

REGULAR MEETING MINUTES

Oceanport, New Jersey
June 6, 2013

The Regular Meeting of the Oceanport Mayor and Council was called to order on June 6, 2013 at 8:29 P.M. with Mayor Mahon announcing that the meeting had been properly advertised in accordance with the law.

MEMBERS PRESENT: Councilpersons Bertekap, Ibex, Irace, Johnson, Kahle, Mayor Mahon

MEMBERS ABSENT: Councilman Gallo

OFFICIALS PRESENT: Administrator/Clerk, Kimberly Jungfer, Deputy Borough Clerk, Jeanne Smith, Borough Auditor, Robert Oliwa, Chief Financial Officer, Gregory Mayers and Borough Attorney, John O. Bennett, III

PLEDGE OF ALLEGIANCE: Mayor Mahon led the audience and members of the Council in the flag salute.

CLERK/ADMINISTRATOR'S REPORT: Ms. Jungfer stated there were 10 items on the consent agenda and asked for a motion. Councilwoman Kahle made a motion to approve the consent agenda which was seconded by Councilman Ibex and approved by Council.

CONSENT AGENDA

1. Resolution authorizing the payment of bills. **R-13-81**
2. Resolution rejecting bids for Fort Monmouth Marina contract **R-13-82**
3. Resolution authorizing a tax lien for property maintenance Block 83, Lot 6 **R-13-83**
4. Resolution authorizing redemption of 2011 Tax Sale Certificate, Block 101, Lot 6 **R-13-84**
5. Resolution authorizing redemption of 2011 Tax Sale Certificate, Block 101, Lot 7 **R-13-85**
6. Resolution authorizing redemption of 2011 Tax Sale Certificate, Block 46, Lot 3 **R-13-86**
7. Resolution awarding engineering services for 2013 Capital improvements to Maser Consulting **R-13-87**
8. Approval of the Regular Meeting minutes of May 16, 2013
9. Approval of the Workshop Meeting minutes of May 16, 2013
10. Approval of the Executive Session minutes of May 16, 2013

Mayor Mahon with consent of Council amended the Agenda and recognized former Councilman Briscione who was in attendance.

Mayor Mahon then gave a Proclamation recognizing outgoing Administrator/ Clerk, Kimberly Jungfer and proclaiming June 6, 2013 as Kim Jungfer Day in the Borough of Oceanport.

Ms. Jungfer thanked Mayor and Council, the residents and most of all the staff at Borough Hall and Public Works.

COMMITTEES:

COUNCILMAN BERTEKAP: Councilman Bertekap gave details on the upcoming movie in the park and bocce ball tournament.

COUNCILMAN IBEX: Councilman Ibex had no report.

COUNCILMAN IRACE:

1. 2013 Budget Presentation, Public Hearing.
2. Resolution Amending the 2013 Budget **R-13-88**
3. Resolution Adopting the 2013 Budget. **R-13-89**

Councilman Irace gave mention to the members of the Finance and Administration Committee – Councilman Ibex, Councilman Johnson, Clerk/Administrator Kim Jungfer, CFO Greg Mayers and Auditor Bob Oliwa.

Councilman Irace presented the 2013 municipal budget using a PowerPoint presentation and began by stating that there would be no increase in the municipal budget. He continued by explaining the budget process, what the budget entails, what items of the budget were outside the cap and their commitment to stay under the 2% cap including some items that were outside the cap providing a true 2% cap, how the Borough commits to other resources such as shared services and part time employees rather than reduce services to meet the cap, a forecast of future funding and that the budget, the challenges and costs of impacts from Super Storm Sandy, expenses offset by FEMA funding, steps taken to minimize tax increases, shared services, departments maintaining flat budgets.

Councilman Irace acknowledged members of the Finance Committee: Councilman Ibex, Administrator/Clerk, Ms. Jungfer, CFO Greg Mayers, Auditor Robert Oliwa and the Mayor who worked to complete the budget process.

Mr. Oliwa added that the State had reviewed the budget and there was a minor change that needed a resolution to amend an amount of \$1,600 that needed to move outside the cap and commented that the Borough was eligible for self-review but any affected by Sandy required review and that had passed.

Councilman Irace opened the meeting for questions and comments from the public on the 2013 Municipal Budget.

PUBLIC:

As there was no one from the public that wished to be heard, Mayor Mahon closed the public portion of the hearing.

Councilman Irace made a motion to approve the Resolution amending the 2013 Budget which was seconded by Councilman Ibex.

The Clerk called roll:

AYES: Bertekap, Ibex, Irace, Johnson, Kahle
NAYES: None
ABSTAIN: None
ABSENT: Gallo

The Clerk stated that the motion carried.

Councilman Irace then made a motion to adopt the 2013 Municipal Budget which was seconded by Councilman Ibex.

The Clerk called roll:

AYES: Bertekap, Ibex, Irace, Johnson, Kahle
NAYES: None
ABSTAIN: None
ABSENT: Gallo

The Clerk stated that the motion carried.

Mayor Mahon took another moment to allow Ms. Jungfer to introduce her family that was present.

COUNCILMAN JOHNSON: Councilman Johnson reported that the Save the Jersey Shore Foundation made a substantial donation to the Oceanport Baseball Association in the form of equipment that had been lost in the storm which was provided by Model's Sporting Goods and acknowledged Michael MacStudy and Chrissy Elam and Buzz Baldanza.

Councilman Johnson lastly thanked Ms. Jungfer for her service to the Borough and wished her well in her new position.

COUNCILWOMAN KAHLE: Councilwoman Kahle had no report but also wished Ms. Jungfer well in her new position and that she remembers when Ms. Jungfer replaced former Clerk, Ms. Varca and stated that she had done a great job.

MAYOR MAHON: Mayor Mahon reported on the appointment of Police Captain Dan Barcus to Chief of Police and was serving as Acting Chief until contract and oath of office accomplished. Mayor Mahon also advised that at the Executive Session on May 16, 2013 the Council authorized to him to seek and hire an interim business administrator in light of the resignation of Ms. Jungfer and in accordance with that announced that a retired business administrator from Neptune Township, Philip Huhn would serve as the interim Business Administrator on a part time basis through the next four months and that there were 3 primary goals to be addressed – staffing at Borough Hall, finding a permanent person to serve as administrator and lastly, assist the Council with information and guidance as to the future of Borough Hall whether remain where it was currently or in another location and the funding for same.

Mayor Mahon then opened the meeting for anyone from the public who wished to be heard.

PUBLIC:

As no one from the public wished to be heard Mayor Mahon closed the public portion of the meeting.

Mayor Mahon then advised that the Council would be meeting in Executive Session with representatives present that evening to discuss development of the former Ft. Monmouth Paterson Army Hospital site and the purpose of the meeting to update Council on the progress.

Bill List: Ad Hoc \$1,260.00 Dog Registry \$42.60 Escrow Trust \$984.21 Fireworks Trust \$450.00 Off Duty Trust \$551.55 Open Space Trust \$1,707.00 Recreation Trust \$2,000.00 2012 Vouchers Paid \$271,646.84 2012 Vouchers Paid this Meeting \$57,660.28 Total 2012 Vouchers Paid \$329,307.12. 2013 Vouchers Paid \$10,664,811.83 2013 Vouchers Paid this Meeting \$587,585.32. Total 2013 Vouchers Paid \$11,252,397.15

At 8:00 p.m. the Clerk read a Resolution authorizing the meeting to enter Executive Session for the purposes of personnel and land acquisition on a motion made by Councilman Ibex and seconded by Councilwoman Kahle and approved by Council.

At 8:57 p.m. the Council returned from Executive Session and re-opened the Regular Meeting on a motion by Councilman Ibex which was seconded by Councilman Johnson and approved by Council.

As there was no further business, the meeting was adjourned at 9:00 p.m. on a motion by Councilwoman Kahle, which was seconded by Councilman Ibex and approved by Council.

Respectfully submitted,


JEANNE SMITH
DEPUTY BOROUGH CLERK