATE OF NJ/7276SPT	PO 5921 NJDEP TRUST FUND PAYMENT - GREEN ACRES -	1,094.44	1,094.44
1387 - VERIZON	PO 5923 OEM (732-389-9801) 05/23-06/22/2020	235.85	235.85
1388 - VERIZON WIRELESS	PO 5928 FIRST AID AIR CARDS - 05/24-06/23/2020	70.02	
	PO 5950 POLICE AIR CARDS - 05/27-06/26/2020	366.18	436.20
1559 - Verizon Wireless	PO 5937 UCC AIR CARD 06/02-07/01/2020	25.03	25.03
1389 - VERIZON WIRELESS (OEM)	PO 5936 OEM AIR CARD 06/02-07/01/2020	38.01	38.01
1692 - WATCHUNG SPRING WATER	PO 5751 WATER SERVICE 04/27/2020	54.93	
	PO 5915 WATER SERVICE 05/14/2020	30.95	85.88
1396 - WILLIAM RESYNK	PO 5974 Reimbursement Resnyk	253.97	253.97
1398 - WORLD JEEP CHRYSLER	PO 5866 Service to Unit 1	64.62	64.62
Capital Fund			
1712 - EARLE ASPHALT COMPANY	PO 5983 MAIN STREET PHASE 2 INTERSECTION	122,950.57	122,950.57
1195 - MASER CONSULTING, P.A.	PO 5932 MAIN STREET CONSTRUCTION OVERSIGHT CERTI	9,741.25	
	PO 5963 MAIN STREET CONSTRUCTION OVERSIGHT CERTI	1,078.75	10,820.00
DOG TRUST FUND			
1367 - TREASURER:STATE OF NJ HEALTH	PO 5927 Monthly State Dog Report (May 2020)	14.40	14.40
OPEN SPACE TRUST			
1077 - DEW DROP LAWN SPRINKLERS	PO 5786 SPRINKLER ACTIVATION & REPAIRS	1,415.46	1,415.46
1362 - TREASURER: STATE OF NJ	PO 5922 TIDELANDS LICENSE & LEASE FEE	233.00	233.00

List of Bills - (All Funds)

9.1.a

Vendor	Description	Payment	Check Total
UCC Trust			
1559 - Verizon Wireless	PO 5937 UCC AIR CARD 06/02-07/01/2020	148.12	148.12
OTHER TRUST			
1345 - TEAM LIFE, INC	PO 5868 SHIPPING & HANDLING FOR AED STAND	225.00	225.00
DEVELOPERS ESCROW TRUST			
1116 - ASBURY PARK PRESS	PO 5861 Legal Notices - Christine Grimley Escrow	50.30	
	PO 5862 Legal Notices - Jennifer Rapuano Escrow	50.30	100.60
1195 - MASER CONSULTING, P.A.	PO 5966 PB Review - OCEANPORT GARDENS B121 L5	512.50	
	PO 5973 PB Review - 282 MAIN STREET	192.50	705.00
1728 - ROBERT D LYNCH	PO 5968 ESCROW REFUND - LYNCH	700.00	700.00
TOTAL			231,222.64

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-011	CASH OPERATING			0.00	93,271.49
01-201-20-100-200	ADMINISTRATIVE & EXECUTIVE OE	6,317.90			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	267.60			
01-201-20-150-200	ASSESSMENT OF TAXES OE	817.60			
01-201-20-165-200	BOROUGH ENGINEER OE	5,250.00			
01-201-21-180-200	PLANNING BOARD OE	75.00			
01-201-21-181-205	PLANNER SERVICES & FEES	710.00			
01-201-25-240-200	POLICE OE	684.77			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	38.01			
01-201-25-255-200	FIRE HYDRANT SERVICE OE	6,256.00			
01-201-25-260-200	FIRST AID ORGANIZATION OE	202.12			
01-201-25-265-200	FIRE DEPARTMENT OE	41.94			
01-201-25-265-209	REPAIRS & MAINTENANCE	217.30			
01-201-26-300-200	STREETS & ROADS OTHER EXPENSES	2,365.00			
01-201-26-300-271	REPAIRS	649.11			
01-201-26-300-273	SUPPLIES	423.83			
01-201-26-300-277	BITUMINOUS CONCRETE	390.93			
01-201-26-305-200	SANITATION-TRASH REMOVAL OE	24,833.33			
01-201-26-306-200	RECYCLING OE	6,083.33			
01-201-27-335-300	WATER WATCH COMMITTEE-OTHER	422.00			
01-201-31-430-201	ELECTRICITY	1,322.61			
01-201-31-430-203	TELEPHONE/INTERNET	260.88			
01-201-31-430-204	WATER/SEWER	166.89			
01-201-31-430-205	NATURAL GAS	339.61			
01-201-31-430-207	STREET LIGHTING	5,078.97			
01-201-31-465-200	SANITATION DUMPING FEES	26,962.32			
01-201-45-920-200	DEBT SERVICE OE	1,094.44			
01-203-20-130-200	(2019) FINANCIAL ADMINISTRATION OE		2,000.00		
TOTALS FOR	Current Fund	91,271.49	2,000.00	0.00	93,271.49
02-160-05-000-001	DUE TO/FROM CURRENT FUND			0.00	639.00
02-213-40-700-015	ALCOHOL ED			639.00	
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	639.00	639.00
04-101-01-100-011	CAPITAL CASH - TD			0.00	133,770.57
04-215-55-988-A00	ROADS, DRAINAGE, TRAFFIC SIGNAL, BULKHEAD			133,770.57	
TOTALS FOR	Capital Fund	0.00	0.00	133,770.57	133,770.57

Packet Pg. 9

9.1.a

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
=====					
05-101-00-100-011	CASH - TD			0.00	14.40
05-161-00-500-040	DUE TO STATE OF NJ			14.40	

TOTALS FOR	DOG TRUST FUND	0.00	0.00	14.40	14.40
=====					
06-101-01-100-011	OPEN SPACE CASH - TD			0.00	1,648.46
06-270-00-500-020	RESERVE FOR OPEN SPACE			1,648.46	

TOTALS FOR	OPEN SPACE TRUST	0.00	0.00	1,648.46	1,648.46
=====					
18-101-01-100-101	CASH UCC TRUST			0.00	148.12
18-270-55-600	RESERVE FOR UCC TRUST			148.12	

TOTALS FOR	UCC Trust	0.00	0.00	148.12	148.12
=====					
60-101-01-100-101	CASH-OTHER TRUST - TD			0.00	225.00
60-270-55-600-105	RES.FOR RECREATION			225.00	

TOTALS FOR	OTHER TRUST	0.00	0.00	225.00	225.00
=====					
61-101-01-100-101	CASH-DEV.ESCROW/TD			0.00	1,505.60
61-270-55-600-205	RES.FOR DEV.ESCROW			1,505.60	

TOTALS FOR	DEVELOPERS ESCROW TRUST	0.00	0.00	1,505.60	1,505.60
=====					

Total to be paid from Fund 01 Current Fund	93,271.49
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	639.00
Total to be paid from Fund 04 Capital Fund	133,770.57
Total to be paid from Fund 05 DOG TRUST FUND	14.40
Total to be paid from Fund 06 OPEN SPACE TRUST	1,648.46
Total to be paid from Fund 18 UCC Trust	148.12
Total to be paid from Fund 60 OTHER TRUST	225.00
Total to be paid from Fund 61 DEVELOPERS ESCROW TRUST	1,505.60
	=====
	231,222.64

9.1.a

Pending Payments (*Not Finalized*) - (..) ALL FUNDS

From 06/01/2020 to 06/30/2020 With a Line Amount > 10000

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
6/11/2020	5975			01-201-26-305-201 01-201-26-306-201	SOLID WASTE RECYCLING SUBURBAN DISPOSAL	24,833.33 6,083.33	30,916.66	01-101-01-000-011
6/11/2020	5976			01-201-31-465-201 01-201-31-465-201 01-201-31-465-201	DISPOSAL, RECYCLING & ROLL-OFF CONTAINER 03 NJ Recycling Enhancement Act Fee BULK DISPOSAL FEE SUBURBAN DISPOSAL	24,013.47 872.16 2,076.69	26,962.32	01-101-01-000-011
6/11/2020	5983			04-215-55-988-A08	PAYMENT #1 EARLE ASPHALT COMPANY	122,950.57	122,950.57	04-101-01-100-011

JUNE SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	PENDING CR
01-101-01-000-011	CASH OPERATING				57,878.98
04-101-01-100-011	CAPITAL CASH - TD				122,950.57
01-201-26-305-201	SANITATION-TRASH REMOVAL		24,833.33		
01-201-26-306-201	OTHER EXPENSES		6,083.33		
01-201-31-465-201	SANITATION DUMPING FEES		26,962.32		
04-215-55-988-A08	JOINT ROAD PROGRAM MAIN STREET			122,950.57	
JUNE TOTALS (FOR RANGE):			57,878.98	122,950.57	180,829.55
		=====	=====	=====	=====

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
01-101-01-000-011	CASH OPERATING				57,878.98
04-101-01-100-011	CAPITAL CASH - TD				122,950.57
01-201-26-305-201	SANITATION-TRASH REMOVAL		24,833.33		
01-201-26-306-201	OTHER EXPENSES		6,083.33		
01-201-31-465-201	SANITATION DUMPING FEES		26,962.32		
04-215-55-988-A08	JOINT ROAD PROGRAM MAIN STREET			122,950.57	
TOTALS (FOR RANGE):			57,878.98	122,950.57	180,829.55
		=====	=====	=====	=====

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A WAIVER OF READING IN FULL THE 2020 MUNICIPAL
BUDGET**

**Resolution #2020-145
06/18/20**

WHEREAS, the public hearing for 2020 Municipal Budget is scheduled for June 25, 2020; and

WHEREAS, the Governing Body of the Borough of Oceanport desires to read the 2020 Municipal Budget by title only at the time of the public hearing and adoption of said budget; and

WHEREAS, the Governing Body of the Borough of Oceanport has caused the 2020 Municipal Budget to be posted in a public place in the Borough Hall of the Borough of Oceanport and on its website at least seven (7) days prior to the date of the public hearing; and

WHEREAS, said budget was made available to any person requesting to review same at least seven (7) days prior to the public hearing scheduled for the 2020 budget; and

WHEREAS, the Municipal Clerk, Jeanne Smith, has certified she has complied with N.J.S.A. 40A:4-8.1a and 1b. (copy of Certification below as Exhibit A);

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council shall read the 2020 Municipal Budget by its title only at the public hearing at the time of the adoption of the budget and hereby declares that the conditions set forth in N.J.S.A. 40A:4-8, Subsection 1.a and 1.b have been met therewith.

Exhibit A

CERTIFICATION

I, Jeanne Smith, Borough Clerk of the Borough of Oceanport do hereby certify that I have caused to be posted in the Borough Hall and on the Borough website a copy of the 2020 Municipal Budget at least seven days prior to the public hearing of June 25, 2020. I further certify that I have made the 2020 Municipal Budget available to any person requesting same at least seven days prior to the public hearing of June 25, 2020.

JEANNE SMITH
BOROUGH CLERK

I certify that the foregoing Resolution #2020-145 was adopted
by the Oceanport Governing Body at the Regular Meeting held
June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING CONDUCTING ANNUAL BUDGET EXAMINATION**

**Resolution #2020-146
06/18/20**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Oceanport has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2020 budget year, so now therefore

BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Catherine D. LaPorta, CFO

I certify that the foregoing Resolution #2020-146 was adopted
by the Oceanport Governing Body at the Regular Meeting held
June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING TAX REFUND DUE TO APPEAL FOR BLOCK 41, LOT 2
ALSO KNOWN AS 169 COMANCHE DRIVE**

**Resolution #2020-147
06/18/20**

WHEREAS, the following property is due a refund due to a successful State Tax Court judgment and an overpayment from the property owner; and

WHEREAS, the Tax Collector is recommending that the amount of overpayment due be refunded

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the Tax Collector is hereby authorized to refund overpayment due to a successful State Tax Court judgment to the following property owner as follows:

Block 41 Lot 2	Jennifer R Jacobus Esq Trustee for Diamante, Genevieve 201 Littleton Rd 1 st Floor Morris Plains NJ 07950
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Comparison of assessment which was agreed upon in settlement:

	Old Assessment	New Assessment	Refund
2019	\$1,149,900	\$1,099,600	\$ 905.90

I certify that the foregoing Resolution #2020-147 was adopted by the Oceanport Governing Body at the Regular Meeting held June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING TAX REFUND DUE TO APPEAL FOR BLOCK 74, LOT 17
ALSO KNOWN AS 85 GOOSENECK POINT ROAD**

**Resolution #2020-148
06/18/20**

WHEREAS, the following property is due a refund due to a successful State Tax Court judgment and an overpayment from the property owner; and

WHEREAS, the Tax Collector is recommending that the amount of overpayment due be refunded,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oceanport that the Tax Collector is hereby authorized to refund overpayment due to a successful State Tax Court judgment to the following property owner as follows:

Block 74 Lot 17	Sitar Law Offices, LLC Attorney Trust Acct 1481 Oak Tree Rd Iselin NJ 08830
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Comparison of assessment which was agreed upon in settlement:

	Old Assessment	New Assessment	Refund
2019	\$3,149,100	\$2,528,000	\$ 11,186.01

I certify that the foregoing Resolution #2020-148 was adopted by the Oceanport Governing Body at the Regular Meeting held June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
APPOINTMENTS TO BOARDS AND COMMITTEES**

**Resolution #2020-149
06/18/20**

BE IT RESOLVED, by the Mayor and Council of the Borough of Oceanport, that the following recommended appointments be made by the Mayor with advice and consent of Council:

WATER WATCH COMMITTEE

Joan T. Cox

The **WATER WATCH COMMITTEE** is now composed of the following members:

Richard Gruskos	Term expiring 12/31/20
Thomas Cox	Term expiring 12/31/20
Kari Martin	Term expiring 12/31/20
Dr. Jessica Gruskos	Term expiring 12/31/20
Patricia Cooper	Term expiring 12/31/20
Joseph Foster	Term expiring 12/31/20
Joe Stark	Term expiring 12/31/20
Doug Mahler	Term expiring 12/31/20
Joan T. Cox	Term expiring 12/31/20

I certify that the foregoing Resolution #2020-149 was adopted
by the Oceanport Governing Body at the Regular Meeting held
June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
March 11, 2020**

Minutes of the regular meeting of the Oceanport Recreation Committee held on
Wednesday evening, March 11, 2020, Blackberry Bay Park Building

In attendance: Members:
 Jay Silverman
 Mike MacStudy
 Joanne Hunt
 Scott Marcantanio
 Spencer Carpenter
 Greg Lockwood
 Beth Watkins
 Bill Deerin
 Chris Macioch
 David Walker

Absent: Spencer Carpenter
 Therese Wollman

Open Meeting/Flag Salute

Meeting called to order by Beth Watkins at 7:30pm. Motion to open the meeting was made by Jay Silverman and seconded by Mike MacStudy.

Approval of Minutes

The February 2020 meeting minutes were reviewed. The motion to approve the meeting minutes was made by Mike MacStudy and seconded by Greg Lockwood. All were in favor.

Correspondence:

Prior to continuing the meeting Beth Watkins and Mike MacStudy clarified that Mayor Coffey has made membership appointments to the Recreation Committee. There was some confusion as to who was appointed and who was not, stating that there were 3 openings. It was further clarified by Bill Deerin that the 3 people to be approved by Council were:
 David Walker
 Chris Macioch
 Kristian Karlson

In an email to Joanne Hunt, Jeanne Smith wanted to remind the Committee that it the duty of the Mayor to appoint members.

Public Comments: Motion to open to the public was made by Beth Watkins and seconded by Mike MacStudy 7:35 pm.

Present:

Tom O'Brien- Shore Youth Lacrosse

Tom came to speak about the request for a multi sports "wall". This could be used for practice by numerous sports. It was suggested that the old roller hockey rink would be a good location although noise could be an issue. Jay Silverman suggested that Tom speak to Spencer Carpenter as he installed one when he was DPW in Old Bridge. Mike MacStudy also requested that Shore Youth Lacrosse obtain a cost estimate and specs for the project to assist in decision making.

As there were no other members of the public present, in a motion made by Beth Watkins and seconded by Greg Lockwood, the meeting was closed to the public at 7:41 pm.

Recreation Coordinator Report- Joanne Hunt

Report Highlights:

Next event- April 4- Egg Scramble. Bill Deerin has secured the "bunny". Joanne Hunt will order all the eggs, prizes and candy to fill eggs. Beth Watkins will work on a flier. Therese Wollman will order the banner.

Field Requests- All approved. Clarification was needed for Maple Place Challenge event. Joanne Hunt mentioned to Mike MacStudy that Kim Parent is requesting dates and times from men's softball and all adult leagues so that the schedule can be made.

Revenue:

2020 Boat Permits \$1300.00

Field Revenue \$500.00

Council Liaison Report:

Bill Deerin – Bill Deerin confirmed that \$14,000.00 was received from the OP Sports Foundation. The money was also distributed to other sports organizations. The

Recreation Committee agreed to approve spending for 3 AED machines. Joanne Hunt will order via Team Life. Locations: BBB, Gatta, Community Center.

Joanne Hunt suggested that as in other towns, a vandalism ordinance be passed to address fines for tampering, disabling or vandalizing the AEDs. The Committee agreed that this was a good idea.

Subcommittee Reports:

Subcommittee & Officer Review Panel- Spencer Carpenter- not present, no report

Nominations- Mike MacStudy- no report

Sonny Giordano Award- Greg Lockwood- No report.

Egg Scramble- Beth Watkins-Previously discussed

Mini Golf- Mike MacStudy-The course is all set. Mike will speak with course regarding food and possibly cooking or bringing in refreshments

Memorial Day Parade Committee- Beth Watkins –All set for parade.

Movies- Joanne Hunt- after a brief discussion, the Committee chose Toy Story for July and Joanne will check to see if Star Wars is available for September.

Summer's End-Jay Silverman- the Committee approved securing 4 “carnival” games to keep with the Centennial theme.

Halloween- Scott Marcantano- No report

Tree Lighting- Spencer Carpenter- No report

Decorating Contest- Jay Silverman- No report

Disc Golf- Scott Marcantano –New date is July 25. Scott will contact club about possible skills competition/clinic. Joanne will work on insurance once permit is approved.

Grants/Parks- Joanne Hunt reported DPW has task list to complete for 3/15 opening.

Finance Report- Greg Lockwood- Greg Lockwood reported we did receive \$14,000 from the Sports Foundation and it is reflected in the updated budget.

Old Business:

Pool- Beth Watkins stated that there is no update and that there will be no action taken at this time.

Sunshade- Joanne Hunt shared some sunshade options but Mike MacStudy stated that he is looking for a picnic table with built in covering. Joanne reported that these would need to meet salt water standards if at Charles Park and she will continue to investigate.

Sports Foundation- Beth Watkins opened the discussion of additional purchases for funds. A discussion continued as to possible options.

2 Goals for Gatta Park- Joanne will look into costs

Backstop repair- Mike will look into costs

Field Repair- Mike MacStudy secured costs for field repair. Approx. \$30,000 and it can be finished quickly. Mike MacStudy proposed that OP Baseball would pay approx. \$14,875 (Include \$5K from Sports Foundation) and we would then need \$15,000 from Open Space.

Action Camp- After a brief discussion regarding options for camp, it was agreed that \$190 per camper should stay the same for early registration. Beth Watkins suggested a snack truck but Joanne Hunt stated that camp does provide ice pops on Tuesdays and Thursdays. Beth felt that the campers missed the pool snack bar. Beth will look into some options. It would be paid by users, not camp. Joanne also mentions that “Snapology” was secured and Beth suggested an “activity” person to assist with day to day coordinating of events. Beth Watkins has a suggestion for that position.

New Business:

T- Ball- Mike MacStudy reported that they had 50 kids signed up for t-ball. Coaches are also needed for all levels and this has been a challenge.

Greg Lockwood inquired about the possibility of volleyball net for BBB. All thought this was a great idea.

Adjourn: Motion to adjourn was made by Beth Watkins and seconded by Jay Silverman at 9:10 pm. Next meeting: April 8, 7:30 PM Blackberry Bay Park Building.

Refreshments-Greg Lockwood

Respectfully submitted, Joanne Hunt

**OCEANPORT RECREATION COMMITTEE
MEETING MINUTES
April 15, 2020**

Minutes of the regular meeting of the Oceanport Recreation Committee held on
Wednesday evening, April 15, 2020, Virtual via WebEx

In attendance: Members:
Jay Silverman
Joanne Hunt
Therese Wollman
Scott Marcantano
Greg Lockwood
Beth Watkins
Bill Deerin
David Walker

Absent: Spencer Carpenter
Mike MacStudy
Chris Macioch
Kristen Karlson

Open Meeting/Flag Salute

Meeting called to order by Beth Watkins at 7:47pm. Motion to open the meeting was made by Therese Wollman and seconded by Greg Lockwood.

Approval of Minutes

The March 2020 meeting minutes were reviewed. The motion to approve the meeting minutes was made by Therese Wollman and seconded by Greg Lockwood. All were in favor.

Correspondence:

Joanne Hunt reported that there was no correspondence.

Public Comments: Motion to open to the public was made by Jay Silverman and seconded by Greg Lockwood at 8:04 pm.

As there were no other members of the public present, in a motion made by Greg Lockwood and seconded by Jay Lockwood, the meeting was closed to the public at 8:05 pm.

Recreation Coordinator Report- Joanne Hunt

Report Highlights:

AEDS have been ordered and funds allocated

April 4- Egg Scramble- cancelled

May 1 Mini Golf- cancelled

All other programs on hold during State of Emergency

Revenue:

2020 Boat Permits \$2650.00

Field Revenue \$500.00

Council Liaison Report:

Bill Deerin – Bill Deerin reported that all parks remain open but playgrounds and active recreation is prohibited.

AEDs will be installed as soon as they are received.

Locations: BBB, Gatta, Community Center.

Subcommittee Reports:

Subcommittee & Officer Review Panel- Spencer Carpenter- no report

Nominations- Mike MacStudy- no report

Sonny Giordano Award- Greg Lockwood- This will still happen and Greg will sent this out.

Egg Scramble- Beth Watkins-Previously discussed- cancelled. Beth wanted to acknowledge and thank Dave Walker for serving as the “Easter Bunny” and covering the whole town. Residents were very appreciative.

Mini Golf- Mike MacStudy- Previously discussed- cancelled

Memorial Day Parade Committee- Beth Watkins –TBD but probably cancelled.

Movies- Joanne Hunt- This will be on hold TBD but contracts have been received.

Summer’s End-Jay Silverman- Jay wanted the Committee to be aware that Summer’s End “may look very different”. We will need to reevaluate each month to understand what we can and should be able to do. Joanne Hunt will proceed with securing all contracts but will not sign or send any deposits. A discussion was held regarding fireworks and perhaps music if needed. Jay also felt that seeking business contributions at this time may not be wise. Jay also reassured everyone that there is lots of time and we can be flexible

Halloween- Scott Marcantano- No report

Tree Lighting- Spencer Carpenter- No report

Decorating Contest- Jay Silverman- No report

Disc Golf- Scott Marcantano – July 25. This is on hold.

Grants/Parks- Joanne Hunt – Bill Deerin reported that Gatta was 2/3 complete. Joanne Hunt stated that she spoke to Donna regarding DPW and task lists. Donna told Joanne that DPW is following social distancing requirements and working staggered times.

Finance Report- Greg Lockwood- Greg Lockwood reported we did receive \$14,000 from the Sports Foundation. He also reported that there have been no new expenditures.

Old Business:

AED- Previously discussed. Joanne Hunt added that a separate ordinance is not needed as this would come under vandalism but Dinna Phelps and Jeanne Smith were going to inquire further.

Sunshade- Joanne Hunt- no report

Field Repair- No Update

Action Camp- Camp has been priced at \$190 per camper in a motion made by Beth Watkins and seconded by Jay Silverman- all were in favor. Joanne Hunt is working with other Recreation Departments and the CDC draft recommendations for camps that include- health screening, mandatory quarantining, social distancing etc.... Joanne stated we have time but we will need to comply with many regulations and she is unsure that we have the staff or capacity to comply. She would like to discuss further next month and make a determination.

New Business:

Events- Beth Watkins reported that the Halloween photo contest has 3 winners. She further suggested that we consider other ideas like- re-create your spring break- something for people to do. After a brief discussion Greg Lockwood suggested something around the Kentucky Derby, like hat decorating. All agreed and Beth Watkins will take the lead. Joanne Hunt will work on prizes. Dordash, gift cards etc. were suggested. The Committee agreed that we need to go beyond Facebook and advertise in the “Mayor’s Message”. Continuing beyond the Derby ideas included a Memorial Day house decorating and/or July 4th.

Adjourn: Motion to adjourn was made by Therese Wollman and Jay Silverman at 8:34 pm. Next meeting: May 13, 2020 via WebEx.

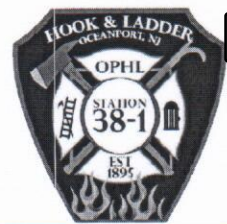
Respectfully submitted, Joanne Hunt



Oceanport Hook & Ladder Fire Company

21 Main Street - Oceanport, NJ 07757
Phone/Fax (732) 542-6928

OCEANPORTHOOKANDLADDER@GMAIL.COM - WWW.OPHL.ORG



9.9

Captains Report for March, April, and May:

June, 8th 2020

Here is a quick update on the last three months for the Oceanport Hook and Ladder. The delay is a direct result of the corona virus quarantine which has kept us from catching up on our paperwork. Beginning the middle of March the Oceanport Hook and Ladder took steps to reduce contact with each other, by limiting any activity in the building to essential activity only, and moving meetings and training to online sessions. Even with all the precautions in place you can see by our recorded calls and essential activities that we have still been very busy. The volunteers of the Hook and Ladder are proud to serve this town and feel it is their duty to leave their homes and families to protect Oceanport even in the middle of a pandemic. We are all looking forward to seeing Oceanport and economy back to normal soon, but in the meantime it is clear that the dedicated volunteers here in Oceanport are here to serve.

For the month of March the Oceanport Hook and Ladder recorded a total of ten fire calls. 5 fire alarms, 1 gas leak, 1 mulch fire, 1 smoke condition, 1 missing persons, and 1 mutual aid to Eatontown. All of these calls culminated in a total of 38.05 man hours. Ladder 38-90 recorded a total of 4.45 in-service hours. In addition the Oceanport Hook and Ladder recorded 4 drills, 2 meetings, and 1 fundraiser culminating in a total of 78 additional man hours.

For the month of April the Oceanport Hook and Ladder recorded a total of eleven fire calls. 4 fire alarms, 1 gas leak, 1 boat fire, 1 elevator rescue, 2 motor vehicle accidents, 1 wires call, and 1 pole fire. All of these calls culminated in a total of 34.72 man hours. Ladder 38-90 recorded a total of 4.7 in-service hours and Rescue 38-85 recorded 1.42 in-service hours. In addition the Oceanport Hook and Ladder recorded 1 drill, 1 meeting, 1 training class, 1 funeral service, and 1 community outreach due to COVID-19 in a total of 51.3 additional man hours.

For the month of May the Oceanport Hook and Ladder recorded a total of fifteen fire calls. 5 fire alarms, 1 EMS assist, 2 structure fires, 1 brush fire, 1 odor of smoke, 1 wires call, 1 cover assignment, 1 water main break, 1 CO alarm, and 1 false alarm. All of these calls culminated in a total of 67.43 man hours. Ladder 38-90 recorded a total of 7.31 in-service hours, Rescue 38-85 recorded 2.47 in-service hours, and Fire Police vehicle 38-99 recorded 3.13 in-service hours. In addition the Oceanport Hook and Ladder recorded 2 drills, 1 meeting, 1 training class, and 5 community outreach due to COVID-19 in a total of 52.5 additional man hours.

Captain Reiss Pfleger



BOROUGH OF OCEANPORT

MAYOR & COUNCIL

MINUTES • APRIL 23, 2020

Regular Meeting

Maple Place School

7:00 PM

2 Maple Place, Oceanport, NJ 07757

I. **Call to Order:** Mayor Coffey called the meeting to order at 7:12 p.m.

II. **Statement of Compliance with Open Public Meetings Act:** This meeting further complies with the Open Public Meetings Act by notification on March 31, 2020 of this virtual/remote meeting, its location, date and time to the Asbury Park Press and the LINK News and by the posting of same on the municipal bulletin board and Borough Web Site.

Mayor Coffey then read the virtual/remote meeting advisory advising the public how to attend and participate during public portions of the meeting

III. **Flag Salute:** Mayor Coffey led the attendees and members of the Council in the flag salute

IV. **Invocation:** Mayor Coffey advised no invocation as Reverend Deerin was not available but called for a moment of silence for Clem Sommers, a 25-year member of the Governing Body and 91 years of influence over the Borough of Oceanport who passed away on April 15.

V. **Roll Call:**

Attendee Name	Title	Status	Arrived
Jay Coffey	Mayor	Remote	
William Deerin	Councilman	Remote	
Richard Gallo	Councilman	Remote	
Bryan Keeshen	Councilman	Remote	
Michael O'Brien	Councilman	Remote	
Thomas Tvrdik	Councilman	Remote	
Meghan Walker	Councilwoman	Remote	
Jeanne Smith	Borough Clerk	Remote	
Donna M. Phelps	Borough Administrator	Remote	
Scott Arnette	Board Attorney	Remote	
Catherine D. LaPorta	Chief Financial Office	Remote	

VI. **GUEST: FMERA Staff Monthly Update:** Mayor Coffey advised that they were unable to attend, that most activity was at a standstill due to the coronavirus, last meeting there had been some extension of contracts but a full report would come next month.

VII. **Administrators Report:**

1. Results of Solid Waste & Recycling Bids

Ms. Phelps reported two bids were submitted, with the current company coming in as the lowest bidder, summarized the results, reviewed the options for savings with the removal of bulk collection service from the contract and consider using DPW to provide bulk services, consultation with the Borough's risk managers on best practice for DPW to provide service, and while the Borough Engineer had recommended Option A, based on her discussions with him they both are recommending Option C to award separate contracts for recycling and solid waste and asked for any questions. Council President Gallo stated he would like additional time to review with his Council Committee and believes they have time to award next month. There was discussion on time remaining to award, the options to consider, the savings versus costs for DPW to service. After which it was decided to carry to the May 7th meeting and allow the Committee to discuss further.

Ms. Phelps next reported that she had submitted a scope change to State OEM for the roof replacements at

the municipal complex and was waiting on a determination if the request would be eligible for reimbursement in order to submit formal request to FEMA. An outstanding reimbursement request for \$14,609 was received. The Borough's request to FEMA for reimbursement submitted on Feb. 5th in the amount of \$1,132,460.23 was approved and should be received shortly. She has further prepared an additional request for reimbursement in the amount of \$1,239,629.66 which the Borough should be eligible for 90% of that amount. A request for public assistance for COVID19 costs was submitted and approved making the Borough eligible for reimbursement of 75% of COVID19 expenses.

Ms. Phelps next reported that Chief Kelly advised that Oceanport Avenue between Port au Peck Avenue to Crescent Place will be closed from 7 p.m. on Sunday April 26th to Tuesday, April 28 for improvements in conjunction with New Jersey American Water. NJAW requested permission to park trucks and or equipment at Gatta Park which she and the Chief agreed would be acceptable.

VIII. Clerk's Report:

1. Policy for conducting remote meetings
2. Resolution Setting the Fees for 2020 Summer Action Camp
3. Go-To-Webinar Meeting Software
4. Annual Financial Disclosures
5. Primary Election Rescheduled for July 7, 2020

Ms. Smith reviewed a proposed remote meeting policy to formalize the Borough's steps to conduct remote meetings and asked for any questions. Mayor Coffey stated he had reviewed it as did other Council members. As there were no objections, a resolution to adopt was added to the agenda for action.

Ms. Smith next reported that while there was uncertainty of whether action camp would take place this summer, in the event it would, the Council needed to set the fees recommended by the Recreation Committee for this year's registrations. As there were no objections a resolution to adopt was added to the agenda for action.

Ms. Smith reported on items including the Borough's use of Go-To-Webinar software for the conducting of remote meetings and other useful tools for providing access to meetings by the public; reminded those who had not filed yet to please get their Annual Financial Disclosure submitted; the Primary Election had been reschedule for July 7, 2020 with all polling locations confirmed available; 60+ requests for public records to date and the planning board remains very active.

IX. Consent Agenda:

- | | |
|------------------|--|
| #2020-114 | 1. Resolution authorizing payment of BILL LIST 04-23-2020 |
| #2020-115 | 2. Resolution authorizing Tax Sale Redemption #19-00006 |
| | 3. Acceptance of Minutes, Historical Committee, Feb. 13, 2020 |
| | 4. Receipt of Minutes, Recreation Committee, Jan. 8, 2020 |
| | 5. Acceptance of Minutes, Recreation Committee, Feb. 12, 2020 |
| #2020-116 | 6. Resolution adopting a policy for conducting remote meetings |
| #2020-117 | 7. Resolution Setting the Fees for 2020 Summer Action Camp |

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Deerin, Councilman
SECONDER:	Michael O'Brien, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

X. Minutes:

1. Mayor & Council - Workshop - Mar 5, 2020 7:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Meghan Walker, Councilwoman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdek, Walker

2. Mayor & Council - Regular Meeting - Mar 19, 2020 7:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Meghan Walker, Councilwoman
SECONDER: Richard Gallo, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdek, Walker

XI. Resolutions:

#2020-118 Resolution authorizing an emergency temporary appropriation

RESULT: ADOPTED [UNANIMOUS]
MOVER: William Deerin, Councilman
SECONDER: Michael O'Brien, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdek, Walker

#2020-119 Resolution authorizing execution of a Hold Harmless Agreement with The Goldstein Partnership

Councilman Tvrdek asked for the Borough Attorney to expound on this item. Mr. Arnette briefly explained that the hold harmless agreement stems from the new roof installation at the new municipal complex and does not deal with any pre-bid or post bid inspections of the site specifically. This came up because the roof system design drawings were not prepared by The Goldstein group. The Borough wishes to move the project forward in an expedited fashion so the Borough has relied upon the installation and design specifications prepared by the manufacturer GAF regarding that roof system. The Goldstein Partnership approached the Borough because we needed them to prepare the change order and have requested a hold harmless agreement in the event that the roof system fails or that something happens with the roof system. As they didn't do anything with regard to it was deemed to be a reasonable request. Mayor Coffey stated that an agreement with very particular language was prepared which was attached, noted that it specifies that it is for the GAF TPO roof and does not in any way release or relieve that other issue that we talked about with regard to the pre and post bid inspection obligations.

Councilman Deerin questioned if there is a problem, who do we go after? Mr. Arnette responded that it depends on what the problem is and why the Roof System fails. If it is a consequence of installation, then we would go after the installer. If it's a consequence of a manufacturing defect, then it's the Manufacturer. Councilman Tvrdek added that the GAF roof comes with a 35-year warranty by GAF and the installers are all GAF certified installers, which they monitor the installation process.

Discussion ensued including questions about whether the hold harmless would include failures from the roof that causes other damage to internal structures, why the agreement was necessary and if they didn't design anything with regard to the new roof system being put in why were they seeking insulation from that when the obligation would be on the installer, the Goldstein Partnership's request for the agreement before issuing the necessary change order, the inclusion of language that specifically excludes from the agreement the issue of whether or not a new roof was needed or should have been included in the in the bid specs.

RESULT: ADOPTED [UNANIMOUS]
MOVER: William Deerin, Councilman
SECONDER: Thomas Tvrdek, Councilman
AYES: Deerin, Gallo, Keeshen, O'Brien, Tvrdek, Walker

XII. Honorable Clement V. Sommers:

#2020-120 Resolution designating 910 Oceanport Ave as "The Clement V. Sommers Municipal Building"

Mayor Coffey read the resolution in full honoring former Mayor Clement V. Sommers which was moved by Councilman Keeshen and seconded by Council President Gallo.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryan Keeshen, Councilman
SECONDER:	Richard Gallo, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

XIII. First Reading Ordinances - None:**XIV. Second Reading Ordinances:**

#1022 An Ordinance Limiting Use of Single Use Plastics

Councilman Tvrdik called for the 2nd reading and Public Hearing of an ordinance limiting use of single-use plastics and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only. **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER X, 'POLICE REGULATIONS', NEW SECTION X-Y ENTITLED "LIMITING USE OF SINGLE-USE PLASTIC BAGS, PLASTIC UTENSILS, POLYSTYRENE FOAM CONTAINERS, AND PLASTIC STRAWS BY BUSINESSES" OF THE CODE OF THE BOROUGH OF OCEANPORT"** was published one time in the Asbury Park Press on April 14, 2020.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance.

Kari Martin, 34 Hedge Drive, commended Councilwoman Walker and Councilman O'Brien for putting this ordinance forward, it was a long-time coming in order to recognize the impacts of plastics on the environment and the community itself and urged the Council to vote yes.

As no one else from the public wished to be heard, Mayor Coffey closed the public hearing on a motion by Councilman Deerin, which was seconded by Councilman O'Brien and approved by Council.

Councilman Deerin commented that he was in favor of the ordinance but proposed postponing the ordinance in light of information coming out regarding the virus, facts concerning other reusable bags, only a handful of stores would be affected and that until the virus gets cleared up he prefers to postpone it until more facts come out as far as the availability and the transmitting of this virus. A lot of other states have decided that and he thinks it would be prudent right now until they get more information.

Councilwoman Walker responded that she respects that request but pointed out that the ordinance effective date is not for another 200 days – about November. Councilman Deerin agreed then he doesn't have a problem with it.

Councilman O'Brien commented that introducing those into the store potentially creates an issue and there are alternative ways to get goods out of the store that don't necessarily involve plastic such as paper bags instead of plastic - whatever helps the public be cognizant of the plastic use that really impacts our community more so than maybe other nearby communities.

Council President Gallo commented that he was voting no as the ordinance doesn't really tell the store owners what they can use, he's noticed if you go into a food store and you see the plastic bag that they allow you to buy 15 cents, it's about 10 times thicker than the single use plastic bag and that's going to end up in the landfill if it's not recycled. If you look at the food stores and you're giving up the Styrofoam, they no use a big hard plastic container and plastic lid filling the landfill faster than Styrofoam would have. His point being that when we're changing one thing something else is going to have to change also.

Councilman Tvrdik made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Councilman O'Brien.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Thomas Tvrdik, Councilman
SECONDER:	Meghan Walker, Councilwoman
AYES:	Deerin, Keeshen, O'Brien, Tvrdik, Walker
NAYS:	Gallo

#1023 An Ordinance to Amend Chapter 223 designating Eatontown as the local enforcement agency

Councilman Tvrdik called for the 2nd reading and Public Hearing of an ordinance designating Eatontown as the fire prevention enforcement agency and asked the Clerk to read the affidavit of publication of the proposed ordinance by title only. **"AN ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING CHAPTER 223 "FIRE PREVENTION" TO DESIGNATE THE BOROUGH OF EATONTOWN BUREAU OF FIRE SAFETY AS THE BOROUGH OF OCEANPORT'S LOCAL ENFORCEMENT AGENCY"** was published one time in the Asbury Park Press on April 14, 2020.

PUBLIC HEARING: Mayor Coffey opened the meeting for public comment for this ordinance and gave the contact information for chat, email or phone.

As no one from the public wished to be heard, Mayor Coffey closed the public hearing on a motion by Councilman Deerin, which was seconded by Councilman O'Brien and approved by Council.

Councilman Tvrdik made a motion to adopt the ordinance and advertise in accordance with law, which was seconded by Councilman O'Brien.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Tvrdik, Councilman
SECONDER:	William Deerin, Councilman
AYES:	Deerin, Gallo, Keeshen, O'Brien, Tvrdik, Walker

XV. Committee Reports:

1. Councilman Deerin, Parks and Recreation

Councilman Deerin reported most everything is on hold, a decision would need to be made by June 1st, whether to hold action camp as a number of things have to be put in place such as staffing, storage, tents and communication with parents. Recreation Committee looking at some virtual events, possibly decorating for Memorial Day, maybe a derby day; thanked Meghan and Dave Walker for the easter bunny event which was a tremendous success; Oceanport one of few towns that have tennis courts still open with many out of town people coming in to use and expressed concern that Oceanport residents have access and how the Mayor had addressed that with signups required;

2. Councilman Gallo, Public Works and Engineering

Discussion on Temporary Shared Services Agreement with Monmouth Beach

Council President Gallo reported on protocols implemented with the Department of Public Works, considerations of entering into a shared service agreement with Monmouth Beach who also has a small public works should there be an issue with staff related to coronavirus and allocation of resources. Also spring leaf collection ends April 30th.

Councilman Deerin added that he wanted to thank everyone for their support as his wife Stacy, Borough Chaplain, Police Chaplain had been diagnosed with COVID and very appreciative of the thanks and prayers poured out for them

4. Councilman O'Brien, Finance and Administration

- **CFO's Report - Delinquent Property Taxes**

Councilman O'Brien reported that work continues on the municipal budget, expectations regarding revenues should not be impacted by measures taken for covid-19 however expenses remain unknown

and unpredictable and working to limit any additional strains on the residents; provided information to the community concerning availability of loans and other resources for small businesses; encouraged public to reach out to congressmen regarding a bill being considered that would allow FEMA to reimburse 100% of Covid19 expenses compared to the current reimbursement of 75%. Councilman O'Brien lastly took time to commend the efforts of our volunteer First Responders, Police Department, our resident healthcare workers and those just simply volunteering in big ways and small to improve the lives of our friends and families. He has met walkers along his street (abiding by the 6' social distancing) and finds spirits are high amongst the public and under the current circumstances things seem to be going as well as it can be expected. He also extended well wishes and good health to all, the public, members of the council, the Borough employees and Mr. Mayor. He concluded by turning over to CFO Katie LaPorta on the topic of property tax payments.

Ms. LaPorta and Mayor Coffey brought an update on the upcoming 2nd quarter tax payments, discussions on how to delay the due date which is not provided for statutorily – only the ability to waive the grace period; only option was to adjust the interest rate for delinquent payments which involved notice requirement challenges - every taxpayer would need to be notified by mail which would cost the Borough a lot of time and money; additionally the Borough is still required to remit to the regional and the local school district as well as the counties with the borough retaining about 28% for Borough business for which there was no postponement. Mayor Coffey questioned each council member as to their interest in adjusting the interest rate based on that information to which each member responded no interest.

Mayor Coffey advised that taxpayers should make their 2nd quarter tax payment on May 1st in order for the Borough to be able to meet its obligations.

3. Councilman Keeshen, Public Safety

Councilman Keeshen reported on great success with cooperation between the different departments working really well together, a plus for the Borough, OEM coordinators are doing great job actually of keeping everyone up to date, residents have been cooperating with the different situations that arise as far as our Emergency Services go and asked everybody to watch the Oceanport OEM website. He also reported on discussions with Monmouth Beach and a meeting scheduled for next week, they are in full support of this and looking to work with us and us with them should the situation arise where the public works is impacted by the virus and will be flexible to adapt and overcome anything.

5. Councilman Tvrdik, Planning and Development Liaison

Councilman Tvrdik advised he has been attending the bi-weekly job site meetings and performing a weekly walkthrough of the new Municipal complex. We have seen great progress at the Municipal complex as the interior framing and roughing is taking place right now at Police Headquarters; siding is almost complete and looking forward to seeing the roofing contractor start. They are full speed ahead after navigating through a few challenges with the building's change orders which have exceeded 20% of the original contract, but we are still under the \$11 million bond projected budget for the complex with the purchase price for the 13 .25 acres at a million and fifty-three dollars. I believe is a fantastic deal. It might not be as good as the Louisiana Purchase from France or the purchase of Alaska from Russia, but it was a great deal. \$11 million dollars is a great deal of money but when you consider the room that we will have 13 acres and the amount of office space we will have in both the new municipal building and the new police station – it's a bargain because to build these new would probably cost us around \$25 to 30 million dollars.

Our Planning and Zoning Board will be fully online this Tuesday so we can continue business. We will have our first virtual meeting with applicants testimony and a public comment portion. If all goes well, we will continue business as usual. If not, we will stop and head back to the drawing board. Oceanport is on the forefront with leading local municipalities thanks to the hard work efforts and dedication from our Borough Clerk Jeanne Smith, Board Attorney Kevin Kennedy, Board chairman Christopher Widdis, Vice chairman James Watson and president and CEO of Tetherview, Michael Abboud. Thank you all for your efforts everything you're doing. We are also currently working on starting virtual inspections on construction projects and asked that the public be patient with our building department as they are working tirelessly to get us back on track taking turns in the building.

Councilman Tvrdik further reported that the Martelli project at the former Borough site has completed almost all the berms around the property, with landscaping started on the berms. He addressed a few phone calls received about the trees and they are doing the best they can with what they have to work with and planting of all the new trees and bushes there was really coming out nice.

Councilman Tvrdik concluded with remarks on the passing of former mayor Clem Sommers, his accomplishments as he was responsible for a lot of the modernization of the town focusing on the future while recognizing the past. Clem was instrumental in improving our infrastructure and also beautification of our parks. One of his crowning achievements was removing the old downtown and replacing it. He was also responsible for the construction of the senior citizen building, Port au Peck chemical hose company and the former Borough Hall. Most importantly, he was a friend and mentor to anyone that knew him.

6. Councilwoman Walker, Health and Human Services Liaison

Councilwoman Walker reported on the number of covid cases from the County Board of Health, provided information for those in need of mental health support; an opportunity for those recovered from covid19 to donate plasma through a donor program with Robert Wood Johnson; assistance available for children and families for youth up to age 21, including mental health and substance use; available and free online webinars on various topics affecting us all including mental health tips, social, emotional needs, suicide prevention and for parents and teachers how to keep your sanity; extension of school closures and implementation of remote learning district-wide; commended both school districts for adopting on the "fly"; library remains closed but a new app available "Libby" that allows for e-books; she also highlighted volunteer groups "OCHO" (Oceanport community helping others) and "FLAG" "Frontline Appreciation Group" providing services and food to the public and health care workers.

Councilwoman Walker concluded her report by stating that there's been a lot of gratitude for first responders and she echoes that but also wanted to highlight the Borough Hall staff, Jeanne, Donna, Katie and everyone else at Borough Hall; It's remarkable how seamlessly it all seems to be continuing, and It's a lot of work to make it seem like it's normal and it's really not normal and she wanted those guys to know they all appreciate that very much.

XVI. Mayor Coffey's Report: Mayor Coffey offered remarks on the passing of Clem Sommers, the amount of years and influence exerted for the town, and the incredible things he was able to accomplish in his 91 years. Mayor Coffey also commented on the remarkable volunteerism from the community to help those less fortunate; Oceanport Gardens has been taken care of with donations of toilet paper and paper towels and other items; he and others remain in touch with the residents and seniors there; the tax issue has been exhausted but again payments are due May 1st, and while he anticipates further discussion by the State, the Borough remains beholden to make its payments when they are due. Mayor Coffey also commented on the emergency and, "unlike Sandy where the 'calvary' came in from different parts of the country, we're our calvary and I think Donna, Jeanne, John Johnson, Katie and everybody at Borough Hall. I can't tell you how amazing this has been to watch you all work together and with the employees there to get everything done that needs to get done... and we're getting it done by observing the mandates from the state of New Jersey as far as separation of our workers and social distancing and it's a testament to all of you at how easy this has been and we are far ahead of most municipalities as far as this digital lead that we've taken it even though we had some problems in the beginning and I'll hear about it from the Board of Education members that their meeting may have gone smoother last time than ours, but the fact of the matter is that we are far ahead of other municipalities and that's all through your hard work and determination before we have meetings and I can't say enough about how seamless it has been".

XVII. Petitions from the public: Mayor Coffey opened the meeting to petitions from the public. Public was advised to click button on "raise hand" to want to speak, email to publiccomments@oceanportboro.com or call the meeting line at 732.272.8337.

Mike Matthews, 22 Wardell Circle, asked what was the town's exposure if the Track didn't open this year. Mayor Coffey responded the track is like and other taxpayer and if they did not make payment it would go to tax sale. The Borough when short would have to do what's called tax anticipation notes in the short-term to make up whatever difference there is in our revenue.

XVIII. Adjournment: As there was no further business, the meeting was adjourned at 8:50 PM on a motion by Councilman Deerin, seconded by Council President Gallo and approved by Council.

Respectfully submitted,

Jeanne Smith
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING THE BOROUGH TO SUBMIT AN APPLICATION FOR AND
CONFIRM ENDORSEMENT OF THE COMMUNITY DEVELOPMENT
PROJECT**

**Resolution #2020-150
06/18/20**

WHEREAS, the Monmouth County Division of Planning announced the FY 2021 Community Development Block Grant (CDBG) program funding, with a deadline of July 24, 2020, and

WHEREAS, the Borough Engineer recommended the following project: parking lot improvements at the Old Wharf Building, and

WHEREAS, a pre-application call was held with the County and the project is expected to be eligible since it is located within the Borough's eligible CDBG area and serves the senior citizen community.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Oceanport hereby confirms endorsement of the aforesaid project and grant application, and

I certify that the foregoing Resolution #2020-150 was adopted
by the Oceanport Governing Body at the Regular Meeting held
June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO INTRON
TECHNOLOGY SOLUTIONS FOR THE PROVISION OF TECHNOLOGY
SERVICES, PHONE & DATA SERVICES AND HARDWARE FOR THE NEW
POLICE BUILDING**

**Resolution #2020-151
06/18/20**

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as "Borough") having principal offices at 315 E. Main Street, Oceanport, New Jersey 07757; and

WHEREAS, there is a need for the Borough to obtain professional services for the provision of technology services, phone and data services and associated hardware for the new police building; and

WHEREAS, the services to be provided are deemed to be "professional services" pursuant to the Local Public Contracts Law (N.J.S.A. 40:A 11-1, et seq.) and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a Contract for "professional services" without public advertising for bids, provided that the Resolution authorizing the Contract and the Contract itself, are available for public inspection in the Office of the Borough Clerk and that notice of the awarding of the Contract is published in a newspaper of general circulation in the Municipality; and

WHEREAS, Intron Technology Solutions has submitted a proposal dated May 30, 2020 to provide said services with an estimated budget of \$31,695.43 and having considered the matter, the Borough now wishes to authorize the Borough's IT Contractor, Intron Technology Solutions to perform the associated services for the project.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport has awarded a Professional Service Contract to Intron Technologies as Borough IT Provider for 2020 and the work to be performed will be consistent with their existing contract and a proposal for services dated May 30, 2020 for the provision of technology services, phone and data services and associated hardware for the new police building.
2. That the compensation associated with the proposal shall not exceed \$31,695.43.
3. That the within Resolution shall be subject to the Borough CFO confirming that funds are available for the stated purpose.
4. That the Borough Clerk shall publish a notice of the award in the LINK News and the resolution and contract shall remain on file in the Borough Clerk's office.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available in Account #04-215-55-474-007, not to exceed \$31,695.43 for the above referenced professional services contract.

Catherine D. LaPorta, CFO

I certify that the foregoing Resolution #2020-151 was adopted
by the Oceanport Governing Body at the Regular Meeting held
June 18, 2020

JEANNE SMITH, RMC

BOROUGH CLERK



REMIT TO:

PO Box 8714
Red Bank, NJ 07701
(732) 936-8700

BILL TO:

Borough of Oceanport
315 E. Main Street
Oceanport, NJ 07757

SHIP TO:

Borough of Oceanport
315 E. Main Street
Oceanport, NJ 07757

12.2.a	
QUOTATION	
Date	Customer No.
05/30/2020	2011008
Purchase Order No.	
Sales Order No.	
Terms	Expiration Date
Net 30	12/31/2020

Salesperson	Client / Job	Required Ship Date	Ship Via
Greg Prestininzi	Oceanport Police Department - New Facility	07/01/2020	Best Way

Qty	Model	Description	Unit Price	Exp'd Price
Networking Infrastructure and Services				
1	MX84	Cisco / Meraki MX84 Security Appliance with 3 Year Advanced Security License	\$ 5,995.00	\$ 5,995.00
2	MS210-48LP	Cisco / Meraki MS210-48LP 48-Port 370W PoE Switch w/ 3 Year Cloud License	\$ 6,370.00	\$ 12,740.00
4	MR33	Cisco / Meraki MR33 Wireless Access Point w/ 3 Year Cloud License	\$ 959.00	\$ 3,836.00
1	MR46	Cisco / Meraki MR46 High Density Wireless AP w/ 3 Year Cloud License	\$ 1,599.00	\$ 1,599.00
1	MR74	Cisco / Meraki MR74 High Density Outdoor Wireless AP w/ 3 Year Cloud License	\$ 2,397.00	\$ 2,397.00

			System Base Price:	\$ 26,567.00
			Discount:	\$ (13,671.57)

			Subtotal:	\$ 12,895.43
Physical Installation of Networking Equipment and Wireless Access Points				
1	PS-Installation	Physical Installation of Networking Equipment and Wireless Access Points	\$ 1,000.00	\$ 1,000.00
1	PS-Installation	Network Setup, Configuration and Migration	\$ 2,500.00	\$ 2,500.00
		(Discount - Active Manager Service Contract)	Discount:	\$ (2,500.00)

			Subtotal:	\$ 1,000.00
Server Infrastructure and Services				
1	HP-DL20	HP DL20 - Active Directory / Domain Controller	\$ 5,740.00	\$ 5,740.00
		1 x HPE Intel Xeon E-2136 6C Processor		
		16GB (1 x 16GB) 2400MHz UDIMM		
		2 XHPE 1TB 6G SAS SFF (2.5in)		
		Microsoft Windows Server - STD Edition 2019/2016		
1	HP-DL360	HP DL360 - Application Server (ProVision)	\$ 8,430.00	\$ 8,430.00
		2 x HPE 4110 2.1GHz 85W 8C SILVER PROC KIT		
		HPE 4110 2.1GHz 85W 8C SILVER PROC KIT		
		8 x HPE 8GB 1RX8 DDR4-2666 REG MEMORY KIT G1		
		2 x HPE 600GB SAS 12G 10K SFF DS HDD		
		4 x HPE 2TB SAS 12G 10K SFF DS HDD		
		Microsoft Windows Server - STD Edition 2019/2016		

			System Base Price:	\$ 14,170.00
			Discount:	\$ (4,670.00)

			Subtotal:	\$ 9,500.00
1	PS-Installation	Server Configuration, Setup and Data Migration	\$ 3,500.00	\$ 3,500.00
1	PS-Installation	PC 7 Printer Setup and Configuration with New Network	\$ 5,000.00	\$ 5,000.00
		(Discount - Active Manager Service Contract)	Discount:	\$ (6,500.00)
		Note: This does NOT include any Relocation of Computers.		-----
		OPPD needs to contract the physical move of all computer equipment	Subtotal:	\$ 2,000.00
VoIP Phone System - Infrastructure and Services				
22	YealinkT48	Yealink T48 High Definition Desk Phone with 7" Color TouchScreen	\$ 325.00	\$ 7,150.00
2	YealinkT46	Yealink T42 High Definition Wall Phone with 4" Color Screen	\$ 215.00	\$ 430.00
3	Yealink CP960	Yealink CP960 High Definition Conference Phone with 4" Color Screen	\$ 925.00	\$ 2,775.00

			System Base Price:	\$ 10,355.00
			Discount:	\$ (4,305.00)

			Subtotal:	\$ 6,050.00
1	PS-Installation	Installation and Programming of New VoIP Phone System	\$ 2,500.00	\$ 2,500.00
		(Discount - Active Manager Service Contract)	Discount:	\$ (2,500.00)

			Subtotal:	\$ -

Subtotal	\$ 31,445.43
Sales Tax	Exempt
Shipping Estimate	\$ 250.00
Total	

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO INTRON
TECHNOLOGY SOLUTIONS FOR THE PROVISION OF TECHNOLOGY
SERVICES, PHONE & DATA SERVICES AND HARDWARE FOR THE NEW
MUNICIPAL BUILDING**

**Resolution #2020-152
06/18/20**

WHEREAS, the Borough of Oceanport is a duly organized Municipal Corporation (hereinafter referred to as "Borough") having principal offices at 315 E. Main Street, Oceanport, New Jersey 07757; and

WHEREAS, there is a need for the Borough to obtain professional services for the provision of technology services, phone and data services and associated hardware for the new municipal building; and

WHEREAS, the services to be provided are deemed to be "professional services" pursuant to the Local Public Contracts Law (N.J.S.A. 40:A 11-1, et seq.) and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a Contract for "professional services" without public advertising for bids, provided that the Resolution authorizing the Contract and the Contract itself, are available for public inspection in the Office of the Borough Clerk and that notice of the awarding of the Contract is published in a newspaper of general circulation in the Municipality; and

WHEREAS, Intron Technology Solutions has submitted a proposal dated June 4, 2020 to provide said services with an estimated budget of \$30,825.71 and having considered the matter, the Borough now wishes to authorize the Borough's IT Contractor, Intron Technology Solutions to perform the associated services for the project.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Oceanport as follows:

1. That the Borough of Oceanport has awarded a Professional Service Contract to Intron Technologies as Borough IT Provider for 2020 and the work to be performed will be consistent with their existing contract and a proposal for services dated June 4, 2020 for the provision of technology services, phone and data services and associated hardware for the new police building.
2. That the compensation associated with the proposal shall not exceed \$30,825.71.
3. That the within Resolution shall be subject to the Borough CFO confirming that funds are available for the stated purpose.
4. That the Borough Clerk shall publish a notice of the award in the LINK News and the resolution and contract shall remain on file in the Borough Clerk's office.

CERTIFICATION OF FUNDS

As required by N.J.A.C. 5:34-5.1 et. seq., and any other applicable requirement, I, Catherine D. LaPorta, Chief Financial Officer of the Borough of Oceanport certify that funds are available in Account #04-215-55-474-007, not to exceed \$30,825.71 for the above referenced professional services contract.

Catherine D. LaPorta, CFO

I certify that the foregoing Resolution #2020-152 was adopted
by the Oceanport Governing Body at the Regular Meeting held
June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK



REMIT TO:

PO Box 8714
Red Bank, NJ 07701
(732) 936-8700

BILL TO:

Borough of Oceanport
315 E. Main Street
Oceanport, NJ 07757

SHIP TO:

Borough of Oceanport
315 E. Main Street
Oceanport, NJ 07757

12.3.a	
QUOTATION	
Date	Customer No.
06/04/2020	2011008
Purchase Order No.	
Sales Order No.	
Terms	Expiration Date
Net 30	12/31/2020

Salesperson	Client / Job	Required Ship Date	Ship Via
Greg Prestininzi	Oceanport Borough Hall - New Facility	09/01/2020	Best Way

Qty	Model	Description	Unit Price	Exp'd Price
		Networking Infrastructure and Services		
1	MX84	Cisco / Meraki MX84 Security Appliance with 3 Year Advanced Security License	\$ 5,995.00	\$ 5,995.00
2	MS210-48LP	Cisco / Meraki MS210-48LP 48-Port 370W PoE Switch w/ 3 Year Cloud License	\$ 6,370.00	\$ 12,740.00
4	MR33	Cisco / Meraki MR33 Wireless Access Point w/ 3 Year Cloud License	\$ 959.00	\$ 3,836.00
1	MR46	Cisco / Meraki MR46 High Density Wireless AP w/ 3 Year Cloud License	\$ 1,599.00	\$ 1,599.00
			System Base Price:	\$ 24,170.00
			Discount:	\$ (12,644.29)
			Subtotal:	\$ 11,525.71
1	PS-Installation	Physical Installation of Networking Equipment and Wireless Access Points	\$ 1,000.00	\$ 1,000.00
1	PS-Installation	Network Setup, Configuration and Migration	\$ 2,500.00	\$ 2,500.00
		(Discount - Active Manager Service Contract)	Discount:	\$ (2,500.00)
			Subtotal:	\$ 1,000.00
		Server Infrastructure and Services		
1	HP-DL20	HP DL20 - Active Directory / Domain Controller	\$ 5,740.00	\$ 5,740.00
		1 x HPE Intel Xeon E-2136 6C Processor		
		16GB (1 x 16GB) 2400MHz UDIMM		
		2 XHPE 1TB 6G SAS SFF (2.5in)		
		Microsoft Windows Server - STD Edition 2019/2016		
1	HP-DL360	HP DL360 - GIS Application Server	\$ 7,460.00	\$ 7,460.00
		2 x HPE 4110 2.1GHz 85W 8C SILVER PROC KIT		
		HPE 4110 2.1GHz 85W 8C SILVER PROC KIT		
		4 x HPE 8GB 1RX8 DDR4-2666 REG MEMORY KIT G1		
		2 x HPE 600GB SAS 12G 10K SFF DS HDD		
		2 x HPE 1TB SAS 12G 10K SFF DS HDD		
		Microsoft Windows Server - STD Edition 2019/2016		
1	RS820RP+	RackStation 1U NAS for high-performance data management	\$ 3,590.00	\$ 3,590.00
		1 x 8GB 1RX8 DDR4-2666 MEMORY		
		3 x 2000GB SAS 10K HDD		
			System Base Price:	\$ 16,790.00
			Discount:	\$ (6,790.00)
			Subtotal:	\$ 10,000.00
1	PS-Installation	Server Configuration, Setup and Data Migration	\$ 3,500.00	\$ 3,500.00
1	PS-Installation	PC 7 Printer Setup and Configuration with New Network	\$ 5,000.00	\$ 5,000.00
		(Discount - Active Manager Service Contract)	Discount:	\$ (6,500.00)
		Note: This does NOT include any Relocation of Computers.		
		OPB needs to contract the physical move of all computer equipment	Subtotal:	\$ 2,000.00
		VoIP Phone System - Infrastructure and Services		
25	YealinkT48	Yealink T48 High Definition Desk Phone with 7" Color TouchScreen	\$ 325.00	\$ 8,125.00
2	YealinkT46	Yealink T42 High Definition Wall Phone with 4" Color Screen	\$ 215.00	\$ 430.00
3	Yealink CP960	Yealink CP960 High Definition Conference Phone with 4" Color Screen	\$ 925.00	\$ 2,775.00
			System Base Price:	\$ 11,330.00
			Discount:	\$ (5,280.00)
			Subtotal:	\$ 6,050.00
1	PS-Installation	Installation and Programming of New VoIP Phone System	\$ 2,500.00	\$ 2,500.00
		(Discount - Active Manager Service Contract)	Discount:	\$ (2,500.00)
			Subtotal:	\$ -
			Subtotal	\$ 30,575.71
			Sales Tax	Exempt
			Shipping Estimate	\$ 250.00
			Total	\$

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING SUBMITTAL OF A GRANT APPLICATION AND EXECUTION
OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE COMANCHE DRIVE IMPROVEMENTS PHASE
2 PROJECT**

**Resolution #2020-153
06/18/20**

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Oceanport formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-Oceanport Borough-00224 to the New Jersey Department of Transportation on behalf of the Borough of Oceanport.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Oceanport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Mayor)

I certify that the foregoing Resolution #2020-153 was adopted
by the Oceanport Governing Body at the Regular Meeting held
June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A WAIVER OF §390-17(F) ACCESSORY STRUCTURES FOR
46 SAGAMORE AVENUE**

**Resolution #2020-154
06/18/20**

WHEREAS, residents Anthony Berke and Emily Knight of 46 Sagamore Avenue desire to install curbing along the full frontage of their property in order to deter motorists from driving on their lawn; and

WHEREAS, Mr. Berke applied for Zoning approval for the project and received a denial from the Zoning Officer based on §390-17(F) *Improvements shall not be placed or constructed within the Borough's right-of-way, i.e., sprinkler heads, decorative mailbox columns, pillars, fencing and any curbing, specialty or otherwise, such as Belgian block, not part of an approved development plan, a Borough road-improvement program or a right-of-way not having curbing without written permission from the Borough Council. Such items that are placed in the Borough rights-of-way shall not be the responsibility of the Borough should they be damaged, whether it be by snow plowing or otherwise;* and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Oceanport that the curbing proposed for 46 Sagamore Avenue is hereby authorized subject to the following conditions:

1. Property Owners accepting full responsibility for the construction maintenance or failure of the proposed improvement and all existing improvements currently placed within the Borough's right of way.
2. The Property Owners entering into a hold harmless agreement with the Borough of Oceanport agreeing to release, indemnify and hold the Borough harmless from any loss damage or liability, including Attorney Fees and expenses of litigation or otherwise stemming from the performance, installation, maintenance, failure or existence of the work to be performed at that site.
3. Subject to the application and issuance of a Street Opening Permit from the Borough Clerk's Office.

I certify that the foregoing Resolution #2020-154 was adopted by the Oceanport Governing Body at the Regular Meeting held June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

HOLD HARMLESS AND INDEMNITY AGREEMENT

THIS AGREEMENT, entered into this 10th day of June, 2020,

BETWEEN

BOROUGH OF OCEANPORT
315 E. Main Street
Oceanport, NJ 07757

(hereinafter referred to as "Borough")

AND

Anthony Berke and Emily Knight
46 Sagamore Ave
Oceanport, NJ 07757

WHEREAS, Anthony Berke and Emily Knight is seeking the Borough's permission to place and or maintain a structure or structures or materials in a municipally owned Right of Way along side but not in a certain street within the Borough; and

WHEREAS, the Borough has an interest in ensuring that the Borough's right of way is recognized by the property owner and that the right of way, and any structures or materials placed therein are safe and do not constitute a general nuisance to the citizens of the Borough of Oceanport; and

WHEREAS, it is the intent of this Agreement to ensure that the structures and materials placed in the right of way are installed and maintained in a safe manner and do not become a nuisance and to further ensure that the Borough is held harmless and indemnified from any loss whatsoever arising from the placement and maintenance of the structure or structures or materials in a municipally owned Right of Way along side but not in a certain street within the Borough.

NOW THEREFORE, in consideration of the Borough allowing Anthony Berke and Emily Knight to place and maintain a structure or structures or materials in the municipally owned Right

of Way along side but not in a certain street within the Borough, and for other good and valuable consideration, hereby agree for themselves, their successors and assigns, as follows:

Indemnification and Attorney's Fees: Anthony Berke and Emily Knight agrees to indemnify and hold the Borough of Oceanport, its officials, officers, consultants, agents, servants, representatives and employees, harmless from and against any and all claims, liability, cost or expense of every kind and nature arising from Anthony Berke and Emily Knight's placement or maintenance of structure or structures or materials in the municipally owned Right of Way along side but not in a certain street within the Borough. Such indemnification and/or hold harmless obligation shall pertain to any claim, regardless of the Borough's negligence, and shall extend not only to actual damages but shall also include reasonable costs and expenses of litigation, including but not limited to expenses and fees in connection with the engagement or utilization of any fact or expert witnesses as well as reasonable Attorney fees. When requested by the Borough, Anthony Berke and Emily Knight agrees to aid and/or defend the Borough, its officials, officers, agents, servants, representatives and employees, in the event any or all of same are named as a defendant or defendants in any action relating to activities regardless of negligence of Anthony Berke and Emily Knight arising under this Agreement or in connection with the placement or maintenance of structure or structures or materials in the municipally owned Right of Way along side but not in a certain street within the Borough. Anthony Berke and Emily Knight further agrees to release any claim that he/she/they may now have or have in the future against the Borough relating to the placement or maintenance of structure or structures or materials in a municipally owned Right of Way along side but not in a certain street within the Borough, as well as any claim relating to the use of municipal property or facilities, including claims due to the Borough's negligence. In exchange for this indemnity and hold harmless agreement, the Borough hereby allows Anthony Berke and Emily Knight to place and maintain a structure or structures or materials in a municipally owned Right of Way along side but not in a certain street within the Borough.

Voluntary Agreement: Anthony Berke and Emily Knight hereby specifically and unequivocally states that the agreements and conditions set forth in the Indemnity and Hold Harmless Agreement have not been forced upon her/him/them by undue influence or coercion.

Interpretation of Law: This Agreement shall be interpreted under and governed by the Laws of the State of New Jersey.

Notices: All notices required or permitted under this Agreement shall be in writing by regular mail to the addresses set forth herein or as otherwise designated by the parties in writing.

IN WITNESS WHEREOF, Anthony Berke and Emily Knight hereunto signs and agrees to be bound by the terms set forth hereinabove. The Borough of Oceanport has caused this instrument to be signed by its Mayor and attested by its Clerk and does cause its proper corporate seal to be affixed as of the date and year first above written.

PROPERTY OWNER

By: 

Name: Anthony Berke

Title: Homeowner

Witnessed: 

Name Printed: Emily Knight

Title: Homeowner

BOROUGH OF OCEANPORT

By: _____

John F. Coffey, II, Mayor
Borough of Oceanport

Attest: _____

Jeanne Smith
Borough Clerk

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A SPECIAL EVENTS PERMIT TO BE ISSUED TO COUNT
BASIE CENTER FOR THE ARTS FOR AN OUTDOOR DRIVE-IN LIVE
CONCERT BY SOUTHSIDE JOHNNY & THE ASBURY JUKES AT
MONMOUTH PARK RACETRACK TO BE HELD JULY 11, 2020 WITHIN THE
BOROUGH OF OCEANPORT**

**Resolution #2020-155
06/18/20**

WHEREAS, the Count Basie Center for the Arts made application for a Special Events Permit to hold an outdoor, drive-in, live concert by Southside Johnny and the Asbury Jukes at Monmouth Park Racetrack that will impact portions of Borough roadways; and

WHEREAS, as required by ordinance the Police Department has reviewed the application and have recommended that the application be approved with conditions.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that a Special Events Permit be issued to Count Basie Center of the Arts for the July 11, 2020 Outdoor Drive-In Live Concert by Southside Johnny & the Asbury Jukes in accordance with the application made and recommendation by the Traffic Safety Unit upon receipt of appropriate permit fee to be paid by Applicant.

I certify that the foregoing Resolution #2020-155 was adopted
by the Oceanport Governing Body at the Regular Meeting held
June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

BOROUGH OF OCEANPORT

Michael P. Kelly
Chief of Police

Michael S. Chenoweth
Captain

Michael Fagliarone
Lieutenant



POLICE DEPARTMENT

P.O. BOX 370, OCEANPORT, NEW JERSEY 07757

732.222.6300
Main

732.222.6301 ext 1015
Records

732.222.0945
Fax

To: Mayor Jay Coffey, Borough Administrator Donna Phelps, and Borough Clerk Jeanne Smith,
Councilman Brian Keeshen

CC: Capt. Michael Chenoweth, Lt. Michael Fagliarone, OEM Director Buzz Baldanza, First Aid Capt Fred
Fillipone, Fire Chief Mike Lippolis.

From: Chief Michael P. Kelly, Oceanport Police Department

Date: June 4, 2020

Re: **Special Permit Application-South Side Johnny & Asbury Jukes: Drive in Live-Monmouth Park-
July 11th**

Special Event Application-Jim Gaffigan-Drive Up comedy Show-Monmouth Park-July 12th

As per Borough Code 326-3, I have reviewed the Special Event Permit Application for the South Side Johnny drive-up concert and the Jim Gaffigan drive-up comedy show to be held on Saturday, July 11th 4pm to 8pm and Sunday, July 12th 5pm to 9pm in the outer grandstand parking area off of Oceanport Ave on the Monmouth Park Racetrack property. The organizer is the County Basie Center for the Arts in Red Bank.

An initial meeting was held at Monmouth Park on Wednesday, June 3rd with representatives from the proper of the event, security, Monmouth Park representative and the Oceanport Police.

The event details are as follows:

Social distancing measures will operate in accordance with New Jersey guidelines:

- Vehicles will be spaced approximately 9' apart. Windows may remain open at this distance.
- Cars will park in a staggered fashion to achieve spacing and best visibility.
- Patrons must remain inside their vehicle cabins.
- Patrons may only leave their vehicles only to use restrooms and will be required to wear masks and maintain social distancing.
- Portable, single-stall restrooms will be cleaned between patrons.

Additional information for these first-of-a-kind concert experiences:

- Passenger vehicles only. No motorcycles, buses, party buses, limousines, bicycles, or foot traffic allowed. ADA accessible vehicles will be permitted.

- All tickets are general admission and spots cannot be reserved.

- Events are rain or shine.

- Concert will take place in the Grandstand General Parking Lot. Cars must enter via Port-au-Peck Avenue.

Specific directions below.

- Concessions information forthcoming. Alcohol will not be served.
- Absolutely no tailgating or out-of-vehicle gatherings.
- Attendees will be able to hear the concerts via FM radio. Details day of show.
- Cars with more than four occupants will be turned away without refund.

- Vehicles are subject to search upon entry.
- No pets allowed.

The propter will be utilizing the services of County Club Parking Services that has been utilized for the NJ Marathon each year.

Safety and Security discussions:

- Police officers utilized for traffic and security
- The propter will be utilizing a private security firm.
- Closure of Oceanport Ave between Port Au Peck and Crescent Place
- Detour and inbound as well as outbound traffic plans for flow of traffic into and out of the event.
- Questions and discussions on enforcement of occupancy of each vehicle, alcohol in vehicles, searches of vehicles
- Questions and discussion on how to handle those walking up to the event or watching listen from the perimeter.
- Impacts on surround roadways traffic, noise concerns.
- Possibility of protesters arriving in light of current social environment.
- Discussion on the anti-idling laws and how the events logistic may play into this situation.
- Staging of services, First Aid, Fire, Tow trucks on site. Advised propter that I would forward contact of First Aid and Fire to them to plan on staging.

Based on the information gathered, the past discussion with the promoters and the Oceanport Governing Body as well as the future planning and implementation of an efficient and effective safety and security plan for the events, I am recommending that the Mayor and Council approve the Special Permit application.

A second planning meeting is scheduled for June 24th and I will forward a planning adjustments and changes to the Governing Body as they are finalized. We will make the necessary changes to the traffic and security plan for the event. Notifications of the event, road closures, and detours will be made to the residents and motoring public. These advisories and notifications will be made weeks prior to, and up to the event, through social media, the Borough web page, news outlets, and sign boards.

I will notify your office of any changes concerning the location of the finish area and any other matters concerning the event.

**RESOLUTION OF THE BOROUGH OF OCEANPORT
AUTHORIZING A SPECIAL EVENTS PERMIT TO BE ISSUED TO COUNT
BASIE CENTER FOR THE ARTS FOR AN OUTDOOR DRIVE-IN LIVE
CONCERT BY COMEDIAN JIM GAFFIGAN AT MONMOUTH PARK
RACETRACK TO BE HELD JULY 12, 2020 WITHIN THE BOROUGH OF
OCEANPORT**

**Resolution #2020-156
06/18/20**

WHEREAS, the Count Basie Center for the Arts made application for a Special Events Permit to hold an outdoor, drive-in, live concert by Comedian Jim Gaffigan at Monmouth Park Racetrack that will impact portions of Borough roadways; and

WHEREAS, as required by ordinance the Police Department has reviewed the application and have recommended that the application be approved with conditions.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that a Special Events Permit be issued to Count Basie Center of the Arts for the July 12, 2020 Outdoor Drive-In Live Concert by Comedian Jim Gaffigan in accordance with the application made and recommendation by the Traffic Safety Unit upon receipt of appropriate permit fee to be paid by Applicant.

I certify that the foregoing Resolution #2020-156 was adopted
by the Oceanport Governing Body at the Regular Meeting held
June 18, 2020

JEANNE SMITH, RMC
BOROUGH CLERK

BOROUGH OF OCEANPORT

Michael P. Kelly
Chief of Police

Michael S. Chenoweth
Captain

Michael Fagliarone
Lieutenant



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CC: Capt. Michael Chenoweth, Lt. Michael Fagliarone, OEM Director Buzz Baldanza, First Aid Capt Fred
Fillipone, Fire Chief Mike Lippolis.

From: Chief Michael P. Kelly, Oceanport Police Department

Date: June 4, 2020

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July 11th**

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I will notify your office of any changes concerning the location of the finish area and any other matters concerning the event.

ORDINANCE

ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AMENDING ORDINANCE § 64-3 AND §64-33 TO AUTHORIZE THE RECONFIGURATION AND CONSTRUCTION OF PUBLIC, ON-STREET PARKING ALONG THE WIDTH OF BLOCK 127, LOT 4 AND TO PERMIT PARKING DURING CERTAIN TIMES ON CRESCENT PLACE

APPROVED ON FIRST READING

DATED: June 18, 2020

JEANNE SMITH

Clerk of the Borough of Oceanport

ADOPTED ON SECOND READING

DATED:

JEANNE SMITH

Clerk of the Borough of Oceanport

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____.

JOHN F. COFFEY, II

Mayor